

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, legal notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a regular District Governing Board Meeting open to the public on August 17, 2010 at 11:00 a.m. Further notice is given that the Board will hold a Study Session open to the public beginning at 10:00 a.m. All sessions will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Russell Dickerson at the above address or telephone number at least 24 hours prior to the scheduled time.

The District Governing Board may enter into an executive session as provided in ARS §38-431.03 A (3) [discussion or consultation for legal advice with the attorney or attorneys of the public body] relating to any listed agenda item. Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Russell Dickerson, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on the 16th day of August at 9:00 a.m.

Russell Dickerson, Recording Secretary to the Board

Notice
Distribution

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. HOLBROOK TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. KQAZ/KTHQ RADIO
8. KRVZ RADIO
9. KTNN RADIO
10. KUYI RADIO
11. KWKM RADIO
12. WHITE MOUNTAIN RADIO
13. NPC WEB SITE
14. NPC ADMINISTRATORS AND STAFF
15. NPC FACULTY ASSOCIATION PRESIDENT
16. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
17. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



Northland Pioneer College

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Governing Board Study Session Agenda¹

Painted Desert Campus Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: August 17, 2010

Time: 10:00 a.m.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Request to Approve Intergovernmental Agreements with NAVIT (T3) ----- (Action)	Vice President Hatch
2.	Request to Approve Intergovernmental Agreement with Apache County (T4) ----- (Action)	Vice President Hatch
3.	2009 Expenditure Limitation Report (T5) (Informational) -----	Vice President Hatch

¹ The District Governing Board may consider any item on this agenda in any order and at any time during the meeting.



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Governing Board Meeting Agenda¹

Painted Desert Campus Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: August 17, 2010

Time: 11:00 a.m.

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance -----	Chairman Jeffers
2.	Adoption of the Agenda (T1) ----- (Action)	Chairman Jeffers
3.	Call for Public Comment -----	Chairman Jeffers
4.	Reports	
	A. Financial Position (T6) -----	Vice President Hatch
	B. NPC CASO -----	Ina Sommers
	C. NPC Faculty Association -----	Gary Mack
	D. NPC Student Government Association -----	Jake Hinton
	E. NPC Foundation -----	Lance Chugg
5.	Consent Agenda ----- (Action)	Chairman Jeffers
	A. June 15, 2010 Study Session Minutes (T2)	
	B. June 15, 2010 Executive Session Minutes (T2)	
	C. June 15, 2010 Regular Board Meeting Minutes (T2)	
	D. 2010-2011 Dual Enrollment Intergovernmental Agreement Between the Navajo County Community College District and St. Johns USD No. 1, Winslow USD No. 1, Snowflake USD No. 5, Blue Ridge USD No. 32, Pinon USD No. 4, Show Low USD No. 10, Whiteriver USD No. 20, Cedar USD No. 25 and Sanders USD No. 18	
6.	Old Business	
	A. None	
7.	New Business	
	A. Request to Approve Intergovernmental Agreements with NAVIT (T3) ----- (Action)	Vice President Hatch
	B. Request to Approve Intergovernmental Agreement with Apache County (T4) ----- (Action)	Vice President Hatch
8.	Standing Business	
	A. Human Resources Update (T7) -----	Peggy Belknap
	B. Employee of the Month Award -----	Peggy Belknap
	C. Alumnus of the Month Award -----	Susan Olsen
9.	President's Report -----	President Swarouth
10.	Board Report/Summary of Current Events -----	Board Members
11.	Announcement of Next Regular Meeting ----- August 17, 2010	Chairman Jeffers
12.	Ethics Training for District Governing Board Members (Informational) -----	Michelle Parker
13.	Adjournment ----- (Action)	Chairman Jeffers

¹ The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report.



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Navajo County Community College District Governing Board Study Session Minutes

June 15, 2010

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Members Present: Bill Jeffers, Ginny Handorf, E.L. Parsons, A.T. Siquah and Daniel Peaches.

Staff Present: President, Dr. Jeanne Swarthout; Vice President, Blaine Hatch; Vice President, Mark Vest; Director, Eric Bishop; Recording Secretary to the Board, Russell Dickerson.

Reports:

1. Study Session Agenda Item 1.: President's Performance Evaluation (Executive Session) – President Swarthout

Chairman Jeffers called the study session to order at 9:30 a.m. and notified the audience that the Board will conduct the president's performance evaluation and employment contract. Ms. Handorf moved that the Board enter into an executive session to perform an evaluation of the president pursuant to A.R.S. § 38-431.03 A 1. Mr. Peaches seconded the motion. *The vote was unanimous in the affirmative and the Board entered into executive session at 9:40 a.m.* Chairman Jeffers reconvened the study session at 10:42 a.m. following adjournment of the executive session.

2. Agenda Item 7.A.: President's Performance Evaluation – President Swarthout

Citing a shortage of time remaining in the study session, Dr. Swarthout recommended that the Board postpone discussion of the President's Performance Evaluation (action item) until the regular meeting.

3. Agenda Item 7.B.: Request to Adopt the 2010-2013 Strategic Plan – Director Bishop and President Swarthout

Citing a shortage of time remaining in the study session, Dr. Swarthout recommended that the Board postpone discussion of the Request to Adopt the 2010-2013 Strategic Plan (action item) until the regular meeting.

4. Agenda Item 7.C.: Call for Election of District Governing Board Members – Chairman Jeffers

Citing a shortage of time remaining in the study session, Dr. Swarthout recommended that the Board postpone discussion of the Call for Election of District Governing Board Members (action item) until the regular meeting.

5. Study Session Agenda Item 5: Discussion of Board Policy 2020 – Officers of the Board – Chairman Jeffers

Chairman Jeffers explained that discussion, and possible future action regarding the officers of the Board, are a result of a recommendation by Ms. Handorf and noted that the Board Secretary functions as a vice-chairman, not as a secretary. Dr. Swarthout stated that Arizona state statute very clearly calls for a Board President and Secretary and added that at NPC, Mr. Jeffers is referred to as Chairman so as not to be confused with the college President although technically, Mr. Jeffers is Board President. Dr. Swarthout added that Procedure 2020-Officers of the Board, which currently mirrors state statute, would be easy to change but informed the Board that a change to statute would be a much larger task. Chairman Jeffers charged staff with exploring ways of incorporating Vice-Chairman into the Board officer structure while adhering to state statute and that a recommendation should be returned at a future Board meeting for consideration.

6. Study Session Agenda Item 6.: Higher Learning Commission (HLC) Financial Ratios (Informational) – Vice President Hatch

Mr. Hatch provided an annual update to Board members regarding the HLC financial ratios that are used to measure institutional health and that were discussed in great detail at the 2009 Board retreat. Mr. Hatch reminded Board members that the college mission should not be driven by finances; rather the college should, from a financial perspective, determine whether it has the resources to accomplish its mission. Mr. Hatch reviewed the four financial ratios that make up the composite financial index. Mr. Hatch noted that when looking at a recommended five year average, the college is in a positive trend showing improvement in all categories. Mr. Parsons stated that the ratios provide a good model but noted that they do not reflect environmental changes and asked if there are baseline



college funding levels. Mr. Hatch explained that the when looking at a five year average and actual expenditures and assets, there is no set in stone baseline, rather a range that provides a snapshot upon which to make decisions to move the institution forward.

Study session ended at 10:55 a.m.

Respectfully submitted,

Russell Dickerson
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Secretary to the Board



Navajo County Community College District Governing Board Meeting Minutes

June 15, 2010 – 11:00 a.m.

2251 East Navajo Boulevard, Holbrook, Arizona, 86025

Governing Board Member Present: Bill Jeffers, Ginny Handorf, E.L. Parsons, A.T. Siquah and Daniel Peaches.

Staff Present: President, Dr. Jeanne Swarouth; Vice President, Blaine Hatch; Vice President, Mark Vest; Information Services Director, Eric Bishop; Recording Secretary to the Board, Russell Dickerson.

Others Present: Everett Robinson, Linda Kor, Ina Sommers, Ann Hess, Maderia Ellison, Eric Henderson, Rickey Jackson, Beulah Bob-Pennypacker, Rita Allison, Brenda Allison, Vita Allison-Keyaanie, Richard Allison, Peggy Belknap, Claude Endfield, Rachel Endfield, Jaynie Baha, and Mylee Strickland.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chairman Jeffers called the meeting to order at 11:05 a.m. Mr. Peaches led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Parsons moved to adopt the agenda as presented. Ms. Handorf seconded the motion. *The vote was unanimous in the affirmative.*

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Reports

4.A. – Financial Position – Vice President Hatch

Mr. Hatch reported that through the end of April, just over 80% of the budget period has expired. Mr. Hatch reported that total revenues in the general unrestricted fund total 95% collected, or just over \$22 million with the primary tax levy on target at 84% collected. Mr. Hatch reported that the college has not yet received tax receipt collection information for May and that he expects tax collection for the year to end up on target. Mr. Hatch reported that the college has received all expected state aid for the year. Mr. Hatch reported that tuition and fees is at 82%; investment earnings continue to lag well behind budgeted amounts; and grants and contracts are on target. Mr. Hatch reported that expenditures are at 66% through 80% of the budget year and that he expects the trend to continue and that \$22.8 million budgeted will likely only total \$18.2 million expended. Mr. Hatch reported that unrestricted plant fund revenues come mostly from transfers and that expenditures are well below target. Mr. Hatch reported that the retirement of indebtedness fund continues to receive small past due amounts with just over \$500 received in the current month. Mr. Hatch reported that the restricted fund is in balance due to a small transfer from the general fund and added that phase II of stimulus funding will be shown in the restricted fund. Mr. Hatch reported that the auxiliary fund revenues and expenditures, primarily related to the bookstore, are on target. Mr. Hatch reported that net cash, year to date for all activities, totals just over \$8.5 million. Responding to a question from Chairman Jeffers, Mr. Hatch clarified that non-categorized contingency funds have been included in the budget and the college made decisions that reduced current year expenditures while allowing for all necessary functions.



4.B. – NPC CASO – No report

4.C. – NPC Faculty Association – No report

4.D. – NPC Student Government Association – No report

4.E. – NPC Foundation – No report

Agenda Item 5: Consent Agenda

Mr. Siquah moved to approve the consent agenda as presented. Mr. Peaches seconded the motion. *The vote was unanimous in the affirmative.*

Consent Agenda (Action):

- A. May 18, 2010 Study Session Minutes (T2)
- B. May 18, 2010 Truth in Taxation Public Hearing Minutes (T2)
- C. May 18, 2010 Proposed 2010-2011 Budget Public Hearing Minutes (T2)
- D. May 18, 2010 Special Meeting Minutes (T2)
- E. May 18, 2010 Regular Board Meeting Minutes (T2)
- F. 2009-2010 Dual Enrollment Intergovernmental Agreement Between the Navajo County Community College District and Kayenta Unified School District No. 27

Agenda Item 6: Old Business

None.

Agenda Item 7: New Business

7.A. – President’s Performance Evaluation and Contract – President Swarthout

Chairman Jeffers thanked the college for its participation in the president’s evaluation survey process and added that the surveys, including comments, have been kept confidential and scores were tabulated by Chairman Jeffers and shared only with Board members and President Swarthout. Chairman Jeffers explained that the evaluation scoring scale ranged from 1 – “unsatisfactory” to 5 – “outstanding” and announced that the average score from surveys filled out by college staff is 3.77, just below the “excellent” level. Chairman Jeffers added that the average score from Board members is approximately 4.3 and comments indicated that Board members are very satisfied with President Swarthout’s performance, communication with the Board and overall leadership of the college.

At the request of Chairman Jeffers, President Swarthout reviewed her list of goals for the 2010-2011 academic year that include:

- Moving forward with distance and online education
- Increasing partnerships
- Determining a new accreditation pathway for the college
- Increased and improved planning and budgeting with links memorialized in procedure
- Higher Learning Commission change request



President Swarthout identified challenges for the 2010-2011 academic year that include:

- Budget issues and ways of moving the college forward during the economic downturn
- Identification of new and meaningful programs that will serve NPC communities
- Shared governance

Board members were given opportunity to address President Swarthout regarding her evaluation and goals and challenges:

- Mr. Siquah acknowledged that the past two years have been challenging in light of state funding reductions and commented that they have been handled well by Dr. Swarthout and administrative staff and that there has been good communication and involvement of staff in the budget process. Mr. Siquah applauded the college budget process and noted that involvement of faculty, staff and student organizations served to promote better understanding. Finally, Mr. Siquah commended Dr. Swarthout for her effective delegation of authority and characterized it as one of her strengths.
- Mr. Parsons agreed that Dr. Swarthout has functioned well in challenging times as evidenced by college employee survey results and complimented her management team. Mr. Parsons concluded by stating the Dr. Swarthout is a good president and effective manager.
- Ms. Handorf was appreciative of and complimented the presidential evaluation process and was impressed that Board members did not rate Dr. Swarthout any lower than “satisfactory” in any survey category. Ms. Handorf characterized Dr. Swarthout as a team player and was impressed by her desire to be treated the same as staff and receive a decrease in compensation. Ms. Handorf added that in light of the recent successful HLC renewed accreditation, Dr. Swarthout deserves a raise but is respectful her decision. Ms. Handorf stated that she is proud and delighted to work with Dr. Swarthout.
- Mr. Peaches stated that Dr. Swarthout is a good manager who exhibits good communication and operates with a transparency that adds to her credibility. Mr. Peaches concluded by stating that he supports Dr. Swarthout in her management of the college and that the college is fortunate to have her service.
- Chairman Jeffers noted that in her self evaluation, Dr. Swarthout rated herself lower than the Board, acknowledged that there is always room for improvement and stated that the Board is very satisfied with her performance. Chairman Jeffers stated that the college, having benefitted from her leadership, is in a good place. Chairman Jeffers commented that it is hard to believe that the college receives such quality leadership from Dr. Swarthout despite being the lowest paid community college president in the state. Chairman Jeffers concluded by thanking the college for its participation in the evaluation process and added that on whole, the Board is supportive of Dr. Swarthout’s goals for the upcoming year.

Ms. Handorf moved to approve Dr. Swarthout’s employment contract that will include a 2% reduction from current her salary, as per her request to be treated like all college employees, for a period of 3 years during which time the president and Board will go through the established annual performance evaluation process. Mr. Parsons seconded the motion. ***The vote was unanimous in the affirmative.*** Chairman Jeffers and the Board members thanked Dr. Swarthout for her service.

7.B. – Request to Adopt the 2010-2013 Strategic Plan – Director Bishop

Mr. Bishop presented the request to adopt the 2010-2013 Strategic Plan as presented to the Board as a first read in May and noted that a very minor change was made by updating the title of the NPC Archives in pillar 5.3.4. Mr. Bishop explained that the plan has been vetted at various levels of the college. Mr. Parsons moved to adopt the 2010-2013 Strategic Plan as presented. Ms. Handorf seconded the motion. ***The vote was unanimous in the affirmative.***



7.C. – Call for Election of District Governing Board Members – Chairman Jeffers

Chairman Jeffers read the Board resolution calling for the election of Board members to represent Districts #2 and #5 for six year terms that are currently occupied by Mr. Siquah and Ms. Handorf whose terms expire at the end of 2010. Chairman Jeffers commented that the college is fortunate to have Mr. Siquah and Ms. Handorf as Board members. Mr. Siquah moved to approve the resolution requesting the election of Board members for Districts #2 and #5. Mr. Peaches seconded the motion. ***The vote was unanimous in the affirmative.***

Agenda Item 8: Standing Business

8.A. – Strategic Planning and Accreditation Steering Committee (SPASC) Report – Director Bishop

Mr. Bishop reported that SPASC is currently on a well-deserved hiatus and will meet on September 3, 2010 to begin work on selecting a new accreditation model.

8.B. – Human Resources Update – Peggy Belknap

Human Resources Director Peggy Belknap notified the Board of two changes to the submitted report: Ryan Rademacher has accepted a 9 month position as Faculty in English and Janice Cortina has accepted a position as Faculty in Developmental Services. Ms. Belknap presented the remainder of the personnel update and thanked the Board for its participation in the presidential evaluation process and their appreciation of the efforts of those retiring college employees recognized by the Board in May.

8.C. – Alumnus of the Month Award – Claude Endfield

Claude Endfield, Faculty in Early Childhood Development, recognized two Outstanding Alumnae, Rita and Brenda Allison, sisters from Leupp, Arizona. Rita Allison was a basketball player for NPC and earned an Associate of General Studies degree in 1990. Rita continued her education at Northern Arizona University earning Bachelor of Education and Master's of Education in Bilingual and Multicultural Education degrees. Rita is currently a physical education and health teacher in the Leupp Schools. Rita's younger sister Brenda followed her to NPC, managed the basketball team and graduated from NPC with an Associate of Science degree in 1992. Brenda continued her education in Montana earning an Associate of Science in Nursing degree. Brenda is married, the mother of two and is a certified on-call nurse assistant in a facility that provides care for elderly psychiatric patients. Both sisters agreed that it is important to get an education and that NPC is a good place to start where students benefit from small class sizes and teacher-student interaction. Rita and Brenda thanked Ms. Endfield for nominating them for the award.

Agenda Item 9: President's Report – President Swarhout

Dr. Swarhout reported that the college has offered to assist Round Valley High School in the aftermath of the plane crash that destroyed key district facilities; all college employees have been relocated from the former District Office building with offices located on the Painted Desert Campus; and that she has been named the Chair of the Arizona Community College Presidents' Council for 2010-2011.

Agenda Item 10: Board Report/Summary of Current Events

Ms. Handorf announced that the State District Governing Board Association will meet next week and that she is on the slate of officers.

Agenda Item 11: Announcement of Next Regular Meeting: Tuesday, August 17, 2010 (No July meeting).

Agenda Item 12: Adjournment

The meeting was adjourned at 12:10 p.m. upon a motion by Mr. Siquah, a second by Ms. Handorf, and a unanimous affirmative vote.



Respectfully submitted,

Russell Dickerson
Recording Secretary to the Board

Bill Jeffers
Chairman

Ginny Handorf
Secretary to the Board



Request to Approve Intergovernmental Agreements with NAVIT

Recommendation:

Staff recommends approval of the Intergovernmental Agreements with NAVIT.

Summary:

The proposed agreement to provide a educational courses to NAVIT students on College facilities is a continuation of the existing arrangement with NAVIT. Staff continues to work closely with NAVIT administration to provide quality programs. The cost of program delivery is equally divided between the College and NAVIT.

The agreement to provide dual enrollment courses on a high school facility is a template in the same form as all dual enrollment agreements. This agreement includes vocational courses that College has determined may be counted toward both high school and college graduation requirements at high school facilities during the school day.



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INTERGOVERNMENTAL AGREEMENT
by and between
NAVIT
and
Northland Pioneer College
for
Provision of Joint Technological Education Courses
at College Location

This Intergovernmental Agreement (“Agreement”) is entered into as of the ___ day of _____, 2010, by and between the Northern Arizona Vocational Institute of Technology (NAVIT) (hereinafter “JTED”) and Navajo County Community College District, also known as Northland Pioneer College (hereinafter “College”) for the joint exercise of powers pursuant to A.R.S. §11-952 *et seq.*, A.R.S. §15-393(K) and A.R.S. §15-1444(E);

WHEREAS, the parties are authorized to enter into this Agreement pursuant to A.R.S. §11-952 and A.R.S. §15-393(K) and A.R.S. §15-1444(E);

WHEREAS, the parties want to provide joint technological education courses (“JTE Courses”), as defined in Section 4(E) below, at the College’s location in Navajo County, and to operate under a central model;

NOW THEREFORE, in consideration of the mutual agreements set forth, the parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the terms and conditions under which JTED will provide JTE Courses which meet the criteria provided in A.R.S. §15-391(3).

2. Term

This Agreement shall commence and be effective on July 1, 2010, and shall be for a period of five (5) years, but not to exceed five (5) years, with annual review and possible revision, unless terminated by either party as provided for in this Agreement. Payment, performance and obligations for succeeding fiscal periods are subject to the availability and appropriation of monies.

3. Termination

This Agreement may be terminated by either party upon written notice to the other parties given no later than thirty (30) days before the end of the semester. Said termination shall not become effective until the end of the current semester in which notice is given. Termination of this Agreement shall be consistent with the provisions of A.R.S. §15-395.01. All property purchased by a party under this Agreement shall remain the property of that party and shall be

returned to that party by the other party when no longer in use or upon termination, whichever is sooner.

4. Requirements under A.R.S. §15-393(L)

A. Financial Provisions and Format for Billing. See Exhibit A.

(1) The services provided by the parties shall be proportionally calculated in the cost of delivering the service.

(2) Payment for services shall not exceed the cost of the services provided.

(3) Payment obligations of JTED under this Agreement are conditioned upon receipt of funds from the State of Arizona. The obligations of College are conditioned upon the availability of funds appropriated or allocated by the governing body of College.

B. Accountability Provisions. The parties agree to cooperate as appropriate to ensure compliance of both parties with required student testing schedules and procedures, reporting, and other requirements of applicable state and federal law concerning accountability in educational programs. JTED may request an audit or accounting of expenditures by College related to joint technological education programs.

C. Responsibilities.

(1) Responsibilities of JTED.

a. JTED will manage and control the joint technological education district.

b. JTED will be responsible for the content and quality of JTE Courses offered under this Agreement as JTE courses, and shall ensure that such courses meet the standards and outcomes expected of a college course under the criteria of ARS 15-1821.01.

c. JTED will review with the College the standard for the quality of the teachers who instruct JTE Courses and ensure that each such teacher meets the College's requirements for teaching College courses.

d. JTED and College have agreed that all teachers are employees of the College and JTED may reimburse College for a portion of the salary of any teacher instructing a JTE Course.

e. On or before December 31 of each year, JTED shall submit a detailed report to the Career and Technical Education Division of the Department of Education pursuant to A.R.S. §15-393(M).

f. JTED will upload student attendance reports into ADE SAIS system, subject to the Family Educational Rights and Privacy Act (“FERPA”), 20 U.S.C. §1232g, *et seq.*

(2) Responsibilities of College.

a. Attendance data must be reported at least every week (7) days by the College to JTED.

b. College will provide a cost analysis and course JTED eligibility documents for each potential JTED class by March 1 of each year.

c. If College is offering Distance Learning CTE class opportunities, see Exhibit B.

d. College will provide necessary facilities, equipment, supplies, maintenance, property and liability insurance to conduct the JTED courses as agreed upon between College and JTED.

e. JTED and College will create a budget.

f. College will provide a proposed new year course budget no later than June 30 of each school year or as budget allocations are available, and a final detailed current year budget with narrative and expenditures using JTED CTE Final Report Form by June 20 of each school year.

g. College will comply with all safety procedures in order to meet applicable State and Federal regulations.

h. College will cooperate with JTED to provide JTED with timely information for purposes of the report required by A.R.S. §15-393(M).

i. The College will be responsible for ensuring quality and that courses meet the rigors and outcomes expected of a college course meeting the criteria of ARS 15-1821.01.

j. The College will ensure that all instructors meet the standards of the college and that all students enrolled in these courses meet the College’s enrollment criteria and the criteria of ARS §§15-1821 and 15-1821.01.

k. The College is responsible for complying with all dual enrollment reporting required by the state.

l. The College is responsible for quality and assurance measures such as course monitoring, special training for faculty and participation in department meetings and curriculum development.

m. All College courses offered through this IGA must be approved by the Navajo County Community College District Governing Board to ensure the quality of courses and compliance with all state statutes.

D. **Type of Instruction.** All new College courses must be submitted for approval by October 1 of each school year and approved by the JTED Governing Board. The list of approved courses, type of instruction, the quality and content of each course, shall be attached hereto as Exhibit C. All classes that may generate funding must meet the criteria for programs as required by law. All College teachers are required to follow these criteria.

E. **Quality of Instruction.** “Joint technological education course” shall mean a course which meets the following criteria identified in A.R.S. §15-391(3) and all community college criteria:

(1) The course is designed to directly lead a student toward a specific career, vocation or industry.

(2) The course is taught by an instructor who is certified to teach career and technical education by the State Board of Education or by a postsecondary educational institution.

(3) The course requires specialized equipment or specialized instruction materials above and beyond the scope and cost of a standard educational course.

(4) The course is designed to lead the student toward certification that is accepted by a vocation or industry as a demonstration of skill or competency in that vocation or industry.

(5) The course is part of a program that requires students to obtain a passing score on an examination that demonstrates a level of skill or competency for that program of study that is accepted by a vocation or an industry.

(6) The course meets the standards of a career preparatory vocational program as determined by the career and technical education division of the Department of Education.

(7) The course is certified by the JTED Governing Board as having met all the requirements of this Paragraph (2).

(8) The course is approved by the Career and Technical Education Division of the Department of Education base on requirements prescribed in this Paragraph 2 within 120 days after the submission of all required documentation.

(9) The course is only offered to students in grades 9 through 12 inclusive.

F. Enrollment.

- (1) JTED will coordinate enrollment and registration with the staff of College.
- (2) College and JTED must approve all enrollments, verifying student eligibility in classes approved by the JTED Governing Board and the College Governing Board.
- (3) College will provide registration and attendance information for JTED students in approved courses consistent with State guidelines and subject to the requirements of FERPA.
- (4) Pursuant to A.R.S. §15-393(H), the JTED may collect tuition for adult students and the attendance of pupils who are residents of school districts that are not participating in the joint district. However, the JTED and College have arranged and agree that tuition for courses taught pursuant to this Agreement shall be paid by the student and College shall directly collect such tuition under arrangements between the College and the student.
- (5) College and JTED will cooperate to ensure that students enrolled pursuant to this Agreement comply with all requirements under Proposition 300 as adopted by the College.
- (6) For purposes of this Agreement, a “student” is defined as any person enrolled in the joint district without regard to the person’s age or high school graduation status. Adults and post-secondary students may enroll in College programs subject to College’s policy.

G. Transportation Services. Under this Agreement, transportation is not an issue and the College and the JTED have made no arrangements for such.

H. Review. This Intergovernmental Agreement and any addendums shall be submitted by the JTED to the Joint Legislative Budget Committee for review.

5. Cancellation for Conflict of Interest

Pursuant to A.R.S. §38-511, either party to this Agreement may, within three (3) years after the execution of this Agreement, cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when either party receives written notice of the cancellation unless the notice specifies a later time.

6. Non-discrimination

The parties shall comply with Executive Order 2009-09 and all other applicable State and Federal employment laws, rules, and regulations, mandating that all persons shall have equal access to employment opportunities, and that no person shall be discriminated against due to race, creed, color, religion, sex, national origin or disability.

7. Insurance

College and JTED each represent and warrant to the other that it shall at all times retain insurance coverage in compliance with State laws and shall name the other party as an additional insured.

8. Employees

An employee of any party to this Agreement who works under the jurisdiction or control of or within the jurisdictional boundaries of another party to this Agreement pursuant to this Agreement is deemed to be an employee of both public agencies for the purposes of Arizona workers' compensation law, and A.R.S. §23-1022. The primary employer shall be solely liable for the payment of workers' compensation benefits.

9. Mutual Indemnification

Each party (as "Indemnitor") agrees to indemnify, defend, and hold harmless the other parties (as "Indemnitees") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney fees), hereinafter collectively referred to as "claims," arising out of bodily injury or any person (including death) or property damage, but only to the extent that such claims which result in vicarious/derivative liability to the Indemnitees, are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

10. Applicable Law

This Agreement shall be governed and interpreted by the laws of the State of Arizona. Unless otherwise stated in this Agreement, JTED shall operate under the provisions of A.R.S. Title 15, Ch. 3, Art. 6 (§§15- 391 through 15-396), as amended.

11. Mediation

Neither party may file a claim against the other without first participating in good faith in mediation with a trained and impartial mediator. The parties shall share the expenses of mediation, except that shared expenses shall not include the cost incurred by a party for representation by an attorney at the mediations, if such representation is desired.

12. Notice

Any notice required or permitted under the terms of this Agreement shall be deemed given or served if sent by certified mail, return receipt requested, postage prepaid, to:

JTED

Matt Weber, Superintendent
NAVIT
P.O. Box 2110
1611 South Main Street
Snowflake, AZ 85937
Fax: 928.536.7287

COLLEGE

Jeanne Swarthout, President
Northland Pioneer College
P. O. Box 610
Holbrook, AZ 85937
Fax: 928.524.7419

13. Counterparts

This Agreement may be executed in several counterparts, each of which shall be an original, but all of which together shall constitute one and the same Agreement. This Agreement is effective as of the date first written above.

14. Waiver of Conflict

The parties to this Agreement are aware that Mangum, Wall, Stoops & Warden, PLLC (the "Law Firm") represents more than one party to this Agreement in various matters, including the drafting and/or review of this Agreement. By signing this Agreement each party specifically acknowledges that (1) the Law Firm has, by this paragraph, informed each party that the Law Firm believes that it will be able to provide competent and diligent representation to each party to this Agreement represented by the Law Firm and its representation of each party is not prohibited by law and does not involve the assertion of a claim by one party against another party to this Agreement, (2) the party is aware of a potential conflict of interest, and (3) the party specifically waives any such claim based on the Law Firm's representation of other parties to this Agreement.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

IN WITNESS HEREOF, the parties sign this Agreement:

NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY (NAVIT)

By: _____

Title: _____

Dated this ____ day of _____, 2010, upon resolution of the JTED Governing Board approving this Agreement and authorizing its Superintendent to sign below:

NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY (NAVIT)

By: _____

Title: Superintendent

Attorney approval:

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the JTED Governing Board.

By: Kathryn A. Muenro
Legal Counsel for JTED

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

By: _____

By: _____

Title: _____

Title: _____

Dated this ____ day of _____, 2010, upon resolution of the District Governing Board of the Navajo County Community College District, approving this Agreement and authorizing its President to sign below:

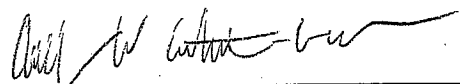
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

By: _____

Title: President

This Agreement has been reviewed pursuant to A.R.S. §11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the Governing Board of Navajo County Community College District.

By:



Legal Counsel for the Navajo County Community College District

Exhibit A

Funding

Itemize the services to be provided and the amounts to be allocated for funding of that service, indicating the amount the JTED will contribute to the course and the amount of support required by the College. Itemized services and expenses may include but are not limited to teacher salaries, teacher certification, curriculum, facility usage, utilities, custodial care, and course supplies and equipment.

Northland Pioneer College

NAVIT Estimated Instruction Costs
2010-11

Class	Department	%	Wages & Benefits	Supplies	Misc	Total Expenses	NAVIT Related \$
ATO	Auto	78.01%	\$ 57,312	6,417	169	63,898	\$ 49,848
HQO	Heavy Equip Op	61.13%	\$ 79,848	57,071	(126)	136,793	\$ 83,616
ITP	Industrial Tech	13.11%	\$ 107,237	16,155	-	123,392	\$ 16,183
AIS	Admin Info Svc	1.09%	\$ 194,551	1,656	1,797	198,004	\$ 2,158
WLD	Welding	50.30%	\$ 232,313	41,075	2,586	275,974	\$ 138,818
EDU	Education	1.26%	\$ 127,092	-	343	127,435	\$ 1,602
ENL	English	4.60%	\$ 307,105	-	-	307,105	\$ 14,140
PSY	Psychology	12.83%	\$ 107,267	-	-	107,267	\$ 13,761
SOC	Sociology	13.74%	\$ 37,611	-	-	37,611	\$ 5,168
BIO	Biology	14.50%	\$ 271,521	13,151	72	284,744	\$ 41,283
COS	Cosmetology	59.26%	\$ 293,629	11,894	830	306,353	\$ 181,559
FRS	Fire Science	43.03%	\$ 105,957	8,197	1,005	115,159	\$ 49,553
MAT	Math	0.39%	\$ 210,640	-	-	210,640	\$ 824
NAT	Nursing Assist	26.47%	\$ 139,502	3,853	214	143,569	\$ 38,004
HES	Health Science	22.66%	\$ 62,227	120	-	62,347	\$ 14,130
Totals							\$ 650,647

NAVIT Estimated Tuition

2010 - 11

Fall 2010	\$ 200,000
Spring 2011	\$ 200,000
	\$ 400,000

NAVIT Estimated Miscellaneous Expenses

2010 - 11

Recurring Items:	
Facility Rental Cost (FRS - Taylor Fire Dept & NATC)	\$5,000
Electrical Cost (WLD @ PDC)	\$6,000
Fall NAVIT Orientation	\$4,200
Fall NAVIT Extra Week	\$4,000
Total	\$19,200

Exhibit B

Distance Learning CTE Courses

Any College participating in Distance Learning CTE Classes utilizing the JTED Video Conferencing Distance Learning (VCDL) network will present the VCDL course to the JTED to accept as an approved site course, participate in JTED training to acquire usage procedures and instructional strategies, provide appropriate classroom environment and staff, and complete all necessary ADE forms in order for the class enrollment to be reported by the College to JTED.

Exhibit C

Type of Instruction

List the program offered and the courses associated with each program. For each course, list the name of the course offered, a description of the course, the days of the week and times the course will be offered, the credit hours earned for completion of the course, and the name of the instructor of the course.

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
INT					
BIO160	INTRO HUMAN ANATOMY	-----	-TBA-	JACOB, JAME	4
MAT161	ALGEBRA-BASED MATH E	-----	-TBA-	MACK, GARY	3
SPT130	INTRO TO THEATER	-----	-TBA-	SOLOMONSON,	3
LCC					
BIO160L	LAB INTRO HUMAN A&P	---W---	8:00a-10:44a	HENDRICKS,	0
CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
CHM130	FUNDAMENTAL CHEMISTR	-M----	8:00a-10:44a	WILKES, DON	4
CHM130L	CHEMISTRY LAB CHM130	---R--	8:00a-10:44a	HUTTON, CYN	0
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	2
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	2
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
EDU200	INTRO TO EDUCATION	-M----	8:00a-10:44a	JOHNSON, SA	3
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	ASHCRAFT, D	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
HDE199	COLLEGE ORIENTATION	-MTWRF-	8:00a-10:44a	HENDERSON,	2
HES145	NUTRITION	----F-	8:00a-10:59a	WEIERMANN,	3
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
HES120	LAW/ETHICS-HEALTH CA	-----	8:00a-10:45a	SHIELDS, WE	3
HES170	MEDICAL TERMINOLOGY	-M----	8:00a-10:59a	JOHN, MADAL	3
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	----R--	8:00a-10:44a	GRAHAM, BAR	3
NAT101	NURSING ASSISTANT	--T-RF-	7:45a-10:59a	HENDRICKS,	5
PHL105	INTRO TO ETHICS	----R--	8:00a-10:44a	JONES, RYAN	3
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	REYES, GARY	3
PSY240	DEVELOPMENTAL PSYCHO	--T----	8:00a-10:44a	REYES, GARY	3

PDC

HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
ITP201	INTRO TO INDUSTRIAL	-MTWRF-	12:30p- 3:29p	CLARK, PAUL	4
ITP210	POWER PRINCIPLES I	-MTWRF-	12:30p- 3:29p	CLARK, PAUL	6
ITP231	MECHANICL MAINTENANC	-MTWRF-	12:30p- 3:29p	CLARK, PAUL	6
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	----R--	8:00a-10:44a	GRAHAM, BAR	3
WLD100	SAFETY & MATH	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD151	CUTTING PROC & WELD	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD152	SMAW PLATE I	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD153	SMAW PLATE II	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD265	GMAW PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD266	FCAW PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD267	GTAW PIPE I	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD268	GTAW PIPE II	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD290	WELDING FABRICATION	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD100	SAFETY & MATH	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD151	CUTTING PROC & WELD	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD152	SMAW PLATE I	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD153	SMAW PLATE II	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD265	GMAW PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD266	FCAW PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD267	GTAW PIPE I	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD268	GTAW PIPE II	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD290	WELDING FABRICATION	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
SCC					
CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
CHM130L	CHEMISTRY LAB CHM130	---W---	8:00a-10:44a	HUTTON, CYN	0
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	----R--	8:00a-10:44a	RICHINS, BA	3
FRS100	FIRE SERVICE ORIENT	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS121	EMERG STABILIZATION/	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS126	ROPE RESCUE I	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS127	ROPE RESCUE II	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS134	RAPID INTERVENTION C	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
FRS141	FIRE SERVICE COMMUNI	-MTWRF-	7:40a-10:40a	SOLOMON, BI	3
FRS150	WILDLAND FIREFIGHTER	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	FIREFIGHTER FITNESS	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS199	FIREFIGHTER FITNESS	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	FIRE DEPARTMENT INTE	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	SERVICE LEARNING	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS199	SERVICE LEARNING	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS199	FIRE PREVENTION	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS116	INTR RESPRATORY PROT	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS117	INTRO TO FORCIBLE EN	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS118	INTRO FIRE HOSE/STRE	-MTWRF-	7:40a-10:40a	HANCOCK, PA	2
FRS130	THE INCIDENT COMMAND	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS131	VEHICLE FIREFIGHTING	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS133	INTRO FIRE BEHAVIOR	-MTWRF-	7:40a-10:40a	HANCOCK, PA	1
FRS120	EMERGENCY VEHICLE DR	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
HDE199	COLLEGE ORIENTATION	-MTWRF-	8:00a-10:44a	HENDERSON,	2
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
HQO108	NCCER CORE CURRICULU	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO109	BASIC OPERATN TECHNQ	-MTWRF-	7:40a-10:39a	TENNEY, REG	3
HQO111	TRADE HVY EQUIP SAFT	-MTWRF-	7:40a-10:39a	TENNEY, REG	3
HQO113	GRADES PART I	-MTWRF-	7:40a-10:39a	TENNEY, REG	2
HQO210	GRADE PART II/CIVIL	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO210	GRADE PART II/CIVIL	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO211	BACKHOES AND DOZERS	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
HQO212	INTRO CREW LEADER &	-MTWRF-	7:40a-10:39a	TENNEY, REG	4
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	----R--	8:00a-10:44a	GRAHAM, BAR	3
PHL105	INTRO TO ETHICS	----R--	8:00a-10:44a	JONES, RYAN	3
PSY101	INTRO TO PSYCHOLOGY	--T----	8:00a-10:44a	BOBLETT, JA	3
PSY240	DEVELOPMENTAL PSYCHO	--T----	8:00a-10:44a	REYES, GARY	3

SPE

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
AIS123	VOCAB FOR THE MEDICA	----F-	8:00a-11:59a	OSBORNE, TA	3
CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
EMT104	CPR & FIRST AID	-----S	8:30a- 5:29p	NORMAN, MIC	0.5
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	---W---	8:00a-10:44a	JONES, RYAN	3
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	STINSON, JE	3
HQO108	NCCER CORE CURRICULU	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO109	BASIC OPERATN TECHNQ	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO111	TRADE HVY EQUIP SAFT	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO113	GRADES PART I	-MTWRF-	12:40p- 3:39p	WILTBANK, H	2
HQO210	GRADE PART II/CIVIL	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO211	BACKHOES AND DOZERS	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO212	INTRO CREW LEADER &	-MTWRF-	12:40p- 3:39p	WILTBANK, H	4
HQO108	NCCER CORE CURRICULU	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
HQO109	BASIC OPERATN TECHNQ	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO111	TRADE HVY EQUIP SAFT	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO113	GRADES PART I	-MTWRF-	7:40a-10:39a	WILTBANK, H	2
HQO210	GRADE PART II/CIVIL	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
HQO211	BACKHOES AND DOZERS	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
HQO212	INTRO CREW LEADER &	-MTWRF-	7:40a-10:39a	WILTBANK, H	4
MAT152	ADVANCED ALGEBRA	---R--	8:00a-10:44a	GRAHAM, BAR	3
NAT101	NURSING ASSISTANT	--TWR--	8:00a-10:59a	REIDHEAD, D	5
PHL105	INTRO TO ETHICS	---R--	8:00a-10:44a	JONES, RYAN	3
PSY101	INTRO TO PSYCHOLOGY	--T----	8:00a-10:44a	HEINRICH, R	3

STJ

CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	5
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	HICKS, BARB	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	HICKS, BARB	4
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	CLINK, PATS	4

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	CLINK, PATS	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CLINK, PATS	1
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	MARTINEAU,	3
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
ITP231	MECHANICL MAINTENANC	-MTWRF-	7:40a-10:40a	WAKEFIELD,	6
ITP201	INTRO TO INDUSTRIAL	-MTWRF-	7:30a-10:29a	WAKEFIELD,	4
ITP210	POWER PRINCIPLES I	-MTWRF-	7:30a-10:29a	WAKEFIELD,	6
ITP232	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:29a	WAKEFIELD,	6
WLD100	SAFETY & MATH	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD151	CUTTING PROC & WELD	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD152	SMAW PLATE I	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD153	SMAW PLATE II	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD265	GMAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD266	FCAW PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD267	GTAW PIPE I	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD268	GTAW PIPE II	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD290	WELDING FABRICATION	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD100	SAFETY & MATH	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD151	CUTTING PROC & WELD	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD152	SMAW PLATE I	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD153	SMAW PLATE II	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD265	GMAW PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD266	FCAW PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD267	GTAW PIPE I	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD268	GTAW PIPE II	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD290	WELDING FABRICATION	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WMC					
AIS231	INTRO MS OFFICE	--T----	8:00a-11:59a	CHASE, TRAC	3
ATO103	SAFETY AND HAZARDOUS	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO107	ENGINE REPAIR I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
ATO115	BRAKE SYSTEMS II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO205	SUSPENSION AND STEER	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO207	ELECTRICAL & ELECTRO	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO208	ELECTRICAL & ELECTRO	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO209	ELECTRICAL & ELECTRO	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO210	HEATING & AIR CONDIT	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO103	SAFETY AND HAZARDOUS	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO107	ENGINE REPAIR I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO115	BRAKE SYSTEMS II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO205	SUSPENSION AND STEER	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO207	ELECTRICAL & ELECTRO	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO208	ELECTRICAL & ELECTRO	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO209	ELECTRICAL & ELECTRO	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO210	HEATING & AIR CONDIT	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
BIO160L	LAB INTRO HUMAN A&P	----F-	8:00a-10:44a	LOPEZ, EILE	0
BIO201L	LAB HUMAN A&P I	----R--	8:00a-10:44a	SMITH, DAVI	0
BIO201L	LAB HUMAN A&P I	----F-	8:00a-10:44a	SMITH, DAVI	0
BIO201	HUMAN ANAT & PHYSIO	--T----	8:00a-10:44a	SMITH, DAVI	4
BIO201L	LAB HUMAN A&P I	---W---	8:00a-10:44a	SMITH, DAVI	0
CHM130L	CHEMISTRY LAB CHM130	--T----	8:00a-10:44a	WILKES, DON	0
CHM130L	CHEMISTRY LAB CHM130	----R--	8:00a-10:44a	WILKES, DON	0
CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
CHM130	FUNDAMENTAL CHEMISTR	-M-----	8:00a-10:44a	WILKES, DON	4
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	MARTINEAU,	3
EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	JOHNSON, SA	3
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	EVANS, DANI	0.5
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	JOHNSON, SA	0.5
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	----R--	8:00a-10:44a	RADEMACHER,	3
ENL101	COLLEGE COMPOSITION	--T----	8:00a-10:44a	GOULET, RON	3
HDE199	COLLEGE ORIENTATION	-MTWRF-	8:00a-10:44a	HENDERSON,	2
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	SHIELDS, WE	3
HES145	NUTRITION	----F-	8:00a-10:59a	WEIERMANN,	3
HES102	HEALTH CAREER OCCUPA	----F-	8:00a-10:59a	HUNT, CHERY	3
HES170	MEDICAL TERMINOLOGY	----R--	8:00a-10:59a	SHIELDS, WE	3
HES120	LAW/ETHICS-HEALTH CA	-----	8:00a-10:45a	SHIELDS, WE	3
HES120	LAW/ETHICS-HEALTH CA	-M-----	8:00a-10:59a	SHIELDS, WE	3
MAT162	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
MAT152	ADVANCED ALGEBRA	----R--	8:00a-10:44a	GRAHAM, BAR	3
NAT101	NURSING ASSISTANT	---W---	8:00a-10:59a	JAMISON, SU	5
NAT101	NURSING ASSISTANT	-M---F-	8:00a-10:59a	JAMISON, SU	5
NAT101	NURSING ASSISTANT	---W---	8:00a-10:59a	JAMISON, SU	5
NAT101	NURSING ASSISTANT	-M---F-	8:00a-10:59a	JAMISON, SU	5
PHL105	INTRO TO ETHICS	----R--	8:00a-10:44a	JONES, RYAN	3
PSY240	DEVELOPMENTAL PSYCHO	--T----	8:00a-10:44a	REYES, GARY	3
PSY240	DEVELOPMENTAL PSYCHO	-M-----	8:00a-10:44a	BOBLETT, JA	3
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	BOBLETT, JA	3
SOC120	GENERAL SOCIOLOGY	-M-----	8:00a-10:44a	DEATON, JOH	3
WLD100	SAFETY & MATH	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD151	CUTTING PROC & WELD	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD152	SMAW PLATE I	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD153	SMAW PLATE II	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD265	GMAW PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3

FALL 2010

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
WLD266	FCAW PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD267	GTAW PIPE I	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD268	GTAW PIPE II	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD290	WELDING FABRICATION	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD100	SAFETY & MATH	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD100	SAFETY & MATH	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD150	SYMBOLS, DRAW/METAL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD151	CUTTING PROC & WELD	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD152	SMAW PLATE I	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD153	SMAW PLATE II	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD265	GMAW PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD266	FCAW PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD267	GTAW PIPE I	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD268	GTAW PIPE II	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD290	WELDING FABRICATION	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD291	INTERNSHIP FOR WELDI	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WRV					
HES102	HEALTH CAREER OCCUPA	-----F-	8:00a-10:59a	HUNT, CHERY	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
INT					
EDU276	MANAGING LEARNING EN	-----	-TBA-	HEIMANN, RI	3
BIO100	BIOLOGY CONCEPTS	-----	-TBA-	JACOB, JAME	4
LCC					
AIS115	TEN-KEY ADDING MACHI	---W---	8:00a-11:59a	BAZAN, MAXI	1
BIO205	MICROBIOLOGY	-M-W---	8:00a-10:44a	CANARY, PAT	4
BIO181	GENERAL BIOLOGY I	--T-R--	8:00a-10:44a	MANTHEI, BR	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS199	ADVANCED PERMING	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	2
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ZACHE, ALIS	3
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	4
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	HICKS, BARB	5
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	CLINK, PATS	3
AUDI EDU200	INTRO TO EDUCATION	-M----	8:00a-10:44a	HEIMANN, RI	3
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
EMT104	CPR & FIRST AID	-----S	8:00a- 4:59p	RAYMO, SARA	0.5
VID2 ENL102	COLLEGE COMPOSITION	-----F-	8:00a-10:44a	RADEMACHER,	3
ENL102	COLLEGE COMPOSITION	-M----	8:00a-10:44a	RICHINS, BA	3
L112 HES170	MEDICAL TERMINOLOGY	-----F-	8:00a-10:59a	HUNTER, JAN	3
HES170	MEDICAL TERMINOLOGY	---W---	8:00a-10:59a	HUNTER, JAN	3
VID1 MAT161	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
NAT101	NURSING ASSISTANT	--T-RF-	8:00a-10:59a	HENDRICKS,	5
PSY101	INTRO TO PSYCHOLOGY	---W---	8:00a-10:44a	REYES, GARY	3
AUDI SOC130	RACIAL/ETHNC/GENDR R	---W---	8:00a-10:44a	DEATON, JOH	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
PDC					
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
ITP230	MECHANICL MAINTENANC	-MTWRF-	12:30p- 3:30p	CLARK, PAUL	6
ITP233	MECHANICL MAINTENANC	-MTWRF-	12:30p- 3:30p	CLARK, PAUL	6
AUDI SOC130	RACIAL/ETHNC/GENDR R	---W---	8:00a-10:44a	DEATON, JOH	3
WLD154	GMAW PLATE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD155	GTAW PLATE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	12:30p- 3:29p	HOSKINS, RA	3
WLD154	GMAW PLATE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD155	GTAW PLATE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	8:00a-10:59a	HOSKINS, RA	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	HOSKINS, RA	3
WLD240	INTRO TO PLASTICS	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	----R--	8:15a-11:14a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	----R--	12:30p- 3:29p	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	----R--	12:30p- 3:29p	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	----R--	12:30p- 3:29p	SAYRE, JAN	2
SCC					
BIO181	LAB GEN BIO I	---W---	8:00a-10:44a	HUTTON, CYN	0
BIO181	GENERAL BIOLOGY I	-M-----	8:00a-10:44a	HUTTON, CYN	4
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
ENL102	COLLEGE COMPOSITION	----R--	8:00a-10:44a	RADEMACHER,	3
FRS140	FIRE SERVICE REPORT	--T-R--	7:40a- 8:40a	SOLOMON, BI	2
FRS199	FIREFIGHTER FITNESS	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS199	SERVICE LEARNING	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
NATC FRS124	INTRO FIRE SERVICE R	-----	7:40a-10:40a	WHIPPLE, JE	1
FRS113	CONFINED SPACE I	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	1
FRS102	FIRE SERVICE FIRST R	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
FRS104	FIREFIGHTER I & II	-MTWRF-	7:40a-10:40a	SOLOMON, BI	10
FRS106	FIREFIGHTER HEALTH A	--T----	7:40a-10:40a	WHIPPLE, JE	2
FRS110	HAZ MAT FIRST RESPON	-MTWRF-	7:40a-10:40a	SOLOMON, BI	2
FRS122	FIRE SERVICE VENTILA	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS125	INTRO WATER SUPPLY/H	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS119	INTRO TO FIRE PUMPS	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	2
FRS123	INTRO EXTINGUISHRS/F	-MTWRF-	7:40a-10:40a	WHIPPLE, JE	1
FRS199	FIREFIGHTING FITNESS	-MTWRF-	7:40a-10:40a	SOLOMON, BI	1
HES170	MEDICAL TERMINOLOGY	----F-	8:00a-10:59a	HUNT, CHERY	3
HQO119	INTRO TO EARTHMOVING	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO230	MOTOR GRADERS	-MTWRF-	12:40p- 3:39p	TENNEY, REG	4
HQO231	ADV OPERAT TECH/MSHA	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO232	FINISHING & GRADING	-MTWRF-	12:40p- 3:39p	TENNEY, REG	3
HQO233	CRANES/RIGGING	-MTWRF-	12:40p- 3:39p	TENNEY, REG	2
HQO119	INTRO TO EARTHMOVING	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO230	MOTOR GRADERS	-MTWRF-	7:40a-10:40a	TENNEY, REG	4
HQO231	ADV OPERAT TECH/MSHA	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO232	FINISHING & GRADING	-MTWRF-	7:40a-10:40a	TENNEY, REG	3
HQO233	CRANES/RIGGING	-MTWRF-	7:40a-10:40a	TENNEY, REG	2
PSY101	INTRO TO PSYCHOLOGY	--T----	8:00a-10:44a	BOBLETT, JA	3
SPE					
AIS123	VOCAB FOR THE MEDICA	----F-	8:00a-10:45a	OSBORNE, TA	3
BIO181	LAB GEN BIO I	--T----	8:00a-10:44a	HAWS, WILLI	0
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
VID2 ENL102	COLLEGE COMPOSITION	----F-	8:00a-10:44a	RADEMACHER,	3
ENL102	COLLEGE COMPOSITION	----R--	8:00a-10:44a	JONES, RYAN	3
HQO119	INTRO TO EARTHMOVING	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	12:40p- 3:39p	WILTBANK, H	3
HQO119	INTRO TO EARTHMOVING	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO121	ROLLERS AND SCRAPERS	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO122	LOADERS AND FORKLIFT	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO123	EXCAVATION MATH & MS	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO230	MOTOR GRADERS	-MTWRF-	7:40a-10:39a	WILTBANK, H	4

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<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
HQO231	ADV OPERAT TECH/MSHA	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO232	FINISHING & GRADING	-MTWRF-	7:40a-10:39a	WILTBANK, H	3
HQO233	CRANES/RIGGING	-MTWRF-	7:40a-10:39a	WILTBANK, H	2
VID1 MAT161	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
WMHS NAT10	NURSING ASSISTANT	-M-W-F-	8:00a-10:59a	REIDHEAD, D	5
PSY240	DEVELOPMENTAL PSYCHO	---W---	8:00a-10:44a	HEINRICH, R	3

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COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	7:40a- 4:29p	CHRISTENSEN	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	7:40a- 4:29p	CHRISTENSEN	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	7:40a- 4:29p	CHRISTENSEN	5
COS105	THEORY/COSMETOLOGY I	-MTWRF-	-TBA-	HICKS, BARB	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	-TBA-	HICKS, BARB	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	-TBA-	HICKS, BARB	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	-TBA-	HICKS, BARB	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	-TBA-	HICKS, BARB	4
COS200	ADV STYLING AND REFR	-MTWRF-	7:40a- 4:29p	ROBBINS, CH	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	7:40a- 4:29p	ROBBINS, CH	1
COS198	INTERNSHIP	-MTWRF-	7:40a- 4:29p	MARTINEAU,	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	7:40a- 4:29p	MARTINEAU,	4
COS199	ADVANCED PERMING	-MTWRF-	7:40a- 4:29p	MARTINEAU,	3
COS101	MANICURING I	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS102	MANICURING II	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS103	MANICURING III	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS104	MANICURING IV	-MTWRF-	7:40a- 4:29p	CLINK, PATS	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	7:40a- 4:29p	CLINK, PATS	2
COS210	MANAGMNT COSMETOLGY	-MTWRF-	7:40a- 4:29p	CLINK, PATS	3
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	7:40a- 4:29p	PARKER, THE	3
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
ITP230	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:30a	WAKEFIELD,	6
ITP231	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:30a	BRADBURN, D	6
ITP233	MECHANICL MAINTENANC	-MTWRF-	7:30a-10:30a	WAKEFIELD,	6
WLD154	GMAW PLATE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD155	GTAW PLATE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	7:30a-10:29a	PINNELL, FR	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	7:30a-10:29a	PINNELL, FR	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	7:30a-10:29a	PINNELL, FR	3

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<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	7:30a-10:29a	PINNELL, FR	3
WLD240	INTRO TO PLASTICS	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	---W---	7:30a-10:29a	SAYRE, JAN	2
WLD154	GMAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD155	GTAW PLATE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	12:00p- 2:59p	PINNELL, FR	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	12:00p- 2:59p	PINNELL, FR	3
WLD240	INTRO TO PLASTICS	---W---	12:00p-12:59p	SAYRE, JAN	2
WLD241	PLASTIC WELDING	---W---	12:00p- 2:59p	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	---W---	12:00p- 2:59p	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	---W---	12:00p- 2:59p	SAYRE, JAN	2
WMC					
L134 AIS112	PROOFREADING	--T----	8:00a-11:59a	CHASE, TRAC	1
L134 AIS115	TEN-KEY ADDING MACHI	--T----	8:00a-11:59a	CHASE, TRAC	1
ATO107	ENGINE REPAIR I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	8:00a-10:59a	MUNDE, THOM	3
ATO115	BRAKE SYSTEMS II	-MTWRF-	8:00a-10:59a	MUNDE, THOM	2
ATO210	HEATING & AIR CONDIT	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	8:00a-10:59a	MUNDE, THOM	4
ATO107	ENGINE REPAIR I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO108	ENGINE REPAIR II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO109	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO110	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO111	ENGINE PERFORMANCE I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO112	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO113	AUTOMATIC TRANSMISSI	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3
ATO114	BRAKE SYSTEMS I	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	3

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<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
ATO115	BRAKE SYSTEMS II	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	2
ATO210	HEATING & AIR CONDIT	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
ATO212	MANUAL DRIVE TRAIN A	-MTWRF-	1:00p- 3:59p	MUNDE, THOM	4
P101 BIO202	HUMAN ANAT & PHYSIO	--T----	8:00a-10:44a	SMITH, DAVI	4
P101 BIO181	GENERAL BIOLOGY I	-M-----	8:00a-10:44a	OTT, RUSSEL	4
P102 BIO100	LAB BIO CONCEPTS	-----F-	8:00a-10:44a	LOPEZ, EILE	0
P102 BIO181	LAB GEN BIO I	--T----	8:00a-10:44a	OTT, RUSSEL	0
P104 BIO202	LAB HUMAN A&P II	----R--	8:00a-10:44a	SMITH, DAVI	0
P102 BIO181	LAB GEN BIO I	---W---	8:00a-10:44a	OTT, RUSSEL	0
COS105	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS106	THEORY/COSMETOLOGY I	-MTWRF-	8:00a- 4:29p	PARKER, THE	3
COS110	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	5
COS111	WAVING/SHAMPOO/STYLI	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS112	WAVING/SHAMPOO/STYLN	-MTWRF-	8:00a- 4:29p	PARKER, THE	4
COS200	ADV STYLING AND REFR	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	2
COS209	SCI FOR COSMETOLOGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	1
COS210	MANAGMNT COSMETOLGY	-MTWRF-	8:00a- 4:29p	CHRISTENSEN	3
COS211	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS212	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS213	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS214	INSTRUCT COSMETOLOGY	-MTWRF-	8:00a- 4:29p	HICKS, BARB	3
COS101	MANICURING I	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS102	MANICURING II	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS103	MANICURING III	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS104	MANICURING IV	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	4
COS118	MANICUR/HAND&ARM MAS	-MTWRF-	8:00a- 4:29p	ROBBINS, CH	2
COS120	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS121	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS122	HAIR/SCALP/TINT/&FAC	-MTWRF-	8:00a- 4:29p	MARTINEAU,	5
COS198	INTERNSHIP	-MTWRF-	8:00a- 4:29p	MARTINEAU,	4
COS199	ADVANCED TECHNIQUES	-MTWRF-	-TBA-	MARTINEAU,	4
COS199	ADVANCED PERMING	-MTWRF-	-TBA-	MARTINEAU,	3
AUDI EDU200	INTRO TO EDUCATION	-M-----	8:00a-10:44a	HEIMANN, RI	3
M7D EMT104	CPR & FIRST AID	-----S	8:30a- 5:29p	EVANS, DANI	0.5
M7D EMT104	CPR & FIRST AID	-----S	8:30a- 5:29p	JOHNSON, SA	0.5
A111 ENL102	COLLEGE COMPOSITION	--T----	8:00a-10:44a	GOULET, RON	3
A111 ENL102	COLLEGE COMPOSITION	---W---	8:00a-10:44a	GOULET, RON	3
P101 HES170	MEDICAL TERMINOLOGY	-----F-	8:00a-10:59a	SHIELDS, WE	3
VID1 MAT161	ALGEBRA-BASED MATH E	---W---	8:00a-10:44a	MACK, GARY	3
M3 NAT101	NURSING ASSISTANT	-M-W-F-	8:00a-10:59a	MARTINEZ, R	5
P101 PSY101	INTRO TO PSYCHOLOGY	----R--	8:00a-10:44a	BOBLETT, JA	3
L110 SOC120	GENERAL SOCIOLOGY	--T----	8:00a-10:44a	DEATON, JOH	3

SPRING 2011

<u>Course</u>	<u>Description</u>	<u>Days</u>	<u>Times</u>	<u>Instructor</u>	<u>Cr Hrs</u>
WLD154	GMAW PLATE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD155	GTAW PLATE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	8:00a-10:59a	CASEY, CURT	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	8:00a-10:59a	CASEY, CURT	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	8:00a-10:59a	CASEY, CURT	3
WLD154	GMAW PLATE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD155	GTAW PLATE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD156	AWS LEVEL I CERTIFIC	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD157	AWS LEV I CERT (ENT	-MTWRF-	1:00p- 3:59p	CASEY, CURT	4
WLD260	FIT UP/INSPECT/METAL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	2
WLD261	SMAW OPEN V BUTTS/PL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD262	SMAW OPEN V BUTTS/PL	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD263	SMAW OPEN ROOT/PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD264	SMAW OPEN ROOT/PIPE	-MTWRF-	1:00p- 3:59p	CASEY, CURT	3
WLD240	INTRO TO PLASTICS	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD241	PLASTIC WELDING	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	--T----	8:00a-10:59a	SAYRE, JAN	2
WLD240	INTRO TO PLASTICS	--T----	1:00p- 3:59p	SAYRE, JAN	2
WLD241	PLASTIC WELDING	--T----	1:00p- 3:59p	SAYRE, JAN	2
WLD242	FABRICATION OF PLAST	--T----	1:00p- 3:59p	SAYRE, JAN	2
WLD243	PIPE FITTING FOR PLA	--T----	1:00p- 3:59p	SAYRE, JAN	2

Exhibit D

Transportation

No special transportation provisions have been negotiated by JTED and College.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
AND
NORTHERN ARIZONA VOCATIONAL INSTITUTE OF TECHNOLOGY**

This Intergovernmental Agreement (“Agreement”) is entered into this _____ day of _____, 2010 between Navajo County Community College District, (“College”), and Northern Arizona Vocational Institute of Technology (NAVIT) (hereinafter “School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is in the best interests of the citizens of the district to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

Pursuant to A.R.S. § 15-101(11), a “Dual Enrollment Course” is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education district, and that is:

- A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents; or

- B. applicable to a community college occupational degree or certificate program.
- C. Notwithstanding the foregoing, physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

This Agreement shall be effective:

- A. After the governing boards of School District and College have approved it; and
- B. On the date that authorized representatives of both Parties have signed it (“Effective Date”).

The term of this Agreement shall be from the Effective Date through June 30, 2011 (“Term”).

4. OBLIGATIONS OF COLLEGE

4.1 General Course Requirements

- A. College will offer Dual Enrollment Courses to School District juniors and seniors, and freshman and sophomore students subject to Paragraph E in this Section 5.1, who meet College’s prerequisites.
- B. Pursuant to A.R.S. § 15-1821.01(3), College will ensure that all Dual Enrollment Courses offered to School District students are:
 - 1. of a quality and depth to qualify for college credit as determined by College;
 - 2. evaluated and approved through the College curriculum approval process;
 - 3. at a higher level than taught by the School District high school;
 - 4. transferable to an Arizona public university or applicable to an established community college occupational degree or certificate program; and
 - 5. compliant with all other standards for College courses.

Dual Enrollment Courses offered pursuant to this Agreement are listed in Exhibit B attached to this Agreement.

- C. Students enrolled in Dual Enrollment Courses shall be admitted to College for college level credit under current procedures for admission of students to College, and in compliance with A.R.S. § 15-1821.01 and A.R.S. § 15-1805.01. A student who is under eighteen (18) years of age may be

granted admission if the student meets the pre-requisites for the Dual Enrollment Course and the student achieves any one of the following:

1. a composite score of ninety-three (93) or more on the preliminary scholastic aptitude test;
2. a composite score of nine hundred thirty (930) or more on the scholastic aptitude test;
3. a composite score of twenty-two (22) or more on the American college test;
4. a passing score on the relevant portions of the Arizona instrument to measure standards test;
5. the completion of a college placement test designated by College that indicates the student is at the appropriate college level for the course; or
6. is a graduate of a private or public high school or has a high school certificate of equivalency.

Home schooled students are exempt from Sections 1-6 of this Paragraph C. Notwithstanding the above, a student who enrolls in a vocational or occupational education course may be admitted on an individual basis with the approval of College if the student meets the established requirements of the course for which the student enrolls and College determine that the student's admission is in the best interest of the student. College retains the right to refuse admission to and remove a student from Dual Enrollment Courses in accordance with College policy.

- D. College has the right to limit the number of semester hours in which a student may enroll in Dual Enrollment Courses to not more than six (6) credit hours per semester.
- E. College shall determine residency status of students for tuition purposes in accordance with A.R.S. § 15-1801 *et seq.*
- F. Pursuant to A.R.S. § 15-1821.01(2)(b) and subject to Section 6.1(E) below, College may waive the class status requirements for up to twenty-five percent (25%) of the students enrolled for Dual Enrollment Courses by College. College shall have written criteria for waiving the requirement for each Dual Enrollment Course which shall include a demonstration, by an examination of the specific purposes and requirements of the course, that freshman and sophomore students who meet the Dual Enrollment Course prerequisites are prepared to benefit from the college level course. College shall report all exceptions and the justification for each exception.
- G. College will provide to School District the instructional information necessary to meet the goals of the courses delivered, including but not limited to College approved textbook titles, syllabi, course outlines and grading standards applicable to the Dual Enrollment Courses.
- H. College will ensure that instructors of Dual Enrollment Courses follow the Dual Enrollment Course guidelines, and that the same standards of expectation and assessment that are applied to other College courses are applied to the Dual Enrollment Courses.
- I. For each student, College will assign an identification number to the student that shall correspond to or reference the Student Accountability Information System (SAIS) number assigned to the student. School District will provide College with the SAIS number for each student as provided in Section 6.1(G).

- J. College will grant College credit for a Dual Enrollment Course when a student satisfactorily completes the course.

4.2. Instructors and Instruction

- A. College will ensure that School District instructors teaching Dual Enrollment Courses have valid College teaching qualifications in the field being taught and are selected and evaluated by College using the same procedure and criteria that are used for instructors at College campus.
- B. If College is providing the instructor for a Dual Enrollment Course, College will provide at College's expense a substitute instructor, as necessary and as agreed upon by School District, to cover the absence of any College instructor teaching a Dual Enrollment Course.

4.3. Assessment and Monitoring

- A. Except for vocational and occupational Dual Enrollment Courses, and if required by College policy, College will assess each student who seeks enrollment in a Dual Enrollment Course through an assessment test prior to, or at the time of, enrollment to determine and assure proper placement in the Dual Enrollment Courses.
- B. College will involve full-time College faculty who teach a particular discipline in the selection, orientation, ongoing professional development and evaluation of School District faculty teaching Dual Enrollment Courses.
- C. College will designate a liaison officer to assist with dual enrollment activities and to meet with the liaison designated by School District as necessary and, at least once within a two-year period, to review Dual Enrollment Course outlines and School District's high school Scope and Sequence, and to review and amend the course outlines as necessary.
- D. College will provide career counseling and advisement for School District students enrolled in Dual Enrollment Courses for the duration of the term of this Agreement.

4.4 Policy and Procedure

- A. College will comply with all applicable procedures and requirements for the Dual Enrollment Courses set out in state statute and College policy.
- B. College will provide School District with College policies and procedures applicable to students enrolling in Dual Enrollment Courses.
- C. College will provide School District access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School District and College. Pursuant to Title 34, Part 99, Section 99.31 of the Code of Federal Regulations, the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA"), School District and College may disclose educational records of students to each other as "officials of another school system" where the student is enrolled.

4.5 Students with Disabilities

- A. After notification from School District of a student's need, if College is providing the instructor, College will cooperate with School District to ensure the instructor complies with Section 504 of the Rehabilitation Act of 1973, as amended, and the Individuals with Disabilities Education Act. College shall work with School District in determining appropriate accommodations, however, School District shall have the primary financial and administrative responsibility for providing and implementing necessary accommodations.
- B. College will provide training and guidance to instructors and other personnel in the area of compliance with the Americans with Disabilities Act (ADA) and Rehabilitation Act of 1973, as amended, as the Acts specifically relate to instructing students in a postsecondary education situation.

4.6. Reporting and Tracking

- A. College will provide a report to the Joint Legislative Budget Committee on or before October 1 of each year with such documentation as may be required under A.R.S. § 15-1821.01(6), as from time to time amended, regarding the Dual Enrollment Courses offered in conjunction with School District during the previous fiscal year. School District shall provide College with data required for inclusion in the report not later than September 1 of each year as specified in Section 6.6. School District will also assist College by providing data for any additional reports required by State or other governmental entities in relation to Dual Enrollment Courses.
- B. College will conduct tracking studies of subsequent academic or occupational achievement of students enrolled in Dual Enrollment Courses offered pursuant to this Agreement, and shall provide its report to the Joint Legislative Budget Committee by October 1 of each year, or each odd numbered year as may be required pursuant to A.R.S. § 15-1821.01 (7). School District will provide College with data required for inclusion in the tracking study if requested by College.

5. OBLIGATIONS OF SCHOOL DISTRICT

5.1 General Course Requirements

- A. School District will provide an opportunity for School District students who meet criteria pursuant to Paragraph B of this Section 6.1 to enroll in Dual Enrollment Courses and to receive college credit and credit toward high school graduation.
- B. Pursuant to A.R.S. § 15-1821.01(8), School District will ensure that each student who enrolls for a Dual Enrollment Course pursuant to this Agreement is a full-time student, as defined in A.R.S. § 15-901(b), and is currently enrolled in and attending a full-time instructional program, as defined in A.R.S. § 15-901(c), in a school in School District; except that high school seniors who satisfy high school graduation requirements with less than a full-time instructional program shall be exempt from this provision.
- C. If School District is providing the instructor for the Dual Enrollment Course, School District will provide instruction in accordance with the polices, regulations and instructional standards of

College in courses designated as Dual Enrollment Courses to students of School District at the School District facility during the day.

- D. School District will verify that each student enrolled in a Dual Enrollment Course, including those not electing to enroll for College credit, satisfies the prerequisites for the Dual Enrollment Course as published in College's catalog and complies with College policies and this Agreement regarding student placement in courses.
- E. The School District Superintendent or designee may allow freshman and sophomore students to enroll in Dual Enrollment Courses subject to Section 5.1(E) above.
- F. School District will adopt and utilize College approved textbooks, course outlines, and grading standards applicable to the Dual Enrollment Courses being taught. School District shall provide textbooks for the students according to School District policies. Each student shall be responsible to purchase other supplies, if any, required for the Dual Enrollment Course. Classroom supplies normally supplied by College are included in tuition charges.
- G. For each student enrolling in a Dual Enrollment Course, School District will enroll the student using the student's SAIS number and provide that number to College.

5.2 Instructors and Instruction

- A. If School District is to provide the instructor, School District will nominate an instructor qualified in the appropriate subject area for each Dual Enrollment Courses and submit each instructor's name and credentials to College for approval.
- B. School District will ensure that instructors teaching Dual Enrollment Courses provide instruction in accordance with policies, regulations and instructional standards of College and comply with College assessments.
- C. If School District is providing the instructor, School District will provide at School District's expense a substitute instructor, as necessary and as agreed upon by College, to cover the absence of a School District instructor who teaches a Dual Enrollment Course. In the case of substitutions exceeding ten (10) consecutive school days, School District shall notify College in writing of the name and credentials of the substitute instructor.

5.3 Assessment and Monitoring

- A. School District will designate a liaison officer to assist with dual enrollment activities and to meet with the College designated liaison as necessary and, at least once within a two-year period, to review Dual Enrollment Course outlines and School District's high school Scope and Sequence to review and amend the course outlines as necessary.
- B. School District will provide counseling and advisement for School District students enrolled in Dual Enrollment Courses for the duration of the term of this Agreement.

5.4 Policy and Procedure

- A. School District will ensure that each student seeking enrollment in a Dual Enrollment Course:
 - 1. has completed the necessary registration forms;
 - 2. has completed College assessment examinations, if required by College;
 - 3. is aware the student is subject to both School District policies and procedures and College policies and procedures;
 - 4. is aware the student is participating in a college level course, even though provided at the School District, and should act appropriately; and
 - 5. is aware of the requirements for determination of resident/nonresident tuition.

- B. School District will ensure that each instructor of Dual Enrollment Courses agrees to be subject to School District policies and procedures and College policies and procedures, including the right of College to withdraw authorization of the instructor’s participation in the dual enrollment program for failure to follow College requirements.

- C. School District will provide College access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School District and College. Pursuant to Title 34, Part 99, Section 99.31 of the Code of Federal Regulations, the Family Educational Rights and Privacy Act of 1974, as amended (“FERPA”), School District and College may disclose educational records of students to each other as “officials of another school system” where the student is enrolled.

5.5 Students with Disabilities

School District will determine the appropriate accommodations for each qualified student with disabilities in accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, submit appropriate documentation on students with disabilities to the Disabilities Coordinator at College, and implement accommodations as required by Federal and State law and as negotiated between the College Disability Resource office and School District. School District shall work with College in determining appropriate accommodations. School District shall have the primary financial and administrative responsibility for providing and implementing necessary accommodations.

5.6 Reporting and Tracking

By September 1 of each year, School District will provide to College information required by the Legislature for submission of reports as specified in Section 5.6 above.

5.7 Facilities and Funding

- A. School District will provide classroom/laboratory space in which Dual Enrollment Courses and activities will be conducted. Facilities and ancillary services provided for the delivery of Dual Enrollment Courses shall comply with all applicable provision of the state Fire Marshall Code, A.R.S. § 41-2161 et seq. (access for disabled persons), and all other applicable federal and state laws.

- B. Payment, if any, for facilities and ancillary services shall be designated in Exhibit A attached to this Agreement.

6. MUTUAL AGREEMENTS

6.1. Instructor.

- A. Throughout the term of this Agreement, an instructor provided by College shall remain an employee of College, and shall be subject to the terms and conditions of the instructor's employment contract and College policy. An instructor provided by School District shall remain an employee of School District, and shall be subject to the terms and conditions of the instructor's employment contract and School District policy, but shall also be subject to continuing approval by College. Should a School District instructor violate College procedure or policy, College may withdraw authorization for the instructor to participate in the dual enrollment program and School District, upon such withdrawal of authorization, shall substitute another qualified instructor and notify College in writing of such substitution. The instructor must be approved by College pursuant to the terms of this Agreement.
- B. Throughout the term of this Agreement, an instructor provided by College shall remain an employee of College, and shall be subject to the terms and conditions of the instructor's employment contract and College policy, but shall also be subject to School District policy. Should an instructor violate School District procedure or policy, School District may ask College to withdraw authorization for the instructor to participate in the dual enrollment program and College, upon such withdrawal of authorization, shall substitute another qualified instructor and notify School District in writing of such substitution.

6.2. Student.

Each student enrolled in a Dual Enrollment Course, even though enrolled as a College student during the term of the Dual Enrollment Course, shall remain a student of School District and shall follow the schedule and calendar of classes as established by School District and approved by College.

6.3. Removal from Course.

School District retains the right to refuse to allow a student to enroll in a Dual Enrollment Course and to discipline and/or remove any student from the Dual Enrollment Course in accordance with School District policies. College shall have the right to request School District to remove a student from a Dual Enrollment Course in accordance with College policy.

6.4. Schedule and Number of Students.

School District and College shall mutually determine the schedule of, and maximum and minimum number of students to enroll in, each Dual Enrollment Course. Such schedule shall not be changed except by written agreement of School District and College. School District and College must mutually agree if any student who is not a student of School District will be enrolled in a Dual Enrollment Course; provided, however, that any such student must comply

with the admissions requirements and course prerequisite requirement provisions of this Agreement.

6.5. Availability of Instructors.

Availability of Dual Enrollment Courses offered by College shall be dependent on the availability of appropriately qualified instructors. College may compensate School District for the services of a qualified instructor provided by School District or, alternatively, College may provide a qualified instructor to deliver any Dual Enrollment Course.

6.6. Guidelines.

School District and College shall ensure that each student enrolled in a Dual Enrollment Course, and all personnel of School District and all personnel of College who are involved in the dual enrollment program are provided with dual enrollment guidelines, and that such persons agree to review and comply with the guidelines.

6.7. Rigor of Courses.

College and School District agree that college level courses are rigorous and demanding courses, and the standards and criteria of any Dual Enrollment Course shall meet statutory and College criteria, and such criteria shall not be diminished for the purpose of the dual enrollment program.

7. FINANCIAL PROVISIONS AND FORMAT FOR BILLING: See Exhibit A attached.

7.1 Fees.

Fees and charges for the Dual Enrollment Courses and program are provided on Exhibit A attached to this Agreement.

7.2. Supplies.

School District will provide and pay for basic textbooks, workbooks, supplies and other costs related to the teaching of and the administration of Dual Enrollment Courses within School District.

7.3. Tuition.

- A. The student or School District shall be responsible for payment of tuition to College.
- B. College may provide grants, scholarships or financial aid in accordance with College policies and as set forth in Exhibit A. In addition, College may offset tuition payments owed to College by School District with payments due from College to School District.
- C. School District understands and agrees that tuition charges for students enrolled under this program may vary from student to student depending upon the total number of student credit hours for which each student has enrolled each term, and depending upon the residency status of the student. Pursuant to A.R.S. § 15-1802(C), the residency of an unemancipated student under

the age of nineteen years will be that of the student's parent or legal guardian, and any student who is not a legal resident of Arizona will be charged out of state tuition rates.

8. CONTINUATION OF AGREEMENT

The continuation of this Agreement beyond the initial fiscal year is dependent on and subject to the appropriation and availability of funding for each Party in each subsequent fiscal year. If sufficient funding is not made available to allow a Party to continue meeting its contractual obligations under this Agreement, that Party shall so notify the other Party and either Party may cancel this Agreement and have no further obligation to the other Party. In the alternative, the Parties may by mutual written agreement, modify this Agreement to reduce the level of compensation, services or other consideration provided.

9. RECORDS

All accounts, reports, files and other records relating to this Agreement shall be kept for a minimum of five (5) years after termination of this Agreement and shall be open to reasonable inspection and audit by the other party during that period. Audits may be conducted, at a time mutually agreed upon by the parties, by any appropriate political subdivision or agency of the State of Arizona or by representatives of the comptroller General of the United States or the Secretary of Education when required by applicable federal regulations.

10. CONFIDENTIALITY

All written student records shall be kept confidential in accordance with the Family Rights and Privacy Act (20 USC 1232(g)) ("FERPA") and regulations adopted pursuant to FERPA, the Individuals with Disabilities Education Act ("IDEA") and regulations adopted thereunder, and applicable state laws and school board policies controlling the disclosure of personally identifiable information from a student's education records.

11. TERMINATION/DISPOSITION OF PROPERTY

11.1. Termination.

Either Party may terminate this Agreement for any reason following written notice to the other Party of intent to terminate delivered not less than ninety (90) days prior to the intended date of termination. Except as provided in this section 12, termination shall only be effective at the end of a semester, and no Dual Enrollment Course shall be terminated prior to such effective date.

11.2. Risk to Health or Safety.

If either Party has reason to suspect that any activities undertaken pursuant to this Agreement present a risk to the health or safety of students or is contrary to the Party's mission or operations, that Party may request that a meeting between the Parties be convened within 48 hours and promptly confirm the meeting in writing. In such circumstances, the Parties to this Agreement will attempt to reconcile differences within five (5) working days of such meeting. If reconciliation is not achieved within the five (5) day period, this Agreement will automatically terminate.

11.3. No Relief from Obligations.

Termination shall not relieve either Party from its obligation to pay for services provided prior to termination and those for any student already admitted and enrolled in a course or courses and obtaining dual credit at the time of termination or notice thereof.

11.4. Disposition of Property.

The Parties do not contemplate joint acquisition of any property pursuant to this Agreement. Upon termination of this Agreement, equipment furnished or purchased by College for the program shall be retained by College, and equipment furnished or purchased by School District for the program shall be retained by School District.

12. RESPONSIBILITY

12.1. Conduct of Operations.

Each Party agrees to be responsible for the conduct of its operations and performance of contract obligations and the actions of its own personnel while performing services under this Agreement, and each party shall be solely responsible for supervision, daily direction, control of payment of salary (including withholding for payment of taxes and social security), workers' compensation and disability benefits.

12.2 Indemnification.

Each Party, to the greatest extent legally permissible, shall indemnify, defend, and hold harmless the other Party from any liability resulting from the negligence, intentionally tortious, or willful misconduct of the indemnifying Party's employees, officers, students and agents.

13. CANCELLATION FOR CONFLICT OF INTEREST

This Agreement may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

14. NON-ASSIGNABILITY

Neither Party may assign any right or delegate a duty or responsibility under this Agreement without the prior written consent of the other Party.

15. COMPLIANCE WITH NON-DISCRIMINATION LAWS

To the extent applicable, the Parties shall comply with all College policies and State and Federal laws and regulations which prohibit discrimination against any person based on race, religion, handicap, color, age, sex, sexual orientation, political affiliation or national origin, and the Parties shall prohibit discrimination in the employment or advancement in employment of a qualified person because of physical or mental disability including all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. §§ 12101-12213).

16. RIGHTS/OBLIGATIONS OF PARTIES ONLY

The terms of this Agreement are intended only to define the respective rights and obligations of the Parties. Nothing expressed herein shall create any rights or duties in favor of any potential third Party beneficiary or other person, agency or organization.

17. ENTIRE AGREEMENT

This Agreement, and its attachments as noted herein, constitutes the entire agreement between the Parties, and, except as previously noted, all prior or contemporaneous oral or written agreements are superseded by this Agreement. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made in writing and signed by the Parties to this Agreement.

18. INVALIDITY OF PART OF THE AGREEMENT

If any part of this Agreement is held to be illegal, invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect with those offending portions omitted.

19. GOVERNING LAW

This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing intergovernmental agreements and mandatory contract provisions of state agencies required by statute or executive order.

All statutes and regulations referenced in this Agreement are incorporated herein as if fully stated in their entirety in the Agreement. Each Party agrees to comply with and be responsible for the provisions, the statutes, and the regulations set out in this Agreement.

20. NOTICE

All notices, requests for payment, or other correspondence between the Parties regarding this Agreement shall be mailed United States postage prepaid or delivered personally to the respective parties at the following addresses:

If to College:

Dr. Jeanne Swarthout, President
Northland Pioneer College
P.O. Box 610
Holbrook, Arizona 86025

If to School District:

Matt Weber, Superintendent
NAVIT
P.O. Box 2110
1611 South Main Street
Snowflake, AZ 85937
Fax: 928.536.7287

IN WITNESS WHEREOF, the Parties have executed this Agreement on this ____ day of _____ 2010.

COLLEGE

SCHOOL DISTRICT

By: Jeanne Swarthout, Ph. D., President

By: Matt Weber, Superintendent

Date

Date

Attorney Approval: This Amendment has been reviewed pursuant to A.R.S. 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of Arizona to the Governing Board of the College.

By: _____
Legal Counsel for College

Attorney Approval: This Amendment has been reviewed pursuant to A.R.S. 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of Arizona to the Governing Board of the School District.

By: _____
Legal Counsel for School District

EXHIBIT A

FINANCIAL PROVISIONS

1. APPROVED TUITION AND FEES APPLICABLE TO THIS AGREEMENT

Tuition: \$56 per credit hour.

2. IDENTITY OF PERSON OR ENTITY RESPONSIBLE FOR PAYING STUDENT TUITION AND FEES

School District is responsible for payment of tuition and fees. An individual billing account will be established for each participating student.

3. ADDITIONAL CHARGES

Except as provided in this section, no additional fees shall be charged for assessment tests, if any, used for placement purposes. Assessment fees, if any, will be charged subject to and in compliance with College policies and procedures, and relevant state statutes and regulations.

4. FINANCIAL AID POLICIES

Except as indicated in this section, College offers no grant, scholarship or financial aid for the dual enrollment program. The provision, if any, of any grant, scholarship or financial aid shall be subject to and in compliance with College policies and procedures, and relevant state statutes and regulations.

5. FORMAT FOR BILLING

Except as provided below, charges will be assessed each semester and invoices shall be sent no later than thirty (30) days after the end of the semester. Payment shall be due within thirty (30) days of receipt of the invoice.

6. FULL TIME STUDENT EQUIVALENT

Amount College received in FTSE in prior academic year	<u>\$3,590,000</u>
Portion of that FTSE distributed to School District	<u>0</u>
Amount School District returned to College	<u>0</u>

EXHIBIT B

TYPE OF INSTRUCTION DUAL ENROLLMENT COURSES

COURSES AND CREDITS

For complete course descriptions, refer to the current College catalog.

All courses listed with an asterisk are also offered to freshmen and sophomore students.

The number of students admitted for any Dual Enrollment Course shall not be less than **six (6)** students per section and shall not exceed a maximum of **thirty (30)** students per section.

ALCHESAY - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
ECD100	HEALTHY ENVIRONMENT	1.00	FA 2010	ENDFIELD, LAUREL S
ECD101	CHILDS TOTAL LEARN ENVIRN	1.00	FA 2010	ENDFIELD, LAUREL S
ECD102	SAFE ENVIRONMENT	1.00	FA 2010	ENDFIELD, LAUREL S
ECD105	ENCOURAGE SELF-DISCIPLINE	1.00	FA 2010	ENDFIELD, LAUREL S
ECD118	BLOCKS EARLY CHILDHD PROG	1.00	FA 2010	ENDFIELD, LAUREL S
ECD120	POSITIVE SELF-CONCEPT	1.00	FA 2010	ENDFIELD, LAUREL S
ECD124	DRAMATIC PLAY	1.00	FA 2010	ENDFIELD, LAUREL S
ECD127	SMALL MUSCLE DEVELOPMENT	1.00	FA 2010	ENDFIELD, LAUREL S
ECD147	PRENATAL & INFANT DEVELOP	1.00	FA 2010	ENDFIELD, LAUREL S
ECD148	TODDLER DEVELOPMENT	1.00	FA 2010	ENDFIELD, LAUREL S
ECD149	DEVEL OF PRESCHOOL CHILD	1.00	FA 2010	ENDFIELD, LAUREL S
ECD150	MIDDLE CHILDHOOD YEARS	1.00	FA 2010	ENDFIELD, LAUREL S

BLUE RIDGE - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
ECD100	HEALTHY ENVIRONMENT	1.00	FA 2010	SCHINDLER, VICKI A
ECD101	CHILDS TOTAL LEARN ENVIRN	1.00	FA 2010	SCHINDLER, VICKI A
ECD102	SAFE ENVIRONMENT	1.00	FA 2010	SCHINDLER, VICKI A
ECD105	ENCOURAGE SELF-DISCIPLINE	1.00	FA 2010	SCHINDLER, VICKI A
ECD118	BLOCKS EARLY CHILDHD PROG	1.00	FA 2010	SCHINDLER, VICKI A
ECD120	POSITIVE SELF-CONCEPT	1.00	FA 2010	SCHINDLER, VICKI A
ECD124	DRAMATIC PLAY	1.00	FA 2010	SCHINDLER, VICKI A
ECD127	SMALL MUSCLE DEVELOPMENT	1.00	FA 2010	SCHINDLER, VICKI A
ECD147	PRENATAL & INFANT DEVELOP	1.00	FA 2010	SCHINDLER, VICKI A
ECD148	TODDLER DEVELOPMENT	1.00	FA 2010	SCHINDLER, VICKI A
ECD149	DEVEL OF PRESCHOOL CHILD	1.00	FA 2010	SCHINDLER, VICKI A
ECD150	MIDDLE CHILDHOOD YEARS	1.00	FA 2010	SCHINDLER, VICKI A

HOLBROOK - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
ECD100	HEALTHY ENVIRONMENT	1.00	FA 2010	CARLSON, CHERYL ANN
ECD101	CHILDS TOTAL LEARN ENVIRN	1.00	FA 2010	CARLSON, CHERYL ANN
ECD102	SAFE ENVIRONMENT	1.00	FA 2010	CARLSON, CHERYL ANN
ECD105	ENCOURAGE SELF-DISCIPLINE	1.00	FA 2010	CARLSON, CHERYL ANN
ECD118	BLOCKS EARLY CHILDHD PROG	1.00	FA 2010	CARLSON, CHERYL ANN
ECD120	POSITIVE SELF-CONCEPT	1.00	FA 2010	CARLSON, CHERYL ANN
ECD124	DRAMATIC PLAY	1.00	FA 2010	CARLSON, CHERYL ANN
ECD127	SMALL MUSCLE DEVELOPMENT	1.00	FA 2010	CARLSON, CHERYL ANN
ECD147	PRENATAL & INFANT DEVELOP	1.00	FA 2010	CARLSON, CHERYL ANN
ECD148	TODDLER DEVELOPMENT	1.00	FA 2010	CARLSON, CHERYL ANN
ECD149	DEVEL OF PRESCHOOL CHILD	1.00	FA 2010	CARLSON, CHERYL ANN
ECD150	MIDDLE CHILDHOOD YEARS	1.00	FA 2010	CARLSON, CHERYL ANN

ALCHESAY - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
BUS105	TECHNIQUES OF SUPERVISION	3.00	SP 2011	LEECH, JEAN MARIE
BUS110	SM BUSINESS MANAGEMENT	3.00	SP 2011	LEECH, JEAN MARIE
BUS114	LEGAL ENVIRONMNT BUSINESS	3.00	SP 2011	LEECH, JEAN MARIE
BUS122	COMPUTER ACCOUNTING	3.00	SP 2011	LEECH, JEAN MARIE
ECD103	PLANNED ARRNGMNT/SCHEDULE	1.00	SP 2011	ENDFIELD, LAUREL S
ECD108	TECH OBSERVING CHILDREN	1.00	SP 2011	ENDFIELD, LAUREL S
ECD113	COMMUNIC/LANGUAGE SKILLS	1.00	SP 2011	ENDFIELD, LAUREL S
ECD114	BEG MATHEMATICAL CONCEPTS	1.00	SP 2011	ENDFIELD, LAUREL S
ECD115	NUTRITION EARLY CHILDHOOD	1.00	SP 2011	ENDFIELD, LAUREL S
ECD116	SCIENCING & DISCOVERY	1.00	SP 2011	ENDFIELD, LAUREL S
ECD117	QUESTIONS & PROB-SOLVING	1.00	SP 2011	ENDFIELD, LAUREL S
ECD123	MUSIC & CREATIVE MOVEMENT	1.00	SP 2011	ENDFIELD, LAUREL S
ECD125	CREATIVE MEDIA	1.00	SP 2011	ENDFIELD, LAUREL S
ECD126	LARGE MUSCLE DEVELOPMENT	1.00	SP 2011	ENDFIELD, LAUREL S
ECD136	UNDRSTAND HOW CHILD LEARN	1.00	SP 2011	ENDFIELD, LAUREL S
ECD216	TRANSITIONS	1.00	SP 2011	ENDFIELD, LAUREL S

BLUE RIDGE - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
AIS231	INTRO MS OFFICE	3.00	SP 2011	GOMEZ, KATHRYN
BOC102	CONSTRUCTION SAFETY PRACT	4.00	SP 2011	MYRICK, CLIFFORD CAREY
BOC106	BUILDING EXTERIORS	3.00	SP 2011	MYRICK, CLIFFORD CAREY
BOC107	DRYWALL TECHNIQUES	2.00	SP 2011	MYRICK, CLIFFORD CAREY
BOC108	FINISH CARPENTRY	2.00	SP 2011	MYRICK, CLIFFORD CAREY
BOC120	CABINETMAKING I	3.00	SP 2011	RICE, JAMES B
BOC135	FURNITUREMAKING I	3.00	SP 2011	RICE, JAMES B
BOC136	PLUMBING LEVEL I	3.00	SP 2011	MYRICK, CLIFFORD CAREY
BOC140	BLUEPRINT READING I	3.00	SP 2011	MYRICK, CLIFFORD CAREY
BOC146	ELECTRICAL LEVEL I	3.00	SP 2011	MYRICK, CLIFFORD CAREY

BOC171	CARPENTRY LEVEL II	4.00	SP	2011	MYRICK, CLIFFORD CAREY
BOC180	BUILDING MAINTENANCE	3.00	SP	2011	MYRICK, CLIFFORD CAREY
BOC198	INTERNSHIP	3.00	SP	2011	MYRICK, CLIFFORD CAREY
BOC235	FURNITUREMAKING II	3.00	SP	2011	RICE, JAMES B
BUS100	INTRODUCTION TO BUSINESS	3.00	SP	2011	GOMEZ, KATHRYN
BUS105	TECHNIQUES OF SUPERVISION	3.00	SP	2011	GOMEZ, KATHRYN
BUS106	TECH OF PERSONAL FINANCE	3.00	SP	2011	GOMEZ, KATHRYN
BUS110	SM BUSINESS MANAGEMENT	3.00	SP	2011	GOMEZ, KATHRYN
BUS112	FUNDAMNTLS BOOKKEEPING	3.00	SP	2011	GOMEZ, KATHRYN
BUS114	LEGAL ENVIRONMNT BUSINESS	3.00	SP	2011	GOMEZ, KATHRYN
BUS115	BUSINESS LAW	3.00	SP	2011	GREEN, JAMES T
BUS117	PRINC ACCT I-FINANCIAL	3.00	SP	2011	GOMEZ, KATHRYN
BUS120	PRINC ACCT II-FINANCIAL	3.00	SP	2011	GOMEZ, KATHRYN
BUS122	COMPUTER ACCOUNTING	3.00	SP	2011	GOMEZ, KATHRYN
BUS140	PRINC OF ECONOMICS/MACRO	3.00	SP	2011	GREEN, JAMES T
BUS141	PRINC OF ECONOMICS/MICRO	3.00	SP	2011	GREEN, JAMES T
CIS115	INTRO GRAPHIC COMMUNIC TE	3.00	SP	2011	MILLIGAN, CRAIG
CIS116	COMPUTER PHOTOGRAPHIC IMA	3.00	SP	2011	MILLIGAN, CRAIG
CIS117	TWO-DIMENSIONAL COMPUTER	3.00	SP	2011	MILLIGAN, CRAIG
CIS119	PAGE LAYOUT AND DESIGN	3.00	SP	2011	MILLIGAN, CRAIG
CIS187	INTRODUCTION TO WEB DEVEL	3.00	SP	2011	FOGLE, ERIC W
CIS243	DATABASE-DRIVEN WEB SITES	3.00	SP	2011	FOGLE, ERIC W
CIS258	COMPUTER ILLUSTRATION	3.00	SP	2011	MILLIGAN, CRAIG
DRF120	TECHNICAL DRAFTING I	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF130	ARCHITECTURAL DRAFTING I	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF140	CIVIL DRAFTING	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF145	AUTOSKETCH	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF150	AUTOCAD I	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF200	APPLIED DRAFTING & DESIGN	2.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF220	TECHNICAL DRAFTING II	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF230	ARCHITECTURAL DRAFTING II	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF250	AUTOCAD II	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF251	AUTOCAD 3D	3.00	SP	2011	MYRICK, CLIFFORD CAREY
DRF252	AUTOCAD PRODUCTIVITY	3.00	SP	2011	MYRICK, CLIFFORD CAREY
ECD103	PLANNED ARRNGMNT/SCHEDULE	1.00	SP	2011	SCHINDLER, VICKI A
ECD108	TECH OBSERVING CHILDREN	1.00	SP	2011	SCHINDLER, VICKI A
ECD113	COMMUNIC/LANGUAGE SKILLS	1.00	SP	2011	SCHINDLER, VICKI A
ECD114	BEG MATHEMATICAL CONCEPTS	1.00	SP	2011	SCHINDLER, VICKI A
ECD115	NUTRITION EARLY CHILDHOOD	1.00	SP	2011	SCHINDLER, VICKI A
ECD116	SCIENCING & DISCOVERY	1.00	SP	2011	SCHINDLER, VICKI A
ECD117	QUESTIONS & PROB-SOLVING	1.00	SP	2011	SCHINDLER, VICKI A
ECD123	MUSIC & CREATIVE MOVEMENT	1.00	SP	2011	SCHINDLER, VICKI A
ECD125	CREATIVE MEDIA	1.00	SP	2011	SCHINDLER, VICKI A
ECD126	LARGE MUSCLE DEVELOPMENT	1.00	SP	2011	SCHINDLER, VICKI A
ECD136	UNDRSTAND HOW CHILD LEARN	1.00	SP	2011	SCHINDLER, VICKI A
ECD216	TRANSITIONS	1.00	SP	2011	SCHINDLER, VICKI A
HEC112	BEG CLOTHING CONSTRUCTION	3.00	SP	2011	THOMPSON, BRENDA
HEC113	INTER CLOTHING CONST	3.00	SP	2011	THOMPSON, BRENDA
HEC114	SEWING WITH NEW FABRICS	3.00	SP	2011	THOMPSON, BRENDA
HEC245	ADV CLOTHING CONSTRUCTION	3.00	SP	2011	THOMPSON, BRENDA
HEC246	TAILORING	3.00	SP	2011	THOMPSON, BRENDA
INA105	WOODWORKING I	3.00	SP	2011	RICE, JAMES B
INA106	WOODWORKING II	3.00	SP	2011	RICE, JAMES B
INA205	WOODWORKING III	3.00	SP	2011	RICE, JAMES B
INA206	WOODWORKING IV	3.00	SP	2011	RICE, JAMES B
ITP160	ROBOTICS	3.00	SP	2011	FOGLE, ERIC W
ITP161	INTRO COMPTR AID MANUFCTN	3.00	SP	2011	FOGLE, ERIC W
ITP200	SYSTM CRITIC THINK & CTRL	3.00	SP	2011	FOGLE, ERIC W

HOLBROOK - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
BUS220	PRINCIPLES OF MARKETING	3.00	SP 2011	NAFZIGER, SUSAN W
CIS114	INTRODUCTION TO MULTIMEDI	3.00	SP 2011	NOVELL, GINNY
CIS187	INTRODUCTION TO WEB DEVEL	3.00	SP 2011	NOVELL, GINNY
CIS298	PORTFOLIO	1.00	SP 2011	NOVELL, GINNY
DRF150	AUTOCAD I	3.00	SP 2011	MENDELL, JAMES LESLIE
DRF200	APPLIED DRAFTING & DESIGN	2.00	SP 2011	MENDELL, JAMES LESLIE
DRF220	TECHNICAL DRAFTING II	3.00	SP 2011	MENDELL, JAMES LESLIE
DRF230	ARCHITECTURAL DRAFTING II	3.00	SP 2011	MENDELL, JAMES LESLIE
DRF250	AUTOCAD II	3.00	SP 2011	MENDELL, JAMES LESLIE
ECD103	PLANNED ARRNGMNT/SCHEDULE	1.00	SP 2011	CARLSON, CHERYL ANN
ECD108	TECH OBSERVING CHILDREN	1.00	SP 2011	CARLSON, CHERYL ANN
ECD113	COMMUNIC/LANGUAGE SKILLS	1.00	SP 2011	CARLSON, CHERYL ANN
ECD114	BEG MATHEMATICAL CONCEPTS	1.00	SP 2011	CARLSON, CHERYL ANN
ECD115	NUTRITION EARLY CHILDHOOD	1.00	SP 2011	CARLSON, CHERYL ANN
ECD116	SCIENCING & DISCOVERY	1.00	SP 2011	CARLSON, CHERYL ANN
ECD117	QUESTIONS & PROB-SOLVING	1.00	SP 2011	CARLSON, CHERYL ANN
ECD123	MUSIC & CREATIVE MOVEMENT	1.00	SP 2011	CARLSON, CHERYL ANN
ECD125	CREATIVE MEDIA	1.00	SP 2011	CARLSON, CHERYL ANN
ECD126	LARGE MUSCLE DEVELOPMENT	1.00	SP 2011	CARLSON, CHERYL ANN
ECD136	UNDRSTAND HOW CHILD LEARN	1.00	SP 2011	CARLSON, CHERYL ANN
ECD216	TRANSITIONS	1.00	SP 2011	CARLSON, CHERYL ANN
WLD100	SAFETY & MATH	2.00	SP 2011	LARSEN, DALE ALLEN
WLD150	SYMBOLS, DRAW/METAL PREP	2.00	SP 2011	LARSEN, DALE ALLEN
WLD151	CUTTING PROC & WELD QUAL	3.00	SP 2011	LARSEN, DALE ALLEN

JOSEPH CITY - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
BOC102	CONSTRUCTION SAFETY PRACT	4.00	SP 2011	WESTOVER, AARON SCOTT
BOC107	DRYWALL TECHNIQUES	2.00	SP 2011	WESTOVER, AARON SCOTT
BOC120	CABINETMAKING I	3.00	SP 2011	WESTOVER, AARON SCOTT
BOC220	CABINETMAKING II	3.00	SP 2011	WESTOVER, AARON SCOTT
BOC221	CABINETMAKING III	3.00	SP 2011	WESTOVER, AARON SCOTT

ROUND VALLEY - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
AIS231	INTRO MS OFFICE	3.00	SP 2011	QUETEL, TAMARA SUE
BOC120	CABINETMAKING I	3.00	SP 2011	CROWTHER, LELAND EDWARD
BOC135	FURNITUREMAKING I	3.00	SP 2011	CROWTHER, LELAND EDWARD
BOC220	CABINETMAKING II	3.00	SP 2011	CROWTHER, LELAND EDWARD
BOC221	CABINETMAKING III	3.00	SP 2011	CROWTHER, LELAND EDWARD
BOC235	FURNITUREMAKING II	3.00	SP 2011	CROWTHER, LELAND EDWARD
CIS103	INTRO TO WINDOWS	1.00	SP 2011	QUETEL, TAMARA SUE
CIS114	INTRODUCTION TO MULTIMEDI	3.00	SP 2011	QUETEL, TAMARA SUE
CIS115	INTRO GRAPHIC COMMUNIC TE	3.00	SP 2011	QUETEL, TAMARA SUE
CIS116	COMPUTER PHOTOGRAPHIC IMA	3.00	SP 2011	QUETEL, TAMARA SUE
CIS117	TWO-DIMENSIONAL COMPUTER	3.00	SP 2011	QUETEL, TAMARA SUE
CIS119	PAGE LAYOUT AND DESIGN	3.00	SP 2011	QUETEL, TAMARA SUE
CTP210	CCNA ICND CISCO TRAINING	3.00	SP 2011	JOHNSON JR, BUTCH
CTP211	CCNA ICND CISCO TRAINING	3.00	SP 2011	JOHNSON JR, BUTCH
CTP270	CCNA ICND LAB 1 & 2	3.00	SP 2011	JOHNSON JR, BUTCH
CTP271	CCNA ICND LAB 3 & 4	3.00	SP 2011	JOHNSON JR, BUTCH
INA105	WOODWORKING I	3.00	SP 2011	CROWTHER, LELAND EDWARD
INA106	WOODWORKING II	3.00	SP 2011	CROWTHER, LELAND EDWARD
INA205	WOODWORKING III	3.00	SP 2011	CROWTHER, LELAND EDWARD

SNOWFLAKE - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
AIS114	INTRO TO MODERN OFFICE	3.00	SP 2011	HIATT, ROMA LEE
AIS231	INTRO MS OFFICE	3.00	SP 2011	HIATT, ROMA LEE
BUS106	TECH OF PERSONAL FINANCE	3.00	SP 2011	HIATT, ROMA LEE

ST JOHNS - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
BUS110	SM BUSINESS MANAGEMENT	3.00	SP 2011	ROGERS, DESARAE
BUS112	FUNDAMNTLS BOOKKEEPING	3.00	SP 2011	ROGERS, DESARAE
BUS114	LEGAL ENVIRONMNT BUSINESS	3.00	SP 2011	ROGERS, DESARAE
SBM160	MANAG THE COMPANY BUDGET	1.00	SP 2011	ROGERS, DESARAE
SBM162	HOW TO WRITE A BUS PLAN	1.00	SP 2011	ROGERS, DESARAE
SBM164	HOW TO WRITE MARKTNG PLAN	1.00	SP 2011	ROGERS, DESARAE

SHOW LOW - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
BOC171	CARPENTRY LEVEL II	4.00	SP 2011	MARSH, CHARLES THEODORE
BOC173	CARPENTRY LEVEL IV	4.00	SP 2011	MARSH, CHARLES THEODORE
BUS100	INTRODUCTION TO BUSINESS	3.00	SP 2011	BISHOP, JENNIFER RENE
BUS105	TECHNIQUES OF SUPERVISION	3.00	SP 2011	BISHOP, JENNIFER RENE
BUS117	PRINC ACCT I-FINANCIAL	3.00	SP 2011	BISHOP, JENNIFER RENE
BUS120	PRINC ACCT II-FINANCIAL	3.00	SP 2011	BISHOP, JENNIFER RENE
BUS121	PRINC OF ACCT-MANAGERIAL	3.00	SP 2011	BISHOP, JENNIFER RENE
BUS122	COMPUTER ACCOUNTING	3.00	SP 2011	BISHOP, JENNIFER RENE
ECD103	PLANNED ARRNGMNT/SCHEDULE	1.00	SP 2011	GEORGE, LINDA ANN
ECD108	TECH OBSERVING CHILDREN	1.00	SP 2011	GEORGE, LINDA ANN
ECD113	COMMUNIC/LANGUAGE SKILLS	1.00	SP 2011	GEORGE, LINDA ANN
ECD114	BEG MATHEMATICAL CONCEPTS	1.00	SP 2011	GEORGE, LINDA ANN
ECD115	NUTRITION EARLY CHILDHOOD	1.00	SP 2011	GEORGE, LINDA ANN
ECD116	SCIENCING & DISCOVERY	1.00	SP 2011	GEORGE, LINDA ANN
ECD117	QUESTIONS & PROB-SOLVING	1.00	SP 2011	GEORGE, LINDA ANN
ECD123	MUSIC & CREATIVE MOVEMENT	1.00	SP 2011	GEORGE, LINDA ANN
ECD125	CREATIVE MEDIA	1.00	SP 2011	GEORGE, LINDA ANN
ECD126	LARGE MUSCLE DEVELOPMENT	1.00	SP 2011	GEORGE, LINDA ANN
ECD127	SMALL MUSCLE DEVELOPMENT	1.00	SP 2011	GEORGE, LINDA ANN
ECD136	UNDRSTAND HOW CHILD LEARN	1.00	SP 2011	GEORGE, LINDA ANN
WLD100	SAFETY & MATH	2.00	SP 2011	GOODLUCK, TEDDY
WLD150	SYMBOLS, DRAW/METAL PREP	2.00	SP 2011	GOODLUCK, TEDDY
WLD151	CUTTING PROC & WELD QUAL	3.00	SP 2011	GOODLUCK, TEDDY
WLD152	SMAW PLATE I	3.00	SP 2011	GOODLUCK, TEDDY

WINSLOW - NAVIT - 2010/2011

CrsNo	ClassTitle	Hrs	Sess/Year	Instructor
AIS112	PROOFREADING	1.00	SP 2011	SIMMONS, LINDA L
AIS113	BASIC MEMO/LETTER WRITING	1.00	SP 2011	SIMMONS, LINDA L
BUS106	TECH OF PERSONAL FINANCE	3.00	SP 2011	CUNNINGHAM, SHELLY
BUS112	FUNDAMNTLS BOOKKEEPING	3.00	SP 2011	CUNNINGHAM, SHELLY
BUS128	SPREADSHEET APPLIC FOR BU	3.00	SP 2011	CUNNINGHAM, SHELLY
BUS220	PRINCIPLES OF MARKETING	3.00	SP 2011	CUNNINGHAM, SHELLY
CTP150	COMPUTER SETUP/REPAIR-HOM	3.00	SP 2011	HUNT, TODD MITCHELL
CTP151	COMPUTER TROUBLSHOOT A+ H	3.00	SP 2011	HUNT, TODD MITCHELL
CTP152	A+ CERTIFICATION PREPARAT	3.00	SP 2011	HUNT, TODD MITCHELL
DRF150	AUTOCAD I	3.00	SP 2011	TURLEY, TODD A
DRF230	ARCHITECTURAL DRAFTING II	3.00	SP 2011	TURLEY, TODD A
DRF250	AUTOCAD II	3.00	SP 2011	TURLEY, TODD A
ECD100	HEALTHY ENVIRONMENT	1.00	SP 2011	NAGLE, JACQUELINE C
ECD102	SAFE ENVIRONMENT	1.00	SP 2011	NAGLE, JACQUELINE C
ECD105	ENCOURAGE SELF-DISCIPLINE	1.00	SP 2011	NAGLE, JACQUELINE C
ECD123	MUSIC & CREATIVE MOVEMENT	1.00	SP 2011	NAGLE, JACQUELINE C
ECD124	DRAMATIC PLAY	1.00	SP 2011	NAGLE, JACQUELINE C
ECD127	SMALL MUSCLE DEVELOPMENT	1.00	SP 2011	NAGLE, JACQUELINE C
ECD147	PRENATAL & INFANT DEVELOP	1.00	SP 2011	NAGLE, JACQUELINE C
ECD148	TODDLER DEVELOPMENT	1.00	SP 2011	NAGLE, JACQUELINE C
ECD149	DEVEL OF PRESCHOOL CHILD	1.00	SP 2011	NAGLE, JACQUELINE C
ECD150	MIDDLE CHILDHOOD YEARS	1.00	SP 2011	NAGLE, JACQUELINE C

Request to Approve Intergovernmental Agreement with Apache County

Recommendation:

Staff recommends approval of the Intergovernmental Agreement with Apache County.

Summary:

The agreement to provide educational services to Apache County is a continuation of the existing relationship with Apache County. Staff continues to work closely with the Apache County Higher Education Committee and Apache County officials to provide quality services. The cost of program delivery creates no burden on the tax payers of Navajo County.

A copy of the 2009-10 IGA is included for comparison to the proposed IGA. Changes are a result of discussions between staff and the Apache County Higher Education Committee with review by legal counsel. The proposed IGA is a return to a term of two years after a one-year agreement in 2009-10.



Northland Pioneer College

Post Office Box 610 • Holbrook, Arizona • (928) 524-7600 • Fax: (928) 524-7612 • www.npc.edu

INTERGOVERNMENTAL AGREEMENT
NORTHLAND PIONEER COLLEGE PROGRAMS AND SERVICES
IN
APACHE COUNTY

This Agreement is entered into on the ____ day of _____, 2010 pursuant to A.R.S. §11-951, et seq., between the following public agencies for joint exercise of their powers;

1. Apache County (“County”)
2. Navajo County Community College District, doing business as Northland Pioneer College (“District”).

Authority to carry on the activities included in this Agreement is found in the Arizona revised Statutes as follows:

AGENCY

County
District

STATUTES

A.R.S. §15-1470 and A.R.S. § 11-201
A.R.S. §15-1470

The purpose of this Agreement is to provide community college programs and services, in Apache County. District programs and services are defined by the NPC Strategic Plan, the District budget and the District’s instructional and student services staffing capacity. This Agreement is authority for District to provide educational programs and services in Apache County through the strategic plan of the Apache County Higher Education Committee.

WHEREFORE, the parties agree:

- I. The Title of this Agreement is Intergovernmental Agreement, Northland Pioneer College Programs and Services in Apache County.
- II. This Agreement shall become effective on July 1, 2010, or upon the date it is signed by all parties, whichever is later unless that date is after July 21, 2010 in which case this Agreement is effective July 21, 2010. This Agreement shall continue to be binding upon all parties until June 30, 2012 unless terminated as provided in paragraphs XI and XII. Amendment may be made only upon execution of written amendment signed by the parties hereto. The parties agree to negotiate in good faith in the future for the provision of post-secondary education services in Apache County.
- III. The Apache County Higher Education Committee referenced herein is an appointed advisory committee established by the Apache County Board of Supervisors by separate policy. This advisory committee’s responsibilities are inclusive of the duties referenced below.

- IV. The District and the County agree that the County will reimburse the District for educational programs and services; recognizing that the District will receive incremental revenue, which include tuition, fees, contractual fees, operating State Aid, capital State Aid, federal aid, grants that include Apache County services, and net NAVIT funding in addition to the fees provided pursuant to this Agreement, to make the District whole for costs incurred as a result of providing services to Apache County. Expenditures by the District on behalf of Apache County are recognized to include Direct Expenses, which include all expenses in Apache County locations for Apache County educational programs and services; Indirect Expenses, which include incremental costs incurred in providing services to Apache County in the areas of institutional support, such costs will be assessed on an enrollment ratio basis; and Designated Expenses, which include institutional support expenses allocated on a basis other than enrollment.
- A. IGA Funds: The County will pay to District for the provision of programs and services during the 2010-2011 academic year and the 2011-2012 academic year unless amended, \$530,000.00 each year, to be paid in two installments each year. This amount will be transferred to the District one half (1/2) (\$265,000.00) by November 30, 2010 and 2011 and the balance (\$265,000) by May 30, 2011 and 2012.
- B. IGA Supplemental Funds: For the 2010-2011 academic year unless amended an additional \$ 159,300 and an additional \$159,300 for the 2011-2012 academic year unless amended to include the compensation of the NPC/Apache County Coordinator and for the purchase of equipment, hardware and software which will be owned by the County but will be used, operated and maintained by the District pursuant to this Agreement in order to provide educational programs and services. The purchase of equipment, hardware and software are to be approved by the Apache County Higher Education Committee. Expenditures for operation and maintenance of equipment, hardware and software will be made by the District using the IGA Funds. Any equipment, hardware or software purchased with IGA Supplemental Funds that is intended to be connected through local area networks, wide area networks, or the internet to the District's resources must meet specifications of the District and must be connected to District communication systems to receive maintenance services. The IGA Supplemental Fund monies will be managed by an appointed NPC/Apache County Coordinator through the direction of the Apache County Higher Education Committee, and the approval of the County. Some portion of the supplemental funds may be distributed directly to the District for the provision of additional programming and services but only after recommendation of the Apache County Higher Education Committee and specific approval by the County and the District.

- C. At the end of each fiscal year the parties will conduct an analysis of the programs and services along with associated costs provided under this Agreement. By February 28th of each year, the District will provide the County with an estimated analysis of services delivered and costs incurred thus far. Based upon the final analysis of associated costs the parties will adjust, in the subsequent fiscal year, the billings and payments under the Agreement so that, as appropriate, the County will be credited for any overpayment under the Agreement or the District will be paid for any shortfall in reimbursement for costs.

- V. Educational programs and services will include general education courses offered in a cycle in Apache County that will allow a student to meet the Arizona General Education Curriculum B (AGEC-B) requirements in two years using alternative delivery methods if on-site classes are not feasible. Career and Technical Education (CTE) Programs will include courses that will allow a student to complete the offered program certificate in a two year cycle.

- VI. If this Agreement is terminated without approval of a subsequent equivalent Agreement within 180 days, property leased solely for the purposes of this Agreement shall be disposed of by not renewing leases on buildings or property used for this program. Property purchased or owned by either party will remain the property of that party.

- VII. Additional programs and services may be requested by the County in consultation with the District and after a cost estimate and feasibility analysis has been provided by the District to the County, which cost estimate and feasibility analysis will be provided to the County within 90 days of the County request in writing. The addition or deletion of programs, along with additional funding requirements, will be a matter of discussion and mutual agreement between County and District originating during needs assessment. Educational programs and services in Apache County will be consistent with appropriate governing statutes and regulations and will not jeopardize the accreditation status of the District with the Higher Learning Commission Timelines for implementing programs and services changes will be based on the budget calendar of District.

- VIII. The District shall offer approved community college credit and/or non-credit courses when facilities, equipment, qualified instructional staff and funds are available, as recommended by the District and Apache County Higher Education Committee. However, the payments described above are only for credit courses as required by A.R.S. §15-1470(F).

- IX. The District will design non-credit courses and training with the goal of the programs becoming self-funding, however, the District and the County recognize the achievement of this goal may not be reached in a given fiscal year or Agreement period. The net cost of providing non-credit courses and training provided in Apache County through the NPC Business and Industry Coordinator

and the NPC Community Education Coordinator will be accounted for through a separate category for these programs. The Apache County Coordinator will be kept informed of all proposed and delivered Business and Industry Training (BIT) programs in Apache County by the NPC BIT Coordinator and the Apache County Coordinator will forward all requests for BIT training to the NPC BIT Coordinator. The NPC BIT Coordinator and the Apache County Coordinator will annually prepare a written summary of BIT services delivered in Apache County and present the summary to the High Education Committee and NPC administration.

- X. The District will include at a minimum a member of the Apache County Higher Education Committee in an advisory capacity, the NPC/Apache County Coordinator and/or an Apache County Center Manager on all hiring committees formed to hire personnel for regular full-time positions specifically assigned to Apache County.
- XI. This Agreement may be terminated by either party at the end of any fiscal year by providing written notice of the intent to terminate at least 60 days prior to the end of the then-current fiscal year.
- XII. The parties acknowledge the applicability provisions of A.R.S. §38-511 which provides for the cancellation of contracts due to conflicts of interests.
- XIII. Each party agrees to indemnify and hold the other party harmless for any liability, cost or expense from claims arising from the negligence of the other party or its agents or employees arising under this Agreement. The District agrees to maintain casualty insurance naming the County as an additional insured, providing for replacement of any property which will become the County's upon termination of this Agreement. The District agrees to maintain liability insurance in the amount of \$1,000,000.00, naming the County as an additional insured, in order to protect the County from any liability arising from the District providing services under this Agreement. Any duty to indemnify under this Agreement shall be limited to such party's maximum insured liability.
- XIV. The parties hereto agree that in the event of a conflict or dispute between them regarding the interpretation or implementation of this Agreement, that they will submit the matter to a qualified mediator to be agreed upon by the parties before filing any action in any court of this state or in federal court. The parties shall equally share the cost of the mediator, however, each party shall bear the costs of its presentation before the mediator, including attorney fees if the party desires to be represented by counsel at the mediation.
- XV. The County and the District certify, by signing this Agreement, that neither party is involved with any business operations in Sudan pursuant to A.R.S. § 35-391.06, nor is either party involved with business operations relating to the Iran petroleum energy sector, as covered by A.R.S. § 35-393.06.

XVI. Written notice shall be provided by sending the notice by first class mail to:

For the County:

Apache County Board of Supervisors
P.O. Box 428
St. Johns, Arizona 85936

For the District:

Dr. Jeanne Swarthout
Northland Pioneer College
P.O. Box 610
Holbrook, Arizona 86025

Receipt of any notice shall be the date of deliver if delivered in person or by private overnight carrier service, or, if mailed, upon the earlier of receipt or three days from the date of postmark. The Parties agree to notify the other Party in advance and in writing of any change to that respective Party's notification of information.

IN WITNESS WHEREOF, the parties provide the following resolutions of approval:

Apache County, Arizona

Navajo County Community College District

By: _____
_____, Chairman
Apache County Board of Supervisors

By: _____
Jeanne Swarthout, President
Northland Pioneer College

APPROVED: This Agreement is in proper form and is within the powers and authority granted under the laws of this state to such public agency.

By: _____
Attorney for the County

By: _____
Attorney for the District

Date: _____

Date: _____

ATTEST:

By: _____
Delwin Wengert
Clerk, Board of Supervisors

By: _____
Recording Secretary to
Navajo County Community College
District Governing Board

Date: _____

Date: _____

INTERGOVERNMENTAL AGREEMENT
NORTHLAND PIONEER COLLEGE PROGRAMS AND SERVICES
IN
APACHE COUNTY

This Agreement is entered into on the 1st day of July, 2009 pursuant to A.R.S. §11-951, et seq., between the following public agencies for joint exercise of their powers;

1. Apache County ("County")
2. Navajo County Community College ("District") a.k.a. Northland Pioneer College.

Authority to carry on the activities included in this Agreement is found in the Arizona revised Statutes as follows:

<u>AGENCY</u>	<u>STATUTES</u>
County	A.R.S. §15-1470 and A.R.S. § 11-201
District	A.R.S. §15-1470

The purpose of this Agreement is to provide community college programs and services in Apache County.

WHEREFORE, the parties agree:

- I. The Title of this Agreement is Intergovernmental Agreement, Northland Pioneer College Programs and Services in Apache County.
- II. This Agreement shall be filed with the Secretary of State and shall become effective on July 1, 2009, or upon the date it is filed with the Secretary of State, whichever is later unless that date is after July 21, 2009 in which case this Agreement is effective July 21, 2009. This Agreement shall continue to be binding upon all parties until June 30, 2010 unless terminated as provided in paragraph VII. Amendment may be made only upon execution of written amendment signed by the parties hereto. The parties agree to negotiate in good faith in the future for the provision of post secondary education services in Apache County.
- III. The Apache County Higher Education Committee referenced herein is an appointed advisory committee established by the Apache County Board of Supervisors by separate policy. This advisory committee's responsibilities are inclusive of the duties referenced below.
- IV. The District and the County agree that the County will reimburse the District for educational programs and services; recognizing that the District will receive incremental revenue, which include tuition, fees, contractual fees, operating State Aid, and capital State Aid, in addition to the fees provided pursuant to this Agreement, to make the District whole for costs incurred as a result of providing

services to Apache County. Expenditures by the District on behalf of Apache County are recognized to include Direct Expenses, which include all expenses in Apache County locations for Apache County educational programs and services; Indirect Expenses, which include incremental costs incurred in providing services to Apache County in the areas of institutional support, such costs will be assessed on an enrollment basis; and Designated Expenses, which include institutional support expenses allocated on a basis other than enrollment.

- A. IGA Funds: The County will pay to District for the provision of programs and services during the 2009-2010 academic year unless amended, \$550,000.00. This amount will be transferred to the District one half (1/2) (275,000.00) by November 30, 2009 and the balance (\$275,000.00) by May 30, 2010.
 - B. IGA Supplemental Funds: For the 2009-2010 academic year unless amended an additional \$189,486 will be used for the purchase of equipment, hardware and software which will be owned by the County but will be used, operated and maintained by the District pursuant to this Agreement in order to provide educational programs and services. The purchase of equipment, hardware and software are to be approved by the Apache County Higher Education Committee. Expenditures for operation and maintenance of equipment, hardware and software will be made by the District using the IGA Funds. Any equipment, hardware or software purchased with IGA Supplemental Funds that is intended to be connected through local area networks, wide area networks, or the internet to the District's resources must meet specifications of the District and must be connected to District communication systems to receive maintenance services. The IGA Supplemental Fund monies will be managed by an appointed NPC/Apache County Coordinator through the direction of the Apache County Higher Education Committee, and the approval of the County. Some portion of the supplemental funds may be distributed directly to the District for the provision of additional programming and services but only after recommendation of the Apache County Higher Education Committee and specific approval by the County and the District.
- V. At the end of each fiscal year the parties will conduct an analysis of the programs and services along with associated costs provided under this Agreement. In February of 2010, the District will provide the County with an estimated analysis of services delivered and costs incurred thus far. Based upon the final analysis of associated costs the parties will adjust, in the subsequent fiscal year, the billings and payments under the agreement so that, as appropriate, the County will be credited for any overpayment under the agreement or the District will be paid for any shortfall in reimbursement for costs.

- VI. Property leased solely for the purposes of this Agreement shall be disposed of upon termination by not renewing leases on buildings or property used for this program. Property purchased or owned by either party will remain the property of that party.
- VII. Any other necessary and proper matter for this Agreement as follows: This Agreement is authority for District to provide educational programs and services in Apache County through consultation with the Apache County Higher Education Committee. Either adding or deleting programs, along with additional funding requirements, will be a matter of discussion and mutual agreement between County and District originating during needs assessment. Timelines for implementing programs and services changes will be based on the budget calendar of District.
- VIII. The District shall offer approved community college credit and/or non-credit courses when facilities, equipment, qualified instructional staff and funds are available, as recommended by the District and Apache County Higher Education Committee. However, the payments described above are only for credit courses as required by A.R.S. §15-1470(F).
- IX. This Agreement may be terminated by either party at the end of any fiscal year by providing written notice of the intent to terminate at least 60 days prior to the end of the then-current fiscal year.
- X. The parties acknowledge the applicability provisions of A.R.S. §38-511 which provides for the cancellation of contracts due to conflicts of interests.
- XI. Each party agrees to indemnify and hold each other harmless for any liability, cost or expense arising from the provision of services or other actions by either party or its agents or employees arising under this Agreement. The District agrees to maintain casualty insurance naming the County as an additional insured, providing for replacement of any property which will become the County's upon termination of this Agreement. The District agrees to maintain liability insurance in the amount of \$1,000,000.00, naming the County as an additional insured, in order to protect the County from any liability arising from the District providing services under this Agreement. Any duty to indemnify under this Agreement shall be limited to such party's maximum insured liability.
- XII. The parties hereto agree that in the event of a conflict or dispute between them regarding the interpretation or implementation of this Agreement, that they will submit the matter to a qualified mediator to be agreed upon by the parties before filing any action in any court of this state or in federal court.
- XIII. The County and the District certify, by signing this Agreement, that neither party is involved with any business operations in Sudan pursuant to A.R.S. § 35-391.06,

nor is either party involved with business operations relating to the Iran petroleum energy sector, as covered by A.R.S. § 35-393.06.

XIV. Written notice shall be provided by sending the notice by first class mail to:

For the County:

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P.O. Box 428
St. Johns, Arizona 85936

For the District:

Dr. Jeanne Swarthout
Northland Pioneer College
P.O. Box 610
Holbrook, Arizona 86025

IN WITNESS WHEREOF, the parties provide the following resolutions of approval:

Apache County, Arizona

By: 

, Chairman
Apache County Board of Supervisors

Navajo County Community College District

By: 

Jeanne Swarthout, President
Northland Pioneer College

APPROVED:

By: 

Attorney for the County

By: 

Attorney for the District

Date: 7-28-09

Date: 6/18/09

ATTEST:

By: 

Delwin Wengert
Clerk, Board of Supervisors

By: 

Recording Secretary to
Navajo County Community College
District Governing Board

Date: 7/21/09

Date: 7/15/09

2009 Expenditure Limitation Report

Summary:

Staff will review the attached Annual Budgeted Expenditure Limitation Report for the Year Ended JUNE 30, 2009. A bound copy of the report will be distributed to the members of the District Governing Board.

1. Overview and background information

- a. Article IX, § 21 of the Arizona Constitution prescribes the procedure for determining limits on expenditures of "local revenues" by school districts and community college districts.
- b. "Local revenues" are defined as "all monies, revenues, funds, property and receipts of any kind whatsoever received by or for the account of a school or community college district or any of its agencies, departments, offices, boards, commissions, authorities, councils and institutions"
- c. The Constitution lists twelve categories of revenues that are specifically excluded from the definition of "local revenues."
- d. The expenditure limits generally seek "to limit expenditures of political subdivisions to fiscal year 1979-80 levels modified by annual adjustments to reflect changes in population and the cost of living."

2. Methodology for determining expenditure limits (A.R.S. § 41-563).

BASE LIMIT EXPENDITURES X POPULATION FACTOR X INFLATION FACTOR

3. FTSE estimate submission

4. Audit of Annual Budgeted Expenditure Limitation Report



Northland Pioneer College

Post Office Box 610 • Holbrook, Arizona • (928) 524-7600 • Fax: (928) 524-7612 • www.npc.edu

**NAVAJO COUNTY COMMUNITY
' COLLEGE DISTRICT
(NORTHLAND PIONEER COLLEGE)
REPORT ON AUDIT OF ANNUAL
BUDGETED EXPENDITURE
LIMITATION REPORT
YEAR ENDED JUNE 30, 2009**

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
(NORTHLAND PIONEER COLLEGE)
REPORT ON AUDIT OF ANNUAL BUDGETED EXPENDITURE
LIMITATION REPORT
YEAR ENDED JUNE 30, 2009**

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Annual Budgeted Expenditure Limitation Report - Part II	3
Notes to Annual Budgeted Expenditure Limitation Report	4



HEINFELD, MEECH & CO., P.C.
CERTIFIED PUBLIC ACCOUNTANTS

3033 N. Central Avenue, Suite 300
Phoenix, Arizona 85012
Tel (602) 277-9449
Fax (602) 277-9297

INDEPENDENT AUDITORS' REPORT

The Auditor General of the State of Arizona

The Governing Board of
Navajo County Community College District

We have audited the accompanying Annual Budgeted Expenditure Limitation Report of Navajo County Community College District for the year ended June 30, 2009. This report is the responsibility of the District's management. Our responsibility is to express an opinion on this report based on our audit.

We conducted our audit in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the report is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the report. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall report presentation. We believe that our audit provides a reasonable basis for our opinion.

The accompanying Annual Budgeted Expenditure Limitation Report was prepared for the purpose of complying with the uniform expenditure reporting system as discussed in Note 1, and is not intended to be a presentation in conformity with U.S. generally accepted accounting principles.

In our opinion, the Annual Budgeted Expenditure Limitation Report of Navajo County Community College District for the year ended June 30, 2009, referred to above presents fairly, in all material respects, the information required by the uniform expenditure reporting system on the basis of accounting described in Note 1.

This report is intended solely for the information and use of the members of the Arizona State Legislature, the Governing Board, and management, and for filing with the Auditor General of the State of Arizona, and is not intended to be and should not be used by anyone other than these specified parties. However, this report is a matter of public record, and its distribution is not limited.

Heinfeld, Meech & Co., P.C.

HEINFELD, MEECH & CO., P.C.
Certified Public Accountants

June 18, 2010

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT - PART I
YEAR ENDED JUNE 30, 2009**

1. Economic Estimates Commission expenditure limitation	\$15,829,197
2. Total amount subject to the expenditure limitation (from Part II, Line C)	\$ 16,404,066
3. Less expenditures of monies received pursuant to Arizona Revised Statutes §15-1472 (workforce development)	<u>453,912</u>
4. Adjusted amount subject to the expenditure limitation	<u>15,950,154</u>
5. Amount over the expenditure limitation	<u>\$ 120,957</u>

The District exceeded its expenditure limitation due to the expenditure of revenues received from retail bookstore transactions in the amount of \$1,326,751. See Note 7 for additional information.

I hereby certify, to the best of my knowledge and belief, that the information contained in this report is accurate and in accordance with the requirements of the uniform expenditure reporting system.

Signature of Chief Fiscal Officer: _____

Name and Title: V. Blaine Hatch, Vice President for Administrative Services

Telephone Number: (928) 524-7640 Date: June 18, 2010

See accompanying notes to report.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT - PART II
YEAR ENDED JUNE 30, 2009**

Description	Current Funds			Plant Funds		
	Unrestricted		Restricted	Unexpended		Retirement of Indebtedness
	General	Auxiliary Enterprises		Unexpended	Total	
A. Total budgeted expenditures	\$ 19,386,776	\$ 1,506,502	\$ 5,461,188	\$ 755,247	\$ 1,907,163	\$ 29,016,876
B. Less exclusions claimed:						
1. Debt service requirements on bonded indebtedness (Note 2)					1,661,175	1,661,175
2. Debt service requirements on other long-term obligations (Note 2)					245,988	245,988
3. Dividends, interest, and gains on the sale or redemption of investment securities (Note 3)	197,330		9,534	7,520		214,384
4. Grants and aid from the Federal government (Note 4)	980,372		4,009,693			4,990,065
5. Grants, aid, contributions, or gifts from a private agency, organization, or individual, except amounts received in lieu of taxes			529,310			529,310
6. Amounts accumulated for the purchase of land, and the purchase or construction of buildings or improvements (Note 5)	1,324,176			247,727		1,571,903
7. Contracts with other political subdivisions (Note 4)	2,152,481					2,152,481
8. Tuition and fees (Note 6)	552,182		695,322			1,247,504
Total exclusions claimed	5,206,541		5,243,859	255,247	1,907,163	12,612,810
C. Amounts subject to the expenditure limitation	\$ 14,180,235	\$ 1,506,502	\$ 217,329	\$ 500,000	\$	\$ 16,404,066

See accompanying notes to report.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NOTES TO ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT
YEAR ENDED JUNE 30, 2009**

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Annual Budgeted Expenditure Limitation Report (ABELR) is presented on the basis of accounting prescribed by the Uniform Expenditure Reporting System (UERS), as required by Arizona Revised Statutes (A.R.S.) Section 41-1279.07, which excludes expenditures of certain revenues specified in the Arizona Constitution, Article IX, Section 21 from the total budgeted expenditures.

The information reported in both the ABELR and the financial statements is derived from the same underlying accounting data. However, the formats of the ABELR and the financial statements differ. The ABELR presents budgeted expenditures, exclusions, and amounts subject to the limitation by fund type as required by A.R.S. Section 41-1279.07. The financial statements present the net assets, changes in net assets, and cash flows in accordance with U.S. generally accepted accounting principles.

In accordance with UERS requirements, a note to the ABELR is presented below for any exclusion reported in the total column on Part II that cannot be traced directly to an amount reported in the annual financial statements.

NOTE 2 - Exclusions claimed for debt service requirements on bonded indebtedness and debt service on other long-term obligations are \$1,661,175 and \$245,988, respectively. Both amounts are included in the amounts reported as principal paid on capital debt and interest paid on capital debt on the Statement of Cash Flows – Primary Government.

NOTE 3 - The amount of \$257,027 was reported as investment income on the Statement of Revenues, Expenses, and Changes in Net Assets – Primary Government. Of this amount, all was claimed as an exclusion for dividends, interest, and gains on the sale or redemption of investment securities, except for \$42,643, which was unexpended and has been carried forward to future years.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 NOTES TO ANNUAL BUDGETED EXPENDITURE LIMITATION REPORT
 YEAR ENDED JUNE 30, 2009**

NOTE 4 - The following schedule presents revenues from which exclusions have been claimed for grants and aid from the federal government and contracts with other political subdivisions.

Statement of Revenues, Expenses, and Changes in Net Assets – Primary Government:		ABELR:	
		Grants and aid from the federal government	\$ 4,990,065
Government grants	\$ 5,083,645		
Government contracts	2,058,901	Contracts with other political subdivisions	2,152,481
Total	\$ 7,142,546	Total	\$ 7,142,546

NOTE 5 - Of the \$1,952,206 reported as acquisition and construction of capital assets on the Statement of Cash Flows – Primary Government, \$1,571,903 was expended from amounts authorized and accumulated for the purchase of land, and the purchase or construction of buildings or improvements and was, therefore, claimed as an exclusion.

NOTE 6 - The District does not budget tuition and fees revenue net of scholarship allowances. Of the gross tuition and fees of \$3,572,203 reported on the Statement of Revenues, Expenses, and Changes in Net Assets – Primary Government, only \$1,247,504 was expended and claimed as an exclusion. The remaining \$2,324,699 has been carried forward to future years.

NOTE 7 - The District exceeded its expenditure limitation due to the expenditure of revenues from amounts received from retail bookstore transactions. According to Laws 2006, Chapter 198, if a community college exceeds its expenditure limitation due to the expenditure of revenues from amounts received from retail transactions at bookstores operated by a community college district, the community college shall not have any state aid pursuant to section 15-1466, Arizona Revised Statutes, withheld. Further, no fine or hearing will be conducted since exceeding the expenditure limitation is related to retail bookstore revenues.

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
Statement of Financial Position
For the period

July 1, 2009 to June 30, 2010

Budget Period Expired

100%

Tax Supported Funds

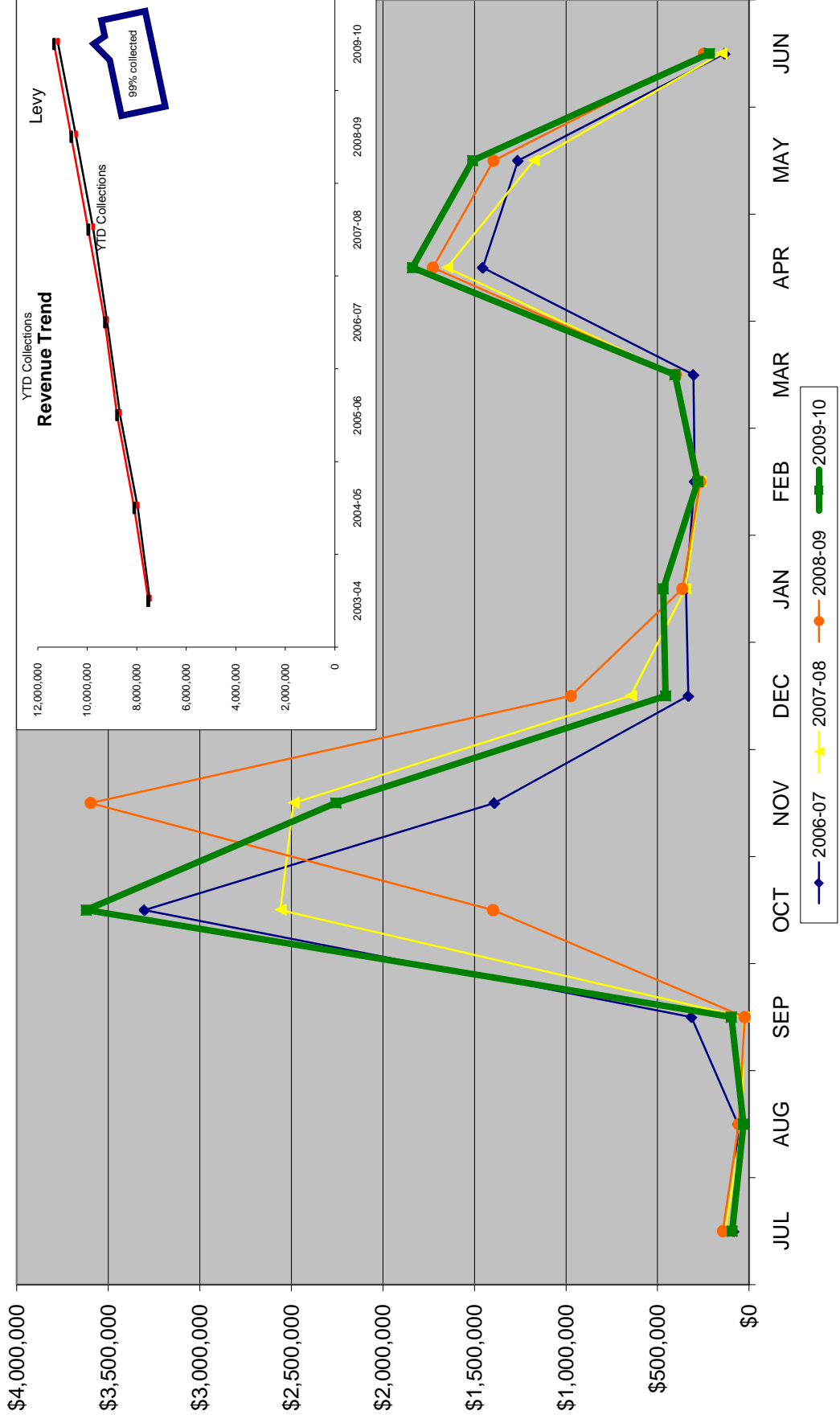
	General Unrestricted		Unrestricted Plant		Retirement of Indebtedness	
	Budget	Current Month Actual	Budget	Current Month Actual	Budget	Current Month Actual
REVENUES						
Primary Tax Levy	11,344,683	216,932.16			0	1,593.83
Secondary Tax Levy		11,272,957				78,607
State Aid:						
Maintenance and Operations	4,250,300	3,590,000				
Capital	5,386,500	6,624,000				
Equalization	4,335,000	4,160,528				
Tuition and Fees	175,000	154,151	25,000	2,330		
Investment earnings	750,000	16,012				
Grants and Contracts	100,000	104,705				
Other Miscellaneous	(2,950,000)	16,533	2,250,000	187,500		
Transfers:		(187,500)		2,250,000		
TOTAL REVENUES	\$23,391,483	\$320,833	\$2,275,000	\$189,830	\$0	\$1,594
		\$24,494,500		\$2,265,733		\$78,607
EXPENDITURES						
Salaries and Wages	15,870,152	1,309,709			0	0
Operating Expenditures	6,506,448	605,651	2,275,000	178,522	0	0
Capital Expenditures	437,400	11,706				
TOTAL EXPENDITURES	\$22,814,000	\$1,927,066	\$2,275,000	\$178,522	\$0	\$0
		\$18,585,950		\$1,159,272		\$0

Restricted, Auxiliary and Agency Funds

	Restricted		Auxiliary		Agency	
	Budget	Current Month Actual	Budget	Current Month Actual	Budget	Current Month Actual
REVENUES						
Grants and Contracts	4,650,000	664,813	1,000,000	(1,481)	0	358
Sales and Services		5,709,804	70,000	3,372		
Bookstore						
Other						
Investment Earnings						
Donations						
Board Designated Donation	400,000	79,542	300,000	0		
Transfers:						
TOTAL REVENUES	\$5,050,000	\$664,813	\$1,370,000	\$1,891	\$0	\$358
		\$5,789,346		\$1,150,953		\$7,124
EXPENDITURES						
Salaries and Wages	838,787	113,241	166,207	10,165	0	332
Operating Expenditures	4,211,213	113,548	1,199,793	4,354		
Capital Expenditures		4,373,372	4,000	625,787		
TOTAL EXPENDITURES	\$5,050,000	\$226,789	\$1,370,000	\$14,519	\$0	\$332
		\$5,351,522		\$759,033		\$5,519

Cash flows from all activities (YTD) 33,786,263
 Cash used for all activities (YTD) 25,861,296
Net Cash for all activities (YTD) **\$ 7,924,967**

Monthly Primary Property Tax Receipts



Human Resources Update August 17, 2010

1. Academic Advisor-Apache County – Louella Nahsonhoya/B.A. Liberal Arts-NAU.
2. Faculty in Developmental Services – Janice Cortina/B.S. Education-NAU, M.S. Education-Walden University.
3. Faculty in English Temporary 9 Months – Ryan Rademacher/B.A. and M.A. English-Illinois State University.
4. Center Assistant/Monitor Springerville – Jean Hammond.
5. Center Assistant/Monitor St. Johns – Shawntel Skousen.
6. LCC Campus Monitor – Lloyd Albert.
7. ABE Special Sites Coordinator - Closed 7-29-2010. 2 Applicants. Committee in Process.
8. Financial Aid Specialist – Closed 7-30-2010. 18 Applicants. Committee in Process.
9. Small Business & Industry Training Coordinator – Closed 8-1-2010. 15 Applicants. Committee in Process.
10. Human Resources Specialist II - Closed 8-2-2011. 9 Applicants. Committee in Process.
11. Records Evaluator – Closed 8-5-2010. 1 Applicant. Committee in Process.
12. Dual Enrollment Specialist – Closed 8-10-2010. 17 Applicants. Committee in Process.
13. General Ledger Account - Closes 8-16-2010. 2 Applicants.
14. Academic Advisor – Closes 8-16-2010. 27 Applicants.
15. Faculty in Cosmetology – Closes 8-27-2010. 1 Applicant.
16. Maintenance II – Closes 8-31-2010. 5 Applicants.
17. Information Services Technician I – Closes 9-3-2010. 1 Applicant.

Human Resources Events:

1. August 11th-New Employee Orientation
2. August 13th- Employee Service Awards at Convocation & Discrimination/Harassment Training



Northland Pioneer College

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