

Leadership Council

Minutes

Friday, January 15, 2021 at 9am

ZOOM

Attendees:

Council Members: Jeanne Swarthout; Ben Sandoval (Proxy for Josh Rogers); Jessica Kitchens; Rickey Jackson; Donna Krieser; Curtis Stevens; Gail Campbell; Jennifer Bishop; Jeremy Raisor; Kevin Jones; Wei Ma; Pat Lopez; Ruth Zimmerman; Ann Hess; Judy Yip-Reyes; Amber Hill; Maderia Ellison; Nicole Ulibarri.

Others Present: Paul Hempsey (Recorder); Scott Estes; Gary Santillanes; Denise Rominger; Daphne Brimhall; Shannon Motter; Allison Landy; Betsy Wilson; Raija Whipple.

1. **Call to Order:** Interim President Swarthout called the meeting to order.
2. **Roll Call and Quorum Check:** Paul Hempsey declared a quorum present.
3. **Review of Tasks from December Meeting:**
Interim President Swarthout reviewed the tasks from the December meeting noting all had been completed.
4. **Approval of Minutes from December 18, 2020 meeting:**
*Jeremy Raisor made a motion to approve the minutes from December 18, 2020 as written. Kevin Jones seconded. **The motion carried unanimously.***
5. **Old Business:**
 - A. **Professional Development Procedure**
No Update.
 - B. **Integrated Strategic Planning**
 - a. **College Planning Procedure**
Judy Yip-Reyes presented the College Planning Procedure and noted she would like Leadership Council to take ownership of the document and process and approve moving a draft forward through the Policy and Procedure adoption steps.

Attendees asked questions, which Judy answered, and provided suggestions to assist with the procedure and the process outlined within. Everyone agreed it was a comprehensive process but many had not reviewed in the detail they felt necessary to make a decision at the meeting.

*Pat Lopez made a motion to table discussion on the College Planning Procedure to allow more time for review. Amber Hill seconded. **The motion carried unanimously. Judy Yip-Reyes and Jeremy Raisor abstained.***
 - C. **Organizational Structure of Leadership Council**
Interim President Swarthout reiterated that she was uncomfortable with the President chairing Leadership Council and would like council members to consider another method of leadership, such as a Chair and Vice-Chair model. Council members were asked to consider options and plan to make a decision at the February meeting.

Leadership Council

Minutes

Friday, January 15, 2021 at 9am

ZOOM

*Amber Hill made a motion to table the discussion till the February meeting when the Council will agree upon a structure and nominate and approve leadership based upon the agreed structure. Donna Krieser seconded. **The motion carried unanimously.***

Council members were asked to review the structure of other committees at the college and, if they did not like those to then provide Paul Hempsey with a different suggestion in time to be reviewed prior to the February meeting.

6. New Business:

A. Strategic Goals

Interim President Swarthout noted the required discussion had really taken place earlier in the meeting and the item could be brought back at a later meeting once decisions were made on the Planning Procedure.

7. Adjourn:

Interim President Swarthout declared the meeting over.

Tasks

- Review College Planning Procedure by February meeting – **All council members**
- Add College Planning Procedure to February agenda – **Paul Hempsey**
- Review potential structures for Leadership Council and consider who to nominate for roles within the structure – **All council members**
- Send ideas for the structure of Leadership Council, if not a current structure at the college, to Paul Hempsey prior to February meeting – **All council members**
- Add Leadership Council structure to February agenda – **Paul Hempsey**