

Northland Pioneer College
Strategic Planning and Accreditation Steering Committee (SPASC)
11-05-10

Members in attendance: Russell Dickerson, Andrew Hassard, Blaine Hatch, Gary Mack,
Mary Mathias, Debra Myers, Don Richie, Mark Vest
Advisory members in attendance: Trudy Bender, Eric Bishop, Eric Henderson, Ann Hess
Guests: Colleen Readel (recorder)

- I. Approval of Minutes
 - a. Approval of 10-15-10 Minutes
 - i. Don moved to approve 10-15-10 minutes; second by Andrew
 - ii. Unanimously approved

- II. Discussion of AQIP and Open Pathways
 - a. Mary – establish a timeline to send out accreditation model to the college and get comments back
 - i. Send out to college by the 10th request comments by the 17th to talk about at the next meeting on the 19th
 - b. Russell asked who has the pros & cons. – Jean Swarhout
 - i. Russell stated that Jean is currently out of state
 - c. Mary said that it could be sent without the pros & cons
 - i. Andrew suggested that anyone who thinks that the administrations pros & cons are biased could just go look them up anyway
 - d. Blaine thinks we should send out now so that there is more time for review because of the holiday next week gives more time for review. Then when we get the pros & cons send them out.
 - e. Mary – Dec 3 we will vote on the model
 - f. Trudy says if we send it out today, people can look at it over the weekend
 - g. Russell moved to send out now; second by Andrew
 - i. Unanimously approved by all
 - ii. Mary will send out with request to receive feedback by the 17th and then we'll send the pros & cons list once we get them also as a reminder

- III. Finalize the groups Portfolio Content
 - a. Mary stated that in our previous minutes we have a list of who we recommended before: Deb Myer, Ricky Jackson, Mark Vest
 - i. Mary asked for Mark's comment and he said he thought everyone was fine to let Ricky do this

- b. Trudy thought she missed a meeting where this was discussed
 - i. Mary tried to do a summary of the content for the faculty. Mary described Portfolio and AQIP (systems portfolio) and Open Pathways (assurance process portfolio)
 - 1. We want to gather information that is interesting for us to collect but also ties back to the criterion – this is an ongoing data collection
 - 2. Either accreditation model we go with will have a Portfolio type component, so we can form this group now
 - c. Russell asked if both portfolios are electronic collection.
 - i. Mary – AQIP has 9 specific categories
 - 1. Describe each and how they fit in with accreditation
 - 2. Open Pathways is more self directed – doesn't have as many categories
 - d. We have named people that we want to go with each group
 - i. We will be sending invitations out from the group so they can start thinking about it
 - e. Blaine asked when will the work be done
 - i. Mary – We're not choosing our pathways until early December
 - f. Trudy – Does anyone know what happened to the concept of every department having an annual report?
 - i. Mary will have to look that up – doesn't remember specifics
 - g. Gary Mack suggested faculty names – no volunteers: Curtis Casey, Mike Lawson, Donna Ashcraft, Julie Holton
 - i. Mary – 3 or 4 faculty members would be fine
 - ii. Russell stated maximum group size is about a dozen
 - iii. Trudy asked do we already have something in place: 5.3.3 Obtain feedback from District Governing Board and keep partners on type of information they want to see
 - iv. We will hold off on the invitation until next meeting until we have time to get the faculty members and the secretary for this group.
- IV. Convocation – any specific questions that we want Ms. Priddy to address or any specific advice we want to give or questions to pass along?
- a. Will she be speaking about both accreditation models or just the one we choose?
 - i. Dr. Swarthout said she will be speaking about both because it will be broadcast to any community college that wants to pick it up in the state.
 - ii. Possibly she will meet with the SPASC group
 - b. What else should we do before convocation?
 - i. Gather ideas for our smaller projects for SPASC
 - ii. Russell stated we should probably be aligned with the presidential indicatives that were added to the strategic plan
 - 1. Mary asked if there are any smaller ones. Yes

- a. Online processes, support of student learning in place by 2010-2011, HLC pathways, rollout of web conferencing for delivery of coursework beginning of spring 2011
 - 2. Russell said they are department specific but they are something to think about. Discussion would have to be structured
 - a. Mary – would that be a whole college thing?
 - iii. Mary asked if there are any specific questions
 - 1. Let's keep thinking about this between now and next meeting.
 - iv. Gary had an idea. Andrew do you remember interest in having a chair meeting at convocation?
 - 1. Break-out session and have a chair meeting to discuss issues
 - 2. Mark said since that's a small group, would that be better to have after convocation?
 - 3. Trudy asked if this would be better for department type groups
 - a. People like it when they feel like they something meaningful
 - 4. Andrew said convocation is a good time for any groups to get together.
- V. Other
 - a. Mary – OK that's all we have for today. We'll finalize that faculty group. Gary if you have people volunteer after the meeting, we could send out invitations before the next meeting.
 - b. Motion to adjourn by Blaine; second by Andrew
 - i. Unanimously approved