

Leadership Council

Minutes

Friday, March 19, 2021 at 9am

ZOOM

Attendees:

Council Members: Jeanne Swarthout; Scott Flake (Proxy for Amber Hill); Scott Estes (Proxy for Curtis Stevens); Gail Campbell; Bib Ficken; Jeremy Raisor; Mike Solomonson; Pat Lopez; Wei Ma; Judy Yip-Reyes.

Others Present: Paul Hempsey (Recorder); Betsy Wilson.

1. **Call to Order:** Interim President Swarthout called the meeting to order.

2. **Roll Call and Quorum Check:** A quorum was not present.

3. **Review of Tasks from February Meeting:**

No discussion.

4. **Approval of Minutes from February 19, 2021 meeting:**

No discussion.

5. **Old Business:**

A. **Professional Development Procedure**

No Update.

B. **Strategic Goals**

Dr. Judy Yip-Reyes provided an update on where the college was on Integrated Strategic planning noting the internal communication survey was closed and the task group had the results. Three broad goals had been identified and key performance indicators were under development. The broad goals are;

- Improve Student Outcomes
- Increase Enrollment
- Improve college sustainability

The hope is to have the information reviewed and a plan available for Board review and approval at their May meeting.

Dr. Swarthout provided a legislative update for attendees.

6. **New Business:**

A. **Academic Calendars**

Pat Lopez reported that Instructional Council had tabled the discussion on Academic Calendars till next week and was not prepared to vote on this item today. Dr. Swarthout suggested the calendars come back to the April meeting.

This led to a discussion on both the structure of Leadership Council, Shared Governance as a whole, and the responsibilities of each current Shared Governance group. The roles, responsibilities, and processes as currently defined in Shared Governance are open to individual interpretation.

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Dr. Swarthout suggested making this the main topic for discussion at the April meeting to get a solid framework in place for procedure before a new President comes in. Pat Lopez suggested inviting the leaders from SSA and DEI groups.

7. Adjourn:

Interim President Swarthout declared the meeting over.

Tasks

- Add Communication Survey Results to April Meeting – Paul
- Add Academic Calendars to April Meeting - Paul
- Structure of Leadership Council, Membership, Communication, Place in Shared Governance as the main topic at the April Meeting – Everyone think about it, Dr. Swarthout and Dr. Yip-Reyes to provide skeleton proposal, Paul add to agenda