

Leadership Council

Minutes

Friday, April 16, 2021 at 9am

ZOOM

Attendees:

Council Members: Jeanne Swarthout; Peggy Belknap; Angela King (Proxy for Bob Ficken); Kevin Jones; Curtis Stevens; Judy Yip-Reyes; Ann Hess; Betsy Wilson (Proxy for Gail Campbell); Josh Rogers; Ruth Zimmerman; Rickey Jackson; Donna Krieser; Pat Lopez; Jeremy Raisor; Mike Solomonson; Wei Ma; Amber Hill; Jessica Kitchens.

Others Present: Paul Hempsey (Recorder); Ryan Jones; Scott Estes; Melody Niesen; Susan Jensen; Amelinda Webb; Shandiin Deputee; Denise Rominger; Allison Landy; Eleanore Hempsey; Lori Carmona.

1. **Call to Order:** Interim President Swarthout called the meeting to order.
2. **Roll Call and Quorum Check:** Paul Hempsey conducted a visual roll call and declared a quorum present.
3. **Approval of Minutes from February 19, 2021 meeting:**
*Peggy Belknap made a motion to approve the minutes from February 19, 2021 as amended. Pat Lopez seconded. **The motion carried unanimously. Mike Solomonson abstained.***
4. **Reports:**
 - A. **Student Success Alliance**
Melody Niesen reported that from the results of the registration experiment conducted earlier in the semester the Executive Team asked for suggestions on potential changes/improvements which could be immediately implemented to help the process. The sub-groups had worked diligently to prepare this list and it would be presented to the Executive Team at their next meeting.

Melody also reported that the Student Success Alliance had been accepted to participate in the Community College Research Center Summer Institute on Guided Pathways for Rural Colleges. Ryan Jones mentioned the support from Administration at the college and the quality of the team were huge factors in being selected.
5. **Old Business:**
 - A. **Structure of Leadership Council**
The committee had a wide-ranging discussion on the structure, scope/purpose, membership, leadership, and place in Shared Governance of Leadership Council. Topics included;
 - Whether Deans and Directors were adequately represented in Shared Governance
 - The President being the convener and a non-voting member of the group, who can be excused from meetings to allow for discussion
 - A rotating facilitator from membership (by **month**, quarter, semester?) so one person is not always leading meetings, how the facilitator is chosen
 - Flow of information, recommendations, responses to and through Leadership Council
 - Where the Spring/Summer/Fall Operations group, Student Success Alliance, and Diversity, Equity, and Inclusion work groups fall in Shared Governance

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- The loss of 9-month employees for three months of the year, whether action can be/should be conducted during this time
- Clearly defining the scope of work, which will assist with what makes it on to the agenda
 - o College-wide topics
 - o Safety
 - o Future of the college/Strategic Planning/Accreditation/Assessment
 - o Continuity Planning
- Voting vs. Non-voting (advisory) membership
- Annual review of Shared Governance procedure by Leadership Council
- Annual planning/calendar for the group

A group of volunteers including Betsy Wilson, Scott Estes, Pat Lopez, Ann Hess, and Judy Yip-Reyes, Donna Krieser, was tasked with incorporating the discussion items into a draft of Procedure 2125. The draft will hopefully be provided before the April 30th meeting so the group has time to review and consider before discussion.

6. New Business:

A. CARES Funds

Interim President Swarthout provided an update on potential ideas to utilize CARES Act funds on. These include;

- A partnership with NACOG for a childcare facility at the Winslow campus
- A mobile Welding Lab with the possibility of adding a hotspot to increase internet access for students
- Extending HyFlex classroom upgrades to multiple classroom locations
- Broadband partnership is moving a little slow and has moved down the list

7. Adjourn:

Interim President Swarthout declared the meeting over.

Tasks

- Small group working on Procedure 2125 - Volunteers