

Northland Pioneer College
Strategic Planning and Accreditation Steering Committee (SPASC)
May 6, 2011

Members in attendance: Russell Dickerson, Claude Endfield, Andrew Hassard, Blaine Hatch, Eric Henderson, Mary Mathias, Debra Myers, Mark Vest

Advisory members in attendance: Trudy Bender, Eric Bishop, Leslie, Collins, Maderia Ellison, Ann Hess, Cindy Hildebrand, Jeanne Swarthout

Guests: Colleen Readel (recorder)

- I. Approval of Minutes from 4/1/11
 - a. Motion to approve by Russell Dickerson; second by Eric Henderson
 - i. Unanimously approved
- II. Approval of Minutes from 4/15/11
 - a. Motion to approve by Russell Dickerson with the caveat that Russell will format the strategic plan but he is not responsible for the interpretation of the changes; second by Andrew Hassard
 - i. Unanimously approved
- III. Action: Finalize and approve Pillar drafts
 - a. Approve for President to present to District Governing Board as a first read at the first meeting in May
 - b. Eric Bishop pulled up Pillar 1 on MyNPC for discussion
 - i. Eric Henderson worked with his group to finalize and sent Pillar back out and they agreed with everything.
 1. There may be a couple of things we need to import from Pillar 2
 - ii. Eric Bishop asked for any additional questions or discussion
 - iii. Maderia asked about Pillar 1.3.2 Revise and Improve Program Review – there is something on Pillar 5 that was added this past week – tying program reviews to the budgets – should that be cross referenced in any way?
 1. Mary stated there are several things that could be cross referenced that are not being cross referenced
 2. Maderia stated just to leave it as is just knowing that it is out there
 - c. Pillar 2 – Mark Vest stated there were not any changes other than what were made in SPASC a month ago. He did not receive any significant editorial comments or changes from anybody.
 - i. Moved tutoring into the last bullet of 2.2.2 from Pillar 1
 - ii. When the Pillar 2 group got together and looked at the Community College Presidents Shared Vision document they saw the data collection and analysis

that looked like it was Pillar 1, but as discussed in the last meeting felt that we shouldn't add things into the strategic plan before we have an IE Director and before we know what the state is going to require and how we're going to do it. Suggestion would be to come back to that when we are working on a strategic plan rewrite in the winter.

- iii. Eric Bishop stated he would be willing to assist Russell with the acronyms in the glossary of the strategic plan.
 - d. Pillar 3 – Eric Bishop stated there were no major changes other than
 - i. Priority 1 – Add: explore the use of hand held devices
 - ii. Eric checked on core components to be sure they were accurate
 - e. Pillar 4 – Jeanne Swarouth stated that nothing has changed since our last discussion
 - f. Pillar 5 – Maderia stated added under Priority 2, item 4 continue to link program review and assessment to budget development
 - i. Mark asked why is he responsible for enhancing the effectiveness of the foundation
 - ii. Discussion of whether or not to remove the foundation and who the director reports to.
 - 1. Dr. Swarouth suggests we leave it for a year
 - 2. Eric Henderson stated it is appropriate for us to provide the foundation with annual target for student scholarships and ask them to move to becoming cost neutral.
 - a. Dr. Swarouth – they are becoming cost neutral to us over a period of time
 - 3. Remove bullet 2 increase endowment scholarships & bullet 7 establish an annual fund
 - 4. Move bullet 5 Continue to support fund-raising activities by providing marketing assistance with literature to ensure professional quality - into Priority 1
 - 5. Mark stated regarding the second paragraph in second column he cannot responded due to not receiving any feedback from the foundation
 - g. Pillar 6 – Blaine Hatch stated there have not been any changes since we talked at our last meeting
 - h. Motion to approve all of the individual Pillar changes by Andrew Hassard; second by Mark Vest
 - i. Unanimously approved
- IV. Discussion: Formatting/assembly of Strategic Plan
- a. Russell Dickerson volunteered to Format and Assemble the Strategic Plan
 - i. Russell stated that all Pillars are ready to be assembled except for the second half of Pillar 5. He asked for it to be in bulleted form – in alignment with the others. He needs everything as soon as possible as construction of the board

packet is Monday, Tuesday and Wednesday of next week. Maderia will get it to him by the end of today.

- ii. Eric asked if Russell would like to pull them from MyNPC or if Eric should email them. He asked for Eric to email them and Maderia to email her final Pillar 5.

- b. Eric asked if Jeanne would be making changes to her initiatives. She will finalize by Monday.

V. Other

- a. Any other discussion items – this is the last SPASC meeting
- b. Co-chair and exempt members leaving – do we need to start discussing or do we want to wait until the fall?
 - i. Suggestion of Ann Hilliard
 - ii. Russell suggested we should start looking when appointments were made
 - iii. Jeanne stated that some were made by position
 - iv. Eric Bishop asked if he was still co-chair
 - v. Jeanne would like to look at length of service
 - vi. Blaine stated we also need to look at the connection with shared governance
 - vii. Jeanne would like to have an email discussion over the next few weeks
- c. Motion to adjourn by Russell Dickerson; second by Andrew Hassard
 - i. Unanimously approved