



NORTHEAST ARIZONA TRAINING CENTER EXECUTIVE BOARD OF DIRECTORS MEETING

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

Tuesday, October 1, 2024

Minutes

Attendance: Chad Kreuger, Jeremy Raisor, Jeanette Hancock, Willie Nelson, Donna Soseman (remote), Justin White (remote)

Call to Order - The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:06 AM on October 1, 2024 by Chad Kreuger via WebEx and in-person.

1. Discussion of Approved Minutes:

- a. September 3, 2024 – Chad Kreuger. No issues on minutes.

2. Reports:

- a. *Financial Position / NATC Funding – Donna Soseman.* Bank statement \$128,569.49. Check cleared \$3,309.80 for Hancock-Leavitt Insurance. \$7,000 deposit and has received some deposits from Chad so there will be more on the next statement.
- b. *Facilities Projects – Justin White.* Nothing new for facilities as far as training center. Chad wanted to know if the air compressor was ever fixed and Justin was not sure. Chad will check on this. Chad and Justin discussed painting the stripes and barricades in the parking lot. Justin said his crew could do the stripes but it would be up to Chad to do the barricades. Justin wants Chad to let him know when that will be done. Chad discussed that the entry way to the main classroom needs redone. He said that rust is coming through and it is peeling again as far as the walkway up to the classroom.
- c. *District Governing Board Needs – Jeremy Raisor.* Not aware of any current needs or requests.
- d. *Training Center Usage (<https://npc.edu/natc>) – Chad Kreuger.* Chad checks it daily and it is busy every month with a wide variety of agencies using it. Usage is high and has seen more use on the fire said also.

3. Old Business:

- a. *Discussion/Action on shooting range-Chad Kreuger.* Last time discussed possibilities of changing the location. Chad met with Gus Lundberg (Town of Taylor) to discuss the shooting range and walking and bike paths. Chad provided maps detailing the paths. The maps show the walking path in the future, the bike path, and areas marked residential that could have homes in the future. Willie Nelson will look into when the R1 classification was made and see if we were consulted as

property owners. Had some town council meeting minutes where the shooting range was approved in 2014.

4. New Business:

- a. *Annual Audit - Donna Soseman.* Did just finish the Audit. Donna asked to discuss next month and she will come prepared for that.
- b. *AZ Corrections Institute (Mattresses) – Donna Soseman.* Past due invoice on mattresses. Chad and Donna thought they had been paid and Donna went back and found out we had paid for the shipping of the mattresses but not the mattresses. \$1791.90 is what is the outstanding balance. Jeremy moved to purchase the mattresses for the \$1791.90 and Justin White seconded the motion. The vote was unanimous to approve the expense.
- c. *Gate and Fence Quote – Chad Kreger.* The gate is not completely secured and not closing properly or staying open. Brian Mowers got a total from Homeland Fence and Supply and they fixed one portion of it as a service and will charge \$1790.00 to fix the rest of the gate issues. Jeremy made a motion to pay for services from Homeland Fence and Supply for \$1790.00 and Justin seconded the motion. The vote was unanimous to approve the expense.

5. Standing Business – Partners reports:

- a. NAFCA – Willie Nelson. NAFCA has gone to a quarterly meeting so nothing new since the last meeting.
- b. NAPA – Brad Provost
- c. Navajo County – Alden Whipple
- d. NPC – Jeremy Raisor. Biggest news for this group is holding interviews for the new assistant out here. NPC still has construction going. Goldwater at WMC is currently in progress. Waiting for Kayenta to sign a lease. The ATO in PDC should start happening in the next month. CDL program will start shortly. Also, looking at starting up a broadband technician program.
- e. Town of Taylor – Willie Nelson. Willie will get with the Town and find out where we are with the zoning changes and the shooting range. Gus Lundberg did mention some possibilities of dirt we could receive from them.

6. Future Agenda Items – Chad Kreuger. Any future items please send to Chad.

7. Next Regular NATC Meeting – Nov 5, 2024 @ 11:00 AM

Adjournment – Chad Kreuger. Chad adjourned this meeting at 11:42 p.m.

Minutes: Jeanette Hancock