

# Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

The meeting location will be open to the public at 9:55 a.m. at the latest.

**Or you can join on [WebEx](#) (Passcode OCT24DGB).**

**Date:** October 15, 2024

**Time:** 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	<b>Call to Order and Pledge of Allegiance</b> .....	Chair Robinson
2.	<b>Adoption of the Agenda</b> ..... <b>(Action)</b>	Chair Robinson
3.	<b>Call for Public Comment</b> .....	Chair Robinson
	Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.	
4.	<b>Discussion Items:</b>	
	A. <b>Standing Presentations:</b>	
	1. <b><a href="#">Financial Position</a></b> .....	VPAS Ellison
	VPAS Maderia Ellison will provide a report on the financial position of the college for period July 1, 2024 to August 31, 2024.	
	2. <b><a href="#">NPC Student Government Association (SGA)</a></b> .....	Pamela Bishop
	A written report is provided in the packet. Pamela Bishop will give a presentation.	
	3. <b><a href="#">NPC Faculty Association</a></b> .....	Andi De Bellis
	Faculty Association President, Andi De Bellis, will provide the Board with an update.	
	4. <b><a href="#">Classified &amp; Administrative Staff Organization (CASO)</a></b> .....	Melissa Willis
	CASO President Melissa Willis will provide the Board with an update.	
	5. <b><a href="#">Northland Pioneer College (NPC) Friends and Family</a></b> .....	Director Wilson
	Friends & Family Director, Betsy Wilson, will provide the Board with an update.	
	6. <b><a href="#">Strategic Planning</a></b> .....	Director Wilson
	Director Wilson will provide an update on the progress made to the 2025 – 2030 strategic plan.	
	7. <b><a href="#">Human Resources</a></b> .....	AVPHR Schaefer
	AVPHR Christine Schaefer will elaborate on the report provided in the packet.	
	8. <b><a href="#">Construction Report</a></b> .....	Director White
	Director of Construction, Justin White, will provide the Board with an update.	
	9. <b><a href="#">Enterprise Resource Planning (ERP) Implementation Update</a></b> .....	Colleen Marsh
	Project Manager, Colleen Marsh, will elaborate on a report provided in the packet which will be followed by an update from CIO Michael Jacob.	
	10. <b><a href="#">Arizona Association of Community College Trustees (AACCT) And update to the Presidential Search</a></b> .....	Chair Robinson
	Report if available followed by an update on the Presidential search process by Chair Robinson.	
5.	<b><a href="#">NPC Component Unit Financial Audit Northeastern Arizona Training Center 2023-24</a></b> .....	Director Kupfer
	Director of Financial Services, Russell Kupfer, will elaborate on information provided in the packet.	
6.	<b><a href="#">NPC Component Unit Financial Audit NPC Friends and Family 2023-24</a></b> .....	Director Kupfer
	Director of Financial Services, Russell Kupfer, will elaborate on information provided in the packet.	

7. **President’s Summary of Current Events** ..... Interim Solomonson  
 Interim President Solomonson will provide a report on activities from the college since the September 2024 meeting.

8. **Consent Agenda for Action** ..... Chair Robinson
- A. [September 17, 2024 Board Meeting Minutes](#) (Farah Bughio)
  - B. [September 17, 2024 Special Meeting Minutes](#) (Farah Bughio)
  - C. [Intergovernmental Agreement](#) between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for the Town of Snowflake.
  - D. [Intergovernmental Agreement](#) between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for the Town of Pinetop - Lakeside.
  - E. [Intergovernmental Agreement](#) between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for Apache County.
  - F. [Program Modification](#) – General Education Course Options List. (Michael Broyles)
  - G. [Program Modification](#) – General Education Program. (Michael Broyles)

9. **For Discussion and Possible Action:**

- A. **Old Business**
- B. **New Business:**
  - 1. [Request to Approve Fiscal Year 26 Budget Calendar and Budget Assumptions](#) ..... VPAS Ellison  
 VPAS Maderia Ellison will request the Board approve fiscal year 26 budget calendar and budget assumptions.
  - 2. **Executive Session 1** ..... Chair Robinson  
 Pursuant to A.R.S. 38-431.03(A)1 The Board may vote to enter Executive Session for the purpose of discussing questions to be used during on-site candidate interviews.
  - 3. **Action from Executive Session 1** ..... Chair Robinson  
 The Board may take action related to questions for on-site candidate interviews.
  - 4. [Request to Approve Anthology Change Order](#) ..... CIO Jacob  
 CIO Michael Jacob will request the Board approve the Anthology change order.
- C. **DGB Agenda Items and Informational Needs for Future Meetings** Chair Robinson
- D. **Board Report/Summary of Current Events**..... Board Members
- E. **Announcement of Next Regular Meeting** ..... **November 19, 2024** Chair Robinson
- F. **Adjournment**..... **(Action)** Chair Robinson

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action regarding any items in sections 5 and 6. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District’s attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District’s attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



**Northland Pioneer College**

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