

Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center

2251 East Navajo Boulevard, Holbrook, Arizona

The meeting location will be open to the public at 9:55 a.m. at the latest.

Or you can join on [WebEx](#) (Passcode APR25DGB).

Date April 15, 2025

Time: 10:00 a.m. (MST)

Item	Description	Resource
1.	Call to Order and Pledge of Allegiance	Chair Robinson
2.	Adoption of the Agenda (Action)	Chair Robinson
3.	Faculty Emeritus Award – Dr. Susan Hoffman	VPLSS Solomonson
	Dean Melody Niesen will present Faculty Emeritus status to retired Faculty in Biology, Dr. Susan Hoffman.	
4.	Administrator Emeritus Award – Dr. Judy Yip-Reyes	President Lawson
	President Lawson will present Administrator Emeritus status to retired Director of Institutional Effectiveness, Dr. Judy Yip-Reyes.	
5.	Call for Public Comment	Chair Robinson
	Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.	
6.	Discussion Items:	
	A. Standing Presentations:	
1.	Financial Position	VPAS Ellison
	VPAS Maderia Ellison will provide a report on the financial position of the college for period July 1, 2024 to February 28, 2025.	
2.	NPC Student Government Association (SGA)	Graecyn Lewis
	SGA Vice President, Graecyn Lewis, will give the Board an update.	
3.	NPC Faculty Association	Andi DeBellis
	Faculty Association President, Andi DeBellis, will give the Board an update.	
4.	Classified & Administrative Staff Organization (CASO)	Melissa Willis
	CASO President, Melissa Willis, will give the Board an update.	
5.	Compensation Committee	Rickey Jackson
	Learning Communities Coordinator, Rickey Jackson, will give the Board an update.	
6.	Northland Pioneer College (NPC) Friends and Family	Director Wilson
	Friends & Family Director, Betsy Wilson, will give the Board with an update.	
7.	Human Resources	AVPHR Schaefer
	AVPHR Christine Schaefer will elaborate on the report provided in the packet.	
8.	Construction Report	Director White
	Director of Facilities and Transportation, Justin White, will give the Board an update.	
9.	Enterprise Resource Planning (ERP) Implementation Update .	Thomas Gilmer
	Project Coordinator, Thomas Gilmer, will give the Board an update.	
10.	ACCT Federal & State Legislative Update	Chair Robinson
	Report if available.	
7.	FTSE Reports	Registrar Hempsey
	Registrar Paul Hempsey will present the FTSE reports to the Board.	
8.	Invitation to Commencement	Commencement Committee
	The Commencement Committee will invite the Board to Commencement.	
9.	2025 – 26 Introductory Budget Analysis	VPAS Ellison
	VPAS Maderia Ellison will present the 2025 – 26 introductory budget analysis	

to the Board.

10. **President's Report** President Lawson
President Von Lawson will provide the Board with an update.
11. **Consent Agenda for Action** Chair Robinson
A. [March 18, 2025 Board Meeting Minutes](#) (Farah Bughio)
B. [Board Policies 1402 through 1470](#)
12. **For Discussion and Possible Action:**
A. **Old Business**
B. **New Business:**
1. [Request to Approve Purchase of Affordable Care Act \(ACA\) Compliance Service](#) AVPHR Schaefer
AVPHR Schaefer will request the Board approve the purchase of ACA compliance services.
2. [Request to Approve Purchase of ADP API Subscription & Services](#) CIO Jacob
CIO Michael Jacob will request the Board approve the purchase of ADP API subscriptions and services.
3. [Request to Approve the 2027 – 2028 Academic Calendar](#) Dean Ma
Dean of Instructional Innovation, Wei Ma, will request the Board approve the 2027 – 2028 academic calendar.
4. [Request to Approve Proposal for WMC Goldwater Addition Communications System](#) Director White
Director Justin White will request the Board approve a proposal for the WMC Goldwater addition communications system.
5. [Request to Approve Job Order Contract for Multi-Campus Fire Panel Repair and Replacement Project](#) Director White
Director Justin White will request the Board approve a job order contract for a multi-campus fire panel repair and replacement project.
6. [Request to Approve Job Order Contract for PDC Nizhoni Fire Fire Panel Replacement](#) Director White
Director Justin White will request the Board approve a job order contract for PDC fire panel replacement.
7. [Request to Approve 2026 – 2028 Preliminary Capital Budget](#) . VPAS Ellison
VPAS Maderia Ellison will request the Board approve the 2026 – 2028 Preliminary Capital Budget.
8. [Request to Approve 2025 – 2026 Preliminary Budget](#) VPAS Ellison
VPAS Maderia Ellison will request the Board approve the 2025 – 2026 Preliminary Budget.
13. **DGB Agenda Items and Informational Needs for Future Meetings** Chair Robinson
14. **Board Report/Summary of Current Events** Board Members
15. **Announcement of Next Regular Meeting** **May 20, 2025** Chair Robinson
16. **Adjournment** **(Action)** Chair Robinson

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action regarding any items in sections 7 & 8. The Board may vote to hold an executive session for the purpose of discussing Presidential employment goals listed on the agenda pursuant to A.R.S. §38-431.03 (A)(4). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

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