

# Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a regular District Governing Board Meeting open to the public on September 20, 2011 beginning at 11:00 a.m. Further notice is given that the Board will hold a Study Session open to the public beginning at 10:00 a.m. All sessions will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Kristin Thomas at the above address or telephone number at least 24 hours prior to the scheduled time.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Kristin Thomas, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on the 19th day of September at 9:00 a.m.

Kristin Thomas, Recording Secretary to the Board

## Notice Distribution

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. HOLBROOK TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. KQAZ/KTHQ RADIO
8. KRVZ RADIO
9. KTNN RADIO
10. KUYI RADIO
11. KWKM RADIO
12. WHITE MOUNTAIN RADIO
13. NPC WEB SITE
14. NPC ADMINISTRATORS AND STAFF
15. NPC FACULTY ASSOCIATION PRESIDENT
16. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
17. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



## Northland Pioneer College

Post Office Box 610 • Holbrook, Arizona • (928) 524-7600 • Fax: (928) 524-7612 • www.npc.edu

# Governing Board Study Session Agenda<sup>1</sup>

Painted Desert Campus, Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

**Date:** September 20, 2011

**Time:** 10:00 a.m. (MST)

<b><u>Item</u></b>	<b><u>Description</u></b>	<b><u>Resource</u></b>
1.	<b>Request Approval to Purchase Passenger Vehicles (T4).....(Action)</b>	<b>Vice President Hatch</b>
2.	<b>Request to Approve Vocational Skills Training between White Mountain Apache Tribe and Northland Pioneer College(T5).....(Action)</b>	<b>Vice President Vest</b>
3.	<b>Request to Approve Intergovernmental Agreement with NAVIT and Northland Pioneer College (T6).....(Action)</b>	<b>Vice President Vest</b>
4.	<b>Request to Approve Intergovernmental Agreement with NATIVE and Northland Pioneer College (T7).....(Action)</b>	<b>Vice President Vest</b>

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting.  
The District Governing Board may take action to approve, or may take other action, regarding all items  
of New Business, Old Business, Standing Business, or the President's Report.



## Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • [www.npc.edu](http://www.npc.edu)

# Governing Board Meeting Agenda<sup>1</sup>

Painted Desert Campus, Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

**Date:** September 20, 2011

**Time:** 11:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	<b>Call to Order and Pledge of Allegiance</b> .....	<b>Chairman Jeffers</b>
2.	<b>Adoption of the Agenda (T1)</b> ..... (Action)	<b>Chairman Jeffers</b>
3.	<b>Call for Public Comment</b> .....	<b>Chairman Jeffers</b>
4.	<b>Reports:</b>	
	A. <b>Financial Position (T6)</b> .....	<b>Vice President Hatch</b>
	B. <b>CASO</b> .....	<b>Ina Sommers</b>
	C. <b>NPC Faculty Association</b> .....	<b>Brian Burson</b>
	D. <b>NPC Student Government Association</b> .....	<b>Jake Hinton</b>
	E. <b>NPC Foundation</b> .....	<b>Lance Chugg</b>
5.	<b>Consent Agenda</b> ..... (Action)	<b>Chairman Jeffers</b>
	A. <b>August 16, 2011 Study Session Minutes (T2)</b>	
	B. <b>August 16, 2011 Regular Board Minutes (T2)</b>	
	C. <b>2011-2012 Dual Enrollment Intergovernmental Agreements</b> between the Navajo County Community College and Shonto Preparatory Technology Charter School, Round Valley Unified School District No. 10. (T3)	
6.	<b>Old Business:</b> None.	
7.	<b>New Business:</b>	
	A. <b>Request Approval to Purchase Passenger Vehicle (T4)</b> .....(Action)	<b>Vice President Hatch</b>
	B. <b>Request to Approve Vocational Skills Training between the White Mountain Apache Tribe and Northland Pioneer College (T5)</b> .....(Action)	<b>Vice President Vest</b>
	C. <b>Request to Approve Intergovernmental Agreement with NAVIT and Northland Pioneer College (T6)</b> .....(Action)	<b>Vice President Vest</b>
	D. <b>Request to Approve Intergovernmental Agreement with NATIVE and Northland Pioneer College (T7)</b> .....(Action)	<b>Vice President Vest</b>
8.	<b>Standing Business:</b>	
	A. <b>Strategic Planning and Accreditation Steering Committee Report</b>	<b>Director Bishop</b>
	B. <b>Human Resources Update (T7)</b> .....	<b>Dan Wattron</b>
9.	<b>President's Report</b> .....	<b>President Swarhout</b>
10.	<b>Board Report/Summary of Current Events</b> .....	<b>Board Members</b>
11.	<b>Announcement of Next Regular Meeting</b> .....October 18, 2011	<b>Chairman Jeffers</b>
12.	<b>Adjournment</b> ..... (Action)	<b>Chairman Jeffers</b>

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting.

The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report.



## Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

# Navajo County Community College District Governing Board Study Session Minutes

August 16, 2011

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

---

**Governing Board Members Present:** Bill Jeffers, Ginny Handorf, E.L. "Dusty" Parsons, Louella Nahsonhoya and Daniel Peaches.

**Staff Present:** President, Jeanne Swarthout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Recording Secretary to the Board, Kristin Thomas.

## Reports:

### 1. Study Session Agenda Item 1.: Legislative Update (Informational) – Kristen Boilini and President Swarthout

Dr. Swarthout introduced Ms. Kristen Boilini lobbyist for Northland Pioneer College and Cochise College. Ms. Boilini presented budget information from the Arizona Joint Legislative Budget Committee. Dr. Swarthout asked Ms. Boilini, what she thought the effect would be on community colleges when universities present their proposed legislation on funding. Ms. Boilini responded that when universities present their performance based budget package it will send a signal to state legislators that universities are well prepared. She felt the community colleges need to present community college performance indicators and student success rates. She added that Community colleges need to redefine student success to capture all the reasons why community college education important, particularly noting that community colleges serve students for more than degree transfers.

### 2. Study Session Agenda Item 2.: Summary of NAVIT Heavy Equipment Decision (Informational) – President Swarthout

On June 8, 2011, the NAVIT Board convened with the possible sunset of the Heavy Equipment Program as an agenda item for the second time. The NAVIT board decision was summarized.

Dr. Swarthout reported that Apache County has requested an adult section of HQO to be offered in the afternoon. Based on the decreasing enrollment NPC has declined to offer this course section. Mr. Parsons asked President Swarthout if the differential of \$3500 and \$5400 is per student and how it is measured. Dr. Swarthout responded that it is per student and enrollment is difficult to capture because the tracking of student success is fluctuating. A closer cost analysis of Apache County Supplemental Budget will also provide more answers. Currently the total estimated loss for the program is between 35K and 45K. Based on the previous 3 year enrollment Mr. Vest stated he and Dean Belknap reviewed that the fees would need to triple. NPC raised fees to \$100 per course for the current academic year but based on 2010-2011 fees would have to be \$300 per course to break even.

### 3. Study Session Agenda Item 3.: Summary of Statewide Environment (Informational) – President Swarthout

The requirement that the state of Arizona design the SLDS system is a result of accepting ARRA stimulus money on the part of the state. The SLDS system is intended to track students in any part of Arizona's educational system from K-12 through post-graduate studies. In 2011-2012, the community colleges and universities are being charged \$6.00/FTSE to Arizona Department of Education to assist in the cost of designing the system. Initial implementation must be in place and operational by October 1. ACCPC voted to use ASSIST, the data system of APASC, to feed data into SLDS. In releasing data from ASSIST to SLDS, the community colleges and universities must work within the higher education FERPA requirements and create new release documents to present to each community college district governing board for approval. Mr. Jeffers asked if there will be a statewide audit of \$6.00 per FTSE. Dr. Swarthout confirmed there will have to be.

Arizona has received a grant to participate in PARCC along with 25 other states. Arizona's PARCC grant is being managed by Project Achieve. The intent of the grant is to link Arizona's K-12 Common Core Standards to readiness for college and career. The high school core standards were developed without higher education's participation, for the most part. Higher education in Arizona will be required to accept the 25-state assessment of these standards and receive graduating high school students into their programs without assessing readiness or need for developmental



education preparation for college or career coursework. Dr. Swarthout stated that Northland Pioneer College has an English and Math faculty attending the October 17- 18, 2011 Arizona PARCC Summit.

Dr. Swarthout next addressed that MOWR is closely linked with the PARCC effort, attempting to provide curriculum and assessment at the high school level for college readiness. MOWR has resulted in the statute providing high school students with the Grand Canyon Diploma. MOWR is also working closely with some school districts to design clear pathways to higher education pathways. Thus far, rural high school districts are not very involved with MOWR or the GCD because they do not have the qualified staffing to meet the requirements of either Getting AHEAD in Arizona is funded through a Lumina Foundation grant, assisted by a grant from Lumina to Public Agenda, a communications firm. The GA committee on funding reform has been central and perhaps most controversial in activities. The community college work on funding reform has been difficult at best, anchored in issues surrounding both operational and equalization money

APASC is rapidly becoming the central organization in integrating all of the above state-wide activities. With the dramatic restructuring of APASC into a comprehensive organization, it is recognized as a logical place for synthesis of these various efforts. APASC now reports to the Joint Council of Presidents.. APASC is currently considering the position of Executive Director as it is recognized that the voluntary efforts of the university and community college co-chairs cannot continue to manage the workload. Mr. Jeffers asked if there are funds to support an Executive Director in APASC. Dr. Swarthout confirmed there are funds to support a paid position for approximately five years.

#### **4. Study Session Agenda Item 4.: Update on New and Emerging Federal Regulations(Informational)- Vice President Vest**

Mr. Vest reports since Congress has been heavily involved with the Debt Ceiling crisis, relatively no change has occurred in respect to federal regulatory issues affecting the post secondary environment. New federal regulations regarding “gainful employment” of program graduates go into effect in two phases. Phase One goes into effect on July 1, 2011. Phase One requires institutions to publicly disclose available certificate programs and CIP codes, program enrollment data, complete program costs, on-time completion rates, job placement rates, and loan debt rates for all programs covered by the regulations. For Northland Pioneer College, these programs would include all Certificate of Proficiency and Certificate of Applied Science programs. Ann Hilliard has been identified to be the point person for NPC in collecting, submitting and tracking data on Gainful Employment Phase One because much of it is in line with the Carl Perkins grant requests which Ms. Hilliard is currently responsible for. Many institutions and legislators have raised concern over the regulation, especially the cost associated with tracking job placement rates. NPC has not historically tracked job placement. Arizona is considering how best to address this issue, perhaps utilizing Department of Labor employment data and matching it against program completer data provided by community colleges and universities. Implementation of responses to these regulations in Arizona is currently pending, awaiting Department of Education responses to nationwide institutional concerns. A recent (April 20) clarification letter from the Department of Education addressed, some, but not all, of these concerns. Phase Two, an effort to measure whether specific instructional programs lead to gainful employment and, if not, whether those programs should continue to be eligible for federal financial assistance, goes into effect on July 1, 2012. This regulation, like Phase One, has generated significant controversy. The initial public comment period generated 90,000 responses from postsecondary institutions, mostly negative, as well as a letter from 118 House Democrats and Republicans urging President Obama to withdraw the regulation. Given that all the current metrics for this regulation involve student loan repayment, it is unclear whether this regulatory effort will ultimately have any impact on NPC. When the Director of Institutional Effectiveness position is filled it will be time to sit down and discuss how to prepare for Phase Two. Mr. Vest addressed new federal regulations regarding state-by-state authorization of online education go into effect on July 1, 2011 with a compliance deadline of July 1, 2014. The regulation appears to have two purposes. First, the regulation provides individual states with more authority to govern online postsecondary education within their state borders. The regulation will do so by enforcing longstanding but unenforced requirements that institutions offering online courses obtain authorization from each state in which they have enrolled online students. Federal regulations give states wide latitude to establish authorization processes (if any) and attach associated fees, thus potentially creating 50 different authorization processes and associated costs. Second, the regulation prevents students from utilizing federal Title IV (Pell Grant) funds to take online courses from institutions that have not received state authorization. Clearly, the implication is that an institution puts its ability to award Pell funds at risk if it offers online instruction without state authorization. Compliance with this regulation in its current form will be extremely onerous for NPC, when one compares time





involved to enrollment. In 2009-2010, NPC had 159 out-of-state students from 34 states enrolled in online courses. The vast majority of those students were enrolled in one credit Political Science US and Arizona Constitution courses. Two of those 159 students were identified by NPC Financial Aid as receiving federal financial funding. Given that it is a violation of federal regulations to discriminate against students receiving Title IV funds, NPC could not simply tell students they may not use Title IV funds for online courses. Compliance costs are unknown, given that many states are just now looking at their current authorization processes, which may be subject to change. President Swarthout has drafted a letter and sent it each state. The letter will define Northland Pioneer College, its current education presence in their state, and request clarification on what process and costs, if any, will be required for state authorization. Dr. Swarthout reports receiving a reply from approximately 40 states. In the interim, it may be necessary to temporarily suspend out-of-state student enrollment in online courses. Estimated enrollment impact of such a decision would be a loss of 5-15 annualized FTSE. On June 3, 2011, Congresswoman Virginia Foxx (RNC) introduced HR 2117, a bill repealing the state authorization requirement and the new Department of Education mandated definition of a credit hour. The bill would also block any future attempts by the Department of Education to address credit hour definitions. 68 higher education associations and accrediting organizations have signed on in support of HR 2117. Representative Foxx is the chair of the House higher education subcommittee. The chair of the House education committee, John Kline (R-MN) is co-sponsor of the legislation. Couple that with a recent court decision passed by the District of Columbia that the federal government does not have the Constitutional authority to make these kinds of decisions. Northland Pioneer College will meet regulatory guidelines until we are directed to do otherwise by the Department of Education. Despite their approach is constantly changing.

**5. Study Session Agenda Item 5.: 2010 Non-Returner Survey Summary (Informational)- Vice President Vest**

Mr. Vest reports that every other year, NPC attempts to contact each student who did not graduate and chose not to re-enroll from spring to fall semester. Beginning in 2010, we excluded students who fell only into the following categories: dual enrollment, NAVIT, Department of Corrections, or enrolled in fewer than six credits during the prior year. These groups were eliminated from the survey because we are trying to capture responses from students who have full access to college services, who are pursuing degrees, certificates, or other multi-course goals, and who spend significant amounts of time utilizing college academic programs and services. For 2010, we attempted to contact 1368 students and garnered 165 responses. (A 10% response rate is considered acceptable for such surveys; this year we had a 12% response rate.) As with the two previous surveys, this latest non-returner survey indicates that students choose not to re-enroll at NPC for a wide variety of reasons, most of which are beyond the college's direct control. One area of the survey has changed significantly, which is the number one indicator of enrollment decline being that fewer course sections are offered. Mr. Vest proceeded to read the details of the survey. Ms. Handorf noted that question #2 is ambiguous and hopes that next time goal achievement will be more clearly defined. Mr. Vest commented that pending the arrival of the Director of Institutional Effectiveness all three major surveys generated out of VPLSS office will be turned over to Institutional Effectiveness office. Given that this survey is the equivalent of a business contacting its dissatisfied customers, students who are not returning and haven't graduated continue to have a remarkably positive view of the college (86% positive or neutral) and a high regard for programs and services (92% say met/exceeded expectations). At least based on these results, our conclusion based on other data that small tuition increases do not significantly impact enrollment appears to be validated. The decision to eliminate the tuition plateau, while it did affect enrollment, also does not appear to have generated negative feelings or caused students to not return. Finally, as with the prior two surveys, there appears to be a strong basis for the admissions office to make contact with these students and assist with re-enrollment, since virtually identical numbers (81% and 80%, respectively) say they have not met/only partially met their goal and plan to/might re-enroll at NPC in the future. Yield will be identified after the registration process is complete to determine what can be done to increase enrollment and help our students to achieve their goals. Mr. Parsons disagreed that the tuition plateau does not have an impact on enrollment. Mr. Vest reports the total number of students did not change significantly but that some part-time students enrolled in fewer credit hours. Mr. Vest stated that he believed the evidence to show that eliminating the tuition plateau affected FTSE, but not the decision for students to enroll or not. For example the student who originally enrolled in 6 credits now only takes 3 credits.

**6. Study Session Agenda Item 6.: Request to Ratify President's Contract (Action)- Vice President Hatch**

The District Governing Board approved an addendum to President's Contract at the June 2011 meeting. While Staff understood the intent of the Board was to renew the contract for a three-year period and to adjust the compensation, the addendum only addressed compensation. Mr. Hatch explained the changes in the revised contract.



**7. Study Session Agenda Item 7.: Request to Approve Intergovernmental Agreement with Prescott College (Action)- Vice President Vest**

Mr. Vest reported that as costs have significantly increased for students to move out of the area. Northland Pioneer College has been working with state universities and other entities to try to provide options for the student. Mr. Vest explained that this program creates an opportunity for students to complete 90 credits in the Northland Pioneer College system, transfer the credits to Prescott College. Then the student will continue in Early Childhood Education or Elementary Education, complete 30 credits through Prescott College's limited residency program, the majority of these 30 credits can be completed while the student is able to reside in Navajo or Apache County. This allows the student to earn a Bachelors Degree in Early Childhood Education or Elementary Education. Prescott is not a state institution so therefore is not bound to state regulation regarding credit transfer. So this agreement serves as a starting point with the possibility of more programs like this to be added. The disadvantage to our students since Prescott is not a state university or institution is the higher cost. However in recent years the cost gap has significantly decreased in state and private institutions. This item has passed through our Northland Pioneer College Instructional Council, Dean Henderson and I. Ms. Handorf thinks this is a great idea but suggests that we try to do what we can to ensure our partnership is with private institutions who will guarantee graduation before state university start date.

**8. Study Session Agenda Item 8.: Request to Approve Facility Lease for Welding Arts (Action)- Vice President Hatch**

President Swarthout reported that this agenda item is introduced at a critical time with a goal to have the Welding Arts Program relocated before the semester begins. President Swarthout reported there are no other existing NPC facilities to house this type of program. Mr. Hatch added a request to include authorization for Dr. Swarthout to finalize and sign the formal lease agreement upon approval.

**Study session ended at 10:54 a.m.**

Respectfully submitted,

---

Kristin Thomas  
Recording Secretary to the Board

---

Bill Jeffers  
Chairman

---

Ginny Handorf  
Secretary to the Board



# Navajo County Community College District Governing Board Meeting Minutes

August 16, 2011 – 11:00 a.m.  
2251 East Navajo Boulevard, Holbrook, Arizona, 86025

---

**Governing Board Member Present:** Bill Jeffers, Ginny Handorf, E.L. “Dusty” Parsons, Louella Nahsonhoya and Daniel Peaches.

**Staff Present:** President, Jeanne Swarthout; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Recording Secretary to the Board, Kristin Thomas.

**Others Present:** Everett Robinson, Ann Hess, Maderia Ellison, Eric Henderson, Brian Burson, Jake Hinton, Teri Walker, Dan Watron, Beulah Bob-Pennypacker.

## **Agenda Item 1: Call to Order and Pledge of Allegiance**

Chairman Jeffers called the meeting to order at 11:10 a.m. Ms. Handorf led the Pledge of Allegiance.

## **Agenda Item 2: Adoption of Agenda**

Mr. Parsons moved to adopt the agenda as presented. Ms. Handorf seconded the motion. *The vote was unanimous in the affirmative.*

## **Agenda Item 3: Call for Public Comment**

None.

## **Agenda Item 4: Reports**

### **4.A. – Financial Position – Vice President Hatch**

Mr. Hatch presented the year-end report for fiscal year 2010-2011 and noted the amounts reported are unaudited figures. Mr. Hatch noted that the reduced general fund expenditures are a result of cost saving measures implemented throughout the year and represented a great deal of effort on part of all college employees. Mr. Hatch noted in the upcoming year he will change the Tuition and Fees information to more accurately reflect cash collections. Enrollment pattern changes were discussed including the trend to see fall enrollment now occurs earlier than in the past, which impacted June figures. In response to an observation by Mr. Jeffers, Mr. Hatch agreed that with fewer class sections offerings students are more likely to register earlier. Mr. Jeffers requested an explanation as to why the auxiliary fund increased. Mr. Hatch explained the auxiliary fund now includes community education and business industry trade class revenue. Mr. Parsons inquired about the budget carry forward. Mr. Hatch explained that he expects excess revenue over expenditures in 2011-12, but the budget will not change and there is still uncertainty in the future. Secretary Handorf requested financial charts be printed in color.

### **4.B. – NPC CASO – Ina Sommers**

No report.

### **4.C. – NPC Faculty Association – Brian Burson**

Brian Burson, NPC Faculty Association President, NPC Math Faculty and NPC Math PARCC representative reports the position for president elect will be filled by next Friday. Treasurer is returning, Gary Mack. Secretary is returning, Tracy Chase. This concludes the Executive Team for the Faculty Association 2011-2012 academic year. All faculty have reported back to their offices in preparation for the academic year. Tuesday night is Adjunct





Faculty Forum on Northland Pioneer College video system. The New Faculty Orientation is Thursday and will be at Hopi Center. Friday will be Northland Pioneer College convocation.

**4.D. – NPC Student Government Association- Jake Hinton-Rivera**

Student Government Elections are on September 7, 2011, voting stations will be located at all campuses and centers. Deadline for applications are August 31, 2011. All of our former officers have graduated or transferred. Therefore all positions need to be filled.

**4.E. – NPC Foundation- Lance Chugg**

No report.

**Agenda Item 5: Consent Agenda**

Mr. Peaches moved to approve the Consent Agenda, as presented. Ms. Nahsonhoya seconded the motion.

*The vote was unanimous in the affirmative.*

**Consent Agenda (Action):**

- A. June 21, 2011 Study Session Minutes (T2)
- B. June 21, 2011 Executive Session Minutes (T2)
- C. June 21, 2011 Regular Board Minutes (T2)
- D. June 21, 2011 2011-2012 Dual Enrollment Intergovernmental Agreements Between the Navajo County Hopi-Junior Senior High School, Ganado Unified School District No. 20, Heber-Overgaard Unified School District No. 6 and Sanders Unified School District No. 18. (T3)

**Agenda Item 6: Old Business**

None.

**Agenda Item 7: New Business**

**7.A. – 2010 Non-Returner Survey Summary – Vice President Vest**

See Study Session Agenda Item 5.

**7.B. – Request to Ratify President’s Contract (Action) – Vice President Hatch**

Mr. Hatch presented the recommendation to ratify the President’s contract as discussed in study session. While staff understood the intent of the Board to renew the contract for a three-year period and to adjust the compensation, the addendum approved at the previous Board meeting only addressed the compensation. The contract presented to the Board was revised to clarify the intent of the Board to extend a three-year contract with the June 2011 compensation language included. Ms. Handorf moved to approve the ratification as presented. Mr. Parsons seconded the motion. *The vote was unanimous in the affirmative.*

**7.C. – Request to Approve the Intergovernmental Agreement with Prescott College (Action) – Vice President Vest**

Mr. Vest presented the request to approve the Memorandum of Agreement between Northland Pioneer College and Prescott College as discussed in study session. Mr. Vest explained that this creates an opportunity for students to complete 90 credits in the Northland Pioneer College system, transfer the credits to Prescott College. Then the student will continue in Early Childhood Education or Elementary Education, complete 30 credits through Prescott College’s limited residency program, the majority of these 30 credits can be completed while the student is able to reside in Navajo or Apache County. This allows the student to earn a Bachelors Degree in Early Childhood Education or Elementary Education. Mr. Vest noted that if the board chooses to approve this agreement he anticipates in bringing further programs in the same kind of relationship back to the board for



approval in upcoming months. Mr. Peaches and Mr. Jeffers asked if Northland Pioneer College has other inquiries from Higher Education institutions. Mr. Vest confirmed this to be true with Arizona State University. Mr. Vest explained that he and Dr. Swarthout have a meeting with Dr. Maria Hesse, ASU Vice Provost for Transfer Scholarships, in mid September to discuss expanding program partnerships, which are currently limited to a RN/BSN transfer program. We have had similar conversations with Northern Arizona University, though they have not been as fruitful. At this time it appears NAU prefers to continue with their online program through their extension campus in Show Low on White Mountain Campus. Mr. Peaches moved to approve the Memorandum of Agreement between Northland Pioneer College and Prescott College as presented. Ms. Nahsonhoya seconded the motion. ***The vote was unanimous in the affirmative.***

**7.D. – Request to Approve a Facility Lease for Welding Arts (Action) – Vice President Hatch**

Mr. Hatch presented the staff recommendation to approve a facility lease agreement as discussed in study session. Staff identified a 1,200 square foot facility to separately house the Welding Arts program, which previously used the same space as the Automotive program. Welding Arts expanded enrollment and safety concerns require additional space, both programs will benefit from a separation of activities. The physical location identified is in the Show Low Industrial Park as being Unit 3 at 1560 East Commerce Drive, Show Low, AZ with White Mountain Oaks Development at an annual rate of \$8,400. Utility expenses are not expected to exceed \$3,000 annually. Mr. Hatch also requested that Dr. Swarthout be authorized to sign and finalize the document. Mr. Jeffers asked if we anticipate building our own facility in the next two years or do we reevaluate the program in two years and decide then. Mr. Hatch responded that both are reasonable approaches. Mr. Hatch added that the three-year Capital Plan includes a skill center on both our White Mountain Campus and Painted Desert Campus, which will be two options for housing the program. In response to a question from Mr. Jeffers, Mr. Vest said more than forty students had enrolled in the Welding Arts classes last Spring semester, which was rapid growth. Dr. Swarthout added that she and Mr. Vest have discussed the sustainability issue and have considered incorporating the program into a Fine Arts Degree. Ms. Nahsonhoya moved to approve the facility lease including authorization for Dr. Swarthout to sign and finalize the agreement as presented. Mr. Peaches seconded the motion. ***The vote was unanimous in the affirmative.***

**Agenda Item 8: Standing Business**

**8.A. – Strategic Planning and Accreditation Steering Committee (SPASC) Report – Director Bishop**

SPASC has not met since June District Governing Board Meeting. Friday September 2, 2011 will be the first SPASC meeting and will continue as regularly scheduled on every 1<sup>st</sup> and 3<sup>rd</sup> Friday of each month. President Swarthout has cleaned up membership since college resignations and expiration terms have been met. Dr. Jim Jacob has replaced Mary Mathias as co-chair.

**8.B. – Human Resources Update – Dan Wattron**

Dan Wattron, Human Resources Director, presented the Human Resources update for August and stated that fourteen new positions have been added. In doing so Chairman Jeffers interjected with a question of grant funded employment contract awareness. President Swarthout stated the Department of Corrections contract is more secure this year than it has been in years past. Vice President Vest confirmed the Northland Pioneer College Department of Corrections faculty is well aware of grant funded position and payment stipulations. Mr. Wattron added that all grant contracts include language in continuing relationships are dependent upon grant funding and cooperation from the state. These Northland Pioneer College employees are both well informed verbally and it is clearly explained in their contract. Mr. Wattron announced that Colleen Readel has been named the June Employee of the Month. She is unable to accept to her award as she was asked to fill in for a colleague and gladly accepted. This is proof of what an outstanding employee she is. President Swarthout reported that Dr. Peg Erdman has joined the college as the new Dean of Nursing and Allied Health. President Swarthout reported that Jake Hinton has been given the roll of Dean of Students and direct responsibility for financial aid.



**Agenda Item 9: President's Report** – President Swarthout

Dr. Swarthout reported:

- The Hopi Navajo Relocation Scholarship has ended, this is the last semester students will receive this money. We may need to explore additional a budget request for scholarship in general funds. This change will effect a large group of our student population who are in need of this help.
- Small Business Development Center annual state visit by Dr. Maria Harper-Marinick is scheduled for August 29, 2011.
- White Mountain Apache Tribe has requested several meetings with Vice President Vest and myself.
- Joint District Governing Board meeting is scheduled for September 30, 2011 at Coconino Community College Lone Tree Campus in Flagstaff, AZ.
- All College Video Meetings will reconvene Friday September 2, 2011 and continue as regularly scheduled on the 1<sup>st</sup> and 3<sup>rd</sup> Friday of each month via video 1 and 2.
- Convocation is Friday August 19, 2011.

**Agenda Item 10: Board Report/Summary of Current Events**

Ms. Handorf reported that Northland Pioneer College *White Mountain Belles* will perform at the Navajo County Fair. Mr. Parsons reported that the Navajo County elected officials will perform an opening skit at the Navajo County Fair *Magnificent Seven*.

**Agenda Item 11: Announcement of Next Regular Meeting:** Tuesday, September 20, 2011.

**Agenda Item 12: Adjournment**

*The meeting was adjourned upon a motion by Mr. Parsons, a second by Mr. Peaches and a unanimous affirmative vote.*

Respectfully submitted,

---

Kristin Thomas  
Recording Secretary to the Board

---

Bill Jeffers  
Chairman

---

Ginny Handorf  
Secretary to the Board



## Request Approval to Purchase Passenger Vehicles

### Recommendation

Staff recommends approval to purchase six (6) new vehicles, model 2011 Toyota Corolla LE, from Hatch Toyota for a total price of \$117,799.14.

### Summary

The vehicle replacement plan is a component of the equipment maintenance program referenced in the current strategic plan under pillar six (6.2.2). In connection with the vehicle replacement plan, staff proposes purchasing six (6) passenger vehicles to replace existing vehicles based on mileage, age and increasing cost of maintenance.

<i>Make</i>	<i>Model</i>	<i>Year</i>	<i>Mileage</i>
<b>Ford</b>	Escort	1996	160,361
<b>Oldsmobile</b>	Achieva	1997	102,545
<b>Chevrolet</b>	Cavalier	2001	100,425
<b>Chevrolet</b>	Cavalier	2002	90,855
<b>Chevrolet</b>	Cavalier	2003	81,151
<b>Chevrolet</b>	Cavalier	2003	111,141

State contract pricing for a 2011 Toyota Corolla is \$19,916.85. The local vendor for Toyota vehicles, Hatch Toyota, has offered to provide 2011 Toyota Corollas meeting State contract specifications at a price of \$19,633.19 per vehicle with delivery to our vehicle maintenance facility.

All existing vehicles will be sent to Arizona State Surplus for disposal, with the exception of the Ford Escort, which is being used as a demonstration vehicle in the automotive program.



**Study Session  
Agenda Item # 7.B.  
September 20, 2011  
Action**

## **Request to Approve Vocational Skills Training between White Mountain Apache Tribe and Northland Pioneer College**

**Recommendation:** Staff recommends the approval of the agreement between the White Mountain Apache Tribe (WMAT) and Northland Pioneer College (NPC) for vocational skills training services.

**Summary:** Each year, the WMAT and NPC request approval of an agreement to provide vocational skills services in Construction Trades Technology to the Tribe. This agreement is often referred to as the WMAT/WIA (Workforce Investment Act) agreement as the Tribe uses WIA funds to provide the training program. The agreement provides Construction Trades training for 15 students, compensating the college for services up to \$88,065. The agreement begins on August 29, 2011 and terminates on July 24, 2012. Peggy Belknap, Dean of Career and Technical Education, will be available to answer any questions from the District Governing Board.



**Northland Pioneer College**

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • [www.npc.edu](http://www.npc.edu)



TRIBAL SERVICE DELIVERY AREA

CONTRACT

Occupational / Vocational Training

THIS AGREEMENT made by and entered into this 29th day of August 2011 between the White Mountain Apache Tribe and Northland Pioneer College, hereinafter referred to respectively and as the TRIBE and (the service contractor) as the "CONTRACTOR."

WITNESSETH

WHEREAS, the TRIBE is desirous of entering into a contract for Skills Training Services to be provided by the CONTRACTOR as said skills training services are supportive of the goals and objectives of TRIBE. The CONTRACTOR will accomplish the specific requirements of this contract to the satisfaction of the TRIBE.

BE IT THEREFORE RESOLVED that this contract is entered into under the following conditions:

1. TERMS OF THE CONTRACT

Time is of the essence in this contract and CONTRACTOR agrees to abide with the time limits imposed for performance. The term of this agreement shall be from August 29, 2011 to July 24, 2012. Specifically, the parties agree to the following relative to the term of the contract. Termination of program and any final payments are determined by the last day of class attendance by the program participant(s).

This Agreement may be canceled by either party by submitting a written request to the other party at least 30 days in advance of the cancellation date.

2. CONSIDERATION

The TRIBE shall reimburse the CONTRACTOR from Grant funds (which would terminate upon unavailability to the Tribe of the grant funds.) the sum not exceed \$88,065.00 (not including additional students above the 15 minimum) in accordance with following payment schedule:

CONTRACTOR'S service invoice with the specified services and hours of attendance shall be submitted to TRIBE 4 (four) times during the life of the contract project. Attachment "C" to this contract provides a payment schedule designed to insure adequate funds exist to fund the Instructor's projects.

3. SERVICES AGREED UPON

Service Objectives

- A. To provide individuals with the academic and technical instruction to meet employability requirements.
- B. To provide skill training in a real or simulated setting, as part of the overall curriculum and to provide individuals with proficiency in the use of their skills.

## Service tasks

- Evaluate the current knowledge level of the individual, except that the Contractor shall not exclude Students selected by the Tribe through use of the ASSET or any other exam not approved by Tribe;
- Assess the skill level and proficiency requirements of the job for which the individual is preparing;
- Provide the appropriate skill training;
- Provide the opportunities for the individual to become proficient in the skills requirements;
- Evaluate and report on the progress being made and the level of achievement attained by each student.

### 4. SERVICE METHODOLOGY


A. The CONTRACTOR will identify a contact person at the training site:

Site: Timothy Turner (Program: Peggy Belknap (Facility: Whiteriver Campus)

B. The Training agreements shall include:

1. A curriculum design;
  2. Exact hours of training
  3. Specific length of training----starting and ending dates
  4. Exact cost of training;
  5. Requirements for timely submission of progress reports, time sheets, and other reports as deemed necessary by TRIBE and CONTRACTOR.
  6. CONTRACTOR shall assist and cooperate with the TRIBE in securing unsubsidized employment for the participants during or upon completion of training.
  7. CONTRACTOR shall assist participants in obtaining financial aid for which the participants are eligible.
  8. In the event the contract Agreement is canceled by CONTRACTOR or the TRIBE, the CONTRACTOR shall be authorized to be paid for any expense accrued in the performance of the contract during the effective dates.
- C. The parties agree to share evaluations made by or for either party on any program areas for efficient and effective operation of training programs
- D. CONTRACTOR shall render to the TRIBE a complete report on each participant containing such information as may be reasonably required.
- E. CONTRACTOR shall not pay relocation allowances and/or other expenses not authorized under this contract.

This agreement and specified attachments contains the conditions and requirements of the Contract and is the only document, which will control the relationship between the parties.

<b>TRIBE</b>  White Mountain Apache Tribe P.O. Box 520 Whiteriver, AZ 85941	<b>CONTRACTOR (Name/Address)</b>  Northland Pioneer College P.O. Box 610 Holbrook, AZ 86025
<b>Name</b>  Ronnie Lupe	<b>Name</b>  Dr. Jeanne Swathout
<b>Title</b>  Tribal Chairman	<b>Title</b>  President
<b>Authorized Signature</b>  	<b>Authorized Signature</b>  
<b>Date Signed</b>  8-15-2011	<b>Date Signed</b>  

- SPECIFIED ATTACHEMENTS:** Attached here to and made Part here of
- A. Training Outline and Training schedule (3 pages)
  - B. Skills Training Costs Data
  - C. Schedule of Payments Proposed by CONTRACTOR
  - D. Training Budget



**ATTACHMENT "A" Page 1**

TRAINING OUTLINE AND TRAINING SCHEDULE FOR EACH OCCUPATION

Contractor: (Name/Address)

Contact Person: Peggy Belknap

Northland Pioneer College

Telephone: (928) 536-6211

P.O. Box 610

Holbrook, AZ 86025

Training Locations: NPC Whiteriver, Projects Sites

Training Occupations:      Construction Technology---Carpentry &      DOT \_\_\_\_\_  
    Construction Technology---Building Maintenance      DOT \_\_\_\_\_  
    Construction Technology---Electrical  
    Construction Technology---Plumbing

Complete Curriculum Design: see page 2 of this attachments

Outline of Skills Training:

<u>Fall 2011</u>	<u>Credit Hrs.</u>	<u>% of Training Time</u>
BOC 100 Construction Safety & Practices	4 cr.	6.8%
BOC 170 Carpentry Level I	4 cr.	6.85%
BOC 107 Drywall Techniques	2 cr.	4.3%
BOC 108 Finish Carpentry	2 cr.	4.3%
BOC 140 Blueprints Reading I	3 cr.	4.3%
BOC 146 Electrical Level I	3 cr.	4.3%
<b>TOTAL FOR SEMESTER</b>	<b>18 cr.</b>	<b>30.85</b>
 <u>Spring 2011 - 2012</u>		
BOC 106 Building Exteriors	3 cr.	6.8%
BOC 136 Plumbing I	3 cr.	6.8%
BOC 115 Block and Brick Masonry	3 cr.	6.8%
BOC 147 Electrical Level II	3 cr.	6.8%
BOC 180 Building Maintenance	3 cr.	4.3%
<b>TOTAL FOR SEMESTER</b>	<b>15 cr.</b>	<b>31.55%</b>
 <u>Summer 2012</u>		
BOC 117 Concrete Formwork & Flatwork	3 cr.	6.8%
BOC 199 Field Experience Workshop	9 cr.	17.20%
BOC 205 Advance Framing Techniques	3 cr.	6.8%
BOC 240 Blueprint Reading II	3 cr.	6.8%
<b>TOTAL FOR SEMESTER</b>	<b>18 cr.</b>	<b>37.60%</b>
 <b>TOTAL TRAINING</b>	 <b>51 cr.</b>	 <b>100%</b>

ATTACHEMENT "A" Page 2 – TRAINING OUTLINE AND TRAINING SCHEDULE FOR EACH OCCUPATION

COURSE SEQUENCE 7 HOURS OF TRAINING  
3 Semesters—(Fall 2011, Spring 2012, & Summer 2012)

**Fall 2010** (August 29, 2011 through December 20, 2011–17 weeks) (580 hrs.)

	<u>Cr. Hrs.</u>	<u>Class Hrs.</u>	<u>Field Hrs.</u>	<u>Total</u>
BOC 100 Construction Safety & Practices	4 cr.	45	0	45
BOC 170 Carpentry Level I	4cr.	30	30	60
BOC 107 Drywall Techniques	2 cr.	15	30	45
BOC 108 Finish Carpentry	2 cr.	15	30	45
BOC 140 Blueprint Reading I	3 cr.	45	0	45
BOC 146 Electrical Level I	3 cr.	30	30	60
<b>TOTAL FOR SEMESTER</b>	<b>18 cr.</b>	<b>180</b>	<b>120</b>	<b>300</b>

**HOURS AVAILABLE FOR ADDITIONAL FIELD-BASED LEARNING IN SEMESTER = 340 HRS.**

**Spring 2011 - 2012** (December 26, 2011 through April 05, 2012 –17.2 + weeks) (688 hours, includes break & days off)

	<u>Cr. Hrs.</u>	<u>Class Hrs.</u>	<u>Field Hrs.</u>	<u>Total</u>
BOC 106 Building Exteriors	3 cr.	30	30	60
BOC 136 Plumbing I	3 cr.	30	30	60
BOC 147 Electrical Level II	3 cr.	30	30	60
BOC 115 Block and Brick Masonry	3 cr.	30	30	60
BOC 180 Building Maintenance	3 cr.	15	30	45
<b>TOTAL FOR SEMESTER</b>	<b>15 cr.</b>	<b>135</b>	<b>150</b>	<b>285</b>

**HOURS AVAILABLE FOR ADDITIONAL FIELD-BASED LEARNING IN SEMESTER =343 Hrs.**

**Summer 2012** (April 11, 2012 through July 26, 2012 -16 + weeks) (498 hours includes break & day off)

	<u>Cr. Hrs.</u>	<u>Class Hrs.</u>	<u>Field Hrs.</u>	<u>Total</u>
BOC 117 Concrete Formwork & Flatwork	3 cr.	30	30	60
BOC 199 Field Experience Workshop	9 cr.	0	216	216
BOC 205 Advanced Framing Techniques	3 cr.	30	30	60
BOC 240 Blue Print Reading II	3 cr.	45	0	45
<b>TOTAL FOR SEMESTER</b>	<b>18 cr.</b>	<b>105</b>	<b>276</b>	<b>318</b>

**HOURS AVAILABE FOR ADDITIONAL FIELD-BASED LEARNING EXPERIENCE = 84 HRS.**

TOTAL CREDITS IN PROGRAM 51 CREDITS (Average of 17 cr./semester)

Training Program Length is 50.2 week minus vacations=1,800 hrs. in semesters)



**ATTACHMENT "A" PAGE 3**

Official State Approved NPC Awards mailed to Completing Students in September 2012

Certificate of Proficiency: Construction Technology---Building Maintenance

Due to location of program, Electrical Level II will be allowed without petition as substitute for Cabinetmaking I

Certificate of Proficiency: Construction Technology---Carpentry

Due to location of program, Field Experience Workshop will be allowed without petition as substitute for Cabinetmaking I

**ATTACHMENT B**

**SKILLS TRAINING COST DATA**

Occupation	1. Starting Date	2. Ending Date	3. Number of Training Hrs. Per Participant	4. Number of Participants	5. Costs Per Participants	6. Total Training Costs
Building Trades--- Carpentry & Maintenance	08/29/11	07/26/12	Classroom 375 Lab 618 Field 807 Experience  TOTAL 1,800	15	\$5,871.00	\$88,065.00
TOTAL: #4 x #5 = #6  NOTE:						

I have reviewed this contract and attachments and verify the content as correctly reflecting the Skills Training commitment. I understand this Contract is considered effective subject to signed approval by both parties to the Contract. I understand any person enrolled for the purpose of this Contract shall have been already certified as eligible by the TRIBE/WIA Administration. Further, I understand a participant should not be terminated without prior notice to TRIBE/WIA Administration Office to provide opportunity for correction or improvement.

Signature of Authorized Contractor Representative

Date Signed

**ATTACHEMENT C: Proposed Payment Schedule (by CONTRACTOR for TRIBE'S planning purposes)**

The following schedule of payments reflects all costs for the training program. It is designed to insure timely payment of tuition for the three semesters, acquisition of needed textbooks, tools, small equipment, supplies and other program needs by having the contracted money in proper NPC accounts prior to charges:

**Program Start Date: August 29, 2011**

<u>Billing Date</u>	<u>Payments for Costs</u>	<u>Notes on Payments</u>	<u>Amounts</u>
08/29/11	<b>\$35,310.00</b>	1 <sup>st</sup> semester tuition at 15 students X \$1,080.00	= \$16,200.00
		Lab Fee 15 Students X 6 Classes X \$25.00	= \$ 2,250.00
		Textbooks & Student supplies 3 sem., 15 students X \$550.00 ea.	= \$ 8,250.00
		Initial sets of tools and bags for 15 students X \$200.00 ea.	= \$ 3,000.00
		Start-up small equipment for 1 <sup>st</sup> semester 15 X \$50.00	= \$ 750.00
		Maintenance account for breakage & repairs 15 X \$15.00 ea.	= \$ 225.00
		Media Fee 15 Students X \$35.00 ea.	= \$ 525.00
		Instructional travels starting balance 15 X \$60.00 ea.	= \$ 900.00
		Subtotal 1 <sup>st</sup> semester billing, program startup	= \$32,100.00
		NPC Indirect for Program Support @ 10%	= \$ 3,210.00
	<b>Total to Be Billed for Program Startup</b>	<b>= \$35,310.00</b>	
12/26/11	<b>\$22,440.00</b>	2 <sup>nd</sup> semester tuition at 15 student X \$900.00	= \$13,500.00
		Lab Fee 15 Students X 5 Classes X \$25.00	= \$ 1,875.00
		Additional tools for 15 students X \$200.00 ea.	= \$ 3,000.00
		Small equipment for 2 <sup>nd</sup> semester 15 X \$25.00 ea.	= \$ 375.00
		Maintenance account for breakage & repairs 15 X \$15.00 ea.	= \$ 225.00
		Media Fee 15 Students X \$35.00	= \$ 525.00
		Instructional travel maintaining balance 15 X \$60.00 ea.	= \$ 900.00
		Subtotal for 2 <sup>nd</sup> Semester billing, program maintenance	= \$20,400.00
		NPC Indirect for Program Support @ 10%	= \$ 2,040.00
			<b>Total to be billed for Program maintenance</b>
04/11/12	<b>\$27,640.80</b>	3 <sup>rd</sup> semester tuition at 15 student X \$1,080.00	= \$16,200.00
		Lab Fee 15 Students X 4 Classes X \$25.00	= \$ 1,500.00
		Final set tools for 15 students X \$200.00 ea.	= \$ 3,000.00
		Small Equipment for 3 <sup>rd</sup> semester 15 X \$25.00 ea.	= \$ 375.00
		Maintenance accounts for breakage & repairs 15 X \$15.00 ea.	= \$ 225.00
		Media Fee 15 students X \$35.00 ea.	= \$ 525.00
		Instructional travels remaining balance 15 X \$60.00 ea.	= \$ 900.00
		Subtotal 3 <sup>rd</sup> semester billing, program maintenance	= \$ 22,725.00
		NPC Indirect for Program Support @ 10%	= \$ 2,272.50
			<b>Total to be billed for Program Maintenance</b>
07/26/12		Graduation fees and related 15 students X \$45.00 ea.	= \$ 675.00
<b>Last Day</b>	<b>\$742.00</b>	NPC Indirect for Program support @ 10%	= \$ 67.50
		<b>Total to Be Billed for Program Closure</b>	<b>= \$ 742.50</b>
		Differential Faulty Cost	= \$4,575.00
		<b>Total</b>	<b>= \$88,065.00</b>



ATTACHMENT “D”

**TRAINING BUDGET**  
**WHITE MOUNTAIN APACHE TRIBE — WIA**  
**CONSTRUCTION TECHNOLOGY PROGRAM FOR 2011- 2012**

Assumptions: Based on a finalized minimum enrollment of 15 students by end of first month of operation. Classes average 2 days per week plus hands—on and on—site training over 50.2 weeks. NPC pays Instructor’s Salary directly for an average of 2 days/week.

<u>ITEM</u>	<u>COST/STUDENT</u>	<u>TOTAL</u>
1. Student Tuition @ \$900.00 X 1 Semester	\$ 900.00	\$13,500.00
Student Tuition @ \$1,080.00 X 2 Semesters	\$ 2,160.00	\$32,400.00
2. Lab Fee @ \$25.00 per Student per class for 3 Semesters	\$ 375.00	\$ 5,625.00
3. Students textbooks and workbooks	\$ 550.00	\$ 8,250.00
4. Student personal tool sets (kept by graduates)	\$ 600.00	\$ 9,000.00
5. Program small equipment (kept by WIA)	\$ 100.00	\$ 1,500.00
6. Maintenance – WIA & NPC loaned equipment	\$ 45.00	\$ 675.00
7. Media Fee @ \$35.00 per Students per Semester	\$ 105.00	\$ 1,575.00
8. Instructional Travel	\$ 180.00	\$ 2,700.00
9. Graduation Fee 1	\$ 45.00	\$ 675.00
Subtotal	<u>\$ 5,060.00</u>	<u>\$75,900.00</u>
10. Subtotal for Director Costs	\$ 5,060.00	\$75,900.00
11. NPC Indirect for Project Administration @ 10%	\$ 506.00	\$ 7,590.00
Program Total	<u>\$ 5,566.00</u>	<u>\$83,490.00</u>
Differential Faulty Cost of	<u>\$ 305.00</u>	<u>\$ 4,575.00</u>
	<u>\$5,871.00</u>	<u>\$88,065.00</u>

NOTES:

- Costs are for 50.2 week/year (one year), 3 semester program.
- Averaged cost is \$5,871.00.00 per student per semester.
- Successful completers are to be awarded **Four Certificates of Proficiency in Construction Technology — Carpentry, Building Maintenance, Electrical, and Plumbing.**

## **Request to Approve Intergovernmental Agreements with NAVIT**

### **Recommendation**

Staff recommends approval of the Intergovernmental Agreements with NAVIT.

### **Summary**

The proposed agreement to provide educational courses to NAVIT students on College facilities is a continuation of the existing arrangement with NAVIT. Staff continues to work closely with NAVIT administration to provide quality programs. The cost of program delivery is equally divided between the College and NAVIT.

The agreement to provide dual enrollment courses on a high school facility is a template in the same form as all dual enrollment agreements. This agreement includes vocational courses that College has determined may be counted toward both high school and college graduation requirements at high school facilities during the school day.





Study Session  
Agenda Item #7.D.  
September 20, 2011  
Action

## **Request to Approve Intergovernmental Agreements with NATIVE**

### **Recommendation:**

Staff recommends approval of the Intergovernmental Agreements with NATIVE.

### **Summary:**

The Arizona Department of Education now requires programs of study articulation, with dual credit where feasible, between high school and community college Career and Technical Education programs, as a condition of funding the Carl Perkins IV CTE grant. This grant provides equipment, supplies, and faculty development for both secondary and community college CTE programs.

Seven high schools in the NATIVE consortium have asked to articulate programs of study with NPC's Welding program: Valley HS (Sanders), Ganado HS, Pinon HS, Monument Valley HS, Red Mesa HS, Window Rock HS, and Chinle HS.



**Northland Pioneer College**

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

## Perkins Addendum: Programs of Study (POS)

### Regional Partnership

<b>Partnership Name:</b> NATIVE POS		
<b>Participating Postsecondary Institutions:</b>		
Northland Pioneer College Coconino Community College	Navajo Technical College, Crownpoint, NM, Chinle Branch College of Eastern Utah USU, Blanding UT	
<b>Participating Secondary Districts/Schools:</b>		
Kayenta USD/Monument Valley HS	Red Mesa USD /Red Mesa HS/Red Valley-Cove HS	Chinle USD, Chinle HS
Pinon USD, Pinon HS	Ganado USD/Ganado HS	Window Rock USD, WindowRock HS
Sanders USD, Valley HS		

### Regional Partnership Program of Study Coordinators

Post-Secondary Coordinator	Secondary Coordinator
<b>Title:</b> Carl Perkins Grant Manager	<b>Title:</b> Superintendent
<b>Location:</b> Northland Pioneer College	<b>Location:</b> NATIVE, Kayenta, AZ
<b>Phone:</b> 928 536 6236	<b>Phone:</b> 928-697-2501
<b>Email:</b> Ann Hilliard (ann.hilliard@npc.edu)	<b>Email:</b> <a href="mailto:klesher@native.k12.az">klesher@native.k12.az</a> , <a href="mailto:kclesher@gmail.com">kclesher@gmail.com</a>
<b>Title:</b> TP/Perkins/High School Transitions Coordinator	
<b>Location:</b> Coconino Community College	
<b>Phone:</b> 928 226 4344	
<b>Email:</b> Kathy Nesbit (kathy.nesbit@coconino.edu)	
<b>Title:</b> Dean of Instruction	
<b>Location:</b> Navajo Technical College	
<b>Phone:</b> 505 -786-4113	
<b>Email:</b> Tom Davis (tdavis@navajotech.edu)	
<b>Title:</b> Director, Distance Education and Program Dev.	
<b>Location:</b> College of Eastern Utah	
<b>Phone:</b> 435 678 8203	
<b>Email:</b> Virgil Caldwell (virgil.caldwell@sjc.ceu.edu)	

**Goal:** In collaboration, secondary and postsecondary eligible recipients must begin development of, at least one additional Program of Study. Post-Secondary districts may need to establish multiple Programs of Study to accommodate participating secondary districts.

**Eligible recipients must establish a minimum of two objectives for developing a Program of Study.**

Northland Pioneer College, Ann Hilliard, Carl Perkins Grant Manager					
Targeted Program of Study	Measurable Objective SMART Objective = Specific, Measurable, Attainable, Results-Oriented and Timely	Secondary Expenditure Items	Postsecondary Expenditure Items	USFR Expenditure Category	Justification
Welding (ValleyHS, Ganado HS, Pinon HS, Monument ValleyHS, RedMesaHS, WindowRock HS, Chinle HS)	1. By Sept 30, 2011, NATIVE POS Consortium will establish PostSec partnership for Program of Studies 2. By June 30, 2012, curriculum will be articulated with the Post Sec partner and	Prof Dev for counseling instructional staff, teaching strategies  Instructional & curriculum materials,	Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials  (applies to all)	(Pro Dev— Post Sec— 5500  Secondary: (Pro Dev) 2200-6300 (Stipends for PD) 1000-6100	Prof Dev will increase understanding and foster a successful POS design, implementation, and maintenance

Perkins Addendum: Programs of Study (POS)

**Regional Partnership**

	<p>instructional material ordered.  <b>3. By June 30, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.</b>  <b>4. By June 30, 2012, NPC will review secondary welding programs for eligibility for possible post secondary dual credit classes.</b></p>	<p><b>CC tuition/ fees</b></p> <p><b>Credit transfer agreements (applies to all)</b></p>		<p><b>(PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</b></p> <p><b>(curic materials) 1000-6600</b></p> <p><b>(tuition from JTED 596)1000-6500 (applies to all)</b></p>	<p><b>Curriculum materials are needed to align instruction with the CC courses</b></p> <p><b>Student tuition ensures college credit is transcribed on student files</b></p> <p><b>(applies to all)</b></p>
<p><b>Auto (Pinon HS)</b></p>	<p>1.By Sept 30, 2011, NATIVE POS Consortium will establish PostSec partnership for Program of Studies                  2. By June 30, 2012, curriculum will be articulated with the Post Sec partner and instructional material ordered.                  3. By June 30, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.                  4. By June 30, 2012, NPC will review secondary Auto programs for eligibility for possible post secondary dual credit classes.</p>	<p>Prof Dev for counseling instructional staff, teaching strategies</p> <p>Instructional &amp; curriculum materials, CC tuition/ fees</p> <p>Credit transfer agreements (applies to all)</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials</p> <p>(applies to all)</p>	<p>(Pro Dev— Post Sec— 5500</p> <p>Secondary: (Pro Dev) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</p> <p>(curic materials) 1000-6600</p> <p>(tuition from JTED 596)1000-6500 (applies to all)</p>	<p>Prof Dev will increase understanding and foster a successful POS design, implementation, and maintenance</p> <p>Curriculum materials are needed to align instruction with the CC courses</p> <p>Student tuition ensures college credit is transcribed on student files</p> <p>(applies to all)</p>

Perkins Addendum: Programs of Study (POS)

**Regional Partnership**

<p><b>BMAS (WRHS)</b></p>	<p>1. By Sept 30, 2011, NATIVE POS Consortium will establish PostSec partnership for Program of Studies                  2. By June 30, 2012, curriculum will be articulated with the Post Sec partner and instructional material ordered.                  3. By June 30, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.                  4. By June 30, 2012, NPC will review secondary BMAS programs for eligibility for possible post secondary dual credit classes.</p>	<p>Prof Dev for counseling instructional staff, teaching strategies</p> <p>Instructional &amp; curriculum materials, CC tuition/ fees</p> <p>Credit transfer agreements (applies to all)</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials</p> <p>(applies to all)</p>	<p>(Pro Dev— Post Sec— 5500</p> <p>Secondary: (Pro Dev) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</p> <p>(curic materials) 1000-6600</p> <p>(tuition from JTED 596)1000-6500 (applies to all)</p>	<p>Prof Dev will increase understanding and foster a successful POS design, implementation, and maintenance</p> <p>Curriculum materials are needed to align instruction with the CC courses</p> <p>Student tuition ensures college credit is transcribed on student files</p> <p>(applies to all)</p>
<p><b>Public Safety (WRHS)</b></p>	<p>1. By Sept 30, 2011, NATIVE POS Consortium will establish PostSec partnership for Program of Studies                  2. By June 30, 2012, curriculum will be articulated with the Post Sec partner and instructional material ordered.                  3. By June 30, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.                  4. By June 30, 2012, NPC will review secondary Public Safety programs for eligibility for possible</p>	<p>Prof Dev for counseling instructional staff, teaching strategies</p> <p>Instructional &amp; curriculum materials, CC tuition/ fees</p> <p>Credit transfer agreements (applies to all)</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials</p> <p>(applies to all)</p>	<p>(Pro Dev— Post Sec— 5500</p> <p>Secondary: (Pro Dev) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</p> <p>(curic materials) 1000-6600</p>	<p>Prof Dev will increase understanding and foster a successful POS design, implementation, and maintenance</p> <p>Curriculum materials are needed to align instruction with the CC courses</p> <p>Student tuition ensures college credit is transcribed on student files</p> <p>(applies to all)</p>

Perkins Addendum: Programs of Study (POS)

**Regional Partnership**

	post secondary dual credit classes.			(tuition from JTED 596)1000-6500 (applies to all)	
Coconino Community College, Kathy Nesbit, Perkins Transitions Coordinator					
Targeted Program of Study	Measurable Objective SMART Objective = Specific, Measurable, Attainable, Results-Oriented and Timely	Secondary Expenditure Items	Postsecondary Expenditure Items	USFR Expenditure Category	Justification
Culinary Arts (GHS, CHS, PHS) Contingent upon Northern Pioneer College granting Coconino Community College permission to offer CCC credit in the NPC service area.	1.By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (CCC) partnership for Program of Studies in Culinary Arts 2. By June 30, 2012, curriculum will be articulated with the Post Sec partner and instructional material ordered. 3. By June 30, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation. 4. By June 30, 2012, CCC will establish PostSec Credit agreement for dual credit classes	Prof Dev for counseling instructional staff, teaching strategies  Instructional & curriculum materials, CC tuition/ fees  Credit transfer agreements (applies to all)	Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials	(Pro Dev— Post Sec— 5500 as available)  (Pro Dev - Secondary) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500  (curic materials) 1000-6600  (tuition from JTED 596)1000-6500 (applies to all)	ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance  Curriculum materials are needed to align instruction with the CC courses  Student tuition ensures college credit is transcribed on student files (applies to all)
Construction (GHS) Contingent upon Northern Pioneer College granting Coconino Community College permission to offer CCC credit in the	1.By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (CCC) partnership for Program of Studies in Construction 2. By Dec. 1, 2011, curriculum will be articulated with the Post Sec partner and instructional material ordered. 3. By June 30, 2012,	Prof Dev for counseling instructional staff, teaching strategies  Instructional & curriculum materials, CC tuition/ fees  Credit	Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials	(Pro Dev— Post Sec— 5500 as available)  (Pro Dev- Secondary) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing)	ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance  Curriculum materials are needed to align instruction with the CC courses  Student tuition ensures college credit is



Perkins Addendum: Programs of Study (POS)

**Regional Partnership**

<p><b>NPC service area.</b></p>	<p>Professional Development opportunities will be provided for staff to increase understanding of POS implementation. 4. By Dec 30, 2011, CCC will establish PostSec Credit agreement for dual credit classes</p>	<p>transfer agreements</p>		<p>1000-6600 (PD reg and staff trvl) 1000/2200-6500  (curic materials) 1000-6600  (tuition from JTED 596)1000-6500 (applies to all)</p>	<p>transcribed on student files</p>
---------------------------------	---	----------------------------	--	---	-------------------------------------

**Navajo Technical College, Tom Davis, Dean of Instruction**

Targeted Program of Study	Measurable Objective SMART Objective = Specific, Measurable, Attainable, Results-Oriented and Timely	Secondary Expenditure Items	Postsecondary Expenditure Items	USFR Expenditure Category	Justification
<p><b>Construction (VHS, PHS, MVHS)</b></p>	<p>1.By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (NTC) partnership for Program of Studies in Construction 2. By December 30, 2011, curriculum will be articulated with the Post Sec partner and instructional material ordered. 3. By June 1, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation. 4. By Dec 30, 2011, NTC will establish PostSec Credit agreement with NTC for dual credit classes</p>	<p>Prof Dev for counseling instructional staff, teaching strategies  Instructional &amp; curriculum materials, CC tuition/ fees  Credit transfer agreements  (applies to all)</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials (applies to all)</p>	<p>(Pro Dev— Post Sec— 5210, 5500)  (Pro Dev- Secondary) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500  (curic materials) 1000-6600  (tuition from JTED 596)1000-6500 (applies to all)</p>	<p>ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance  Curriculum materials are needed to align instruction with the CC courses  Student tuition ensures college credit is transcribed on student files (applies to all)</p>
<p><b>AG TECH (MVHS)</b>  <b>AG: (VHS, GHS, CHS)</b></p>	<p>1.By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (NTC) partnership for Program of Studies in Construction</p>	<p>Prof Dev for counseling instructional staff, teaching strategies</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and</p>	<p>(Pro Dev— Post Sec— 5500)  (Pro Dev- Secondary) 2200-6300</p>	<p>ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance</p>

Perkins Addendum: Programs of Study (POS)

**Regional Partnership**

	<p><b>2. By December 30, 2011, curriculum will be articulated with the Post Sec partner and instructional material ordered.</b></p> <p><b>3. By June 1, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.</b></p> <p><b>4. By Dec 30, 2011, NTC will establish PostSec Credit agreement with NTC for dual credit classes</b></p>	<p>Instructional &amp; curriculum materials, CC tuition/ fees</p> <p>Credit transfer agreements</p>	<p>materials</p>	<p>(Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</p> <p>(curic materials) 1000-6600</p> <p>(tuition from JTED 596)1000-6500</p>	<p>Curriculum materials are needed to align instruction with the CC courses</p> <p>Student tuition ensures college credit is transcribed on student files</p>
<p><b>IT: Graphics (NATIVE Central, PHS, RMHS, RVCHS)</b></p>	<p>1. By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (NTC) partnership for Program of Studies in Construction</p> <p>2. By December 30, 2011, curriculum will be articulated with the Post Sec partner and instructional material ordered.</p> <p>3. By June 1, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.</p> <p>4. By Dec 30, 2011, NTC will establish PostSec Credit agreement with NTC for dual credit classes</p>	<p>Prof Dev for counseling instructional staff, teaching strategies</p> <p>Instructional &amp; curriculum materials, CC tuition/ fees</p> <p>Credit transfer agreements</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials</p>	<p>(Pro Dev— Post Sec— 5500</p> <p>(Pro Dev- Secondary) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</p> <p>(curic materials) 1000-6600</p> <p>(tuition from JTED 596)1000-6500</p>	<p>ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance</p> <p>Curriculum materials are needed to align instruction with the CC courses</p> <p>Student tuition ensures college credit is transcribed on student files</p>
<p><b>CAD Drafting (MVHS, CHS)</b></p>	<p>1. By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (NTC) partnership for Program of Studies in Construction</p> <p>2. By December 30,</p>	<p>Prof Dev for counseling instructional staff, teaching strategies</p> <p>Instructional</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials</p>	<p>(Pro Dev— Post Sec— 5500</p> <p>(Pro Dev- Secondary) 2200-6300 (Stipends</p>	<p>ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance</p>

Perkins Addendum: Programs of Study (POS)

**Regional Partnership**

	<p>2011, curriculum will be articulated with the Post Sec partner and instructional material ordered.</p> <p>3. By June 1, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.</p> <p>4. By Dec 30, 2011, NTC will establish PostSec Credit agreement with NTC for dual credit classes</p>	<p>&amp;curriculum materials, CC tuition/ fees</p> <p>Credit transfer agreements</p>		<p>for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</p> <p>(curic materials) 1000-6600</p> <p>(tuition from JTED 596)1000-6500</p>	<p>Curriculum materials are needed to align instruction with the CC courses</p> <p>Student tuition ensures college credit is transcribed on student files</p>
<p><b>Preprofessional Nursing (NATIVE Central and sites as avail)</b></p>	<p>1.By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (NTC) partnership for Program of Studies in Construction</p> <p>2. By December 30, 2011, curriculum will be articulated with the Post Sec partner and instructional material ordered.</p> <p>3. By June 1, 2012, Professional Development opportunities will be provided for staff to increase understanding of POS implementation.</p> <p>4. By Dec 30, 2011, NTC will establish PostSec Credit agreement with NTC for dual credit classes</p>	<p>Prof Dev for counseling instructional staff, teaching strategies</p> <p>Instructional &amp;curriculum materials, CC tuition/ fees</p> <p>Credit transfer agreements</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to include meetings and materials</p>	<p>(Pro Dev— Post Sec— 5500</p> <p>(Pro Dev- Secondary) 2200-6300 (Stipends for PD) 1000-6100 (PD Meeting supplies and printing) 1000-6600 (PD reg and staff trvl) 1000/2200-6500</p> <p>(curic materials) 1000-6600</p> <p>(tuition from JTED 596)1000-6500</p>	<p>ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance</p> <p>Curriculum materials are needed to align instruction with the CC courses</p> <p>Student tuition ensures college credit is transcribed on student files</p>

**College of Eastern Utah, Virgil Caldwell, Director Distance Education and Program Development**

Targeted Program of Study	Measurable Objective SMART Objective = Specific, Measurable, Attainable, Results-Oriented and Timely	Secondary Expenditure Items	Postsecondary Expenditure Items	USFR Expenditure Category	Justification
<p><b>Nursing Services (existing) (VHS,MVHS, CHS,</b></p>	<p>1.By Sept 30, 2011, NATIVE POS Consortium will establish PostSec (CEU/USU) partnership</p>	<p>Prof Dev for counseling instructional staff, teaching</p>	<p>Prof Dev for counseling instructional staff, teaching strategies to</p>	<p>(Pro Dev— Post Sec— 5500</p> <p>(Pro Dev-</p>	<p>ProfDev will increase understanding and foster a successful POS design, implementation, and maintenance</p>

Perkins Addendum: Programs of Study (POS)

**Regional Partnership**

<p><b>PHS,WRHS, GHS, RMHS)</b></p>	<p><b>for Program of Studies in Nursing</b>  <b>2. By Sept 1, 2011, curriculum will be articulated with the Post Sec partner and instructional material ordered.</b>  <b>3. By Dec 20, 2011, Professional Development opportunities will be available for staff to increase understanding of POS implementation.</b>  <b>4. By September 1, 2011, CEU/USU will establish/continue PostSec Credit agreement for concurrent enrollment for the Nursing Services program</b></p>	<p><b>strategies</b></p> <p><b>Instructional &amp; curriculum materials, CC tuition/ fees</b></p> <p><b>Credit transfer agreements</b></p>	<p><b>include meetings and materials</b></p>	<p><b>Secondary)</b>  <b>2200-6300 (Stipends for PD)</b>  <b>1000-6100 (PD Meeting supplies and printing)</b>  <b>1000-6600 (PD reg and staff trvl)</b>  <b>1000/2200-6500</b></p> <p><b>(curic materials)</b>  <b>1000-6600</b></p> <p><b>(tuition from JTED 596)1000-6500</b></p>	<p><b>Curriculum materials are needed to align instruction with the NATIVE courses</b></p> <p><b>Student tuition ensures college credit is transcribed on student files</b></p>
------------------------------------	---	--	--	---	---

**Partnership Signatures:**

**Participating District:**

<p>Signature _____  <i>Virginia Tsosie, CTE Director, Red Mesa HS</i></p>	<p><b>8 23 11</b>  <i>Date</i></p>	<p>Signature _____  <i>Participating Occupational Dean Northland Pioneer College</i></p>	<p>_____  <i>Date</i></p>
<p>Signature _____  <i>Clyde McBride, CTE Director, Kayenta, Monmt Valley HS</i></p>	<p><b>9 13 11</b>  <i>Date</i></p>	<p>Signature _____  <i>Participating Occupational Dean Coconino Community College</i></p>	<p>_____  <i>Date</i></p>
<p>Signature _____  <i>Gregory Lelvis, CTE Director, Chinle HS</i></p>	<p><b>8 23 11</b>  <i>Date</i></p>	<p>Signature _____  <i>Participating Occupational Dean Navajo Technical College</i></p>	<p>_____  <i>Date</i></p>
<p>Signature _____  <i>Doris Nelson, CTE Director, Ganado HS</i></p>	<p><b>8 24 11</b>  <i>Date</i></p>	<p>Signature _____  <i>Participating Occupational Dean College of Eastern Utah/Utah State U</i></p>	<p>_____  <i>Date</i></p>
<p>Signature _____  <i>Slade Morgan, Principal/CTE Dir, Pinon HS</i></p>	<p><b>8 23 11</b>  <i>Date</i></p>	<p>Signature _____  <i>Participating Occupational Dean</i></p>	<p>_____  <i>Date</i></p>
<p>Signature _____  <i>Ted Goodluck, CTE Director, Sanders, Valley HS</i></p>	<p><b>8 24 11</b>  <i>Date</i></p>	<p>Signature _____  <i>Participating Occupational Dean</i></p>	<p>_____  <i>Date</i></p>
<p>Signature _____  <i>Damien Abplanalp, CTE Director, Window Rock HS</i></p>	<p><b>8 23 11</b>  <i>Date</i></p>	<p>Signature _____  <i>Participating Occupational Dean</i></p>	<p>_____  <i>Date</i></p>

Access and complete Addendum form at [www.azed.gov/cte/Forms.asp](http://www.azed.gov/cte/Forms.asp). Submit electronically to [perkinslp@azed.gov](mailto:perkinslp@azed.gov)



NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

For the period

July 1, 2011 to July 31, 2011

Budget Period Expired

8%

Tax Supported Funds

	General Unrestricted				Unrestricted Plant				
	Current Month				Current Month				
	Budget	Actual	Y-T-D Actual	%	Budget	Actual	Y-T-D Actual	%	
<b>REVENUES</b>									
Primary Tax Levy	12,710,760	157,466	157,466	1%					
State Aid:									
Maintenance and Operations	1,720,000	432,525	432,525	25%					
Capital									
Equalization	6,452,000	1,612,925	1,612,925	25%					
Out of County Reimbursement	600,000	0	0						
Tuition and Fees	4,200,000	100,704	100,704	2%					
Investment earnings	125,000	8,157	8,157	7%					
Grants and Contracts	750,000	0	0	0%					
Other Miscellaneous	100,000	3,240	3,240	3%					
Transfers:	(4,550,000)	(97,747)	(97,747)	2%	3,800,000	46,676	46,676	1%	
<b>TOTAL REVENUES</b>	<b>\$22,107,760</b>	<b>\$2,217,270</b>	<b>\$2,217,270</b>	<b>10%</b>	<b>\$3,800,000</b>	<b>\$46,676</b>	<b>\$46,676</b>	<b>1%</b>	
<b>EXPENDITURES</b>									
Salaries and Wages	14,985,000	633,131	633,131	4%					
Operating Expenditures	5,020,000	506,523	506,523	10%					
Capital Expenditures	165,000	6,307	6,307	4%	4,400,000		513,016	12%	
<b>TOTAL EXPENDITURES</b>	<b>\$20,170,000</b>	<b>\$1,145,961</b>	<b>\$1,145,961</b>	<b>6%</b>	<b>\$4,400,000</b>	<b>\$0</b>	<b>\$513,016</b>	<b>12%</b>	

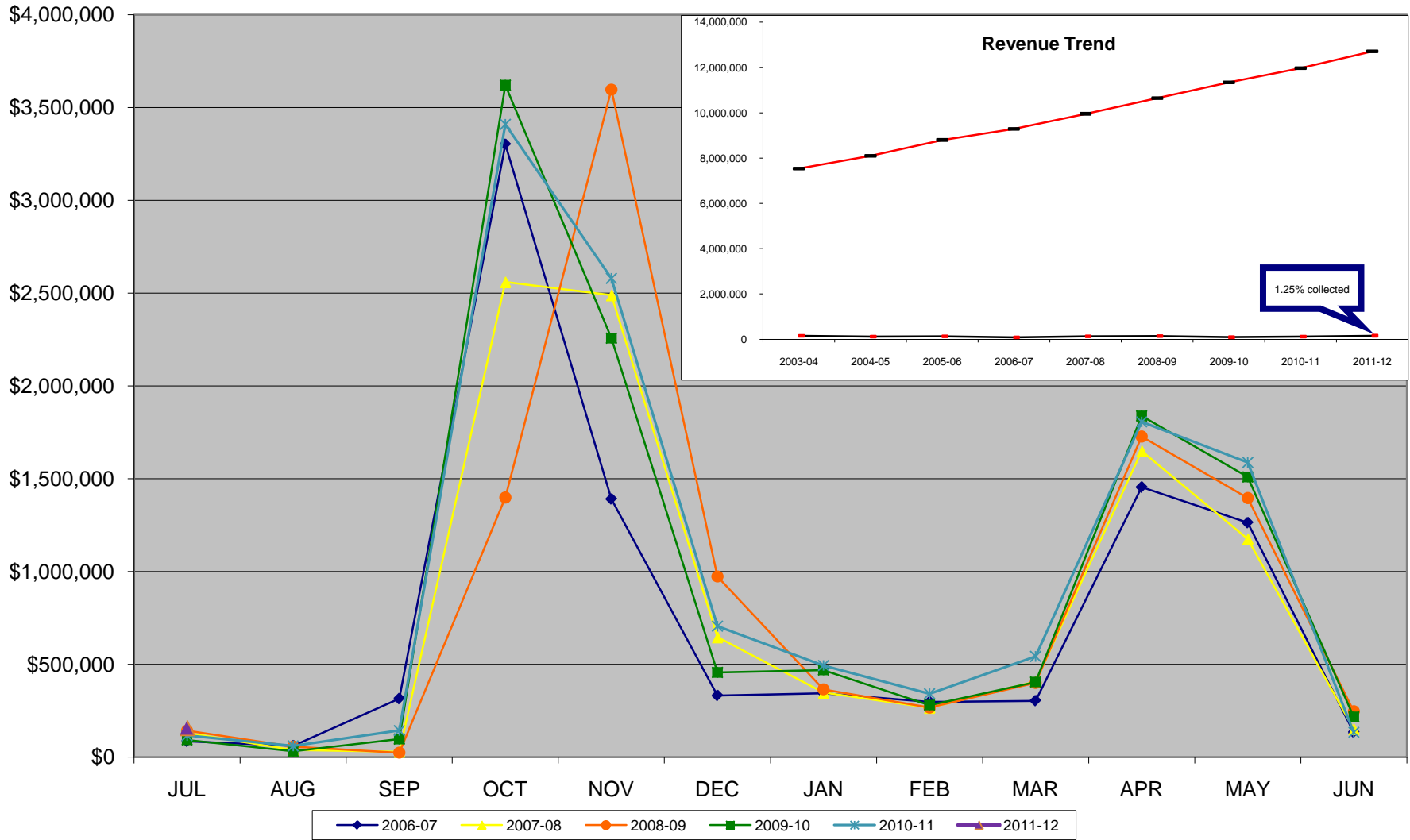
1937760

Restricted, Auxilary and Agency Funds

	Restricted				Auxiliary				Agency			
	Current Month				Current Month				Current Month			
	Budget	Actual	Y-T-D Actual	%	Budget	Actual	Y-T-D Actual	%	Budget	Actual	Y-T-D Actual	%
<b>REVENUES</b>												
Grants and Contracts	4,800,000	32,972	32,972	1%								
Sales and Services												
Bookstore					150,000	5,289	5,289	4%				
Other					225,000	7,718	7,718	3%	0	330	330	
Investment Earnings												
Donations												
Board Designated Donation												
Transfers:	600,000	37,756	37,756	6%	150,000	13,315	13,315	9%				
<b>TOTAL REVENUES</b>	<b>\$5,400,000</b>	<b>\$70,728</b>	<b>\$70,728</b>	<b>1%</b>	<b>\$525,000</b>	<b>\$26,322</b>	<b>\$26,322</b>	<b>5%</b>	<b>\$0</b>	<b>\$330</b>	<b>\$330</b>	
<b>EXPENDITURES</b>												
Salaries and Wages	899,442	43,722	43,722	5%	377,340	15,321	15,321	4%				
Operating Expenditures	4,050,558	27,006	27,006	1%	192,660	11,001	11,001	6%	0	191	191	
Capital Expenditures	450,000	0	0	0%								
<b>TOTAL EXPENDITURES</b>	<b>\$5,400,000</b>	<b>\$70,728</b>	<b>\$70,728</b>	<b>1%</b>	<b>\$570,000</b>	<b>\$26,322</b>	<b>\$26,322</b>	<b>5%</b>	<b>\$0</b>	<b>\$191</b>	<b>\$191</b>	

Cash flows from all activities (MTD) .....	2,361,326
Cash used for all activities (MTD) .....	1,756,218
<b>Net Cash for all activities (MTD) .....</b>	<b>\$ 605,108</b>

# Monthly Primary Property Tax Receipts



**District Governing Board  
Human Resources Update  
September 20, 2011**

**FILLED**

1. Secretary to the Dean of Nursing and Allied Health – Cathy Reed - Started 8-22-11 - Has an Associate of Applied Science in General Business Management and an Associate of Applied Science in Accounting, both from NPC.
2. Director of Institutional Effectiveness – Dr. Leslie Wasson – Will start 11-1-11 – Ph.D in Philosophy from State University of New York at Stony Brook; Master of Arts in Sociology from UNC; Bachelor of Arts in Sociology from Eckerd College
3. Center Assistant/Monitor St. Johns - Shawntel Skousen – Started 9-1-11 – Currently taking classes towards an Associate of Arts degree from NPC.

**OPEN**

1. Systems Analyst Programmer – closed 8-26-11; 17 applicants
2. Assistant to the Campus Manager – PDC – closed 9-9-11; 10 applicants
3. Academic Advisor – closes 10-7-11; 26 applicants
4. Apache County Coordinator – closes 9-16-11; 9 applicants
5. Faculty in Fire Science/Program Coordinator – closes 10-15-11; 0 applicants

**EMPLOYEE OF THE MONTH**



**Northland Pioneer College**

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • [www.npc.edu](http://www.npc.edu)