

Northland Pioneer College

Strategic Planning and Accreditation Steering Committee Meeting Minutes

Friday, February 21st, 2020

8:30 a.m. – 11:00 a.m.

Connected Classroom II

Voting Members in Attendance: Jessica Kitchens; Kevin Jones; Peggy Belknap; Lauren Maestas; Susan Jamison; Bill Solomon; Cathy Burson; Jason LaBute; Donna Krieser (Proxy for April Horne).

Advisory Members in Attendance: Judy Yip-Reyes; Jianbo “Betty” Guo.

Others in Attendance: Paul Hempsey (Recorder); Ryan Jones; Mark Vest; Josh Rogers; Scott Estes; Jeremy Raisor.

1. Call to Order

Kevin Jones called the meeting to order.

2. Roll Call

Paul Hempsey conducted the roll call.

3. Approval of Minutes from 2/7/2020

*Peggy Belknap made a motion to approve the minutes, with amendments as discussed, from 2/7/2020. Susan Jamison seconded. **The motion passed with a unanimous vote.***

4. Tasks from 1/17/2020

Kevin Jones reviewed the task list from the previous meeting.

5. Invited Guest

Guided Pathways:

Ryan Jones provided a little background on the Guided Pathways priority and the approach the college was taking. Ryan shared a document reflecting some of the problems colleges ran in to when implementing a Pathways model and recommendations on how to roll it out to the college.

Kevin Jones asked how the group would know if Pathways was a success. Ryan responded that they were working with Dr. Yip-Reyes on baseline data to gather and benchmarks that need to be tracked and assessed as the program moves forward.

Peggy Belknap asked if there was consensus at the college that this was the best way to move forward. Ryan mentioned that he was visiting with groups at the college to get buy in and his conversations had already been well received but he could not speak for

the entire college yet. Peggy asked for the document shared during the meeting to be sent out to the committee.

Financial Aid:

*Jason LaBute made a motion to make Jeremy Raisor the OR for the Financial Aid Priority. Susan Jamison seconded. **The vote passed unanimously with Peggy Belknap abstaining.***

Non-Returner Survey:

Josh Rogers provided a history of the non-returner survey and how the data had been used in the past. He noted that no groups at the college had asked for the results in recent years. He suggested SPASC answer the following questions.

Why are we completing the survey?

What information are we asking for?

Who wants the data once collected?

What will they do with the data once provided to them?

Peggy Belknap asked for the current list of questions we were asking on the survey and Josh offered to provide the information.

Bill Solomon wondered how many surveys the college was sending out currently. Judy Yip-Reyes listed the numerous surveys she was aware of.

6. Needs Assessment/Student Success Survey

The committee discussed the list of questions provided by Jason LaBute and his group and offered suggestions. The committee then discussed how the survey would be distributed to the community.

President Vest noted the Board intent was to identify unmet needs in our service area.

Judy noted there was no question to identify what community the respondent was from.

Jessica Kitchens offered to meet with Jason next week to go over everyone's suggestions, send the amended survey to the committee so they can comment on it prior to next meeting.

There was confusion regarding why the Student Success Survey was on the agenda and what questions SPASC would like to add to the survey.

7. Future Priorities

Moved to the March Meeting.

8. Break

The committee took a 10-minute break.

9. SPASC Handbook

Kevin Jones noted that there had been little response on the Handbook to which Peggy Belknap noted it had just recently been approved which would explain why. Jessica Kitchens noted the changes that had been mentioned at prior meetings and suggested that, along with Kevin Jones, she would make them and present the amended document for vote at a future meeting.

10. DGB & Leadership Update

Donna Krieser provided a report, on behalf of April Horne, from the DGB Meeting she attended and presented at on behalf of SPASC. Jason LaBute volunteered to present at the March meeting.

11. Executive Report

President Vest reported on the Community College Day at the Capitol which appeared to be wonderful success. He noted the community colleges were trying to keep the focus on the following three priorities:

- Expenditure Limit relief
- We want the Senate Budget which has additional sustained funding
- Avoid the mention of Bachelor degrees at community colleges

President Vest noted he would meet with Faculty Association and CASO on Monday to discuss employee compensation with a recommendation going to the Board in March.

12. Next Steps/Review of Tasks/Agenda Items

Task: Provide the Pathways recommendation document to the committee – **Ryan Jones**

Task: Provide current non-returner survey questions to SPASC – **Josh Rogers**

Task: Amend the Handbook – **Co-chairs**

Task: Meet with Jason LaBute on Needs Survey – **Co-chairs**

Task: Agenda Items – **Co-Chairs:**

- i. Non-returner survey

13. Adjourn

*Jason LaBute made a motion to adjourn. Susan Jamison seconded. **The Motion passed unanimously.***