



**NORTHEAST ARIZONA TRAINING CENTER
EXECUTIVE BOARD OF DIRECTORS MEETING**

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

Tuesday, January 14, 2025

Minutes

Attendance: Chad Kreuger, Jeremy Raisor, Bill Solomon, Jonelle Sinclair, Brian Gardner (remote), Donna Soseman (remote)

Call to Order - The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 03:09 PM on January 14, 2025 by Chad Kreuger via WebEx and in-person.

1. Discussion of Approved Minutes:

- a. November 5, 2024 - Chad Kreuger. No issues on minutes.

2. Reports:

- a. *Financial Position I NATC Funding-Donna Soseman* - Donna reviewed the financial reports. Jeremy questioned if invoices were sent out, including getting payment back from last class on housing. Donna verified housing invoices were sent, except for one that was accidentally sent to the wrong county. Corrections were made.
- b. *Facilities Projects -Justin White* - Not in attendance. Chad sent work orders for Justin to review, which included fire truck issues. Waiting for response.
- c. *District Governing Board Needs -Jeremy Raisor*. Not aware of any current needs or requests.
- d. *Training Center Usage (<https://npc.edu/natc>)* - Chad Kreuger. Maintains to be used quite frequently from agencies and departments, especially from Timber Mesa Fire Medical Department utilizing the facility several times, for the past several months.

3. Old Business:

Discussion/Action on shooting range - Chad Kreuger: Continued discussion on the shooting range. No decision from previous discussion has changed or decided on whether to approve the existing or move to the west end of the Training Center.

4. **New Business:**

- a. *Billing Recruits for Tiny Homes - Donna Soseman:* Donna will follow up in a week of the academy's start date to move forward on payments.
- b. *Change of Calendar – Jonelle Sinclair:* NATC calendar needs to be changed from Google to Microsoft for better communication and accessibility. The transition to Microsoft will allow for improved security, sharing options, and connection to other platforms. Motion was made by Brian Gardner to transition the platform, Jeremy second, motion approved.
- c. *IGA changes – Chad Kreuger:* Changes are being drafted to address staffing issues. Proposed change is to increase the cost of attending the academy to fund a fulltime supervisor position. Agencies would need to commit \$10,000 and could send up to four recruits, with non-members paying higher fees.
- d. *Brivo – Chad Kreuger / Jonelle Sinclair:* The current system for gate door and door access is outdated and will stop communicating by December 1, 2025. The company, Brivo, recommends getting a new system, but a previous consultant, Andy Wood, said the current system was fine. It is suggested to reach out to Andy Wood again for more information and compare quotes for a new system. Discussion to follow up on in future meetings.

5. **Standing Business - Partners reports:**

- a. NAFCA - Willie Nelson. Not in attendance
- b. NAPA - Brad Provost. Not in attendance.
- c. Navajo County - Alden Whipple. Not in attendance.
- d. NPC - Jeremy Raisor. Jeremy met with the new president, Dr. Lawson, discussing CTE's last few years of change, including NATC and how it operates as a training facility. Discussion will continue with Dr. Lawson and Jeremy regarding the continuation on pursuing directed spending and advocating for funding for NATC with the legislature.
- e. Town of Taylor - Willie Nelson. Not in attendance.

6. **Future Agenda Items - Chad Kreuger. Any future items please send to Chad.**

7. **Next Regular NATC Meeting- February 4, 2025 @ 11:00 AM**

Adjournment- Chad Kreuger. Chad adjourned this meeting at 4:05 p.m.

Minutes by: Jonelle Sinclair