



**NORTHEAST ARIZONA TRAINING CENTER
EXECUTIVE BOARD OF DIRECTORS MEETING**

Northland Pioneer College provides, supports and promotes lifelong learning.

Executive Board members: Jeremy Raisor, Justin White, Brian Gardner

Tuesday, May 7, 2024

Minutes

Attendance: Chad Kreuger, Jeremy Raisor, Bill Solomon, Willie Nelson, Morgan Hancock, Brian Gardner, Donna Soseman (remote), Justin White (remote)

Call to Order - The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 2:12 PM on May 7, 2024 by Chad Kreuger via WebEx and in-person.

1. Discussion of Approved Minutes:

- a. March 5, 2024 - Chad Kreuger. No issues on minutes.

2. Reports:

- a. *Financial Position / NATC Funding-Donna Soseman.* Donna reviewed the financial reports.
- b. *Facilities Projects -Justin White.* Come June, striping will occur on track. Subcontractor to be hired out for Tiny Homes. Replacement motor for air compressor needs to be bought as soon as possible, possibly from Harbor Freight.
- c. *District Governing Board Needs -Jeremy Raisor.* Not aware of any current needs or requests.
- d. *Training Center Usage (<https://npc.edu/natc>) - Chad Kreuger.* Issues with FRS equipment pickup. NALETA 2024-2 upcoming class, there are only 12 out of 20 reserved seats. Tiny Homes are full term. There is a \$2,000 deposit hold, along with invoice deposit hold. San Carlos is interested in reserving. First come, first serve deposit; the deposit is nonrefundable.

3. Old Business:

- a. *Discussion/Action on shooting range - Chad Kreuger.* Chad questioned how much dirt would cost and how much dirt would be needed to increase the height on the current berm. Willie will ask Town of Taylor for help in donating some, along with possibly contacting Perkins Cinders for extra dirt/materials. AZ POST has restrictions on the range. Potential delivery of dirt/material come August.

b. *Tiny Home 2 repairs and new delivery – Chad Kreuger.* Delivered May 15

4. New Business:

- a. *NATC Budget Approval - Donna Soseman.* Donna reviewed the budget. Motion made to accept NATC budget by Jeremy Raisor, second by Justin White, motion passed.
- b. *Shooting Range Insurance Quote.* Chad was given an annual quote of \$3,121.80 for NATC UTV/four wheelers.
Motion made to accept NATC insurance quote by Brian Gardner, second by Justin White, motion passed.
- c. *Annual Audit and 990 Forms – Donna Soseman.* Donna reviewed the annual audit received from BDR Richards. Motion to approve Brain Richards audits.
Motion was made to accept BDR Richards audit by Justin White, second by Brian Gardner, motion passed.

5. Standing Business - Partners reports:

- a. NAFCA & Town of Taylor - Willie Nelson. No discussion at this time.
- b. NAPA - Brad Provost. Not in attendance.
- c. Navajo County - Alden Whipple. Not in attendance.
- d. NPC - Jeremy Raisor. Semester is ending, along with the fiscal year. EMT basics were passed on first attempt. Projects are taking place through out Campuses/Centers.

6. Future Agenda Items - Chad Kreuger. Any future items please send to Chad.

7. Next Regular NATC Meeting- August 6, 2024@ 11:00 AM

Adjournment- Chad Kreuger. Chad adjourned this meeting at 3:06 p.m.

Minutes: Morgan Hancock