

Leadership Council

Minutes

Friday, May 8, 2020 at 2pm

ZOOM

Attendees:

Council Members: Mark Vest; Ruth Zimmerman (Proxy for Peggy Belknap); Pat Lopez (Proxy for Eric Bishop); Judy Yip-Reyes; Jeremy Raisor; David Huish; Ann Hess; Kevin Jones; Jessica Kitchens; Rickey Jackson; Josh Rogers; Amber Hill; Maderia Ellison; Gail Campbell; Curtis Stevens; Rebecca Hunt; Jessica Clark; Taylor Lopez; Deb McGinty.

Others Present: Paul Hempsey (Recorder); Betsy Wilson; Sandy Manor; Lori Cormona; Susan Jensen; Ryan Orr; Gary Santillanes; Myrtle Dayzie-Grey; Daphne Brimhall; Donna Krieser; Tamara Osborne; Cindy Owen; Robert Johnson; Lauren Maestas; Scott Estes; Denise Rominger.

1. **Call to Order:** President Vest called the meeting to order.
2. **Roll Call and Quorum Check:** Paul Hempsey conducted a silent roll call and declared a quorum present.
3. **Approval of Minutes from April 17, 2020:**
*Rickey Jackson made a motion to approve the minutes from April 17, 2020 with the discussed amendment. Jessica Kitchens seconded. **The motion passed unanimously. Pat Lopez abstained.***
4. **Review of Tasks from January Meeting:**
President Vest reviewed the tasks from the April 17th meeting.
5. **Old Business:**
 - A. **Professional Development**
The procedure is on hold awaiting the hire of the new CHRO, unless that is not finalized within the next month, who will be given the job of drafting a revised procedure.
 - B. **Integrated Strategic Planning**
Judy Yip-Reyes reviewed the timeline and approach to designing a new vision for the college and the hopes of a smaller group within the council to draft it. Judy noted that the initial draft would be rolled out to the entire college for input. Judy asked for assistance in presenting ideas and progress to various groups at the college if members were comfortable helping. The committee discussed how best to get input from the individual groups around the college over the summer.

Pat Lopez noted that Instructional Council and Faculty Association had completed their work for the Academic year and therefore participation over the summer from faculty will be limited. SGA and CASO representatives noted that they would now be meeting year round.

Judy emphasized that the Leadership Council group would be required to meet weekly in the month of June for this process to be completed in time. The committee discussed how best to set a schedule for June and a Doodle poll was suggested.
 - C. **Payroll Update**
Maderia Ellison provided an update on the recently issued Payroll RFP along with the expected deadlines. Maderia mentioned the members of the evaluation committee who will

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review the results, who encompass all areas of the college. The college as a whole will be invited to any demonstrations that are requested.

6. New Business:

A. Summer Meeting Schedule and Membership Changes

As discussed above the committee will meet four times in June and once in July. Judy Yip-Reyes will send out a Doodle Poll for June's schedule.

Pat Lopez will rotate in for Instructional Council, though they are finished till August.

Donna Krieser will rotate in for CASO in July and has been attending meetings for the purpose of continuity.

Kevin Jones will rotate in for Faculty Association, though this was not official at the time of the meeting.

Cindy Owen has been reelected as SGA President though Taylor Lopez, the SGA representative on Leadership Council, is graduating and will not attend after June. A new SGA representative will be provided as soon as chosen.

B. Tele-Counseling

Josh Rogers presented information on Tele-Counseling and the rationale behind the recommendation that the college investigate providing the service. There was a lot of support within the committee. Discussion revolved around the various options available, the cost to the college and students, confidentiality, and processes. Josh, with help from Sandy Manor and Ryan Orr, answered questions.

President Vest asked if there was a desired timeframe. Josh suggested a review and recommendation during the summer with the selected option made available in Fall 2020. Dr. Clark thought Spring 2021 might be a more realistic target for implementation.

*Jeremy Raisor made a motion to approve the recommendation to look into further options and costs to provide Tele-Counseling at NPC. Rickey Jackson seconded. **The vote passed unanimously.***

President Vest tasked Josh Rogers and Sandy Manor to, working with Admin Services, provide options for mental health services, costs, and an implementation plan by the end of July.

C. Bookstore Data

Amber Hill reviewed the Bookstore student survey results and answered questions from the committee. We signed a new three-year agreement in the Fall but have the usual language if we wanted to withdraw prior to the end date. If we wanted to make changes now is a good time to begin discussion IF we wanted to make changes for Spring 2021. Open

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Education Resources were mentioned as options by several of the committee and Dr. Clark suggested the new Dean of Instructional Innovation form a task force to explore them and make a recommendation.

7. Adjourn:

President Vest declared the meeting over.

Tasks

- Assign Procedure 2866 to new CHRO for review and re-write – **Mark Vest**
- Alert President to change in Faculty Association Leadership once confirmed – **Kevin Jones**
- Proposal, cost, and implementation timeline for Mental Health Services by end of July – **Josh Rogers and Sandy Manor**