

Navajo County Community College District Governing Board Meeting Minutes

August 5, 2020 – 3:30 p.m.
ZOOM

Governing Board Member Present: Mr. Frank Lucero; Mr. Everett Robinson; Mr. Elias Jouen; Mr. Daniel Peaches; Mr. Derrick Leslie (Joined after first vote).

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: President Mark Vest; Vice President for Learning and Student Services (VPLSS) Jessica Clark; Vice President for Administrative Services (VPAS) Maderia Ellison; Chief Information Officer (CIO) Scott Estes; Recording Secretary to the Board Paul Hempsey.

Others Present: Tamara Osborne; China Cassidy; Denise Rominger; Judy Yip-Reyes; Jodie Humphrey; Susan Jensen; Peggy Belknap; Lia Keenan; Amber Hill; Betsy Wilson.

Others Present by Phone:

Agenda Item 1: Call to Order

Chair Lucero called the meeting to order at 3:00 p.m.

Agenda Item 2: Adoption of Agenda

Mr. Jouen moved to adopt the agenda as presented. Mr. Robinson seconded the motion. The motion passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, and Mr. Peaches voting in favor. There were no votes against.

Agenda Item 3: New Business

3.A. Fall Operations

President Vest addressed the Board and provided information on the loss of COVID-19 liability insurance and the potential options, and terms the college would have to meet, for new coverage under the Trust. Coverage would be retroactive, to July 1, as long as the conditions were met.

Chair Lucero confirmed the limitations of the coverage presented by President Vest. President Vest also informed the Board of the college attorney's opinion on the proposed coverage. Mr. Lucero noted the recent study regarding potential COVID-19 hotspots that listed college as the number one risk. President Vest responded that this was most likely due to colleges with residential halls and cafeterias and large classes.

Mr. Jouen asked if the college was able to financially sustain the conditions required. President Vest responded that the college had the ability to sustain financially at the moment and was



utilizing CARES Act funding for some of the costs. The college is ready to meet both pre-conditions of joining the option.

Chair Lucero asked if the college would require students to sign both the Liability Waiver and Acknowledgement of Risk documents. President Vest responded that the college's preference would be having students to sign the Liability Waiver rather than the Acknowledgement of Risk due to the additional deductible costs per claim associated with the latter document. Chair Lucero asked what the college position would be if a student refused to sign, with his preference being that if he/she does not sign, he/she is not allowed to attend. President Vest responded that he would not be in favor of this approach but would defer to the Board if it chose to address it.

Chair Lucero asked if CDC guidance requires mask. President Vest noted that it did and that the college requires face coverings for anyone present on campus unless they are alone or able to maintain physical distance outside. Chair Lucero asked if a student refused to wear a covering, he/she would be removed from campus. VPLSS Clark noted that the college would be required to follow the Student Code of Conduct procedure and action taken would be determined on a case-by-case basis. President Vest also noted the option to put students on interim suspensions if they are placing themselves or others at risk.

Answering questions from Chair Lucero and Mr. Jouen, President Vest noted the college would like direction on whether or not to join the coverage and that direction would dictate how they proceed in meeting the pre-condition requirements with the preference to use the Liability Waiver over the Acknowledgement of Risk.

Mr. Jouen made a motion to approve the purchase of COVID-19 liability coverage for the college through The Trust at a cost not to exceed \$20,000.00. Mr. Robinson seconded.

President Vest asked VPAS Ellison if the motion as stated met her needs to join. VPAS Ellison noted that it did.

The motion passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

7.B. Request to Approve Purchase of Laptops

CIO Estes addressed the Board and reviewed the request to purchase laptops, with protective sleeves, and noted that students would not be expected to return the laptops at the end of the semester.

Chair Lucero asked for the breakdown of cost by fund. CIO Estes noted the requested amount from CARES Act funding and from the college's Technology scholarship fund, respectively.

Mr. Robinson asked what software would be available with the purchase. CIO Estes provided a rundown of what would be available to the students with each laptop.



Chair Lucero confirmed that the laptops would be awarded from a scholarship application which VPLSS Clark provided details on.

Mr. Jouen asked which contract, state or otherwise, was being utilized for this purchase. CIO Estes responded that he did not have that information available but would provide it to the Board and make sure it was included in recommendation in the future.

*Mr. Robinson made a motion to approve the purchase of 119 Lenovo laptops and protective sleeves from Lenovo in the amount of \$61,594.86 as presented. Mr. Leslie seconded. **The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***

Agenda Item 4: Adjournment

*The meeting was adjourned at 4:08 p.m. upon a motion by Mr. Peaches and a second by Mr. Jouen. **The motion passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

