

Northland Pioneer College
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2020 State Annual Report to the Governor

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11/09/2020

This document satisfies the requirements of the A.R.S. 15-1427 and A.R.S. 15-1821.01 the text of which is at the end of the report.

This document provides an introduction of the college, major accomplishments, major issues & resolutions and upcoming issues, enrollment, fund sources and expenditures, tuition and fees and out of district students for the previous year. In odd number years the report also includes the dual enrollment committee members and dual enrollment courses.

2019-2020
Navajo County Community College
Northland Pioneer College

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Introduction

Northland Pioneer College (NPC) is a comprehensive, multi-campus community college located in northeastern Arizona. Established in 1974, NPC now has 4 campuses, 5 learning centers and other delivery sites throughout the service area. NPC provides coursework in Apache County through an annually renewed intergovernmental agreement. Close to 60% of NPC's service-area population is Native American primarily residing on the Navajo Nation, Hopi Reservation and White Mountain Apache Reservation. Of the 21,158 square mile service area, nearly 40% of the land is set aside as reservation while another large amount of land is in BLM or National land, significantly affecting the College District's ability to tax local property. With few exceptions, NPC is the single provider of higher education in both Navajo and Apache counties (Diné College serves portions of the Navajo Nation). Distance, poverty levels, low educational attainment and limited infrastructure present challenges which NPC will always work with its communities to resolve.

Major Accomplishments in 2019-2020

- Completed the 10-year comprehensive review by the Higher Learning Commission, NPC's institutional accreditor; received reaffirmation of continued accreditation status.
- Adopted new Master Facilities Plan to improve and expand instructional operations.
- Moved Title III TALON grant program to operational funding, creating new course offering partnership with local high schools.
- Implemented several software applications to improve student billing, student financial aid application, and procurement-related Requests for Proposal processes.
- Expanded Cisco Telepresence classroom technology to add 27 connected classrooms to improve instructional and learning experience.
- Offered free Microsoft 365 access to all employees and students, creating new level of software access equity for students.
- Realigned scholarships to offer a tuition waiver for high school students taking college classes.
- Expanded Wi-Fi public access in parking lots at several campus/center locations for students and community members during pandemic.
- Rapidly deployed communication and instructional tools to facilitate remote work environments during pandemic; shifted all college instructions to virtual/online environments within two weeks in March.
- Donated hospital beds, medical supplies, and personal protective equipment to local medical providers to support pandemic response in spring semester.
- Focus of a national news article and national radio/web news story highlighting the College's response to pandemic, in terms of both student support and financial planning.
- Developed and implemented a COVID operations plan for 2020-21 based on medical community guidance, student and employee input. The plan was broadly embraced by college community and public.
- Created the Instructional Innovation Division to support technology-based instruction and new Early College Department for coordination with area high schools.
- Earned Certificate of Achievement for Excellence in Financial Report for sixth consecutive year.
- Small Business Development Center received the 2019 Center of Distinction Award. The

Center helped disburse over \$7 million pandemic relief loans to small businesses and implemented “PLEASE Buy Local” campaign.

Major Issues & Resolutions in 2019-2020

- Combined resources from foundation, college, and federal funds to provide laptops and hotspots to students; expanded access to technology and college technical support.
- Deployment, support, and maintenance of multiple technology solutions for remote work/learning environments.
- Contracted Payday Inc. to replace an outdated HR/Payroll system to improve functionality and enhance employee quality of life.
- Inability to attract and retain highly qualified staff in key positions (HR, technology, some faculty positions) remains a challenge, especially during pandemic; multiple candidates withdrew due to local COVID conditions.

Upcoming Issues for 2019-2020

- Complete revision of College mission, vision, and values; develop and implement new College strategic direction.
- Continue to monitor and evaluate risks related to financial stability; known issues include expenditure limitation, state appropriations, closure of Cholla Power Plant and lawsuits.
- Continue to evaluate and improve Payroll/HR system and processes, including the HR assessment results by external firm.
- Collaborate with NACOG to establish a NACOG-run childcare center at Winslow Campus as a pilot program.
- Construction of new and renovated facilities at the Show Low Campus, beginning with a CTE Skills Center. Construction costs and difficulties have been exacerbated by pandemic.
- Evaluate and implement a new ERP to keep College offerings and operations current
- Ongoing need to address declining enrollment, especially among adult students, as local work situation continues to trend downward.

Facts-at-a-Glance		
<u>Navajo Community College Enrollment FY 2019-2020</u>		
Annual FT Equivalent Student	1,648	
Annual Unduplicated Headcount	6,038	
Fall 2019 Headcount (credit)	3,008	
<u>By Full-time or Part-time</u>		
	Fall 2019	
Full-time	592	20%
Part-time	2,416	80%
Total	3,008	100%
<u>By Gender</u>		
	Fall 2019	
Female	1,791	60%
Male	1,217	40%
Total	3,008	100%
<u>By Residency Status</u>		
	Fall 2019	
Resident	2483	83%
Out-of-County	507	17%
Out-of-State	18	1%
Unknown	0	0%
Total	3008	100%
<u>By Ethnic or Race Group</u>		
	Fall 2019	
American Indian/Alaska Native	1,019	34%
Asian	23	1%
Black/African American	12	0%
Hispanic/Latino	410	14%
International	1	0%
Native Hawaiian/Other Pac Islander	13	0%
Not Specified	145	5%
Two or More	68	2%
White	1,317	44%
Total	3,008	100%
<u>Instructional Staff</u>		
	Fall 2019	
Full-time Instructors	68	51%
Part-time Instructors	65	49%
Total	133	100%
<u>District Fund Sources FY2019-20</u>		
Tuition & Fees	\$4,899,129	
State Aid (incl. Equalization)	\$ 10,548,300	
Primary/Secondary Tax Levy	\$15,470,410	
Restricted Grants	\$5,323,725	
Bond Proceeds	\$0	
Other	\$ 4,131,929	
Fund Balance	\$0	
Total	\$ 40,373,493	
<u>District Expenditures FY 2019-20</u>		
General Fund	\$23,496,182	
Restricted Fund	\$4,540,081	
Auxiliary Fund	\$230,756	
Unexpended Plant Fund	\$1,557,400	
Retirement of Indebtedness	\$0	
Total	\$29,824,419	

NAVAJO COMMUNITY COLLEGE DISTRICT
Tuition and Fees
FY 2019-20

TUITION	2019-20
In-State	\$77 each credit hour
Apache County	\$77 each credit hour
Out-Of-State	\$370 per credit hour
Senior Citizens 60 years or older	In-state or out-of-state, may qualify for a reduced tuition rate at 50% of the base fall and spring semester tuition rate. All other fees will be assessed at the full rate for students. The tuition reduction is NOT applicable for enrollment in noncredit seminars, classes, or programs.
Western Undergraduate Exchange	150% of the In-State rate
CCP classes (Adult Basic Education)	50% of base tuition rate
Summer Session	50% of base tuition rate (<i>Does not apply to noncredit classes</i>). Only one 50% reduction applies to TLC courses

FEES	2019-20
Late Registration Fee	Students registering for classes on or after the first day of the semester will be charged a \$30 Late Registration Fee , which is non-refundable. Short-term classes will also have a late fee assessed if registering on or after the start date of the class.
Media Fee	All students enrolling in three or more credits will be charged a \$45 Media Fee per semester
Course Fees	Some courses at NPC have instructional fees covering supplies and materials used by students in the classroom.

NAVAJO County Community College District

FY 2019-20

Residency	Number of Students NOT in the District
Arizona (by county)	
Apache	727
Cochise	10
Cochran	7
Coconino	66
Gila	22
Graham	13
Greenlee	5
La Paz	4
Maricopa	813
Mohave	39
Pima	199
Pinal	73
Santa Cruz	6
Yavapai	56
Yuma	26
Out-of-State	
Alabama	
Alaska	
Arkansas	
California	6
Colorado	1
Connecticut	1
Delaware	
Florida	2
Georgia	2
Hawaii	
Idaho	
Illinois	2
Indiana	
Iowa	1
Kansas	1
Kentucky	
Louisiana	
Maine	

Maryland	
Massachusetts	
Michigan	1
Minnesota	
Mississippi	1
Missouri	1
Montana	2
Nebraska	
Nevada	2
New Hampshire	
New Jersey	1
New Mexico	25
New York	
North Carolina	1
North Dakota	1
Ohio	
Oklahoma	
Oregon	3
Pennsylvania	
Rhode Island	
South Carolina	1
South Dakota	1
Tennessee	
Texas	1
Utah	2
Vermont	1
Virginia	1
Washington	
West Virginia	
Wisconsin	
Wyoming	
Other	1

ARS 15-1427. Annual report

A. By December 1 of each year, each community college district shall make a report for the preceding fiscal year to the governor, the president of the senate, the speaker of the house of representatives and the joint legislative budget committee and shall provide a copy of this report to the secretary of state.

B. The report shall contain the following information regarding the operation of the district:

1. The state of progress of the community colleges operated under this chapter.
2. The courses of study included in the curricula.
3. The number of professors and other instructional staff members employed.
4. The number of students registered and attending classes.
5. The number of full-time equivalent students enrolled during the year.
6. The total number of students not residing in the district, disaggregated by the county of residence for nonresident students who reside in this state and by the state of residence for nonresident students who reside in another state.
7. The amount of receipts and expenditures.
8. A general description of tuition and fees charged for credit courses.
9. A general description of tuition and fees charged for noncredit courses.
10. Such other information as the governor and the joint legislative budget committee deem proper.

C. In each odd-numbered calendar year, the report shall also contain the following information regarding dual enrollment programs operated pursuant to section 15-1821.01:

1. Documentation of compliance with the requirements prescribed in section 15-1821.01, paragraphs 3, 4 and 5, including a list of the members of the faculty advisory committees of each community college.
2. Total enrollments listed by location, by high school grade level and by course.
3. A copy of each addendum to intergovernmental agreements or contracts executed pursuant to section 15-1821.01, paragraph 1.
4. Summary data by community college district and by individual community colleges on the number of scholarships or grants awarded to students.
5. Such other information as the governor and the joint legislative budget committee deem proper.

ARS 15-1821.01. Dual enrollment information

On a determination by a community college district governing board that it is in the best interest of the citizens of a district, the district governing board may authorize district community colleges to offer college courses that may be counted toward both high school and college graduation requirements at the high school during the school day subject to the following:

1. The community college district governing board and the governing board of the school district or organization of which the high school is a part shall enter into an agreement or contract. These intergovernmental agreements or contracts shall be based on a uniform format that has been cooperatively developed by the community college districts in this state. Each of these agreements or contracts shall clearly specify the following:

(a) The financial provisions of the agreement or contract and the format for the billing of all services under the agreement or contract, including the amount that the community college received in full-time student equivalent funding pursuant to section 15-1466.01, the portion of the funding that is distributed to the school district governing board or charter school and any amount that is subsequently returned to the community college district by the school district governing board or charter school.

(b) Student tuition and financial aid policies, including if scholarships or grants are awarded to students in dual enrollment courses from the community college.

(c) The accountability provisions for each party to the agreement or contract.

(d) The responsibilities and services required of each party to the agreement or contract.

(e) The type of instruction that will be provided under the agreement or contract, including the titles of the courses to be offered.

(f) The quality of the instruction that will be provided under the agreement or contract.

2. Students shall be admitted to the community college under the policies adopted by each district, subject to the following:

(a) All students enrolled for college credit shall be high school juniors or seniors. All students in the course, including those not electing to enroll for college credit, shall satisfy the prerequisites for the course as published in the college catalog and shall comply with college policies regarding student placement in courses.

(b) A community college may waive the class status requirements specified in subdivision (a) of this paragraph for up to twenty-five per cent of the students enrolled by a college in courses, provided that the community college has an established written criteria for waiving the requirements for each course. These criteria shall include a demonstration, by an examination of the specific purposes and requirements of the course, that freshman and sophomore students who meet course prerequisites are prepared to benefit from the college level course. All exceptions and the justification for the exceptions shall be reported annually to the joint legislative budget committee on or before October 1.

3. The courses shall be previously evaluated and approved through the curriculum approval process of the district, shall be at a higher level than taught by the high school and shall be transferable to a university under the jurisdiction of the Arizona board of regents or be applicable to an established community college occupational degree or certificate program. Physical education courses shall not be available for dual enrollment purposes.

4. College approved textbooks, syllabuses, course outlines and grading standards that are applicable to the courses if taught at the community college shall apply to these courses and to

all students in the courses offered pursuant to this section. The chief executive officer of each community college shall establish an advisory committee of full-time faculty who teach in the disciplines offered at the community college to assist in course selection and implementation in the high schools and to review and report at least annually to the chief executive officer whether the course goals and standards are understood, the course guidelines are followed and the same standards of expectation and assessment are applied to these courses as though they were being offered at the community college. The advisory committee of full-time faculty shall meet at least three times each academic year.

5. Each faculty member shall meet the requirements established by the governing board pursuant to section 15-1444. The chief executive officer of each community college district shall establish an advisory committee of full-time faculty who teach in the disciplines offered at the community college district to assist in the selection, orientation, ongoing professional development and evaluation of faculty teaching college courses in conjunction with the high schools. The advisory committee of full-time faculty shall meet at least two times each academic year.

6. A school district shall ensure that a pupil is a full-time student as defined in section 15-901 and is enrolled in and attending a full-time instructional program at a school in the school district before that pupil is allowed to enroll in a college course pursuant to this section, except that high school seniors who satisfy high school graduation requirements with less than a full-time instructional program shall be exempt from this paragraph.