



## NORTHEAST ARIZONA TRAINING CENTER

*“Training Emergency Professionals for Public Service”*

### BOARD OF DIRECTORS MEETING

Tuesday, August 8, 2022

11:00p-1:00p

**Board of Directors:** David Huish, Brian Gardner, Jeremy Raisor

**Advisory Committee:** Alden Whipple – Navajo County; Jim Morgan – NAFCA; Robert Martin – NAPA; Willie Nelson – Town of Taylor

#### **Opening:**

**1. Call to Order:** The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:03 AM on August 2, 2022 by Jon Wisner.

**Attendance:** Brian Gardner, Jon Wisner, Mary Craig, David Huish, Robert Martin, Donna Soseman, Jeremy Raisor, Jim Martin, Willie Nelson

**2. Discussion of Approved Minutes:** Minutes from May 3, 2022 were discussed with no changes.

#### **3. Reports:**

a. Finance Reports: Report provided by Donna Soseman. LGIP funds were transferred in June.

b. Maintenance Projects: David reported nothing of note in maintenance but Justin should know. NPC maintenance team has been assisting with the equipment for the roof over the conex boxes and assisted with 85% of the shed.

c. District Governing Board's Needs: Did not meet in July so just need update for August. David will cover Training Center construction update in his report to the board.

d. Jon reviewed the usage of NATC: If anyone is interested in the usage, they can go to the website and look at the calendar for the daily usage. It has been rather busy here the last month and is continuing into August. If you need to schedule anything you can look at the calendar and then contact Mary or me to add it to the calendar.

The shooting range has to be modified and the burm increased approximately 15 ft. Should be changed to an east/west direction with the burm on the east side. Jon is going to work with our partners to try to obtain the materials needed.

#### **4. Old Business:**

- a. Discussion/Action on Phase 1 Construction: Progressing well although behind schedule due to the monsoon. Have 5 of the mini houses installed on the concrete slabs. Sewer has been placed but have to wait on the water and electricity until the prep for the simulator building starts. Jon has been advised that there are no sinks and toilets for the mini houses and asked if anyone knew who was responsible for these. Jeremy will talk to George but if that is unsuccessful David recommended using a change order on the original contract for the project.
- b. There will probably be no changes to the NATC By-Laws and Jon is working on revising the SOGs. His team has made some suggestions so they should be ready by the next meeting.

#### **5. New Business:**

- a. Had discussion on Annual Audit. Jon has provided Donna with everything she requested and the audit is in process. Donna reported the audit has not advanced very far but should be completed by the end of the month.
- b. Executive Board Members: It was discussed whether to replace David as he has changed positions. Jeremy will talk to Justin to see if he is interested in serving on the board.

Jeremy will also talk to Dr. Mike with regards to being on the board.

Changes to the board will need to be approved by the DGB.

- c. Update on the summer operations at NATC: Timber Mesa Fire was here for about three weeks in June training their new recruits. AZ Post has not been using the facilities as much as before and have probably moved to another location as we cannot use rifles on the shooting range until it is modified.
- d. Discussion/Action on 9/11 Tower Climb: Jon has moved forward with a community event for the 9/11 Tower Climb. T-shirts will be available for purchase and pancakes will be provided. All proceeds will go to the AZ 100 Club.
- e. Discussion/Action on Corporation Commission: Annual Report is due in Oct and in the past Jon has paid the fee and completed the report on line. It was moved by David and seconded by Brian to approve reimbursement to Jon for the fee. Motion passed.

#### **6. Partner Reports:**

NAFCA: No meeting in July. June discussed Proposition 310 which will be on the ballot in Nov. The funds are distributed based on an algorithm and capped at 3% of assessed value. This proposition will assist the smaller agencies.

NAPA: No meeting in July but will have one in August. Discussed the Sentinel Event Board that will review use of force, shootings, etc. by agency or evaluate the review of the events.

Navajo County: Nothing to report.

NPC: NAVIT started this month. CTE is developing a Criminal Justice Associate Degree program that will extend the knowledge of our AZ Post Graduates. We are also looking at Sports Medicine, Agricultural, and Behavioral Health Programs. Jon reported that the CCL group has approved the phlebotomy class and NPC is working on an active shooter program in house.

Town of Taylor: A bike association is planning a bike race the 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup> of September and NATC has agreed to allow them to use our track for trailer parking with no facilities provided.

**7. Future Agenda Items: Audit, Corporation Commission, 9/11 climb, and SOGs**

**8. Next Regular NATC Monthly Board Meeting: September 6, 2022 @ 11:00a.m.** It appears that ZOOM meetings are the best for the short term moving forward.

J Morgan will not be able to attend September's meeting as the State Fire School is that week and is teaching.

**9. Adjournment:**

Motion made by David Huish to adjourn meeting, seconded by Brian Gardner, motion passed.

Meeting adjourned at 12:03 PM. Minutes submitted by: Mary Craig