

Northland Pioneer College
Strategic Planning and Accreditation Steering Committee (SPASC)
February 4, 2011

Members in attendance: Russell Dickerson, Claude Endfield, Andrew Hassard, Blaine Hatch, Gary Mack, Mary Mathias, Debra Myers, Mark Vest

Advisory members in attendance: Trudy Bender, Eric Bishop, Eric Henderson, Ann Hess, Cindy Hildebrand, Jeanne Swarthout

Guests: Colleen Readel (recorder)

- I. Approval of Minutes from 12/3/10
 - a. Blaine moved to approved; second by Russell
 - i. Unanimously approved

- II. Community College President's Long Term Strategic Vision
 - a. Presented by Dr. Swarthout
 - i. Brief background – Community College's President's Council has been working on a Strategic Vision Plan for Community Colleges in response to ABOR's 2020 plan for the universities. We were ready to approve this when the governor dropped her budget.
 1. In the process of pulling the front 6 pages of this document – we were setting bronze, silver and gold targets in the community college system
 2. The goals are very appropriate for our strategic plan & will provide us with some measurement frameworks
 - ii. Showed Baseline Vision Data by District spreadsheet to group
 1. Jeanne would like to send this document to SPASC members to look at how we can look these pieces and tie them into our strategic plan and help clarify our strategic plan points
 2. Jeanne/Eric will send out a document that starts with the goals and metrics of the plan to SPASC members
 3. VFA – Voluntary Framework for Accountability – a national voluntary group that is working on performance metrics on a national basis trying to voluntarily unify community colleges into the same metric framework – some colleges in AZ were already doing it, so we used their definitions where we could
 4. Jeanne is also taking this to the board in February for the first reading/draft for their approval
 - iii. Jeanne discussed meeting with the Governor yesterday
 1. Our capital line is permanently gone
 - iv. AZ Community College Long Term Strategic Vision PowerPoint was shown by Dr. Swarthout
 1. We are going to try and line up with the Board of Regents & the Governors wishes – this is without the first 6 or 7 pages stripped out
 - a. Vision for the Future

- i. Connection to the Voluntary Framework of Accountability
 - ii. External forces will affect this plan
 - b. Goals & Metrics of this Plan
 - i. Access
 - ii. Retention
 - iii. Completion
 - 2. Eric will send this document out to the group after the meeting
- v. Gary – will we be comparing our rates to other community colleges in the state as well as nationally and then we'll be looking at how we define these topics? Degree & certificate completers?
 - 1. Jeanne – what we're doing is getting on the same page but the definitions will be the same. So when you look at metrics, you're looking at the same definitions. You still have to be careful when you're comparing definitions we are such unique colleges. When you compare NPC to AZ Western you to have to keep in mind that their structure is so different.
 - 2. Mark – our student population is much different than Pima's

III. NPC Strategic Planning

- a. Eric created a discussion forum in the SPASC group in preparation for the discussion for an all college forum. There are discussion topics for each pillar.
 - i. Eric demoed the discussion board – suggested putting a PDF of each pillar in each section for ease of viewing for the faculty/staff
 - 1. Mary agrees it would be a good idea to put it out
 - ii. We can have this out early next week and send out an All NPC message to notify everyone
 - iii. At the first April meeting we can have a draft ready and at the 2nd April meeting we can have SPASC get it ready for the May board meeting for the first ready and approval in June
 - 1. Jeanne – in light of the budget discussions in the valley we need to not rush through this
 - iv. Eric – should we keep the pillar teams the same?
 - 1. Eric B. – pillar 3
 - 2. Blaine – pillar 6
 - 3. Maderia – pillar 5
 - 4. Eric H. – pillar 1
 - 5. Mark – pillar 2
 - v. Keep one faculty member, one staff member?
 - 1. Do we want to go through the associations or through the pillar leads?
 - a. Pillar leads
 - b. One faculty, one staff
 - vi. When would we like to send it to the college for input before the board approval?
 - 1. After SPASC reviews and before the board for approval
 - vii. Questions, comments or concerns going into this cycle?
 - 1. What are we going to do about Pillar 4?
 - a. HR director should be chair

- b. First round of telephone interviews today – approximately 1 month
- c. Jeanne said she could start pillar 4
- 2. The CTE Dean is a voting member of SPASC now
 - a. Mark – Peggy is aware and Dr. Swarthout has given her a waiver until the start of the Fall semester
- 3. Eric – is everyone OK with him starting the discussion group of pillar groups next week?
 - a. Do we want to set a deadline for consideration?
 - i. Jeanne – 10 working days to incorporate it
 - ii. Eric – if we give a deadline of end of the first full week in March so we can bring it to SPASC

IV. Portfolio Content

- a. Eric – There was some confusion regarding sending out this email to those we want to invite to the Portfolio Group.
 - i. It was never sent out and the invitees were never talked to unless they were at the SPASC meetings
 - ii. Jeanne said Eric can send the email on Jeanne’s behalf to the following:
 - 1. Debbie Myers, Ricky Jackson, Trudy Bender, Shannon Newman, Maderia Ellis, Donna Ashcraft, Orina Hodgson, Curtis Casey, Jake Hinton-Rivera, Mark Vest, Jeanne Swarthout, and Ann Hilliard
- b. Mark – was invited to go to the last assessment committee meeting and they were assuming that assessment was part of the portfolio group. Shannon is going to HLC.
 - i. Mark asked them to put together a recommendation internally as to whether to consider assessment as an option and why. If that’s not the right course, let me know and I’ll change it.
 - 1. Eric – I think it is and if that’s the case would we extend our involvement in the academy?
 - 2. Mark – If assessment became our portfolio would we do that by moving assessment to purely an internal process?
 - ii. Jeanne – I don’t think assessment would be the entire portfolio – it could be a folder within the portfolio. In terms of the assessment academy, I’m contemplating re-upping us into the assessment academy at the end of the particular endeavor.
 - iii. Mark feels some of the people in the assessment group would like to be a part of the academy

V. Other

- a. Do we need to have an interim voting member until the CTE joins in the fall?
 - i. Russell moved to bring in an interim Dean spot until the CTE Dean joins the team in the Fall – Dr. Eric Henderson, second by Mark Vest
 - 1. Unanimously approved
- b. Welcome Eric Henderson to the voting ranks
- c. Move to adjourn by Dr. Henderson, second by Andrew Hassard
 - i. Unanimously approved