

# Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a regular District Governing Board Meeting open to the public on November 16, 2010, beginning at 11:00 a.m. Further notice is given that the Board will hold a Study Session open to the public beginning at 10:30 a.m. All sessions will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Russell Dickerson at the above address or telephone number at least 24 hours prior to the scheduled time.

The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Russell Dickerson, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on the 15th day of November at 9:00 a.m.

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Russell Dickerson, Recording Secretary to the Board

Notice  
Distribution

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. HOLBROOK TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. KQAZ/KTHQ RADIO
8. KRVZ RADIO
9. KTNN RADIO
10. KUYI RADIO
11. KWKM RADIO
12. WHITE MOUNTAIN RADIO
13. NPC WEB SITE
14. NPC ADMINISTRATORS AND STAFF
15. NPC FACULTY ASSOCIATION PRESIDENT
16. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
17. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



## Northland Pioneer College

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# Governing Board Study Session Agenda<sup>1</sup>

Painted Desert Campus Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

**Date:** November 16, 2010

**Time:** 10:30 a.m.

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<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Request to Approve Title III NASNTI Grant Funding (T3) ----- (Action)	Director Bishop
2.	ADEQ Update: Closure of Notice of Violation (T4) (Informational) -----	Vice President Hatch

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<sup>1</sup> The District Governing Board may consider any item on this agenda in any order and at any time during the meeting.



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# Governing Board Meeting Agenda<sup>1</sup>

Painted Desert Campus Tipton Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

**Date:** November 16, 2010

**Time:** 11:00 a.m.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance -----	Chairman Jeffers
2.	Adoption of the Agenda (T1) ----- (Action)	Chairman Jeffers
3.	Call for Public Comment -----	Chairman Jeffers
4.	Reports	
A.	Financial Position (T5) -----	Vice President Hatch
B.	NPC CASO -----	Ina Sommers
C.	NPC Faculty Association -----	Gary Mack
D.	NPC Student Government Association -----	Jake Hinton
E.	NPC Foundation -----	Lance Chugg
5.	Consent Agenda ----- (Action)	Chairman Jeffers
A.	October 19, 2010 Study Session Minutes (T2)	
B.	October 19, 2010 Regular Board Meeting Minutes (T2)	
C.	2010-2011 Dual Enrollment Intergovernmental Agreement Between the Navajo County Community College District and Holbrook USD No. 3	
6.	Old Business	
A.	None.	
7.	New Business	
A.	Request to Approve Title III NASNTI Grant Funding (T3) ----- (Action)	Director Bishop
8.	Standing Business	
A.	Enrollment Report (T6) -----	Vice President Vest
B.	Strategic Planning and Accreditation Steering Committee Update -----	Director Bishop
C.	Human Resources Update (T7) -----	Peggy Belknap
D.	Employee of the Month Award -----	Peggy Belknap
9.	President's Report -----	President Swarthout
10.	Board Report/Summary of Current Events -----	Board Members
11.	Announcement of Next Regular Meeting ----- December 21, 2010	Chairman Jeffers
12.	Adjournment ----- (Action)	Chairman Jeffers

<sup>1</sup> The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report.



## Northland Pioneer College

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# Navajo County Community College District Governing Board Study Session Minutes

October 19, 2010

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

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**Governing Board Members Present:** Bill Jeffers, Ginny Handorf, E.L. Parsons, Daniel Peaches and A.T. Siquah.

**Staff Present:** President, Dr. Jeanne Swarhout; Vice President, Blaine Hatch; Vice President, Mark Vest; Director, Eric Bishop; Recording Secretary to the Board, Russell Dickerson.

## Reports:

### 1. Agenda Item 7.A.: Request to Approve New Legal Representation – President Swarhout

Dr. Swarhout presented the staff request to approve new legal representation and noted that the date of October 27, 2010 contained in the request summary should actually be September 27, 2010. Dr. Swarhout explained that following notification from Mangum, Wall, Stoops & Warden that the legal representative for the college was no longer with the firm, a decision was made to explore alternative representation options. Dr. Swarhout reported that she and Mr. Hatch interviewed attorney Don Peters of LaSota & Peters who came highly recommended. Dr. Swarhout reported that Mr. Peters is now acting as legal counsel for the college, citing an immediate need for the college to move forward with legal representation in place. Mr. Peters introduced himself to the Board and stated that he and his firm will do their best to respond to the legal needs of the college. Responding to Board questions, Mr. Peters stated that he has only globally reviewed current college legal issues, has experience working with community colleges, primarily related to finances, and has worked mostly with K-12 school districts. The Board members introduced themselves to Mr. Peters and identified the districts they represent.

### 2. Agenda Item 7.B.: Board Resolution Regarding Four Year College Movement – Chairman Jeffers

Ms. Handorf presented an alternative document to the draft resolution included in the meeting packet. Ms. Handorf stated that her goals in revising the original draft document were to make the language easier to read for the lay person and to move the reader to the obvious conclusion by clearly outlining facts and the possible positions the Board could take regarding the establishment of a four year college in the White Mountains area. Mr. Parsons stated that he cannot support a plan that would increase the burden on taxpayers during the current economic downturn; is concerned that the proposed four year college is centered only in the White Mountains area; and that a four year college is not a wise use of resources given that NPC already has infrastructure in place. Board members stressed the need for the document to clearly state the position of the Board and that the Board's position be made known immediately as other local governmental entities want to know the role the college is able to play. Board members reviewed Ms. Handorf's version of the Board position document and suggested that options A and B include concluding language that clearly states that the Board does not currently support options A and B and that option C should include a clear statement stating that the Board supports option C. Commenting on the proposed four year college in general, Board members expressed concerns regarding the low level of financial, managerial and ancillary student support services information being presented by four year college advocates.

### 3. Study Session Agenda Item 3.: ADOSH Update (Informational) – Vice President Hatch

Mr. Hatch reviewed the September 28, 2010 letter the college received from the Arizona Division of Occupational Safety and Health (ADOSH) and added that the letter only lists alleged hazards and is not a citation. Mr. Hatch reviewed the college response letter which outlines the specific actions taken to address alleged hazards at the White Mountain Campus Chemistry lab. Mr. Hatch reported that ADOSH is not planning to visit the college and that the college has made a request for a health hazard evaluation from the National Institute for Occupational Safety and Health (NIOSH). Responding to a Board question, Mr. Hatch reported that no subsequent incidents have been reported by students currently using the laboratory facility.

### 4. Study Session Agenda Item 4.: First Things First Lab School (Informational) – Vice President Vest

Mr. Vest presented an update on the Navajo/Apache Regional Partnership Council of First Things First solicitation of proposals to open and administer an early childhood development laboratory school in its service area. Mr. Vest



reported that the college will assist partnering entities to provide college curriculum and educational program oversight and Board members did not indicate concerns or a need to provide direction with regard to the role of the college. Mr. Vest confirmed that First Things First would like to have a proposal by the end of October and stated that he will continue to attend meetings and bring the matter back to the Board following a decision. Responding to a Board question, Mr. Vest explained that NAVIT has expressed interest in partnering with an entity that steps forward as lab school service provider.

**5. Study Session Agenda Item 5.: Equalization Discussion (Informational) – President Swarthout**

Dr. Swarthout reported that the chief executive officers and chief business officers of the equalization schools met to discuss and develop strategies regarding the aggressive changes to equalization called for in the Getting AHEAD proposal. Dr. Swarthout reported that the equalization schools will continue to meet and warned that there may be some fracture lines in how equalization schools want to proceed. Dr. Swarthout reported that she will attend an upcoming Getting AHEAD finance reform committee meeting that will specifically address equalization.

**6. Study Session Agenda Item 6.: Statewide Issues (Informational) – President Swarthout**

Citing a shortage of time remaining in study session, Dr. Swarthout requested to cover statewide issues in the president's report in the regular meeting.

**Study session ended at 10:52 a.m.**

Respectfully submitted,

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Russell Dickerson  
Recording Secretary to the Board

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Bill Jeffers  
Chairman

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Ginny Handorf  
Secretary to the Board



# Navajo County Community College District Governing Board Meeting Minutes

October 19, 2010 – 11:00 a.m.  
2251 East Navajo Boulevard, Holbrook, Arizona, 86025

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**Governing Board Member Present:** Bill Jeffers, Ginny Handorf, E.L. Parsons, Daniel Peaches and A.T. Siquah

**Staff Present:** President, Dr. Jeanne Swarouth; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Recording Secretary to the Board, Russell Dickerson.

**Others Present:** Karalea Kowren, Everett Robinson, Linda Kor, Eric Henderson, Peggy Belknap, Ann Hess, Ina Sommers, Julie Holtan, April Overstreet, Dustin Benevides, Rickey Jackson, Kathy McPherson, MiAnna Tyler, Brian Burson, Gary Mack, Elizabeth Toth, Beulah Bob-Pennypacker, Preston Romero and David Roberts.

## **Agenda Item 1: Call to Order and Pledge of Allegiance**

Chairman Jeffers called the meeting to order at 11:00 a.m. Ms. Handorf led the Pledge of Allegiance.

## **Agenda Item 2: Adoption of Agenda**

Mr. Parsons moved to adopt the agenda as presented. Ms. Handorf seconded the motion. *The vote was unanimous in the affirmative.*

## **Agenda Item 3: Call for Public Comment**

None.

## **Agenda Item 4: Reports**

### **4.A. – Financial Position – Vice President Hatch**

Mr. Hatch reported that through the end of August, 17% of the current budget period has expired. Mr. Hatch reported that in the general unrestricted fund, the primary tax collection is at 1.5% at this early point in the budget period; last month the college received first quarter State aid and has applied to receive the second quarter installment; and tuition and fee collection is at 22% which is about 6% lower than expected. Mr. Hatch reviewed the tuition and fee revenue graph and noted that he will continue to monitor tuition and fee collection and added that the current 6% decrease in tuition and fee revenue could become significant should the downward trend continue. Mr. Hatch does not expect a clear tuition revenue trend indicator until half way through the academic year and will continue to provide tuition and fee reports to the Board monthly. Mr. Hatch reported that general fund revenues and investment earnings are at expected levels and expenditures are currently at 10%. Mr. Hatch reported that restricted fund expenditures are at 23% and required a transfer of \$236,000 to balance the fund. Mr. Hatch reported that auxiliary fund revenues are at 31%, expenditures are at 13% and the fund is still experiencing the effects of changes to bookstore operations and the transfer of community education and business and industry training programs into the fund. Mr. Hatch reported that net cash for all activities totals \$1.6 million.

### **4.B. – NPC CASO – Ina Sommers**

Ina Sommers, CASO President, reported that CASO is currently focused upon the upcoming CASO Retreat to be held on October 22, 2010 at the Holbrook Fire Department. Ms. Sommers reported that the retreat will focus on the role of staff at NPC and that guest speakers will provide tips on adapting to change positively and relaxation and stress reduction techniques. Ms. Sommers reported that Mr. Hatch will also provide CASO members with a report on the financial state of the college.



**4.C. – NPC Faculty Association – Gary Mack**

Gary Mack, NPC Faculty Association President, reported that he met with Dr. Swarthout to discuss the proposed shared governance procedure; faculty members are discussing electronic bookstore issues; and that the faculty salary negotiation committee is formulating recommendations. Mr. Mack provided a brief update on the activities of some faculty members and noted that NPC Faculty Association President Elect, Brian Burson, who was present, was celebrating his birthday. Mr. Mack reported that the Faculty Association voted to support the administration in any decision made to hire a new Vice President for Learning.

**4.D. – NPC Student Government Association – Jake Hinton**

Preston Romero, SGA President, reported that two more student senators have been identified and that SGA will hold its first official meeting on Friday. Mr. Romero reported that October 1, 2010 is the deadline for the SGA Netbook Scholarship. Mr. Romero reported that SGA members attended a meeting at Diné College to explore ways of improving collegiality between student government groups. Ms. Handorf expressed her appreciation for the hard work being done by SGA.

**4.E. – NPC Foundation – Lance Chugg**

Lance Chugg, NPC Foundation Executive Director, reported that the fitness center opened at the former Holbrook Library building on October 11, 2010 and added that the Foundation is pleased that services are available to the community and will provide continued funding of student scholarships. Mr. Chugg commended the efforts of Beulah Bob-Pennypacker, Financial Aid Director, and the financial aid staff in awarding Foundation scholarships. Mr. Chugg reported that the Foundation's annual meeting and scholarship dinner is scheduled for October 21, 2010 at the Heritage Social Hall in Snowflake, Arizona.

**Agenda Item 5: Consent Agenda**

Mr. Peaches moved to approve the consent agenda as presented. Mr. Parsons seconded the motion. *The vote was unanimous in the affirmative*

**Consent Agenda (Action):**

- A. September 21, 2010 Study Session Minutes
- B. September 21, 2010 Regular Board Meeting Minutes
- C. 2010-2011 Dual Enrollment Intergovernmental Agreement Between the Navajo County Community College District and Joseph City USD No. 2 and Heber-Overgaard USD No. 6

**Agenda Item 6: Old Business**

**6.A. – Administration of Oath of Office – Chairman Jeffers**

Chairman Jeffers administered the oath of office to Ms. Handorf who will serve a six year term representing District 5, effective January 1, 2011.

**Agenda Item 7: New Business**

**7.A. – Request to Approve New Legal Representation – President Swarthout**

Dr. Swarthout presented the staff recommendation to approve new legal representation for the college. Mr. Peaches moved to approve Mr. Don Peters, of LaSota & Peters, as the new legal representative for the college. Ms. Handorf seconded the motion. *The vote was unanimous in the affirmative.*



**7.B. – Board Resolution Regarding Four Year College Movement – Chairman Jeffers**

Dr. Swarthout prefaced discussion by explaining that the formulation of a Board position document was driven by concerns expressed by Board members as well as increasing pressure from governmental entities and the public to make the Board's position known. Board members resumed review and discussion of the position document presented by Ms. Handorf for Board consideration. Board members reviewed suggested edits identified in study session and continued discussion in preparation for formal action. Ms. Handorf moved to approve the Board resolution to adopt the Board position statement as discussed and amended by Board members. Mr. Parsons seconded the motion. ***The vote was unanimous in the affirmative.*** Ms. Handorf will give her notes, which include a full accounting of the changes made during the meeting, to staff to be that will be incorporated into a final document for distribution. Dr. Swarthout thanked Board members for their efforts to craft the Board position statement.

**Agenda Item 8: Standing Business**

**8.A. – Strategic Planning and Accreditation Steering Committee (SPASC) Report – Director Bishop**  
Eric Bishop, SPASC Co-Chair, reported that SPASC is working to gather information in preparation for making a recommendation to Dr. Swarthout regarding accreditation pathways in December. Mr. Bishop reported that key college members have been identified to collect information and that one page summaries of each accreditation pathway have been formulated. Mr. Bishop reported that SPASC members have requested a listing of pros and cons for each pathway be formulated. Mr. Bishop reported that a Higher Learning Commission staff member has been invited to the spring convocation to discuss accreditation options and that the presentation will be webcast to other Arizona community colleges.

**8.B. – Human Resources Update – Peggy Belknap**

Peggy Belknap, Human Resources Director, announced the following new hires: Don Call, Recruitment Advisor; Anna Calhoun, Information Services Technician I; and Bill O'Laughlin, Little Colorado Campus Monitor. Ms. Belknap provided updated information about open positions and those positions currently in process. Ms. Belknap concluded by reporting that her department is gearing up to have the multiple faculty positions filled in preparation for the fall 2011 semester.

**8.C. – Alumnus of the Month Award – Julie Holtan**

NPC Music Professor Julie Holtan introduced Dustin Benevides as the Alumnus of the Month. Ms. Holtan reported that Mr. Benevides is a member of Phi Theta Kappa as well as a talented singer and actor who has appeared in several NPC theatrical productions. Ms. Holtan stated that she is very proud of Mr. Benevides and presented him with the award. Mr. Benevides, who was accompanied by family members, thanked Ms. Holtan and the Board for the award and expressed his appreciation of NPC.

**Agenda Item 9: President's Report – President Swarthout**

Dr. Swarthout presented Mr. Peaches a plaque in recognition of his 25 years of service on the Board and to the students, staff and communities of NPC. Mr. Peaches accepted the award and thanked those in attendance for the recognition.

Dr. Swarthout briefly discussed statewide issues including:

- Common course numbering: Dr. Swarthout reported that common course numbering is now part of state statute, progress has been slow, recommendations to JLBC are due soon, implementation costs for true and virtual common course numbering are projected to be high, and the move to common numbering will likely face resistance from the universities.
- Gates Foundation, Completion by Design: Dr. Swarthout explained that Arizona is one of nine states that will compete for \$35.5 million that will be awarded to only five winning proposals. Dr. Swarthout noted that only certain schools, those with a Pell grant recipient rate of 25% or greater, are considered managing





partners under the grant guidelines. Dr. Swarthout reported that the community college presidents provisionally agreed to divide the state into three geographically based regions that will each submit a proposal. Dr. Swarthout reported that the northern tier group met and determined that none of the schools, NPC, Coconino, Mohave and Yavapai, have the capacity to act as managing partners and were uncomfortable competing with other Arizona colleges. Dr. Swarthout added that each northern tier college has offered Maricopa an eligible campus location and that Maricopa has accepted the offer to establish a cadre. Dr. Swarthout noted that this arrangement frees up staff to concentrate on a second pot of Gates Foundation grant money that has recently become available.

- Complete to Compete Data/Metrics and Vision 2020 Summit: Dr. Swarthout reported that the community college presidents will meet on October 28, 2010 to formulate policy statement and ABOR Vision 2020 metric responses.
- ACCPC positioning on community college board issue: Dr. Swarthout reported that the presidents have recommended to the Governor that a data coordination board be established.
- Joint Council of Presidents (JCP): Dr. Swarthout reported that JCP is back in session and will provide the opportunity for community college presidents to meet with university presidents.

**Agenda Item 10: Board Report/Summary of Current Events**

Ms. Handorf reported that the White Mountain Belles performed at the Navajo County Fair and more recently at the Blue Ridge High School talent show last week.

**Agenda Item 11: Announcement of Next Regular Meeting:** Tuesday, November 16, 2010.

**Agenda Item 12: Adjournment**

*The meeting was adjourned upon a motion by Ms. Handorf, a second by Mr. Peaches, and a unanimous affirmative vote.*

Respectfully submitted,

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Russell Dickerson  
Recording Secretary to the Board

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Bill Jeffers  
Chairman

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Ginny Handorf  
Secretary to the Board



## Request to Approve Title III NASNTI Grant Funding

### **Recommendation:**

Staff recommends the acceptance of Title III Native American-Serving Nontribal Institutions (NASNTI) funding in the amount of \$1,924,602.00.

### **Summary:**

In August 2010, staff submitted a grant proposal to the US Department of Education titled “Equitable Access to Gainful Learning Experiences (EAGLE)”. The proposal focused on a few key areas for improvement, mostly centered on the implementation of technology enhancements to better support learning for all students throughout the college district. NPC was notified that we have been approved for the five-year development grant under Title III, Part A, Native American-Serving Nontribal Institutions (NASNTI) Program. The project is scheduled to run from 10/01/2010 – 09/30/2015 and will provide NPC with \$1,924,602.00 in federal funding.



# Northland Pioneer College

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UNITED STATES DEPARTMENT OF EDUCATION  
OFFICE OF POSTSECONDARY EDUCATION

SEP 30 2010

Dr. Jeanne Swarthout  
Navajo County Community College District dba Northland Pioneer College  
P.O. Box 610  
Holbrook, AZ 86025

RE: Application # P031X100002

Dear Applicant:

Congratulations! It is my pleasure to inform you that the Department of Education has approved your Fiscal Year (FY) 2010 five-year development grant application under the Title III, Part A, Native American-Serving Nontribal Institutions (NASNTI) Program authorized by the Higher Education Act of 1965, as amended.

We have sent under separate cover your Grant Award Notification document and have enclosed your institution's technical review evaluation. You may use these funds for only those activities that directly relate to the goals and objectives listed in your application.

Again, congratulations on your success in becoming a Fiscal Year (FY) 2010 Title III, Part A NASNTI Program grantee. Your assigned program specialist from the Department of Education will contact the project director shortly. In the interim, if you have any questions, please contact Mrs. Darlene B. Collins at (202) 502-7576.

Sincerely,

A handwritten signature in black ink that reads "James E. Laws, Ed.D." with a stylized flourish at the end.

James E. Laws, Ed.D.  
Director  
Institutional Development and  
Undergraduate Education Service

Enclosure

P031X100002

Jeanne Swarhout  
Navajo County Community College District dba Northland Pioneer College  
, Information Services  
P.O. Box 610

Holbrook, AZ 86025



## GRANT AWARD NOTIFICATION

<b>1</b>	<b>RECIPIENT NAME:</b> Navajo County Community College District dba Northland Pioneer College ,Information Services P.O. Box 610 Holbrook, AZ 86025	<b>5</b>	<b>AWARD INFORMATION</b> PR/AWARD NUMBER P031X100002 ACTION NUMBER 01 ACTION TYPE New AWARD TYPE Discretionary																				
<b>2</b>	<b>PROJECT TITLE</b> 84.031X Equitable Access to Gainful Learning Experiences - EAGLE	<b>6</b>	<b>AWARD PERIODS</b> BUDGET PERIOD 10/01/2010 - 09/30/2011 PERFORMANCE PERIOD 10/01/2010 - 09/30/2015 <b>FUTURE BUDGET PERIODS</b> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align:left;"><u>BUDGET PERIOD</u></th> <th style="text-align:left;"><u>DATE</u></th> <th style="text-align:right;"><u>AMOUNT</u></th> </tr> </thead> <tbody> <tr> <td>02</td> <td>10/01/2011 - 09/30/2012</td> <td style="text-align:right;">\$388,960.00</td> </tr> <tr> <td>03</td> <td>10/01/2012 - 09/30/2013</td> <td style="text-align:right;">\$385,865.00</td> </tr> <tr> <td>04</td> <td>10/01/2013 - 09/30/2014</td> <td style="text-align:right;">\$383,599.00</td> </tr> <tr> <td>05</td> <td>10/01/2014 - 09/30/2015</td> <td style="text-align:right;">\$377,178.00</td> </tr> </tbody> </table>	<u>BUDGET PERIOD</u>	<u>DATE</u>	<u>AMOUNT</u>	02	10/01/2011 - 09/30/2012	\$388,960.00	03	10/01/2012 - 09/30/2013	\$385,865.00	04	10/01/2013 - 09/30/2014	\$383,599.00	05	10/01/2014 - 09/30/2015	\$377,178.00					
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<b>3</b>	<b>PROJECT STAFF</b> <b>RECIPIENT PROJECT DIRECTOR</b> Eric Bishop (928) 524 - 7400 <b>EDUCATION PROGRAM CONTACT</b> Latonya R. Brown (202) 502 - 7619 <b>EDUCATION PAYMENT CONTACT</b> GAPS PAYEE HOTLINE (888) 336 - 8930	<b>7</b>	<b>AUTHORIZED FUNDING</b> <table style="width:100%; border-collapse: collapse;"> <tbody> <tr> <td style="text-align:right;">THIS ACTION</td> <td style="text-align:right;">\$389,000.00</td> </tr> <tr> <td style="text-align:right;">BUDGET PERIOD</td> <td style="text-align:right;">\$389,000.00</td> </tr> <tr> <td style="text-align:right;">PERFORMANCE PERIOD</td> <td style="text-align:right;">\$389,000.00</td> </tr> </tbody> </table>	THIS ACTION	\$389,000.00	BUDGET PERIOD	\$389,000.00	PERFORMANCE PERIOD	\$389,000.00														
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<b>4</b>	<b>KEY PERSONNEL</b> <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align:left;"><u>NAME</u></th> <th style="text-align:left;"><u>TITLE</u></th> <th style="text-align:right;"><u>LEVEL OF EFFORT</u></th> </tr> </thead> <tbody> <tr> <td>Eric - Bishop</td> <td>Project Director</td> <td style="text-align:right;">25%</td> </tr> </tbody> </table>	<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>	Eric - Bishop	Project Director	25%	<b>8</b>	<b>ADMINISTRATIVE INFORMATION</b> DUNS/SSN 068421650 REGULATIONS CFR PART Not Available EDGAR AS APPLICABLE ATTACHMENTS A, B OPE-2, C, E1, E2, E4, E5, F, N, S, U, V														
<u>NAME</u>	<u>TITLE</u>	<u>LEVEL OF EFFORT</u>																					
Eric - Bishop	Project Director	25%																					
<b>9</b>	<b>LEGISLATIVE AND FISCAL DATA</b> AUTHORITY: PL sadfsf SRAFDFSA PROGRAM TITLE: HIGHER EDUCATION - INSTITUTIONAL AID CFDA/SUBPROGRAM NO: 84.031X <table style="width:100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align:left;"><u>FUND CODE</u></th> <th style="text-align:left;"><u>FUNDING YEAR</u></th> <th style="text-align:left;"><u>AWARD YEAR</u></th> <th style="text-align:left;"><u>ORG. CODE</u></th> <th style="text-align:left;"><u>CATEGORY</u></th> <th style="text-align:left;"><u>LIMITATION</u></th> <th style="text-align:left;"><u>ACTIVITY</u></th> <th style="text-align:left;"><u>CFDA</u></th> <th style="text-align:left;"><u>OBJECT CLASS</u></th> <th style="text-align:right;"><u>AMOUNT</u></th> </tr> </thead> <tbody> <tr> <td>0201A</td> <td>2010</td> <td>2010</td> <td>EP000000</td> <td>B</td> <td>JAA</td> <td>000</td> <td>031</td> <td>4101C</td> <td style="text-align:right;">\$389,000.00</td> </tr> </tbody> </table>			<u>FUND CODE</u>	<u>FUNDING YEAR</u>	<u>AWARD YEAR</u>	<u>ORG. CODE</u>	<u>CATEGORY</u>	<u>LIMITATION</u>	<u>ACTIVITY</u>	<u>CFDA</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>	0201A	2010	2010	EP000000	B	JAA	000	031	4101C	\$389,000.00
<u>FUND CODE</u>	<u>FUNDING YEAR</u>	<u>AWARD YEAR</u>	<u>ORG. CODE</u>	<u>CATEGORY</u>	<u>LIMITATION</u>	<u>ACTIVITY</u>	<u>CFDA</u>	<u>OBJECT CLASS</u>	<u>AMOUNT</u>														
0201A	2010	2010	EP000000	B	JAA	000	031	4101C	\$389,000.00														



## GRANT AWARD NOTIFICATION

PR/AWARD NUMBER: P031X100002

RECIPIENT NAME: Navajo County Community College District dba Northland Pioneer College  
Information Services

### TERMS AND CONDITIONS

- (1) By accepting this award, the recipient agrees to notify the relevant program office in the Department and provide a reasonable period of time for the Department to respond, before it can agree to provide any portion of this award to the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries. This condition takes into account Division E, Section 511 of the Consolidated Appropriations Act, 2010 (P. Law. No. 111-117), and pending litigation on related matters. If you have any questions about this condition or the status of these matters, please contact the program office.
- (2) THE FOLLOWING ITEMS ARE INCORPORATED IN THE GRANT AGREEMENT: (1) THE RECIPIENT'S APPLICATION (BLOCK 2), (2) THE APPLICABLE EDUCATION DEPARTMENT REGULATIONS (BLOCK 8), AND (3) THE SPECIAL TERMS AND CONDITIONS SHOWN AS ATTACHMENTS (BLOCK 8).

THIS AWARD SUPPORTS ONLY THE BUDGET PERIOD SHOWN IN BLOCK 6. IN ACCORDANCE WITH 34 CFR 75.253, THE DEPARTMENT OF EDUCATION WILL CONSIDER CONTINUED FUNDING IF: (1) CONGRESS HAS APPROPRIATED SUFFICIENT FUNDS UNDER THE PROGRAM, (2) THE DEPARTMENT DETERMINES THAT CONTINUING THE PROJECT WOULD BE IN THE BEST INTEREST OF THE GOVERNMENT, (3) THE RECIPIENT HAS MADE SUBSTANTIAL PROGRESS TOWARD MEETING THE OBJECTIVES IN ITS APPROVED APPLICATION, AND (4) THE RECIPIENT HAS SUBMITTED REPORTS OF PROJECT PERFORMANCE AND BUDGET EXPENDITURES THAT MEET THE REPORTING REQUIREMENTS FOUND AT 34 CFR 75.118 AND ANY OTHER REPORTING REQUIREMENTS ESTABLISHED BY THE SECRETARY.

IN ACCORDANCE WITH 34 CFR 74.25(c)(2), OR 34 CFR 80.30(d)(3) CHANGES TO KEY PERSONNEL IDENTIFIED IN BLOCK 4 MUST RECEIVE PRIOR APPROVAL FROM THE DEPARTMENT.

THE SECRETARY ANTICIPATES FUTURE FUNDING FOR THIS AWARD ACCORDING TO THE SCHEDULE IDENTIFIED IN BLOCK 6. THESE FIGURES ARE ESTIMATES ONLY AND DO NOT BIND THE SECRETARY TO FUNDING THE AWARD FOR THESE PERIODS OR FOR THE SPECIFIC AMOUNTS SHOWN. THE RECIPIENT WILL BE NOTIFIED OF SPECIFIC FUTURE FUNDING ACTIONS THAT THE SECRETARY TAKES FOR THIS AWARD.

 9/28/10

AUTHORIZING OFFICIAL

DATE

# EXPLANATION OF BLOCKS ON THE GRANT AWARD NOTIFICATION

## For Discretionary, Formula, and Block Grants

(See Block 5 of the Notification)

1. **RECIPIENT NAME** - The legal name of the recipient, name of the primary organizational unit that will undertake the funded activity, and the complete address of the recipient. The recipient is commonly known as the "grantee."
2. **PROJECT TITLE AND CFDA NUMBER** - Identifies the Catalog of Federal Domestic Assistance (CFDA) subprogram title and the associated subprogram number.
3. **PROJECT STAFF** - This block contains the names and telephone numbers of the U.S. Department of Education and recipient staff who are responsible for project direction and oversight.
  - \***RECIPIENT PROJECT DIRECTOR** - The recipient staff person responsible for administering the project. This person represents the recipient to the U.S. Department of Education.
  - EDUCATION PROGRAM CONTACT** - The U.S. Department of Education staff person responsible for the programmatic, administrative and business-management concerns of the Department.
  - EDUCATION PAYMENT CONTACT** - The U.S. Department of Education staff person responsible for payments or questions concerning electronic drawdown and financial expenditure reporting.
- 4.\* **KEY PERSONNEL** - Name, title and percentage (%) of effort the key personnel identified devotes to the project.
5. **AWARD INFORMATION** - Unique items of information that identify this notification.
  - PR/AWARD NUMBER** - A unique, identifying number assigned by the Department to each application. On funded applications, this is commonly known as the "grant number" or "document number."
  - ACTION NUMBER** - A numeral that represents the cumulative number of steps taken by the Department to date to establish or modify the award through fiscal or administrative means. Action number "01" will always be "NEW AWARD"
  - ACTION TYPE** - The nature of this notification (e.g., NEW AWARD, CONTINUATION, REVISION, ADMINISTRATIVE)
  - AWARD TYPE** - The particular assistance category in which funding for this award is provided, i.e., DISCRETIONARY, FORMULA, or BLOCK.
6. **AWARD PERIODS** - Project activities and funding are approved with respect to three different time periods, described below:
  - BUDGET PERIOD** - A specific interval of time for which Federal funds are being provided from a particular fiscal year to fund a recipient's approved activities and budget. The start and end dates of the budget period are shown.
  - PERFORMANCE PERIOD** - The complete length of time the recipient is proposed to be funded to complete approved activities. A performance period may contain one or more budget periods.
  - \***FUTURE BUDGET PERIODS** - The estimated remaining budget periods for multi-year projects and estimated funds the Department proposes it will award the recipient provided substantial progress is made by the recipient in completing approved activities, the Department determines that continuing the project would be in the best interest of the Government, Congress appropriates sufficient funds under the program, and the recipient has submitted a performance report that provides the most current performance information and the status of budget expenditures.
7. **AUTHORIZED FUNDING** - The dollar figures in this block refer to the *Federal* funds provided to a recipient during the award periods.
  - \***THIS ACTION** - The amount of funds obligated (added) or de-obligated (subtracted) by this notification.
  - \***BUDGET PERIOD** - The total amount of funds available for use by the grantee during the stated budget period to this date.
  - \***PERFORMANCE PERIOD** - The amount of funds obligated from the start date of the first budget period to this date.
  - RECIPIENT COST-SHARE** - The funds, expressed as a percentage, that the recipient is required to contribute to the project, as defined by the program legislation or regulations and/or terms and conditions of the award.
  - RECIPIENT NON-FEDERAL AMOUNT** - The amount of non-federal funds the recipient must contribute to the project as identified in the recipient's application. When non-federal funds are identified by the recipient where a cost share is not a legislation requirement, the recipient will be **required** to provide the non-federal funds.
8. **ADMINISTRATIVE INFORMATION** - This information is provided to assist the recipient in completing the approved activities and managing the project in accordance with U.S. Department of Education procedures and regulations.
  - DUNS/SSN** - A unique, identifying number assigned to each recipient for payment purposes. The number is based on either the recipient's assigned number from Dun and Bradstreet or the individual's social security number.
  - \***REGULATIONS** - The parts of the Education Department General Administrative Regulations (EDGAR) and specific program regulations that govern the award and administration of this grant.
  - \***ATTACHMENTS** - Additional sections of the Grant Award Notification that discuss payment and reporting requirements, explain Department procedures, and add special terms and conditions in addition to those established, and shown as clauses, in Block 10 of the award. Any attachments provided with a notification continue in effect through the project period until modified or rescinded by the Authorizing Official.
9. **LEGISLATIVE AND FISCAL DATA** - The name of the authorizing legislation for this grant, the CFDA title of the program through which funding is provided, and U.S. Department of Education fiscal information.
  - FUND CODE, FUNDING YEAR, AWARD YEAR, ORG. CODE, PROJECT CODE, OBJECT CLASS** - The fiscal information recorded by the U.S. Department of Education's Grant Administration and Payment System to track obligations by award.
  - AMOUNT** - The amount of funds provided from a particular appropriation and project code. Some notifications authorize more than one amount from separate appropriations and/or project codes. The total of all amounts in this block equals the amount shown on the line, "THIS ACTION" (See "AUTHORIZED FUNDING" above (Block 7)).
10. **TERMS AND CONDITIONS OF AWARD** - Requirements of the award that are binding on the recipient.
  - \***AUTHORIZING OFFICIAL** - The U.S. Department of Education official authorized to award Federal funds to the recipient, establish or change the terms and conditions of the award, and authorize modifications to the award.

## FOR FORMULA AND BLOCK GRANTS ONLY:

(See also Blocks 1, 2, 5, 6, 8, 9 and 10 above)

3. **EDUCATION STAFF** - The U.S. Department of Education staff persons to be contacted for programmatic and payment questions.
7. **AUTHORIZED FUNDING**
  - CURRENT AWARD AMOUNT** - The amount of funds that are obligated (added) or de-obligated (subtracted) by this action.
  - PREVIOUS CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant before this action.
  - CUMULATIVE AMOUNT** - The total amount of funds awarded under the grant, this action included.

\* This item differs or does not appear on formula and block grants.

## ADEQ Closure of Notice of Violation at Former PDC-Hermosa

### **Background Information:**

The Notice of Violation issued to the District in October 2008 has been officially closed by the Arizona Department of Environmental Quality. The closure of this matter is the result of removal of the demolished building debris by the District in partnership with Atwell Salvage & Demolition, Inc.

The removal project was completed in April 2010 at a total cost of \$51,563 with subsequent submission of *Documenting Compliance* materials in June.

District legal counsel will continue to pursue reimbursement. The primary resource for repayment is through an insurance policy held by the now defunct general contractor, Mandan Constructors. The architect for the project, Schneider Gadbery & Shay, is named as an additional insured on the policy.



# Northland Pioneer College

Post Office Box 610 • Holbrook, Arizona • (928) 524-7600 • Fax: (928) 524-7612 • [www.npc.edu](http://www.npc.edu)





Janet Napolitano  
Governor

# ARIZONA DEPARTMENT OF ENVIRONMENTAL QUALITY

1110 West Washington Street • Phoenix, Arizona 85007  
(602) 771-2300 • www.azdeq.gov



Patrick J.  
Cunningham  
Acting Director

November 4, 2010

REF: SWICU10-857

Northland Pioneer College  
Attention: Mr. Blaine Hatch  
PO Box 610  
Holbrook, AZ 86025-0610

Inspection #: 125141  
Case ID #: 96347

Subject: Closure of the October 23, 2008 Notice of Violation issued to Northland Pioneer College, located at 1200 Hermosa Dr., Holbrook, AZ 86025.

Dear Mr. Hatch:

The Arizona Department of Environmental Quality (ADEQ), has closed the Notice of Violation (NOV) issued to Northland Pioneer College, on October 23, 2008. ADEQ has closed the NOV based upon its determination that Atwell Salvage and Demolition, on behalf of Northland Pioneer College, has met the *Documenting Compliance* provisions of the NOV.

ADEQ will not proceed with further action at this time. However, if additional information regarding the alleged violations is discovered, or if further violations occur, ADEQ may reconsider its position and take additional action as appropriate and as allowed by law.

Thank you for your efforts to comply with the Arizona's environmental requirements. Should you have any comments or questions regarding this matter, please do not hesitate to contact me at 602-771-4418.

Sincerely,

Mindi Cross, Manager  
Solid Waste Inspections and Compliance Unit  
Waste Programs Division

Northern Regional Office  
1801 W. Route 66 • Suite 117 • Flagstaff, AZ 86001  
(928) 779-0313

Southern Regional Office  
400 West Congress Street • Suite 433 • Tucson, AZ 85701  
(520) 628-6733

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
Statement of Financial Position  
For the period

July 1, 2009 to September 30, 2010

Budget Period Expired

25%

Tax Supported Funds

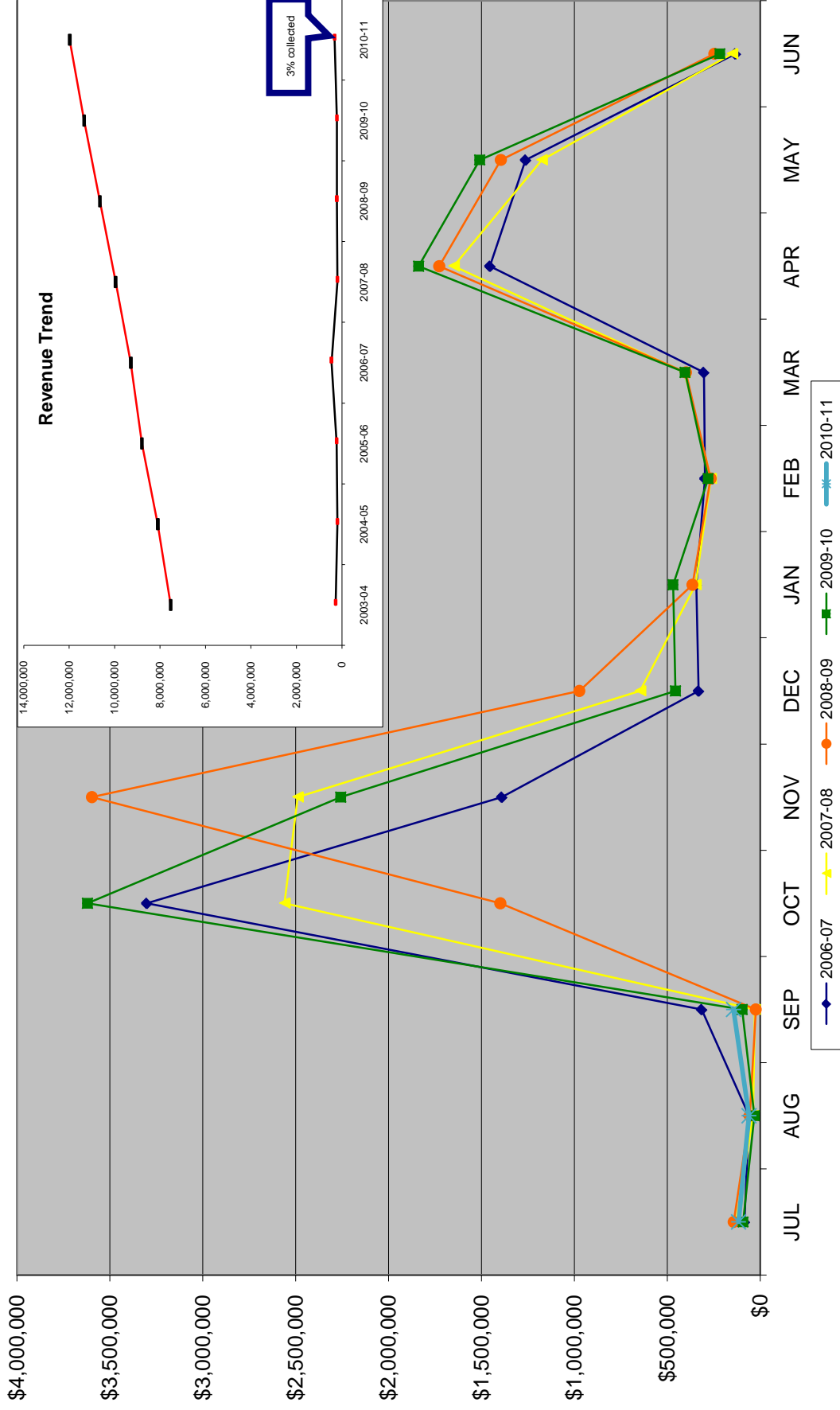
	General Unrestricted		Unrestricted Plant		Retirement of Indebtedness	
	Budget	Current Month Actual	Budget	Current Month Actual	Budget	Current Month Actual
<b>REVENUES</b>						
Primary Tax Levy	11,975,227	143,186	319,876	3%		
Secondary Tax Levy			897,500	25%		
State Aid:						
Maintenance and Operations	3,590,000					
Capital	6,624,000		1,656,000	25%		
Equalization	4,635,000	62,984	1,102,971	24%		
Tuition and Fees	100,000	13,367	35,645	36%		
Investment earnings	750,000	234,854	549,062	73%		
Grants and Contracts	63,380	21,429	59,474	94%		
Other Miscellaneous	(3,300,000)	(212,500)	(879,201)	27%		
Transfers:						
<b>TOTAL REVENUES</b>	\$24,437,607	\$263,320	\$3,741,327	15%	\$0	\$0
<b>EXPENDITURES</b>						
Salaries and Wages	15,328,773	1,166,898	2,730,437	18%		
Operating Expenditures	5,773,460	292,245	972,914	17%		
Capital Expenditures	530,200	0	0	0%		
<b>TOTAL EXPENDITURES</b>	\$21,632,433	\$1,459,143	\$3,703,351	17%	\$0	\$0

Restricted, Auxiliary and Agency Funds

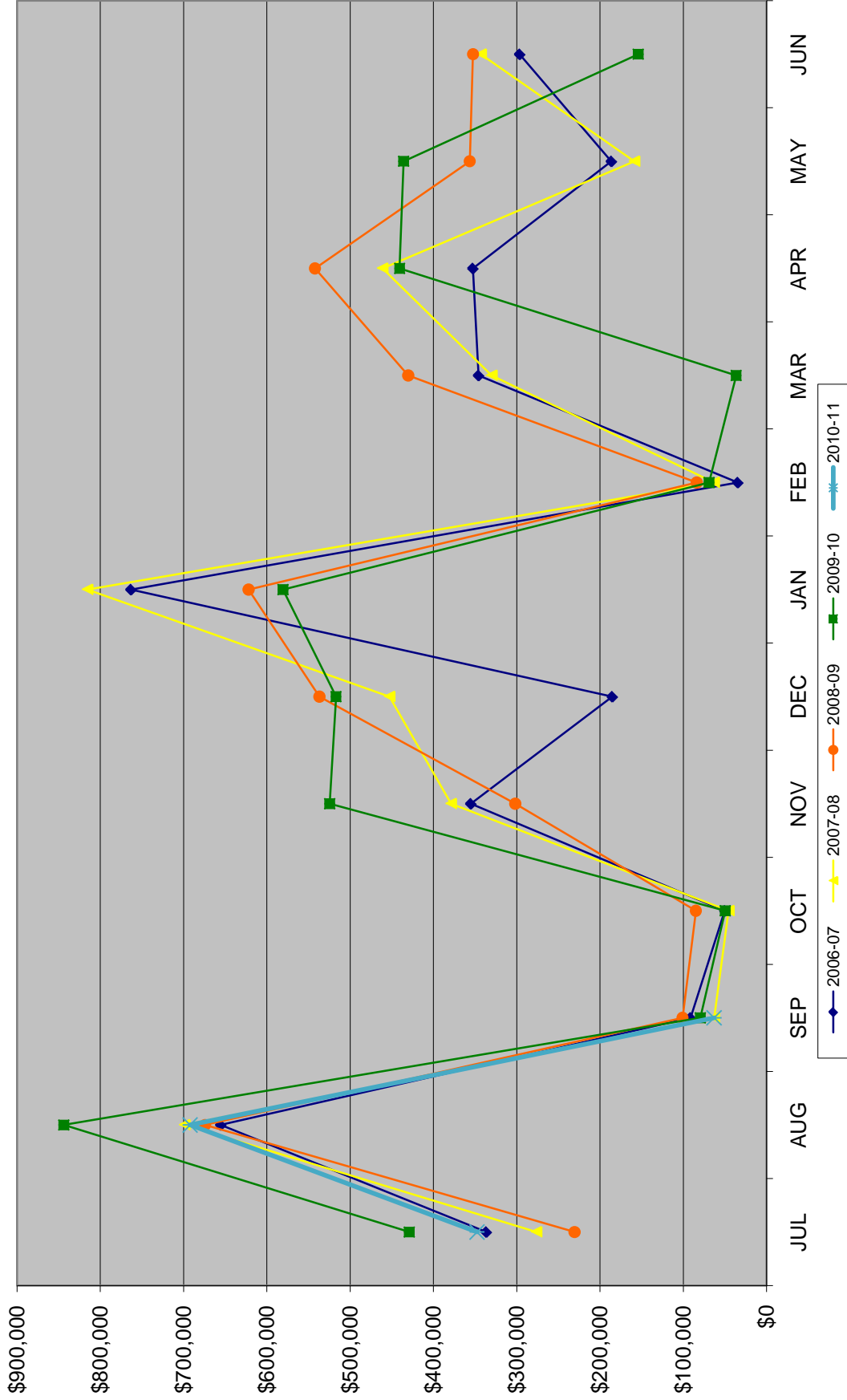
	Restricted		Auxiliary		Agency	
	Budget	Current Month Actual	Budget	Current Month Actual	Budget	Current Month Actual
<b>REVENUES</b>						
Grants and Contracts	5,150,000	595,212	1,497,004	29%		
Sales and Services						
Bookstore						
Other			(43,216)	71%		
Investment Earnings			6,399	39%		
Donations					0	183
Board Designated Donation						
Transfers:						
<b>TOTAL REVENUES</b>	\$5,550,000	\$595,212	\$1,732,934	31%	\$0	\$183
<b>EXPENDITURES</b>						
Salaries and Wages	899,442	41,798	85,722	10%		
Operating Expenditures	4,200,558	390,749	1,543,888	37%		
Capital Expenditures	450,000	7,200	67,064	15%		
<b>TOTAL EXPENDITURES</b>	\$5,550,000	\$439,747	\$1,696,674	31%	\$0	\$93

Cash flows from all activities (YTD) ..... 6,255,633  
Cash used for all activities (YTD) ..... 5,681,854  
**Net Cash for all activities (YTD)** ..... **\$ 573,779**

# Monthly Primary Property Tax Receipts



# Monthly Tuition and Fee Receipts



# FTSE COMPARISON, FALL 2009-2010

	FTSE 2009		NAVIT FTSE		DUAL FTSE		Regular FTSE		Reg FTSE Change 09-10
	2010	2009	2010	2009	2010	2009	2010	2009	
Little Colorado	175	219	33	37	15	18	127	164	-37
Painted Desert	200	186	37	27	41	46	122	113	+9
Silver Creek	208	253	34	45	43	30	131	178	-47
White Mountain	667	753	120	132	123	113	422	508	-86
<b>Subtotal</b>	<b>1250</b>	<b>1411</b>	<b>224</b>	<b>241</b>	<b>222</b>	<b>207</b>	<b>802</b>	<b>963</b>	<b>-161</b>
ALU	1	2	0.0	0.0	0.0	0.0	1	2	-1
CDA	38	34	0.0	0.0	0.0	0.0	38	34	+4
DOC	43	11	0.0	0.0	0.0	0.0	43	11	+32
Heber	NA	15	NA	0.0	NA	0.0	NA	15	-15
Hopi	40	66	0.0	0.0	4	3	36	63	-27
Internet	166	175	0.3	7	0.0	0.0	167	168	-1
Kayenta	29	40	0.0	0.0	0.0	0.0	29	40	-11
Sanders	NA	11	NA	0.0	NA	0.0	NA	11	-11
Springerville-Eagar	72	99	19	20	12	16	41	64	-23
St Johns	79	53	38	21	9	5	32	27	+5
Whiteriver	105	111	0.0	0.0	9	13	96	97	-1
Apache Co Misc	20	24	0.0	0.0	14	9	6	14	-8
Navajo Co Misc	9	12	0.0	0.0	0.0	0.0	9	12	-3
<b>Subtotal</b>	<b>602</b>	<b>653</b>	<b>57</b>	<b>46</b>	<b>48</b>	<b>47</b>	<b>498</b>	<b>559</b>	<b>-62</b>
<b>TOTAL</b>	<b>1852</b>	<b>2064</b>	<b>282</b>	<b>287</b>	<b>270</b>	<b>254</b>	<b>1300</b>	<b>1522</b>	<b>-222</b>

Regular Enrollment percentage change, Fall 2009-2010:

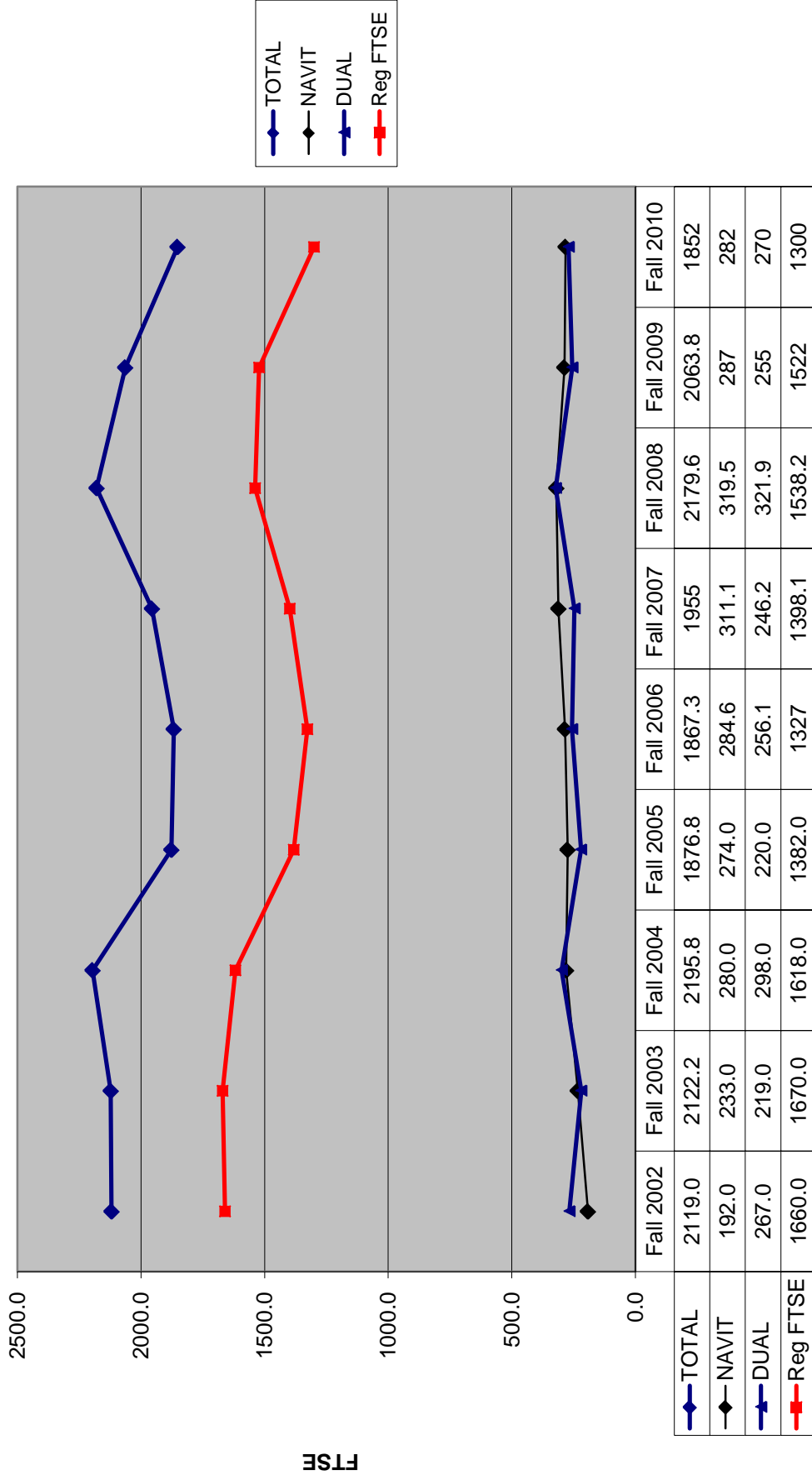
Total Enrollment percentage change, Fall 2009-Fall 2010:

-14.6%  
-10.3%

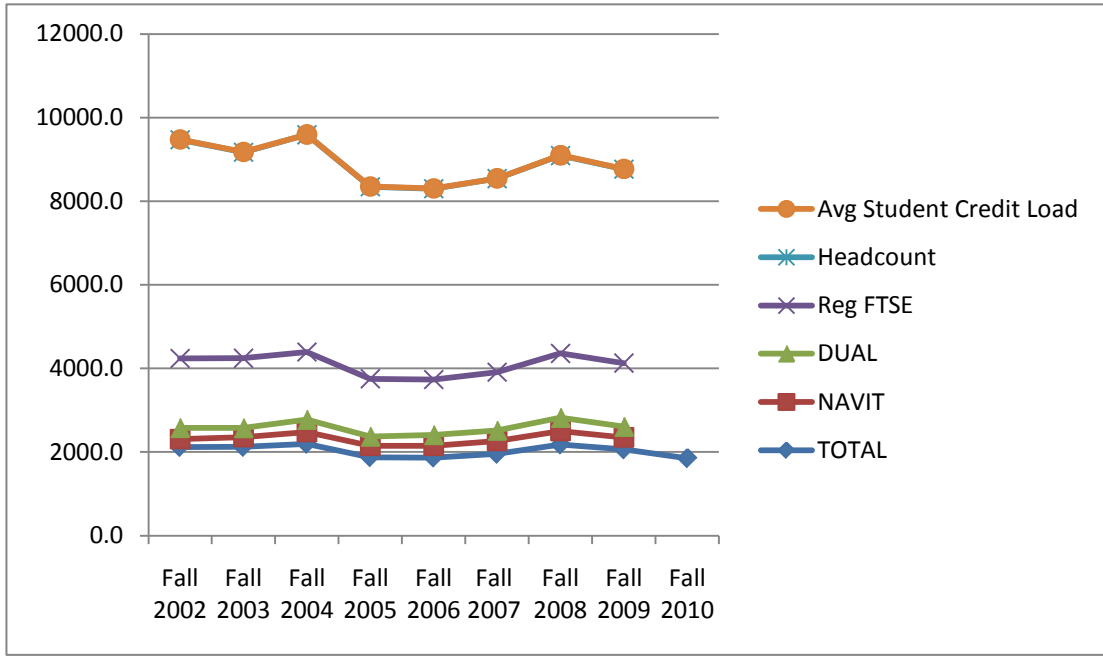
### Selected subgroups

	Fall 2009	Fall 2010	Change
"Community Ed" FTSE	41	0	-41
Headcount in Plateau credit range	1223	934	-289
Headcount on Pell funding	957	860 (and climbing)	-97
Headcount of first-time late registrations	1221	683	-538
Full time/Part time headcount	1007/3632	964/2987	

### NPC Fall Semester Enrollment, 2002-2010



	<b>TOTAL</b>	<b>NAVIT</b>	<b>DUAL</b>	<b>Reg FTSE</b>	<b>Headcount</b>	<b>Avg Student Credit Load</b>
Fall 2002	2119.0	192.0	267.0	1660.0	5232	6.08
Fall 2003	2122.2	233.0	219.0	1670.0	4929	6.45
Fall 2004	2195.8	280.0	298.0	1618.0	5197	6.34
Fall 2005	1876.8	274.0	220.0	1382.0	4591	6.13
Fall 2006	1867.3	284.6	256.1	1327	4564	6.14
Fall 2007	1955	311.1	246.2	1398.1	4629	6.34
Fall 2008	2179.6	319.5	321.9	1538.2	4732	6.9
Fall 2009	2063.8	287	255	1522	4639	6.67
Fall 2010	1852	282	270	1300	3951	7.02





## Human Resources Update November 16, 2010

1. Maintenance II – Ricky Dick & John Ackerman
2. Coordinator of High School Programs – Carrie Jordan/M.Ed. Education Leadership-NAU & BA Secondary Education.
3. Biology Lab Manager – Closed 10-7-2010. 8 Applicants. Committee in Process.
4. General Ledger Account - Closed 10-11-2010. 6 Applicants. Committee in Process.
5. Faculty in Cosmetology – Extended-Closed 10-15-2010. 9 Applicants. Committee in Process.
6. DOC Faculty in AIS – Extended-Closed 10-15-2010. 4 Applicants. Committee in Process.
7. Faculty in Chemistry/Temp. 4.5 Months – Closed 10-25-2010. 7 Applicants. Committee in Process.
8. Faculty in Chemistry - Closed 10-25-2010/1<sup>st</sup> Review. 28 Applicants. Committee in Process.
9. Controller – Closed 10-25-2010. 10 Applicants. Committee in Process.
10. Business & Industry Training Coordinator – Reclassified. Closed 10-29-2010. 31 Applicants. Committee in Process.
11. Course Schedule & Records Specialist – Reposted. Closed 10-29-2010. 12 Applicants. Committee in Process.
12. Apache County Academic Advisor – Closed 11-5-2010. 11 Applicants. Committee in Process.
13. Cashier-Bursar – Closed 11-8-2010. 5 Applicants. Committee in Process.
14. Small business Analyst – Closes 11-19-2010. 1 Applicant.
15. Faculty in Biology – Closes 12-1-2010/1<sup>st</sup> Review. 17 Applicants.
16. Faculty in Art – Closes 12-1-2010/1<sup>st</sup> Review. 4 Applicants.
17. Faculty in English – Closes 12-10-2010. 27 Applicants.
18. Faculty in Early Child Development/Education – Closes 12-15-2010. 3 Applicants.



**Northland Pioneer College**

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