



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, December 07, 2021

11:00p-1:00p

Board of Directors: David Huish, Brian Gardner, Jeremy Raisor

Advisory Committee: Alden Whipple – Navajo County; Jim Morgan – NAFCA; Robert Martin – NAPA; Willie Nelson – Town of Taylor

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:01 a.m. on November 2, 2021 by Jon Wisner.

Attendance: Jeremy Raisor, Brian Gardner, Jon Wisner, Mary Craig, Donna Soseman, Robert Martin, Willie Nelson.

2. Discussion of Approved Minutes: Minutes from November 2, 2021.

3. Reports:

a. Finance Reports: Donna reported a beginning balance of \$153,120.35 and an ending balance at 11/30/2021 of \$112,462.65 after payments made to Western Technologies and Sunland Asphalt.

b. Maintenance Projects: Jon reported that the asphalt on the track has been repaired and that maintenance was called to fix the women’s bathroom in the dirty classroom.

c. District Governing Boards Needs: The DGB has approved the outstanding IGA’s

d. Jon reviewed the usage of NATC: Jon reported November was extremely active and we currently have 5 TMFD trainings in December. If anyone is interested in seeing the activity, they can log into the calendar on the web site.

4. Old Business:

a. Capital Improvement Projects: RFQ advertised on public website but there was a glitch in the social media. Jon contacted them and the issue has been corrected. We are in the process of setting up a committee to review the bids and hoping to make a decision by mid-January when the bidding closes.

b. IGA’s need to be sent to partners

c. Website Security: Ann Hess provided a fairly lengthy list of items to address. Mary and Jon have been working through them. There are some semantics that need to be worked through, such as NPC does not own NATC, it is a separate entity. Jeremy reported the live site looks good.

5. New Business:

b. SOG's: There has been no change since 2019. They were approved in 2019 but have not been approved for 2020 and 2021. There was discussion on whether they need to be approved if no changes were made. The last major change was for the housing procedures. Ann also questioned whether purchasing was in the SOG's or By-Laws so we need to clarify and then specify what the procedure is. Jon and Jeremy will review and report to the committee. Jeremy move that the 2020 and 2021 SOG's be approved and Brian seconded. The motion carried.

6. Partner Reports:

NAFCA: Nothing to report.

NAPA: Nothing to report.

Navajo County: Nothing to report

NPC: White Mountain Campus is making good progress with the new construction. Spring registration is open and winding down the fall session. Police Academy graduation is December 9 at PAC at 3:00 PM for anyone who is interested is attending.

Town of Taylor: Nothing new at this time.

7. Future Agenda Items:

a. SOG's issues

b. Future By-Law changes?

8. Next Regular NATC Monthly Board Meeting: January 4, 2022 @ 11:00a.m. This will be a live meeting held at the NATC.

9. Adjournment:

Motion made by Brian Gardner to adjourn meeting, second by Jeremy Raisor, motion passed.

Meeting adjourned at 11:27 AM. Minutes submitted by: Mary Craig