



NORTHEAST ARIZONA TRAINING CENTER

“Training Emergency Professionals for Public Service”

BOARD OF DIRECTORS MEETING

Tuesday, May 4, 2021

11:00p-1:00p

Board of Directors: David Huish, Brian Gardner, Jeremy Raisor

Advisory Committee: Alden Whipple – Navajo County; Jim Morgan – NAFCA; Robert Martin – NAPA; Willie Nelson – Town of Taylor

Opening:

1. Call to Order: The NORTHEAST ARIZONA TRAINING CENTER Executive Board Meeting was called to order at 11:05 a.m. on May 4, 2021 by Jeremy Raisor.

Attendance: Jeremy Raisor, Brian Gardner, Jon Wisner, Jonelle Sinclair, Donna Soseman, Peggy Belknap, Robert Martin, Bill Solomon

2. Acceptance of Minutes: Minutes from April 6, 2021.

3. Reports:

a. Financial Reports were presented: Donna reviewed the financial reports. March bank statement showed an ending balance of \$188,523.29. Donna mentioned Jon will be receiving a check from overpayment on a recruit. Donna will apply the check to the Outstanding Invoice, along with sending the agency a copy of the invoice. LGIP account shows an ending balance of \$76, 944.65.

b. Maintenance Projects: Jon spoke for David regarding NATC maintenance projects. David will be scheduling a time with Jon to do the driving tracks crack seal.

c. District Governing Boards Needs: No discussion at this time.

d. Jon reviewed the usage of NATC: Jon mentioned agencies have been consistently scheduling trainings in both April and May, mainly from Navajo County and NATC's three primary fire department's; TSFMD, TMFMD, and PTFMD. The adult Fire Science class has a live burn on Saturday, May 8. State testing is scheduled for May 21 (evening testing) & May 22 (day testing).

4. Old Business:

a. Capital Improvement Projects: No movement on the project at this time. If there needs to be movement during the summer month, NATC will call for an executive meeting to address it further.

b. Annual Audit: Jon reviewed the annual audit received from BDR Richards. Jon mentioned that Brian Richards accepted the payment. Jon received and signed a Letter of Intent from BDR Richards, and emailed it back to Brian after the last meeting. Jon will forward a copy of the letter to Donna.

5. New Business:

a. National Bank Account: Jon mentioned wanting to move forward on updating the bank account due to recent changes made on partners.

b. IGA's: Jon emailed the IGA's out to partners. Jon has received some IGA's back with signatures but is still waiting on more to come in. Jon commented that there was a concern from WMAT regarding a partner relinquishing their sovereignty. Changes were made and are pending Tribal Council approval.

c. NATC Summer Operations: Jon reviewed the summer operations. Jon commented that NATC has had continuous activity. Jon mentioned AZPOST has scheduled a month's worth of Firearms and Rifle Instructor training but due to AZPOST's recent changes made to its curriculum, changes to the calendar may be made. The NALETA academy is scheduled to graduate on June 10. Jon mentioned NALETA's fall class will start on July 19 due to requests made from partners.

d. Partnerships: Jon mentioned Hopi Resources are looking to join NAPA. Discussion with NAPA will transpire regarding the partnership. Jon mentioned White Mountain Apache Tribal Fire Department wants to return as partners. Jon will reach out to the department in concerns for membership dues to be paid in full to reestablish partnership.

6. Partner Reports:

NAFCA: Nothing to discuss at this time.

NAPA: Nothing to discuss at this time.

Navajo County: Nothing to discuss at this time.

NPC: Jeremy mentioned the DGB announced Dr. Chato Hazelbaker is NPC's new president.

Town of Taylor: Nothing to discuss at this time.

7. Future Agenda Items:

Possibility of a Special Meeting as Phase 1 project moves forward.

Accept Annual Audit

8. Next Regular NATC Monthly Board Meeting: August 3, 2021 @ 11:00a.m.

9. Adjournment:

Motion made by Brian Gardner to adjourn meeting, second by Jeremy Raisor, motion passed.

Meeting adjourned at 11:34 a.m. Minutes submitted by: Jonelle Sinclair