

Navajo County Community College District Governing Board Meeting Minutes

September 17, 2024 – 10:00a.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Chair. Everett Robinson, Ms. Kristine Laughter; Mr. Frank Lucero; Mr. Derrick Leslie; Ms. Rosie Sekayumptewa

Governing Board Member Absent:

Others Present: Interim President Michael Solomonson; CIO Michael Jacobs; VPAS Maderia Ellison; AVPHR Christine Schaefer; Judy Yip-Reyes; Betsy Wilson; Russell Kupfer; Justin White; Norvita Charleston; Allison Landy, Tonya Thacker; Tyler Wiley; Jeremy Raisor; Colleen Marsh; Talaina Fisher; Farah Bughio; Josh Jeffery; Katie Matott; Kenneth Coggin; Lia Keenan; Melissia Willis; Melody Niesen; Michael Broyles; Maria Jaquez; Rebecca Hunt; Ruth Zimmerman; Tabitha Stickel;

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to adopt the agenda. Mr. Lucero made a motion to adopt the agenda. Ms. Laughter seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Discussion Items

4.A.1. Financial Position

VPAS Maderia Ellison expanded on the report provided in the packet.

No questions.

4.A.2. NPC Student Government Association (SGA)

Written report provided in the packet. A presentation was given by SGA President Tyler Wiley on the results of a student survey regarding online courses.



Ms. Sekayumtewa asked how students took exams online. Mr. Wiley answered it was through Moodle. CIO Michael Jacob elaborated on Moodle.

4.A.3. NPC Faculty Association

A written letter was included in the packet.

Chair Robinson read a response to the letter.

4.A.4. Classified and Administrative Staff Organization (CASO)

No report.

4.A.5. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of NPC Friends and Family gave an update on scholarships and NPC Friends and Family.

No questions.

4.A.6. Northland Pioneer College (NPC) Friends and Family

Director Betsy Wilson gave an update to the 2025-2030 Strategic Plan.

No questions.

4.A.7. Human Resources

A report was provided in the packet.

No questions.

4.A.8. Construction Report

Director Justine White gave the Board an update on construction projects.

Ms. Laughter asked who was involved in the design process of the proposed Kayenta Center. Director White responded that the architect and CMAR will work with Interim Solomonson, Dean Raisor and Dean Ma on the required needs of the center. VPAS Ellison added clarification that most of the design had already been determined.

4.A.9. Enterprise Resource Planning (ERP) Implementation Update

Project Manager Colleen Marsh addressed the Board with an update. CIO Michael Jacob gave an update on the microwave towers.

Ms. Laughter asked for clarification on the term 'data run'. Ms. Marsh responded its called extract, transform and load (ETL). Ms. Marsh elaborated on how this process worked.

Ms. Laughter asked if the change in the payroll process would be a smooth transition on employees. AVPHR Schaefer responded yes and elaborated on the process.



Ms. Laughter asked for the location of the towers. CIO Jacob responded that some centers don't have towers but are connected.

Ms. Laughter asked if there was redundancy when an outage happened. CIO Jacob responded there was redundancy and elaborated on the details.

4.A.10. Arizona Association of Community College Trustees (AACCT)

Chair Robinson gave an update on the search for a new president.

Ms. Laughter asked how many applicants there had been in previous searches. Director Wilson responded that there were 70 applicants during the last search.

Agenda Item 5: Office of Institutional Effectiveness

A written report was included in the packet.

Ms. Laughter asked for clarification on the percentages provided in the survey results. Director Judy Yip-Reyes responded to each of Ms. Laughter's inquiries on the survey results.

Ms. Laughter expressed concern regarding online courses and quality education for students.

Ms. Laughter wanted to know what the Financial Aid Office was doing to get scholarship money to students. Interim Solomonson responded to Ms. Laughter and elaborated on some of the issues of getting students scholarship money.

Ms. Sekayumtewa commented on the issue of students feeling that they may not qualify for scholarships.

Mr. Lucero commented that in his experience many students who apply for money will not respond on where to send the money once it has been awarded.

Agenda Item 6: Review Budget Calendar and Budget Assumptions

VPAS Ellison addressed Board with review of the budget calendar and assumptions.

No questions.

Agenda Item 7: President's Summary of Current Events

Interim President Michael Solomonson gave an update on the VPLSS position and events since the August DGB meeting.

Ms. Sekayumtewa asked if all of the empty bowls are sold. Interim Solomonson responded yes and elaborated on the event. Chair Robinson added that local businesses donate the soup and bread.

Agenda Item 8: Consent Agenda



- A. **August 20, 2024 Regular Board Meeting Minutes** (Farah Bughio)
- B. **August 20, 2024 Work Session Minutes** (Farah Bughio)
- C. **2024-25 Intergovernmental Agreement** between Navajo County Community College District and Apache County.
- D. **2024-27 Intergovernmental Agreement** between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for the City of Winslow.
- E. **2024-27 Intergovernmental Agreement Amendment** between Navajo County Community College District and NAVIT.

Ms. Laughter made a motion to approve the consent agenda as presented. Ms. Sekayumptewa seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Laughter, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.

Agenda Item 9: For Discussion and Possible Action

9.A. Old Business

None.

9.B. New Business

9.B.1. Request to Approve NPC Sparklight Internet Access Update for \$139,320.00

CIO Michael Jacob requested the Board approve Sparklight internet access update.

Mr. Lucero asked when other campuses would be upgraded. CIO Jacob elaborated on the plan for difference campuses.

Mr. Lucero asked if there would not be lines to Winslow. CIO Jacob responded that there would lines to Winslow but no direct internet.

Ms. Laughter asked who the internet provider was in Kayenta. CIO Jacob said he would double check but thought it was Frontier.

Chair Robinson asked for clarification on the duration of the contract. CIO Jacob responded that it was three years.

Mr. Lucero made a motion to approve the Sparklight internet update in the amount of \$139,320.00. Mr. Leslie seconded the motion.

The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Laughter, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.



Agenda Item 10: DGB Agenda Items and Informational Needs for Future Meetings.

Ms. Sekayumptewa asked if the Board had a retreat. Mr. Lucero responded that there was a retreat but it had to be noticed. Chair Robinson elaborated on Open Meeting Law.

Chair Robinson asked VPAS Ellison if it would be possible to give employees a 1% raise. VPAS Ellison responded that this should be considered by HR and they could work together for a response.

Agenda Item 11: Board Report/Summary of Current and Upcoming Events

Chair Robinson read some upcoming community events.

Agenda Item 12: Announcement of Next Regular Meeting

October 15, 2024

Agenda Item 13: Adjournment

The meeting was adjourned at 11:46 p.m. upon a motion by Mr. Lucero and a second by Ms. Laughter. The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Leslie, Ms. Laughter, Mr. Lucero, and Chair Robinson voting in favor. There were no votes against.

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board

