

Navajo County Community College District Governing Board Meeting Minutes

December 17, 2019 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Mr. Frank Lucero; Mr. Daniel Peaches; Mr. Derrick Leslie; Mr. Everett Robinson.

Governing Board Member Present by Phone:

Governing Board Member Absent: Mr. Elias Jouen

Staff Present: President Mark Vest; Vice President for Administrative Services (VPAS) Maderia Ellison; Dean of Arts & Sciences Rickey Jackson; Recording Secretary to the Board Terrie Shevat.

Others Present: Kim Reed; Betsy Wilson; Peggy Belknap; Kurt Palmer; Jennifer Hernandez; Kevin Jones; Josh Rogers; Kelli Freeman; David Huish; Ann Hess; Rebecca Hunt; Amber Hill; Ernie Hess; Laura Parsons; Kevin Westfall; Rochelle Lacapa.

Others Present by Phone:

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Lucero called the meeting to order at 10:01 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Robinson moved to adopt the agenda as presented. Mr. Leslie seconded the motion. The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Reports

4.A. Financial Position – VPAS Ellison

VPAS Ellison addressed the Board and reviewed the Financial Position Report noting the quarterly payment for state appropriations had been received.

4.B. NPC Friends and Family – Director Wilson

Director Wilson addressed the Board and provided an update on recent Friends and Family activities highlighting \$17,500 of scholarships awarded for the upcoming Spring semester encompassing all campus and center locations.



4.C. Faculty Association

No Report

4.D. NPC CASO

Rebecca Hunt, President of CASO, addressed the Board and noted that professional development activities are forthcoming for CASO, and reminded the Board of the upcoming Non-food Drive which will coincide with Spring Convocation in January.

4.E. NPC Student Government Association (SGA)

Written Report.

President Vest informed the Board of a discussion he had with Cindy Owens, President of SGA, noting that SGA will fill the student position in the Leadership Council beginning January.

4.F. Human Resources

Written Report.

Agenda Item 5: Consent Agenda

- A. **November 13, 2019 Work Session Minutes**
- B. **November 13, 2019 Regular Meeting Minutes**
- C. **November 19, 2019 Meeting with HLC Peer Review Team Minutes**
- D. **2019-20 Dual Enrollment Intergovernmental Agreements** between Navajo County Community College District and Blue Ridge USD; Holbrook USD; Kayenta USD.

Mr. Leslie made a motion to approve the consent agenda as presented. Mr. Peaches seconded. The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Agenda Item 6: Old Business

None.

Agenda Item 7: New Business

7.A. NPC/ASU 2+2 Secondary Education Partnership

Kurt Palmer, Director of Rural Partnerships for the Mary Lou Fulton Teachers College at Arizona State University (ASU), presented on an upcoming NPC ASU 2+2 program in secondary education.

Mr. Leslie asked why ASU. Mr. Palmer stated that ASU is looking to bring a secondary education program, which is not currently offered at NPC, to the area and noted that Northern Arizona University (NAU) does not offer this program in its rural partnerships.

Mr. Leslie asked what an ideal program would look like in one or two years moving forward at the center locations in Whiteriver, Kayenta, Hopi, St. Johns, and Springerville. Mr. Palmer stated their goal is to organize an initial cohort launch through the four primary campuses to build a program in a sustainable way that works in the communities. Once this foundation is set,



their plan is to reach out to the entire service area Northland Pioneer College (NPC) works with in the Spring of 2021.

Mr. Leslie asked what cultural diversity looks like for the program being proposed from ASU. Mr. Palmer stated they are looking to be a part of this entire area, so they are not just looking to draw students in from the primary campuses, but they must build somewhere to ensure they have a platform that is going to be sustainable. Their goal is to specifically work with every community that NPC works with to bring students in. They can build cultural and heritage courses into the programs to fit the communities and cultures they work with.

Mr. Leslie asked if they offer post bacc (Post-Baccalaureate) programs. Mr. Palmer stated they do have post bacc and master's programs that will help those with a bachelor's degree in a particular content area work towards teaching certification in that area.

7.B. Expect More Arizona: NPC Partnership

Jennifer Hernandez, Northern Arizona Regional Community Engagement Manager for Expect More Arizona, presented to the Board using a PowerPoint and additional handouts on the organization and a potential partnership opportunity for the college.

Mr. Leslie asked if the aforementioned update to data will include data for Navajo County. Ms. Hernandez stated she is hoping that with the addition of the decision center data at ASU, they may be able to take hold of a few more indicators and more data for Navajo County.

Mr. Leslie asked what Expect More Arizona needs from the college in order for NPC to support the initiative. Ms. Hernandez stated they have a formal document NPC may sign giving Expect More Arizona permission to share.

Chair Lucero asked if they are a political action committee. Ms. Hernandez said no, they are an education advocacy organization.

The Board requested staff develop a recommendation for action and place it on the agenda for the January meeting.

7.C. IGA with City of Show Low and Towns of Snowflake/Taylor

President Vest reviewed the IGA between Northland Pioneer College and the City of Show Low and Towns of Snowflake and Taylor noting staff recommends approval.

Chair Lucero asked why the decision was made to transfer responsibility from Navajo County to the City of Show Low and Towns of Snowflake and Taylor. President Vest deferred to Network & Systems Administrator, Ernie Hess, who explained there was a cost savings for combining the public safety answering point to provide a more efficient operation.

Mr. Robinson asked Mr. Hess if this is part of our agreement that gave us the redundancy into the Snowflake Campus. Mr. Hess stated yes, that agreement is still in effect with Navajo County and will remain so. Mr. Hess noted the IGA is a separate agreement relating to the shift in



responsibility for a couple of links from Navajo County to the City of Show Low and the Towns of Snowflake and Taylor.

Chair Lucero asked if Winslow will remain with Navajo County. Mr. Hess said yes.

*Mr. Robinson made a motion to approve the IGA with the City of Show Low and Towns of Snowflake and Taylor regarding first responder and law enforcement data transmission equipment. Mr. Leslie seconded. **The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***

7.D. Carl Perkins Grant: Expenditure Request

Rickey Jackson, Dean of Arts & Sciences, addressed the Board and reviewed the request to purchase a Programmable Logic Control Training System, through the Carl Perkins Grant, for a total cost of \$53,368.16.

Mr. Robinson asked if this is an additional unit to what is already in the lab. Mr. Jackson said yes, this is an additional unit which would expand the application for students.

*Mr. Peaches made a motion to approve the purchase of a Programmable Logic Controller Training System via grant funding through Carl Perkins, for a total value of \$53,368.16 from Klein Education System as presented. Mr. Robinson seconded. **The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***

7.E. NATC: Requested Information & Construction Update

Rickey Jackson provided additional information from the Northeast Arizona Training Center (NATC), as requested by the Board, along with an update of the expected construction that will take place in the upcoming year.

Chair Lucero asked if the dues noted are all cash payments or in-kind donations. Mr. Jackson stated they are all cash payments.

7.F. Purchase of Vehicles

VPAS Ellison reviewed the request to purchase two new vehicles, at a total cost of \$54,668.34, from Tempe Chrysler Jeep Dodge on a state contract.

Chair Lucero confirmed that this purchase was through a state contract.

*Mr. Peaches made a motion to approve the purchase of two new vehicles as presented. Mr. Robinson seconded. **The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***



7.G. Request to Approve 2020-21 Budget Development Assumptions and Guidelines

VPAS Ellison reviewed the Budget Assumptions and Guidelines for the 2020-21 budget cycle, noting additional information was available to present this month, and stated staff recommends approval.

Mr. Robinson stated the March 17 meeting is in the middle of spring break and the April 21 meeting is in the middle of the Higher Learning Commission (HLC) Annual Conference and asked if these dates will need to be moved. President Vest noted this question is on the President's Report for the Board to consider and report back to staff what the Board would like to do. VPAS Ellison stated in prior years, during spring break, the board moved forward with the meeting date as scheduled.

Chair Lucero asked when we expect to start spending significant amounts in capital. VPAS Ellison stated we are still developing the master facility plan, so we expect to spend some amounts related to the architect this year and anticipate more significant spending starting in the next fiscal year.

*Mr. Peaches made a motion to approve the 2020-21 Budget Development Assumptions and Guidelines as presented. Mr. Robinson seconded. **The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***

Agenda Item 8: Standing Business

8.A. Strategic Planning and Accreditation Steering Committee (SPASC) Report

Kevin Jones, co-chair of the SPASC committee, presented on a smooth comprehensive evaluation on-site visit from the Higher Learning Commission on November 18 and 19, and expressed SPASC's gratitude to the District Governing Board for their participation in multiple sessions. Mr. Jones noted SPASC will be extending the 2018-2019 priorities to 2018-2020 priorities. The committee is checking with members with overall responsibility (ORs) on the progress of ongoing initiatives and reassigning new ORs for several initiatives impacted by employee transition or turnover. SPASC is working to fill non-voting member positions.

8.B. President's Report

President Vest informed the Board that 11 NPC students were nominated to the 2020 All-USA/All-Arizona Academic Team and invited Board members to attend the luncheon to honor the recipients who will be recognized on Thursday, February 27.

President Vest gave notice to the Board that he will not be in attendance at the March and April District Governing Board meetings, as scheduled, and mentioned Board members are welcome to hold the March and April meetings in his absence. The Board requested to look at March and April Board meeting dates during the February meeting and make a decision at that time to move these dates or move forward as scheduled.



President Vest announced there is an opening for one Board member to attend the HLC Annual Conference in Chicago on Tuesday, April 21. President Vest will forward the HLC website along with general information about the HLC Annual Conference to Board members.

8.C. Agenda Items/Informational Needs for future meetings

President Vest reminded the Board that staff is scheduled to have a mid-year update on my-goals presentation to the Board in the summer.

President Vest noted it was discussed to hold a planning retreat for partnership opportunities immediately after the Board meeting in January.

Staff to develop a recommendation for action regarding Expect More Arizona: NPC Partnership and place on the agenda for the January meeting.

Board to determine March and April Board meeting dates during the February meeting.

Agenda Item 9: Board Report/Summary of Current Event

None.

Agenda Item 10: Announcement of Next Regular Meeting: Regular District Governing Board meeting on Tuesday, January 21, 2020.

Agenda Item 11: Adjournment

The meeting was adjourned at 11:27 a.m. upon a motion by Mr. Peaches and a second by Mr. Robinson. The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Respectfully submitted,



Terrie Shevat
Recording Secretary to the Board

