

Northland Pioneer College Strategic Planning Committee Timeline 2006-2009

Months Before the Visit	Month	Who Do	Task
Month 46, 47	November, December 2006	President	Appoint Teams for self-study
Month 45	January 2007	President	Notify HLC of self-study coordinators, preferred visit dates, SAS changes
Month 44	February 2007	SPASC and subcommittees	Roadmap document Appoint resource room chair/committee Survey of current data/documents
Month 43	March 2007	SPASC and subcommittees	Design self study document
Month 42	April 2007	SPASC	Attend HLC self-study workshop
Month 41	May 2007	Vice President for Learning SPASC/Vice President for Learning/IR	Present Strategic Plan draft to DGB Begin stakeholder interviews and surveys
Month 39 and 40	June, July 2007		
Month 38	August 2007		
Month 37	September 2007	SPASC/Vice President for Learning	Present Strategic Plan to college for comment and revision
Month 36	October 2007	President	Submit self-study design to HLC for comment
Month 35	November 2007		
Months 32, 33, 34	December 2007, January and February 2008	SPASC/IR	Data design, collection Refine self-study outline with HLC input
Month 31	March 2008	President	Notify HLC of desired team make-up, confirm visit dates and other organizational information
Month 30	April 2008	SPASC and others	Attend HLC workshop on self-study
Month 29	May 2008	Vice President for Learning	Present Strategic Plan revisions to DGB
Months 26, 27, 28	June, July, August, 2008	IR/Vice President for Learning	Design surveys and implementation strategies for surveys
Month 25	September 2008	SPASC/College	Present strategic Plan to

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			college for revisions
Months 22, 23, 24	October-December, 2008	SPASC and subcommittees, IR Vice President for Learning	Conduct surveys as determined by subcommittees; begin data analyses Conduct community outreach; forward data to SPASC
Month 21	January 2008	HLC	Dr. Breslin visit and convocation appearance
Months 16, 17, 18, 19, 20	February-June, 2008 May 2008 April 2008	SPASC and subcommittees Vice President for Learning President SPASC and others	Data collection Revised Strategic Plan presented to DGB Notify HLC of desired PEAQ team composition Attend HLC self-study workshop
Months 12, 13, 14, 15	July-October 2008	SPASC and subcommittees Vice President for Learning	Data collection and analyses, additional surveys All college input into Strategic Plan revisions Conduct community outreach; forward data to SPASC
Months 9, 10, 11	January 2009, November, December 2008	SPASC and subcommittees	Finalize data analyses Prepare rough drafts of chapters
Months 7 & 8	February, March, 2009	SPASC & subcommittees	Circulate rough drafts throughout college, incorporate comments into rough draft
Months 5 & 6	April, May 2009	SPASC/Editor & subcommittees SPASC/President and or/DGB member Vice President for Learning	Edit, compile and bind final self-study draft Attend HLC workshop in self-study preparation Present Strategic Plan revisions to DGB
Month 4	June, 2009	SPASC President	Assign Administrative Assistant to PEAQ team Initiate posting of third party comments at HLC Send comments on PEAQ team to HLC
Month 3	July, 2009	President	Send self-study and

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		Resource Room Chair	supporting documents to HLC Preparation of physical resource room
Month 2	August, 2009	All College SPASC President	Mock PEAQ visit Preparation for PEAQ visit Send self-study and supporting documents to PEAQ team members
Month 1	September, 2009	SPASC SPASC Chairs Resource Room Chair	Finalize PEAQ visit plans Resource room index to team chair Finalize resource room preparations
Month 0	October, 2009	HLC	Accreditation Visit