

Navajo County Community College District Governing Board Meeting Minutes

May 18, 2021 – 9:21 a.m.

ZOOM

Governing Board Member Present: Mr. Frank Lucero; Mr. Everett Robinson; Ms. Kristine Laughter; Mr. Derrick Leslie; Mr. Elias Jouen.

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: Interim President Jeanne Swarhout; Interim Vice President for Learning and Student Services (VPLSS) Mike Solomonson; Vice President for Administrative Services (VPAS) Maderia Ellison; Chief Information Officer (CIO) Scott Estes; Director of Institutional Effectiveness Judy Yip-Reyes; Recording Secretary to the Board Paul Hempsey.

Others Present: Michael Broyles; Betsy Wilson; Chato Hazelbaker; Donna Krieser; Peggy Belknap; Tamara Osborne; Susan Hoffman; Ann Hess; Amelinda Webb; Rickey Jackson; Lia Keenan; Josh Rogers; Jeremy Raisor; Terrie Shevat; Rebecca Hunt; Allison Landy; David Borofsky; Wei Ma; Robert Johnson; Lauren Maestas; Tammy Gray; Dennis Nichols; Bobbi Sample; Denise Rominger; Gerry Smith; Pat Smith; Kim Belknap; Cynthia Hutton; Brenda Draper.

Others Present by Phone:

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Lucero called the meeting to order at 9:21 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Robinson moved to adopt the agenda as presented. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Leslie, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Discussion Items

4.A. Standing Presentations:

4.A.1. Financial Position

VPAS Ellison addressed the Board and reviewed the Financial Position Report noting it covers the period through March 2021.



4.A.2. NPC Student Government Association (SGA)

No Report.

4.A.3. Faculty Association

Dr. Allison Landy addressed the Board and provided an end of year report from Faculty Association noting the new Leadership Team of Melody Niesen and Amelinda Webb as Co-presidents, Tony Hill as Treasurer, and Dr. Susan Hoffman as Secretary.

4.A.4. Classified & Administrative Staff Organization (CASO)

Donna Krieser provided a presentation from CASO highlighting the Facilities and Maintenance department and the work they have completed during the pandemic.

Board Member Leslie left the meeting at 9:37 a.m.

4.A.5. NPC Friends and Family

Director Wilson addressed the Board and provided a report of recent Friends and Family activities highlighting four new scholarships established this year.

4.A.6. Human Resources

Written Report.

4.A.7. President's Report

Interim President Swarthout addressed the Board and reported on the removal of Blue Gap, and inclusion of McNary, in the designated Navajo County area for tuition. Interim President Swarthout also commented on the Commencement celebrations through Facebook as well as the virtual Nursing Pinnings, which took place over the last week.

4.B. Faculty Emeritus Award – Cynthia Hutton

Rickey Jackson, Dean of Arts & Sciences, addressed the Board and presented Instructor Cynthia Hutton with Faculty Emeritus status, noting that after 18 years of service Instructor Hutton would be greatly missed by the college.

Instructor Hutton noted that she had really enjoyed her time at the college, working with the students and her colleagues.

4.C. Administrator Emeritus Award – Peggy Belknap

Interim President Swarthout noted that Peggy Belknap had taken on a number of roles at the college during her tenure and was, once again, filling in as Chief Human Resources Officer. No matter what NPC needs Peggy had always stepped in to the role and done a phenomenal job.

Peggy Belknap thanked her family for attending the virtual presentation and commented that it was a great privilege to have served for 30 years with the college, with the most important piece being the comments from students and colleagues detailing the difference she has made in their lives.



4.D. Institutional Effectiveness Quarterly Report

Dr. Judy Yip-Reyes, Director of Institutional Effectiveness, addressed the Board commenting on the well-deserved presentations of Emeritus Status. Dr. Yip-Reyes then presented the quarterly report from the Office of Institutional Effectiveness.

4.E. Higher Learning Commission Financial Ratios

VPAS Ellison reviewed the Financial Ratios requested by the Higher Learning Commission noting that the college remained in excellent financial health.

4.F. Strategic Planning Update

Jeremy Raisor, Director of Enrollment Services, addressed the Board and presented a first read of suggested broad Strategic Goals, showing the process on how the college arrived at each. Director Raisor noted further information would be presented at the June meeting, as an action item for Board approval.

Agenda Item 5: Consent Agenda

- A. **April 20, 2021 Regular Meeting Minutes**
- B. **Policies 1900 through 1962**
- C. **Resolution #2 Designating the Chief Fiscal Officer**
- D. **Dual Enrollment Intergovernmental Agreement Amendment** between Navajo County Community College District and Blue Ridge USD; Hopi Jr/Sr High School.

Mr. Robinson moved to approve the Consent Agenda as presented. Mr. Jouen seconded the motion. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 6: For Discussion and Possible Action

6A. Old Business

None.

6B. New Business

6.B.1. Request to Approve Purchase of Desktop Computers

CIO Estes addressed the Board and presented the request to purchase desktop computers under contract Arizona HP Inc NVP Computer Equipment for a total amount of \$103,411.35.

Mr. Jouen made a motion to approve the purchase of Desktop Computers from CDWG for the total amount of \$103,411.35. Ms. Laughter seconded. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 7: DGB Agenda Items and Informational Needs for Future Meetings

Mr. Robinson requested the following information:

1. An update on the NACOG partnership for Childcare Facilities at the Winslow and Show Low campuses.



2. A cost estimate for remodeling Cosmetology and office space at the Winslow Campus if it was being prepared.
3. A needs assessment for expanding the Blunk Health Science Center building at LCC.
4. An update on the White Mountain Campus General Education and Success Center building.
5. A report of where discussions with Kayenta Township were currently at.
6. Information on whether Critical Race Theory was being taught in any curriculum.

Agenda Item 8: Board Report/Summary of Current Event

Mr. Jouen apologized for missing the April meeting.

Agenda Item 9: Announcement of Next Regular Meeting

Regular District Governing Board meeting on Tuesday, June 15, 2021 at 9 a.m.

Agenda Item 10: Adjournment

The meeting was adjourned at 10:25 a.m. upon a motion by Mr. Robinson and a second by Mr. Jouen. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

