

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will meet for a Regular District Governing Board Meeting, open to the public, on **June 15, 2021 beginning at 9:00 a.m.** The meeting will be held on **Zoom** and you can also join by calling **1 669 900 6833 and using meeting ID: 891 4071 4607.**

One or more Board members and/or staff members may participate in the meetings by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). The Board may vote to hold an executive session for the purpose of considering its position and instructing its attorney regarding the public body's position regarding contracts that are the subject of negotiations pursuant to A.R.S. §38-431.03 (A)(4). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 14th day of June, 2021, at 9:00 a.m.

Paul Hempsey
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. KINO RADIO
5. KNNB RADIO
6. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
7. KWKM RADIO
8. WHITE MOUNTAIN RADIO
9. NPC WEB SITE
10. NPC ADMINISTRATORS AND STAFF
11. NPC FACULTY ASSOCIATION PRESIDENT
12. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
13. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

M I S S I O N

**NORTHLAND PIONEER COLLEGE
PROVIDES EDUCATIONAL
EXCELLENCE THAT IS AFFORDABLE
AND ACCESSIBLE FOR THE
ENRICHMENT OF COMMUNITIES
ACROSS NORTHEASTERN ARIZONA.**

V I S I O N

NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.

V A L U E S

INTEGRITY
INCLUSION
ADAPTABILITY
CIVILITY
ACCESS

Governing Board Meeting Agenda

ZOOM

Or you can join by calling 1 669 900 6833 and using meeting ID: 891 4071 4607.

Date: June 15, 2021

Time: 9:00 a.m. (MST)

| Item | Description | Resource |
|-------------|---|-----------------------------|
| 1. | Call to Order and Pledge of Allegiance | Chair Lucero |
| 2. | Adoption of the Agenda (Action) | Chair Lucero |
| 3. | Call for Public Comment <small>Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.</small> | Chair Lucero |
| 4. | Discussion Items: | |
| | A. Standing Presentations: | |
| | 1. <u>Financial Position</u> A written report on the financial position of the college for period July 1, 2020 to April 30, 2021 is included in the packet. | Written Report |
| | 2. <u>NPC Student Government Association (SGA)</u> The Student Activities Coordinator has provided a written report included in the Board Packet. | Written Report |
| | 3. <u>NPC Faculty Association</u> Dr. Amelinda Webb will report on planned Faculty activities for the summer months. | Amelinda Webb |
| | 4. <u>Classified & Administrative Staff Organization (CASO)</u> CASO has provided a PowerPoint presentation, included in the packet, and CASO President, Donna Krieser, will be present to provide additional detail during the meeting. | Donna Krieser |
| | 5. <u>Northland Pioneer College (NPC) Friends and Family</u> Director Wilson will report on upcoming activities including a Board Retreat, Pedal the Petrified, and Disc Golf. | Director Wilson |
| | 6. <u>Human Resources</u> Staff has provided a report, included in the packet, and will be available to answer questions. | Written Report |
| | 7. <u>President's Report</u> Interim President Swarthout will provide a report on activities from the President's office since the May meeting. | Interim President Swarthout |
| | B. Scholarship Report Director Raisor, will provide a report on scholarship utilization. | Director Raisor |
| | C. <u>Update on Facilities</u> Director Huish will provide an update on college facilities. | Director Huish |
| | D. <u>Critical Race Theory</u> VPLSS Solomonson will respond to a Board Member's question on Critical Race Theory instruction at the college. | VPLSS Solomonson |
| 5. | Consent Agenda for Action | Chair Lucero |
| | A. <u>May 18, 2021 Budget Hearing Minutes</u> | |
| | B. <u>May 18, 2021 Special Board Meeting Minutes</u> | |
| | C. <u>May 18, 2021 Regular Meeting Minutes</u> | |
| | D. <u>Intergovernmental Agreement</u> between Navajo County Community College District and Northern Arizona Vocational Institute of Technology (NAVIT) | |
| | E. <u>Intergovernmental Agreement Amendment</u> between Navajo County Community College District and Apache County | |

6. For Discussion and Possible Action:

A. Old Business

None.

B. New Business:

1. [Request to Purchase Infant Model Patient Simulator](#) Ann Hilliard
Ann Hilliard will present a request to purchase an Infant Model Patient Simulator and Dean Zimmerman will be available to help answer any questions from the Board.
2. [Request to Approve Purchase of SMART Board Displays with Mounts](#) CIO Estes
CIO Estes will present a request to purchase equipment for Science Classrooms at the college utilizing CARES Act funds.
3. [Request to Approve Purchase of Cisco Telepresence Endpoints for Science Classrooms](#) CIO Estes
CIO Estes will present a request to purchase equipment for Science Classrooms at the college utilizing CARES Act funds.
4. [Request to Approve Purchase of Samsung 55" displays, Computers and Laptops for Science Classrooms](#)..... CIO Estes
CIO Estes will present a request to purchase equipment for Science Classrooms at the college utilizing CARES Act funds.
5. **July Meeting Request** Interim President Swarthout
Interim President Swarthout will request the Board add a July meeting to the calendar.
6. [Approve Proposed College Strategic Goals](#) Director Raisor
Director Raisor will review the information provided to the Board at the May meeting and request approval of Strategic Goals
7. [Approval to Purchase Modular Building for Childcare Facility at Winslow Campus](#)..... Director Huish
Director Huish will review the request to reprioritize money from the capital budget to provide a Childcare facility at the Winslow Campus.
8. [Request to Approve Ad Astra Course Scheduling Software Purchase](#)..... Dean Ma
Dean Ma will present a request to purchase scheduling software for the college.

7. **DGB Agenda Items and Informational Needs for Future Meetings** Chair Lucero

8. **Board Report/Summary of Current Events**..... Board Members

9. **Announcement of Next Regular Meeting**..... **TBD** Chair Lucero

10. **Adjournment** **(Action)** Chair Lucero

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action regarding any items in sections 5 and 6. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

Post Office Box 610 • Hollbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

July 1, 2020 to April 30, 2021

Budget Period Expired

83%

| Tax Supported Funds | | | | |
|---------------------------------------|----------------------|---------------------|----------------------|------------|
| General Unrestricted | | | | |
| | Current Month | | | |
| | Budget | Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| Primary Tax Levy | 15,726,233 | 2,733,759 | 13,946,436 | 89% |
| State Aid: | | | | |
| Maintenance and Operations | 1,554,800 | 388,700 | 1,554,800 | 100% |
| Equalization | 8,444,300 | 2,111,075 | 8,444,300 | 100% |
| Tuition and Fees | 4,600,000 | 424,443 | 4,025,047 | 88% |
| Investment earnings | 500,000 | 16,596 | 335,126 | 67% |
| Grants and Contracts | 1,400,000 | 962,661 | 2,319,283 | 166% |
| Other Miscellaneous | 200,000 | 7,846 | 140,240 | |
| Fund Balance | | - | - | |
| Transfers | (2,900,000) | (6,265) | (1,650,630) | 57% |
| TOTAL REVENUES | \$ 29,525,333 | \$ 6,638,815 | \$ 29,114,602 | 99% |
| EXPENDITURES | | | | |
| Salaries and Benefits | 19,997,902 | 1,653,615 | 15,419,037 | 77% |
| Operating Expenditures | 9,527,431 | 368,267 | 6,240,386 | 65% |
| Capital Expenditures | | | | |
| TOTAL EXPENDITURES | \$ 29,525,333 | \$ 2,021,882 | \$ 21,659,423 | 73% |
| Unrestricted Plant | | | | |
| | Current Month | | | |
| | Budget | Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| State Aid: | | | | |
| Capital/STEM | 334,800 | 83,700 | 334,800 | 100% |
| Fund Balance | 12,000,000 | 9,015 | 307,653 | 3% |
| Transfers | 2,000,000 | 914 | 1,083,174 | 54% |
| TOTAL REVENUES | \$ 14,334,800 | \$ 93,629 | \$ 1,725,627 | 12% |
| EXPENDITURES | | | | |
| Capital Expenditures - WMC Facilities | 12,000,000 | 9,015 | 307,653 | 3% |
| Capital Expenditures - Other | 2,334,800 | 84,614 | 1,417,974 | 61% |
| TOTAL EXPENDITURES | \$ 14,334,800 | \$ 93,629 | \$ 1,725,627 | 12% |

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 Statement of Financial Position
 July 1, 2020 to April 30, 2021

Budget Period Expired 83%

Restricted and Auxiliary Funds

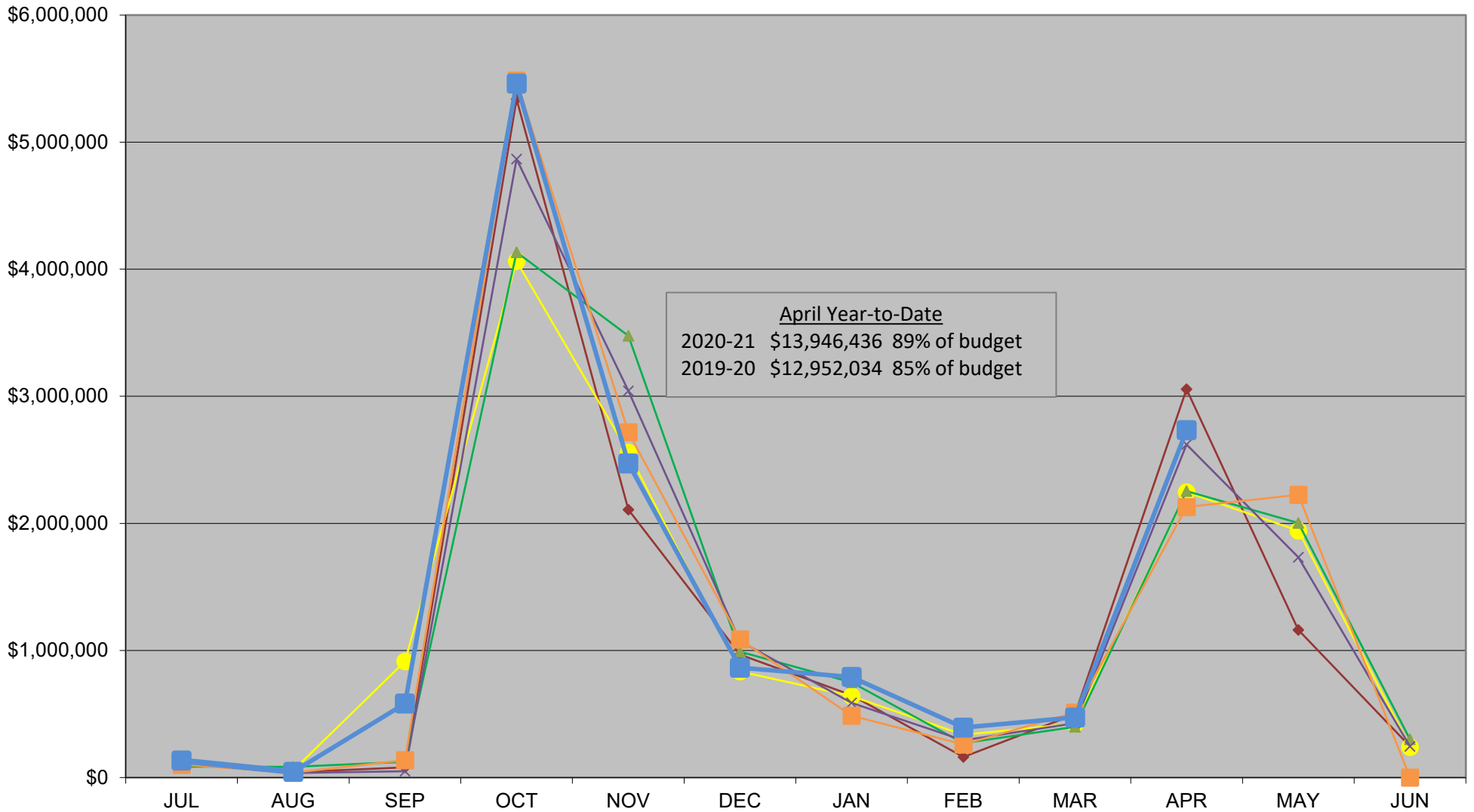
| | Restricted | | | |
|---------------------------|---------------------|----------------------|---------------------|------------|
| | Budget | Current Month Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| Grants and Contracts | 6,000,000 | 312,131 | 3,843,061 | 64% |
| Fund Balance | | | | |
| Transfers | 600,000 | - | 450,000 | 75% |
| TOTAL REVENUES | \$ 6,600,000 | \$ 312,131 | \$ 4,293,061 | 65% |
| EXPENDITURES | | | | |
| Salaries and Benefits | 841,801 | 93,955 | 996,651 | 118% |
| Operating Expenditures | 5,758,199 | 13,810 | 3,060,546 | 53% |
| Capital Expenditures | | | | |
| TOTAL EXPENDITURES | \$ 6,600,000 | \$ 107,765 | \$ 4,057,197 | 61% |

| | Auxiliary | | | |
|---------------------------|-------------------|----------------------|-------------------|------------|
| | Budget | Current Month Actual | Y-T-D Actual | % |
| REVENUES | | | | |
| Sales and Services | 300,000 | 5,916 | 40,776 | 14% |
| Fund Balance | - | | | |
| Transfers | 300,000 | 5,351 | 117,456 | 39% |
| TOTAL REVENUES | \$ 600,000 | \$ 11,267 | \$ 158,232 | 26% |
| EXPENDITURES | | | | |
| Salaries and Benefits | 239,418 | 10,645 | 113,505 | 47% |
| Operating Expenditures | 360,582 | 622 | 44,727 | 12% |
| Capital Expenditures | | | | |
| TOTAL EXPENDITURES | \$ 600,000 | \$ 11,267 | \$ 158,232 | 26% |

Cash Flows

| | |
|--|--------------|
| Cash flows from all activities (YTD) | \$35,291,522 |
| Cash used for all activities (YTD) | \$27,600,479 |
| Net Cash for all activities (YTD) | \$7,691,043 |

Monthly Primary Property Tax Receipts



SGA Report

Membership has been tough to maintain during the COVID-19 pandemic months, but our active members graduated at the end of the 2020-21 AY, and should be commended for sticking with it. The main activities the group was able to organize for students were virtual movie nights viewing public domain films over Zoom, and buying tickets to a Phillip Phillips live stream concert in early May. A couple new members have joined for the 2021-22 AY, and recruitment efforts will be made as the fall semester approaches.

-Ryan Orr, SGA Advisor

STAFF HIGHLIGHT

Classified Administrative Staff Organization (CASO)

*Join us as we continue to re-vision the role of
CASO as a powerful voice for staff at NPC'*

Advising

2020/2021



Advising During a Pandemic:

Called All Current Students to Access Remote Needs

Meeting with Students –

- Phone: Cisco Jabber
- Zoom
- Email
- (frustrated students)
- Petitions
- Withdrawals
- Overrides
- Degree Audits
- Remote & In-Person Placement Testing
- Holds
- Financial Aid Assistance
- Registration Assistance
- Discuss Programs/Degrees
- Advising of Goals & Future Planning
- Non-Returner Survey Calls
- Unsatisfactory Grade Calls
- Waitlist Calls
- Non-Payment Drop Calls
- Update Degree Intent Calls
- In Danger of Failing Calls
- Work with other Departments

Center Advisors



- ▶ Janalda Nash – Hopi Center
- ▶ Chantal Kescoli – Kayenta Center
- ▶ Michael Colwell – Springerville & St. John's Centers
- ▶ Monique Fowler-Pacheco – Whiteriver Center



Campus Advisors



- ▶ Dawn Palen – Little Colorado Campus
 - ▶ April Neill – Part-Time Little Colorado & Painted Desert Campus
- ▶ Michael Saline – Painted Desert Campus & Silver Creek Campus
 - ▶ Brandy Bryant – Part-Time Silver Creek Campus
- ▶ **Vacant** – Silver Creek Campus (Full-Time Advisor)
- ▶ Donna Krieser – White Mountain Campus
 - ▶ Sarah Fish – Part-Time White Mountain Campus
- ▶ **Vacant** – White Mountain Campus (Full-Time Advisor)



Thank you from CASO

CASO membership would like to thank the outgoing officers:

President: Donna Krieser (Academic Advising)

Secretary: Rebekah Wilson (Registrar's Office)

Treasurer: Karalee Belin (Business Office)

Stay Tuned: incoming officers will be listed next month!

**DGB Human Resources Update
June 7, 2021**

OPEN POSITIONS

1. **Chief Human Resources Officer** – Closes July 20, 2021. 3 applicants
2. **Database Administrator (DBA)** – Open until filled. 4 applicants.
3. **EMT Program Clerk** – Open until filled. 22 applicants.
4. **Faculty in Chemistry** – Open until filled. 0 applicants.
5. **Faculty in Nursing** – Open until filled. 0 applicants.
6. **Network Technician II** – Open until filled. 2 applicants.
7. **Nursing Assistant Training Faculty – WMC.** Open until filled. 0 applicants.
8. **Nursing Assistant Training Faculty – LCC.** Open until filled. 0 applicants.
9. **Payroll Specialist II** – Open until filled. 2 applicants.
10. **Perkins Grant Specialist** – Open until filled. 3 applicants.

CLOSED & IN REVIEW

1. **Assistant to the Facilities Coordinator** – Closed. 18 applicants
2. **Clerk to the Director of Public Safety Education** – Closed. 18 applicants.
3. **Director of Financial Aid** – Open until filled. 15 applicants.
4. **Faculty in Biology** – PDC Closed. 11 applicants.
5. **Faculty in Sociology/Anthropology** – Closes May 20, 2021. 18 applicants.
6. **Faculty in Welding** – Open until filled. 6 applicants.
7. **Financial Aid Office Assistant** – Closed May 27, 2021. 2 applicants.
8. **Financial Aid System Technician** – Closed May 27, 2021. 1 applicant.
9. **Senior Financial Aid Specialist** – Closed May 27, 2021. 0 applicants.

FILLED

1. **Administrative Assistant to the Chief Information Officer** – Anne Lang will start July 1, 2021. Anne Lang has twelve (12) years of customer service experience in an educational institution. She is currently the Administrative Assistant to the Vice President for Learning and Student Services. Mrs. Lang resides in Snowflake, Arizona.
2. **Maintenance I** – Richard Faustman started June 1, 2021. Mr. Faustman has seven years' experience in construction work and is certified in Horticulture & Nursery Management and Floriculture. Mr. Faustman resides in Snowflake, Arizona.

Update on Facilities

Summary

In August 2020, the District Governing Board (DGB) approved the college's Master Facilities Plan which was developed by SPS+ Architects (SPS+). The plan provides strategic directions to support NPC facility expansion as the college pursues its vision. This update focuses primarily on projects at the White Mountain Campus (WMC) in Show Low and the Little Colorado Campus (LCC) in Winslow. It also includes information about activities at the Kayenta Center.

Opportunities identified by SPS+ for the Silver Creek Campus, Painted Desert Campus, Whiteriver Center and Hopi Center will be incorporated into future budget years based on the NPC strategic plans and priorities.

White Mountain Campus (WMC)

The facility expansion at WMC in Show Low is moving forward. The DGB previously set aside \$20 million from fund balance (savings) to cover the cost of a multi-phase multi-year expansion. For fiscal year 2022 (FY22), the capital budget associated with this expansion is \$10 million which includes \$500,000 from funding expected from state appropriations for rural funding. The three phases of the project are listed below. Phase II and Phase III projects still require architectural design and bids for construction, which can take up to 12 months or longer for each project in each phase.

- Phase I - Build a Skills Center to house three vocational programs (Automotive, Welding, and Energy and Industrial Technicians) and the Facilities/Maintenance Department
 - The design of this building is complete and an invitation for bids has been issued. Ten vendors attended the pre-bid conference. Staff expects to update the DGB regarding the awarding of the construction contract in July 2021. The estimated construction period is 12 months.
- Phase II - Build a centrally located general education/student success building
 - This project will begin after the Phase I construction has started. The design phase may take up to one year, and the construction phase may take 12-18 months.
- Phase III - Repair and renovate existing buildings, and consolidate departments into

same building to maximize efficiency

- Repair and renovate the Learning Center. No work has commenced. The estimated time of this Learning Center project ranges from 12 to 18 months. This project requires a thorough examination of the existing building conditions before or during the design process to ensure all ground settlement and movement issues are addressed. The examination will inform the estimated stabilization work time for the building. Based on past surveys, the building will need to come to a point where it is no longer moving with the seasons.
- Renovate the Goldwater building and the Aspen Center. A key project includes creating a Welcome Center/One Stop Shop for students in the Goldwater building. It also includes moving administrative staff to the Aspen Center, moving Nursing/Allied Health to the newly renovated Learning Center, and housing the science programs in the Ponderosa building. The approximate time to remodel the buildings is 12-18 months.
- Through all phases of this expansion, the following recommendations will be incorporated into construction of the new buildings or renovations based on available financial resources and needs of our students.
 - Connect new and existing campus buildings with ADA accessible sidewalks
 - Develop new wayfinding signage
 - Develop campus as community beacon
 - Create a variety of gathering spaces
 - Bring food/beverage services to campus
 - Develop student social and learning spaces
 - Upgrade technology in all classrooms
 - Enhance technology of modern library
 - Develop potential childcare

Little Colorado Campus (LCC)

SPS+ identified several opportunities for LCC in Winslow. The projects identified for this location will require architectural design and bids from licensed contractors for the construction phase. The projects are expansive and require many skilled trades so the renovation work will not be done NPC personnel. Each project is estimated to complete its construction phase between 3 to 9 months after the design and bid processes. The design process will take into consideration any needs assessed by the instruction departments so the architect can provide more accurate cost and construction estimates for each project. The projects at this location are listed below.

As an initial step, NPC included \$960,000 in the FY22 capital budget for remodeling the Cosmetology department (\$760,000) and parking lot expansion (\$200,000). NPC has since reprioritized the needs for LCC focusing on the childcare facility. Staff would like to redirect the \$960,000 to purchase a modular building for a childcare facility, see the separate agenda item requiring action.

- Cosmetology remodel – remodel either the Ruby Hill building or Multipurpose building for the modernization and expansion of the cosmetology department.
- Parking lot expansion – expand the parking lot near the Blunk building.
- Blunk building remodel – remodel the building to accommodate the needs of Allied Health.
- Tiered classroom remodel – remove tiered floor and replace with flat floors to improve functionality and flexibility.
- Plan for a childcare facility – adding a childcare facility will help remove a barrier for students pursuing their educational goal and help with program requirements in Early Childhood and Nursing/Allied Health programs.

Kayenta Center

The approved Master Facilities Plan does not include the Kayenta Center since any capital improvement must be approved by the Kayenta Township and will likely require NPC to enter into a new lease arrangement. The former college president met with key stakeholders in 2020 to listen to concerns and potential options for expansion. The new college president and new board member representing Kayenta, who are integral in developing a strategy for the Kayenta Center, will need to resume these discussions. These discussions will help assess the opportunities and propose a strategic plan along with a budget for the following fiscal year.

The Director of Facilities and Construction Manager will be available for questions.

PERMIT SET
 THESE DRAWINGS ARE THE PROPERTY OF SPS+ ARCHITECTS LLP. ANY REPRODUCTION OR REPRODUCTION HEREOF WITHOUT WRITTEN PERMISSION IS PROHIBITED.

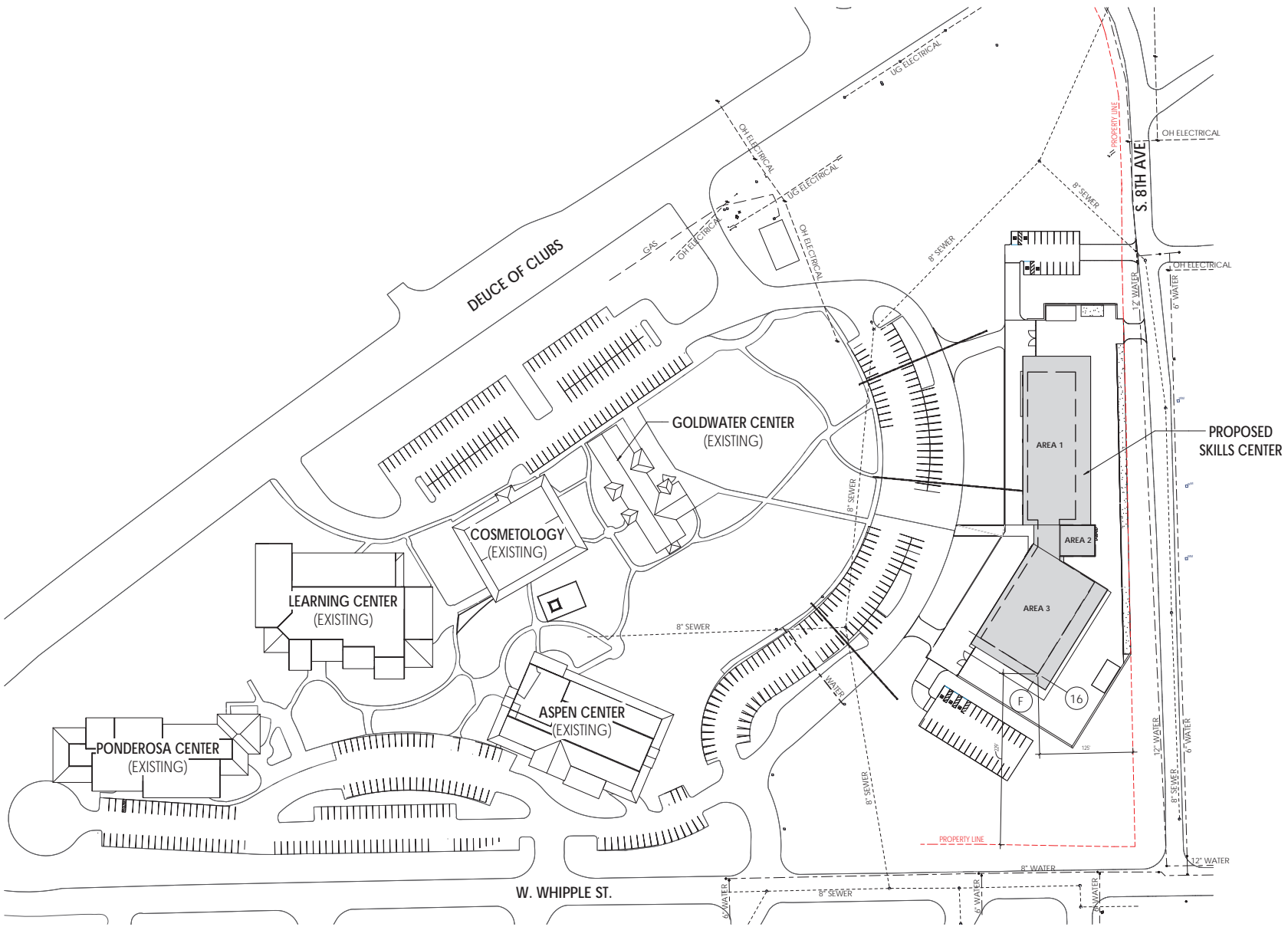
| REVISIONS: | | |
|------------|------|-------------|
| NO. | DATE | DESCRIPTION |
| | | |

REVIEWED BY: Checker
 DRAWN BY: Author

NOT FOR CONSTRUCTION

ORIGINAL ISSUE
 DATE: 02-05-2021
 JOB No.: 2038

SHEET:
SP100

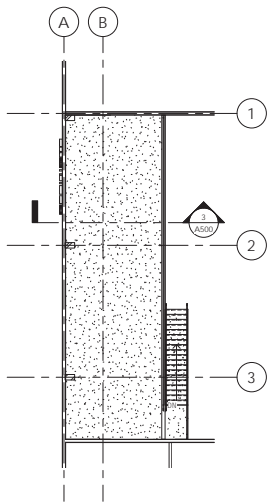


OVERALL SITE PLAN.

1" = 60' 0"



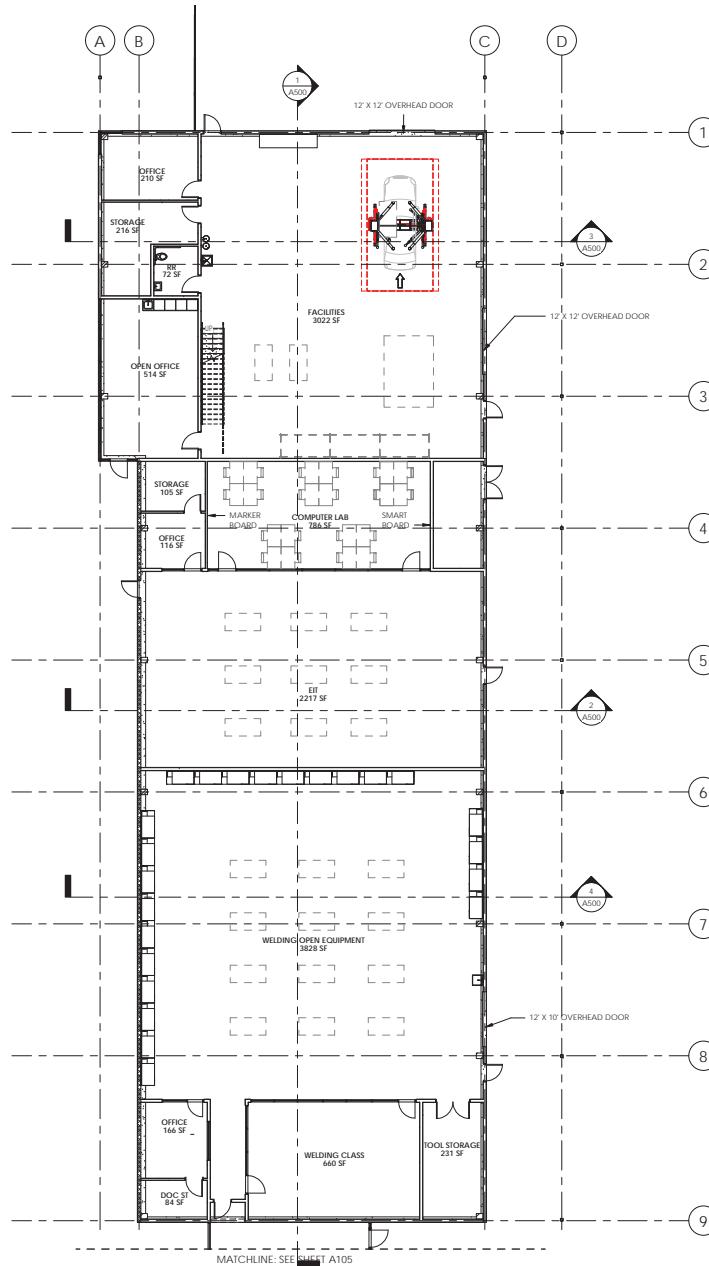
PLAN NORTH



MEZZANINE
3/32" = 1'-0"



PLAN NORTH



FLOOR PLAN - AREA 1
3/32" = 1'-0"



PLAN NORTH

GENERAL NOTES

1. START YOUR GENERAL NOTES HERE

CONTRACTOR TO MOVE AND INSTALL EXISTING EQUIPMENT FOR EACH DEPARTMENT

KEY PLAN AREA 1
1" = 100'-0"



PLAN NORTH



SPS+ ARCHITECTS LLP
8681 E. VIA DE NEGOCIO
SCOTTSDALE, AZ 85258
TEL: 480.991.0800
FAX: 480.991.2623
spsplusarchitects.com

SKILLS CENTER
NORTHLAND PIONEER COLLEGE
WHITE MOUNTAIN CAMPUS
AREA 1 - FLOOR PLAN

PERMIT SET
THIS DRAWING IS AN INSTRUMENT OF SERVICE & IS THE PROPERTY OF SPS+ ARCHITECTS LLP. IT MAY NOT BE REPRODUCED OR REPRODUCED HEREOF WITHOUT WRITTEN PERMISSION.

| REVISIONS | | |
|-----------|------|-------------|
| NO. | DATE | DESCRIPTION |
| | | |

REVIEWED BY: Checker
DRAWN BY: Author

NOT FOR CONSTRUCTION

ORIGINAL ISSUE
DATE: 02-05-2021
JOB No.: 2038

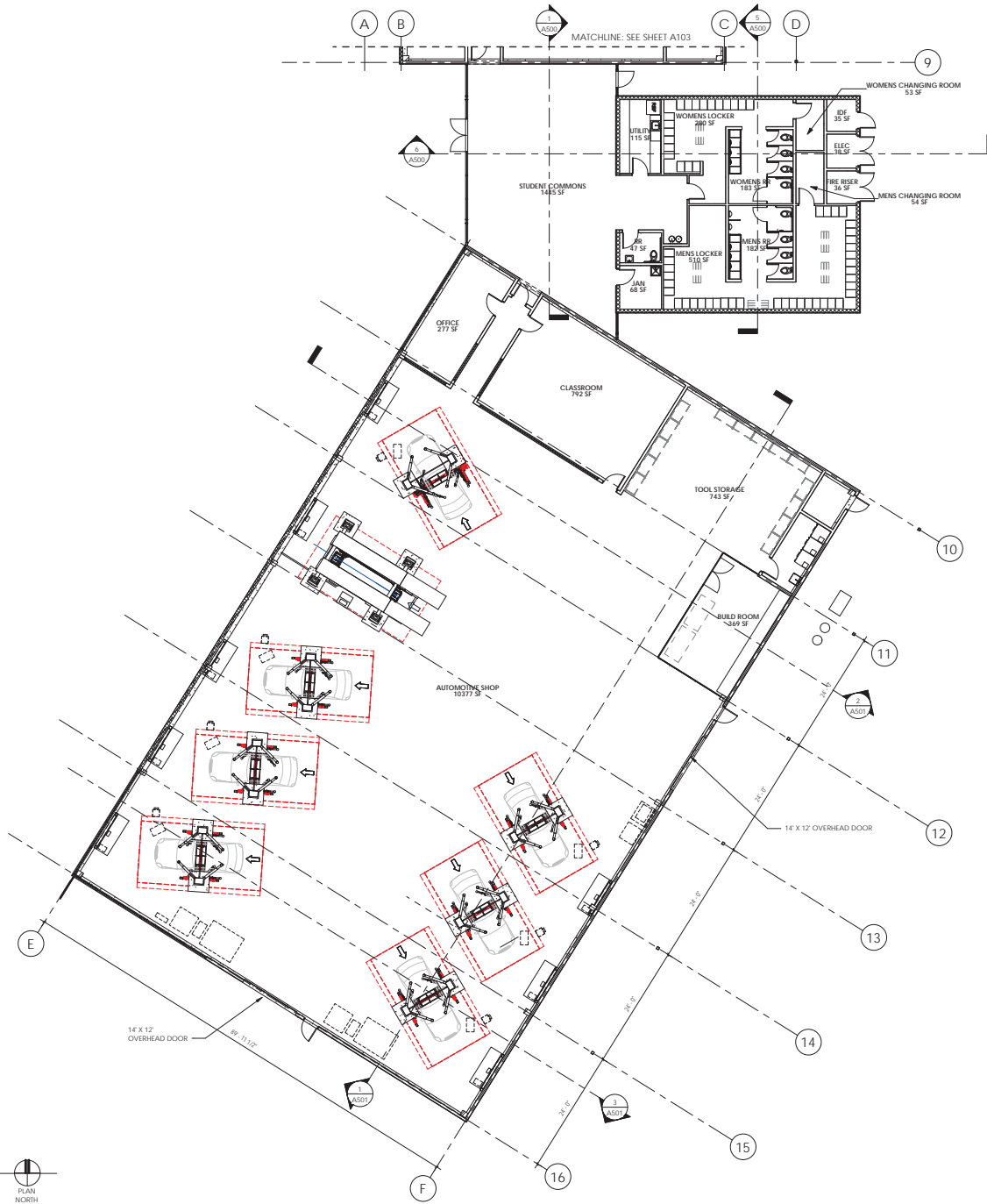
SHEET:
A103

BM 360/703/38/14PC White Mountain Campus S&S Center/14PC Skill Center/CENTRAL 7.2.2014
 2/20/2021 4:06:28 PM

FLOOR PLAN - AREA 2 & 3
 1" = 10'-0"



June 15, 2021



CONTRACTOR TO MOVE AND INTALL EXISTING EQUIPMENT FOR EACH DEPARTMENT



SPS+ ARCHITECTS LLP
 8681 E. VIA DE NEGOCIO
 SCOTTSDALE, AZ 85258
 TEL: 480.991.0800
 FAX: 480.991.2623
 spsplusarchitects.com

SKILLS CENTER
 NORTHLAND PIONEER COLLEGE
 WHITE MOUNTAIN CAMPUS
 AREA 2 & 3 - FLOOR PLAN

PERMIT SET
 THESE DRAWINGS ARE REPRESENTATIVE OF SERVICE & IS THE PROPERTY OF SPS+ ARCHITECTS LLP. MAY NOT BE REPRODUCED OR REPRODUCED HEREOF. USED WITHOUT WRITTEN PERMISSION.

| REVISIONS | | |
|-----------|------|-------------|
| NO. | DATE | DESCRIPTION |
| | | |

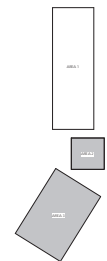
REVIEWED BY: Checker
 DRAWN BY: Author

NOT FOR CONSTRUCTION

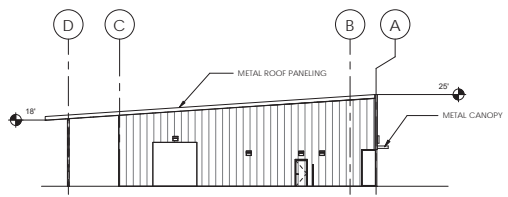
ORIGINAL ISSUE
 DATE: 02-05-2021
 JOB No.: 2038

SHEET:
 A105

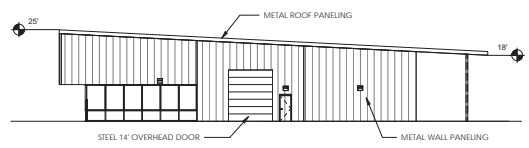
KEY PLAN AREA 2 & 3
 1" = 100'-0"



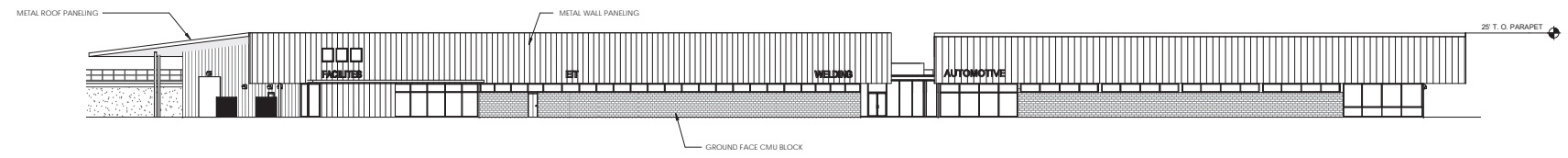
KEY NOTES



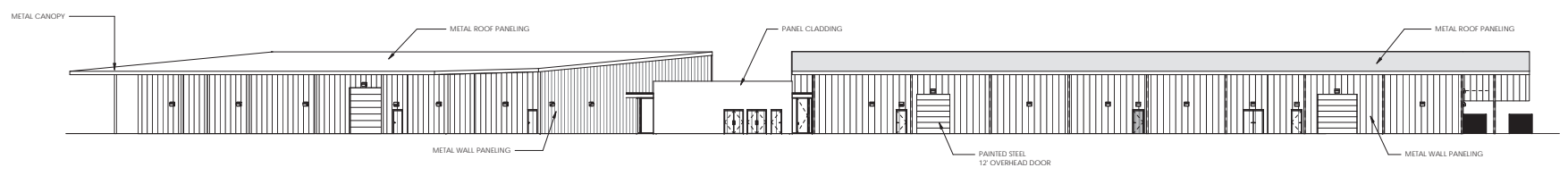
AREA 1 - NORTH ELEVATION
1/16" = 1'-0"



AREA 3 - SOUTH ELEVATION
1/16" = 1'-0"



WEST ELEVATION (AREA 1 & 2 AT ANGLE)
1/16" = 1'-0"



EAST ELEVATION (AREA 1 AT ANGLE)
1/16" = 1'-0"



SPS+ ARCHITECTS LLP
8681 E. VIA DE NEGOCIO
SCOTTSDALE, AZ 85258
TEL: 480.991.0800
FAX: 480.991.2623
spsplusarchitects.com

SKILLS CENTER
NORTHLAND PIONEER COLLEGE
WHITE MOUNTAIN CAMPUS
EXTERIOR ELEVATIONS

PERMIT SET

THIS DRAWING IS AN INSTRUMENT OF SERVICE & IS THE PROPERTY OF SPS+ ARCHITECTS LLP & MAY NOT BE REPRODUCED OR REPRODUCED HEREOF WITHOUT WRITTEN PERMISSION.

| REVISIONS: | | |
|------------|------|-------------|
| NO. | DATE | DESCRIPTION |
| | | |

REVIEWED BY: Checker
DRAWN BY: Author

NOT FOR CONSTRUCTION

ORIGINAL ISSUE
DATE: 02-05-2021
JOB No: 2038
SHEET:

A400



FRONT OF SKILLS CENTER
NORTHLAND PIONEER COLLEGE SKILLS CENTER



CROSSING BRIDGE
NORTHLAND PIONEER COLLEGE SKILLS CENTER

Navajo County Community College District 2021-2022 Proposed Budget Public Hearing Minutes

May 18, 2021 – 9:00 a.m.

Zoom

Governing Board Member Present: Mr. Everett Robinson; Mr. Elias Jouen; Mr. Derrick Leslie; Ms. Kristine Laughter; Mr. Frank Lucero

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: President Interim President Jeanne Swarhout; Interim Vice President for Learning and Student Services (VPLSS) Mike Solomonson; Vice President for Administrative Services (VPAS) Maderia Ellison; Chief Information Officer (CIO) Scott Estes; Director of Institutional Effectiveness Judy Yip-Reyes; Recording Secretary to the Board Paul Hempsey.

Others Present: Betsy Wilson; Chato Hazelbaker; Donna Krieser; Peggy Belknap; Tamara Osborne; Susan Hoffman; Ann Hess; Amelinda Webb; Rickey Jackson; Lia Keenan; Josh Rogers; Jeremy Raisor; Terrie Shevat; Rebecca Hunt; Allison Landy; David Borofsky; Wei Ma; Robert Johnson; Lauren Maestas; Tammy Gray; Dennis Nichols; Bobbi Sample; Denise Rominger; Gerry Smith; Pat Smith; Kim Belknap; Cynthia Hutton; Brenda Draper.

Agenda Item 1: Call to Order

Chair Lucero called the meeting to order at 9:00 a.m.

Agenda Item 2: Adoption of the Agenda

Mr. Robinson moved to adopt the agenda as presented. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Robinson, Mr. Jouen; Mr. Leslie, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 3: Discussion Items

A. Presentation of Proposed 2021-2022 Budget

VPAS Ellison addressed the Board and presented the Proposed 2021-2022 Budget, commenting that the information had not changed from last month's presentation.

Agenda Item 4: Call for Public Comment

None.

Agenda Item 5: Adjournment

The meeting was adjourned at 9:11 a.m. upon a motion by Mr. Robinson, a second by Mr. Leslie. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Ms. Laughter, Mr. Leslie, and Chair Lucero voting in favor. There were no votes against.

Respectfully submitted,

A handwritten signature in black ink that reads "Paul Hempsey". The signature is written in a cursive style with a long, sweeping underline.

Paul Hempsey
Recording Secretary to the Board

DRAFT

Navajo County Community College District Special Board Meeting Minutes

May 18, 2021 – 9:11 a.m.

Zoom

Governing Board Member Present: Mr. Everett Robinson; Mr. Elias Jouen; Mr. Derrick Leslie; Ms. Kristine Laughter; Mr. Frank Lucero

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: Interim President Jeanne Swarhout; Interim Vice President for Learning and Student Services (VPLSS) Mike Solomonson; Vice President for Administrative Services (VPAS) Maderia Ellison; Chief Information Officer (CIO) Scott Estes; Director of Institutional Effectiveness Judy Yip-Reyes; Recording Secretary to the Board Paul Hempsey.

Others Present: Betsy Wilson; Chato Hazelbaker; Donna Krieser; Peggy Belknap; Tamara Osborne; Susan Hoffman; Ann Hess; Amelinda Webb; Rickey Jackson; Lia Keenan; Josh Rogers; Jeremy Raisor; Terrie Shevat; Rebecca Hunt; Allison Landy; David Borofsky; Wei Ma; Robert Johnson; Lauren Maestas; Tammy Gray; Dennis Nichols; Bobbi Sample; Denise Rominger; Gerry Smith; Pat Smith; Kim Belknap; Cynthia Hutton; Brenda Draper.

Agenda Item 1: Call to Order

Chair Lucero called the meeting to order at 9:11 a.m.

Agenda Item 2: Call to Order

Mr. Robinson moved to adopt the agenda as presented. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Leslie, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 3: Action Items

3.A. Request to Approve 2021-22 Primary Property Tax Rate & Levy

Interim President Swarhout, standing in for VPAS Ellison, addressed the Board and reviewed the Request to Approve the 2021-2022 Proposed Tax Rate & Levy.

Chair Lucero noted that the Property Tax Rate was a decrease from the previous year.

Mr. Robinson moved to set the 2021-2022 Primary Property Tax Rate at \$1.7505 generating a levy amount of \$15,955,424, which does not require a Truth In Taxation hearing. The motion was seconded by Mr. Leslie. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Ms. Laughter, Mr. Leslie, and Chair Lucero voting in favor. There were no votes against.

3.B. Request to Approve 2021-2022 Proposed Budget

Interim President Swarouth reviewed the request to approve 2020-2021 Proposed Budget with the Board, noting staff recommends approval.

Chair Lucero noted the budget, once adopted, can not increase in the future but could be decreased.

Mr. Jouen made a motion to approve the 2021-2022 Proposed Budget as presented. Mr. Robinson seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Ms. Laughter, Mr. Leslie, and Chair Lucero voting in favor. There were no votes against.

3.C. Request to Approve 2022-2024 Proposed Capital Budget

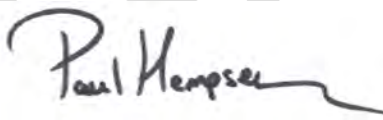
Interim President Swarouth reviewed the request to approve the 2022-2024 Capital Budget stating years 2022-23 and 2023-24 were a guide only and changes could be approved by the Board at a later date.

Mr. Robinson made a motion to approve the proposed 2022-2024 Capital Budget as presented. Mr. Leslie seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Ms. Laughter, Mr. Leslie, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 4: Adjournment

The meeting was adjourned at 9:20 a.m. upon a motion by Mr. Robinson, a second by Mr. Leslie. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Ms. Laughter, Mr. Leslie, and Chair Lucero voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

Navajo County Community College District Governing Board Meeting Minutes

May 18, 2021 – 9:21 a.m.
ZOOM

Governing Board Member Present: Mr. Frank Lucero; Mr. Everett Robinson; Ms. Kristine Laughter; Mr. Derrick Leslie; Mr. Elias Jouen.

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: Interim President Jeanne Swarhout; Interim Vice President for Learning and Student Services (VPLSS) Mike Solomonson; Vice President for Administrative Services (VPAS) Maderia Ellison; Chief Information Officer (CIO) Scott Estes; Director of Institutional Effectiveness Judy Yip-Reyes; Recording Secretary to the Board Paul Hempsey.

Others Present: Michael Broyles; Betsy Wilson; Chato Hazelbaker; Donna Krieser; Peggy Belknap; Tamara Osborne; Susan Hoffman; Ann Hess; Amelinda Webb; Rickey Jackson; Lia Keenan; Josh Rogers; Jeremy Raisor; Terrie Shevat; Rebecca Hunt; Allison Landy; David Borofsky; Wei Ma; Robert Johnson; Lauren Maestas; Tammy Gray; Dennis Nichols; Bobbi Sample; Denise Rominger; Gerry Smith; Pat Smith; Kim Belknap; Cynthia Hutton; Brenda Draper.

Others Present by Phone:

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Lucero called the meeting to order at 9:21 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Robinson moved to adopt the agenda as presented. Mr. Leslie seconded the motion. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Leslie, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Discussion Items

4.A. Standing Presentations:

4.A.1. Financial Position

VPAS Ellison addressed the Board and reviewed the Financial Position Report noting it covers the period through March 2021.

4.A.2. NPC Student Government Association (SGA)

No Report.

4.A.3. Faculty Association

Dr. Allison Landy addressed the Board and provided an end of year report from Faculty Association noting the new Leadership Team of Melody Niesen and Amelinda Webb as Co-presidents, Tony Hill as Treasurer, and Dr. Susan Hoffman as Secretary.

4.A.4. Classified & Administrative Staff Organization (CASO)

Donna Krieser provided a presentation from CASO highlighting the Facilities and Maintenance department and the work they have completed during the pandemic.

Board Member Leslie left the meeting at 9:37 a.m.

4.A.5. NPC Friends and Family

Director Wilson addressed the Board and provided a report of recent Friends and Family activities highlighting four new scholarships established this year.

4.A.6. Human Resources

Written Report.

4.A.7. President's Report

Interim President Swarthout addressed the Board and reported on the removal of Blue Gap, and inclusion of McNary, in the designated Navajo County area for tuition. Interim President Swarthout also commented on the Commencement celebrations through Facebook as well as the virtual Nursing Pinnings, which took place over the last week.

4.B. Faculty Emeritus Award – Cynthia Hutton

Rickey Jackson, Dean of Arts & Sciences, addressed the Board and presented Instructor Cynthia Hutton with Faculty Emeritus status, noting that after 18 years of service Instructor Hutton would be greatly missed by the college.

Instructor Hutton noted that she had really enjoyed her time at the college, working with the students and her colleagues.

4.C. Administrator Emeritus Award – Peggy Belknap

Interim President Swarthout noted that Peggy Belknap had taken on a number of roles at the college during her tenure and was, once again, filling in as Chief Human Resources Officer. No matter what NPC needs Peggy had always stepped in to the role and done a phenomenal job.

Peggy Belknap thanked her family for attending the virtual presentation and commented that it was a great privilege to have served for 30 years with the college, with the most important piece being the comments from students and colleagues detailing the difference she has made in their lives.

4.D. Institutional Effectiveness Quarterly Report

Dr. Judy Yip-Reyes, Director of Institutional Effectiveness, addressed the Board commenting on the well-deserved presentations of Emeritus Status. Dr. Yip-Reyes then presented the quarterly report from the Office of Institutional Effectiveness.

4.E. Higher Learning Commission Financial Ratios

VPAS Ellison reviewed the Financial Ratios requested by the Higher Learning Commission noting that the college remained in excellent financial health.

4.F. Strategic Planning Update

Jeremy Raisor, Director of Enrollment Services, addressed the Board and presented a first read of suggested broad Strategic Goals, showing the process on how the college arrived at each. Director Raisor noted further information would be presented at the June meeting, as an action item for Board approval.

Agenda Item 5: Consent Agenda

- A. **April 20, 2021 Regular Meeting Minutes**
- B. **Policies 1900 through 1962**
- C. **Resolution #2 Designating the Chief Fiscal Officer**
- D. **Dual Enrollment Intergovernmental Agreement Amendment** between Navajo County Community College District and Blue Ridge USD; Hopi Jr/Sr High School.

Mr. Robinson moved to approve the Consent Agenda as presented. Mr. Jouen seconded the motion. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 6: For Discussion and Possible Action

6A. Old Business

None.

6B. New Business

6.B.1. Request to Approve Purchase of Desktop Computers

CIO Estes addressed the Board and presented the request to purchase desktop computers under contract Arizona HP Inc NVP Computer Equipment for a total amount of \$103,411.35.

Mr. Jouen made a motion to approve the purchase of Desktop Computers from CDWG for the total amount of \$103,411.35. Ms. Laughter seconded. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Agenda Item 7: DGB Agenda Items and Informational Needs for Future Meetings

Mr. Robinson requested the following information:

1. An update on the NACOG partnership for Childcare Facilities at the Winslow and Show Low campuses.

2. A cost estimate for remodeling Cosmetology and office space at the Winslow Campus if it was being prepared.
3. A needs assessment for expanding the Blunk Health Science Center building at LCC.
4. An update on the White Mountain Campus General Education and Success Center building.
5. A report of where discussions with Kayenta Township were currently at.
6. Information on whether Critical Race Theory was being taught in any curriculum.

Agenda Item 8: Board Report/Summary of Current Event

Mr. Jouen apologized for missing the April meeting.

Agenda Item 9: Announcement of Next Regular Meeting

Regular District Governing Board meeting on Tuesday, June 15, 2021 at 9 a.m.

Agenda Item 10: Adjournment

The meeting was adjourned at 10:25 a.m. upon a motion by Mr. Robinson and a second by Mr. Jouen. The motion carried upon a roll-call vote with Mr. Robinson, Ms. Laughter, Mr. Jouen, and Chair Lucero voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

INTERGOVERNMENTAL AGREEMENT

**by and between
CTED
and
COLLEGE
At
College Location
(Central Programs)**

This Intergovernmental Agreement (“Agreement”) is entered into as of the ___ day of _____, 20____, by and between the Northern Arizona Vocational Institute of Technology (NAVIT), an Arizona joint technical educational (hereinafter known as “CTED”), and Navajo County Community College District dba Northland Pioneer College (hereinafter known as “College”), for the joint exercise of powers pursuant to A.R.S. §11-952 *et seq.*, A.R.S. §15-342, A.R.S. §15-393 and A.R.S. §15-1444(E);

WHEREAS, the Parties are authorized to enter into this Agreement pursuant to A.R.S. §11-952 and A.R.S. §15-342 and A.R.S. §15-393 and A.R.S. §15-1444(E);

WHEREAS, the Parties want to provide joint technical education courses (“CTED Courses”) as a part of a joint technical education program (“CTED Program”), as those terms are defined in A.R.S. §15-391, at a College location designated by the College, and to operate under a central model with the College continuing to provide the instruction and facilities for such courses;

WHEREAS, the Parties may want to provide “CTED Courses and/or CTED Programs” at College locations in Navajo and Apache Counties and to receive classes under the centralized model utilizing video conferencing distance learning (VCDL) technology to deliver classes. College will continue to provide facilities and facilitators for the CTED Courses;

NOW THEREFORE, in consideration of the mutual agreements set forth, the Parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which CTED will provide CTED Courses and a CTED Program, as defined below, which meet the criteria provided in A.R.S. §15-391.

2. Term

This Agreement shall commence and be effective on July 1, 2021, and shall be for a period

of three (3) years, unless terminated by either Party as provided for in this Agreement. Payment, performance and obligations for succeeding fiscal periods are subject to the availability and appropriation of monies.

3. Termination

This Agreement may be terminated by either Party upon written notice to the other Party given no later than thirty (30) days before the end of the semester; provided, however, that termination shall not become effective until the end of the current semester in which notice is given. Unless otherwise agreed in writing by the Parties, all property purchased by a CTED, or by a College with CTED funding, under this Agreement shall remain the property of the CTED and shall be returned to the CTED by the College when no longer in use or upon termination, whichever is sooner. The CTED shall, using the procedures specified in the Uniform System of Financial Records for Arizona Schools (“USFR”), maintain an inventory of all equipment which the CTED supplies to the College and which is to be returned to the CTED.

4. Requirements under A.R.S. §15-393(L)

A. Financial Provisions and Format for Billing. See Exhibit A.

(1) In determining the cost of delivering services set forth in Exhibit A, the Parties proportionally calculated the services provided by each.

(2) Payment for services shall not exceed the cost of the services provided. Unexpended funds remaining at the school year end will be used to decrease the reimbursement allocation in the next school year. A written plan for the accumulation of funds must be requested and approved by the CTED Governing Board.

(3) Payment obligations of CTED under this Agreement are conditioned upon receipt of funds from the State of Arizona or from funds received from tax levies. The obligations of College are conditioned upon the availability to College of funds that may lawfully be used for such purpose.

B. Accountability Provisions. The Parties agree to cooperate as appropriate to ensure compliance of both Parties with required student testing schedules and procedures, reporting, and other requirements of applicable state and federal law concerning accountability in educational programs. CTED may, at its expense, request an audit or accounting of expenditures by College related to joint technical education programs.

C. Responsibilities.

(1) Responsibilities of CTED.

- a. CTED will manage and control the joint technical education district.
- b. CTED will be responsible for the content and quality of CTED Courses taught by the College and shall ensure that courses meet the standards and outcomes expected of a course under the criteria of ARS §15-782.
- c. CTED will review with the College the standard for the quality of the teachers who instruct CTED Courses and ensure that each teacher meets the College's requirements for teaching college courses and the requirements outlined in A.R.S. §15-782.01, as applicable.
- d. CTED and College have agreed that all teachers are employees of the College and CTED may reimburse College for a portion of the salary of any teacher instructing a CTED Course.
- e. Pursuant to College reporting any student discipline problems to CTED, CTED will be responsible to address discipline problems with the student involved and shall administer discipline pursuant to the NAVIT Handbook.
- f. CTED will coordinate with College to upload central student attendance reports into the ADE SAIS AzEDS system.
- g. Within Thirty (30) calendar days of approval by CTED's Governing Board, CTED shall submit College requests for approval or addition of Central CTED Courses or CTED Programs directly to the Career and Technical Education Division of the Arizona Department of Education.
- h. CTED shall submit the report required by A.R.S. §15-393.01 in the manner mandated by said statute by no later than December 31st of year for which this Agreement is in effect.
- i. CTED shall provide professional development for Satellite District CTED Course and CTED Program teachers. The nature, duration, frequency, and type of professional development provided by CTED pursuant to this section shall be determined in the sole discretion of CTED.
- j. CTED shall provide ongoing evaluation and support services to Satellite District CTED Courses and CTED Programs. The nature, duration, frequency, and type of evaluation and support services provided by CTED pursuant to this section shall be determined in the sole discretion of CTED.

k. CTED will coordinate with Satellite to upload Satellite student attendance reports into the ADE SAIS AzEDS system.

l. CTED will maintain an itemized listing of goods and services that are provided to Satellite District and which are paid for by the retention of Satellite District student funding. CTED shall provide said itemized list to Satellite District within Thirty (30) calendar days of receipt of a request for same from Satellite.

m. Within Thirty (30) calendar days of approval by CTED's Governing Board, CTED shall submit Satellite District requests for approval or addition of Satellite District CTED Courses or CTED Programs directly to the Career and Technical Education Division of the Arizona Department of Education.

(2) Responsibilities of College. Failure of College to comply with any of the reporting requirements of this Paragraph (2) may result in CTED withholding funds to the College on a temporary or long-term basis.

a. Attendance data must be reported at least every 7 (seven) days by the College to CTED in order for the site to receive funding as agreed upon in this Agreement. College will be compliant with ADE reporting standards, provided, however that CTED and College may agree that College will upload the attendance data.

b. College is solely responsible to comply with its legal obligations to generate the required Average Daily Membership and to refrain from efforts to prevent or prohibit any student from attending a CTED Course.

c. College will provide the instruction in any CTED Course referenced in Exhibit C at the College through College teachers who shall remain employees of College and subject to College's employment policies. However, College may, to the extent permitted under A.R.S. §15-537 and the personnel policies of College, consult with and consider the input received from CTED in teacher evaluations.

d. College will provide a cost analysis and course CTED eligibility documents for each potential CTED class by November 1st of each year for consideration and approval by the CTED Governing Board.

e. If College is participating in Distance Learning CTE classes, see Exhibit B.

f. College will provide necessary facilities, equipment, supplies, maintenance, property and liability insurance, and instructional staff to conduct the CTED Courses as agreed upon by the CTED and College.

g. College will comply with all applicable state, federal and CTED safety procedures and regulations.

h. College will cooperate with CTED to provide CTED with timely information for purposes of generating the itemized list required in Section C(i) above and any reports required by A.R.S. §15-393.

i. College shall provide CTED with any and all documentation requested by CTED for the purposes of generating the report required by A.R.S. §15-393.01 by no later than November 30th of the then current CTED fiscal year. College shall provide any documentation requested by CTED after November 30th of the then current CTED fiscal year for the purposes of complying with A.R.S. §15-393.01 in a timely manner.

j. College will receive and utilize as it deems appropriate its proportionate share of all funds, if any, received from the CTED under A.R.S. §15-977 (Proposition 301- Classroom Site Funds) and A.R.S. §15-979 (Proposition 202 – Instructional Improvement Fund).

k. College shall submit all requests for approval or addition of Central CTED Courses or CTED Programs directly to CTED.

l. College will cooperate with CTED to provide CTED with timely information for purposes of generating the itemized list required in Section C(i) above and any reports required by A.R.S. §15-393.

D. Type of Instruction. All Central courses must be submitted for approval by June 1st of each school year and approved by the CTED Governing Board. The list of approved courses, type of instruction, the quality and content of each course, shall be attached hereto as Exhibit C. All classes that may generate funding must meet the criteria for programs as required by law. All College teachers are required to follow these criteria.

E. Quality of Instruction. “Career technical education course” (“CTED Course”) shall mean a course which is part of a sequence of courses taught as a CTED Program and which meets the criteria identified in A.R.S. §§15-391(2) and (4).

F. Enrollment.

(1) CTED will coordinate enrollment and registration with the staff of each College.

(2) College and CTED must approve all enrollments, verifying student eligibility in classes approved by the CTED Governing Board.

(3) College will provide registration and attendance information for CTED students in approved courses consistent with State guidelines and subject to the requirements of the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. §1232g, *et seq.*

(4) CTED will not be responsible to pay tuition or provide any financial assistance to any student who cannot document that the student is a United States citizen or lawfully present in the United States.

(5) For purposes of this Agreement, a “student” is defined as any person enrolled in the joint district without regard to the person’s age or high school graduation status. Adults and post-secondary students may enroll in CTED courses subject to College’s policy. College shall be responsible to acquire documentation pursuant to A.R.S. §15-828(A).

5. Cancellation for Conflict of Interest

Pursuant to A.R.S. §38-511, either Party may, within three (3) years after the execution of this Agreement, cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other Party to the Agreement in any capacity or a consultant to any other Party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when either Party receives written notice of the cancellation unless the notice specifies a later time.

6. Non-discrimination

The Parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations, mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin or disability.

7. Insurance

College and CTED each represent and warrant to the other that it shall at all times retain insurance coverage in compliance with State laws and shall name the other Party as an additional insured.

8. Employees

An employee of any Party to this Agreement who works under the jurisdiction or control of or within the jurisdictional boundaries of another Party to this Agreement pursuant to this Agreement is deemed to be an employee of both public agencies for the purposes of Arizona workers' compensation law, and A.R.S. §23-1022. The primary employer shall be solely liable for the payment of workers' compensation benefits.

9. Mutual Indemnification

Each Party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other Parties (as "Indemnitees") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as "claims," arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

10. Applicable Law

This Agreement shall be governed and interpreted by the laws of the State of Arizona. CTED shall operate under the provisions of A.R.S. Title 15, Ch. 3, Art. 6 (§§15- 391 through 15-396), as amended, and in the event a conflict exists between this Agreement and the laws of the State of Arizona, the laws of the State of Arizona shall control.

11. Mediation

Neither Party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The Parties shall share the expenses of the mediator, however, each Party shall bear its own cost for presentation before the mediator, including the cost incurred by the Party for representation by an attorney at the mediations, if such representation is desired.

12. Attorney Representation Informed Consent

The parties to this agreement acknowledge that they are aware that Sims Mackin, Ltd. has acted to assist the Parties in drafting this Agreement. Each party acknowledges that it is aware of the representation, acknowledges that no actual conflict of interest exists, and consents to the continued representation of Sims Mackin on behalf of both parties in the drafting, review, and approval of this Agreement in accordance with A.R.S. § 11-952(D).

13. Notice

Any notice required or permitted under the terms of this Agreement shall be deemed given or served if sent by certified mail, return receipt requested, postage prepaid, to:

CTED

Matthew G. Weber, Superintendent
NAVIT
951 West Snowflake Boulevard
Snowflake, AZ 85937
Phone: 928-536-6100
Fax: 928-536-7287

COLLEGE

Jeanne Swarthout, Interim President
Northland Pioneer College
P.O. Box 610
Holbrook, AZ 86025
Phone: 928-524-7311
Fax: 928-524-7419

13. Counterparts

This Intergovernmental Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement. This Intergovernmental Agreement is effective as of the date first written above.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
Signature pages follow

IN WITNESS HEREOF, the Parties sign this Agreement:

Dated this ____ day of _____, 20____, upon resolution of the CTED Governing Board approving this Agreement and authorizing its Superintendent to sign below:

FOR CTED:

By: _____
Title: Superintendent

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the CTED Governing Board.

By: _____
Legal Counsel for CTED

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Dated this ____ day of _____, 20____, upon resolution of the Governing Board of the Navajo County Community College District approving this Agreement and authorizing its President to sign below:

By: _____
Title: College President

This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Governing Board of the Navajo County Community College District.

By: Kushi Haski
Legal Counsel for College

Exhibit A

Financial Provisions and Format for Billing

\$1,850.00 per student /per Semester Fiscal Year 21-22

- (1) The parties have agreed to a cost (or rate) per student billing model commencing with FY21. The negotiated rate for FY21 will be known as the base rate.
- (2) The parties will adjust the base rate annually using the increase to the base support level as provided by the Arizona Auditor General's Office School District Budget Forms.
- (3) The number of students enrolled in courses for the Fall and Spring semesters will be based on the 45th enrollment census date.
- (4) NPC will issue an invoice each semester, no later than 20 business days after, the 45th enrollment census date. As the rate is negotiated, no detailed cost information is available.
- (5) If funding is reduced due to instruction delivery, the base rate will be reduced by the amount the funding is reduced.

Exhibit B

Distance Learning CTE Courses

Any College participating in Distance Learning CTE Classes utilizing the CTED Video Conferencing Distance Learning (VCDL) network will present the VCDL course to the CTED to accept as an approved site course, participate in CTED training to acquire usage procedures and instructional strategies, provide appropriate classroom environment and staff, and complete all necessary ADE forms in order for the class enrollment to be reported by the College to CTED.

**FIRST AMENDMENT TO
INTERGOVERNMENTAL AGREEMENT NORTHLAND PIONEER COLLEGE
PROGRAMS AND SERVICES IN APACHE COUNTY**

This First Amendment is entered into on the _____ day of _____, 2021 between Apache County (“County”) and Navajo County Community College District, doing business as Northland Pioneer College (“District”) and amends the Intergovernmental Agreement Northland Pioneer College Programs and Services in Apache County dated February __, 2019 (“Agreement”).

1. The Parties agree to extend the term of the Agreement for one year. Section II of the Agreement shall therefore be amended as follows:

This Agreement shall become effective on January 1, 2019. This Agreement shall continue to be binding upon all parties until June 30, 2022 unless terminated as provided in paragraphs XII and XIII. Amendment may be made only upon execution of written amendment signed by the parties hereto. The parties agree to negotiate in good faith in the future for the provision of post-secondary education services in Apache County. Termination shall not relieve either Party from its obligation to pay for services provided prior to termination and those for any student already admitted and enrolled in a course or courses and obtaining credit at the time of termination or notice thereof.

2. No other changes. Except provided in this First Amendment, all other terms and conditions of the Agreement remain unchanged and in full force and effect.
3. Counterparts: This First Amendment may be executed in counterparts, each of which shall be an original, but all of which together shall constitute one and the same agreement.

THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK
Signature pages follow

IN WITNESS WHEREOF, the parties provide the following approval:

Apache County

Navajo County Community College District

By: _____
Joe Shirley, Jr., Chairman

By: _____
Dr. Jeanne Swarthout, Interim President

APPROVED: This First Amendment is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

By: _____
Attorney for the County

By: Kristin Mackin
Attorney for the College

Date: _____

Date: 6/9/2021

ATTEST:

By: _____
Clerk, Board of Supervisors

By: _____
Recording Secretary to College

Date: _____

Date: _____

Request to Purchase Infant Model Patient Simulator

Recommendation:

Staff recommends the purchase of a Laerdal Medical Corporation Infant Model Patient Simulator at a cost of \$51,072.42 using 2021 Perkins funds.

Summary:

In conjunction with the EMT Department (Nursing and Allied Health) and Perkins Grant Coordinator, Procurement obtained sealed bids for an infant patient simulator meeting requested specifications by the closing date of June 1, 2021. The EMT department, which does not currently own a functional infant simulator, requires this equipment to meet accreditation requirements for inclusion of infant assessment and management in the curriculum.

The approved level of funding available is \$55,000. A total of six (6) bids were submitted by five (5) vendors, ranging from \$26,099.80 to \$60,270.75. Bids were rated according to Customer Service, Product Compliance to Specifications, Value Added Services, and the Cost Proposal with 125 total points possible. Scores range from 67.28 points (Medvision) to 92.55 points (Laerdal). Reviewers feel the Laerdal product, which provides numerous critical care features and robust value-added inclusions, is the best value for the college. In addition, Laerdal simulators offer consistency in equipment and peripherals, eliminating the need for faculty to learn new operating systems with each new mannequin purchase. The EMT department uses Laerdal pediatric and adult simulators, as does Nursing.

AS# 21-08 - Infant Patient Simulator

Project Overview

| | |
|----------------------------|--|
| Project Details | |
| Reference ID | AS# 21-08 |
| Project Name | Infant Patient Simulator |
| Project Owner | Robert Johnson |
| Project Type | IFB |
| Department | Purchasing |
| Current Spend | \$45000.00 |
| Target Savings | 5% |
| Budget | \$30000.00 - \$60000.00 |
| Project Description | The intent of this IFB is to obtain a quote for specific infant medical simulator equipment as specified within the Statement of Work of this IFB. |
| Open Date | May 09, 2021 6:00 AM MST |
| Close Date | Jun 02, 2021 3:00 PM MST |

| Highest Scoring Supplier | Score |
|-----------------------------|-----------|
| Laerdal Medical Corporation | 92.55 pts |

Seal status

| Requested Information | Unsealed on | Unsealed by |
|------------------------------------|--------------------------|----------------|
| Infant Patient Simulator (BT-85MQ) | Jun 02, 2021 3:07 PM MST | Robert Johnson |
| Section V: Proposal Form | Jun 02, 2021 3:07 PM MST | Robert Johnson |
| Section VI: Agreement | Jun 02, 2021 3:07 PM MST | Robert Johnson |
| Attachment 1: Exceptions Requested | Jun 02, 2021 3:07 PM MST | Robert Johnson |
| Attachment 2: Cost Proposal | Jun 02, 2021 3:07 PM MST | Robert Johnson |
| Customer Service (Q-68CH) | Jun 02, 2021 3:30 PM MST | Robert Johnson |

Conflict of Interest

Declaration of Conflict of Interest You have been chosen as a Committee member for this Evaluation. Please read the following information on conflict of interest to see if you have any problem or potential problem in serving on this committee. ## Code of Conduct All information related to submissions received from Suppliers or Service Providers must be kept confidential by Committee members. ## Conflict of Interest No member of a Committee shall participate in the evaluation if that Committee member or any member of his or her immediate family: * has direct or indirect financial interest in the award of the contract to any proponent; * is currently employed by, or is a consultant to or under contract to a proponent; * is negotiating or has an arrangement concerning future employment or contracting with any proponent; or, * has an ownership interest in, or is an officer or director of, any proponent. Please sign below acknowledging that you have received and read this information. If you have a conflict or potential conflict, please indicate your conflict on this acknowledgment form with information regarding the conflict. I have read and understood the provisions related to the conflict of interest when serving on the Evaluation Committee. If any such conflict of interest arises during the Committee's review of this project, I will immediately report it to the Purchasing Director.

| Name | Date Signed | Has a Conflict of Interest? |
|----------------|--------------------------|-----------------------------|
| Robert Johnson | Jun 02, 2021 3:08 PM MST | No |

| | | |
|-------------------|--------------------------|----|
| Terrie Shevat | Jun 03, 2021 8:51 AM MST | No |
| Ruth Zimmerman | Jun 02, 2021 3:56 PM MST | No |
| Michelle Prentice | Jun 02, 2021 3:36 PM MST | No |

Public Notices

Bid Opening - Infant Patient Simulator

Robert Johnson, Jun 01, 2021 10:11 AM MST

Wednesday, June 2, 2021 3:00 PM | (UTC-07:00) Arizona | 1 hr Start meeting More ways to join: Join from the meeting link <https://npc.webex.com/npc/j.php?MTID=m43a45b10156d1f8aa21f4397b982e22f> Join by meeting number Meeting number (access code): 120 019 7593 Meeting password: wY4tmaaRP79 Join by phone +1-415-655-0001 US Toll Global call-in numbers Join from a video system or application Dial 1200197593@npc.webex.com You can also dial 173.243.2.68 and enter your meeting number. If you are a host, click here to view host information. Need help? Go to <https://help.webex.com>

Submissions

| Supplier | Date Submitted | Name | Email | Confirmation Code |
|--|-----------------------------|-------------------|-------------------------------|-------------------|
| Medvision | May 20, 2021 3:24 PM MST | Jason Mckenney | j.mckenney@medvisiongroup.com | MTQyNzUy |
| Gaumard Scientific Company, Inc. | Jun 01, 2021 1:11 PM MST | Karen Valdes | karen.valdes@gaumard.com | MTQ0ODEx |
| Laerdal Medical Corporation | May 26, 2021 4:27 AM MST | Sara Perpetua | sara.perpetua@laerdal.com | MTQzNjg5 |
| QuadMed, Inc. | Jun 01, 2021 3:11 PM MST | Melinda Langorgen | bids@quadmed.com | MTQ0ODQw |
| Gaumard Scientific Company, Inc. - Alternate # 1 | Jun 01, 2021 1:17 PM MST | Karen Valdes | karen.valdes@gaumard.com | MTQ0ODEz |
| CAE Healthcare | Jun 02, 2021 7:29 AM MST | Grace Gagliano | grace.gagliano@cae.com | MTQ0OTE2 |

Project Criteria

| Criteria | Points | Description |
|--|----------------|---|
| A - Customer Service (Q-68CH) | 25 pts | |
| A-1 - Customer Support | 25 pts | |
| B - Product Compliance with specification | 40 pts | |
| B-1 - Product Compliance with specification | 40 pts | Rate vendors product adherence to specification. |
| C - Value Added Services | 10 pts | |
| C-1 - Value Added Services | 10 pts | Did vendor offer services in addition to the requirements provided? |
| E - Cost Proposal | 50 pts | |
| E-1 - Cost Proposal | 50 pts | Ranking from Bid Table |
| Total | 125 pts | |

Scoring Summary

Active Submissions

| | Total | A - Customer Service (Q-68CH) | A-1 - Customer Support | B - Product Compliance with specification | B-1 - Product Compliance with specification |
|--|------------------|--|-----------------------------------|--|--|
| Supplier | / 125 pts | / 25 pts | / 25 pts | / 40 pts | / 40 pts |
| Laerdal Medical Corporation | 92.55 pts | 20 pts | 20 pts | 38 pts | 38 pts |
| Gaumard Scientific Company, Inc. | 78.82 pts | 16.88 pts | 16.88 pts | 34 pts | 34 pts |
| Gaumard Scientific Company, Inc. - Alternate # 1 | 78.82 pts | 16.88 pts | 16.88 pts | 34 pts | 34 pts |
| CAE Healthcare | 76.63 pts | 12.5 pts | 12.5 pts | 32 pts | 32 pts |
| QuadMed, Inc. | 74.75 pts | 3.75 pts | 3.75 pts | 18 pts | 18 pts |

| | Total | A - Customer Service (Q-68CH) | A-1 - Customer Support | B - Product Compliance with specification | B-1 - Product Compliance with specification |
|-----------------|------------------|--------------------------------------|-------------------------------|--|--|
| Supplier | / 125 pts | / 25 pts | / 25 pts | / 40 pts | / 40 pts |
| Medvision | 67.28 pts | 15.63 pts | 15.63 pts | 24 pts | 24 pts |

| | C - Value Added Services | C-1 - Value Added Services | E - Cost Proposal | E-1 - Cost Proposal |
|--|---------------------------------|-----------------------------------|--------------------------|----------------------------|
| Supplier | / 10 pts | / 10 pts | / 50 pts | / 50 pts |
| Laerdal Medical Corporation | 9 pts | 9 pts | 25.55 pts | 25.55 pts (\$51,072.42) |
| Gaumard Scientific Company, Inc. | 6 pts | 6 pts | 21.95 pts | 21.95 pts (\$59,455.44) |
| Gaumard Scientific Company, Inc. - Alternate # 1 | 6 pts | 6 pts | 21.95 pts | 21.95 pts (\$59,455.44) |
| CAE Healthcare | 6 pts | 6 pts | 26.13 pts | 26.13 pts (\$49,947.33) |

| | C - Value Added Services | C-1 - Value Added Services | E - Cost Proposal | E-1 - Cost Proposal |
|-----------------|---------------------------------|-----------------------------------|--------------------------|----------------------------|
| Supplier | / 10 pts | / 10 pts | / 50 pts | / 50 pts |
| QuadMed, Inc. | 3 pts | 3 pts | 50 pts | 50 pts (\$26,099.80) |
| Medvission | 6 pts | 6 pts | 21.65 pts | 21.65 pts (\$60,270.75) |

Request to Approve Purchase of SMART Board Displays with mounts

Recommendation:

Staff recommends approval to purchase (qty 9) SMART Board Displays, along with mounts and 2-year warranty from CCS under the Mohave Contract #20F-CCS-1003. The total amount of the request is \$69,068.29. This purchase will be made utilizing CAREs funds that have been allocated to the college.

Summary:

This purchase is requested to expand our video endpoints to eight (9) Science classrooms at the following campuses/centers – Hopi, Little Colorado Campus, Painted Desert Campus, Silver Creek Campus, White Mountain Campus, and Whiteriver. This expansion will allow SCI instructors the ability to expand course offerings to those campuses with limited staffing and allow for increased enrollment. The purchase includes (9) SMART Board Displays, with 2-year warranty and (8) Balancebox height adjustable mounts and brackets.

The cost of all associated equipment is \$61,133.40, additionally, total tax is \$5,764.89 (which includes the 3% (\$1,834.00) due to the City of Holbrook) and shipping of \$2,170.00 for a total price of \$69,068.29. The purchase meets competitive purchasing guidelines by utilizing under the Mohave Contract #20F-CCS-1003. This purchase will be made utilizing CAREs funds that have been allocated to the college and will not use NPC budget funding.



Billing Questions? Contact us at:
 billing@ccsprojects.com
 Web: www.ccsprojects.com

Quote

CCS Presentation Systems
 17350 N Hartford Drive
 Scottsdale, AZ, 85255
 480-348-0100 - 480-348-0101 Fax

3633 E Irvington
 Tucson, AZ 85714
 520-318-0100 Fax 520-318-1011

Order No.: 1049016
Order Date: 5/11/2021
Account Rep: Dana Halsey
Customer ID: NORTHLAND

SMART Display Qty 9

MOHAVE CONTRACT #20F-CCS-1003

| BILL TO: | SHIP TO: |
|---|--|
| NORTHLAND PIONEER COLLEGE accountspayable@npc.edu Holbrook AZ 86025 UNITED STATES Attn: BUSINESS OFFICE | NORTHLAND PIONEER COLLEGE Accounts Payable PO BOX 610 Holbrook AZ 86025 UNITED STATES Attn: BUSINESS OFFICE |

| CUSTOMER P.O. NO. | TERMS | CONTACT |
|-------------------|----------------|--------------------------------------|
| | NET 30 | HALSEY DANA, DHALSEY@CCSPROJECTS.COM |
| FOB POINT | SHIPPING TERMS | SHIP VIA |
| Shipping Point | | UPS GROUND |

| NO. | ITEM | QTY. | UOM | PRICE | EXTENDED PRICE |
|-----|---|------|------|----------|----------------|
| 1 | SBID-7275P-V2: SMART Board 7075 Pro Display with iQ and SMART Meeting Pro | 9.00 | EACH | 5,839.20 | 52,552.80 |
| 2 | EWY2-SBID-7275P: SMART SMART 7275 Pro Series Interactive Display with iQ 2 Year Warranty Ext. NOTE: EOW2-SBID-75-P | 9.00 | EACH | 3.00 | 27.00 |
| 3 | SVC-SP-B1YR-M: SMART 1YR BASIC SVC FOR SMART BOARD PRO SERIES INTERACTIVE DISP | 9.00 | EACH | 0.00 | 0.00 |
| 4 | SHIPPING: SHIPPING | 1.00 | EACH | 2,170.00 | 2,170.00 |
| 5 | 484A08: BALANCEBOX - 650-130 height adjustable mount | 8.00 | EACH | 989.10 | 7,912.80 |
| 6 | 481A70: BALANCE BOX 400 Touchscreen Universal mounting bracket | 8.00 | EACH | 80.10 | 640.80 |

| | |
|--|-------------------------------|
| Approved by: | Sales Total: 63,303.40 |
| X _____ | Tax Total: 5,095.92 |
| | Total (USD): 68,399.32 |
| | |
| <p>ROC 140448 Invoices subject to 1 1/2% interest ROC 297128 charge per month if not paid within terms.</p> | |
| <p>This information is confidential and may be legally privileged. It is intended solely for the addressee.</p> | |

An official website of the United States government
Here's how you know



Download Unfollow

| |
|--------------------------------|
| Entity Registration |
| Exclusions |
| Active Exclusions |
| Inactive Exclusions |
| Responsibility / Qualification |

COMMERCIAL COMPUTER SERVICES, INC.

DUNS Unique Entity ID
784472409

SAM Unique Entity ID
XN4BVXDT79Q6

CAGE/NCAGE
1GWD3

Expiration Date *Registration Status*

| | |
|-------------|--------|
| Oct 5, 2021 | Active |
|-------------|--------|

Purpose of Registration
All Awards

Physical Address
**17350 N Hartford DR
Scottsdale, Arizona
85255-5694, United States**

Mailing Address
**17350 N. Hartford Drive
Scottsdale, Arizona
85255-5434, United States**

*The DUNS number is currently the official Unique Entity ID

Version

Current Record

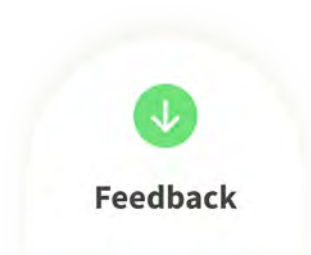
There may be instances when an individual or firm has the same or similar name as your search criteria, but is actually a different party. Therefore, it is important that you verify a potential match with the excluding agency identified in the exclusion's details. To confirm or obtain additional information, contact the federal agency that took the action against the listed party. Agency points of contact, including name and telephone number, may be found by navigating to the Agency Exclusion POCs page within Help.

ACTIVE EXCLUSIONS

There are no active exclusion records associated to this entity by its Unique Entity ID.

INACTIVE EXCLUSIONS

There are no inactive exclusion records associated to this entity by its Unique Entity ID.



| |
|------------------|
| Our Website |
| Our Partners |
| Policies |
| Customer Service |



General Services Administration

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

Request to Approve Purchase of Cisco Telepresence Endpoints for Science Classrooms

Recommendation:

Requesting Board approval to purchase 8 Cisco Telepresence endpoints, with SmartNet support/maintenance for each, from CDWG under AZ STATE PROCUREMENT CONTRACT E&I CNR01439 Catalog. The total amount of the request is \$203,200.62. This purchase will be made utilizing CAREs funds that have been allocated to the college.

Summary:

This purchase is requested to expand our video endpoints to eight (8) Science classrooms at the following campuses/centers – Hopi, Little Colorado Campus, Painted Desert Campus, Silver Creek Campus, White Mountain Campus, and Whiteriver. This expansion will allow SCI instructors the ability to expand course offerings to those campuses with limited staffing and allow for increased enrollment. The purchase includes endpoints, cameras, microphones and all mounts and cables.

The cost for the systems, and all associated equipment, along with SmartNet Maintenance is \$185,690.06, tax is \$17,510.56 (which includes the 3% (\$5,570.70) due to the City of Holbrook), and shipping is included in above price for a total price of \$203,200.62. The purchase meets competitive purchasing guidelines by utilizing AZ STATE PROCUREMENT CONTRACT E&I CNR01439. This purchase will be made utilizing CAREs funds that have been allocated to the college and will not use NPC budget funding.

QUOTE CONFIRMATION



DEAR CURTIS STEVENS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

| QUOTE # | QUOTE DATE | QUOTE REFERENCE | CUSTOMER # | GRAND TOTAL |
|---------|------------|-----------------|------------|---------------------|
| MCNM314 | 5/5/2021 | NPC ROOM KITS | 302679 | \$197,629.92 |

| IMPORTANT - PLEASE READ |
|--|
| Special Instructions: TAX: MULTIPLE TAX JURISDICTIONS APPLY TAX: CONTACT CDW FOR TAX DETAILS |

| QUOTE DETAILS | | | | |
|--|-----|---------|-------------|-------------|
| ITEM | QTY | CDW# | UNIT PRICE | EXT. PRICE |
| Cisco Webex Room Kit Mini - video conferencing kit Mfg. Part#: CS-KIT-MINI-K9 UNSPSC: 45111902 TAX: HOLBROOK, AZ 6.4300% \$153.58 Contract: E&I CNR01439 Catalog (CNR01439) | 1 | 5387024 | \$2,388.55 | \$2,388.55 |
| CIS DIR SN CON-SSSNT-CSKITMIN Mfg. Part#: CON-SSSNT-CSKITMIN Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.4300% \$17.16 Contract: E&I CNR01439 Catalog (CNR01439) | 1 | 6348538 | \$266.85 | \$266.85 |
| Cisco Screen Mount - video conferencing mounting kit Mfg. Part#: CS-KIT-MINI-SMK UNSPSC: 31162313 TAX: HOLBROOK, AZ 6.4300% \$6.18 Contract: E&I CNR01439 Catalog (CNR01439) | 1 | 5389257 | \$96.10 | \$96.10 |
| Cisco Multi-head - video / audio / data cable - 8 ft Mfg. Part#: CAB-HDMI-MUL4K-2M TAX: HOLBROOK, AZ 6.4300% \$23.82 Contract: E&I CNR01439 Catalog (CNR01439) | 1 | 5808083 | \$370.44 | \$370.44 |
| Cisco Webex Room Kit Pro - GPL - video conferencing kit Mfg. Part#: CS-KITPRO-K9 UNSPSC: 45111902 TAX: HOLBROOK, AZ 6.4300% \$6,211.53 Contract: E&I CNR01439 Catalog (CNR01439) | 8 | 5243421 | \$12,075.30 | \$96,602.40 |
| CIS DIR SN CON-ECDN-CSKITPO9 Mfg. Part#: CON-ECDN-CSKITPO9 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.4300% \$934.96 Contract: E&I CNR01439 Catalog (CNR01439) | 8 | 6441635 | \$1,817.58 | \$14,540.64 |
| Cisco Telepresence Ceiling Microphone Generation 2 - microphone Mfg. Part#: CTS-MIC-CLNG-G2 | 24 | 4059072 | \$799.94 | \$19,198.56 |

QUOTE DETAILS (CONT.)

UNSPSC: 52161520

TAX: HOLBROOK, AZ 6.4300% \$1,234.47

Contract: E&I CNR01439 Catalog (CNR01439)

CIS DIR SN CON-ECDN-CTSMICG2

24 6343556 \$99.77 \$2,394.48

Mfg. Part#: CON-ECDN-CTSMICG2

Electronic distribution - NO MEDIA

TAX: HOLBROOK, AZ 6.4300% \$153.97

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco Multi-head - video / audio / data cable - 30 ft

8 5400560 \$424.13 \$3,393.04

Mfg. Part#: CAB-HDMI-MUL4K-9M

UNSPSC: 26121604

TAX: HOLBROOK, AZ 6.4300% \$218.17

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco HDMI cable - 10 ft

8 4629984 \$31.68 \$253.44

Mfg. Part#: CAB-2HDMI-3M-GR

UNSPSC: 26121604

TAX: HOLBROOK, AZ 6.4300% \$16.30

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco patch cable - 5 ft - gray

8 4717211 \$16.10 \$128.80

Mfg. Part#: CAB-ETH-1.5M-GR

UNSPSC: 26121609

TAX: HOLBROOK, AZ 6.4300% \$8.28

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco HDMI cable - 5 ft

8 4541462 \$26.31 \$210.48

Mfg. Part#: CAB-2HDMI-1.5M-GR

UNSPSC: 26121604

TAX: HOLBROOK, AZ 6.4300% \$13.53

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco patch cable - 10 ft - gray

8 4590912 \$16.10 \$128.80

Mfg. Part#: CAB-ETH-3M-GR

UNSPSC: 26121609

TAX: HOLBROOK, AZ 6.4300% \$8.28

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco patch cable - 16.4 ft - gray

8 4673608 \$21.47 \$171.76

Mfg. Part#: CAB-ETH-5M-GR

UNSPSC: 26121609

TAX: HOLBROOK, AZ 6.4300% \$11.04

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco TelePresence Precision 60 - conference camera

8 3303024 \$4,778.16 \$38,225.28

Mfg. Part#: CTS-CAM-P60

UNSPSC: 45121520

TAX: HOLBROOK, AZ 6.4300% \$2,457.89

Contract: E&I CNR01439 Catalog (CNR01439)

CIS DIR SN CON-ECDN-CTSCAM60

8 6181401 \$512.32 \$4,098.56

Mfg. Part#: CON-ECDN-CTSCAM60

Electronic distribution - NO MEDIA

TAX: HOLBROOK, AZ 6.4300% \$263.54

Contract: E&I CNR01439 Catalog (CNR01439)

Cisco camera mounting bracket

8 3535070 \$134.22 \$1,073.76

Mfg. Part#: CTS-CAM60-BRKT

UNSPSC: 45121518

TAX: HOLBROOK, AZ 6.4300% \$69.04

Contract: E&I CNR01439 Catalog (CNR01439)

| QUOTE DETAILS (CONT.) | | | |
|---|---|----------|------------|
| Cisco NU TelePresence Room License | 9 | \$238.68 | \$2,148.12 |
| Mfg. Part#: A-FLEX-P-DEV-REG | | | |
| TAX: HOLBROOK, AZ 6.4300% \$138.12 | | | |
| Contract: E&I CNR01439 Catalog (CNR01439) | | | |

| PURCHASER BILLING INFO | | SUBTOTAL | \$185,690.06 |
|---|--|---|---------------------|
| Billing Address: NORTHLAND PIONEER COLLEGE BUSINESS OFFICE PO BOX 610 HOLBROOK, AZ 86025-0610 Phone: (928) 524-7600 Payment Terms: NET 30 Days-Govt/Ed | | SHIPPING | \$0.00 |
| | | SALES TAX | \$11,939.86 |
| | | GRAND TOTAL | \$197,629.92 |
| | | DELIVER TO | |
| Shipping Address: NORTHLAND PIONEER COLLEGE 102 N 1ST AVE HOLBROOK, AZ 86025-2902 Shipping Method: DROP SHIP-GROUND | | CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515 | |

Need Assistance? CDW•G SALES CONTACT INFORMATION

| | | | | | |
|---|----------------|--|----------------|--|----------------|
|  | Lance McMillan | | (866) 222-9712 | | lancem@cdw.com |
|---|----------------|--|----------------|--|----------------|

| LEASE OPTIONS | | | |
|---------------------|-------------------------|---------------------|-------------------------|
| FMV TOTAL | FMV LEASE OPTION | BO TOTAL | BO LEASE OPTION |
| \$185,690.06 | \$4,928.21/Month | \$185,690.06 | \$5,706.26/Month |

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

© 2021 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

An official website of the United States government
Here's how you know



Download  Follow

| |
|--------------------------------|
| Entity Registration |
| Exclusions |
| Active Exclusions |
| Inactive Exclusions |
| Responsibility / Qualification |

CDW GOVERNMENT LLC

DUNS Unique Entity ID
026157235

SAM Unique Entity ID
PHZDZ8SJ5CM1

CAGE/NCAGE
1KH72

Expiration Date *Registration Status*

| | |
|--------------|--------|
| Nov 12, 2021 | Active |
|--------------|--------|

Purpose of Registration
All Awards

Physical Address
**230 N Milwaukee AVE
Vernon Hills, Illinois
60061-4304, United States**

Mailing Address
**230 N Milwaukee AVE
Vernon Hills, Illinois
60061-1577, United States**

*The DUNS number is currently the official Unique Entity ID

Version

Current Record

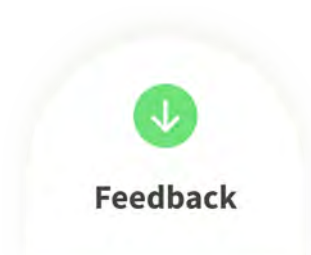
There may be instances when an individual or firm has the same or similar name as your search criteria, but is actually a different party. Therefore, it is important that you verify a potential match with the excluding agency identified in the exclusion's details. To confirm or obtain additional information, contact the federal agency that took the action against the listed party. Agency points of contact, including name and telephone number, may be found by navigating to the Agency Exclusion POCs page within Help.

ACTIVE EXCLUSIONS

There are no active exclusion records associated to this entity by its Unique Entity ID.

INACTIVE EXCLUSIONS

There are no inactive exclusion records associated to this entity by its Unique Entity ID.



| |
|------------------|
| Our Website |
| Our Partners |
| Policies |
| Customer Service |



General Services Administration

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.

Request to Approve Purchase of Samsung 55” displays, Computers and Laptops for Science Classrooms

Recommendation:

Staff recommends approval to purchase 16 Samsung 55” LED displays and swivel mounts, along with various other brackets, cables, Mini Computers for our Cisco Telepresence rooms, and 20 laptops with charging cart from CDWG under AZ STATE PROCUREMENT CONTRACT E&I CNR01439 Catalog. The total amount of the request is \$61,238.67. This purchase will be made utilizing CAREs funds that have been allocated to the college.

Summary:

This equipment is requested complete the video endpoints to eight (8) Science classrooms at the following campuses/centers – Hopi, Little Colorado Campus, Painted Desert Campus, Silver Creek Campus, White Mountain Campus, and Whiteriver. This expansion will allow SCI instructors the ability to expand course offerings to those campuses with limited staffing and allow for increased enrollment. The laptops will also be used for student instruction in those labs where computers are not present.

The cost of all associated equipment is \$55,961.51, tax is \$5,277.16 (which includes the 3% (\$1,678.84) due to the City of Holbrook), and shipping is included in above price for a total price of \$61,238.67. The purchase meets competitive purchasing guidelines by utilizing the AZ STATE PROCUREMENT CONTRACT E&I CNR01439 Catalog.

QUOTE CONFIRMATION



DEAR PAUL MOFFITT,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

| QUOTE # | QUOTE DATE | QUOTE REFERENCE | CUSTOMER # | GRAND TOTAL |
|---------|------------|-------------------------|------------|--------------------|
| MDTZ163 | 6/7/2021 | MERGED QUOTE W/WARRANTY | 302679 | \$59,559.83 |

| QUOTE DETAILS | | | | |
|--|-----|---------|------------|------------|
| ITEM | QTY | CDW# | UNIT PRICE | EXT. PRICE |
| Chief Fusion Large Adjustable Tilt Wall Mount - For Monitor 42-86" Mfg. Part#: LTM1U UNSPSC: 31162313 Contract: E&I CNR01439 Catalog (CNR01439) | 16 | 3701055 | \$226.64 | \$3,626.24 |
| HP EliteDesk 800 G6 - mini desktop - Core i5 10500T 2.3 GHz - vPro - 8 GB - Mfg. Part#: 2E7V2US#ABA Contract: E&I CNR01439 Catalog (CNR01439) | 9 | 6274215 | \$795.00 | \$7,155.00 |
| HP LCD Monitor Quick Release Bracket 2 Mfg. Part#: 6KD15AT UNSPSC: 43211612 Contract: E&I CNR01439 Catalog (CNR01439) | 9 | 5568161 | \$29.70 | \$267.30 |
| Apple 12.9-inch iPad Pro Wi-Fi - 5th generation - tablet - 256 GB - 12.9" Mfg. Part#: MHNH3LL/A Contract: E&I CNR01439 Catalog Apple (CNR01439) | 1 | 6512889 | \$1,093.51 | \$1,093.51 |
| Apple Pencil 2nd Generation - stylus for tablet Mfg. Part#: MU8F2AM/A UNSPSC: 56112005 Contract: E&I CNR01439 Catalog Apple (CNR01439) | 1 | 5337833 | \$118.41 | \$118.41 |
| Apple Magic Keyboard - keyboard and folio case - with trackpad - QWERTY - U Mfg. Part#: MJQK3LL/A Contract: E&I CNR01439 Catalog Apple (CNR01439) | 1 | 6523247 | \$327.36 | \$327.36 |
| Apple 12.9-inch iPad Pro Wi-Fi - 5th generation - tablet - 256 GB - 12.9" Mfg. Part#: MHNH3LL/A Contract: E&I CNR01439 Catalog Apple (CNR01439) | 1 | 6512889 | \$1,093.51 | \$1,093.51 |
| Apple Pencil 2nd Generation - stylus for tablet Mfg. Part#: MU8F2AM/A UNSPSC: 56112005 Contract: E&I CNR01439 Catalog Apple (CNR01439) | 1 | 5337833 | \$118.41 | \$118.41 |
| Apple Magic Keyboard - keyboard and folio case - with trackpad - QWERTY - U Mfg. Part#: MJQK3LL/A Contract: E&I CNR01439 Catalog Apple (CNR01439) | 1 | 6523247 | \$327.36 | \$327.36 |

| QUOTE DETAILS (CONT.) | | | | |
|---|----|---------|------------|-------------|
| Mfg. Part#: MJQK3LL/A Contract: E&I CNR01439 Catalog Apple (CNR01439) | | | | |
| HP EliteBook 840 G8 - 14" - Core i5 1135G7 - 16 GB RAM - 256 GB SSD - US | 20 | 6384055 | \$1,109.90 | \$22,198.00 |
| Mfg. Part#: 363P2UT#ABA Contract: E&I CNR01439 Catalog (CNR01439) | | | | |
| HP Slim - power adapter - 65 Watt - HP Smart Buy | 20 | 3207153 | \$74.25 | \$1,485.00 |
| Mfg. Part#: H6Y82UT#ABA UNSPSC: 39121006 Contract: E&I CNR01439 Catalog (CNR01439) | | | | |
| AVerCharge E36c+ 36 Device Economy Charging Cart | 1 | 5572567 | \$960.37 | \$960.37 |
| Mfg. Part#: CHRGE36C+ UNSPSC: 56101535 Contract: E&I CNR01439 Catalog (CNR01439) | | | | |
| HP Care Pack Services Next Business Day Hardware Support 3-Year | 20 | 519763 | \$59.00 | \$1,180.00 |
| Mfg. Part#: U4414E UNSPSC: 81112307 Electronic distribution - NO MEDIA Contract: E&I CNR01439 Catalog (CNR01439) | | | | |
| Samsung QB55R QBR Series - 55" LED-backlit LCD display - 4K | 16 | 5582171 | \$904.02 | \$14,464.32 |
| Mfg. Part#: QB55R UNSPSC: 43211902 Contract: E&I CNR01439 Catalog (CNR01439) | | | | |
| Tripp Lite 9U Wall Mount Rack Enclosure Cabinet Wallmount Rack Switch Depth | 8 | 2359014 | \$193.34 | \$1,546.72 |
| Mfg. Part#: SRW9U UNSPSC: 43201601 Contract: E&I CNR01439 Catalog (CNR01439) | | | | |

| | | |
|---|---|----------------------------------|
| PURCHASER BILLING INFO | SUBTOTAL | \$55,961.51 |
| Billing Address: NORTHLAND PIONEER COLLEGE BUSINESS OFFICE PO BOX 610 HOLBROOK, AZ 86025-0610 Phone: (928) 524-7600 Payment Terms: Request Terms | SHIPPING | \$0.00 |
| | SALES TAX | \$3,598.32 |
| | GRAND TOTAL | \$59,559.83 |
| | DELIVER TO | Please remit payments to: |
| Shipping Address: NORTHLAND PIONEER COLLEGE ATTN: PAUL MOFFITT 102 N 1ST AVE HOLBROOK, AZ 86025-2902 Shipping Method: CEVA Deferred, 3-5 Days | CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515 | |

| Need Assistance? CDW•G LLC SALES CONTACT INFORMATION | | |
|---|---------------|----------------------------------|
|  | Rachel Somers | (866) 708-1693 rachpar@cdw.com |

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager
 © 2021 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

An official website of the United States government
Here's how you know



Download  Follow

| |
|--------------------------------|
| Entity Registration |
| Exclusions |
| Active Exclusions |
| Inactive Exclusions |
| Responsibility / Qualification |

CDW GOVERNMENT LLC

DUNS Unique Entity ID
026157235

SAM Unique Entity ID
PHZDZ8SJ5CM1

CAGE/NCAGE
1KH72

Expiration Date *Registration Status*

| | |
|--------------|--------|
| Nov 12, 2021 | Active |
|--------------|--------|

Purpose of Registration
All Awards

Physical Address
**230 N Milwaukee AVE
Vernon Hills, Illinois
60061-4304, United States**

Mailing Address
**230 N Milwaukee AVE
Vernon Hills, Illinois
60061-1577, United States**

*The DUNS number is currently the official Unique Entity ID

Version

Current Record

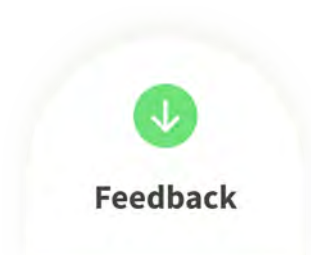
There may be instances when an individual or firm has the same or similar name as your search criteria, but is actually a different party. Therefore, it is important that you verify a potential match with the excluding agency identified in the exclusion's details. To confirm or obtain additional information, contact the federal agency that took the action against the listed party. Agency points of contact, including name and telephone number, may be found by navigating to the Agency Exclusion POCs page within Help.

ACTIVE EXCLUSIONS

There are no active exclusion records associated to this entity by its Unique Entity ID.

INACTIVE EXCLUSIONS

There are no inactive exclusion records associated to this entity by its Unique Entity ID.



| |
|------------------|
| Our Website |
| Our Partners |
| Policies |
| Customer Service |



General Services Administration

This is a U.S. General Services Administration Federal Government computer system that is **"FOR OFFICIAL USE ONLY."** This system is subject to monitoring. Individuals found performing unauthorized activities are subject to disciplinary action including criminal prosecution.



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

Proposed Strategic Goals

District Governing Board Meeting 6/15/2021

Strategic Goals Outline

- Overview of where this work falls into the overall process
- LC, DGB, and college feedback on goals
- Putting together a Mind Map
 - Access and Student Success
 - Education and Scholarship
 - Community and Partnership
 - Group and Interpersonal Climate
 - Infrastructure
- Goal recommendations and next steps

| HLC Interim Report Element | Where are we at now? |
|--|--|
| 1. Identify <u>process owner</u> for College-level (strategic) planning | Completed (April 2020) |
| 2. Review and rewrite college's <u>vision</u> statement | Completed with DGB approval (Jan 2021) |
| 3. Identify <u>key institutional long-term goals</u> that are clearly linked to the vision statement; explain how the goals have been vetted and approved | <ul style="list-style-type: none"> • Collected input from Leadership Council (Feb 19); DGB (Feb 26); collegewide strategic goals survey (closed on Mar 5); Internal communication survey (closed on Mar 12). • Leadership Council designated Strategic Planning Task Force to work on proposed goals (Feb 19), with the Task Force to present proposed goals to Leadership Council (Apr 30 LC meeting). • Tentative date to present to DGB (May 18 meeting). |
| 4. Create <u>key performance indicators</u> to benchmark current state; create target goals within a specified time frame; described how the data will be collected and who is responsible for collecting it | <p>Current proposed plan - intensive work in Summer 2021:</p> <ol style="list-style-type: none"> 1. refining/revising key performance indicators 2. obtaining baseline data 3. setting targets <p>A draft to present to Leadership Council at August LC meeting</p> |
| 5. Determine a transparent <u>process on communicating progress</u> to the greater college community | College-planning procedure (TBD). |
| 6. Explain how other continuous improvement plans (e.g., program reviews and academic assessments) are being utilized in the strategic planning process | College-planning procedure (TBD). |
| 7. Explain how the integrated planning will be sustained into the future | College-planning procedure (TBD). |

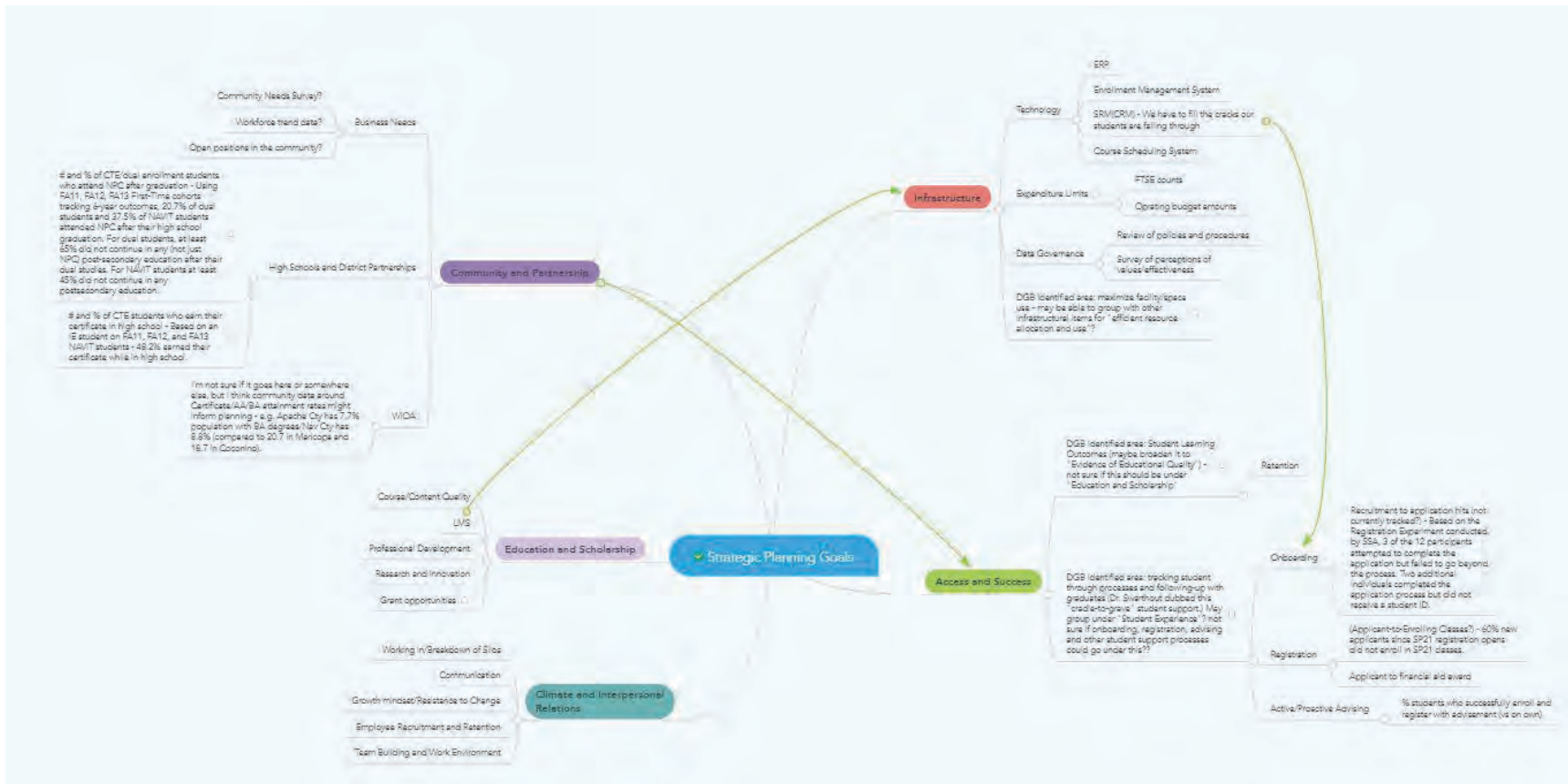
Input from District Governing Board (Feb 26, 2021)

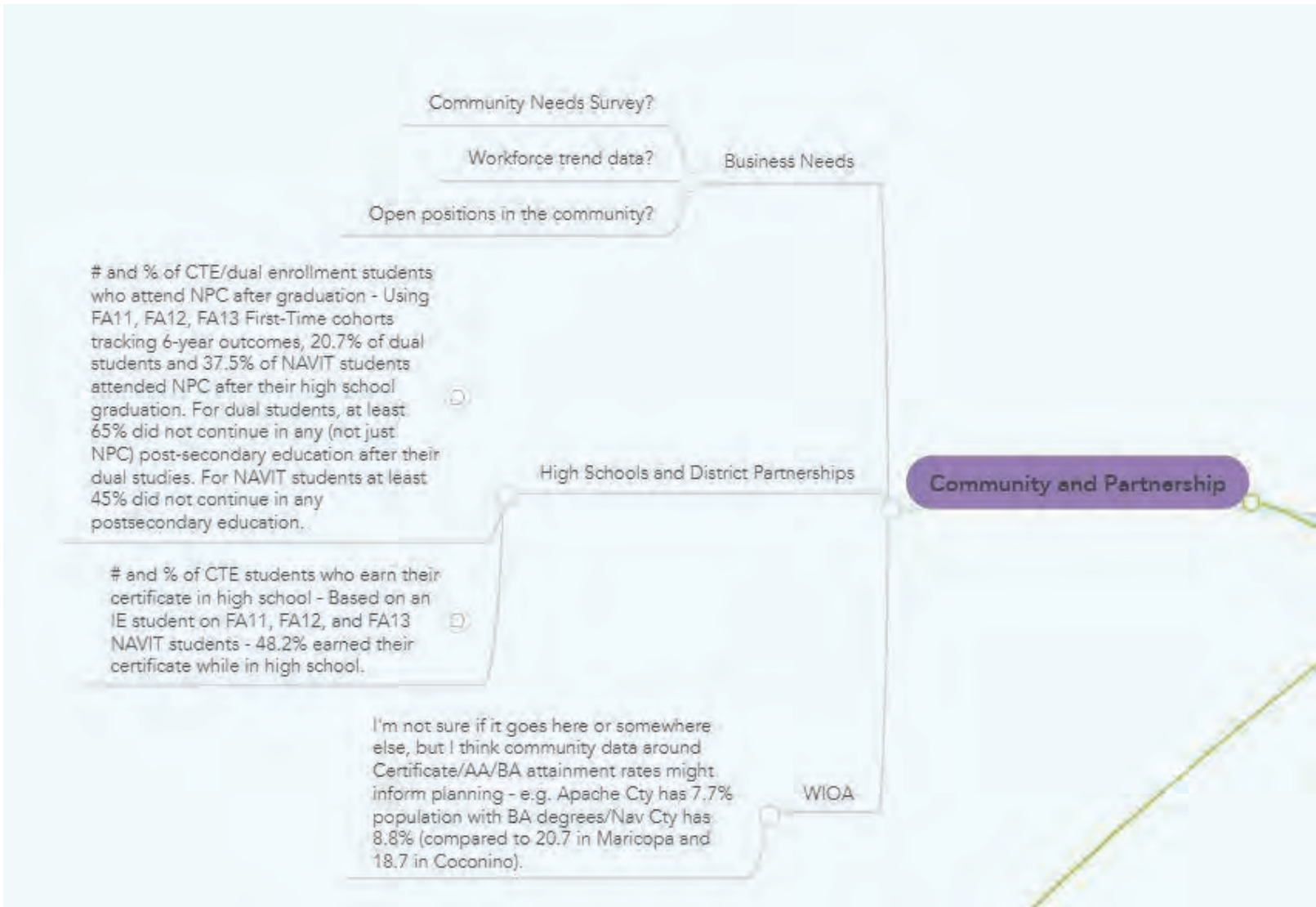
- Growth in student population/enrollment
- Financial solvency (expenditure limit)
- Maximizing facilities usage
- Support to students
- Student learning outcomes

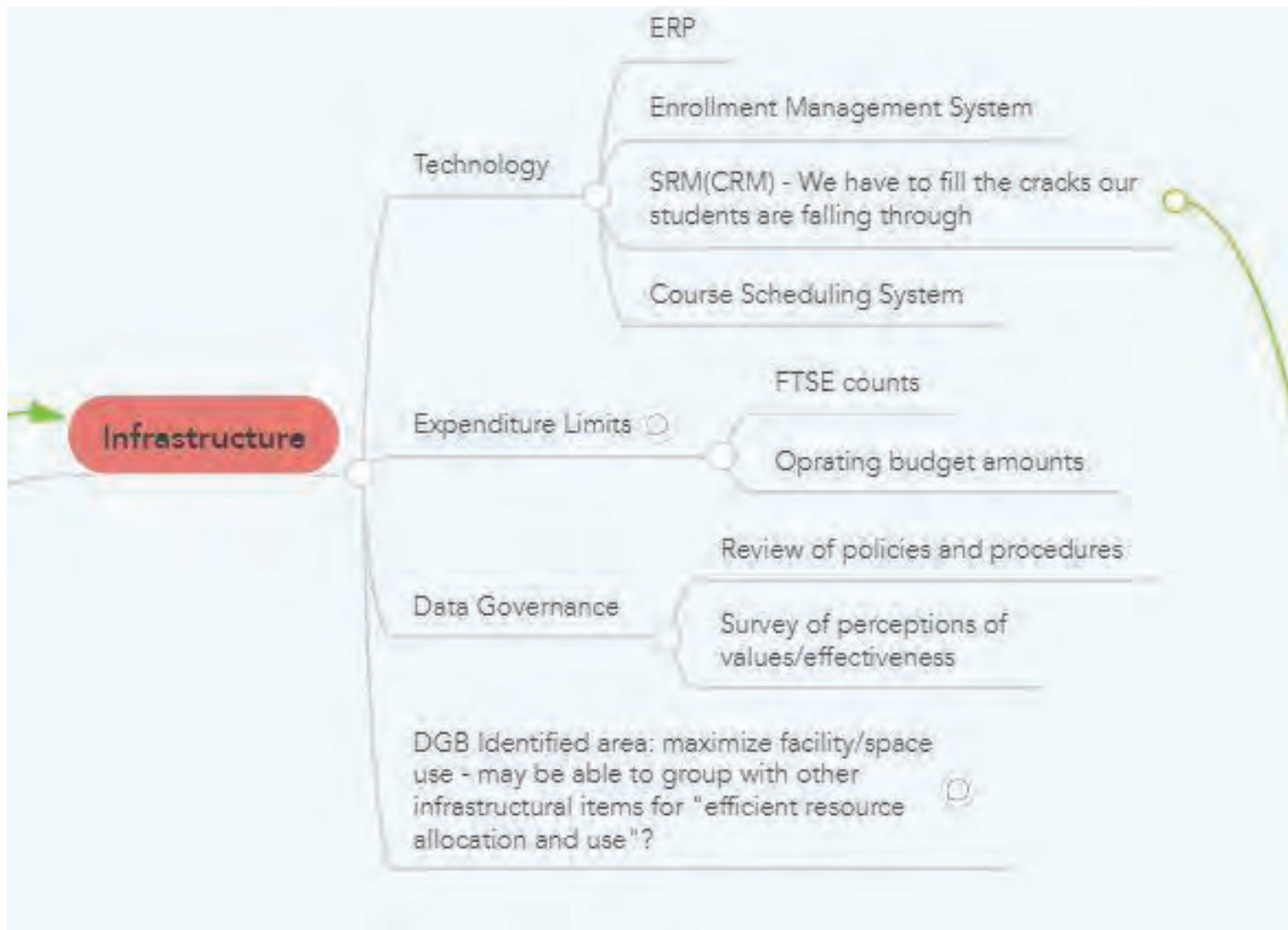
Input from college-wide strategic goal survey (closed on Mar 5, 2021)

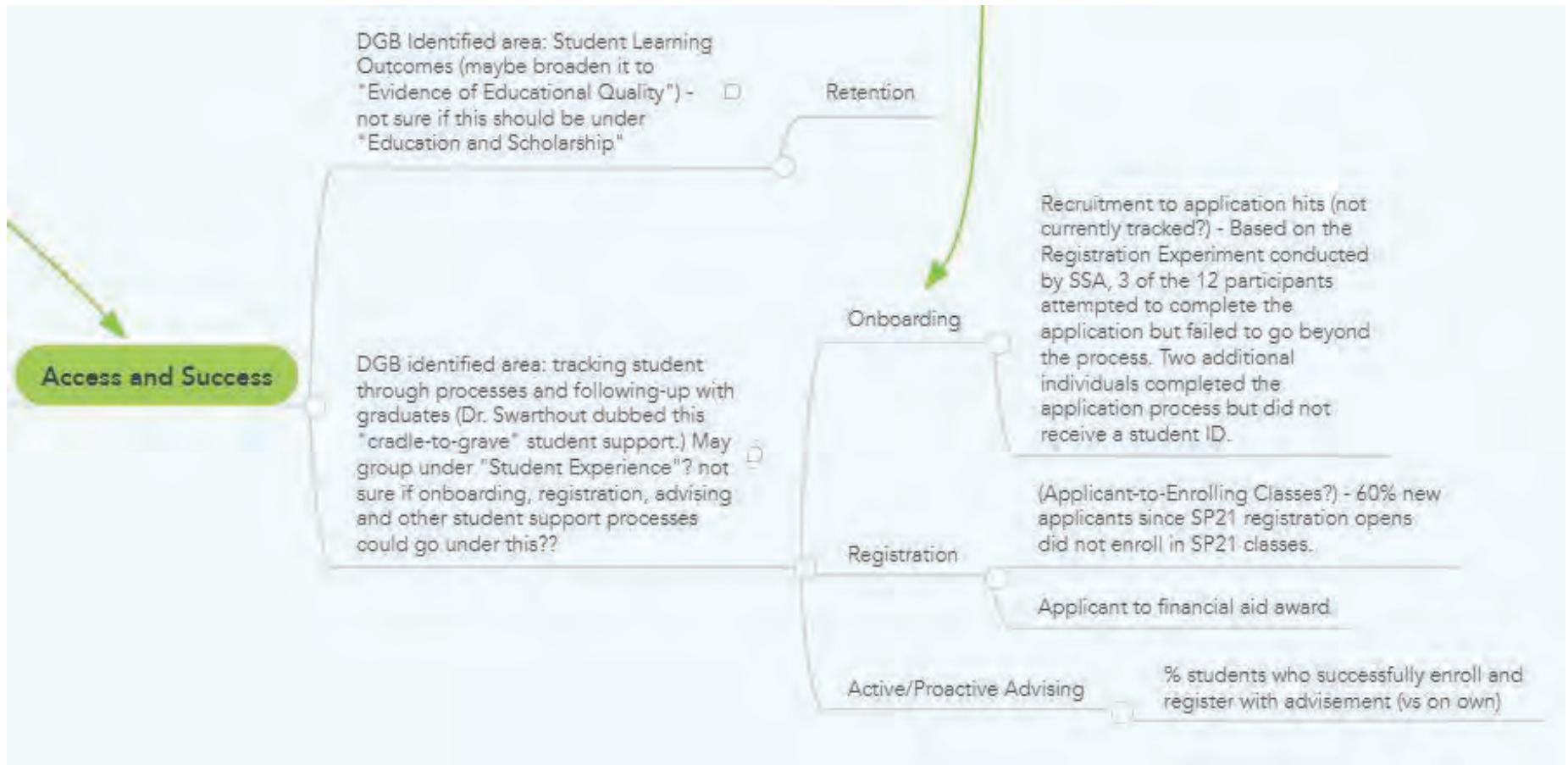
- Program offerings; Teaching; student pathway from interest to transfer/employment
- Enrollment, retention, comprehensive enrollment management strategies
- Student access to technology
- Community partnerships; local advocacy on education and value of NPC to communities
- Employee Retention; interdepartmental relations and support; internal communication; culture; Sustainability (wise use of resources)
- Technological upgrade (replace ERP, redo MyNPC, local/state partnership to increase broadband)

Note: Many responses from the college-wide strategic goal survey are suggested initiatives/strategies, not truly goals. Nonetheless, the responses provided important areas of emphases from the college.









2021 – 2025 Strategy

Strategic Goal Template Planning framework

- Mission, Vision, Values
 - Strategy
 - Strategic Goals
 - Master Plans
 - Strategic Initiatives

| | | | | | |
|--|----------------------------------|---|--|---|--|
| Mission Northland Pioneer College provides educational excellence that is affordable and accessible for the enrichment of communities across northeastern Arizona. | | Values Integrity Inclusion Adaptability Civility Access | | Vision NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving. | |
| Goal Increase enrollment | | | | Key Performance Indicators | |
| Access and Student Success | Education and Scholarship | Community and Partnership | Group and Interpersonal Climate | Infrastructure | |
| Recommendations from College Input (not finalized strategic actions) | | | | | |
| +Fixing Onboarding | +Redesign curriculum | +create infrastructure of student connections (students, mentor, and resources) | +Comprehensive Communication Plan | +Change Expenditure Limits +ERP +Cr s scheduling | |
| Education/Academic Master Plan | | | | | |
| Technology Master Plan | | Facility Master Plan | | Resource Master Plan | |

Broad Goal Areas

1. Increase Enrollment
2. Improve Student Outcomes
3. Improve College Sustainability

(see the accompanying Strategic Goals PDF for more detail)

The Strategic Goal Task Force will meet during the summer to identify/develop baseline data and targets, as well as revise KPI's as needed.

| | | |
|---|---|--|
| <p>Mission Northland Pioneer College provides educational excellence that is affordable and accessible for the enrichment of communities across northeastern Arizona.</p> | <p>Values Integrity Inclusion Adaptability Civility Access</p> | <p>Vision NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.</p> |
| <p>Goal:</p> <p style="color: red; text-align: center;">By 2025, NPC will increase enrollment across college certificate and degree programs by X% from the baseline data year (TBD).</p> <p>Rationale: Declining enrollment impacts our ability to meet the mission and vision of the college and support the community effectively. Enrollment concerns were noted across stakeholder surveys as a significant issue to address.</p> | | <p>Key Performance Indicators:</p> <ol style="list-style-type: none"> 1. Increased FTSE counts 2. Increased Unduplicated Headcounts (College totals, and disaggregated by key demographic groups - race, ethnicity, gender, Early College, First-Generation, socio-economic status) |

| | | |
|---|---|---|
| <p>Mission Northland Pioneer College provides educational excellence that is affordable and accessible for the enrichment of communities across northeastern Arizona.</p> | <p>Values Integrity Inclusion Adaptability Civility Access</p> | <p>Vision NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.</p> |
| <p>Goal:</p> <p style="color: red; text-align: center;">By 2025, NPC will improve student outcomes for learning, completion, transfer and satisfaction relative to baseline data (TBD).</p> <p>Rationale: Student outcomes were raised as a concern by the DGB and tie into student success as an area to increase. Student outcomes relate directly to state strategic plans for higher education and completion.</p> | | <p>Key Performance Indicators</p> <ol style="list-style-type: none"> 1. Increased Certificate/Degree completion rates. 2. Improved transfer rates. 3. Demonstrated student self-efficacy (e.g. student survey data). 4. Determined mastery rates of Institutional Learning Outcomes. |

| | | |
|---|---|--|
| <p>Mission Northland Pioneer College provides educational excellence that is affordable and accessible for the enrichment of communities across northeastern Arizona.</p> | <p>Values Integrity Inclusion Adaptability Civility Access</p> | <p>Vision NPC continually responds to the needs of our communities by cultivating generations of learners. By 2030, NPC will transform lives by advancing student success and socio-economic well-being through a spirit of innovation, partnership, and creative problem-solving.</p> |
| <p>Goal:</p> <p style="color: red; text-align: center;">By 2025, NPC will improve college sustainability through the effective and innovative use of financial, physical, human, environmental, and cultural resources relative to baseline data (TBD).</p> <p>Rationale: The following factors all lead to the need to build public will and stabilize funding to continue meeting our mission and vision: declining enrollment, outdated expenditure limit, additional legislative trends, regional workforce plan (Northeastern AZ Workforce Board Strategic Plan), public perception of value of higher education.</p> | | <p>Key Performance Indicators</p> <ol style="list-style-type: none"> 1. Stabilized state funding (e.g., a permanence of the one-time allocation; expenditure limit legislation) 2. Diversified revenue streams with increased leveraging of resources (e.g., additional grant funding and expanded public/private/tribal partnerships with local, state, and national schools, organizations and businesses). 3. Increased implementation of sustainable occupational certificate/degree options that best serve the needs of the industries, local communities, and businesses. 4. Improved perception of NPC as a great place for academic excellence, occupational development and employment. |

Approval to Purchase Modular Building for Childcare Facility at Winslow Campus

Recommendation:

Staff recommends the reprioritization of projects included in the fiscal year 2022(FY22) capital budget and approval to spend up to \$800,000 purchasing a refurbished modular building (designed and engineered to be used as childcare facility), and architectural services needed to develop the site and expand utilities.

Summary:

Establishing a childcare facility at LCC is a part of the updated 2020 Master Facilities Plan for Northland Pioneer College (NPC, the college). The college would partner with Northern Arizona Council of Governments Head Start (NACOG) to establish a program at LCC. The Head Start program is available free of charge to low income families who have 3- to 5-year old children.

From a childcare survey conducted by NPC in Fall 2016, 279 of 420 (or 66%) survey respondents indicated that they needed childcare for children under age of 13. Of the 38 LCC student responses, 35 (or 92%) expressed that the lack of quality child care options had kept them from attending class, finishing a class, or been a barrier to their success at NPC.

Having a childcare facility at the Winslow campus would support the Early Childhood and Nursing programs. The Early Childhood program requires students to complete practicum hours for all 1-credit classes but lack of high-quality childcare facilities has made this challenging. Having a childcare facility on campus would provide NPC's Early Childhood students with better access to 3-5-year-old classroom experience. An estimated 20 students per semester could complete their practicum hours through this childcare facility with Head Start. Second semester Nursing students would be able to complete the Well-Child component of their curriculum. Nursing students would be able to evaluate children's developmental stages based on the varied ages of the children enrolled at the facility. In a typical semester, a Nursing Faculty member could instruct two groups of up to 10 students each at the Winslow facility.

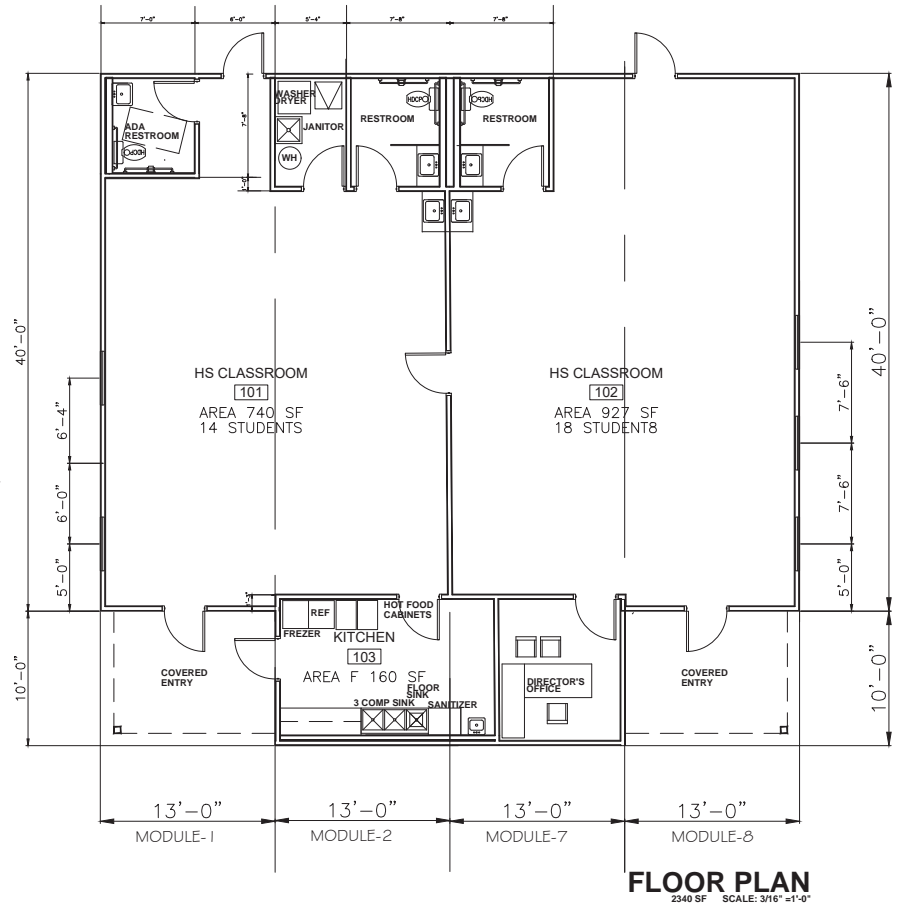
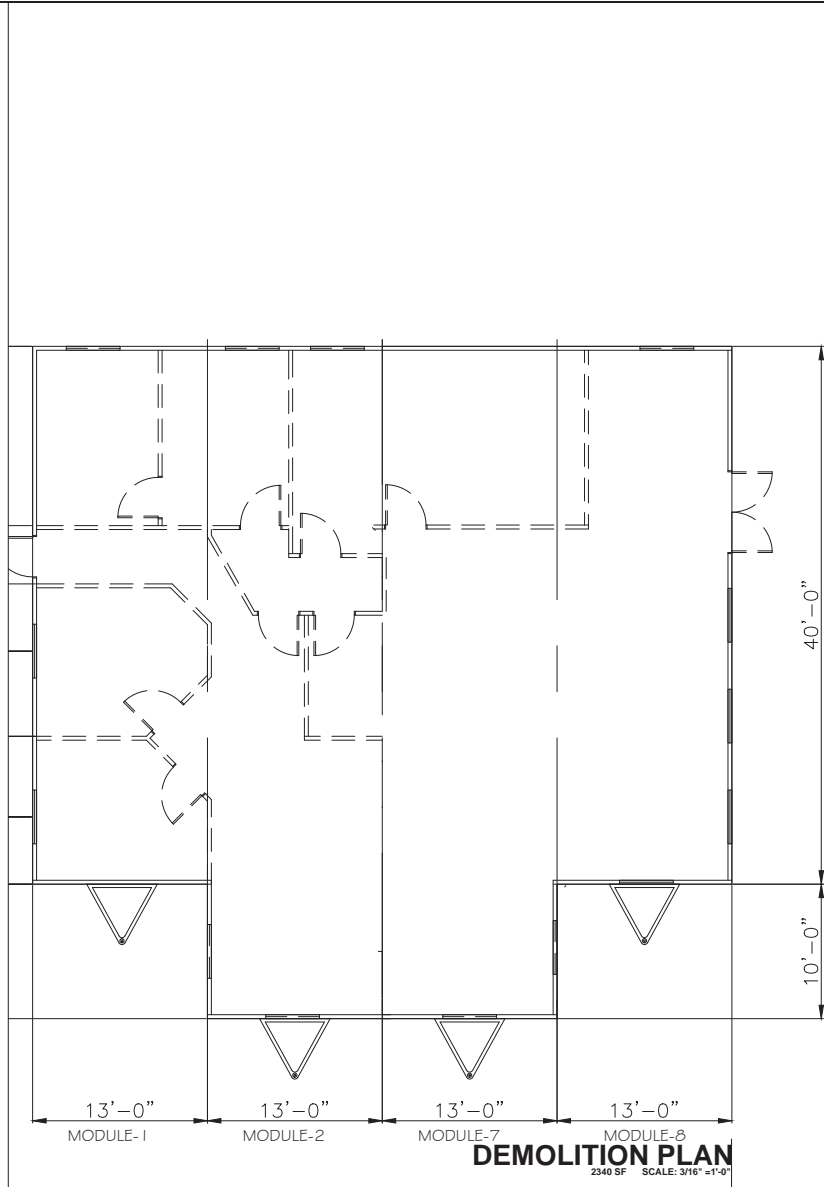
NPC will be responsible for purchasing the modular building (2400 square feet) and getting the site designed and prepared. The college would lease the building to NACOG, who reports lease rates with its partners ranging from \$1 to \$500 per month. NACOG will be responsible for all the operating costs for the Head Start facility, including utilities and insurance. NACOG will also be responsible for securing the necessary license to operate as a Head Start program.

This partnership opportunity will benefit NPC, our students, and our community; specifics include:

- Onsite daytime childcare for children of our students, which has been demonstrated to be a high impact practice for completion and success.
- Ongoing draw to the campus bringing potential new students to the campus. One of Head Start's required services is to serve families in poverty and create plans with them to improve their economic stability. They do this by getting their families into school and jobs. This could be a way to bring more families to the campus.
- Building relationship, support, and community with the Winslow school superintendent who has shown a keen interest in this service. This has the potential to lead to a new CTE program in Winslow.
- Sets the stage for future partnerships and a model for rural communities.
- Fulfillment of NPC's mission and vision in alignment with NPC's Master Plan approved by the District Governing Board.

The estimated costs, preliminary floor plan for the classroom, and the draft lease agreement are attached for your review. The Director of Facilities and the Vice President for Learning & Student Services will be available for questions.

| | | |
|--|-----------------|---------------------|
| <i>Design & Engineering (Building Only)</i> | | \$16,625.00 |
| <i>2,160 sf Modular Building (Perimeter Steel Frame w/ Steel Studs)</i> | | \$349,158.55 |
| Fire Sprinkler System | | \$24,265.00 |
| Kitchen Equipment & Installation | | \$15,884.89 |
| <i>On Site Awnings</i> | | \$8,950.00 |
| <i>Foundation, Delivery & Installation</i> | | \$59,262.63 |
| Stem wall foundation system | | |
| Crane set building | | |
| <i>Additional costs due to prevailing wage</i> | | \$16,200.00 |
| <i>Additional costs due to out of town expenses for installation</i> | | \$22,192.50 |
| <i>Site Development</i> | | |
| Grading & Drainage, Building Pad, Demolition, SWPP, Final Grade | | \$24,625.00 |
| 200 tons of 1" angular rock and spread 3" thick in parking lot | | \$12,000.00 |
| Fencing & Gates (Remove, reinstall, provide new per plan) | | \$9,116.00 |
| Sidewalks, Steps and Curbs | | \$15,888.00 |
| Concrete Apron @ building perimeter | | \$5,760.00 |
| Landscape with irrigation & hydroseed per plan | | \$7,515.00 |
| <i>Utilities</i> | | |
| Septic System (Best guess allowance due to absence of engineered design) | Allowance | \$10,000.00 |
| Electric Service | | \$8,600.00 |
| 1" Fire Alarm Conduit extension from existing panel to new building. | | \$4,235.00 |
| 2" IT Conduit extension from existing IT room to new building. | | \$2,525.00 |
| Potable water to new building with insulation and heat tape. | | \$5,720.00 |
| Fire Water - Storage & Distribution (Best Guess estimate - final design needed to finalize) | | \$75,330.00 |
| 200' of 2" water line to storage tanks with shut off valve | | |
| 50' 4" C-900 fire water line from tanks to riser room | | |
| (2) 5000 gallon storage tanks on gravel with steel rings | | |
| Pump and controls | | |
| Heated pump house | | |
| Electric power to the pump house | | |
| <i>General Conditions</i> | | \$33,448.00 |
| Equipment mobilization/demobilization, Water Truck, Security Can, Dumpster Toilet, Temporary Fencing, Travel expenses for site development, etc. | | |
| <i>Site Supervision</i> | | \$18,000.00 |
| | Subtotal | \$745,300.56 |
| | Sales Tax | \$37,002.54 |
| | Bond | \$14,081.46 |
| | Total | \$796,384.56 |
| <i>Optional / Owner Provided Items</i> | | |
| Fire Alarm System | Allowance | \$17,826.35 |
| 4000 sf decorative rock ground cover - 1.5" deep to provide a finished look and dust cover. | | \$2,800.00 |
| Certified survey staking is not included in this proposal. It is unknown if this is required. | | TBD |
| Excludes all geotechnical testing including concrete, soils, compaction etc. | | TBD |
| Any testing required for inspection or by Owner will be coordinated by ESB with all costs passed through to NACOG | | |



| | |
|---------------------------------------|----------------------------|
| REVISIONS: | |
| ▲ | |
| ▲ | |
| ▲ | |
| ▲ | |
| ▲ | |
| ▲ | |
| PROJECT: | NACOG MS-220FW |
| ADDRESS: | |
| PHYSICAL: | MAIL: |
| 5439 S. 430 AVE. | PO BOX 15807 |
| PHOENIX, AZ 85041 | PHOENIX, AZ 85060 |
| (602) 552-9100 | (602) 552-9100 |
| Modular Solutions, Ltd. | (AZ FIRM REG. NO. 15990-0) |
| The Complete Modular Building Company | |
| PROJ.: | 112210NGC |
| DATE: | MAY 25, 2021 |
| CONTACT: | JOHN COOPER |

**FACILITY LEASE
NORTHLAND PIONEER COLLEGE
AND
NORTHERN ARIZONA COUNCIL OF GOVERNMENTS**

This Facility Lease (“Lease”) is entered into between Navajo County Community College District dba Northland Pioneer College Northland Pioneer College (“NPC”), a political subdivision of the State of Arizona, and Northern Arizona Council of Governments (“NACOG”), a non-profit corporation.

1. **GRANT OF LEASE.** NPC owns real property in Winslow, Arizona on which it operates a campus known as the Little Colorado Campus (“LCC”). NPC intends to purchase a modular building that it desires to lease to NACOG for the establishment and operation of a Head Start (“HS”) program at the LCC under the terms and conditions set forth in this Lease.

1.1. Pre-Condition to Effective Date of Lease. This Lease is premised upon the acquisition of a modular building by NPC for this purpose. In the event that NPC is unable to secure the modular building, this Lease will not become effective unless the parties are able to agree upon a mutually agreeable alternative location. In the event the parties come to an agreement upon an alternative location, the Parties will execute an amendment to this Lease and the terms of the Lease shall be in effect as of the date provided in the amendment.

1.2. Effective Date. This Lease shall become effective on the later of the date this Lease is last signed by both parties and the modular building is delivered to NPC for installation.

1.3. Lease Term. The Term of this Lease shall be from the Effective Date through June 30, 2026. The Lease may be renewed for one additional five-year term by written amendment executed by both parties.

1.4. Permitted Use. NACOG shall be permitted to establish and operate a HS program at LCC for the benefit of NPC students, staff and community members, which may include construction of a playground. NACOG shall be responsible for obtaining any required permits and obtaining prior written consent from NPC as to the final location and construction of the playground.

1.5. Leased Premises. One modular building (which shall include sufficient space for two classrooms, a small kitchen, and office space) and areas adjacent and/or close to the modular building for installation of a playground, and a parking lot (collectively, “Leased Premises”). The parties agree to work together in determining the location of the building, playground and parking lot. In the event an agreement cannot be reached, NPC shall retain authority to determine the final location(s) of the Leased Premises. Any location given to Head Start by NPC within the dedicated parcel will be accessible and adequate for Head Start service with normal modular unit site preparation standards.

2. **FEES.**

2.1. NACOG shall pay NPC ____ per month for the Leased Premises. The Fee includes NPC’s costs related to infrastructure, site preparation, construction and location costs for the installation of the modular building. Payment shall be due on the 1st of each month.

2.2. NACOG shall be obligated to establish its own accounts and pay for all services and/or utilities it may require or desire to operate a HS Program, including water, sewer, trash, transportation, gas, electricity, telephone, internet/wi-fi, janitorial services, security, maintenance, and all other services associated with its use of the Leased Premises.

3. **TERMINATION.**

3.1. This Lease may be terminated by either party for material breach of the Lease provided that the non-breaching party first provides the other party with 30 days' prior written notice and an opportunity to cure.

3.2. If NACOG ceases to operate a HS Program on the premise or expands its operation services to other uses besides a HS Program without prior written approval of NPC, this lease shall terminate automatically.

3.3. NPC may also terminate this Lease for conflicts of interest pursuant to A.R.S. § 38-511, the terms of which are incorporated by reference.

3.4. NPC may terminate this Lease if the modular building becomes unavailable and/or uninhabitable. In the event that NPC must exercise its rights under this section, NPC agrees to provide as much advance notice to NACOG as reasonably practicable and to work with NACOG to determine if there is other space at LCC that may accommodate the HS program. Any agreement reached as to an alternative location shall be by written agreement executed by both parties as an amendment to this Lease.

4. **Use of Leased Premises.**

4.1. NACOG shall take good care of the Leased Premises, and any equipment and furniture located therein, and keep the Leased Premises at all times in as good order and condition as existed prior to NACOG's use thereof, normal wear and tear excepted. No improvements or otherwise changes in the Leased Premises shall take place without prior written consent of NPC.

4.2. NACOG shall comply with all applicable laws, rules, and regulations and shall not engage in unlawful discrimination or civil rights violations. NACOG shall not use or allow any portion of the Facility to be used for any unlawful purpose.

4.3. NACOG shall not commit or allow to be committed any waste or nuisance in or about the Leased Premises or subject the Leased Premises to any use that would damage any portion of the Leased Premises or raise or violate any insurance coverage maintained by NPC.

4.4. NACOG understands and agrees that NPC has not agreed and will not agree to warrant the suitability or safety of Leased Premises or any of Leased Premises' contents for the uses intended by NACOG, such that NACOG accepts full responsibility therefor.

4.5. NACOG may not permit, cause or allow any mechanics' materialmen's or any other lien to be placed upon the property, during the Lease Term.

5. **INSURANCE.** NACOG shall maintain liability and property insurance against claims for bodily injury, death, and property damage occurring in connection with NACOG's use of the Leased Premises, and which insurance shall name NPC as an additional insured and be primary and non-contributing to any coverage maintained by or on behalf of NPC. Current levels of liability insurance are \$1,000,000 per occurrence and a total of \$1,000,000.

6. LIABILITY AND INDEMNITY.

6.1. NACOG shall conduct any activity on Leased Premises in a careful, safe and prudent manner. As a material part of the consideration to NPC, NACOG hereby assumes all risk of damage to and loss or theft of property, and injury or death to persons related to its use or occupancy of any portion of the Leased Premises from any cause whatsoever, and NACOG hereby waives all claims in respect thereof against NPC.

6.2. NACOG shall indemnify, defend, and save harmless NPC and all of its employees, governing board, board members, agents, and representatives from any and all claims, notices of claim(s), demands, suits, actions, proceedings, loss, cost, and damages of every kind and description, including any attorney's fees and/or litigation expenses, which may be brought or made against or incurred by NPC, on account of loss or damages to any property and for injuries to or death of any person arising in whole or in part out of any act or omission by NACOG, its employees, agents, representatives, or subcontractors, or arising out of its use of the Leased Premises, or arising out of workers' compensation claims or unemployment disability compensation claims of employees of NACOG or out of claims under similar such laws.

6.3. NACOG understands that NPC will not provide security services for NACOG's personnel, volunteers, and invitees during the use of the Leased Premises. Accordingly, absent a written agreement to the contrary, NACOG agrees and acknowledges that NPC is not responsible for protecting NACOG's personnel, volunteers, and invitees from threats, assaults, criminal acts, intrusion, terrorist or other attacks, acts of violence, and other similar incidents or risks of harm or injury.

6.4. NACOG agrees and acknowledges that NPC is not responsible for the loss, damage, or theft of property belonging to or brought to the Facility by NACOG or NACOG's personnel, volunteers, and invitees. Accordingly, NACOG agrees to defend, indemnify, and hold NPC and its representatives harmless in connection with any and all claims asserted by or on behalf of NACOG and/or any of its personnel, volunteers, and invitees relating to injury to person or property occurring because of, during, or in connection with the use, occupancy, and/or presence of anyone or anything in or upon the Facility, whether or not such injury is alleged to be the fault of NPC—in whole or in part.

6.5. Damages Limitation. Each party disclaims any and all liability for any indirect, special, or consequential damages or lost profits arising out of or related to this Lease, even if that party has been advised of the possibility thereof, or knew or should have known thereof, including without limitation, any claims for loss of data or software, negligence, or delay of a party in providing any goods or performing any Services hereunder.

7. **DAMAGE TO LEASED PREMISES.** NACOG shall be responsible for any damage to the Leased Premises incurred as a result of use contemplated by this Lease, but only in proportion to and to the extent such claims are caused by NACOG or NACOG's agents, contractors, employees, invitees, participants, licensees or patrons, ordinary wear and tear excepted. If NACOG becomes aware of any damage to, or condition of, the Leased Premises that may constitute a hazard or otherwise interfere with the intended use of the Leased Premises, NACOG shall notify NPC in writing within twenty-four (24) hours so that any appropriate remedial action may be undertaken. Damages to Leased Premises for which NACOG is responsible under this section shall be repaired by NPC and will be billed to NACOG. Failure of

NACOG to pay for the damages caused by NACOG may be cause for canceling this Lease. In the event legal remedies are necessary, NACOG may be responsible for cost incurred.

8. **E-VERIFY.** To the extent applicable under A.R.S. § 1-4401, NACOG and its subcontractors warrant compliance with all federal immigration laws and regulations that relate to their employees and their compliance with the E-verify requirements under A.R.S. § 23-214(A). NACOG's or its subcontractor's breach of the above-mentioned warranty shall be deemed a material breach of this Lease and may result in the termination of this Lease by NPC. NPC retains the legal right to randomly inspect the papers and records of NACOG and its subcontractors who work on this Lease to ensure that NACOG and its subcontractors are complying with the above-mentioned warranty.

9. **ASSIGNMENT.** This Lease may not be assigned, subleased, or transferred without prior written consent of NPC.

10. **RELATIONSHIP.** The parties agree that neither the NACOG nor any employees or other personnel of the NACOG will for any purpose be considered employees of NPC, and with respect to the NACOG and any employees or other personnel of the NACOG, NPC shall not be responsible in any manner for the supervision, daily direction and control of the NACOG and any of its employees or other personnel or the payment of salary (including withholding income taxes and social security), workers' compensation and disability benefits for NACOG and any of its employees or other personnel.

11. **NOTICE**

11.1. Written notice shall be provided by email or first-class mail to:

For NPC:

For NACOG:

10.2 Receipt of any notice shall be the date of delivery if delivered by email, in person or by private overnight carrier service, or, if mailed, upon the earlier of confirmed receipt or three days from the date of postmark. The Parties agree to notify the other Party in advance and in writing of any change to that respective Party's notification information.

12. **ENTIRE AGREEMENT.** This Lease contains the entire understanding of the parties and may only be modified or amended in a writing signed by both parties.

13. **COUNTERPARTS.** This Lease may be executed in counterparts.

The Parties have caused this Lease to be executed by their duly authorized representative on the respective dates entered below.

NORTHLAND PIONEER COLLEGE

**NORTHERN ARIZONA COUNCIL OF
GOVERNMENTS**

Dr. Jeanne Swarthout, President

Chris Fetzer, Director

Northland Pioneer College
 Capital Fund (50) Budget
 FY2122 Budget Cycle

| | FY2021 Budget | FY2021 Actual YTD 12/16/20 | Variance | % Spent | FY2122 Budget | FY2223 Budget | FY2324 Budget |
|---|-------------------|----------------------------------|-------------------|------------|-------------------|--------------------|------------------|
| Fund Balance - Annual Ops | 2,000,000 | | | | 2,000,000 | 2,000,000 | 2,000,000 |
| Fund Balance - WMC Facilities Expansion | 10,000,000 | | | | 9,580,000 | 6,000,000 | 4,000,000 |
| Fund Balance - LCC Facilities Expansion | | | | | 960,000 | 960,000 | 960,000 |
| State Funding - STEM | 334,800 | | | | 319,700 | 319,700 | 319,700 |
| Transfer from Operating Fund | 2,000,000 | | | | 2,000,000 | 2,000,000 | 2,000,000 |
| Rural Funding (Txfer from Fund 00) | | | | | 974,400 | - | - |
| Federal HEERF Funding (Txfer from Fund 20) | | | | | 1,320,000 | - | - |
| Annual Capital Funding | <u>14,334,800</u> | <u>-</u> | | | <u>17,154,100</u> | <u>11,279,700</u> | <u>9,279,700</u> |
| Key Capital Projects & SPASC | | | | | | | |
| WMC Facilities (new, repair, rennovate) | 10,000,000 | 191,698 | 9,808,302 | 2% | 9,580,000 | 6,000,000 | 4,000,000 |
| LCC Facilities (rennovate) | | | | | 960,000 | 960,000 | 960,000 |
| Strategic Plans | 50,000 | - | 50,000 | 0% | - | - | - |
| Total - Annual Requirements | <u>10,050,000</u> | <u>191,698</u> | <u>9,858,302</u> | <u>2%</u> | <u>10,540,000</u> | <u>6,960,000</u> | <u>4,960,000</u> |
| Annual Capital Requests | | | | | | | |
| Federal Funding | | | | | 1,320,000 | - | - |
| Rural Funding | | | | | 974,400 | - | - |
| Adminstrative | 2,054,655 | 90,329 | 1,964,326 | 4% | 1,586,300 | 715,000 | 505,000 |
| Student Services | 59,225 | 166 | 59,059 | 0% | 26,000 | 150,000 | - |
| TAS | 2,067,500 | 437,301 | 1,630,199 | 21% | 2,490,000 | 5,170,000 | 1,820,000 |
| Instruction: | | | | | | | |
| Arts & Science | - | - | - | | 18,725 | - | - |
| CTE | 50,000 | 19,461 | 30,539 | | 100,000 | 163,000 | - |
| Nursing | 53,420 | - | 53,420 | | 64,000 | 89,000 | 84,000 |
| Total - Annual Requests | <u>4,284,800</u> | <u>547,257</u> | <u>3,737,543</u> | <u>13%</u> | <u>6,579,425</u> | <u>6,287,000</u> | <u>2,409,000</u> |
| Contingency | - | - | - | | 34,675 | - | - |
| Total Expenses | <u>14,334,800</u> | <u>738,955</u> | <u>13,595,845</u> | <u>5%</u> | <u>17,154,100</u> | <u>13,247,000</u> | <u>7,369,000</u> |
| Surplus/(Deficit) | 0 | | | | 0 | (1,967,300) | 1,910,700 |
| Carl Perkins Funding | | | | | | | |
| Adjusted Surplus/(Deficit) | | | | | | | |

**Northland Pioneer College
Capital Budget
FY2122-2324**

Sorted by Division

| Div | Dept | FY2122 Budget Request \$ | FY2223 Budget Request \$ | FY2324 Budget Request \$ | Description of Capital Item(s) Requested | Justification for Request | Postponed? Y/N |
|----------------------------|--------------|--------------------------|--------------------------|--------------------------|--|--|----------------|
| Early College | | 200,000 | | | Registration software | Purchase software specific to dual enrolled high school students. Streamline existing registration process, reduce frustration with current system and improve the experience for high school students, their parents and their school. | N |
| Stu Serv | | 120,000 | | | Course Scheduling software | Software will help in scheduling courses to meet graduation needs of students. Current process does not have capability to help predict student needs based on audit degree data. Software will also help understand enrollment constraints, trends, and demand. | N |
| Various | | 1,000,000 | | | Projects to be selected from college survey and other input. | Funding must be spent by December 2021 unless extended. Assessing purchase of mobile classrooms to provide child care options for students and/or purchasing a semi-truck for a mobile welding classroom. | N |
| Federal Funding | | 1,320,000 | - | - | | | |
| NUR | | 416,000 | | | High-Fidelity Simulators | Purchase two high -fidelity patient simulators for teaching student nurses in Show Low and Winslow along with funding a Simulation Specialist. Will enhance experience of students in rural clinical environments and get them ready for licensing exam. | N |
| Admin/CTE | | 500,000 | | | New Skills Center in Show Low | Due to increased costs of construction materials, NPC requests \$325,000 to complete construction work on the new Skills Center Building. The Skills Center will house primarily welding, auto, and construction programs | |
| CTE | | 58,400 | | | Construction & Integrated Education & Training (IET) Area | Purchase shipping containers and pod roof kit to expand outdoor teaching facilities; will provide a 40ft covered workspace. Program will also expand into cabinet making in Fall 2021 with purchase of additional equipment. Program will meet NCCER requirements. | |
| Rural Funding | | 974,400 | - | - | | | |
| | | 34,675 | - | - | | | |
| CONTINGENCY | | 34,675 | - | - | | | |
| ADM SERV | Capital Proj | 9,580,000 | 6,000,000 | 4,000,000 | WMC Facilities | Construction to start in FY21 | Y |
| ADM SERV | Capital Proj | 760,000 | 760,000 | 760,000 | LCC Cosmetology remodel/relocation | Proposed future remodel. | Y |
| ADM SERV | Capital Proj | 200,000 | 200,000 | 200,000 | LCC Parking lot expansion | Proposed future expansion. | Y |
| KEY FACILITIES PROJ | | 10,540,000 | 6,960,000 | 4,960,000 | | | |
| ADM SERV | MAINT | 25,000 | 25,000 | 25,000 | Professional consulting services | Architect and engineers | N |
| ADM SERV | MAINT | 40,000 | 40,000 | 40,000 | Furniture Requests | Annual furniture requests from departments | N |
| ADM SERV | MAINT | 85,000 | 85,000 | 85,000 | Annual maintenance of facilities | Maintain buildings, address safety needs, renovate to meet current needs, utilities savings, maintain aesthetics of campuses | N |
| ADM SERV | MAINT | 727,000 | 290,000 | 230,000 | Facility Projects (Projects >\$5k) | Renovate to meet current needs, utilities savings, maintain aesthetics of campuses | Y/N |
| ADM SERV | AUTO | 5,000 | 5,000 | 5,000 | Mechanic tool replacement | Replace tools | N |
| ADM SERV | AUTO | 20,000 | 20,000 | 20,000 | Engines and paint for vehicles | extend life of fleet | N |
| ADM SERV | AUTO | 50,000 | 50,000 | 50,000 | 1 Maintenance trucks - utility bed | replace worn out vehicles | N |
| ADM SERV | AUTO | 7,000 | | | Ventrac snow broom | Spread fertilizer and cinders, along with safety of operator | N |
| ADM SERV | AUTO | 19,800 | | | Lawn mower | Lawn care | N |
| ADM SERV | AUTO | 20,000 | | | Cab and chassis | Repair of older vehicle | N |
| ADM SERV | MAINT/TAS | 87,500 | 50,000 | 50,000 | IS Technology/Facility Changes | Changes required for technology | N |
| ADM SERV | MAINT | 500,000 | 150,000 | - | Campus/Security cameras project | Safety and security | N |
| ADM SVC | | 1,586,300 | 715,000 | 505,000 | | | |
| Stu Serv | Marketing | - | 150,000 | - | Add digital sign to large monument sign at WMC campus. | Capital 21/22 - Per the 2018-20 Strategic Plan, Priority II, Outcome 7 - 1) Improve and or replace large NPC logo signs at 4 main campuses as funds allow. | N |

**Northland Pioneer College
Capital Budget
FY2122-2324**

Sorted by Divison

| Div | Dept | FY2122 Budget Request \$ | FY2223 Budget Request \$ | FY2324 Budget Request \$ | Description of Capital Item(s) Requested | Justification for Request | Postponed? Y/N |
|------------------|-----------------|--------------------------|--------------------------|--------------------------|--|---|--------------------------------|
| Stu Serv | Marketing | 26,000 | - | - | Indoor Digital Signs, should be completed by 6/23. | Per the 2018-20 Strategic Plan, Priority II, Outcome 7 - 2) Purchase and install indoor digital signage for all 9 NPC locations. | N |
| STUD SERV | | 26,000 | 150,000 | - | | | |
| TAS | IS | 500,000 | 640,000 | 640,000 | Cisco Solution classrooms | This line item will begin lifecycle to refresh 9 to 10 Cisco units per year to combat obsolescence. | N |
| TAS | IS | 30,000 | 30,000 | 30,000 | Replace old smartboards | Begin lifecycle replacement of old smartboards non-distance learning | N |
| TAS | IS | - | 3,000,000 | - | Jenzabar Replacement | Review, Evaluation, and implementation of replacement ERP system | |
| TAS | IS | 325,000 | 350,000 | - | Jenzabar maintenance Or maintenance for new ERP | Yearly Maintenance Contract Increase due to age of systems and licensing | N |
| TAS | IS | 200,000 | 200,000 | 200,000 | Cisco Smartnet Renewal | Necessary Contratural Maintenance. Cost per device increase and additional device for college. An additional 80,000 or so included per year as the college absorbs the Talon Smartnet contract. | N |
| TAS | IS | 300,000 | - | - | Security ELA Renewal once every 5 yrs | Coaverage for edge email, AMP, Umbrella, Netflow connector, and firewalls | N |
| TAS | IS | 25,000 | 25,000 | 25,000 | Server Replacements @ 5 years | Update Aging Server/Blade Cycle | N |
| TAS | IS | 500,000 | 200,000 | 200,000 | Replace old routers, switches and AP's @ 6 years | Update Aging Routers, Switches, and Aps | N |
| TAS | IS | 100,000 | 100,000 | 100,000 | UPS (batteries for servers) lifecycle Replacements @ 5 years | Replace aging UPS systems - adding more and replacing more - failure rates from dirty power | N |
| TAS | IS | 100,000 | 100,000 | 100,000 | Secondary tertiary storage | Necessary Server Backup Solution, will be needed at both data centers | N |
| TAS | IS | 60,000 | 60,000 | 60,000 | Vbrick storage | Storage of video classroom recordings. | N |
| TAS | IS | 100,000 | 200,000 | 200,000 | Computers -Classroom Desktop @ 4 years (230) | Replace aging computers | N |
| TAS | IS | 30,000 | 30,000 | 30,000 | Printers @ 3 years | Replace aging printers | N |
| TAS | IS | 20,000 | 20,000 | 20,000 | Monitors @ 4 years | Replace aging monitors | N |
| TAS | IS | 80,000 | 95,000 | 95,000 | Computers - Laptops and Mobile tech | Replace some laptops with Surface Pros, Mobile Tech | N |
| TAS | IS | 20,000 | 20,000 | 20,000 | MacBook Pro computers for faculty and staff | Apple laptops for faculty and staff | N |
| TAS | IS | 100,000 | 100,000 | 100,000 | Microsoft Azure Software and Professional Services | Intune, ESA replacments mimecast, Tools forever, and others | |
| TAS | | 2,490,000 | 5,170,000 | 1,820,000 | | | |
| A&S | Performing Arts | 18,725 | | | Audio Board Replacement for PAC Sound Booth for theatre production, college and community events | The current sound board is becoming obsolete, and a digital sound board replacement is needed. | N |
| A&S | | 18,725 | - | - | | | |
| CTE | AJS | 20,000 | | | Connex box roof system | Allow for an outdoor training space. | N |
| CTE | ATO | | 44,000 | | 2- Four Post Drive on Lifts with Rolling Jacks | Keep to current standard | 1 now and 1 the following year |
| CTE | ATO | | 35,000 | | Newest scanners. Newer system will be released. | Introduces students to new technology used in industry, improves efficiency | N |
| CTE | ATO | 30,000 | | | One 2010 or newer diesel truck. | Keep to current standard | N |
| CTE | CON | 25,000 | | | Connex box roof system | Allow an outdoor covered work space | N |
| CTE | FRS | 25,000 | | | 20 Air tanks for SCBAs | to replace and keep up to industry standard | N |
| CTE | WLD | | 72,000 | | Welding Machines 4-WMC 6-PDC 2-STJ | Replace worn machines as part of facility maintenance | N |

**Northland Pioneer College
Capital Budget
FY2122-2324**

Sorted by Divison

| Div | Dept | FY2122 Budget Request \$ | FY2223 Budget Request \$ | FY2324 Budget Request \$ | Description of Capital Item(s) Requested | Justification for Request | Postponed? Y/N |
|----------------|------|--------------------------|--------------------------|--------------------------|---|---|----------------|
| CTE | WLD | | 12,000 | | Welding Machine 1-Aluminum master power for PDC | Replace worn machines as part of facility maintenance | N |
| CTE | | 100,000 | 163,000 | - | | | |
| NUR | NUR | 24,000 | 24,000 | 24,000 | 2 Nursing Mannequins | Life cycle replacement (NUR Operational Plan) | N |
| NUR | EMT | 40,000 | | | 2 Cardiac Monitors | Lab equipment (EMT Operational Plan) | N |
| NUR | EMT | | | 60,000 | SimMan adult mannequin | Lab equipment (EMT Operational Plan) | N |
| NUR | EMT | | 65,000 | | Childbirth simulator | Lab equipment (EMT Operational Plan) | N |
| Nursing | | 64,000 | 89,000 | 84,000 | | | |
| | | 17,154,100 | 13,247,000 | 7,369,000 | | | |

Budget for Perkins grant has not been released; some capital items may be funded from that grant.

Request to Approve Ad Astra Course Scheduling Software Purchase

Recommendation:

Requesting Board approval to purchase Ad Astra course scheduling software. The total amount of the request is \$203,539.80 for a 5-year term. This purchase will be made utilizing CAREs funds that have been allocated to the college.

Summary:

This purchase is requested for effective and efficient course scheduling, event planning, and room/system reservation. Ad Astra provides tools for all class and room scheduling with analytic features to determine appropriate technologies/seating/resources at optimum times for target populations and assists the College in making informed decisions on academic scheduling and optimizing the use of resources. The purchase includes implementation, annual subscriptions, and strategic scheduling checkup for 5 years.

The cost for the software is \$186,000 (which includes the first year/setup cost of \$58,000 and annual subscription of \$32,000/year for Years 2-5) and tax is \$17,539.80 (which includes the 3% or \$5,580 due to the City of Holbrook), for a total price of \$203,539.80. The purchase meets competitive purchasing guidelines by utilizing AZ STATE PROCUREMENT CONTRACT P18/9973L. This purchase will be made utilizing CAREs funds that have been allocated to the college and will not use NPC budget funding.

Other Client Addendum: Northland Pioneer College

Subject to the terms and conditions of the Ad Astra Subscription Agreement No. 221121 between Ad Astra Information Systems (“Ad Astra”) and Pima County Community College District, executed on May 29, 2018, (“Agreement”), Northland Pioneer College, (“Client”) wishes to participate under the terms and conditions of the Agreement per Section 18(q) by addendum. Per Section 18(q), the following payment and Client specific terms shall apply:

Payment Terms

One-time fees are due upon contract execution. Subscription fees are due upon contract execution and annually thereafter upon the anniversary of the contract execution date. All amounts are listed in United States Dollars. Client shall pay the following fees as invoiced, net 30:

| Quantity | Product Name | Description | Price Each | Annual Total |
|-----------------|-----------------------------------|--|-------------------|---------------------|
| 1 | Implementation | One-Time Fee | \$16,000 | |
| 1 | Monitor & Align** | Annual Subscription | | |
| | Year 1 (6/30/21 – 6/29/22) | Strategic Scheduling Check-Up | \$42,000 | \$58,000 |
| | Year 2 (6/30/22 – 6/29/23) | | \$32,000 | \$32,000 |
| | Year 3 (6/30/23 – 6/29/24) | | \$32,000 | \$32,000 |
| | Year 4 (6/30/24 – 6/29/25) | | \$32,000 | \$32,000 |
| | Year 5 (6/30/25 – 6/29/26) | | \$32,000 | \$32,000 |
| | | One-Time Fee Total | | \$16,000 |
| | | Total Contract Value | | \$186,000 |
| | | Total due at contract execution | | \$58,000.00 |

**Pricing includes Monitor and Align subscriptions only. Client and Ad Astra shall mutually agree on pricing in the event Client wishes to engage Ad Astra for Predict annual subscription. Prices shown herein do not include any taxes that may apply. Client is responsible for reporting and paying all applicable sales and use or other taxes, impositions or charges with respect to any and all fees. If Client is exempt from taxes, a copy of a valid tax exemption certificate must be provided to Ad Astra.

Client Specific Terms & Conditions

1. Project Deliverables shall be as outlined in Attachment A which is hereby incorporated into this Addendum.
2. *Implementation.* Both parties understand a mutually agreed upon schedule must be established in writing prior to implementation. If any delays occur solely as a result of any incorrect information, incorrect assumption or failure of Client to perform or fulfill its obligations, the performance schedule for the applicable project may be extended. Ad Astra shall have no liability or responsibility for any costs or expenses resulting from such delays. All activity and personnel will be accepted when the contract is fully executed. Ad Astra reserves the right to suspend any and all implementation and services should payment not be received on time, regardless of University’s internal procurement and/or payment processes, until such time as full payment is received including any applicable late fees and/or change orders. In the event implementation is suspended due to non-payment, Ad Astra shall have no responsibility or liability for

schedule delays or additional costs incurred with stopping, restarting, or reallocation of resources on the part of the Client. Implementation fees are non-refundable.

3. *Purchase Orders*: Issuance, receipt, notation or any requirement of a purchase order, or the lack thereof respectively, shall not override the responsibility of the Client to pay as directed according to the terms herein. Client and Ad Astra specifically acknowledge and agree that any other terms varying from or adding to the terms of this Addendum or the Agreement, whether contained in any purchase order or other electronic, written or oral communication made from Client to Ad Astra are rejected and shall be null and void and of no force or effect, unless expressly agreed to in writing by both parties. This Addendum and the Agreement will be the controlling documents over any terms attached to purchase orders related to the services sold herein and/or in the event of a discrepancy of terms.
4. *Onsite visits*: For services that include onsite visits, Ad Astra will coordinate scheduling with Client in advance. In the event of cancellation by Client, ten (10) business days' advance written notice must be provided. If proper notice is not provided, a \$500 cancellation fee shall be charged to the Client. There shall be a fee exception for cancellations made with less than ten (10) business day's written notice in the event the cancellation is made to protect the health and safety of Ad Astra associates (i.e. extreme weather event, campus emergency, or any other event that would cause the location to be shut down or inaccessible). Client will be responsible for and shall ensure that while Ad Astra employees, agents or subcontractors are on Client's premises, all proper and legal health and safety precautions are in place and fully operational to protect such persons.
5. *Limitation of Liability*: Client's exclusive remedy for any cause of action arising out of this Agreement shall be for Ad Astra to use reasonable business efforts to provide or restore Client's access to the Software Services. Client acknowledges, understands, and agrees that Ad Astra will not be liable for any indirect, incidental, punitive, special, loss of data, data recovery or reconstruction, resulting delays, service interruption, business interruption, loss of privacy, loss of profits, lost savings, expenses, costs of substitute software, work products or services, or losses resulting from erasure, damage, destruction or other loss of files, data or programs or the cost of recovering such information, even if such party has been advised of the possibility of such damages, losses expenses or costs or consequential damages arising out of or related to this Agreement or the Software Services or the Support Services provided hereunder, whether such damages are alleged as a result of tortious conduct, breach of contract or otherwise, even if Ad Astra has been advised of the possibility of such damages. Client acknowledges, understands, and agrees that the maximum total liability of Ad Astra under this Agreement will not exceed the fees received by Ad Astra under this Agreement during the twelve (12) month period immediately preceding the occurrence of the event giving rise to such liability.
6. *Indemnification*: Client will indemnify, defend, and hold Ad Astra, including its affiliates, managers, officers, employees, agents, successors and assigns, harmless from and against any and all claims, actions, causes of action, orders, arbitrations, proceedings, losses, damages, liabilities, judgments, and expenses (including, without limitation, reasonable attorneys' fees and costs) arising, directly or indirectly, from or in connection with: (a) any breach of this Agreement by Client or any of its affiliates, employees or agents; (b) any violation of the rights of another by Client or any of its affiliates, employees or agents; or (c) any negligent or intentional acts or omissions by Client or any of its affiliates, employees or agents. This Section will survive the termination of this Agreement.
7. *API*: This Agreement also incorporates by reference the API Terms of Service Agreement located at <https://info.aais.com/api-terms-of-service>, as amended from time to time with the same force and effect

as if they were given in full text. In the event of a conflict between the API Terms of Service Agreement and the Agreement, the terms of the Agreement shall apply.

- 8. For the avoidance of doubt, Pima County Community College District shall have no responsibility in the payment, execution or performance requirements of this Addendum and its subsequent Attachments. In addition, Section 18(q) shall survive any termination of the Agreement by Pima County Community College District and will not terminate this Addendum between Client and Ad Astra.

- 9. All other terms within the Agreement shall be unchanged and remain in full force. In the event of a conflict, these terms listed within this Addendum shall control.

IN WITNESS WHEREOF, the parties have executed this Addendum as of the date and year first set forth below.

AD ASTRA INFORMATION SYSTEMS, LLC

NORTHLAND PIONEER COLLEGE

By: _____

By: _____

Name: _____

Name: _____

Date: _____

Date: _____

Title: _____

Title: _____

Attachment A: Statement of Work

Overview

The purpose of the Ad Astra Statement of Work (SOW) is to summarize the scope of the configuration and training items for Northland Pioneer College implementation and partnership.

- **Primary Focus:**
 - Northland Pioneer College is primarily interested in a tool to help with the following:
 - Building a schedule that is aligned with student demand (based on student academic history and program pathway)
 - Determine which sections should be offered as CC (Combined Courses) and which ones should be offered as SA (Stand Alone)
 - Use data to determine meeting patterns (days/times) for courses/sections
 - Optimizing space based on reports
 - Having a tool that will help NPC to schedule to pathways
 - Registration monitoring
- **Recommended Solutions**
 - **Monitor, Align**
 - The Monitor and Align solution combines section academic history with historical registration patterns to predict what courses need to be offered, how many sections, and in what format.
 - This tool would allow NPC to assess student demand by college, department, and course which will help determine which programs, courses, and sections (SA or CC) get offered at each of the 10 campuses.
 - This tool would also provide visibility into registration changes in order to track which courses are filling up quickly and which ones are at risk of being cancelled.
- **Implementation:**
 - Estimated Start Date: July, 2021
 - **PHASE 1: Strategic Scheduling Check-Up**
 - Given the nature of how NPC schedules courses and codes sections in Jenzabar, the first phase of the implementation will be heavily focused on data ingestion.
 - 5 years of historical section data will be brought over from NPC and the Ad Astra team will validate the following:
 - **Connected Course Sections** - One course taught by one instructor but taught at multiple locations with multiple sections (video-conferencing)
 - Example: Cultural Anthropology is taught by one instructor in the VID2 Room. However, there are 6 sections tied to this

course/instructor with 3 students in each section. This needs to be analyzed as one course of 18 taught by the instructor.

- **Multi-Course Sections** - One course taught by one instructor and one location but includes multiple subjects/sections (similar to cross-listed sections)
 - Example: Instructor teaches on M/T/W/R/F from 1-4PM. During that time, the instructor teaches 14 individual subjects/sections. This needs to be analyzed as one course.
- **Stand Alone Sections** - Traditional section. One section taught by one instructor at one location.
- Benchmarking Analysis will be completed after data validation occurs. This analysis will provide additional insight into course offerings and space utilization.

PHASE 2

- After Phase 1 is completed, Ad Astra will import historical section data into Align and Monitor interface to allow for creation of centralized scheduling processes and review.
- Data Ingestion Approach
 - Text file integration with Jenzabar CX (Align/Monitor/Report)
 - 5-year historical trends for CC, MC, and SA sections
 - Ingestion cadence will be determined based on need and workload
- Room File Options
 - Standard Room File
- Competing Priorities
 - None at this time

Course Scheduling (Align/Monitor)

The Ad Astra course scheduling suite (Monitor/Align) is a patented SaaS solution providing predictive analytics for course scheduling. By capturing historical, student progress, program pathway, and student plan data, business intelligence is presented to inform the creation of a student aligned course schedule. Clients receive reports, access to data visualization dashboards, and ongoing consulting to apply individualized recommendations throughout the scheduling and registration periods. Data patterns are also analyzed during non-scheduling periods to measure and track improvements and inform design decisions.

Ad Astra's course scheduling suite assists academic leaders with the discrete process of refining the schedule - taking action on course recommendations. The course scheduling tools also provide a more focused and persona-based UI with a built-in collaboration (workflow) tool. Users can have conversations inside the application that help facilitate schedule planning and creation. These tools can help facilitate both the conversation upstream around schedule planning and creation, and downstream in facilitating the

completion of tasks associated with the building of the schedule.

Whether the end-user is the Strategic Scheduling Team (SST), VP of Instruction, Dean, or Department Chair, the metrics and reports that are valued most can be displayed. The end-user has the capability of looking at different data points that are important to their specific role.

Bundled Services includes:

- Hosting and Managed Services
- Interface with Jenzabar CX
- Dashboard Training and Ongoing Consulting
- Project Kickoff Workshop (1-day onsite, year 1 only)
- Annual Workshop to Reset Goals (½ day onsite, years 2+)
- Scheduling Team Organization
- Benchmark against Higher Education Scheduling Index (HESI™) to establish initial project goals
- Goal Setting
- Communication Strategy
- Change Management Consulting
- Data Results Consulting
- Registration Velocity Monitoring
- Client Portal Access
- Impact Tracking, recurring remote Account Touchpoints scheduled with executive sponsor
- Aspire, Ad Astra Users' Conference, Discount of \$200 for One Attendee *

* One Aspire Discount per university

The processes leveraged within Predict/Align/Monitor have been awarded Patent No. US 7,805,107,B2 Sept. 28, 2010, and US 8,750,781 June 10, 2014, by the US Patent Office.

Ad Astra is the sole provider of these solutions.