

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will meet for a Special District Governing Board Meeting, open to the public, on **January 8, 2021 beginning at 9:00 a.m.** The meeting will be held on **Zoom** and you can also join by calling **1 669 900 6833 and using meeting ID: 850 0538 1364.**

One or more Board members and/or staff members may participate in the meetings by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). The Board may vote to hold an executive session for the purpose of considering its position and instructing its attorney regarding the public body's position regarding contracts that are the subject of negotiations pursuant to A.R.S. §38-431.03 (A)(4). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 7th day of January, 2021, at 9:00 a.m.

Paul Hempsey
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. KINO RADIO
5. KNNB RADIO
6. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
7. KWKM RADIO
8. WHITE MOUNTAIN RADIO
9. NPC WEB SITE
10. NPC ADMINISTRATORS AND STAFF
11. NPC FACULTY ASSOCIATION PRESIDENT
12. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
13. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



Northland Pioneer College Mission:

NPC provides, supports and promotes lifelong learning.

Our Shared Vision:

NPC provides a learner-centered environment, responds to community needs through effective and innovative service to our students, and fosters professional growth and collegial collaboration.

Our Shared Values:

NPC upholds the following values:

- A quality learning environment
- Diversity and accessibility
- Integrity and accountability
- Collaboration toward success

Governing Board Meeting Agenda

ZOOM

Or you can join by calling 1 669 900 6833 and using meeting ID: 850 0538 1364.

Date: January 8, 2021

Time: 9:00 a.m. (MST)

Item	Description	Resource
1.	Call to Order	Chair Lucero
2.	Adoption of the Agenda..... (Action)	Chair Lucero
3.	Request to Approve the Presidential Profile for Search..... (Action)	Dr. Cecilia Cervantes
4.	<u>Recommendation to Approve Native Environmental, LLC to Clean Welding Shops</u> (Action)	VPAS Ellison
5.	Adjournment..... (Action)	Chair Lucero

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

Post Office Box 610 • Hollbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

Northland Pioneer College, Arizona
DRAFT Presidential Profile



College Overview:

Northland Pioneer College (NPC) is driven by the mission to provide, support, and promote lifelong learning throughout its entire rural service area and beyond. NPC currently serves over 5,000 students annually throughout Navajo and Apache Counties on its four campuses and five remote centers. The 21,000 square mile service area includes the tribal homelands of the Navajo, Hopi, and White Mountain Apache peoples and is governed by a five-member elected District Governing Board.

NPC is a rural community college in the heart of the Southwest, where the Colorado Plateau meets the White Mountains of northeastern Arizona. The culturally and geographically diverse region offers wide-open picturesque spaces, possesses high-quality technological facilities, and is working hard to grow a healthy economy for future generations.

Northland Pioneer College is seeking an innovative, experienced, transparent, and empathetic leader who will work to support all students and especially advocate for the College's rural and underrepresented populations.

Challenges and Opportunities:

1. Provide student-focused leadership within the context of the pandemic and work collaboratively to develop a college-wide vision which is in the best interest of students and employees.
2. Grow enrollment, and improve retention and completion, and provide academic and workforce offerings to best serve all students throughout the service area.
3. Collaborate with all stakeholders, including Native American populations, to address inequalities and ensure greater access to higher education opportunities.
4. Identify alternative revenue sources.
5. Evolve the College's technological capabilities to provide stronger distance learning offerings.
6. Cultivate robust relationships with the region's K-12 school districts.
7. Lead with transparency, attract and retain high-quality faculty, and support the College's diverse student population.
8. Build retraining programs to aid in regional economic and demographic transitions.

Ideal Characteristics:

1. Supports the comprehensive community college and values the college's academic programs.
2. Has a demonstrated track record of fostering diverse, equitable, and inclusive working and learning environments.
3. Exhibits a passion for student success, shows compassion, and assists students to overcome obstacles.
4. An ethical, decisive, passionate, and honest leader, who wants to be at NPC with all its unique characteristics.
5. Has a strong track record of providing visionary leadership through data-informed decision making, and has a demonstrated ability to take prudent risks, learn from failures, and adjust accordingly.
6. Experience cultivating and enhancing diverse and creative partnerships among external stakeholders including, but not limited to, tribal and local governments, school districts, and business communities.
7. Has a demonstrated ability to successfully manage large and complex budgets under the constraints of an expenditure-limit formula budgeting process and to identify alternative sources of revenue.
8. Demonstrated commitment to collaborating with students, faculty, staff, and administration and prioritizing shared governance.
9. Experience developing both education and training programs to meet the changing needs of the region's business, industry, and employment partners.
10. Experience developing partnerships between higher education institutions and K-12 districts – including early college programs.
11. Understands the important role of technology in serving rural communities, and has supported the use of technology to expand student access to educational opportunities.
12. Ability to work effectively with the state legislature.
13. Experience providing oversight for regional and programmatic accreditation.
14. Collaborates effectively with an elected governing board.
15. Contributes to institutional culture, with a focus on aligning NPC's strategic plan to our mission, vision, and values.

Minimum Qualifications:

- Master's degree from a regionally accredited institution required with an earned doctorate strongly preferred.
- Extensive higher education administrative experience in positions of increasing responsibility.
- Demonstrated classroom teaching experience at a regionally accredited institution of higher education.

Recommendation to Approve Native Environmental, LLC to Clean Welding Shops

Recommendation:

Staff recommends approval to hire Native Environmental, LLC (Native) to clean the welding shops in Holbrook and Show Low for the total cost of \$70,550. Native is on a state contract. The funds for this activity will come from contingency.

Summary:

After the fire at the St John's welding shop, NPC's insurance provider requested an air quality swab testing. The results indicated there were some elevated heavy metals. The insurance company provided a vendor to clean the welding shop. NPC determined it was prudent to also have the welding shops in Holbrook and Show Low inspected and cleaned. NPC is developing new cleaning and safety standards for heavy metal in the welding workshops.

The cost breakdown is listed below and the state contract number for Native is ADEQ18-202760.

<u>Location/Description</u>	<u>Cost</u>
Holbrook	\$ 41,700.00
Show Low	\$ 20,850.00
Equipment Rental	\$ 8,000.00
Total	<u>\$ 70,550.00</u>

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Native Environmental, LLC _____

VENDOR NAME

2435 E University Dr. _____

VENDOR ADDRESS

Phoenix Arizona 85034 _____

VENDOR ADDRESS

USE TAX _____ **1099** _____

NPC ID # _____

ORIGINATOR/BUDGET MANAGER **DATE**

David Huish _____ **1/4/2021**

BUDGET MANAGER/DEAN/DIRECTOR **DATE**

VICE PRESIDENT (Required for Purchases \$10,000 & Above) **DATE**

PRESIDENT (Required for Purchases \$25,000 & Above) **DATE**

BOARD APPROVAL (Required for \$50,000 & Above) **DATE**

GIVE FULL AND COMPLETE PARTICULARS FOR EACH ITEM REQUESTED

QTY	DETAILED DESCRIPTION	UNIT PRICE	AMOUNT	ACCOUNT NUMBER
1	Welding Shop Clean up-Holbrook-Not to exceed	41,700.00	41,700.00	
	Per attached Bid# JR20-051		-	
1	Welding Shop Clean up-ShowLow-Not to exceed	20,850.00	20,850.00	
	See Attached Bid		-	
1	Rental Equipment: allowance	8,000.00	8,000.00	
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		SUB TOTAL	70,550.00	
		SALES TAX	-	
		USE TAX	-	
		FREIGHT	-	
		TOTAL	70,550.00	

COMMENTS/SPECIAL INSTRUCTIONS:

All vendors for service, equipment rentals, and leases must have a W-9 compliance form on file with the NPC Business Office. If the Vendor is not listed on the 1099 listing, a completed W-9 form must be attached to the requisition. Business Office 7/16-Business Office/Templates/Requisition



"Environmental Solutions for the Next Generation"

**Agreement
Between Contractor and Owner**

Native Environmental, LLC
2435 E. University Dr.
Phoenix, AZ 85034
Office (602) 254-0122 Fax (602) 254-0144

Bid Number: JR20-051

THIS AGREEMENT, entered into Wednesday, December 23, 2020 by and between Native Environmental LLC and ATTN:

STATE CONTRACT NO: ADEQ18-202760

Client Information	Project Information
Northland Pioneer College David Huish Phone: (928) 208-1163 davidhuish@npc.edu	Project Name: Holbrook & Showlow Cleaning Project Location: 2251 E Navajo Blvd - Holbrook 1320 E Thornton Rd - Showlow

THE PARTIES AGREE TO THE FOLLOWING:

1. **Scope of Work:** Native Environmental agrees to provide the following Environmental Contracting Services (Facility Cleaning) per the following Scope of Work.

HEPA vacuum and wipe down all surfaces from ceiling rafters to floors located at each facility.

All work to be performed in accordance with all Federal, State, and Local regulations.

2251 E Navajo Blvd	Shifts:	Shift Totals:
\$3,475.00	10-12	\$34,750.00 - \$41,700.00

1320 E Thornton Rd	Shifts:	Shift Totals:
\$3,475.00	4-6	\$13,900.00 - \$20,850.00

Rental Equipment: Lifts	Budget:
2 Ea. Location	\$5,000.00 - \$8,000.00

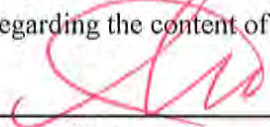
2. **Assumptions and Limitations (If Applicable):** It is assumed that power and water will be available on site for Native's use.
3. **Price includes:** Labor, materials, personal protective equipment, harnesses and hook lanyards, Native Environmental vehicle and equipment.
4. **Schedule:** This job will be performed during the hours necessary to meet your schedule. This project includes one (1) Project Supervisor and five (5) Cleaning Technicians.

NOTES:

- A. Compliance with Federal, State and Local regulations.
- B. Per occurrence \$5 million A+ rated Insurance.
- C. Arizona Contractors License #161563
- D. Add 3% for bonding.

- 5. The Owner agrees to pay Native Environmental the contract sum, based upon applications for payment submitted by Native Environmental. **The owner shall make progress payments payable Net 30 Days.**
- 6. Payment for Invoices is due net 30 days from the invoice date. Interest shall accrue on past due invoices at 2% per month or no greater than 24% annually on all unpaid invoices.
- 7. Any alterations or deviations from the specified scope of work will be completed upon written consent from authorized personnel. This proposal shall become part of the contract document and by signing, you agree to all conditions listed within.
- 9. Bid price is good for 60 calendar days, at which time Owner and Native Environmental can confer with one another on current market price.

Native Environmental appreciates the opportunity to bid on your work. If you have any questions or concerns regarding the content of this proposal please do not hesitate one of our Estimators or Project Managers.



Submitted by:

Accepted by:
Date: _____

Todd Cohan
tcohan@nativeaz.com
Phone: 602-254-0122
Fax: 602-254-0144