

Navajo County Community College District Governing Board Meeting Minutes

October 15, 2024 – 10:00a.m.

Painted Desert Campus, Tiponi Community Center Board Room
2251 East Navajo Boulevard, Holbrook, AZ 86025

Governing Board Member Present: Chair. Everett Robinson; Mr. Frank Lucero; Mr. Derrick Leslie; Ms. Rosie Sekayumtewa (arrived at 10:02am)

Governing Board Member Absent: Ms. Kristine Laughter

Others Present: Interim President Michael Solomonson; CIO Michael Jacobs; Betsy Wilson; Judy Yip-Reyes; Norvita Charleston; VPAS Maderia Ellison; AVPHR Christine Schafer; Charles DiCarlo; Colleen Marsh; Carson Saline; Robert Railey; Pamela Bishop; Muriel Metcalf Katie Matott; Jeremy Raisor; Josh Rogers; Justin White; Russell Kupfer; Andi De Bellis; Amanda Sutter; Paul Hempsey; Melissa Willis; Rebecca Hunt; Wei Ma; Melody Niesen; Natalie Kee; Ruth Zimmerman; Farah Bughio

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Robinson called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Chair Robinson asked if there was a motion to approve the agenda with a modification to allow for Action Item 9.B.4 to be moved before the Executive Session.

Mr. Lucero made a motion to adopt the modified agenda. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie and Chair Robinson voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Discussion Items

4.A.1. Financial Position

VPAS Ellison expanded on the report provided in the packet.

No questions.

4.A.2. NPC Student Government Association (SGA)

A written report was provided in the packet. Pamela Bishop gave a presentation.



Ms. Sekayumptewa asked if SGA did surveys every semester. Pamela Bishop answered that they try but they are also considerate of not bogging students down too much.

Ms. Sekayumptewa asked when the survey results would be shared. Pamela Bishop elaborated on the timeline with help from director Judy Yip-Reyes.

Ms. Sekayumptewa asked if they got to hear results based on campuses and centers. Pamela Bishop responded that they were hoping to provide that information.

4.A.3. NPC Faculty Association

Faculty Association President, Andi De Bellis, gave the Board an update.

No questions.

4.A.4. Classified and Administrative Staff Organization (CASO)

No report.

4.A.5. Northland Pioneer College (NPC) Friends and Family

Betsy Wilson, Director of NPC Friends and Family gave an update on scholarships and NPC Friends and Family.

No questions.

4.A.6. Northland Pioneer College (NPC) Friends and Family

Director Betsy Wilson gave an update to the 2025-2030 Strategic Plan.

Ms. Sekayumptewa asked for a physical report on strategic planning.

Mr. Leslie asked what the role of descent or opposing views played in strategic planning. Director Wilson responded that all voices are being heard through this process.

4.A.7. Human Resources

A report was provided in the packet.

Ms. Sekayumptewa asked about the timeline for open positions until filled, specifically regarding a maintenance position. AVPHR Schaefer stated that the decision of hiring was left to the hiring manager. Director Justin White further elaborated that he was the hiring manager for this position and explained the delays in hiring for this position.

Ms. Sekayumptewa asked the same question about a different position. AVPHR Schaefer stated that position had been filled.

Mr. Leslie asked Director White if it was taking a long time between reviewing applications and making an offer. Director White elaborated on the process, including the need to contact references and how that affected the timeline.



Mr. Lucero stated that having to review 67 applications must take a long time. Director White responded that it did and that he was particular in hiring local individuals and many applicants are not local.

Chair Robinson commented on awarding employees an additional 1% for cost of living and stated that information had been shared with him that this would not be possible due to finances. Mr. Lucero commented that the rest of the Board had not been privy to this information and that was not proper procedure. Chair Robinson responded that it could be placed on the November agenda.

4.A.8. Construction Report

Director Justin White gave the Board an update on construction projects.

No questions.

4.A.9. Enterprise Resource Planning (ERP) Implementation Update

A report was provided in the packet.

No questions.

4.A.10. Arizona Association of Community College Trustees (AACCT)

Chair Robinson gave an update on the presidential search process.

Agenda Item 5: NPC Component Unit Financial Audit Northeastern Arizona Training Center 2023-24

Director of Financial Services, Russell Kupfer, elaborated on a report provided in the packet.

No questions.

Agenda Item 6: NPC Component Unit Financial Audit NPC Friends and Family 2023-24

Director of Financial Services, Russell Kupfer, elaborated on a report provided in the packet.

No questions.

Agenda Item 7: President's Summary of Current Events

Interim President Michael Solomonson gave the Board an update.

Ms. Sekayumtewa asked if individuals who performed at college events were compensated. Dr. Solomonson stated he wasn't sure. VPAS Ellison stated that on occasion individuals are compensated but it is mostly just volunteers.

Ms. Sekayumtewa asked how Board members could request certain programs be a part of the strategic plan. Dr. Solomonson stated that this process begins with a college wide discussion.



Ms. Sekayumtewa and Dr. Solomonson discussed some possible ways to include the community.

Agenda Item 8: Consent Agenda

- A. September 17, 2024 Board Meeting Minutes** (Farah Bughio)
- B. September 17, 2024 Special Meeting Minutes** (Farah Bughio)
- C. Intergovernmental Agreement** between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for the Town of Snowflake.
- D. Intergovernmental Agreement** between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for the Town of Pinetop – Lakeside.
- E. Intergovernmental Agreement** between Navajo County Community College District and Northeastern Arizona Law Enforcement Training Academy for Apache County.
- F. Program Modification** – General Education Course Options List.
- G. Program Modification** – General Education Program.

No questions.

*Mr. Leslie made a motion to approve all items on the consent agenda. Mr. Lucero seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumtewa and Chair Robinson voting in favor. There were no votes against.***

Agenda Item 9: For Discussion and Possible Action

9.A. Old Business

9.B. New Business

9.B.1. Request to Approve Fiscal Year 26 Budget Calendar and Budget Assumptions

Mr. Lucero clarified that the Board was only voting on the schedule. VPAS Ellison confirmed this was the case.

*Mr. Leslie made a motion to approve fiscal year 26 budget calendar and budget assumptions. Mr. Lucero seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumtewa and Chair Robinson voting in favor.***

9.B.2. Request to Approve Anthology Change Order

Mr. Lucero asked if this money had been paid. CIO Jacob said no and it was Anthologies best guess in terms of cost.



Mr. Lucero asked for further clarification on payment to ADP and Anthology. CIO Jacob clarified for him.

*Mr. Lucero made a motion to approve the anthology change order for the amount of \$66,844.00. Mr. Leslie seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor.***

9.B.3. Executive Session 1.

The Board voted to enter Executive Session at 11:21am.

*Ms. Sekayumptewa made a motion to enter into Executive Session 1. Mr. Leslie seconded the motion. **The motion carried upon a roll-call vote with Mr. Lucero, Mr. Leslie, Ms. Sekayumptewa and Chair Robinson voting in favor. There were no votes against.***

9.B.4. Action from Executive Session 1.

The Board did not take action.

Agenda Item 10: DGB Agenda Items and Informational Needs for Future Meetings.

Agenda Item 11: Board Report/Summary of Current and Upcoming Events

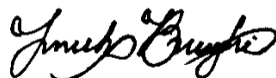
Agenda Item 12: Announcement of Next Regular Meeting

November 19, 2024

Agenda Item 13: Adjournment

*The meeting was adjourned at 12:22 p.m. upon a motion by Mr. Leslie and a second by Mr. Lucero. **The motion carried upon a roll-call vote with Ms. Sekayumptewa, Mr. Leslie, Mr. Lucero, and Chair Robinson voting in favor. Mr. Leslie had to leave the meeting There were no votes against.***

Respectfully submitted,



Farah Bughio
Recording Secretary to the Board

