

Updated: May 14, 2024

Northland Pioneer College: Title III/ARMSS Grant-YEAR 2		
Goal: Increase student retention and completion through ARMSS grant strategies		
<p><b>Strategy 1:</b> Online Information Center (OIC) will advance the consistency of information for all NPC students by implementing one centralized web location to receive college services, sign up for events, and schedule appointments with support staff.</p>		
<p><b>Strategy 1 Logic Model:</b> <u>Resources/Input:</u> ARMSS Grant → <u>Activities:</u> 1. Select IT Consultant. 2. Hold focus groups with staff and students to discuss how the OIC will be designed. 3. IT consultant will build OIC. 4. Train IT staff and peripheral advising staff/faculty advisors/support staff on its navigation capabilities. 5. Launch OIC. → <u>Outputs:</u> An online information site that is accessible by all students who will receive up to date, consistent information and access to set up appointments with staff. → <u>Outcomes:</u> Retention of students because they have access to a resource web page that helps them navigate institutional needs for student success. → <u>Impact:</u> NPC will increase the retention, persistence, and completion of students over the next 5 years in accordance with the ARMSS grant goals.</p>		
Completed Tasks	Incomplete Tasks	Responsible Staff
<ul style="list-style-type: none"> <li>Select IT Consultant: Last Call Media</li> <li>Hold Focus Groups with staff and students</li> <li>IT consultant will build OIC</li> <li>Train IT staff and peripheral staff on its navigation capabilities</li> <li>Launch OIC</li> </ul>	<ul style="list-style-type: none"> <li>Hire IT Consultant to create student landing page and single sign-on for OIC (in tandem with Anthology)</li> </ul>	<p>Tonya Thacker Katie Matott Michael Jacob</p>
<p>02/01/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>Met with Last Call Media on 01/31/2024 and the OIC is 95% complete. They are working with Marletha to complete the last portion of the OIC dealing with Financial Aid.</li> <li>Met with Katie Matott on 02/01/24 to discuss next steps for Single Sign On project. I will be reaching out to Michael Jacob to set up meeting 2 with Last Call Media and possibly, Anthology contact, to determine how to proceed. Initial meeting between LCM and Michael Jacobs was held in December.</li> </ul> <p>03/01/2024 Updates</p> <ul style="list-style-type: none"> <li>Last Call Media has completed the OIC. We are working on how to hard-launch this initiative across campus.</li> <li>LCM met with Michael Jacob and IT on 02/26 to discuss how to proceed with Single Sign-On initiative.</li> </ul> <p>03/29/2024 Notes/Updates</p> <ul style="list-style-type: none"> <li>Interviewed with NPC marketing to promote OIC.</li> <li>Completed planning discussion with Last Call Media and Michael Jacobs's team to move forward with Single-Sign-On Project.</li> <li>LCM sent SOW of Single Sign-On Project and this has been forwarded to Legal Counsel for approval.</li> </ul> <p>04/30/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>SOW has been sent back to LCM for final edits.</li> </ul>		
<p><b>Strategy 2:</b> Virtual One-Stop Centers (VOSCs) is intended to provide efficient and timely, personalized access to all college support specialists/departments (advising, financial aid, Veteran's services), especially for students at remote centers located on tribal lands.</p>		
<p><b>Strategy 2 Logic Model:</b> <u>Resources/Input:</u> ARMSS Grant → <u>Activities:</u> 1. Purchase, assembly, and delivery of VOSCs to all NPC campuses and centers. 2. Training of front office staff, financial aid staff, Veteran's staff, and advisors of how to operate the VOSCs. → <u>Outputs:</u> Efficient services provided to students who need to speak with campus staff from another campus/center → <u>Outcomes:</u> Retention of students because their needs and concerns were addressed in an efficient and meaningful manner. → <u>Impact:</u> NPC will increase the retention, persistence, and completion of students over the next 5 years in accordance with the ARMSS grant goals.</p>		
Completed Tasks	Incomplete Tasks	Responsible Staff

<ul style="list-style-type: none"> <li>• Purchase, assemble, and deliver VOSCs to all NPC campuses and centers.</li> <li>• Training of center front office staff</li> <li>• Train campus front office staff</li> <li>• Train financial aid staff</li> </ul>	<ul style="list-style-type: none"> <li>• Train Veteran’s staff</li> <li>• Train advisors</li> </ul>	<p>Tonya Thacker Joshua Rogers Michael Jacob Debra Stewart Jonathan Lawrence Marletha Baloo</p>
<p>02/01/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>• All VOSCs are operational at all centers, except Whiteriver. I am working with IT to get the internet reconnected to the room housing the VOSC machine. Discussions are being held to determine if the VOSCs are going to be set up at all the campuses.</li> <li>• Tonya reached out to Don Crews to ask permission to reallocate remaining funds in the VOSC line to professional development for Tribal Center staff to travel to NM HEAR conference at the end of February. Approximate cost is ~\$6000</li> </ul> <p>03/01/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>• Deb Stuart and her IT staff traveled to all centers and campuses to check VOSC machines to ensure they are all working.</li> <li>• Tonya approved the usage of Apple IPADS purchased in Year 1 for Target X sign in for students at centers and campuses to also be used as student admission and registration IPADS. Each campus/center has 2 IPADS that were purchased under the ARMSS grant.</li> <li>• All signature pads have been purchased using ARMSS funds to work in tandem with the VOSC machines to process registration forms more efficiently.</li> </ul> <p>03/29/2024 Notes/Updates</p> <ul style="list-style-type: none"> <li>• Completed marketing interview to promote VOSCs.</li> </ul> <p>04/30/24 Notes/Updates:</p> <ul style="list-style-type: none"> <li>• None</li> </ul>		
<p><b>Strategy 3:</b> Pro-active, Personalized, Relational Advising will optimize the NPC students’ ability to navigate college processes, promote a sense of belonging, and advance self-efficacy</p>		
<p><b>Strategy 3 Logic Model:</b> <u>Resources/Input:</u> ARMSS Grant → <u>Activities:</u> 1. Development of a PPRA manual. 2. Train front office staff to act as Enrollment Advisors. 3. Train advisors to use specific, evidence-based strategies in relational advising model. 4. Train advisors to use Target X. 5. Advisors will make personal contact with 100% of their assigned students at least once per semester. 6. Collect user experience information via surveys and adjust for improvement. → <u>Outputs:</u> Personalized and intentional advising to each NPC student. → <u>Outcomes:</u> Retention of students because advisors will develop a relationship intent on providing student success support throughout their time as a NPC student (develop/review/update degree plan, discuss academic performance, address challenges/needs, provide support, set goals and targets) → <u>Impact:</u> NPC will increase the retention, persistence, and completion of students over the next 5 years in accordance with the ARMSS grant goals.</p>		
<p style="text-align: center;"><b>Completed Tasks</b></p> <ul style="list-style-type: none"> <li>• Develop PPRA manual</li> <li>• Train front office staff to act as enrollment advisors</li> <li>• Train advisors to use specific, evidence-based strategies in relational advising model</li> <li>• Train advisors to use Target X</li> <li>• Provide financial wellness training to financial aid staff (ongoing from year 1)</li> <li>• Collect user experience information (via student surveys) and adjust for improvement</li> </ul>	<p style="text-align: center;"><b>Incomplete Tasks</b></p> <ul style="list-style-type: none"> <li>• Advisors will make personal contact with 100% of their assigned students at least once per semester</li> <li>• Utilize funds for Year 2 Advisor Training (NACADA practices)</li> <li>• Provide relational advising and positive student engagement training for front office staff (no stipends this year)</li> </ul>	<p style="text-align: center;"><b>Responsible Staff</b></p> <p>Tonya Thacker Joshua Rogers Judy Yip-Reyes Marletha Baloo</p>

<ul style="list-style-type: none"> <li>Conduct Spring 2024 RISC survey for student belonging and engagement</li> </ul>		
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<p>02/01/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>RISC survey is on track to be administered to students in March, 2024. This survey will collect information regarding user experience with Advising and VOSC machines.</li> <li>I met with Josh to determine best way to spend Year 2 Advisor Training funds. It was decided that this will be spent to send 2-3 advisors to advising conference in Year 2.</li> <li>Tonya and Josh decided to spend funds designated for providing relational advising to all front office staff through bi-monthly webinars with higher education professionals on relational advising/student success topics. This will begin in March-September.</li> <li>Marletha has identified a different financial aid training for her staff that focuses on financial training for college advisors. This switch comes at an opportune time, considering 'My Financial Wellness' company is stopping their online training. They will be reimbursing us the unused training funds.</li> </ul> <p>03/01/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>Josh has confirmed that advisors have attempted to contact 100% of their students in fall semester.</li> <li>Judy has created short surveys for students to access when they complete an appointment visit with an advisor. (Qualtrics)</li> <li>Spring 2024 RISC survey has been created and will launch in mid-March, 2024.</li> </ul> <p>03/29/2024 Notes/Updates</p> <ul style="list-style-type: none"> <li>Launched RISC survey for Spring 2024</li> <li>Preliminary planning for front office staff and advisor training on Relational Advising. 8 speaker webinar series will be launched in late July through the end of September with student engagement experts from other institutions.</li> </ul> <p>04/30/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>Current RISC survey responses: 307 responses (12%)</li> <li>Working with Kristina and Josh to develop survey/data methodology to capture student advising experience</li> <li>7/8 speakers have confirmed for the Summer Speaker Series on Student Relational Engagement (July-August)</li> <li>Waiting for permission for advisors to get training from Arbinger</li> </ul>		
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**Strategy 4:** First-Year Learning Community (LC) will promote a sense of belonging, purpose, and motivation among first-year and undecided NPC students to improve program persistence and completion.

**Strategy 4 Logic Model:** Resources/Input: ARMSS Grant → Activities: 1. Develop a LC blueprint. 2. Present blueprint to faculty. 3. Recruit faculty team to develop LC with LC Coordinator. 4. Identify Cohort 1. 5. Implement LC for Fall 2024. 6. Collect user information from surveys and adjust for improvement. → Outputs: LC cohorts of students across NPC. → Outcomes: Retention of students because LCs are an identified best practice strategy for student success. → Impact: NPC will increase the retention, persistence, and completion of students over the next 5 years in accordance with the ARMSS grant goals.

Completed Tasks	Incomplete Tasks	Responsible Staff
<ul style="list-style-type: none"> <li>Develop a LC blueprint</li> <li>Recruit faculty team to develop LC with LC Coordinator</li> </ul>	<ul style="list-style-type: none"> <li>Identify first LC cohort</li> <li>Implement LC in Fall 2024</li> <li>Collect user information (via student surveys) and adjust for improvement</li> </ul>	Tonya Thacker Rickey Jackson Selected faculty (TBD)

<p>02/01/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>Rickey Jackson has about 6 interested faculty and 2 interested advisors to launch the LC for fall 2024.</li> <li>Selected faculty and advisor will begin training in late spring semester through summer semester.</li> </ul> <p>03/01/2024 Notes/Updates:</p> <ul style="list-style-type: none"> <li>Rickey has identified all faculty and advisor who will be working with first LC cohort. (Inez, Shandiin, Gary, Ryan, and Andrew)</li> </ul> <p>03/29/2024 Notes/Updates:</p>		
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- Faculty and advisors will be traveling to Maricopa College to observe Learning Communities. Travel arrangements will be made by faculty and advisors at their availability. LCC staff at Maricopa have provided key dates for observation. Tonya has emailed NPC faculty and advisor with budget codes for travel reimbursement after they return from their observation trip.

**04/30/2024 Notes/Updates:**

- Rickey revamped his training budget for the summer. Waiting for Don Crews to approve.

**05/14/2024 Notes/Updates:**

- LCC training is scheduled for June 6-7 at LCC campus.

**Strategy 5:** Native American Student Success Initiative: This initiative will help Native American NPC students, especially those who attend classes at remote centers, feel a sense of connectedness and belonging to the college, as well as a sense of self-efficacy. This will strengthen Native American cultural awareness and promote culturally-sensitive practices, curriculum, and pedagogy among college faculty, staff, and students. Also, this initiative will purposefully cultivate a sense of belonging, self-efficacy, and direction for NPC Native American students.

**Strategy 5 Logic Model:** Resources/Input: ARMSS Grant → Activities: 1. Make Tohi Lab TEACH course available to all NPC faculty and staff. 2. Create an online resource library of cultural competency articles and videos. 3. Make cultural competency part of new student and new staff orientation. 4. Engage Navajo, Hopi, and White Mountain Apache staff and faculty members in the development of a live and online cultural competency training course. 5. Coordinate a peer-to-peer mentorship program that pairs continuing NA students and alumni with incoming NA students. 6. Establish a menu of college success classes for students and their families. 7. Establish a menu of family-oriented financial literacy classes for students and their families. 8. Identify and schedule at least 1 family/community student appreciation event each semester. 9. Coordinate with NPC SGA, PTA, and Eagle Club to engage NA students. → Outputs: Initiatives and program support to provide a sense of belonging for the NA students across NPC. → Outcomes: Retention of NA students because NPC will provide support throughout their NPC experience. → Impact: NPC will increase the retention, persistence, and completion of students over the next 5 years in accordance with the ARMSS grant goals.

Completed Tasks	Incomplete Tasks	Responsible Staff
<ul style="list-style-type: none"> <li>• Make TOHI TEACH course available to all NPC faculty and staff</li> <li>• Identify and schedule at least 1 family/community student appreciation event each semester.</li> <li>• Coordinate a peer-to-peer mentorship program that pairs continuing NA students and alumni with incoming NA students.</li> <li>• Establish a menu of college success classes for students and their families.</li> <li>• Establish a menu of family-oriented financial literacy classes for students and their families.</li> </ul>	<ul style="list-style-type: none"> <li>• Create an online resource library of cultural competency articles and videos</li> <li>• Make cultural competency part of new student and new staff orientation</li> <li>• Engage Navajo, Hopi, and White Mountain Apache staff and faculty members in the development of a live and online cultural competency training course.</li> <li>• Coordinate with NPC SGA, PTA, and Eagle Club to engage NA students.</li> <li>• Develop a NPC TEACH course to be used for cultural competency training</li> </ul>	<p>Tonya Thacker</p>

**02/01/2024 Notes/Updates:**

- I have been visiting all 3 tribal centers twice a month since October.
- All centers have identified 2-3 student engagement events for Spring 2024.
- Kayenta and Whiteriver have held spring 2024 student orientation events.
- ARMSS webpage is under construction.
- Native American student profile sheet has been created for Spring 2023 and Fall 2023.
- Staff photos have been submitted to Lea for webpage.

- Native American Student Success Logo and Newsletter template have been created, to be launched March 2024.
- NPC Native American Student Success facebook has been created, but since I do not have facebook, we are having trouble finding a way to manage it.
- I will be starting a lunch series at each tribal center in March focusing on Student Success Strategies. I wanted to start this in February, but I was waiting for approval from Betsy to award 3-credit waiver scholarships to students who complete the whole series so I can include it in my advertising.
- Friends and Family agreed to fund 3-credit waivers to up to 30 students who participate in the 5 workshop series on student success at the tribal centers.
- The student workshop series will lay the foundation for peer-to-peer mentoring that will begin in Summer 2024, offer financial aid literacy for participating students, and work in collaboration with SGA and Eagle Club.
- I requested for Katie's team to film a short video of each tribal center to be included on the ARMSS web page.

03/01/2024 Notes/Updates:

- ARMSS webpage is completed.
- Native American student profile sheet has been created for Spring 2023 and Fall 2023.
- NPC Native American Student Success facebook has launched.
- Planning is completed for Spring Student Success Workshop series. Will start on March 5.
- Brett Halfpop will film footage for tribal center videos on March 5.
- Tribal center staff attended the NM HEAR conference from February 29-March 1 in Albuquerque, NM. Budget reallocation for this PD opportunity was approved by D. Crews on 02/22/2024.

03/29/2024 Notes/Updates:

- Native American Student Success Workshop series has launched. First 2 workshops have been completed.
- Preliminary planning for NPC TEACH course has been conducted. Andi DeBellis has been invited to help with the project as the instructional designed on the Moodle platform. Tonya is seeking other NPC staff to help with content development for the course.
- Marketing has completed videos for all tribal center sites to be put on the NPC website.

04/30/2024 Notes/Updates:

- Completed Native American Student Success Workshop series.
- Set dates for End of Year Student Celebration events at Whiteriver and Kayenta.
- Set dates for Summer Eaglefest Celebration events at Whiteriver and Kayenta.

05/14/2024 Notes/Updates:

- Completed End of Year Student Celebrations at Whiteriver and Kayenta
- Native Eaglefest dates are: July 1 in Whiteriver, July 3 in Kayenta, will set Hopi dates next week when I visit center
- NPC student at Whiteriver has asked for help establishing a Miss Native NPC pageant.
- Community interviews are being set up to coincide with Native Eaglefest dates.