

**Northland Pioneer College**  
**Strategic Planning and Accreditation Steering**  
**Committee Meeting Minutes**

Friday, May 15, 2020  
9:00 a.m. – 11:30 a.m.  
ZOOM

**Voting Members in Attendance:** Jessica Kitchens; Peggy Belknap; Susan Jamison; April Horne; Cathy Burson; Lauren Maestas; Kevin Jones.

**Advisory Members in Attendance:** Denise Rominger; Jessica Clark; Cindy Owen; Judy Yip-Reyes.

**Others in Attendance:** Paul Hempsey (Recorder); Rhonda Paladino; Josh Rogers; Mark Vest.

**1. Call to Order**

Jessica Kitchens called the meeting to order.

**2. Roll Call**

Paul Hempsey conducted the roll call.

**3. Approval of Minutes from 5/1/2020**

*Peggy Belknap made a motion to approve the minutes from 5/1/2020. Lauren Maestas seconded. **The motion passed with a unanimous vote.***

**4. Tasks from 5/1/2020**

Jessica Kitchens reviewed the task list from the previous meeting.

**5. Future of SPASC**

The committee discussed what was actually motioned at the previous meeting as there were conflicting ideas and the recently approved minutes were not clear. The general consensus was the committee voted to take a recommendation to disband to the President Vest.

President Vest informed the committee that they could not disband immediately, then tasked the committee with continuing to meet till the process of changing the Shared Governance procedure was completed and Leadership Council had the opportunity to look at a proposal from President Vest, Jeremy Raisor, and Judy Yip-Reyes on SPASC's recommendation. SPASC should;

- Review the remaining Strategic Initiatives, meeting with those who have Overall Responsibility (OR) to determine where they are.
- Prepare a report and recommendation for Leadership Council to review.

Judy Yip-Reyes noted it would be helpful to have a timeline drawn up for the transition. Kevin Jones offered to meet with Jessica Kitchens and Judy to review the current initiatives and contact ORs.

**6. DGB & Leadership Council Update**

Jessica Kitchens mentioned that she and Kevin Jones would be attending the Board meeting to present for SPASC.

**7. Executive Report**

President Vest noted that employee contracts are hopefully being mailed soon to all employees. The first meeting of the Fall Operations Group took place this week and they would meet twice weekly for the foreseeable future.

**8. Next Steps/Review of Tasks/Agenda Items**

**Task:** Kevin Jones, Jessica Kitchens, and Judy Yip-Reyes will meet to discuss the current initiatives and path forward.

**Task:** Invite ORs to the June and July meetings for final reports to SPASC, asking for information to be provided for review prior to the meeting they attend – **Co-Chairs**

**Task:**

**Task:** Agenda Items – **Co-Chairs**

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**9. Adjourn**

*April Horne made a motion to adjourn. Lauren Maestas seconded. **The Motion passed unanimously.***