

# Navajo County Community College District Governing Board Work Session Meeting Minutes

April 14, 2020 – 9:30 a.m.

Zoom

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**Governing Board Member Present:** Mr. Everett Robinson; Mr. Elias Jouen; Mr. Derrick Leslie; Mr. Daniel Peaches.

**Governing Board Member Present by Phone:**

**Governing Board Member Absent:** Mr. Frank Lucero.

**Staff Present:** President Mark Vest; Vice President for Learning and Student Services (VPLSS) Jessica Clark; Vice President for Administrative Services (VPAS) Maderia Ellison; Chief Information Officer (CIO) Scott Estes; Recording Secretary to the Board Paul Hempsey.

**Others Present:** Lia Keenan; Colleen Readel; Peggy Belknap; Ann Hess; Myrtle Dayzie-Grey; Chantal Kescoli; Ernie Hess; Ryan Orr; Terrie Shevat; Rickey Jackson; Curtis Stevens; Judy Yip-Reyes; Jeremy Raisor.

**Others Present by Phone:**

## **Agenda Item 1: Call to Order**

Secretary Peaches called the meeting to order at 9:33 a.m.

## **Agenda Item 2: Adoption of Agenda**

*Mr. Leslie moved to adopt the agenda as presented. Mr. Robinson seconded the motion. The vote passed upon a roll-call vote with Mr. Peaches Mr. Robinson, Mr. Jouen, and Mr. Leslie voting in favor. There were no votes against.*

## **Agenda Item 3: New Business**

### **2020 - 2021 Budget Discussion**

VPAS Ellison shared the Preliminary Budget Analysis, which had to be pulled from the March agenda, and updated, due to the fast paced changes brought about by the COVID-19 pandemic. VPAS Ellison highlighted the differences in revenues from the options presented and the impact from the upcoming request to reduce tuition for the Fall 2020 and Spring 2021 semesters.

Mr. Peaches asked how the budget presented is different to the current year. VPAS Ellison noted the differences which include an increase in overall revenues.

Mr. Jouen asked for clarification on the use of fund balance and the transfer out of \$2.9 million for other funds. VPAS Ellison provided the information and the reasons behind the transfers. Mr. Jouen asked if there was any way to lower the amount transferred out for this upcoming year in light of the current climate. VPAS Ellison noted that the initial requests for funds had been



higher than the \$2.9 million currently in the budget and priorities had already been reassessed with the results being the current transfer amount. With these transfers primarily supporting the technology and facility needs of the college any reduction would likely mean delays in their work.

President Vest added that the college views the proposed tuition reduction as a one-year form of emergency aid to students and the college has a healthy fund balance to cover the cost. President Vest noted he would not be comfortable using fund balance for ongoing costs the college may have.

**Agenda Item 4: Adjournment**

*The meeting was adjourned at 10:00 a.m. upon a motion by Mr. Robinson and a second by Mr. Leslie. The vote passed upon a roll-call vote with Mr. Robinson, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

Respectfully submitted,



Paul Hempsey  
Recording Secretary to the Board

