

Navajo County Community College District Governing Board Study Session Minutes

September 20, 2011

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: Bill Jeffers, Ginny Handorf and Daniel Peaches.

Staff Present: President, Jeanne Swarouth; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Recording Secretary to the Board, Kristin Thomas.

Reports:

- 1. Study Session Agenda Item 1.: Request to Purchase Passenger Vehicles (Action) – Vice President Hatch**
Northland Pioneer College has not purchased new vehicles since 2007. There are 37 vehicles in NPC fleet used by faculty and staff to commute between campuses and centers'. Hatch is proposing to purchase six new model 2011 Toyota Corollas. Average age of entire fleet is currently 8 years 4 months. Hatch stated if vehicle purchase is approved average age will decrease to 6 years 4 months. State contract price for 2011 Toyota Corolla LE is \$19,916.85 per vehicle. The only local vendor for Toyota, Hatch Toyota, has offered to provide each vehicle below the state price at \$19,633.19 including delivery. The total cost to Northland Pioneer College for six vehicles in reference will be \$117,799.14. Secretary Handorf asked if all maintenance and repair of Northland Pioneer vehicle fleet is in house. Vice President Hatch confirmed this to be true outside of occasional major body work. Mr. Jeffers asked about the Toyota warranty. Mr. Hatch responded by saying the warranty is 5 years or 100K miles. Mr. Hatch stated there is very limited warranty or repair cost associated with this model of vehicle, which is why NPC has decided to continue to use the Toyota Corolla. Mr. Jeffers asked if there are any other Toyota dealers in Navajo County. Mr. Hatch stated that there are not. President Swarouth commented that the Kayenta vehicle will soon too need to be replaced. Mr. Hatch confirmed the 1998 Jeep Grand Cherokee will need to be replaced before this year is over. Northland Pioneer College will request to purchase a GSA Jeep Grand Cherokee, which is what we currently have. Mr. Jeffers asked if disposal of these vehicles is best done at the Arizona State Surplus as Northland Pioneer College has planned to do. Mr. Hatch. Mr. Peaches asked if vehicle repairs were done in house. Mr. Hatch confirmed this to be true.
- 2. Study Session Agenda Item 2.: Request to Approve Vocational Skills Training between White Mountain Apache Tribe and Northland Pioneer College (Action) – Vice President Vest**
Each year, the White Mountain Apache Tribe (WMAT) and Northland Pioneer College request to approve an agreement to provide vocational skills services in Construction Trades Technology to the tribe. This agreement is referred to as the WMAT/WIA (Workforce Investment Act) since the Tribe uses WIA funds to provide the training program. Mr. Vest stated the agreement provides Construction Training for 15 students compensating the college for services up to \$88,065. The Tribe has decreased the number of program participants to 15 from 18 in previous years due to rising cost of tools and materials since the allocation has remained the same.
- 3. Study Session Agenda Item 3.: Request to Approve Intergovernmental Agreement with NAVIT and Northland Pioneer College (Action) – Vice President Vest**
Mr. Vest reports this is new Arizona Department of Education (ADE) requirement for institutions receiving Carl Perkins Grant funds. This is aimed at the High Schools, so as a career and technical education partner, it will also affect Northland Pioneer College. The intent of this proposal is to establish a regional consortium with the two JTED's in the NPC service area. Each high school that is participating in the JTED will develop a Program of Study (POS) for career and technical education classes to promote post-secondary class align with JTED high schools to prepare the student to be work ready on completion. NAVIT and NPC have an existing long standing relationship that relates to this state requirement already in place.



NATIVE differs as a new agreement to evaluate the feasibility of creating a POS to align with each JTED high school. Mr. Vest noted this is not a binding agreement but serves as a requirement to examine the seven high schools existing courses within the NATIVE consortium to potentially create a POS in welding. Seven high schools in the NATIVE consortium include: Valley HS (Sanders), Ganado HS, Pinon HS, Monument Valley HS, Red Mesa HS, Window Rock HS and Chinle HS. Mr. Jeffers corrected the statement by location description of NATIVE schools being north of I-40, since Joseph City, Winslow and Holbrook are not included in NATIVE consortium and are located north of I-40. Dr. Swarthout confirmed NATIVE to be the JTED that serves schools on the Navajo Nation Reservation. Mr. Jeffers asked Mr. Vest to clarify the statement that the agreement does not require NPC to develop a program but instead evaluate developing a program. Mr. Vest confirmed. NAVIT Superintendent Weber stated the NAVIT agreement at hand is already in place and is confident that NPC will continue to provide the high standard of service as in previous years. Mr. Jeffers inquired on the cost of evaluation with NATIVE consortium POS. Mr. Jeffers also asked if NPC has an idea of programs in question are at NPC level standards. Dean Belknap responded, yes, there is a strong possibility that some schools in NATIVE consortium have welding programs in place to potentially meet NPC standards in terms of national accreditations requirements. Arizona Department of Education has a mandate that 10% of Carl Perkins funds be used to meet these requirements.

4. **Study Session Agenda Item 4.: Request to Approve Intergovernmental Agreement with NATIVE and Northland Pioneer College (Action) – Vice President Vest**
Please see Study Session Agenda Item 3.Paragraph 1

Study session ended at 10:25 a.m.

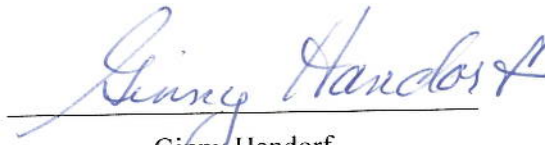
Respectfully submitted,



Kristin Thomas
Recording Secretary to the Board



Bill Jeffers
Chairman



Ginny Handorf
Board Secretary

