

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a regular District Governing Board Meeting open to the public on February 21, 2012 beginning at 10:00 a.m. Further notice is given that the Board will hold a Study Session open to the public beginning at 9:30 a.m. All sessions will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

One or more Board members may participate in the meeting by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Kristin Thomas at the above address or telephone number at least 24 hours prior to the scheduled time.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Kristin Thomas, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on the 17th day of February at 9:30 a.m.

Kristin Thomas, Recording Secretary to the Board

Notice

Distribution

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. KONOPNICKI COMMUNICATIONS [KQAZ/KTHQ/KNKI RADIO]
8. KRZV RADIO
9. KTNN RADIO
10. KUYI RADIO
11. KWKM RADIO
12. WHITE MOUNTAIN RADIO
13. NPC WEB SITE
14. NPC ADMINISTRATORS AND STAFF
15. NPC FACULTY ASSOCIATION PRESIDENT
16. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
17. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



Northland Pioneer College

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Governing Board Study Session Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: February 21, 2012

Time: 9:30 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Request to Approve Reaffirmation of Policy 1810 and Policy 1102 (T3)..... (Action)	President Swarhout

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting.
The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report.



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Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: February 21, 2012

Time: 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance	Chairman Jeffers
2.	Adoption of the Agenda (T1)..... (Action)	Chairman Jeffers
3.	Call for Public Comment	Chairman Jeffers
4.	Reports:	
	A. Financial Position (T9)	Vice President Hatch
	B. CASO	Ina Sommers
	C. NPC Faculty Association	Brian Burson
	D. NPC Student Government Association	Melissa Luatua
	E. NPC Foundation.....	Lance Chugg
5.	Consent Agenda..... (Action)	Chairman Jeffers
	A. January 17, 2012 Regular Board Minutes (T2)	
6.	Old Business: None.	
7.	New Business:	
	A. Request to Approve Reaffirmation of Policy 1810 and Policy 1102 (T3)..... (Action)	President Swarthout
	B. Request to Purchase Passenger Vans (T4)..... (Action)	Vice President Hatch
	C. Request Approval to Purchase Security Camera System (T5)..... (Action)	Vice President Hatch
	D. Deferred Maintenance Re-roofing Project	
	i. Request Approval of Architect Contract Amendment (T6)..... (Action)	Vice President Hatch
	ii. Request Approval to Purchase HVAC Equipment (T7)..... (Action)	Vice President Hatch
	E. Tuition and Fees (T8)..... (First Read)	Vice President Hatch
8.	Standing Business:	
	A. Strategic Planning and Accreditation Steering Committee Report.....	Director Bishop
	B. Human Resources Update (T10).....	Dan Wattron
9.	President's Report:	
	A. Regional Science Fair.....	President Swarthout
	B. Master Facility Plan Update.....	President Swarthout
	C. Sabbatical.....	President Swarthout
	D. Friends of the Petrified Forest National Park Update	President Swarthout
10.	Board Report/Summary of Current Events.....	Board Members
11.	Announcement of Next Regular Meeting March 19, 2012	Chairman Jeffers
12.	Adjournment..... (Action)	Chairman Jeffers

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report.



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Navajo County Community College District Governing Board Meeting Minutes

January 17, 2012 – 9:30 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Member Present: Bill Jeffers, Ginny Handorf, E.L. “Dusty” Parsons and Daniel Peaches.

Staff Present: President, Jeanne Swarthout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Recording Secretary to the Board, Kristin Thomas.

Others Present: Everett Robinson, Ann Hess, Stuart Bishop, Maderia Ellison, Ken Wilk, Eric Henderson, Dan Wattron, Beulah Bob-Pennypacker, Melissa Luatua, Peggy Belknap, Jake Hinton-Rivera, Brian Burson, John Bremer, Ina Sommers, Dave Roberts, Jay Zsorey, Kathleen Woods, Curtis Jacobs, Mario Serrano and Bev Kay.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chairman Jeffers called the meeting to order at 9:30am and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Ms. Handorf moved to adopt the agenda as presented. Mr. Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 3: Election of Board Officers

Mr. Jeffers asked for nominations of Northland Pioneer College Chairman. Mr. Peaches nominated Bill Jeffers as Chairman. Mr. Jeffers asked for any other nominations. None. Mr. Peaches moved to approve as nominated. Ms. Handorf seconded the nomination of Mr. Jeffers as Chairman of the Northland Pioneer College District Governing Board. *The vote was unanimous in the affirmative.*

Mr. Jeffers asked for nominations of Northland Pioneer College Secretary. Mr. Parsons nominated Ginny Handorf as Secretary. Mr. Jeffers requested that Ms. Handorf continue to serve as the Navajo County Community College District representative on the Community College Association of District Governing Boards, Ms. Handorf accepted. Mr. Jeffers asked for any other nominations. None. Mr. Peaches moved to approve and close as nominated. Mr. Parsons seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 4: Call for Public Comment:

Bev Kay, chair of the Snowflake Community Values Committee expressed the group's concerns about Northland Pioneer College performing arts productions. Ms. Kay requested Ryan Montgomery be placed on the February NPC District Governing Board agenda to represent the Snowflake Community Values Committee.

Agenda Item 5: Reports

5.A. – Financial Position – Vice President Hatch

Mr. Hatch presented the first five months of fiscal budget period with 42% expired. Mr. Hatch reports the general unrestricted fund primary tax levy for November is \$3.4 million or 54%, which is higher than expected. It appears more taxpayers are paying their entire year's property tax as opposed to splitting it into two payments. Mr. Hatch noted tuition and fees stand at 44% as expected. Mr. Hatch reported lagging investment earnings at 37% instead of 42% as expected at this time. Mr. Hatch stated total revenues are at 55%. Operating Expenditures are at 37%, where expected to be. The unrestricted plant fund's only source of revenue is a transfer from the general fund. Capital expenditures are 38% year-to-date, tracking closely to the budget period expired. Mr. Hatch noted the restricted fund year-to-date total expenditures are \$2.2million. Mr. Hatch stated the auxiliary fund total revenues are 35%, which required a small transfer from the general fund to balance. Net cash, year-to-date, for all activities is \$4,942,714.



5.B. – NPC CASO – Ina Sommers

Ms. Sommers reports the group raised \$900 to staff for textbooks and professional development reimbursement. Ms. Sommers stated that again this spring CASO are collecting non-food items to donate to local charities. Last year, five different charities received donations estimated at nearly \$1,500 each. Ms. Sommers added Valentines Candygrams are being sold to benefit student scholarships.

5.C. – NPC Faculty Association – Brian Burson

Brian Burson, faculty association president, reports that convocation was a success as for faculty and staff exchanged ideas.

5.D. – NPC Student Government Association- Melissa Luatua

Ms. Luatua reports the Student Government Association has seven Senators in place. Election of officers is next week. All student government officer positions have been filled. Student Government Association President is April Overstreet from the Silver Creek campus in Snowflake however she is unable to attend since today is the first day of classes. Ms. Luatua stated convocation was a success in terms of fundraising and SGA is grateful for all of the support. SGA will attend the leadership conference at the University of Arizona February 17-19, 2012. Ms. Luatua reports many activities are happening with SGA; talent contest is April 14, transfer trip in March and a basketball tournament is planned as well. Ms. Luatua stated the SGA president, April Overstreet, plans to present the monthly report in the future.

5.E. – NPC Foundation- Lance Chugg

No report.

Agenda Item 6: Consent Agenda

Mr. Peaches moved to approve the Consent Agenda, as presented. Ms. Handorf seconded the motion.
The vote was unanimous in the affirmative.

Consent Agenda (Action):

- A. December 13, 2011 Study Session Minutes (T2)
- B. December 13, 2011 Regular Board Minutes (T2)

Agenda Item 7: Old Business

None.

Agenda Item 8: New Business

8.A. –Request to approve 2012-2013 Budget Assumptions and Guidelines (Action) – Vice President Hatch

Mr. Hatch stated the guidelines and assumptions are categorized in three main areas: General Assumptions, Revenue Assumptions and Expenditures Assumptions. The primary focus is to receive feedback from the board on what direction to proceed based on these guidelines and assumptions. Mr. Hatch stated the budget development calendar will be followed as approved on December 13, 2011. Preliminary budget analysis will include additional details compared to last year as requested by the board. Mr. Parsons asked if capital budget is to be reviewed before adopted. Mr. Hatch referenced the calendar: the tentative three-year capital budget will be reviewed and preliminarily adopted April 17; both final budgets will be adopted May 16, 2012. Mr. Jeffers asked to confirm the items in the three-year capital budget are included in the preliminary budget review analysis on March 20. Mr. Hatch confirmed. The statutory expenditures limit is partially based on preliminary estimate FTSE: 2013 is 2400. Mr. Parsons asked if the statutory expenditure limit is based solely on FTSE. Mr. Hatch stated no, it has three components: FTSE, base expenditures and inflation.

Mr. Hatch noted the NPC budget is tied directly to the NPC strategic plan. Mr. Hatch added the state funding is expected to be reduced FY11-12 by approximately \$1.4 million. The Arizona Community College Presidents Council requested the system retain level funding. Operating state aid is based on a decline in enrollment. Mr. Hatch reiterated the Arizona community college system has agreed to support and follow the equalization formula.



Mr. Hatch stated annual tuition and fees during 2012 reflects NPC as second lowest in Arizona at \$1,870. The NPC 2012 tuition and fees per credit hour are \$62, the lowest in the state. The statewide increase average last year was 8.52%, NPC was below average at 6.9%. Mr. Hatch stated the staff recommends to incrementally increase the tuition and fees rate in the \$4 range. Mr. Hatch added that a one-dollar increase is approximately \$50,000. Ms. Handorf asked if the tuition and fees graph presented represents the actual number. Mr. Hatch confirmed. Mr. Jeffers asked if it is too early to know what the other community colleges plan to implement. Mr. Hatch stated several other institutions have created a multi-year plan in respect to this increase by board adoption. Mr. Parsons asked if we needed to increase at all to make the budget complete. Mr. Hatch responded to say the increase assumption proposed is not the issue the issue is to prevent a large increase in the future. Mr. Jeffers stated dramatic increases have been made in the past and a wish to avoid those in the future by small consistent increases. Mr. Jeffers added the main question the board will answer is: will the quality of education and programs be maintained amidst the state cuts without the small increases in other areas? Mr. Parsons asked the increase at two dollars and three dollars per credit hour. Mr. Hatch responded to say for a full time student at two-dollars is a \$60 annual increase or 3.2%, three-dollars is a \$90 annual increase or 4.8%, four-dollars is an \$120 annual increase or 6.4%. Mr. Hatch added to maintain a competitive market rate is in the best interest for the future of the college.

Mr. Hatch presented property tax options. Mr. Hatch explained how in 2006 the legislature limited any increases in the tax levy to the current amount plus 2% beyond growth for new construction.

Mr. Hatch commented on the expenditure side that the colleges wage compensation had fallen behind the state's other community colleges over a two-year period. Staff is reviewing salary schedule compression in part because of wage freeze and wage reductions. Mr. Hatch stated minimal changes are expected in respect to the state retirement contributions. Mr. Hatch added the employee health benefits have yet to be set. Mr. Hatch referenced the approved budget development calendar and stated the next steps in process will be with budget department managers and executive staff. Ms. Handorf moved to approve the recommendation as presented. Mr. Peaches seconded the motion. Mr. Parsons requests to add dollar amounts in writing, not only percentages. ***The vote was unanimous in the affirmative.***

8.B. – Request to Accept the Single Audit Reporting Package for Fiscal Year ended June 30, 2011 (Action) – Vice President Hatch

Mr. Hatch introduced Jay Zsorey, CPA, Financial Audit Director of the Arizona Office of the Auditor General. The unqualified audit for the Fiscal Year ending June 30, 2011 was filed with the U.S. Department of Education on December 22, 2011 well ahead of the March 31, 2012 deadline. It was also reviewed by the college's Audit Committee on January 12. Mr. Zsorey reported three financial findings: the district should strengthen access and change management controls over its information systems, the district should develop a test disaster recovery plan for its information systems, the district needs to improve its policies and procedures for capital assets. Mr. Zsorey reported the issue of non-compliance in regard to general session law and funds received for the construction of the Jake Flake Emergency Services Institute (Northeast Arizona Training Center- NATC). Mr. Zsorey stated the use of public funds were appropriate; however, the District must "control and operate" the facility as required by general session law. Mr. Zsorey's recommendation is that the District should review the existing arrangements with the involved parties and consult legal counsel in an effort to remedy the legal noncompliance. In addition the District needs to consider the effect of any changes that may affect financial reporting.

Mr. Zsorey reported two federal award findings: Career and Technical Education Carl Perkins funding in respect to equipment and real property management and procurement and suspension debarment. Mr. Zsorey reports the audit in this area did show no contractors as suspended or debarred. Mr. Zsorey stated the District has taken effective measures to begin corrective action to address all of these reported findings. Mr. Zsorey concluded the brief overview of the audit and opened the floor for questions. Mr. Jeffers asked a question in reference to the training facility; is the bottom line for the District to own the facility to control and operate as stated by session law? Mr. Zsorey responded to say that would be the easiest, but there are other options. Mr. Zsorey stated with the direction of legal counsel agreements could be reached with other groups to demonstrate control and operation without complete ownership. Mr. Jeffers asked if the college assumes ownership, are we committed to keeping the facility? Mr. Zsorey stated the ownership is recorded on financial statements; more legal research is necessary to determine the final answer in keeping the facility. Mr. Jeffers stated several years ago upon training facility discussion the initial intent



was to be a partner without realizing the money granted to NPC from the legislature meant the college was to control and operate facility. Mr. Zsorey commented the main reason for Auditor General's office to analyze these expenditures is to ensure they were used to benefit the public, and that has been confirmed.

Mr. Jeffers asked if the college is responsible for the foundation reporting. Mr. Zsorey confirmed it is not; the foundation is a legally separate entity to be governed by an independent board. Mr. Zsorey stated the foundation auditors are separate. Ms. Handorf stated the foundation report is an agenda item each month. Ms. Handorf added there has not been a report for at least five months and it is missed.

Mr. Hatch noted the District's responses to the Auditor General's recommendations are included in packet.

Mr. Parsons moved to approve the recommendation as presented. Ms. Handorf seconded the motion. ***The vote was unanimous in the affirmative.***

8.C. – Request Approval of Quit Claim Deed (Action)- Vice President Hatch

Mr. Hatch reported the staff was recently made aware of an error in recording a donation of property to the District. The attached quit claim deed resolves the improperly filed deed and clears the record to show correct ownership of the forty acres in question. Navajo County records correctly show a different ownership of the parcel, #104-06-38.

Ms. Handorf moved to approve the request as presented. Mr. Peaches seconded the motion. ***The vote was unanimous in the affirmative.***

8.D. – Institutional Effectiveness Report (Informational)- Director Wasson

Ms. Wasson stated the infrastructure needs based on reporting with respect to information collection, requested and shared that it is her priority to create a process to weave these needs together as a coherent narrative. Ms. Wasson listed current projects to increase relationship with National Student Clearinghouse and ASSIST for comparison and tracking purposes. Ms. Wasson reports another ongoing project is a survey software data package to improve communication with graduate and ongoing value of NPC education experience as it relates to individuals over time.

8.E. – Title III Project EAGLE: End of Year Report (Informational)- Director Bishop

Mr. Bishop stated seven of the ten objectives for year one of the Title III grant have been completed: Hire Systems Administrator, Increase Internet Connectivity at WMC, Add Internet Connectivity at PDC, Evaluate technologies for Model Classroom Design, Install Model Classrooms 1-4, Virtual Desktop Infrastructure (rollout this semester), Conduct Formative Evaluation for Project Year 1. Mr. Bishop commented one item is underway to revise project tasks as necessary. Mr. Bishop added process objective to increase connectivity to Hopi and Kayenta are delayed due to Kayenta center relocation. Hopi center improvements are expected in Spring 2012 when a more suitable provider is available to bring more bandwidth and value. Mr. Bishop reports process objective to install secondary WAN path between Green's Peak and Holbrook is delayed due to FCC licensing, an alternate path is being designed. Mr. Bishop added exploration of partnership for network resources sharing infrastructure with Navajo County to accomplish same task to mitigate risk of network downtime.

Agenda Item 9: Standing Business

9.A. – Strategic Planning and Accreditation Steering Committee (SPASC) Report – Director Bishop

Mr. Bishop reports no new SPASC activity since last meeting. Mr. Bishop stated the upcoming spring semester overview. Mr. Bishop stated a new "Bert-Bert character revisited" strategy has been designed to gather input from faculty and staff with hopes of improved discussion participation. Mr. Bishop stated a content portfolio team has been formed to begin forming the next Higher Learning Commission Portfolio. Accomplishments will be recorded and strategic plan revisions will be presented to the Board as a first read in May 2012 and approved in June 2012. President Swarthout noted SPASC will move more smoothly once the Higher Learning Commission confirms the new accreditation model with criteria and components.



9.B. – Human Resources Update – Dan Wattron

Mr. Wattron reports three positions were filled and there are four positions open. Employee of the year: Rickey Jackson, Director of Developmental Services.

Agenda Item 10: President's Report – President Swarthout

10.A.- Governor Jan Brewer 2012 Policy Objectives for Community Colleges

President Swarthout stated the Governor has requested the old P-20 council to move structure forward in performance based funding operations. Since completing the Strategic Vision for Community Colleges last year we are in a relatively good position to drive that conversation.

10.B.- Initiation of Discussions with Petrified Forest National Park Service Concerning Future Collaboration

President Swarthout stated discussions have initiated with the new superintendent of the Petrified Forest National Park. Discussion could potentially provide partnerships for students with training and background resulting in a positive outcome for all groups involved. President Swarthout stated as more develops items will be presented to the board for review.

10.C.- Community College Day, January 19, at the Capitol

President Swarthout stated meetings with legislators are developing as we speak. We recently learned of the Arizona Association of District Governing Board luncheon, which we plan to attend. President Swarthout noted there are set with Representative Jack Jackson and Representative Brenda Barton. The meeting with Senator Hale is still in the scheduling process. President Swarthout noted the meeting of significant interest is at 2:30pm with Dale Frost, the new Governor's Education Policy Advisor. President Swarthout encouraged faculty, staff and board members to attend. President Swarthout anticipates the schedule to become richer over the next 24 hours.

10.D.- Governors Budget was released Friday

President Swarthout commented it is uncertain if this year the Governor's budget will be the only one presented, as it was last year. The Governor's budget generally respects the ten districts community colleges funding requests.

Agenda Item 11: Board Report/Summary of Current Events

Ms. Handorf stated the AADGB meets prior to luncheon the same day of Community College Day at the Capitol.

Ms. Handorf stated the AADGB is in the process of preparing a handbook for Trustees.

Ms. Handorf noted the AADGB is in agreement to create a semi-annual or annual workshop or retreat to develop relationships to benefit all of the members of District Governing Boards across the state of Arizona.

Mr. Weber, NAVIT Superintendent, has a meeting with Representative Crandell to obtain more information in regard to his new bill introduced aimed at allowing JTED to award college credit. Mr. Weber stated this is concerning for several reasons. Mr. Weber will report more as the information develops but stated NAVIT is not in favor of awarding college credit and enjoys the existing relationship with the college. Mr. Weber hopes to encourage language to be provided in the bill to preserve existing relationships such as the one shared with NAVIT and NPC.

Agenda Item 12: Announcement of Next Regular Meeting: Tuesday, February 21, 2012.

Agenda Item 13: Adjournment



The meeting was adjourned upon a motion by Ms. Handorf, a second by Mr. Peaches and with a unanimous affirmative vote.

Respectfully submitted,

Kristin Thomas
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Board Secretary

DRAFT



Recommendation on Reaffirmation of Policy 1810 and Policy 1102

Preamble

Northland Pioneer College is an open access community college funded primarily by people of Navajo County and second by the people of Arizona. NPC serves a very culturally diverse population, both as students and communities. The college respects the diversity of cultural and community values. No single set of values supersedes any others. All are important to the college.

NPC is accredited by The Higher Learning Commission of the North Central Association of Schools and Colleges. The Higher Learning Commission, as part of its accreditation process, requires assurance that Northland Pioneer College has and adheres to its policy regarding academic freedom. As a public, regionally accredited institution, NPC steadfastly adheres to all the legal and ethical requirements of federal and state laws and accreditation in its curriculum, performances and other actions, including regulation of pornographic materials.

One of the primary goals of the college is to prepare students for transfer to baccalaureate-granting institutions, both public and private. This goal is inclusive of the Performing Arts Program at NPC. Students transferring to performing arts programs at many baccalaureate-granting institutions will find a variety of values portrayed in performing arts productions.

Recommendation:

The Staff recommends the reaffirmation of Policy 1810, Academic Freedom. In conjunction with the reaffirmation, staff recommends support for the instructional integrity of the institution and for the institution's mission, vision and values.

Staff also recommends the reaffirmation of Policy 1102, Equal Employment and Educational Opportunities, noting the institution's support for Procedure 2710, Statement of Non-Discrimination.

Summary:

Given Northland Pioneer College's mission, vision and values and the standards of accreditation and academic freedom, allowing any single point of view to control what the college does would be at odds with the institution's responsibility to prepare its students to live in a world full of diverse views. There is no evidence to conclude that student enrollment in a course or a college program, earned grades or awarding of scholarships is in any manner based on any form of discrimination.

As a response to community concerns, the following procedures are followed:

1. Performing Arts productions with adult content will be disclosed to the purchasing public as appropriate, as has been the case for several years.
2. Potential performers, at the beginning of the audition process, have full disclosure of role content, as has been the case for several years.
3. Parental permission is now required, including full role disclosure, for performing arts participants under the age of 18.



Request Approval to Purchase Passenger Vans

Recommendation:

Staff recommends approval to purchase two (2) new vehicles, model 2012 Ford E350 15-passenger vans, from Chapman Ford for a total price of \$57,398.32.

Summary:

In conjunction with the vehicle replacement plan, staff proposes purchasing two 15-passenger vans to replace existing vehicles based on mileage, age and increasing cost of maintenance. 15-passenger vans are used to transport students and faculty primarily for academic and student activity-based field trips. Cargo vans are used primarily to transport equipment between various communities and to events; cargo vans accumulate miles at a lower rate than passenger vans. Staff plans to rotate existing passenger vans to cargo van status and retire two existing cargo vans as summarized below.

Vehicle	Year	Mileage	Disposition
Dodge B350 cargo van	1992	144,200	State Surplus
Ford E150 cargo van	1992	104,200	State Surplus
Chevrolet E350 passenger van	1994	110,572	Retain
Ford E350 passenger van	1995	147,700	Reconfigure to replace 1992 cargo van
Ford E350 passenger van	1996	146,000	Reconfigure to replace 1992 cargo van
Ford E350 passenger van	1996	115,700	Repaint and retain

Chapman Ford holds a State of Arizona contract for the proposed vehicles. Local vendors have been contacted and are unable to meet State of Arizona contract pricing.

Existing cargo vans will be sent to Arizona State Surplus for disposal.



Request Approval to Purchase Security Camera System

Recommendation:

Staff recommends approval to purchase security camera systems for the White Mountain Campus, Silver Creek Campus, Painted Desert Campus, Little Colorado Campus, Hopi Center and Whiteriver Center from Chubb Fire & Security Company for an amount not to exceed \$200,637.70 plus tax.

Summary:

Campus security has recently been improved with the addition of a uniformed security service at each of the campus locations. Additional security through the use of video recording security systems at two center locations (Hopi and Whiteriver) and the four campuses is expected to provide a deterrent as well as an ability to view incidents of concern.

The video security system consists of cameras to continuously monitor exterior activity. Fixed cameras will be placed inside building main entrances and in strategic locations. Other cameras include pan, tilt and zoom features which track movements. Cameras will be used with digital recording systems. The digital recorders provide for easy storage, recall and viewing.

Chubb, A UTC Fire & Security Company has been awarded a contract by the Mohave Educational Services Cooperative for the video security system components. The college is a member of the Mohave purchasing cooperative and has access to the contract.

The need for a video security system had not been identified during the capital budget planning process; however, adjustments to capital expenditures for the 2011-12 fiscal year have been made and funds are available for this purchase.





JANUARY 10, 2012

Northland Pioneer College

**Project: Bosch CCTV/Video Security System
MOHAVE CONTRACT PRICING**

**CHUBB Fire & Security: Is pleased to present
our proposal to provide the BOSCH Camera
System for the
Northland Pioneer College**

CCTV Equipment Digital System:

**36 - BOSCH NDN-921 FLEXIDOME 2X DAY AND
NIGHT IP DOME CAMERA: \$ 990.75 EA
(Cameras will be installed inside-door main
entrances)**

**27 - BOSCH KBE-498V28-20N FIXED DAY NIGHT IP
CAMERA: \$1,318.50 EA. LENS INCLUDED
(Cameras will view exterior walkways and parking
areas)**

**8 - BOSCH VG4-324-ECE0M PTZ DAY NIGHT IP
CAMERA W/ POWER SUPPLY: \$3,661.65 EA
(Cameras will scan high traffic campus areas)**

DNR RECORDING EQUIPMENT:

**4 - BOSCH DNR 754 16 CHANNEL 4 TB: \$6,339.00
EA (SOFTWARE FOR WEB BASED VIEWING IS
INCLUDED)**

**3 - BOSCH DNR-732-08A050 8 CHANNEL 500 GB
1TB: \$4,311.00 EA
(SOFTWARE FOR WEB BASED VIEWING
INCLUDED)**

**This proposal is a full coverage of your facilities based
on on-site tours and review campus/center maps. All
camera locations and camera counts can be adjusted.
After reviewing please contact me to discuss in detail
camera location and counts.**

EQUIPMENT:

Cameras	\$100,559.70	
Recorders	<u>\$ 38,289.00</u>	
SubTotal		\$138,848.70

LABOR:

Six locations labor, supplies, travel \$ 56,189.00

NETWORK:

**Six locations Network Switches
(Includes installation) \$**

5,600.00

TOTAL:

(Sales Tax Not Included)

\$ 200,637.70

**SYSTEM INCLUDES: EQUIPMENT, MATERIAL,
INSTALLATION, LABOR, TRAINING, PROGRAMMING,
TESTING AND TRAVEL.**

3 YEAR WARRANTY ON CAMERA EQUIPMENT

Work Included

- **Provide Equipment**
- **Provide field tech to perform labor and system check and testing**
- **Conduct Acceptance testing**
- **Provide wire and labor pull**
- **Provide supervision and coordination for installation**
- **Provide training to the owner representative on the CCTV System operations**
- **3 year Warranty on all Equipment**

Excluded:

- **120 v AC dedicated circuit to CCTV and remote power supplies**
- **Painting Patching of any kind**

- **Sales tax, fees and licenses**
- **Any other Special Systems other than CCTV System**

Deferred Maintenance Re-roofing Project

Summary:

A professional roof survey and subsequent inspections were completed in January 2012 at the Learning Centers in Snowflake, Winslow and Show Low, along with the Ponderosa Center in Show Low. The Durolast Single Ply membrane is at the end of its useful life and is failing.

Multiple fractures and splits were documented. Most skylights have broken lenses. Most walk pads around equipment have been displaced. Drainage appears to be adequate.

It is recommended that the roof on each of the facilities be removed and replaced with a two-ply modified bitumen membrane and a modified bitumen membrane capsheet. The new roof would have a 20-year warranty.

The heating, ventilation and cooling systems in each of the buildings is also reaching the end of useful life. Currently these building have a heated water circulation system.

The overall cost of the project is expected to be approximately \$2.4 million. The current three-year capital budget includes a deferred maintenance line item and funds are available for completion of the project.

In order to minimize the impact to students, to complete the work as soon as possible, and to benefit from the economies of scale found in a single project staff will recommend approval of an amendment to the current agreement with DLR Group, Inc. to provide design and construction management services.

Additionally, staff will recommend pre-purchase of the HVAC equipment. Due to a twelve-week lead time on delivery of the equipment, pre-purchasing will allow the project to move more quickly. It will also save subcontractor/contractor markups and reduce the overall cost of the project.

Current estimate for the project construction start date is mid-June with substantial completion by early August. Facilities under construction would be available for use during the project.



Request Approval of Architect Contract Amendment

Recommendation:

Staff recommends approval of an amendment to the current agreement with DLR Group, Inc. to provide design and construction management services for the re-roofing project for a lump sum cost of \$100,875.

Background:

As discussed in the previous summary, the need has been established for the replacement of the roof at the Silver Creek Campus Learning Center, the Little Colorado Campus Learning Center, the White Mountain Campus Learning Center and the White Mountain Campus Ponderosa Center.

Staff has retained the services DLR Group, Inc. for planning, design, architectural and construction management services. A positive and professional working relationship has been established.

A copy of the proposed amendment to the extend services for the re-roofing project is attached.





AIA[®] Document G802™ – 2007

Amendment to the Professional Services Agreement

Amendment Number: 002

TO: David Huish
Director of Facilities and Vehicles
(Owner or Owner's Representative)

In accordance with the Agreement dated: December 28, 2011

BETWEEN the Owner:
(Name and address)
Northland Pioneer College
P.O. Box 610
Holbrook, AZ 86025-0610

and the Architect:
(Name and address)
DLR Group inc. (an Arizona corporation)
6225 North 24th Street, Suite 250
Phoenix, AZ 85016

for the Project:
(Name and address)
Northland Pioneer College
Re-Roof and Mechanical Equipment Replacements for the ShowLow, Snowflake and Winslow Campuses.
DLR Group Project Number 30-12114-00

Authorization is requested
 to proceed with Additional Services.
 to incur additional Reimbursable Expenses.

As follows:

- 1) Construction Documents, Bid/Award and Construction Phase Services for Re-Roof and Mechanical Unit Replacements for Ponderosa Building/Learning Center Showlow Campus, and Learning Centers at Snowflake and Winslow Campuses.

The following adjustments shall be made to compensation and time.
(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

Compensation:

Lump Sum \$100,875

Time:
N/A

SUBMITTED BY:



(Signature)
Richard Y. Pawelko, AIA
Senior Principal

(Printed name and title)

(Date)

1/25/2012

AGREED TO:

(Signature)

(Printed name and title)

(Date)

Northland Pioneer College
 Re-Roofing Project
 Compensation Worksheet January 18, 2012

RE-ROOF AND MECHANICAL UNIT INSTALLATION	
ARCHITECTURAL, ENGINEERING & PLANNING SERVICES	
CONTRACT DOCUMENTS	
Existing Facility Documentation/Drawing Development	
Project Management	\$1,900
Architectural	\$9,250
Structural	\$1,200
Mechanical	\$10,700
Electrical	\$11,500
Subtotal Documentation/Drawing Development Compensation	\$34,550
Project Specifications	
Architectural	\$4,625
Mechanical	\$3,100
Electrical	\$3,100
Subtotal Project Specification Compensation	\$10,825
Total Contract Documents	\$45,375
BIDDING AND NEGOTIATIONS	
Printing and Distribution	
Architectural	\$775
Reviewing Agency Submittals	
Architectural, Mechanical, Electrical	\$4,800
Bidding/Pre-Bid Meeting	
Project Management	\$900
Architectural	\$3,300
Mechanical	\$2,700
Electrical	\$1,800
Total Bidding and Negotiations	\$14,275
CONSTRUCTION ADMINISTRATION	
Construction Administration	
Project Management	\$900
Architectural	\$10,700
Mechanical	\$11,150
Electrical	\$7,300
Total Construction Administration	\$30,050
TOTAL RE-ROOF MECHANICAL UNIT INSTALLATION	\$89,700
Roofing Consultant	
Roofing Consultant Specs and Pre Bid	\$3,675
Roofing Consultant Pre-Construction and QA	\$7,500
Roofing Consultant Total	\$11,175
TOTAL PROJECT WITH ROOFING CONSULTANT	\$100,875

Reimbursables	
Car Rental and Gasoline (estimated 15 trips)	\$1,500
Printing Costs (estimated costs)	\$5,000
Reimbursable Total	\$6,500

Request Approval to Purchase HVAC Equipment

Recommendation:

Staff recommends approval to purchase of HVAC equipment associated with the re-roofing project.

Background:

As discussed in the re-roofing project summary, the need has been established for the replacement of the roof at the Silver Creek Campus Learning Center, the Little Colorado Campus Learning Center, the White Mountain Campus Learning Center and the White Mountain Campus Ponderosa Center. Staff has identified benefits to replace the HVAC system concurrently with the re-roofing project.

Bid results for the equipment will be opened on Friday, February 17, 2012. Bid results will be summarized and presented to the Board for discussion at the regular meeting.



Tuition and Fees

BACKGROUND INFORMATION:

Based on the Budget Development calendar (attached), staff is providing information on tuition and fees. Staff has developed the tuition and fee information based on Board approval of the Budget Development Guidelines (attached), which include the following assumptions for tuition and fees: Tuition and general fees will be set at a rate that: A.) increases incrementally; B.) is competitive in our market by maintaining a comparative position to the average tuition at other Arizona community colleges; and C.) gives consideration to the impact on students. Course fees will be set at a rate calculated to offset expendable supplies and equipment.

Historical tuition rates are included along with comparative information is attached. The comparative information is presented with three views: increases at the upper-end of rates currently under considerations; increases in the mid-range of increases; and increases at the lower-end. For NPC the increases shown for comparison are \$4, \$3 and \$2.

Approximately \$50,000 of additional revenue will be generated for each one dollar increase in tuition.

The general fee schedule incorporates the addition of a Program Fee section with a fee proposed for participation in the Law Enforcement Academy. No other changes are proposed.

Instructional staff conducted a comprehensive review of all course fees to assure fees are based on cost of consumable supplies and other course specific expenses. Over 1,200 courses are listed in the current catalog, with approximately one-third of the courses requiring a course fee. Proposed course fee changes are not expected to generate additional revenue beyond the increased cost of course supplies, equipment maintenance and course-specific operation expenses.

In the Career and Technical Education division, AIS and BUS proposes bringing all course fees to \$15. Instructional supplies for these courses include CDs, flash drives and other instructor materials. Proposed increases in COS course fees are a result of the increased cost of consumables used for the program. The increase for FRS 150 is to cover the increased cost of a book provided to all students. HQO courses fees are proposed to increase to more fully account for equipment maintenance and fuel costs. As discussed last year, the course fees are being raised incrementally. The proposed fee will cover approximately two-thirds of the actual cost per student. Proposed IMO course fees are based on an increase for instrumentation courses, hands-on practice and performance testing. We are no longer offering HPE or REA courses.

The Nursing and Allied Health division is proposing increases in several EMT courses based on current calculation of actual cost of supplies per student.



BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2012 – 2013

ACTIVITY	RESOURCE	DUE BY
1. Receive budget calendar APPROVED 12/13/2011	DGB	13 December
2. Receive budget assumptions & overview APPROVED 1/17/12	DGB	17 January
3. Departmental operational budget material distributed	Ellison	1 February
4. Three-year capital budget material distributed	Ellison	10 February
5. Receive tuition and fee schedules	DGB	21 February
6. Departmental operational budgets received	Executive Team	21 February
7. Executive review of operational budget	Executive Team	29 February
8. Three-year capital budgets received	Executive Team	8 March
9. Executive review of three-capital budget	Executive Team	19 March
10. Tuition and fee schedules approved	DGB	20 March
11. Receive preliminary budget analysis	DGB	20 March
12. Receive wage and salary recommendation	DGB	20 March
13. Budget hearings	Budget Managers	26 March
14. Receive complete budget analysis	DGB	17 April
15. Approve budget publication	DGB	17 April
16. Approve salary schedules	DGB	17 April
17. Tentative budget adopted	DGB	17 April
18. Tentative three-year capital budget adopted	DGB	17 April
19. Notice of budget public hearing/TNT hearing first published	Hatch/Ellison	27 April
20. Notice of TNT hearing second publication	Hatch/Ellison	4 May
21. Notice of budget public hearing/TNT hearing final publication	Hatch/Ellison	9 May
22. Public hearing conducted for taxpayers	DGB	15 May
23. Final budget adopted	DGB	15 May
24. Final three-year capital budget adopted	DGB	15 May
25. Notify PTOC of the amount of the primary property tax levied	Hatch/Ellison	16 May
26. Submit Tax levy to Navajo County	Hatch/Ellison	16 May

**Northland Pioneer College
Departmental Budget Guidelines
FY 2012-13**

GENERAL ASSUMPTIONS

- Budget Development Calendar will be followed
- Preliminary budget analysis to DGB in March will include additional details compared to prior year preliminary budget analyses
- Statutory Expenditure Limit is not expected to limit expenditures

REVENUE ASSUMPTIONS

- State funding expected to be reduced in FY12-13 by approximately \$1.4 million
- Tuition and general fees will be set at a rate that
 - (A) Increases incrementally
 - (B) Is competitive in our market by maintaining a comparative position to the average tuition at other Arizona community colleges
 - (C) Gives consideration to the impact on students
- Course fees will be set at a rate calculated to offset expendable supplies and equipment
- Primary property tax will be levied at
 - (A) Maximum rate, which is 2% higher than current year tax

OR

 - (B) Maximum rate without holding a truth-in-taxation hearing
- Other revenues will be estimated based on historical information and emerging trends

EXPENDITURE ASSUMPTIONS

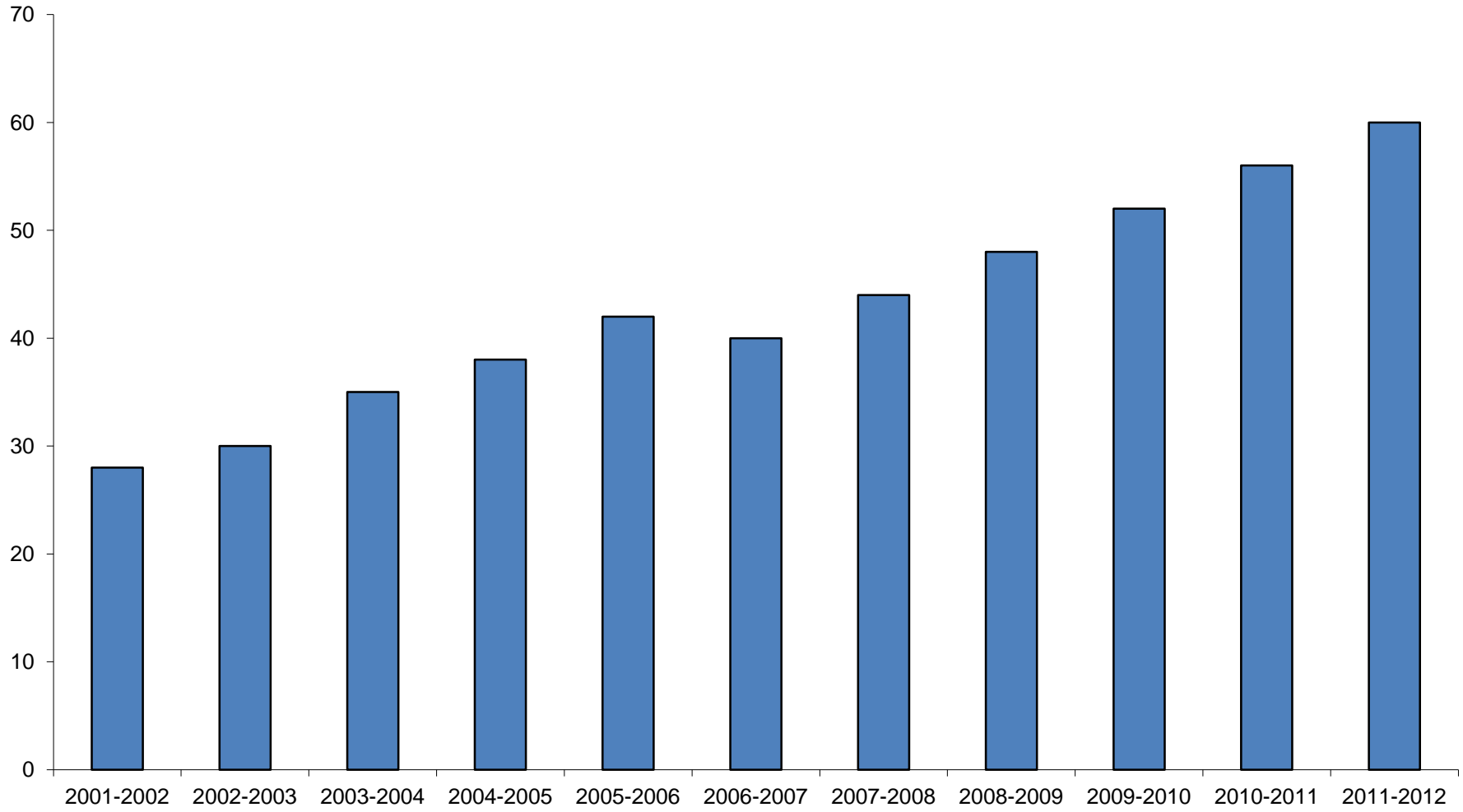
- Items in budget requests will be linked to the current **NPC Strategic Plan**. Any budget amounts that are higher than FY11-12 budget **or** actual historical spending will be **justified**.
- Budget requests for operational expenditures will be completed by **Tuesday, February 21, 2012**.
- Budget requests for capital expenditures will be completed by **Thursday, March 8, 2012**.

- SALARY SCHEDULES will be developed with
 - (A) Incrementally increasing rates
 - (B) Consideration to competitive market conditions by maintaining a comparative position to the average increases/rates at other Arizona community colleges
 - (C) Consideration to salary schedule compression
- BENEFITS will be developed with
 - (A) No major changes in benefit structure
 - (B) Consideration on impact of third-party partnerships
 - (1) Navajo County Schools Employee Benefit Trust for medical and dental insurance
 - (2) Arizona State Retirement System for retirement contributions
- Education partner relationships will be maintained
 - (A) Apache County
 - (B) NAVIT
 - (C) Dual enrollment
- CAPITAL budget requests will be developed for a three-year period (2012 – 2015)
- GRANT funding will continue to be identified and pursued
- AUXILIARY fund activities will be maintained

Budget Categories & Targets:

Revenues	<ul style="list-style-type: none">• Budget will be prepared by Administrative Services.
Salaries/Wages & Benefits	<ul style="list-style-type: none">• Budget will be prepared by Administrative Services except for the following that budget managers will <u>include in budget request:</u><ul style="list-style-type: none">○ Adjunct Salaries,○ Overload,○ Temporary Salaries,○ Lab Aids, and○ Substitute Salaries.
Operating Expenditures	<ul style="list-style-type: none">• Funding expected to remain level in FY 12-13.• Budget requests should reflect only those items required to maintain service levels.• Any new programs/services must be initiated through the shared governance process, including adoption in the strategic plan.
Capital Expenditures	<ul style="list-style-type: none">• No state funding is expected in the future• All requests for funding must be covered from the operation budget or reserved funds.

NPC Tuition History per Credit Hour



**Arizona Community Colleges
Comparative In-State Tuition and Fees**

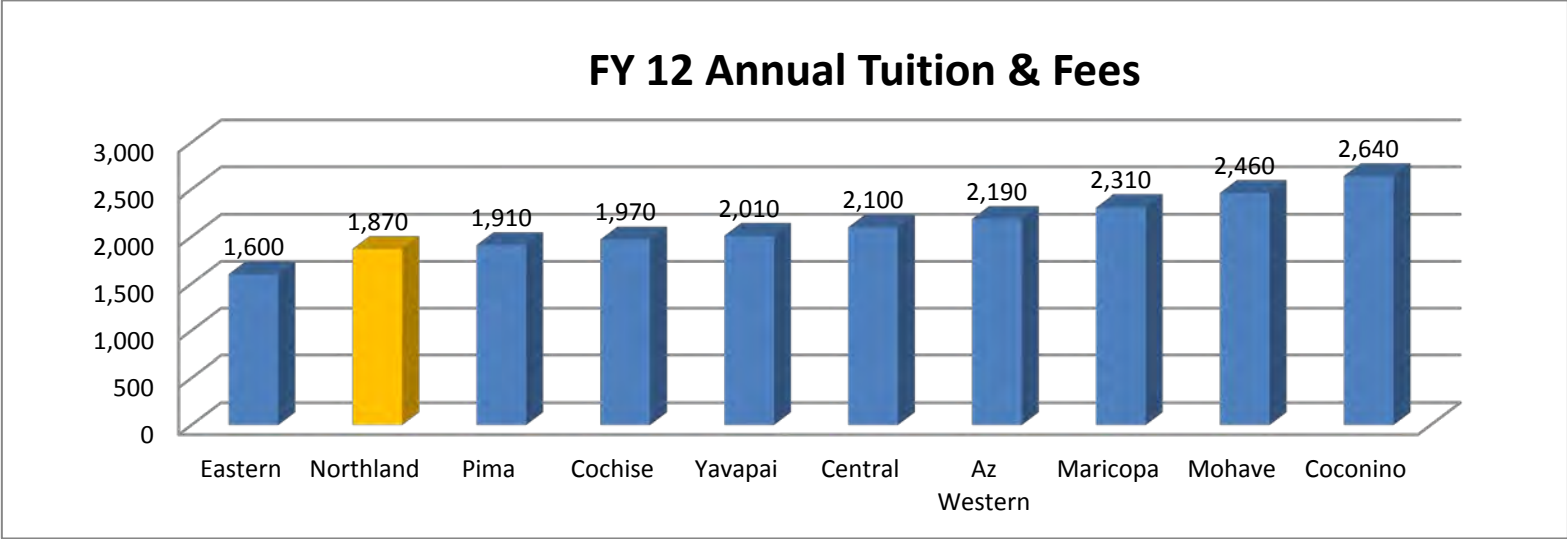
(Note - Fees include mandatory general fees (technology, registration, activity,etc.) - course fees are not included)

DISTRICT	2011- 2012				2012- 2013				Preliminary FY 13 Tuition Increase per credit hr	Preliminary % Increase FY 12 Annual Tuition & Fees
	Semester Tuition & Fees	Annual Tuition & Fees	Annual Fees	Tuition Rate	Semester Tuition & Fees	Annual Tuition & Fees	Annual Fees	Tuition Rate		
	(15 cr hrs)	(30 cr hrs)	(mandatory)	(per cr hr)	(15 cr hrs)	(30 cr hrs)	(mandatory)	(per cr hr)		
Cochise	\$ 985	\$ 1,970	\$ 80 ³	63	\$ 1,005	\$ 2,010	\$ - ³	67	4	2.0%
Coconino	\$ 1,320	2,640 ¹	150 ⁴	83	\$ 1,350	2,700 ¹	150 ⁴	85	2	2.3%
Eastern	\$ 800	1,600 ²	-	67	\$ 880	1,760 ²	-	73	6	10.0%
Maricopa	\$ 1,155	2,310	30 ⁵	76	\$ 1,170	2,340	30 ⁵	77	1	1.3%
Mohave	\$ 1,230	2,460	240 ⁶	74	\$ 1,230	2,460	240 ⁶	74	-	0.0%
Northland	\$ 935	1,870	70 ⁷	60	\$ 995	1,990	70 ⁷	64	4	6.4%
Pima	\$ 955	1,910	155 ⁸	58.50	\$ 1,030	2,060	155 ⁸	63.50	5	7.9%
Central	\$ 1,050	2,100	-	70	\$ 1,110	2,220	-	74	4	5.7%
Yavapai	\$ 1,005	2,010	-	67	\$ 1,080	2,160	-	72	5	7.5%
Az Western	\$ 1,095	2,190	90 ⁹	70	\$ 1,140	2,280	90 ⁹	73	3	4.1%
Average	\$ 1,053	\$ 2,106	\$ 82	\$ 69	\$ 1,099	\$ 2,198	\$ 74	\$ 72		4.72%
Increase		8.84%	2.59%	8.68%		4.37%	-9.82%	4.94%		

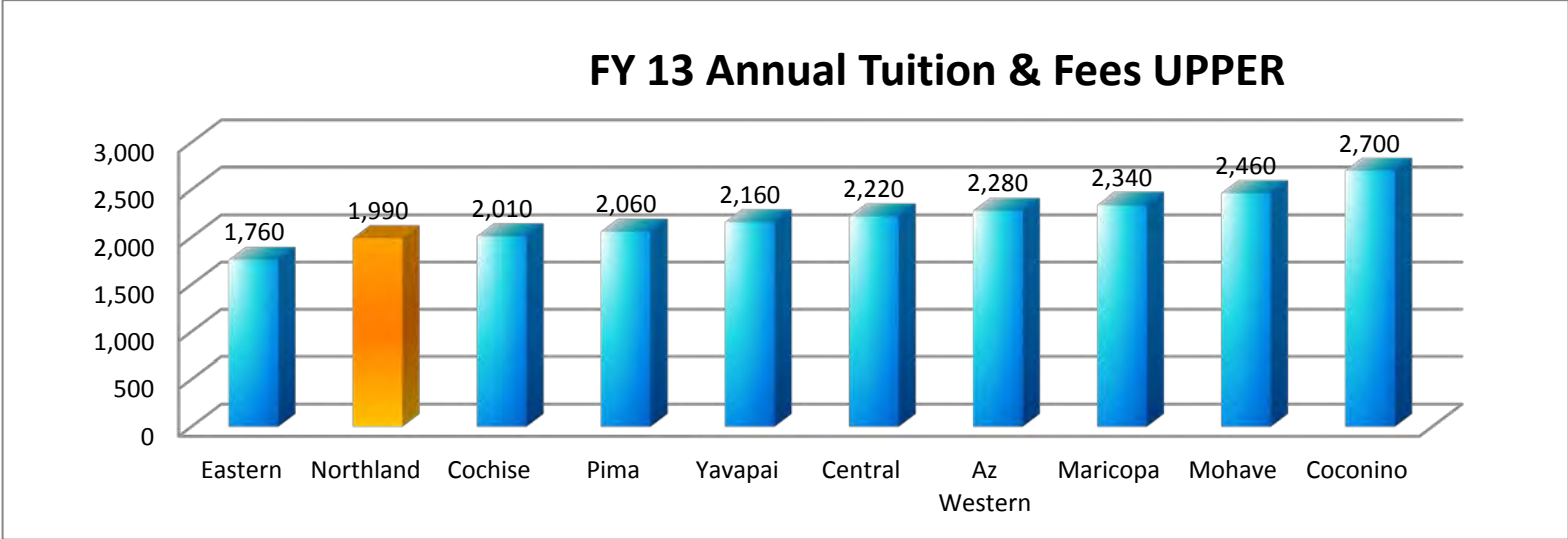
Notes :

- (1) Plateau at 16 -18 credit hrs
- (2) \$70 per hour for first two credits; plateau from 2-6 credit hours, then increase by \$110 per credit hour up to 12 credit hours per semester
- (3) \$20 registration fee & \$20 technology fee per semester being rolled into tuition
- (4) \$5 technology fee per credit hour
- (5) \$15 registration fee per semester.
- (6) \$6 technology fee & \$2 activity fee per credit hour
- (7) \$35 media fee per semester for students taking 3 credit hours or more per semester
- (8) \$2.50 student services fee & \$2 technology fee per credit hour, plus \$10 processing fee per semester
- (9) \$3 technology fee per credit hour

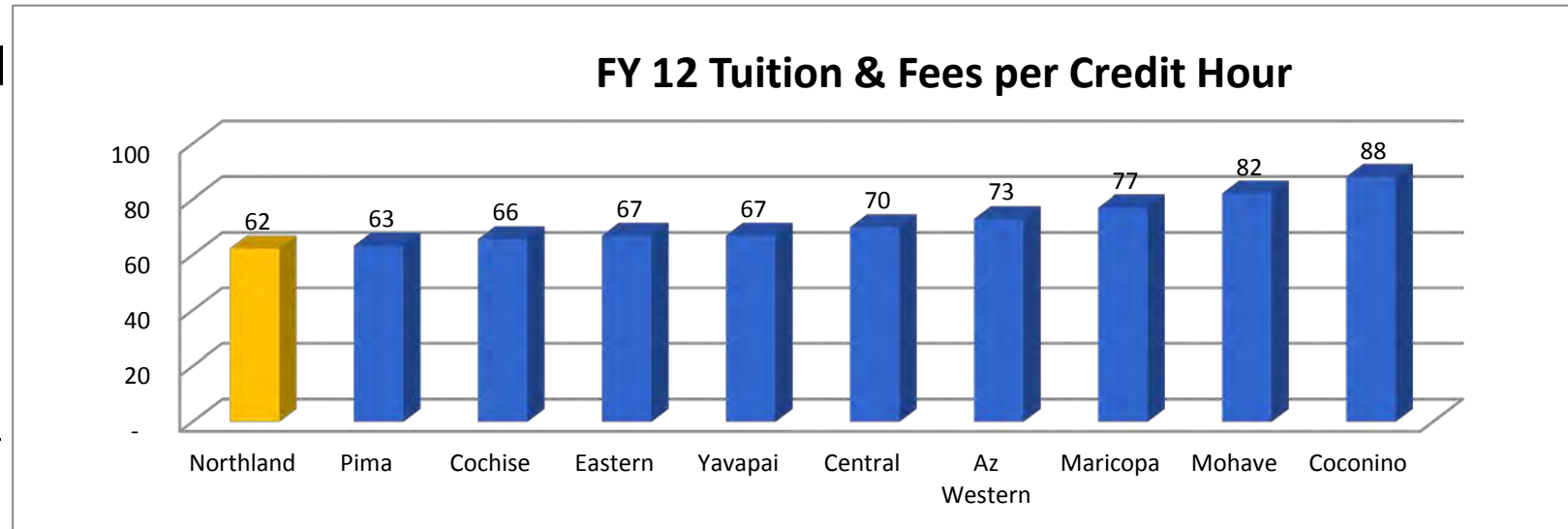
FY 2012	
Eastern	1,600
Northland	1,870
Pima	1,910
Cochise	1,970
Yavapai	2,010
Central	2,100
Az Western	2,190
Maricopa	2,310
Mohave	2,460
Coconino	2,640
Average	2,106



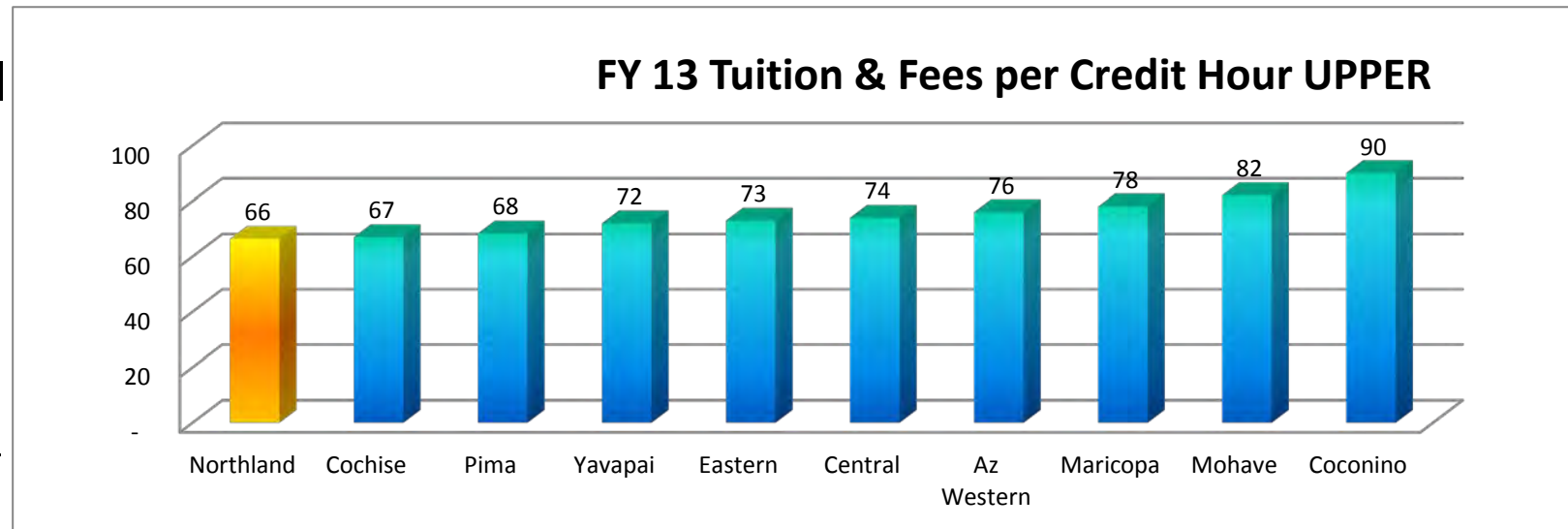
FY 2013	
Eastern	1,760
Northland	1,990
Cochise	2,010
Pima	2,060
Yavapai	2,160
Central	2,220
Az Western	2,280
Maricopa	2,340
Mohave	2,460
Coconino	2,700
Average	2,198



FY 2012			
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
Northland	60	2	62
Pima	58.50	5	63
Cochise	63	3	66
Eastern	67	0	67
Yavapai	67	0	67
Central	70	0	70
Az Wester	70	3	73
Maricopa	76	1	77
Mohave	74	8	82
Coconino	83	5	88
	69	3	72



FY 2013			
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
Northland	64	2	66
Cochise	67	0	67
Pima	63.50	5	68
Yavapai	72	0	72
Eastern	73	0	73
Central	74	0	74
Az Wester	73	3	76
Maricopa	77	1	78
Mohave	74	8	82
Coconino	85	5	90
	72	2	75



**Arizona Community Colleges
Comparative In-State Tuition and Fees**

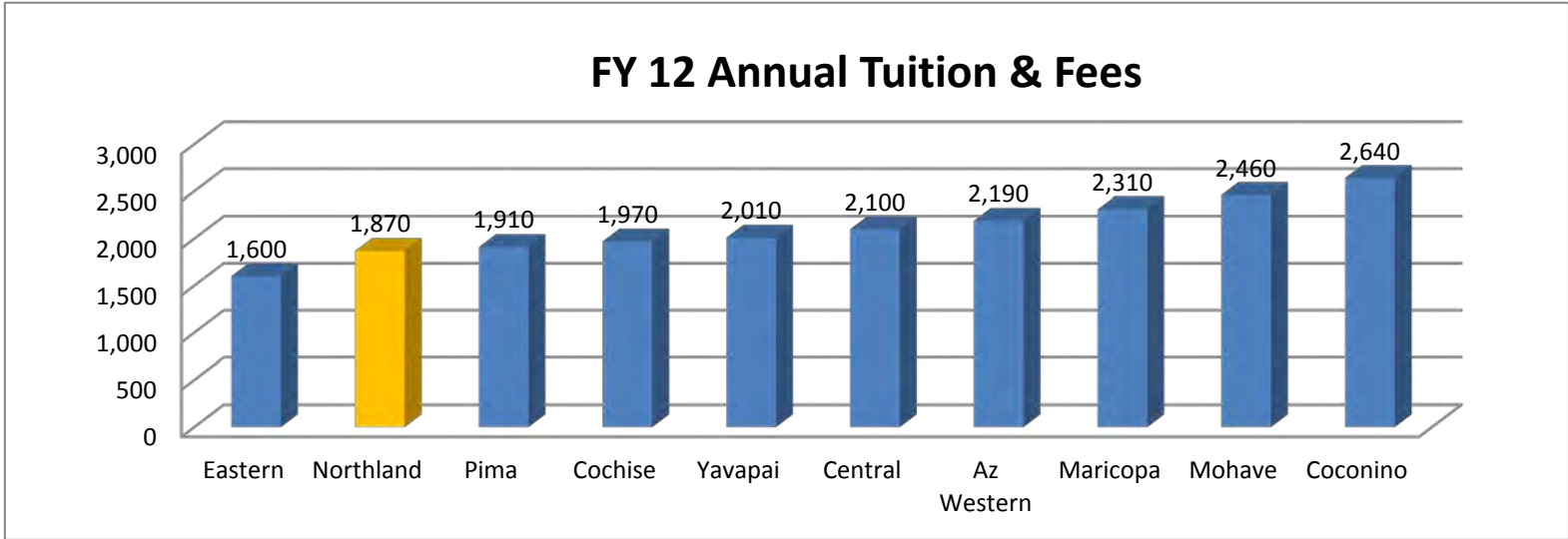
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DISTRICT	2011- 2012				2012- 2013				Preliminary FY 13 Tuition Increase per credit hr	Preliminary % Increase FY 12 Annual Tuition & Fees
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	(15 cr hrs)	(30 cr hrs)	(mandatory)	(per cr hr)	(15 cr hrs)	(30 cr hrs)	(mandatory)	(per cr hr)		
Cochise	\$ 985	\$ 1,970	\$ 80 ³	63	\$ 990	\$ 1,980	\$ - ³	66	3	0.5%
Coconino	\$ 1,320	2,640 ¹	150 ⁴	83	\$ 1,335	2,670 ¹	150 ⁴	84	-	1.1%
Eastern	\$ 800	1,600 ²	-	67	\$ 880	1,760 ²	-	73	6	10.0%
Maricopa	\$ 1,155	2,310	30 ⁵	76	\$ 1,155	2,310	30 ⁵	76	-	0.0%
Mohave	\$ 1,230	2,460	240 ⁶	74	\$ 1,230	2,460	240 ⁶	74	-	0.0%
Northland	\$ 935	1,870	70 ⁷	60	\$ 980	1,960	70 ⁷	63	3	4.8%
Pima	\$ 955	1,910	155 ⁸	58.50	\$ 1,023	2,045	155 ⁸	63	4.50	7.1%
Central	\$ 1,050	2,100	-	70	\$ 1,095	2,190	-	73	3	4.3%
Yavapai	\$ 1,005	2,010	-	67	\$ 1,065	2,130	-	71	4	6.0%
Az Western	\$ 1,095	2,190	90 ⁹	70	\$ 1,125	2,250	90 ⁹	72	2	2.7%
Average	\$ 1,053	\$ 2,106	\$ 82	\$ 69	\$ 1,088	\$ 2,176	\$ 74	\$ 72		3.65%
Increase		8.84%	2.59%	8.68%		3.30%	-9.82%	3.85%		

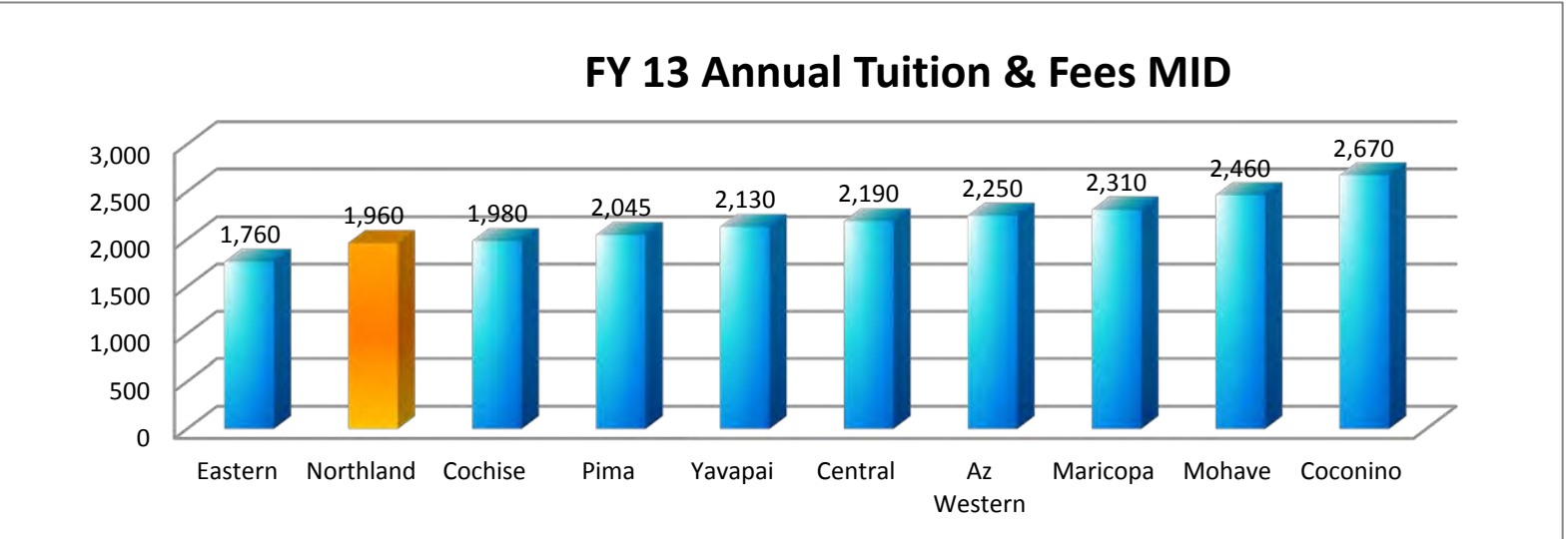
Notes :

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- (9) \$3 technology fee per credit hour

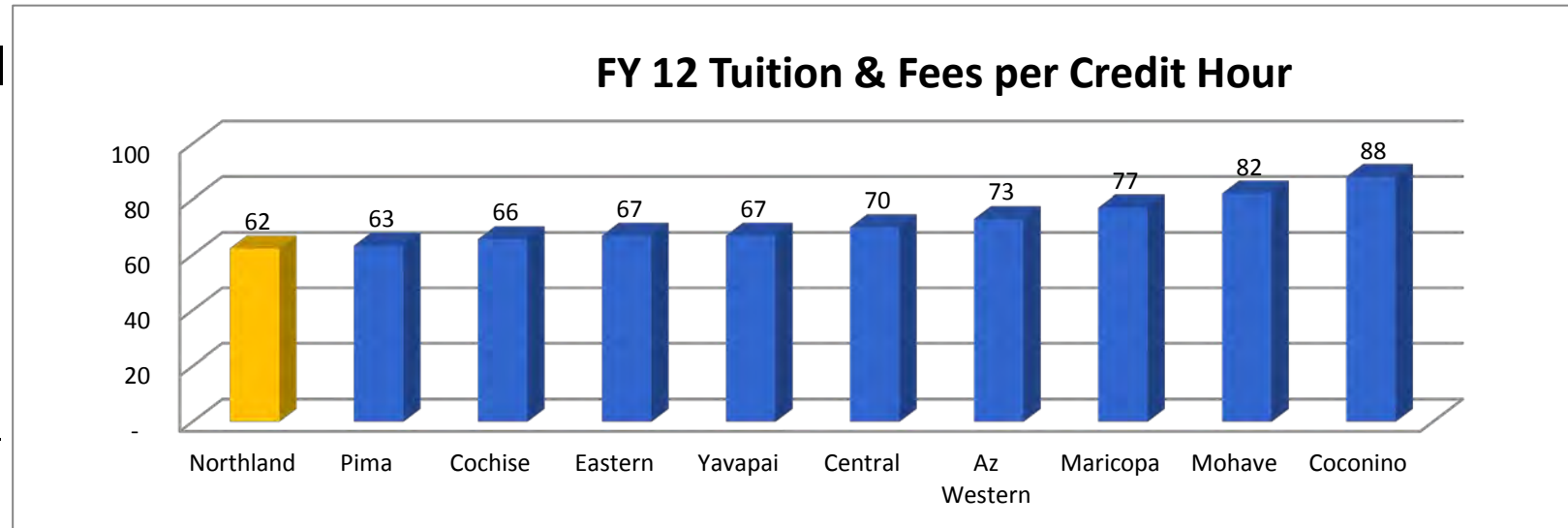
FY 2012	
Eastern	1,600
Northland	1,870
Pima	1,910
Cochise	1,970
Yavapai	2,010
Central	2,100
Az Western	2,190
Maricopa	2,310
Mohave	2,460
Coconino	2,640
Average	2,106



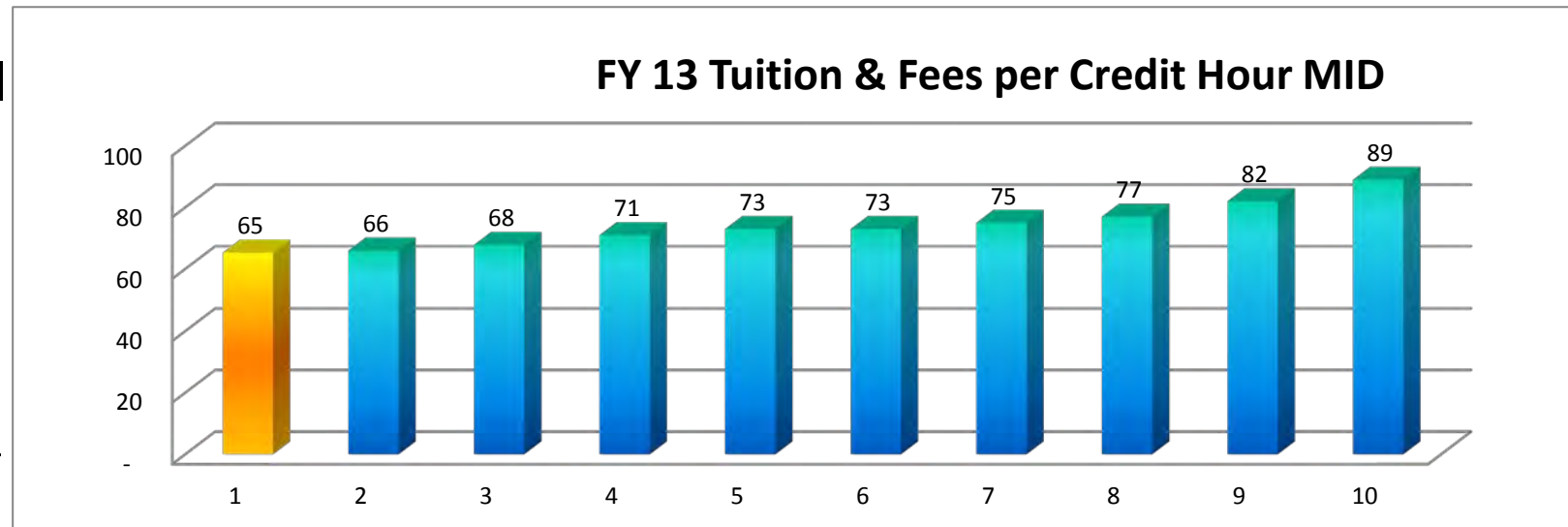
FY 2013	
Eastern	1,760
Northland	1,960
Cochise	1,980
Pima	2,045
Yavapai	2,130
Central	2,190
Az Western	2,250
Maricopa	2,310
Mohave	2,460
Coconino	2,670
Average	2,176



FY 2012			
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
Northland	60	2	62
Pima	58.50	5	63
Cochise	63	3	66
Eastern	67	0	67
Yavapai	67	0	67
Central	70	0	70
Az Wester	70	3	73
Maricopa	76	1	77
Mohave	74	8	82
Coconino	83	5	88
	69	3	72



FY 2013			
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
Northland	63	2	65
Cochise	66	0	66
Pima	63	5	68
Yavapai	71	0	71
Eastern	73	0	73
Central	73	0	73
Az Wester	72	3	75
Maricopa	76	1	77
Mohave	74	8	82
Coconino	84	5	89
	72	2	74



**Arizona Community Colleges
Comparative In-State Tuition and Fees**

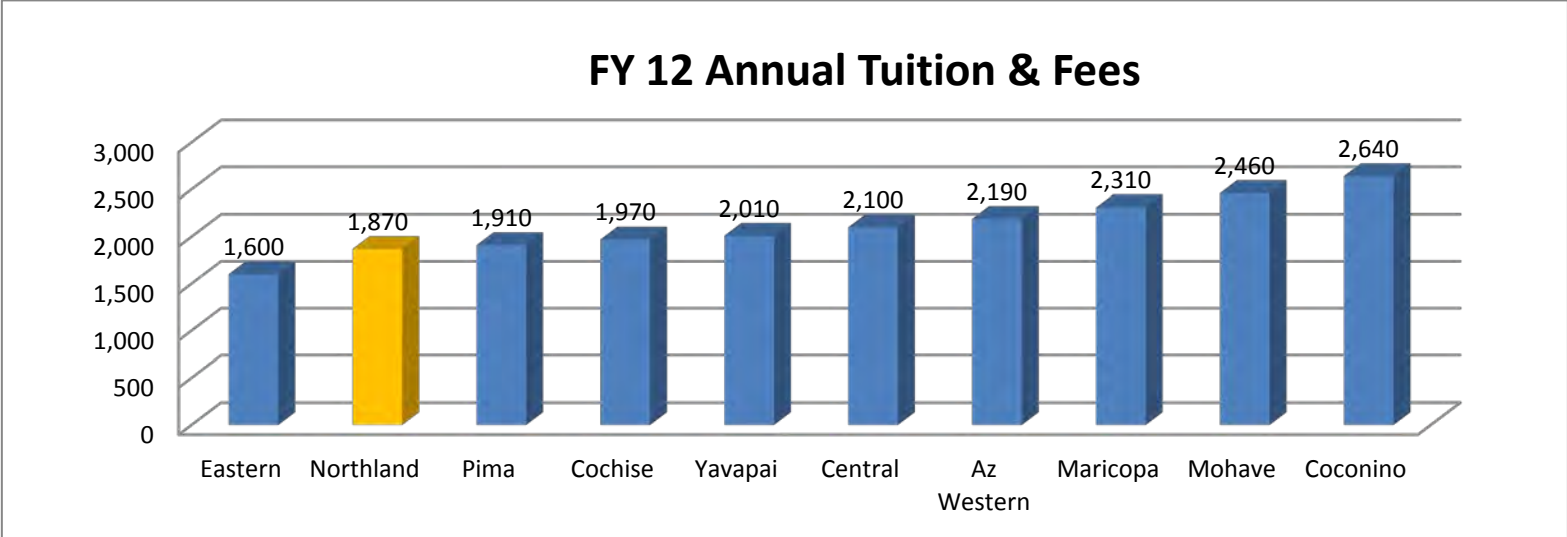
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Cochise	\$ 985	\$ 1,970	\$ 80 ³	63	\$ 975	\$ 1,950	\$ - ³	65	2	-1.0%
Coconino	\$ 1,320	2,640 ¹	150 ⁴	83	\$ 1,320	2,640 ¹	150 ⁴	83	-	0.0%
Eastern	\$ 800	1,600 ²	-	67	\$ 880	1,760 ²	-	73	6	10.0%
Maricopa	\$ 1,155	2,310	30 ⁵	76	\$ 1,155	2,310	30 ⁵	76	-	0.0%
Mohave	\$ 1,230	2,460	240 ⁶	74	\$ 1,230	2,460	240 ⁶	74	-	0.0%
Northland	\$ 935	1,870	70 ⁷	60	\$ 965	1,930	70 ⁷	62	2	3.2%
Pima	\$ 955	1,910	155 ⁸	58.50	\$ 1,008	2,015	155 ⁸	62	3.50	5.5%
Central	\$ 1,050	2,100	-	70	\$ 1,080	2,160	-	72	3	2.9%
Yavapai	\$ 1,005	2,010	-	67	\$ 1,050	2,100	-	70	3	4.5%
Az Western	\$ 1,095	2,190	90 ⁹	70	\$ 1,125	2,250	90 ⁹	72	2	2.7%
Average	\$ 1,053	\$ 2,106	\$ 82	\$ 69	\$ 1,079	\$ 2,158	\$ 74	\$ 71		2.78%
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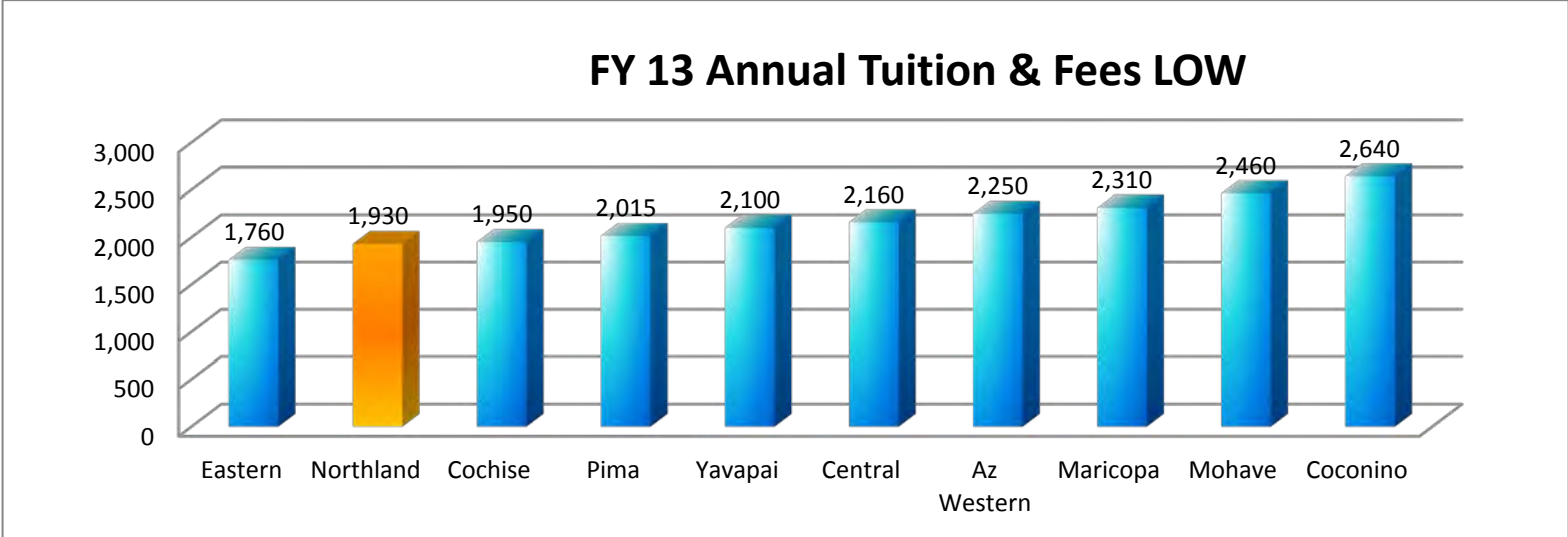
Notes :

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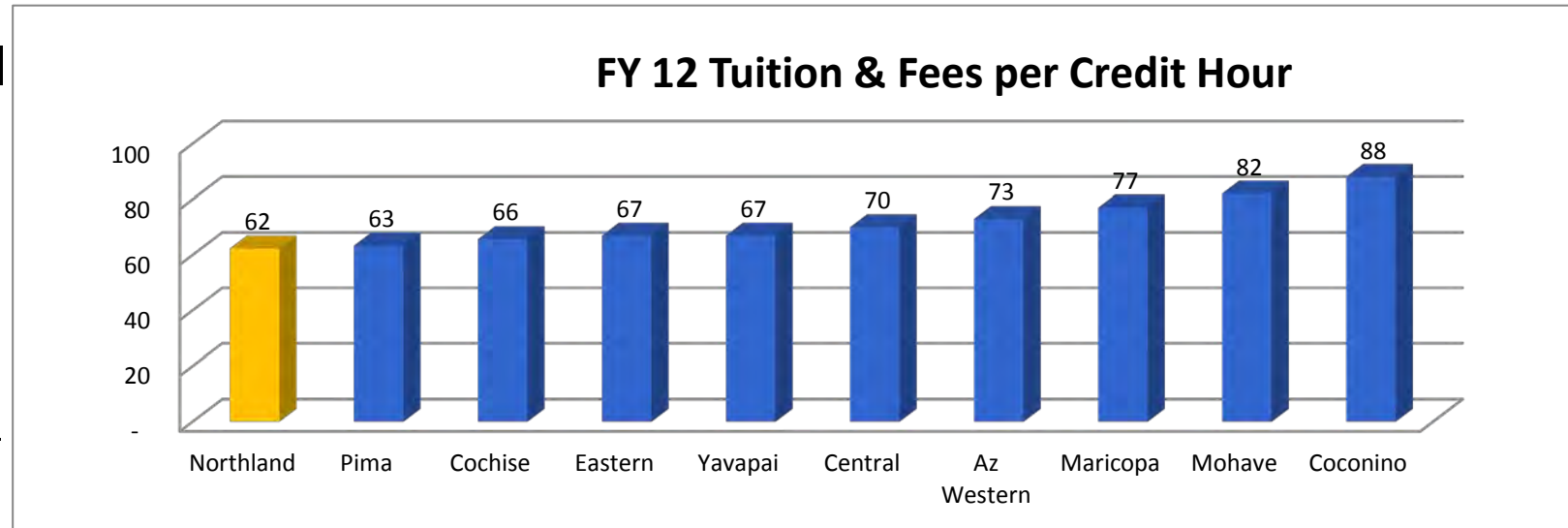
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Northland	1,870
Pima	1,910
Cochise	1,970
Yavapai	2,010
Central	2,100
Az Western	2,190
Maricopa	2,310
Mohave	2,460
Coconino	2,640
Average	2,106



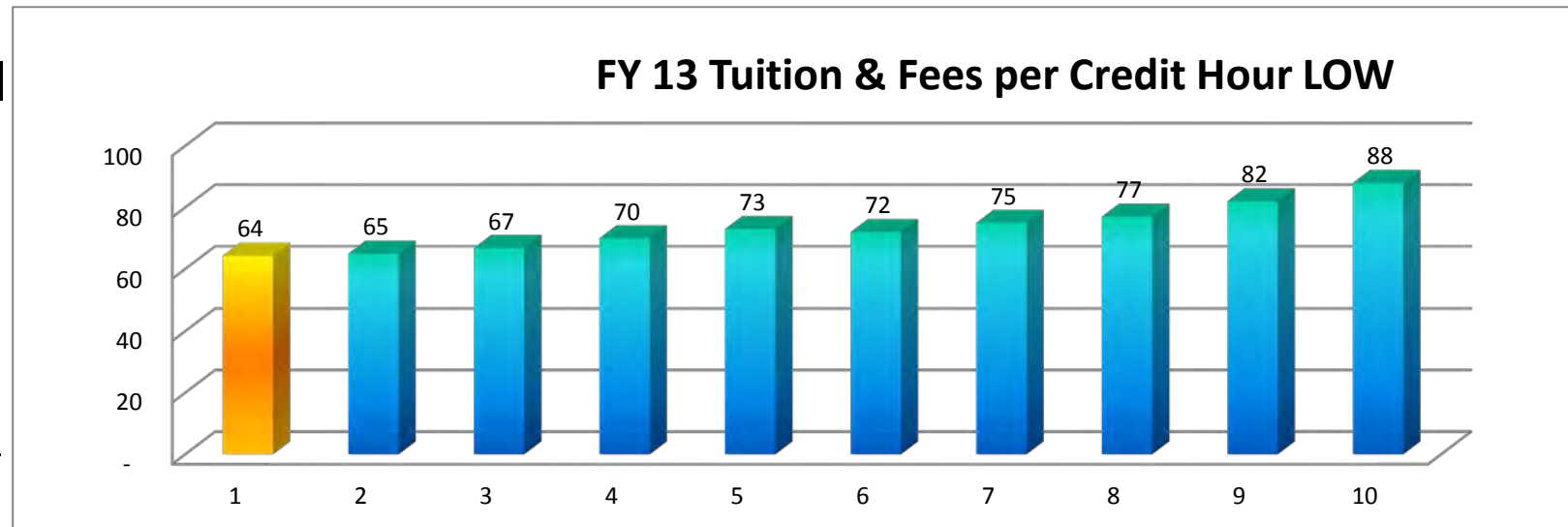
FY 2013	
Eastern	1,760
Northland	1,930
Cochise	1,950
Pima	2,015
Yavapai	2,100
Central	2,160
Az Western	2,250
Maricopa	2,310
Mohave	2,460
Coconino	2,640
Average	2,158



FY 2012			
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
Northland	60	2	62
Pima	58.50	5	63
Cochise	63	3	66
Eastern	67	0	67
Yavapai	67	0	67
Central	70	0	70
Az Wester	70	3	73
Maricopa	76	1	77
Mohave	74	8	82
Coconino	83	5	88
	69	3	72



FY 2013			
	<u>Tuition</u>	<u>Fees</u>	<u>Total</u>
Northland	62	2	64
Cochise	65	0	65
Pima	62	5	67
Yavapai	70	0	70
Eastern	73	0	73
Central	72	0	72
Az Wester	72	3	75
Maricopa	76	1	77
Mohave	74	8	82
Coconino	83	5	88
	71	2	73



**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2012-13
PROPOSED**

TUITION	Approved 2011-12	Proposed 2012-13
IN-STATE	\$60 per credit hour	\$63 per credit hour
APACHE COUNTY	\$60 per credit hour	\$63 per credit hour
OUT-OF-STATE	\$100 per credit for 1-6 hrs. \$295 per credit for 7 hours and beyond.	\$310 per credit 7 hour
SENIOR CITIZENS 60 years or older	50% of the applicable rate: In-District, Apache County, or Out-of-State. (Does not apply to non-credit courses)	50% of the applicable rate: In-District, Apache County, or Out-of-State. (Does not apply to non-credit courses)
REFUNDS FOR TUITION	100% before 1 st day of semester and if NPC cancels the class. 50% during 1 st and 2 nd weeks of the semester. No refund after the end of the second week of the semester	100% before 1 st day of semester and if NPC cancels the class. 50% during 1 st and 2 nd weeks of the semester. No refund after the end of the second week of the semester
SUMMER SESSION REFUNDS	100% prior to 1 st day of session. 50% through 1 st two days of the term	100% prior to 1 st day of session. 50% through 1 st two days of the term
SHORT-TERM COURSE REFUNDS	100% prior to 1 st day of session. 50% through 1 st two days of the term	100% prior to 1 st day of session. 50% through 1 st two days of the term

LINDA GRAY
DISTRICT 10

STATE SENATOR
FISCAL LEGISLATURE

CAPITOL COMPLEX, SENATE BUILDING
PHOENIX, ARIZONA 85007-8800
PHONE: (602) 966-3376
FAX: (602) 917-3433
EMAIL: lgray@azleg.gov



Arizona State Legislature
1700 West Washington
Phoenix, Arizona 85007

COMMITTEES

PUBLIC SAFETY AND HUMAN
SERVICES, CHAIR
HEALTHCARE AND MEDICAL
LIABILITY REFORM
BANKING AND INSURANCE
EDUCATION

LEGISLATIVE COUNCIL

June 20, 2011

Honorable Tom Horne
Arizona Attorney General
1275 W. Washington Street
Phoenix, AZ 85007-2926

RE: Community colleges; student not lawfully present in U.S.

Dear Attorney General Horne:

I am writing to you about the classification by a community college district of a person who is not lawfully present in the United States for tuition purposes.

Proposition 300, approved by 71.4% of the voters in 2006 specifies that a person who is without lawful immigration status is not entitled to classification as an in-state student or entitled to classification as a county resident. See Proposition 300, codified in part at Arizona Revised Statutes (A.R.S.) § 15-1803. Presumably a person who is without lawful immigration status would be eligible to receive the out-of-state or out-of-county tuition rate established by the community college district.

However, A.R.S. § 15-1825, also part of Proposition 300, further specifies that:

A person who is not a citizen of the United States, who is without lawful immigration status and who is enrolled as a student at any community college under the jurisdiction of a community college district is not entitled to tuition waivers, fee waivers, grants, scholarship assistance, financial aid, *tuition assistance or any other type of financial assistance* that is subsidized or paid in whole or in part with state monies.

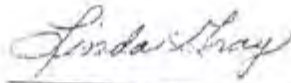
(Emphasis added.) If the out-of-state or out-of-county tuition rate does not cover the full cost to educate a student who is not a United States citizen or who is without lawful immigration status, the broad prohibition in A.R.S. § 15-1825 may also disallow an out-of-state or out-of-county tuition rate if providing that classification to the student is deemed as "tuition assistance" in contravention to the statute. See also A.R.S. § 1-502 and 8 United States Code § 1621 (requiring a person who applies for any state or local public benefit, including any postsecondary education benefit, to demonstrate lawful presence in the United States and implicitly providing that a person who cannot demonstrate lawful presence is ineligible for the benefit).

Page 2
June 21, 2011

With this background, may a community college district classify a person who is not lawfully present in the United States as an in-state student or a county resident for tuition purposes? If this classification is improper, what penalties does a community college district face for providing such classifications? May a community college district create separate tuition levels to circumvent the provisions of Proposition 300?

Thank you for your assistance in this matter.

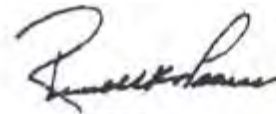
Sincerely,



Senator Linda Gray

Senator Steve Pierce
Senator Rick Murphy
Senator Nancy Barto

Representative Jack Harper
Representative Kimberly Yee
Representative Judy Burges
Representative Terri Proud



Senator Russell Pearce

Senator Sylvia Allen
Senator Frank Antenori
Senator Rich Crandall

Representative Brophy McGee
Representative John Filmore
Representative Nancy McLain

LG: kb

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2011-2012
APPROVED**

FEES	Approved 2011-12	Proposed 2012-13
GENERAL		
Media Fee ^①	\$35/semester	\$35/semester
SPECIAL		
Graduation (non-refundable)	\$35	\$35
Special Certificate	\$15	\$15
Transcript (each)	\$10	\$10
Transcript (each) On demand	\$15	\$15
Transcript (each) Next day delivery	\$20	\$20
NSF Check Collection	\$25	\$25
Replacement "Money Card"		
ACTIVE card	\$20	\$20
INACTIVE card	\$10	\$10
GED Test ^②	\$85	\$85
GED Retest	\$12	\$12
COMPASS/ASSET Testing ^③	\$10	\$10
Late Registration	\$25	\$25
Credit by Exam	50% of in-state tuition rate	50% of in-state tuition rate
Credit by Evaluation ^④	50% of in-state tuition rate	50% of in-state tuition rate
Credit by Evaluation Fee (non-refundable)	\$15	\$15
Delinquent Account Charge	\$10/month	\$10/month
HESI Testing	\$38	\$38
Student Emergency Loan Processing Fee	\$10	\$10
PROGRAM		
Law Enforcement Academy		\$100 per semester

① Assessed to all students enrolling in three (3) or more credit hours.

② Includes a \$20.00 Arizona State Surcharge Fee.

③ Includes up to three (3) tests.

④ Evaluation of Learning Certificates from business, industry, government, military, and non-regionally accredited institutions without waiver agreement.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2012-2013
Proposed Course Fees**

ARTS & SCIENCES			Approved 2011-12	Proposed 2012-13
ART	103	Basic Design	\$15	\$15
ART	105	Beginning Drawing I	\$15	\$15
ART	110	Figure Drawing I	\$15	\$15
ART	140	Lettering	\$15	\$15
ART	150	Advertising Design	\$15	\$15
ART	155	Printmaking	\$15	\$15
ART	170	Sculpture I	\$15	\$15
ART	175	Painting	\$15	\$15
ART	180	Watercolor	\$15	\$15
ART	185	Handbuilding Pottery	\$20	\$20
ART	186	Clay Sculpture	\$20	\$20
ART	187	Raku Pottery	\$20	\$20
ART	190	Ceramics	\$20	\$20
ART	205	Drawing II	\$15	\$15
ART	206	Figure Drawing II	\$15	\$15
ART	220	Painting II	\$15	\$15
ART	225	Watercolor II	\$15	\$15
ART	245	Ceramics II	\$20	\$20
ART	246	Ceramics III	\$20	\$20
ART	247	Ceramics IV	\$20	\$20
ART	280	Art Studio – 2 Dimensional	\$15	\$15
ART	281	Art Studio – 3 Dimensional	\$20	\$20
BIO	100	Biological Concepts	\$35	\$35
BIO	160	Intro. to Human Anatomy & Physiology	\$35	\$35
BIO	181	General Biology I	\$35	\$35
BIO	182	General Biology II	\$35	\$35
BIO	201	Human Anatomy & Physiology I	\$35	\$35
BIO	202	Human Anatomy & Physiology II	\$35	\$35
BIO	205	Microbiology	\$35	\$35
CHM	ALL	All Courses	\$35	\$35

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

ARTS & SCIENCES (cont'd)			Approved 2011-12	Proposed 2012-13
ECD	ALL	ECD Permanent Number/1 cr.	\$17	\$17
ECD	143	Inclusion of Children w/ Special Needs	\$17	\$17
ECD	233	Developing Policies and Procedures for Early Childhood Programs	\$35	\$35
EDU	281	Introduction to Structured English Immersion	\$55	\$55
GEO	111	Physical Geography	\$20	\$25
GLG	ALL	All Geology Courses	\$ 25	\$25
MUS	155	Music Applied (all)	\$120	\$120
PHO	100	Beginning Photography	\$20	\$20
PHO	101	Digital Photography	\$20	\$20
PHO	115	Pictorial Journalism	\$20	\$20
PHO	150	Investigative Photo I	\$20	\$20
PHO	151	Investigative Photo II	\$20	\$20
PHO	200	Intermediate Photography	\$20	\$20
PHO	201	Intermediate Digital Photography	\$20	\$20
PHO	212	Color Photography I	\$20	\$20
PHO	213	Color Photography II	\$20	\$20
PHO	220	Advanced Photography	\$20	\$20
PHO	230	View Camera Photo	\$20	\$20
PHO	240	Photography Portfolio	\$20	\$20
PHO	270	Free Lance/Stock Photo	\$20	\$20
PHO	280	Photography Practicum	\$20	\$20
POS	221	Arizona Constitution and Government	\$55	\$55
POS	222	U.S. Constitution	\$55	\$55
PHY	ALL	All Physics Courses	\$25	\$25
SPT	178	Stage Makeup	\$50	\$50

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2012-2013
Proposed Course Fees**

CAREER & TECHNICAL EDUCATION			Approved 2011-12	Proposed 2012-13
AIS	100	Keyboarding	\$10	\$15
AIS	102	Business Grammar	\$10	\$15
AIS	105	Developing your Professionalism	\$10	\$15
AIS	110	Basic Keyboarding & Formatting	\$15	\$15
AIS	111	Advanced Keyboarding & Document Processing	\$15	\$15
AIS	112	Proofreading	\$10	\$15
AIS	113	Basic Letter and Memo Writing	\$10	\$15
AIS	114	Introduction to the Modern Office	\$10	\$15
AIS	115	Ten-Key Adding Machine	\$15	\$15
AIS	116	Electronic Calculators	\$15	\$15
AIS	118	MediSoft Billing	\$15	\$15
AIS	119	Medical Office Procedures	\$15	\$15
AIS	123	Vocabulary for the Medical Office	\$10	\$15
AIS	127	Medical Office Insurance and Coding	\$10	\$15
AIS	130	Machine Transcription	\$15	\$15
AIS	135	Intro to MedTranscription	\$15	\$15
AIS	140	Microsoft Word Basic	\$15	\$15
AIS	145	Microsoft Word for Windows	\$15	\$15
AIS	150	MS Publisher Basics	\$10	\$15
AIS	153	MS Publisher Complete	\$15	\$15
AIS	170	Written Business Comm	\$15	\$15
AIS	180	Records Management	\$10	\$15
AIS	181	Medical Records Management	\$10	\$15
AIS	190	Legal Terminology	\$10	\$15
AIS	191	Intro to Law Ofc Procedures	\$15	\$15
AIS	202	Customer Service for the Office Professional	\$10	\$15
AIS	214	Administrative Office Management	\$10	\$15
AIS	226	Advanced WordPerfect	\$15	\$15
AIS	231	Intro to Microsoft Office	\$15	\$15
AIS	232	Advanced Microsoft Office	\$15	\$15
AIS	235	Adv Transcription–Med I	\$15	\$15
AIS	236	Adv Transcription–Med II	\$15	\$15
AIS	245	Advanced Microsoft Word	\$15	\$15
ATO	ALL*	All Automotive Courses except ATO 103	\$30	\$30

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

CAREER & TECHNICAL EDUCATION (cont'd)			Approved 2011-12	Proposed 2012-13
BOC	102	Construction Safety Practice	\$25	\$25
BOC	105	Wood & Steel Framing	\$25	\$25
BOC	106	Building Exteriors	\$25	\$25
BOC	107	Drywall Techniques	\$25	\$25
BOC	115	Block & Brick Masonry	\$25	\$25
BOC	117	Concrete Flatwork & Formwork	\$25	\$25
BOC	120	Cabinetmaking I	\$25	\$25
BOC	130	Contractor License & Law	\$25	\$25
BOC	135	Furniture making I	\$25	\$25
BOC	136	Plumbing Level I	\$25	\$25
BOC	137	Plumbing Level II	\$25	\$25
BOC	138	Plumbing Level III	\$25	\$25
BOC	139	Plumbing Level IV	\$25	\$25
BOC	146	Electrical Level I	\$25	\$25
BOC	147	Electrical Level II	\$25	\$25
BOC	148	Electrical Level III	\$25	\$25
BOC	149	Electrical Level IV	\$25	\$25
BOC	152	Commercial Wiring	\$25	\$25
BOC	153	Industrial Wiring	\$25	\$25
BOC	156	HVAC Level 1	\$25	\$25
BOC	157	HVAC Level II	\$25	\$25
BOC	158	HVAC Level III	\$25	\$25
BOC	159	HVAC Level IV	\$25	\$25
BOC	170	Carpentry Level I	\$25	\$25
BOC	171	Carpentry Level II	\$25	\$25
BOC	172	Carpentry Level III	\$25	\$25
BOC	173	Carpentry Level IV	\$25	\$25
BOC	180	Building Maintenance	\$25	\$25
BOC	205	Adv Framing Techniques	\$25	\$25
BOC	220	Cabinetmaking II	\$25	\$25
BOC	221	Cabinetmaking III	\$25	\$25
BOC	235	Furniture making II	\$25	\$25
BUS	ALL	All Business Courses except 122, 128, 129	\$10	\$15
BUS	122	Computer Accounting	\$15	\$15
BUS	128	Spreadsheet Applications for Business	\$15	\$15
BUS	129	Data Base Applications for Business	\$15	\$15
CIS	ALL	All 1, 2 & 3 credit CIS courses except 141,142,145	\$15	\$15
CIS	141	Managing and Maintaining Your PC I	\$200	\$200
CIS	142	Managing and Maintaining Your PC II	\$200	\$200
CIS	145	Network + Certification Preparation	\$275	\$275

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

CAREER & TECHNICAL EDUCATION (cont'd)			Approved 2010-11	Proposed 2012-13
COS	ALL	All Cosmetology Courses	\$40	\$50
DRF	ALL	All Drafting Courses	\$30	\$30
FRS	100	Firefighter Orientation & Terminology	\$10	\$10
FRS	102	First Responder for the Fire Service	\$10	\$10
FRS	104	Firefighter I & II	\$225	\$225
FRS	106	Firefighter Health & Safety	\$10	\$10
FRS	109	Hazardous Materials Awareness	\$10	\$10
FRS	110	HazMat First Responder	\$20	\$20
FRS	112	Managing Company Tactical Operations	New	\$10
FRS	113	Confined Space I	\$10	\$10
FRS	115	Principles of Fire Prevention	\$10	\$10
FRS	116	Intro Respiratory Protection	\$10	\$10
FRS	117	Intro to Forcible Entry Tools	\$10	\$10
FRS	118	Intro to Fire Hose, Streams & Nozzles	\$10	\$10
FRS	119	Intro to Fire Pumps/Apparatus	\$10	\$10
FRS	120	Emergency Vehicle Driving	\$20	\$20
FRS	121	Emergency Stabilization & Extrication	\$35	\$35
FRS	122	Fire Svc Ventilation & Ladders	\$10	\$10
FRS	123	Intro to Extinguishers & Foam Suppression	\$25	\$25
FRS	124	Intro to Fire Svc Ropes & Knots	\$20	\$20
FRS	125	Intro to Water Supply & Hydrant Testing	\$10	\$10
FRS	126	Rope Rescue I	\$20	\$20
FRS	127	Rope Rescue II	\$20	\$20
FRS	128	Rope Rescue III	\$20	\$20
FRS	130	Incident Command System	\$10	\$10
FRS	131	Vehicle Firefighting	\$10	\$10
FRS	133	Intro to Fire Behavior & Detection	\$10	\$10
FRS	134	Rapid Intervention Crew	\$10	\$10
FRS	136	Fire Apparatus, Equipment, & Hydraulics	\$10	\$10
FRS	137	Strategies and Tactics	\$10	\$10
FRS	140	Fire Service Report Writing	\$10	\$10
FRS	141	Fire Service Communication	New	\$15
FRS	150	Wild Land Firefighter	\$10	\$15
FRS	207	Fire Svc Bldg Construction	\$10	\$10

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

CAREER & TECHNICAL EDUCATION (cont'd)			Approved 2011-12	Proposed 2012-13
FRS	210	Incident Safety Officer	New	\$10
FRS	211	Leadership I	\$10	\$10
FRS	212	Leadership II	\$10	\$10
FRS	213	Leadership III	\$10	\$10
FRS	214	Incident Safety Officer	\$10	\$10
FRS	216	Fire Officer I	\$10	\$10
FRS	217	Fire Officer II	\$10	\$10
HPE	106	Aerobics	\$20	Delete
HPE	110	Beginning Weight Training	\$20	Delete
HPE	111	Adv. Weight Training	\$20	Delete
HPE	115	Golf	\$20	Delete
HPE	124	Beginning Swimming	\$20	Delete
HPE	126	Fitness Swimming	\$20	Delete
HPE	127	Aqua-Fit	\$20	Delete
HPE	128	Aquatic Calisthenics	\$20	Delete
HPE	136	Karate I	\$20	Delete
HPE	150-55	Physical Fitness I – VI	\$20	Delete
HPE	161	Land Navigation & Wilderness Survival	\$20	Delete
HPE	192	Square Dance	\$20	Delete
HPE	232	Water Safety Instructor	\$20	Delete
HQO	109	Basic Operations Techniques/Tractors	\$100	\$200
HQO	119	Introduction to Earthmoving and Trucks	\$100	\$200
HQO	121	Rollers and Scrapers	\$100	\$200
HQO	122	Loaders and Forklifts	\$100	\$200
HQO	211	Backhoes and Dozers	\$100	\$200
HQO	212	Intro Crew Leader & Excavators	\$100	\$200
HQO	230	Motor Graders	\$100	\$200
HQO	232	Finishing/Grading & Soils	\$100	\$200
HQO	233	Cranes and Rigging	\$100	\$200
HQO	240	Adv Loader Operation	\$100	\$200
HQO	241	Adv Dump Truck Op	\$100	\$200
HQO	242	Adv Scraper Operation	\$100	\$200
HQO	243	Adv Backhoe Operation	\$100	\$200
HQO	244	Adv Excavator Operation	\$100	\$200
HQO	245	Adv Forklift Operation	\$100	\$200
HQO	246	Adv Dozer Operation	\$100	\$200
HQO	247	Adv Motor Grader Op	\$100	\$200
INA	ALL	All Industrial Arts Courses	\$25	\$25

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

CAREER & TECHNICAL EDUCATION (cont'd)			Approved 2011-12	Proposed 2012-13
IMO*	ALL	All Industrial Maintenance Courses except 160, 161, 200, 201, 270, 271	\$145	\$145
IMO	151	Electrical Level I	\$45	\$90
IMO	152	Electrical Level II	\$45	\$90
IMO	153	Electrical Level III	\$45	\$90
IMO	154	Electrical Level IV	\$45	\$90
IMO	155	Instrumentation Level I	\$45	\$90
IMO	156	Instrumentation Level II	\$45	\$90
IMO	157	Instrumentation Level III	\$45	\$90
IMO	158	Instrumentation Level IV	\$45	\$90
IMO*	160	Robotics	\$10	\$10
IMO*	161	Intro to Computer-Aided Mfg.	\$10	\$10
IMO*	200	Systems Critical Thinking & Control	\$10	\$10
IMO	201	Introduction to Industrial Maintenance	\$75	\$75
IMO	270	DC Analysis and Lab	\$50	\$50
IMO	271	AC Analysis and Lab	\$50	\$50
REA	190	Principles of Real Estate	\$60	Delete
REA	191	Agency in Real Estate	\$15	Delete
REA	192	Contract Writing	\$15	Delete
REA	193	Commissioner's Rules	\$15	Delete
REA	194	Fair Housing	\$15	Delete
REA	195	Real Estate Legal Issues	\$15	Delete
REA	196	Exploring the MLS Software I	\$15	Delete
REA	290	Real Estate Broker Law & Finance	\$60	Delete
WLD	130	Metal Art	\$55	\$55
WLD	131	Int. Metal Art	\$55	\$55
WLD	151	Cutting Process & Welding	\$55	\$55
WLD	152	SMAW Plate I	\$55	\$55
WLD	153	SMAW Plate II	\$55	\$55
WLD	154	GMAW Plate	\$55	\$55
WLD	155	GTAW Plate	\$55	\$55
WLD	157	AWS Level I Certification	\$55	\$55
WLD	240	Intro to Plastics	\$55	\$55
WLD	241	Plastic Welding	\$55	\$55
WLD	242	Fabrication of Plastics	\$55	\$55
WLD	243	Pipe Fitting for Plastic	\$55	\$55
WLD	260	Fit Up/Inspect/Metallurgy	\$55	\$55
WLD	261	SMAW Open V Butt I	\$55	\$55

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

CAREER & TECHNICAL EDUCATION (cont'd)			Approved 2011-12	Proposed 2012-13
WLD	262	SMAW Open V Butt II	\$55	\$55
WLD	263	SMAW Open Root Pipe I	\$75	\$75
WLD	264	SMAW Open Root Pipe II	\$75	\$75
WLD	265	GMAW Pipe	\$75	\$75
WLD	266	FCAW Pipe	\$75	\$75
WLD	267	GTAW Pipe I	\$75	\$75
WLD	268	GTAW Pipe II	\$75	\$75
WLD	290	Welding Fabrication	\$55	\$55

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
2011-2012
Approved Course Fees**

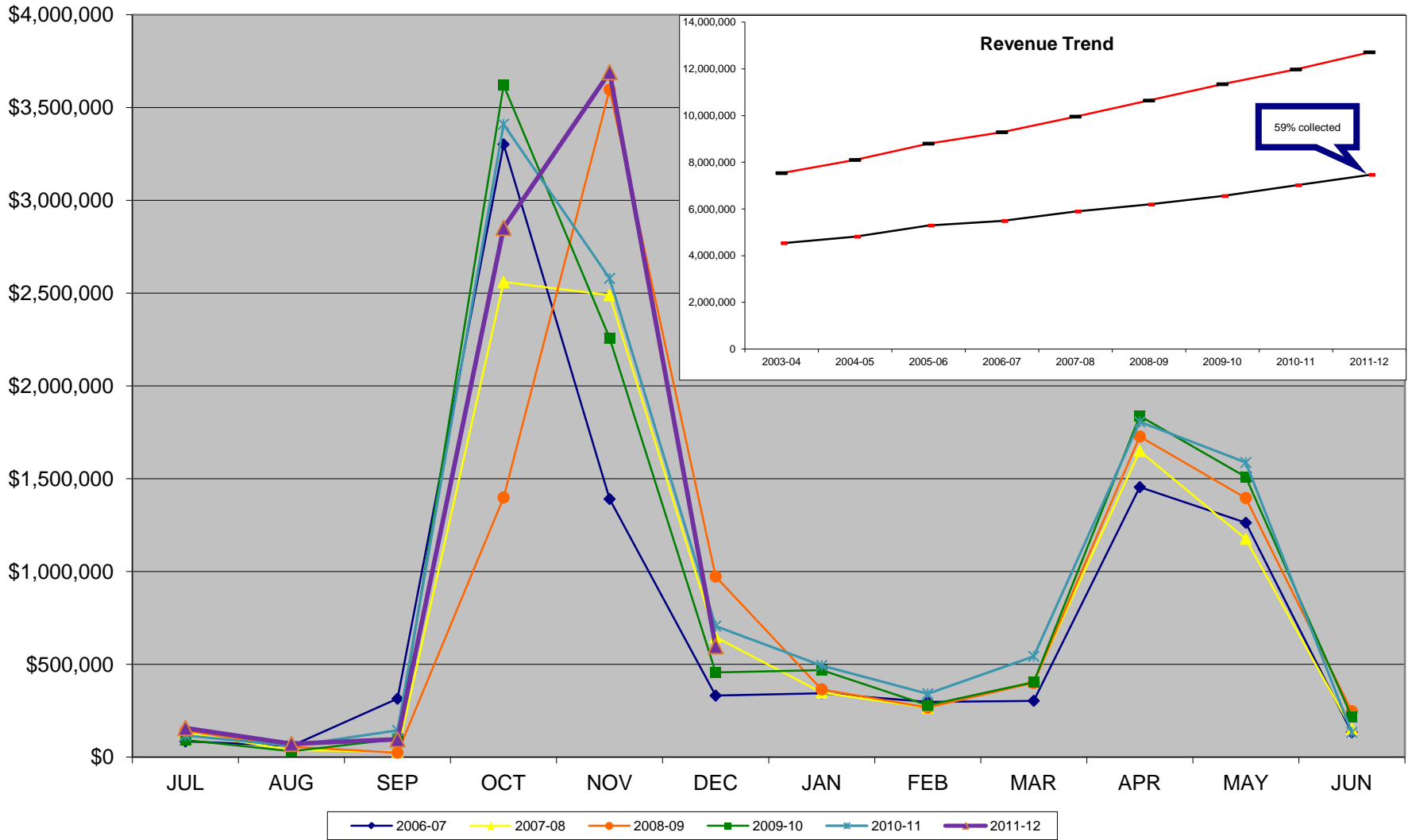
NURSING AND ALLIED HEALTH			Approved 2011-12	Proposed 2012-13
HES	109	Phlebotomy	\$200	\$200
EMT	090	Heart Saver CPR	\$10	\$10
EMT	095	Healthcare Provider CPR	\$10	\$10
EMT	104	Healthcare Provider CPR & First Aid	\$10	\$10
EMT	120	Emergency Medical Responder	\$10	\$10
EMT	121	EMR Refresher	\$10	\$10
EMT	130	EMT Prep Course	\$10	\$10
EMT	132	Emergency Medical Training	\$150	\$150
EMT	133	Refresher Course- EMT Recertification	\$40	\$40
EMT	134	EMT IVC	\$25	\$50
EMT	236	Advanced Cardiac Life Support	\$80	\$80
EMT	237	Pediatric Advanced Life Support	\$80	\$80
EMT	238	ACLS Renewal	\$50	\$50
EMT	239	PALS Renewal	\$50	\$50
EMT	240	Basic ECG & Pharmacy	\$10	\$30
EMT	241	ALS Refresher	\$150	\$150
EMT	244	Paramedic Training I	\$600	\$700
EMT	245	Paramedic Training II	\$600	\$700
EMT	250	Instructor Strategy	\$20	\$20
EMT	251	Instructor Renewal	\$10	\$10
MDA	120	Administrative Ofc Procedures	\$10	\$10
MDA	123	Clinical Procedures	\$60	\$60
NAT	101	Nursing Assistant	\$40	\$40
NUR	116	LPN to RN Transition	\$200	\$200
NUR	121	Nursing I	\$200	\$200
NUR	122	Nursing II	\$200	\$200
NUR	221	Nursing III	\$200	\$200
NUR	222	Nursing IV	\$200	\$200
NUR	290	RN Refresher Course	\$200	\$200
PHT	101	Pharmacy Technician	\$40	\$40

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

NURSING AND ALLIED HEALTH			Approved 2011-12	Proposed 2012-13
TMP	105	A& P with Kinesiology I	\$20	\$20
TMP	106	A&P with Kinesiology II	\$20	\$20
TMP	203	Applied Therapeutic Massage	\$25	\$25
TMP	215	Massage Techniques	\$25	\$25
TMP	250	Massage Clinical Practice	\$50	\$50

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each.

Monthly Primary Property Tax Receipts



NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Statement of Financial Position
For the period

July 1, 2011 to December 31, 2011

Budget Period Expired

50%

Tax Supported Funds

	General Unrestricted				Unrestricted Plant				
	Budget	Current Month Actual	Y-T-D Actual	%	Budget	Current Month Actual	Y-T-D Actual	%	
REVENUES									
Primary Tax Levy	12,710,760	597,523	7,466,081	59%					
State Aid:									
Maintenance and Operations	1,720,000	0	865,050	50%					
Capital					0	0	0		
Equalization	6,452,000	0	3,225,850	50%					
Out of County Reimbursement	600,000	550,469	550,469	92%					
Tuition and Fees	4,200,000	304,997	2,162,905	51%					
Investment earnings	125,000	7,100	53,172	43%					
Grants and Contracts	750,000	12,950	902,488	120%					
Other Miscellaneous	100,000	15,549	98,999	99%					
Transfers:	(4,550,000)	(387,880)	(1,757,948)	39%	3,800,000	305,578	1,527,890	40%	
TOTAL REVENUES	\$22,107,760	\$1,100,708	\$13,567,066	61%	\$3,800,000	\$305,578	\$1,527,890	40%	
EXPENDITURES									
Salaries and Wages	14,985,000	1,166,774	6,590,987	44%					
Operating Expenditures	5,020,000	420,032	2,297,775	46%					
Capital Expenditures	165,000	10,239	114,519	69%	4,400,000	37,125	1,689,311	38%	
TOTAL EXPENDITURES	\$20,170,000	\$1,597,045	\$9,003,281	45%	\$4,400,000	\$37,125	\$1,689,311	38%	

Restricted, Auxilary and Agency Funds

	Restricted				Auxiliary				Agency			
	Budget	Current Month Actual	Y-T-D Actual	%	Budget	Current Month Actual	Y-T-D Actual	%	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES												
Grants and Contracts	4,800,000	180,657	2,548,380	53%								
Sales and Services												
Bookstore					150,000	17,229	80,341	54%				
Other					225,000	10,289	92,663	41%	0	1,987	4,982	
Investment Earnings												
Donations												
Board Designated Donation												
Transfers:	600,000	65,888	174,748	29%	150,000	16,414	55,310	37%				
TOTAL REVENUES	\$5,400,000	\$246,545	\$2,723,128	50%	\$525,000	\$43,932	\$228,314	43%	\$0	\$1,987	\$4,982	
EXPENDITURES												
Salaries and Wages	899,442	74,293	383,312	43%	327,212	24,320	115,955	35%				
Operating Expenditures	4,050,558	1,235,712	3,060,088	76%	197,788	19,612	112,359	57%	0	53	1,925	
Capital Expenditures	450,000	0	31,845	7%								
TOTAL EXPENDITURES	\$5,400,000	\$1,310,005	\$3,475,245	64%	\$525,000	\$43,932	\$228,314	43%	\$0	\$53	\$1,925	

Cash flows from all activities (YTD)	18,051,380
Cash used for all activities (YTD)	14,398,076
Net Cash for all activities (YTD)	\$ 3,653,304

District Governing Board

Human Resources

UPDATE

February 21, 2012

FILLED

1. **Library Media Technician – Denise Rominger started February 20. Denise holds an Associate of Applied Science in Library Media Technology from Northland Pioneer College.**

OPEN

1. **Maintenance II – closed January 16; 40 applicants**
2. **Faculty in ECD and Elementary Education – closed December 1-11; 20 applicants**
3. **Faculty in Nursing – closed January 13-12. 2 applicants**
4. **Faculty in Biology – closes February 29; 16 applicants**
5. **Maintenance Supervisor – closes February 29; 6 applicants**
6. **Academic Advisor – closes February 27; 4 applicants**
7. **Records & Registration Clerk – closes February 27; 2 applicants**

EMPLOYEE OF THE MONTH:



Northland Pioneer College

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