



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, March 5, 2024

1:00p-2:00p

Board of Directors: Justin White, Brian Gardner, Jeremy Raisor

Advisory Committee: Alden Whipple – Navajo County; Randy Chevalier – NAFC; Brad Provost – NAPA; Willie Nelson – Town of Taylor

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 1:04 PM on March 5, 2024 by Chad Kreuger via zoom.

Attendance: Chad Kreuger, Jeremy Raisor, Donna Soseman, Brian Gardner, Morgan Hancock, Bill Solomon, Justin White.

2. Discussion of Approved Minutes: Approved for January 2024.

3. Reports:

Financials: Donna Soseman

Bank Balance: \$150,221.88

LGIP: \$29,236.24

Facilities: Justin White

Conversation on chairs delivered for board room. Need 25 blue chairs for FRS room. Air Compressor to be dropped off for AJS/FRS, hose rolls from AUTO. Discussion on how to submit work orders for NPC Facilities and Maintenance for NATC. Work order to go through campus office.

District Governing Board: Jeremy Raisor

Per Jeremy, no new requests.

Training Center Usage – refer to calendar on NATC Website. Calendar is full, be sure to schedule in advance. Many agencies returning to use center in recent months. Agencies are requesting to use classrooms for trainings. Justin notes that agencies can rent out symposium or PAC.

4. Old Business:

- BRIVO door / security systems –
Andy Wood can offer remote database. Quote not completed from Andy. System change/update to be tabled until next year when monthly renewal comes up again. Per Justin White – put in maintenance work order request to fix door.
- Shooting Range – Per Chad, he reached out for clarification. Representative from painted sky has visited site for clarification on questions board has on range. Recommendation to raise berm height. Discussion on options such as digging down, adding a roof, or simply adding material to height of berm. Questions as to how high berm needs to be

and amount of material needed to raise berm to correct height. Chief Nelson has mentioned Town of Taylor to donate dirt/materials. To be discussed further.

5. New Business:

Jeremy Raisor – Recommendation to shop for competitive insurance quotes for next years renewal.

6. Partner Reports: Discussion to request to send fill in representative if main rep is unavailable.

NAFCA: N/A

NAPA: N/A

Navajo County: N/A

NPC: N/A

Town of Taylor: N/A

7. Future Agenda Items: AUDIT 2024.

8. Next Regular NATC Monthly Board Meeting: May 7, 2024 @ 2:00p.m.

9. Adjournment: Motion by Chad Kreuger.

Meeting adjourned at 1:46 pm Minutes submitted by: Morgan Hancock