

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will meet for a Work Session, open to the public, on **December 17, 2019 beginning at 9:30 a.m.** to conduct a Self-Assessment. Following that the Board will hold a regular District Governing Board Meeting, open to the public, on **December 17, 2019 beginning at 10:00 a.m.** The meetings will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

One or more Board members and/or staff members may participate in the meetings by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter(s) pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 16th day of December 2019, at 9:30 a.m.

Paul Hempsey
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
8. KWKM RADIO
9. WHITE MOUNTAIN RADIO
10. NPC WEB SITE
11. NPC ADMINISTRATORS AND STAFF
12. NPC FACULTY ASSOCIATION PRESIDENT
13. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
14. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT



Northland Pioneer College Mission:

NPC provides, supports and promotes lifelong learning.

Our Shared Vision:

NPC provides a learner-centered environment, responds to community needs through effective and innovative service to our students, and fosters professional growth and collegial collaboration.

Our Shared Values:

NPC upholds the following values:

- A quality learning environment
- Diversity and accessibility
- Integrity and accountability
- Collaboration toward success



Northland Pioneer College

Navajo County **EXPANDING MINDS & TRANSFORMING LIVES**SM

Governing Board Work Session Meeting Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: December 17, 2019

Time: 9:30 a.m. (MST)

Item	Description	Resource
1.	Call to Order	Chair Lucero
2.	Adoption of the Agenda (Action)	Chair Lucero
3.	New Business: A. Board Self-Assessment	Chair Lucero
4.	Adjournment	(Action) Chair Lucero

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).
Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

Governing Board Meeting Agenda

Painted Desert Campus, Tiptoni Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: December 17, 2019

Time: 10:00 a.m. (MST)

Item	Description	Resource
1.	Call to Order and Pledge of Allegiance	Chair Lucero
2.	Adoption of the Agenda..... (Action)	Chair Lucero
3.	Call for Public Comment	Chair Lucero
	<small>Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.</small>	
4.	Reports:	
A.	Financial Position	VPAS Ellison
B.	NPC Friends and Family	Director Wilson
C.	NPC Faculty Association	No Report
D.	CASO	Rebecca Hunt
E.	NPC Student Government Association	Written Report
F.	Human Resources	Written Report
5.	Consent Agenda (Action)	Chair Lucero
A.	November 13, 2019 Work Session Minutes	
B.	November 13, 2019 Regular Meeting Minutes	
C.	November 19, 2019 Meeting with HLC Peer Review Team Minutes	
D.	2019-20 Dual Enrollment Intergovernmental Agreements between Navajo County Community College District and Blue Ridge USD; Holbrook USD; Kayenta USD.	
6.	Old Business: None.	
7.	New Business:	
A.	NPC/ASU 2+2 Secondary Education Program	Kurt Palmer
B.	Expect More Arizona: NPC Partnership	Jennifer Hernandez
C.	IGA with City of Show Low and Towns of Snowflake/Taylor (Action)	President Vest
D.	Carl Perkins Grant: Expenditure Request (Action)	Rickey Jackson
E.	NATC: Requested Information & Construction Update	Rickey Jackson
F.	Purchase of Vehicles (Action)	VPAS Ellison
G.	Request to Approve 2020-21 Budget Development Assumptions and Guidelines (Action)	VPAS Ellison
8.	Standing Business:	
A.	Strategic Planning and Accreditation Steering Committee Report	Lauren Maestas
B.	President's Report	President Vest
C.	DGB Agenda Items and Informational Needs for Future Meetings	Chair Lucero
9.	Board Report/Summary of Current Events	Board Members
10.	Announcement of Next Regular Meeting January 21, 2020	Chair Lucero
11.	Adjournment	Chair Lucero

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).
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NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position
July 1, 2019 to October 31, 2019

Budget Period Expired 33%

Tax Supported Funds				
General Unrestricted				
	Current Month			
	Budget	Actual	Y-T-D Actual	%
REVENUES				
Primary Tax Levy	15,254,000	5,483,857	5,759,583	38%
State Aid:				
Maintenance and Operations	1,567,700	391,925	783,850	50%
Equalization	7,751,900	1,937,975	3,875,950	50%
Additional Rural Funding	889,200	222,300	444,600	
Tuition and Fees	4,860,000	209,396	1,196,884	25%
Investment earnings	-	100,232	529,289	
Grants and Contracts	1,306,400	-	259,079	20%
Other Miscellaneous	-	21,586	93,747	
Fund Balance	-			
Transfers	(2,900,000)	(178,577)	(652,285)	22%
TOTAL REVENUES	\$ 28,729,200	\$ 8,188,694	\$ 12,290,697	43%
EXPENDITURES				
Salaries and Benefits	18,897,429	1,575,202	5,562,545	29%
Operating Expenditures	9,831,771	578,024	2,372,832	24%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 28,729,200	\$ 2,153,226	\$ 7,935,377	28%
Unrestricted Plant				
	Current Month			
	Budget	Actual	Y-T-D Actual	%
REVENUES				
State Aid:				
Capital/STEM	339,500	84,875	169,750	50%
Fund Balance - WMC Facilities	12,500,000		-	0%
Transfers	2,000,000		269,921	13%
TOTAL REVENUES	\$ 14,839,500	\$ 84,875	\$ 439,671	3%
EXPENDITURES				
Capital Expenditures	2,339,500	35,600	390,396	17%
Capital Expenditures - WMC Facilities	12,500,000		-	0%
TOTAL EXPENDITURES	\$ 14,839,500	\$ 35,600	\$ 390,396	3%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 Statement of Financial Position
 July 1, 2019 to October 31, 2019

Budget Period Expired 33%

Restricted and Auxiliary Funds

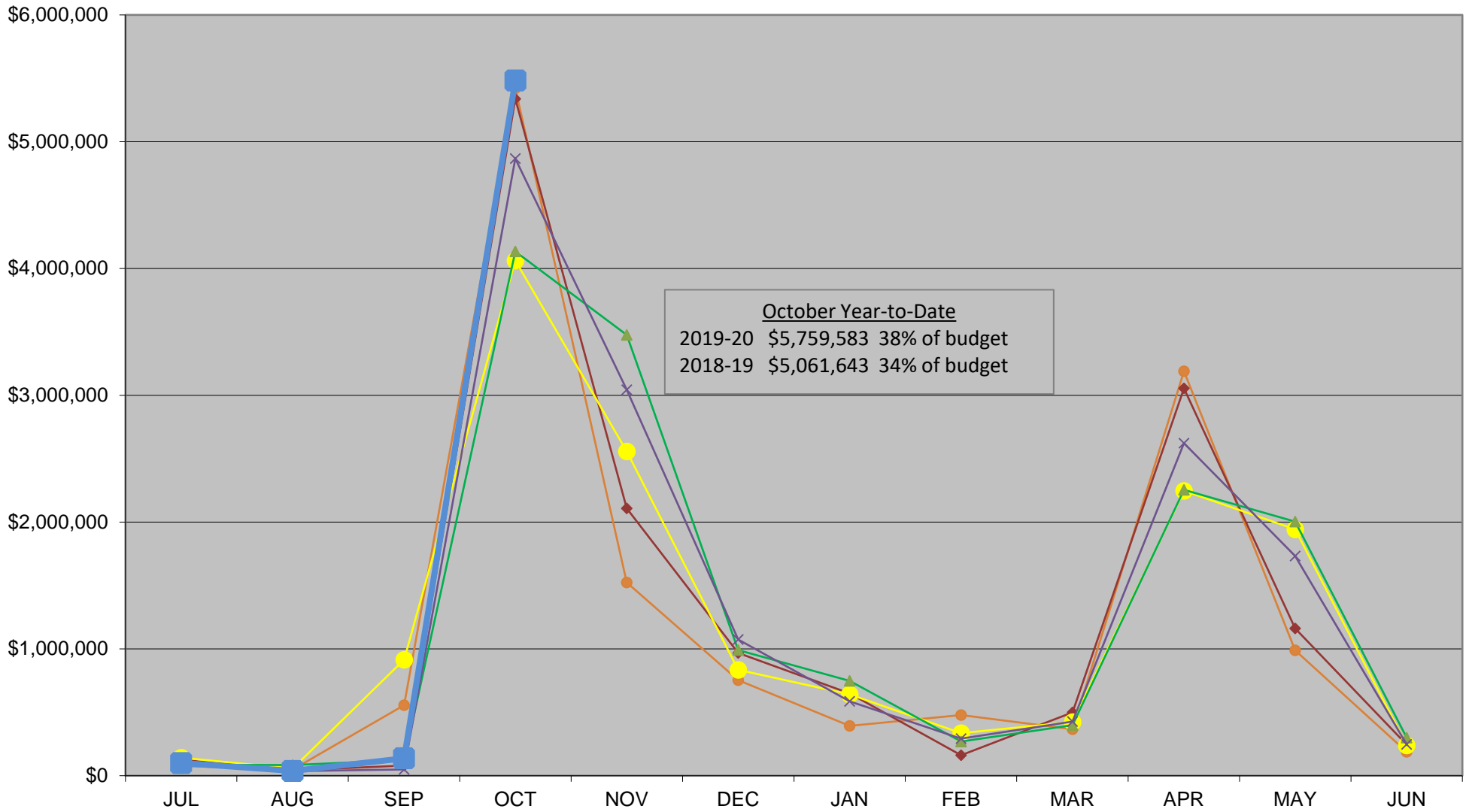
	Restricted			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Grants and Contracts	6,000,000	267,086	1,293,198	22%
Fund Balance	-			
Transfers	600,000	150,000	300,000	50%
TOTAL REVENUES	\$ 6,600,000	\$ 417,086	\$ 1,593,198	24%
EXPENDITURES				
Salaries and Benefits	976,929	100,464	389,746	40%
Operating Expenditures	5,623,071	284,388	1,515,357	27%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 6,600,000	\$ 384,852	\$ 1,905,103	29%

	Auxiliary			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Sales and Services	300,000	1,397	31,753	11%
Fund Balance	-			
Transfers	300,000	28,577	82,364	27%
TOTAL REVENUES	\$ 600,000	\$ 29,974	\$ 114,117	19%
EXPENDITURES				
Salaries and Benefits	298,971	22,718	83,123	28%
Operating Expenditures	301,029	7,227	30,994	10%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 600,000	\$ 29,945	\$ 114,117	19%

Cash Flows

Cash flows from all activities (YTD)	\$14,437,683
Cash used for all activities (YTD)	\$10,344,993
Net Cash for all activities (YTD)	\$4,092,690

Monthly Primary Property Tax Receipts



10 December 2019

Dear NPC Governing Board,

The Student Government Association has been having regular meetings. Our advisor, Ryan Orr, and Officers have been sharing various leadership principles learned at the ASGA National Summit in Washington, D.C., so our Senators and members can learn from our experience.

Our most recent activity was our annual food drive. Our campuses and centers collected 551 items. We are now doing an inventory of the items and making plans to help our students and the community.

We had nine members take part in the Higher Learning Commission visit. The visit was a good forum for the students to give feedback about a wide variety of issues.

At the beginning of the Fall 2019 semester, we received a request from several students at the White Mountain Campus to install a Keurig in the student lounge. After discussion at one of our meetings it was decided this was a reasonable request and two of our members volunteered to do research to gather cost information for placing the machines at each campus and center. A presentation of the research was given and it was agreed we could afford to provide the machines at each campus and center. At our meeting on Friday, December 6, 2019, a motion was made to bring this to a vote. An email vote was sent to all members and we hope to have the results by Friday, December 13, 2019. We anticipate the vote to be successful and plan to have the Keurig machines in place by the beginning of the Spring 2020 semester. Students will provide their own supplies and the machines will be available for all students and faculty to use.

At our most recent meeting, Ryan Orr shared how the funding for the SGA is allocated. We now understand more fully how the money we use is organized and for what items. Having this type of information available helps us know how much we can spend on additional activities to benefit the students of NPC.

We are in the process of finding a new Secretary for SGA. Our elected Secretary seems to have dropped out of NPC. We have tried multiple methods to obtain a response from him but have had no success. At our last meeting, Ryan Orr brought up the need to start this process. We are sorry to lose him as he was an excellent Secretary.

We are already moving into the list of activities for the Spring 2020 semester, which includes our annual Talent Show, University Transfer Road Trips, and further development of our student Emergency Food Bag Program. We will share more in our next report.

We wish all of you a wonderful and safe holiday season!

Sincerely,

Cynthia Owen

President, 2019-2020

NPC Student Government Association

**DGB Human Resources Update
December 17, 2019**

OPEN POSITIONS

- 1. Systems Engineer – Open until filled. 10 applicants.**
- 2. Groundskeeper – Open until filled. 80 applicants.**
- 3. Director of Library Services – Open until filled. 10 applicants.**
- 4. St. Johns Center Manager – Open until filled. 14 applicants.**
- 5. Maintenance I or II – Open until filled. 48 applicants.**
- 6. Human Resources Generalist – Internal Closes December 11, 2019. 1 applicant.**
- 7. Associate Librarian – Close Date February 15, 2020.**
- 8. Auto Mechanic – Open Until Filled**

CLOSED: IN REVIEW

- 9. Library Technician – Open until filled. 65 applicants.**
- 10. Audio/Video Support Technician – Closed November 8, 2019. 6 applicants. Early Childhood Grant-Coordinator – Instructor. 2 applicants.**
- 11. Faculty in Business – Closed November 22, 2019. 1 applicant.**

FILLED

- 12. Human Resources Specialist – Angie King started December 2, 2019.**
- 13. Office Assistant to Vice President of Learning and Student Services – Cassie Dows started December 2, 2019. Cassie received her Associates of Arts Degree from Northland Pioneer College.**
- 14. Director of Information Services – Henry Estes will be starting January 2, 2020 Henry has an Associates of Applied Science in Business Degree from Georgia Highlands, Bachelors of Science in Technical Management from DeVry University, and Masters of Science Information Systems Degree from Keller Graduate Scholl of Management.**

Navajo County Community College District Governing Board Work Session Meeting Minutes

November 13, 2019 – 9:30 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Mr. Frank Lucero; Mr. Daniel Peaches; Mr. Everett Robinson; Mr. Elias Jouen (Joined after first vote); Mr. Derrick Leslie (Joined after first vote).

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: President Mark Vest; Vice President for Administrative Services (VPAS) Maderia Ellison; Vice President for Learning and Student Services (VPLSS) Jessica Clark; Recording Secretary to the Board Paul Hempsey.

Others Present: Kim Reed; Curtis Stevens; Judy Yip-Reyes; Colleen Readel; Gail Campbell; Rickey Jackson; Peggy Belknap; Joan Valichnac.

Others Present by Phone:

Agenda Item 1: Call to Order

Chair Lucero called the meeting to order at 9:30 a.m.

Agenda Item 2: Adoption of Agenda

Mr. Peaches moved to adopt the agenda as presented. Mr. Robinson seconded the motion. The vote passed upon a roll-call vote with Mr. Robinson, Chair Lucero, and Mr. Peaches voting in favor. There were no votes against.

Agenda Item 3: Old Business

3.A. Accreditation

Dr. Judy Yip-Reyes, Director of Institutional Effectiveness, provided a final training to the Board members for the upcoming Peer Review visit and ended with a Q&A session with the Board members.

Agenda Item 4: Adjournment

The meeting was adjourned at 10:02 a.m. upon a motion by Mr. Peaches and a second by Mr. Robinson. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Respectfully submitted,

A handwritten signature in black ink that reads "Paul Hempsey". The signature is written in a cursive style with a long, sweeping underline.

Paul Hempsey
Recording Secretary to the Board

Draft

Navajo County Community College District Governing Board Meeting Minutes

November 13, 2019 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Mr. Frank Lucero; Mr. Daniel Peaches; Mr. Derrick Leslie; Mr. Everett Robinson; Mr. Elias Jouen.

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: President Mark Vest; Vice President for Administrative Services (VPAS) Maderia Ellison; Vice President for Learning and Student Services (VPLSS) Jessica Clark; Recording Secretary to the Board Paul Hempsey.

Others Present: Kim Reed; Curtis Stevens; Judy Yip-Reyes; Colleen Readell; Gail Campbell; Rickey Jackson; Peggy Belknap; Joan Valichnac; Renell Heister; Josh Rogers; David Huish; Laura Parsons; Betsyann Wilson; Ann Hess; Inez Schaechterle; Lauren Maestas; Rebecca Hunt; Jeremy Raisor; Amber Hill; Randi Mattox.

Others Present by Phone:

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Lucero called the meeting to order at 10:03 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

Mr. Robinson moved to adopt the agenda as presented. Mr. Peaches seconded the motion. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Reports

4.A. Financial Position – VPAS Ellison

VPAS Ellison addressed the Board and reviewed the Financial Position Report.

4.B. NPC Friends and Family – Director Wilson

Director Wilson addressed the Board and provided an update on recent Friends and Family activities highlighting the 66 unique applications received for Friends and Family scholarships for the Spring semester.

Mr. Peaches asked about the growth opportunities for the college. Director Wilson deferred to President Vest who provided a brief outlook but promised more information during the President's report.

4.C. Faculty Association

Inez Schaechterle, Faculty Association President, presented a PowerPoint to the Board covering her life as a College English Teacher.

4.D. NPC CASO

Rebecca Hunt, President of CASO, addressed the Board and noted the election of Donna Krieser as Vice-President of CASO and informed the Board of the upcoming Non-food Drive which will coincide with Spring Convocation.

4.E. NPC Student Government Association

Written Report.

4.F. Human Resources

Written Report.

Mr. Leslie asked for an update on the search for a Director of Information Services. President Vest offered to provide the information in his weekly report to the Board.

Agenda Item 5: Consent Agenda

- A. **October 15, 2019 Work Session Minutes**
- B. **October 15, 2019 Regular Meeting Minutes**
- C. **2019-20 Dual Enrollment Intergovernmental Agreement** between Navajo County Community College District and Joseph City USD; Window Rock USD.

Mr. Peaches made a motion to approve the consent agenda as presented. Mr. Jouen seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Agenda Item 6: Old Business

None.

Agenda Item 7: New Business

7.A. Emeritus Award – Joan Valichnac

Associate Dean Campbell presented the Emeritus Award to Joan Valichnac noting her 31 years of dedicated service to her students and listed some of her many accomplishments. Joan Valichnac noted that it has been a privilege to work at Northland Pioneer College for so long and watch her students blossom and grow throughout the years.

7.B. Enrollment Report

Director Raisor addressed the Board and presented the Enrollment Report for Fall 2019 noting that enrollment was down .6% from last year and reviewed some of the highlights from the report. President Vest also noted some of the challenges and opportunities the college faced.

Mr. Jouen asked if Dual Enrollment instructors in the K12 system received additional compensation for teaching college level courses. President Vest noted that the college could not directly pay school districts but shared some of the revenue with them, but it was up to the district how they chose to utilize the money.

Chair Lucero asked if Northern Arizona University continued to have their Master's in Education program at the Show Low campus. President Vest responded that they do but numbers were small. The college was looking at a partnership with Arizona State University to broaden opportunities for students in that area.

Mr. Leslie asked for clarification on the credentialing required for Dual Enrollment instructors. President Vest provided the clarification on the different pathways for credentialing the Higher Learning Commission allowed. Changes from the way it used to be done

7.C. Advising Presentation

Director Rogers addressed the Board and reviewed the current process for onboarding a new Advisor and where he hoped to move the process in the future, to help advisors be more well-rounded. After the initial deployment an assessment would be completed, involving a student survey, and changes may be made.

Mr. Leslie asked what the student survey mentioned would be capturing. Director Rogers noted how the survey would be distributed and some of the information that would be gathered.

7.D. NATC: Requested Information & Construction Update

VPLSS Clark addressed the Board and provided information from the Northeast Arizona Training Center (NATC) as requested by Chair Lucero and also included an update on the potential construction on the grounds. VPLSS Clark also noted that she had already been asked for further information and would provide that at the December meeting.

7.E. Arizona Community Colleges 2019 Strategic Vision Outcomes Report

VPLSS Clark presented the 2019 Strategic Visions Outcomes report highlighting some of the information and suggesting the Board review the entire document.

President Vest, following up on the conversations with the Board on a market survey for the area, also highlighted the included 25 professions that were expected to be in high demand in the area.

7.F. Review of 2020-21 Budget Assumptions and Guidelines

VPAS Ellison reviewed the Budget Assumptions and Guidelines, for the 2020-21 budget cycle, with the Board noting this was a first read and would be back as an action item at the next Board meeting. VPAS Ellison asked the Board to suggest any changes they would like to see before any approval takes place.

7.G. First Amendment – Mountain Public Employee Benefit Trust

VPAS Ellison reviewed the changes to the 2017 Intergovernmental Agreement and Declaration of Trust Mountain Public Employee Benefit Trust with the Board, and the reason behind the changes.

Chair Lucero asked if this is what the college would pay as part of their membership. VPAS Ellison responded that this was what all members would pay and was the employer portion. Chair Lucero asked if the rate provided enough funds to the Trust. VPAS Ellison noted that the Trust was currently in a positive position and evaluated their rates every January.

Chair Lucero asked which entities had exited from the Trust recently. VPAS Ellison responded that both Show Low and Blue Ridge Unified School Districts had left the Trust.

Mr. Jouen made a motion to approve the amendment to the Mountain Public Employee Benefit Trust agreement as presented. Mr. Peaches seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

7.H. Request to Approve 10 Monitors for CCP Classrooms

President Vest addressed the Board and reviewed the request to approve purchase of 10 Monitors for the use in College and Career Preparation Classrooms noting a total price of \$59,504.00 and is a budgeted item.

Mr. Jouen asked if these were SmartBoards. President Vest noted that they were a newer version of the boards currently in use and were the same panels that were in TALON classrooms.

Mr. Peaches made a motion to approve the purchase of 10 Monitors for CCP Classrooms from CCS Presentation Systems as presented. Mr. Jouen seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

7.I. Annual Report to the Governor

President Vest reviewed the report that the college gives to the Governor, on an annual basis, and is also provided for the Board every year as information.

Agenda Item 8: Standing Business

8.A. Strategic Planning and Accreditation Steering Committee (SPASC) Report

Josh Rogers, Director of Student Services, highlighted the recommendations the Proactive Advising for Student Success committee provided to SPASC, from the larger written report provided in the Board packet.

8.B. President's Report

President Vest reported on the ongoing contact the college was having with the Expect More Arizona group and the requests they were making for NPC to declare as a partner organization.

The Board asked for more information at the December meeting on the commitment the college would be making.

President Vest informed the Board of the Exit Session the HLC Peer Review Team would conduct at the Performing Arts Center in Snowflake and asked any members who were interested in attending to let the Recording Secretary know.

President Vest reminded the Board that they will conduct their self-assessment in December and asked if they would like to keep the Work Session at 9:30am for December to complete it. Consensus was to continue with the Work Session for another month. Recording Secretary to the Board Hempsey ran through the details of the assessment.

President Vest provided a brief update on the search for the Director of Information Services.

President Vest then noted the recent visit with the Kayenta Township in conjunction with the proliferation of requests for facilities/partnership opportunities the college was experiencing and asked the Board to consider an early Spring Retreat on the subject. Onboarding of new Board members could also be addressed in the retreat.

President Vest asked VPAS Ellison to provide a brief review of the Trust Risk Management sessions that college employees were able to attend last week.

8.C. Agenda Items/Informational Needs for future meetings

Expect More Arizona for the December meeting.

Agenda Item 9: Board Report/Summary of Current Event

Mr. Jouen reported his pleasure in reading the SGA report and in particular the visit to Washington D.C.

Agenda Item 10: Announcement of Next Regular Meeting: Regular District Governing Board meeting on Tuesday, December 17, 2019.

Agenda Item 11: Adjournment

The meeting was adjourned at 11:49 a.m. upon a motion by Mr. Leslie and a second by Mr. Peaches. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

Navajo County Community College District Governing Board Work Session Meeting Minutes

November 19, 2019 – 7:30 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Mr. Frank Lucero; Mr. Daniel Peaches; Mr. Everett Robinson; Mr. Elias Jouen; Mr. Derrick Leslie.

Governing Board Member Present by Phone:

Governing Board Member Absent:

Staff Present: Recording Secretary to the Board Paul Hempsey.

Others Present: Dr. Bradley Piazza; Mrs. Cassandra Watson; Dr. Steve Nunez; Dr. Theodore Kalthoff; Peggy Belknap; Rebecca Hunt; Betsyann Wilson; Randi Mattox; Karen Zimmerman.

Others Present by Phone:

Agenda Item 1: Call to Order

Chair Lucero called the meeting to order at 7:37 a.m.

Agenda Item 2: Adoption of Agenda

Mr. Leslie moved to adopt the agenda as presented. Mr. Robinson seconded the motion. The vote passed upon a roll-call vote with Mr. Peaches, Mr. Leslie, Chair Lucero, Mr. Robinson, and Mr. Peaches voting in favor. There were no votes against.

Agenda Item 3: New Business

3.A. Discussion with Higher Learning Commission Peer Review Team

Chair Lucero welcomed the Peer Review Team members. Dr. Bradley Piazza, chair of the Peer Review team introduced himself and asked the rest of the team to do the same. The Board members then had the opportunity to introduce themselves and provide a little information on their service for the college.

Dr. Piazza summarized the reason for the team's visit and moved in to discussion with the Board. Each team member had the opportunity to ask questions and each Board member was given the opportunity to respond.

Agenda Item 4: Adjournment

The meeting was adjourned at 8: a.m. upon a motion by Mr. Robinson and a second by Mr. Leslie. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Robinson, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.

Respectfully submitted,

A handwritten signature in black ink that reads "Paul Hempsey". The signature is written in a cursive style with a long, sweeping underline.

Paul Hempsey
Recording Secretary to the Board

Draft

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NORTHLAND PIONEER COLLEGE COMMUNITY COLLEGE DISTRICT
AND
BLUE RIDGE UNIFIED SCHOOL DISTRICT NO. 32**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (“College”), and Blue Ridge Unified School District No. 32 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

“Dual Enrollment Course” shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it (“Effective Date”).

B. The term of this Agreement shall be from the Effective Date through 2019/20 (“Term”).

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NORTHLAND PIONEER COLLEGE COMMUNITY COLLEGE DISTRICT
AND
HOLBROOK UNIFIED SCHOOL DISTRICT NO. 3**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (“College”), and Holbrook Unified School District No. 3 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

“Dual Enrollment Course” shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it (“Effective Date”).

B. The term of this Agreement shall be from the Effective Date through 2019/20 (“Term”).

4. OBLIGATIONS OF COLLEGE

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NORTHLAND PIONEER COLLEGE COMMUNITY COLLEGE DISTRICT
AND
KAYENTA UNIFIED SCHOOL DISTRICT NO. 27**

This Intergovernmental Agreement (“Agreement”) is entered into between Navajo County Community College District (“College”), and Kayenta Unified School District No. 27 (“School District”) (collectively “Parties”). Both Parties are public agencies of the State of Arizona as defined in Arizona Revised Statutes (“A.R.S.”) § 11-951.

BACKGROUND

College and School District are authorized to enter into this Agreement pursuant to A.R.S. § 15-342(13), § 15-701.01(F), § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School District desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

AGREEMENT

In consideration of the mutual promises contained herein, the Parties agree as follows:

1. PURPOSE

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School District students.

2. DEFINITION

“Dual Enrollment Course” shall have the same definition as set forth in A.R.S. § 15-101(11). Pursuant to A.R.S. § 15-1821.01(3), physical education shall not be available as a Dual Enrollment Course.

3. EFFECTIVE DATE AND TERM

A. This Agreement shall be effective:

- i. After the governing boards of School District and College have approved it; and
- ii. On the date that authorized representatives of both Parties have signed it (“Effective Date”).

B. The term of this Agreement shall be from the Effective Date through 2019/20 (“Term”).

4. OBLIGATIONS OF COLLEGE

4.1 General Course Requirements

- A. College will offer Dual Enrollment Courses to School District juniors and seniors, and to freshman and sophomore students subject to Paragraph F in this Section 4.1, who meet College's prerequisites.
- B. Pursuant to A.R.S. § 15-1821.01(3), College will ensure that all Dual Enrollment Courses offered to School District students are:
1. of a quality and depth to qualify for college credit, as determined by College;
 2. evaluated and approved through the College curriculum approval process;
 3. at a higher level than taught by the School District high school;
 4. transferable to an Arizona public university or applicable to an established community college occupational degree or certificate program; and
 5. compliant with all other standards for College courses.
- Dual Enrollment Courses offered pursuant to this Agreement are listed in Exhibit A attached to this Agreement.
- C. Students enrolled in Dual Enrollment Courses shall be admitted to College for college level credit under the College's current procedures for admission of students to College, and in compliance with A.R.S. § 15-1821.01 and A.R.S. § 15-1805.01. For students under the age of 18, the College's admission policies shall comply, at a minimum, with the provisions of A.R.S. § 15-1805.01. In addition, the College may admit such students if they satisfy an alternative standard established by College.
- D. College retains the right to refuse admission to and remove a student from Dual Enrollment Courses in accordance with College policy.
- E. College shall determine residency status of students for tuition purposes in accordance with A.R.S. § 15-1801 *et seq.*
- F. Pursuant to A.R.S. § 15-1821.01(2)(b) and subject to Section 5.1(E) below, College may waive the class status requirements set forth in Section 4.1(A) for up to 25% of the students enrolled in Dual Enrollment Courses by College. College shall have written criteria for waiving the requirement for each Dual Enrollment Course, which shall comply with A.R.S. § 15-1821.01(2)(b). College shall report all exceptions and the justification for each exception as required by A.R.S. § 15-1821.01(2)(b).
- G. College will provide to School District the instructional information necessary to meet the goals of the courses delivered, including but not limited to College approved textbook titles, syllabi, course outlines and grading standards applicable to the Dual Enrollment Courses.
- H. College will ensure that instructors of Dual Enrollment Courses follow the Dual Enrollment Course guidelines, and that the same standards of expectation and assessment that are applied to other College courses are applied to the Dual Enrollment Courses.
- I. For each student, College will assign an identification number to the student that shall correspond to or reference the State Student ID number assigned to the student. School District will provide College with the State Student ID number for each student as provided in Section 5.1(G).

J. College will grant College credit for a Dual Enrollment Course when a student satisfactorily completes the course.

4.2 Instructors and Instruction

A. College will ensure that School District instructors teaching Dual Enrollment Courses have valid College teaching qualifications in the field being taught and are selected and evaluated by College using the same procedure and criteria that are used for instructors at College campus.

B. If College is providing the instructor for a Dual Enrollment Course, College will provide at College's expense a substitute instructor, as necessary and as agreed upon by School District, to cover the absence of any College instructor teaching a Dual Enrollment Course.

4.3 Assessment and Monitoring

A. Except for vocational and occupational Dual Enrollment Courses, and if required by College policy, College will assess each student who seeks enrollment in a Dual Enrollment Course through an assessment test prior to, or at the time of, enrollment to determine and assure proper placement in the Dual Enrollment Courses.

B. College will involve full-time College faculty who teach a particular discipline in Dual Enrollment Course selection and implementation, and in Dual Enrollment Course faculty selection, orientation, professional development and evaluation, as required by A.R.S. § 15-1821.01(4) & (5).

C. College will designate a liaison officer to assist with dual enrollment activities and to meet with the liaison designated by School District as necessary to review Dual Enrollment Course outlines and School District's high school scope and sequence, and to review and amend the course outlines as necessary.

4.4 Policy and Procedure

A. College will comply with all applicable procedures and requirements for the Dual Enrollment Courses set out in state statute and College policy.

B. College will provide School District with College policies and procedures applicable to students enrolling in Dual Enrollment Courses.

C. College will provide School District access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School District and College. Pursuant to the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA"), and applicable regulations, School District and College may disclose educational records of students to each other as "officials of another school system" where the student is enrolled.

4.5 Students with Disabilities

A. After notification from School District of a student's need, if College is providing the instructor for a Dual Enrollment Course, College will cooperate with School District to ensure the instructor complies with Section 504 of the Rehabilitation Act of 1973, as amended, or the Individuals with Disabilities Education Act ("IDEA"), as applicable. College shall work with School District in determining appropriate accommodations or special education services; however, School District shall be responsible for ensuring

that the student receives a free appropriate public education (“FAPE”) in conformity with his or her 504 Plan or individualized education program (“IEP”), including special education and related services, as applicable, and shall continue to have the financial and administrative responsibility for providing and implementing all necessary accommodations or services. This Agreement does not relieve School District of any of its legal duties under applicable Federal or State law, including but not limited to School District’s obligations relating to child find, evaluation, and placement of students with disabilities.

B. College will provide training and guidance to instructors and other personnel in the area of compliance with the Americans with Disabilities Act (“ADA”) and the Rehabilitation Act of 1973, as amended, as the Acts specifically relate to instructing students in a postsecondary education situation.

4.6 Reporting

College will submit a report to the Joint Legislative Budget Committee pursuant to A.R.S. § 15-1821.01(2)(b) when necessary, and School District will provide College with data that is required for inclusion in any such report in a timely fashion, as specified in Section 5.6.

5. OBLIGATIONS OF SCHOOL DISTRICT

5.1 General Course Requirements

A. School District will provide an opportunity for School District students who meet criteria pursuant to Paragraph B of this Section 5.1 to enroll in Dual Enrollment Courses and to receive college credit and credit toward high school graduation.

B. Pursuant to A.R.S. § 15-1821.01(6), School District will ensure that each student who enrolls for a Dual Enrollment Course pursuant to this Agreement is a full-time student and is currently enrolled in and attending a full-time instructional program, as defined in A.R.S. § 15-901, in a school in School District, except that high school seniors who satisfy high school graduation requirements with less than a full-time instructional program shall be exempt from this provision.

C. If School District is providing the instructor for the Dual Enrollment Course, School District will provide instruction in accordance with the polices, regulations and instructional standards of College in courses designated as Dual Enrollment Courses to students of School District at a School District facility.

D. School District will verify that each student enrolled in a Dual Enrollment Course, including those not electing to enroll for College credit, satisfies the prerequisites for the Dual Enrollment Course as published in College’s catalog and complies with College policies and this Agreement regarding student placement in courses.

E. The School District Superintendent or designee may allow freshman and sophomore students to enroll in Dual Enrollment Courses subject to Section 4.1(F) above.

F. School District will adopt and utilize College approved textbooks, course outlines, and grading standards applicable to the Dual Enrollment Courses being taught. School District shall provide textbooks for the students. Each student shall be responsible to purchase other supplies, if any, required for the Dual Enrollment Course. Classroom supplies normally supplied by College are included in tuition charges.

G. For each student enrolling in a Dual Enrollment Course, School District will enroll the student using the student’s State Student ID number and provide that number to College.

5.2 Instructors and Instruction

- A. If School District is to provide the instructor, School District will nominate an instructor qualified in the appropriate subject area for each Dual Enrollment Courses and submit each instructor's name and credentials to College for approval.
- B. School District will ensure that School District instructors teaching Dual Enrollment Courses provide instruction in accordance with the policies, regulations and instructional standards of College and comply with College assessments.
- C. If School District is providing the instructor, School District will provide at School District's expense a substitute instructor, as necessary and as agreed upon by College, to cover the absence of a School District instructor who teaches a Dual Enrollment Course. In the case of substitutions exceeding 10 consecutive school days, School District shall notify College in writing of the name and credentials of the substitute instructor.

5.3 Assessment and Monitoring

School District will designate a liaison officer to assist with dual enrollment activities and to meet with the College designated liaison as necessary to review Dual Enrollment Course outlines and School District's high school scope and sequence to review and amend the course outlines as necessary.

5.4 Policy and Procedure

- A. School District will ensure that each student seeking enrollment in a Dual Enrollment Course:
 - 1. has completed the necessary College admissions and registration process;
 - 2. has completed College assessment examinations, if required by College;
 - 3. is aware the student is subject to both School District policies and procedures and College policies and procedures;
 - 4. is aware the student is participating in a college level course, even though provided at the School District, and should act appropriately; and
 - 5. is aware of the requirements for determination of eligibility for College in-state tuition, if applicable under the terms of this Agreement.
- B. School District will ensure that each instructor of Dual Enrollment Courses agrees to be subject to School District policies and procedures and College policies and procedures, including the right of College to withdraw authorization of the instructor's participation in Dual Enrollment Courses for failure to follow College requirements.
- C. School District will provide College access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School District and College. Pursuant to FERPA and applicable regulations, School District and College may disclose educational records of students to each other as "officials of another school system" where the student is enrolled.

5.5 Students with Disabilities

School District will determine the appropriate accommodations for each qualified student with disabilities in accordance with the ADA and Section 504 of the Rehabilitation Act of 1973 or the IDEA, as applicable, submit appropriate documentation on students with disabilities to the Disabilities Coordinator at College, and implement accommodations or special education services as required by Federal and State law and as negotiated between the College Disability Resource office and School District. School District shall work with College in determining appropriate accommodations or special education services. School District shall be responsible for ensuring that each qualified student receives a FAPE in conformity with his or her 504 Plan or IEP, including special education and related services, as applicable, and shall continue to have the financial and administrative responsibility for providing and implementing all necessary accommodations or services. This Agreement does not relieve School District of any of its legal duties under applicable Federal or State law, including but not limited to School District's obligations relating to child find, evaluation, and placement of students with disabilities.

5.6 Reporting

School District will provide to College in a timely fashion any data or other information that is required for the submission of any and all reports required by A.R.S. § 15-1821.01.

5.7 Facilities and Funding

- A. School District will provide classroom/laboratory space in which Dual Enrollment Courses and activities will be conducted. Facilities and ancillary services provided for the delivery of Dual Enrollment Courses shall comply with all applicable provision of the state Fire Marshall Code, any local fire and safety regulations, and all other applicable federal and state laws.
- B. Payment, if any, for facilities and ancillary services shall be designated in Exhibit B attached to this Agreement.

6. MUTUAL AGREEMENTS

6.1 Instructor

- A. Throughout the term of this Agreement, an instructor provided by School District shall remain an employee of School District, and shall be subject to the terms and conditions of the instructor's employment contract and School District policy, but shall also be subject to continuing approval by College. Should a School District instructor violate College procedure or policy, College may withdraw authorization for the instructor to participate in the dual enrollment program and School District, upon such withdrawal of authorization, shall substitute another qualified instructor and notify College in writing of such substitution. The instructor must be approved by College pursuant to the terms of this Agreement.
- B. Throughout the term of this Agreement, an instructor provided by College shall remain an employee of College, and shall be subject to the terms and conditions of the instructor's employment contract and College policy, but shall also be subject to School District policy. Should a College instructor violate School District procedure or policy, School District may ask College to withdraw authorization for the instructor to participate in the dual enrollment program and College, upon such withdrawal of authorization, shall substitute another qualified instructor and notify School District in writing of such substitution.

6.2 Students

Each student enrolled in a Dual Enrollment Course, even though enrolled as a College student during the term of the Dual Enrollment Course, shall remain a student of School District and shall follow the schedule and calendar of classes applicable for Dual Enrollment Courses, as established by School District and approved by College.

6.3 Removal from Course

School District retains the right to refuse to allow a student to enroll in a Dual Enrollment Course and to discipline and/or remove any student from the Dual Enrollment Course in accordance with School District policies. College shall have the right to request School District to remove a student from a Dual Enrollment Course.

6.4 Schedule and Number of Students

School District and College shall mutually determine the schedule of, and maximum and minimum number of students to enroll in, each Dual Enrollment Course. Such schedule shall not be changed except by prior written agreement of School District and College. School District and College must mutually agree if any student who is not a student of School District will be enrolled in a Dual Enrollment Course; provided, however, that any such student must comply with the admissions requirements and course prerequisite requirement provisions of this Agreement.

6.5 Availability of Instructors

Availability of Dual Enrollment Courses offered by College shall be dependent on the availability of appropriately qualified instructors. College may compensate School District for the services of a qualified instructor provided by School District or, alternatively, College may provide a qualified instructor to deliver any Dual Enrollment Course.

6.6 Guidelines

School District and College shall ensure that each student enrolled in a Dual Enrollment Course, and all personnel of School District and all personnel of College who are involved in the dual enrollment program are provided with dual enrollment guidelines, and that such persons agree to review and comply with the guidelines.

6.7 Rigor of Courses

College and School District agree that college level courses are rigorous and demanding courses, and the standards and criteria of any Dual Enrollment Course shall meet statutory and College criteria, and such criteria shall not be diminished for the purpose of the dual enrollment program.

7. FINANCIAL PROVISIONS AND FORMAT FOR BILLING: See Exhibit A attached.

7.1 Fees

Fees and charges for the Dual Enrollment Courses and program are provided on Exhibit B attached to this Agreement.

7.2 Supplies

School District will provide and pay for basic textbooks, workbooks, supplies and other costs related to the teaching of and the administration of Dual Enrollment Courses within School District.

7.3 Tuition

A. Either the student or School District shall be responsible for payment of tuition to College, as specified in Exhibit B.

B. College may provide grants, scholarships or financial aid in accordance with College policies and as set forth on Exhibit B. In addition, College may offset tuition payments owed to College by School District with payments due from College to School District.

C. School District understands and agrees that tuition charges for students enrolled under this program may vary from student to student depending upon the total number of student credit hours for which each student has enrolled each term, and depending upon the student's eligibility for in-state tuition. Pursuant to A.R.S. § 15-1802(C), the residency of an unemancipated student under the age of 19 years will be that of the student's parent or legal guardian, and any student who does not meet the statutory requirements for in-state tuition will be charged out-of-state tuition rates, to the extent such separate rates are established by this Agreement.

7.4 Billing Format

The format for the billing of all services pursuant to this Agreement is set forth on Exhibit B. All bills under this Agreement shall include all information required by A.R.S. § 15-1821.01(1)(a).

8. RECORDS

All accounts, reports, files and other records relating to this Agreement shall be kept for a minimum of 5 years after termination of this Agreement and shall be open to reasonable inspection and audit by the other party during that period. Audits may be conducted, at a time mutually agreed upon by the parties, by any appropriate political subdivision or agency of the State of Arizona or by representatives of the comptroller General of the United States or the Secretary of Education when required by applicable federal regulations.

9. CONFIDENTIALITY

All written student records shall be kept confidential in accordance with FERPA and regulations adopted pursuant to FERPA, the IDEA and regulations adopted thereunder, and applicable state laws and School District policies controlling the disclosure of personally identifiable information from a student's education records.

10. TERMINATION/DISPOSITION OF PROPERTY

10.1 Termination

Either Party may terminate this Agreement for any reason following written notice to the other Party of intent to terminate delivered not less than 90 days prior to the intended date of termination. Except as provided in this section 10, termination shall only be effective at the end of a semester, and no Dual Enrollment Course shall be terminated prior to such effective date.

10.2 No Relief from Obligations

Termination of this Agreement shall not relieve either Party from its obligation to pay for services provided prior to termination and those for any student already admitted and enrolled in a course or courses and obtaining dual credit at the time of termination or notice thereof.

10.3 Disposition of Property

The Parties do not contemplate joint acquisition of any property pursuant to this Agreement. Upon termination of this Agreement, equipment furnished or purchased by College for the program shall be retained by College, and equipment furnished or purchased by School District for the program shall be retained by School District.

11. RESPONSIBILITY

11.1 Conduct of Operations

Each Party agrees to be responsible for the conduct of its operations and performance of contract obligations and the actions of its own personnel while performing services under this Agreement, and each party shall be solely responsible for supervision, daily direction, control of payment of salary (including withholding for payment of taxes and social security), workers' compensation and disability benefits.

11.2 Indemnification

Each Party, to the greatest extent legally permissible, shall indemnify, defend, and hold harmless the other Party from any liability resulting from the negligence, intentionally tortious, or willful misconduct of the indemnifying Party's employees, officers, students and agents.

12. CANCELLATION FOR CONFLICT OF INTEREST

This Agreement may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

13. NON-ASSIGNABILITY

Neither Party may assign any right or delegate a duty or responsibility under this Agreement without the prior written consent of the other Party.

14. COMPLIANCE WITH NON-DISCRIMINATION LAWS

To the extent applicable, the Parties shall comply with all College non-discrimination policies and all state and federal non-discrimination laws and regulations, including Executive Order 2009-09.

15. RIGHTS/OBLIGATIONS OF PARTIES ONLY

The terms of this Agreement are intended only to define the respective rights and obligations of the Parties. Nothing expressed herein shall create any rights or duties in favor of any potential third party beneficiary or other person, agency or organization.

16. ENTIRE AGREEMENT

This Agreement, and its attachments as noted herein, constitutes the entire agreement between the Parties, and, except as previously noted, all prior or contemporaneous oral or written agreements are superseded by this

Agreement. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made in writing and signed by the Parties to this Agreement.

17. INVALIDITY OF PART OF THE AGREEMENT

If any part of this Agreement is held to be illegal, invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect with those offending portions omitted.

18. GOVERNING LAW

This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing intergovernmental agreements and mandatory contract provisions of state agencies required by statute or executive order.

All statutes and regulations referenced in this Agreement are incorporated herein as if fully stated in their entirety in the Agreement. Each Party agrees to comply with and be responsible for the provisions, the statutes, and the regulations set out in this Agreement.

19. NOTICE

All notices, requests for payment, or other correspondence between the Parties regarding this Agreement shall be mailed United States postage prepaid or delivered personally to the respective parties at the following addresses:

If to College:

Mark Vest, President
Northland Pioneer College
P.O. Box 610
Holbrook, AZ 86025


If to School District:

Lemual Adson, Superintendent
Kayenta Unified School District No. 27
P O Box 337
Kayenta, AZ 86033

COLLEGE

SCHOOL DISTRICT

By: Mark Vest
Title: President



By: Lemual Adson
Title: Superintendent


Date

11-7-19


Date

REVIEWED AND APPROVED AS TO FORM

Pursuant to A.R.S. §11-952(D), the attorney for each of the parties has determined that the foregoing Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona to the party represented by such attorney.



By: KRISTIN MACKIN
Title: Attorney
Counsel for Navajo County Community
College District
Dated: 11/13/19



By: NATHAN SCHOTT
Title: ATTORNEY
Counsel for School District
Dated: 11/2/2019

EXHIBIT A

TYPE OF INSTRUCTION DUAL ENROLLMENT COURSES

COURSES AND CREDITS

For complete course descriptions, refer to the current College catalog.

The number of students admitted for any Dual Enrollment Course shall not be less than (6) students per section and shall not exceed a maximum of (30) students per section except and to the extent that the parties agree otherwise in writing in a specified circumstance. All courses listed with an asterisk are also offered to freshmen and sophomore students.

KAY MVCO HIS105 70 33397 US HISTORY TO 1877	22 0	-MTWRF- 12:10p- 1:45p	PITTARD, JE	3.00	08/06/2018	12/21/2018	99
KAY MVCO ECD100 73 33378 HEALTHY ENVIRONMENT	9 5249	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD102 73 33379 SAFE ENVIRONMENT	9 5249	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD147 73 33380 PRENATAL AND INFANT	9 5249	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD148 73 33381 TODDLER DEVELOPMENT	9 5249	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD149 73 33382 DEVEL OF PRESCHOOL C	9 5249	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD100 74 33383 HEALTHY ENVIRONMENT	6 5250	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD102 74 33384 SAFE ENVIRONMENT	6 5250	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD147 74 33385 PRENATAL AND INFANT	6 5250	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD148 74 33386 TODDLER DEVELOPMENT	6 5250	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD149 74 33387 DEVEL OF PRESCHOOL C	6 5250	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD100 75 33388 HEALTHY ENVIRONMENT	2 5251	-MTWRF- 9:40a-11:25a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD102 75 33389 SAFE ENVIRONMENT	2 5251	-MTWRF- 9:40a-11:25a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD147 75 33390 PRENATAL AND INFANT	2 5251	-MTWRF- 9:40a-11:25a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD148 75 33391 TODDLER DEVELOPMENT	2 5251	-MTWRF- 9:40a-11:25a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD149 75 33392 DEVEL OF PRESCHOOL C	2 5251	-MTWRF- 9:40a-11:25a	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD100 76 33393 HEALTHY ENVIRONMENT	0 5255	-MTWRF- 12:10p- 1:45p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD120 76 33394 GUID DEVEL SOCIAL EM	0 5255	-MTWRF- 12:10p- 1:45p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD136 76 33395 UNDERSTANDING HOW CH	0 5255	-MTWRF- 12:10p- 1:45p	LAKE, JESSI	1.00	08/06/2018	12/21/2018	99
KAY MVCO ECD142 76 33396 DESGN DEVELPMNTLY EF	0 5255	-MTWRF- 12:10p- 1:45p	LAKE, JESSI	2.00	08/06/2018	12/21/2018	99
KAY MVCO ECD100 70 41012 HEALTHY ENVIRONMENT	1 6295	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD102 70 41025 SAFE ENVIRONMENT	1 6295	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD147 70 41275 PRENATAL AND INFANT	1 6295	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD148 70 41291 TODDLER DEVELOPMENT	1 6295	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD149 70 41306 DEVEL OF PRESCHOOL C	1 6295	-MTWRF- 8:00a- 9:35a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD100 71 41013 HEALTHY ENVIRONMENT	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD102 71 41026 SAFE ENVIRONMENT	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD105 72 43340 UNDRSTND BEHAV ENCOU	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD120 72 43341 GUID DEVEL SOCIAL EM	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD136 72 43338 UNDERSTANDING HOW CH	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD142 72 43339 DESGN DEVELPMNTLY EF	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	2.00	01/07/2019	05/24/2019	99
KAY MVCO ECD147 71 41276 PRENATAL AND INFANT	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD148 71 41292 TODDLER DEVELOPMENT	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD149 71 41307 DEVEL OF PRESCHOOL C	3 6296	-MTWRF- 9:40a-11:20a	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD100 77 43453 HEALTHY ENVIRONMENT	5 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD102 77 43454 SAFE ENVIRONMENT	5 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD105 78 43487 UNDRSTND BEHAV ENCOU	1 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD120 78 43488 GUID DEVEL SOCIAL EM	1 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD136 78 43489 UNDERSTANDING HOW CH	1 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD142 78 43490 DESGN DEVELPMNTLY EF	1 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	2.00	01/07/2019	05/24/2019	99
KAY MVCO ECD147 77 43456 PRENATAL AND INFANT	5 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD148 77 43455 TODDLER DEVELOPMENT	5 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO ECD149 77 43457 DEVEL OF PRESCHOOL C	5 6348	-MTWRF- 1:50p- 3:25p	LAKE, JESSI	1.00	01/07/2019	05/24/2019	99
KAY MVCO HIS106 70 43332 US HISTORY SINCE 187	22 0	-MTWRF- 12:10p- 1:45p	PITTARD, JE	3.00	01/07/2019	05/24/2019	99

EXHIBIT B

FINANCIAL PROVISIONS

*Fill in the blanks. If the information is not applicable, indicate N/A in the blank.
Additional directions for completing this form are in italics.*

1. INSTRUCTORS

Instructors shall be provided as follows: *(Check the appropriate line)*

- School District shall provide and pay all instructors.
- College shall provide and pay all instructors.
- Each party shall provide and pay for instructors as follows: _____

2. PAYMENTS TO THE SCHOOL DISTRICT

For each course for which the School District provides and pays for the instructor, the College shall pay the School District Ten Dollars (\$ 10) per credit hour for each properly enrolled student, capped at one hundred Dollars (\$100) per credit hour for each course. *(Indicate N/A if there is no cap.)*

Invoices from the School District to the College shall be based on College course rosters and include the information listed in Exhibit A of this Agreement.

3. PAYMENTS OF TUITION AND FEES/COSTS TO THE COLLEGE

TUITION:

College tuition is Seventy-seven Dollars (\$77) per credit hour for each in-state student and three hundred seventy Dollars (\$ 370) per credit hour for each student who, pursuant to A.R.S. §15-1802 or A.R.S. §15-1803, does not qualify for in-state student status.

ADDITIONAL FEES AND/OR COSTS:

Set out below are additional fees and costs and, for each, a designation as to whether the School District or student is responsible for payment of each fee or cost

Fees and Costs (Including special course fees; assessment costs, if any; etc.)	<i>For each fee or cost, check the appropriate line to indicate whether the School District or student is responsible for payment to the College of the fee or cost. .</i>
1. Media Fee	District _____ Student <u> X </u>
2. Course Fees	District _____ Student <u> X </u>
3.	District _____ Student _____

4. COLLECTION AND PAYMENT OF TUITION AND FEES/COSTS

Check the appropriate line:

- School District is responsible for payment of tuition to the College.
- Each student is responsible for payment of tuition to the College.

For tuition and fee/cost payments required to be made by the School District to the College:

- A. School District is authorized and retains the discretion to collect tuition and fee/cost payments from its students to the extent School District deems appropriate; and
- B. School District may reduce its required payment of tuition and fees/costs owed to the College pursuant to paragraph 3 by the amount of any payment owed to School District by the College

pursuant to paragraph 2.

For any tuition and fee/cost payment required to be made by a student to the College, the College shall establish an individual billing account for that student and the billing for such tuition and/or fees and costs shall occur in accordance with College policies and procedures.

5. FINANCIAL AID

Except as indicated in this section, College offers no grant, scholarship or financial aid for the dual enrollment program.

[If grants, scholarships or financial aid are available, specify that information here]: N/A

If tuition and/or additional fees and costs are the responsibility of individual students, a student may be eligible for tuition and fee and cost scholarships in compliance with College policies and procedures.

6. FORMAT OF INVOICES BETWEEN THE SCHOOL DISTRICT AND COLLEGE

The School District and College shall send invoices to the other to the attention and at the address listed below no later than thirty (30) days after the end of each semester. Each invoice shall detail any payments due. Payments shall be due within thirty (30) days of receipt of an invoice.

Invoices to be sent to the College:
(specify administrator and address)

N/A

Invoices to be sent to the School District:
(specify administrator and address)

7. FULL TIME STUDENT EQUIVALENT FINANCIAL INFORMATION

Amount College received in FTSE in prior academic year:

(Specify dollar amount)

\$ 1,649,000

Portion of that FTSE distributed to School District:

(Specify percentage or dollar amount)

Less than 1%

Amount School District returned to College:

(Specify percentage or dollar amount)

-0-

Expect More Arizona: NPC Partnership

Summary:

Expect More Arizona is a statewide, non-partisan, education advocacy organization. We foster collaborative action among partners statewide to advocate for all Arizona students. We are committed to working with our partners toward a shared vision for an education system that prepares Arizona's children to succeed and makes Arizona one of the best places to live, work and raise a family. Realizing this vision is vital to our state's economic prosperity, quality of life and civic health. Our shared vision includes the key elements that everyone can agree on – from having quality early learning experiences to ensuring that all Arizona students have access to post-secondary education.

We enthusiastically invite NPC to join our growing list of partners from across business, government, community organizations and education entities that span the Pre-K to postsecondary continuum. We work with each of our partners to determine which key areas they are most interested in and identify ways to collaborate on projects and communications efforts.

IGA with City of Show Low and Towns of Snowflake/Taylor

Recommendation:

Staff recommends approval of the attached Intergovernmental Agreement with the city of Show Low and the towns of Snowflake and Taylor.

Summary:

For several years, NPC and Navajo County have had a reciprocal agreement which allows each entity to use the other entity's transmission towers to hang needed equipment. Navajo County is turning over its first responder and law enforcement data transmission equipment in Show Low and Snowflake/Taylor to those local governments. NPC wishes to allow these government entities to continue to be able to use NPC transmission towers for their equipment. This equipment has no impact on NPC operations. The proposed agreement will allow the Show Low PD and the Snowflake/Taylor PD to consolidate their 911 dispatch office and allow access to the White Mountain Campus Tower and Silver Creek Campus Tower facilities to service microwave equipment. The proposed agreement also adds key network security requirements to safeguard the NPC network.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN
NORTHLAND PIONEER COLLEGE
AND
CITY OF SHOW LOW AND TOWNS OF SNOWFLAKE AND TAYLOR**

This Intergovernmental Agreement (“Agreement”) is by and among the **NORTHLAND PIONEER COLLEGE (“College”)**, the **CITY OF SHOW LOW (“City”)** and the **TOWNS OF SNOWFLAKE AND TAYLOR (“Towns”)**.

RECITALS

- A. **WHEREAS**, College owns a microwave tower upon which certain microwave network links owned by Navajo County are currently located;
- B. **WHEREAS**, the City and Towns are assuming ownership of the links (“PD Equipment”) to provide enhanced emergency service communication between the City of Show Low and the Towns of Snowflake and Taylor;
- C. **WHEREAS**, College desires to allow the City/Towns to access the College Network and Tower as may be necessary to provide the enhanced emergency services and City/Towns desires to access the College Tower and Network to provide such services; and
- D. **WHEREAS**, the Parties are authorized to enter into this Agreement pursuant to A.R.S. § 11-952.

AGREEMENT

NOW, THEREFORE, in consideration of the mutual promises contained in this agreement, and of the mutual benefits to result therefrom, the parties agree as follows:

- 1. **Incorporation of Recitals.** The Recitals set forth above are incorporated into this Agreement by this reference.
- 2. **Purpose.** The purpose of this Agreement is to allow the City/Towns to access the College network and Tower to provide the enhanced emergency services at no cost pursuant to the Terms of this Agreement.
- 3. **Term and Termination.**
 - 3.1 Effective Date.** This Agreement shall be effective upon the approval of both parties’ governing bodies.
 - 3.2 Term.** This Agreement shall have a term of one year, unless terminated sooner by either Party as provided for in this Agreement.

3.3 Renewals. This Agreement shall renew automatically for a one-year period on the anniversary of the Effective Date of this Agreement unless either party provides the other with two (2) months' prior written notice of its intention not to renew the Agreement.

3.4 Termination. Either party may terminate this Agreement at any time, with or without cause, with two (2) months' prior written notice of its intention to terminate.

4. **Tower Access.** College shall provide City/Towns and their designees with access to College Tower and Network as necessary to allow the City/Towns to install, maintain, configure, repair and/or replace the PD Equipment. In no event shall the PD Equipment generate more than 100 megabytes of traffic on the College network without prior written consent from College.

5. **City Use of College Tower and Network.**

5.1. City/Towns and their designees shall be responsible for the installation, configuration, maintenance, repair and replacement of any microwave network links installed, erected, or otherwise placed on College Tower.

5.2. City/Towns are responsible for encrypting all data/traffic on its PD Equipment using industry standard encryption before the data/traffic enters the College's network, which includes routing, firewalling and end-to-end encryption of their traffic.

6. **Manner of Financing.** There shall be no charge to the City/Towns for the colocation of the PD Equipment on the College Tower. Each party shall pay its own expenses in connection with the performance of this Agreement.

7. **Damage to Property.** Each party shall pay for the repair of any damage beyond ordinary wear and tear caused to the other party's property by virtue of that party's use of the property.

8. **Indemnification.** Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage arising out of the performance of this Agreement, but only to the extent such Claims are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers.

9. **Legal Relationships.** This Agreement is not intended to create a relationship of agency, servant, employment, joint venture, or association between the parties.

10. **Notice.** Each Party will notify the other of any changes of address that would require any notice or delivery to be directed to another address. Any notice required or allowed under this Agreement shall be deemed properly delivered if sent by mail or electronic mail to the addresses below. If notice is sent by mail, it shall be deemed sent three (3) days after mailing if sent by first class, registered or certified mail, return receipt requested.

Northland Pioneer College Attn: Director of Information Services PO Box 610 Holbrook, AZ 86025 Email: (928) 524-7400	City of Show Low Attn: Commander, Show Low Police Dept. 411 E. Deuce of Clubs Show Low, AZ 85901 Email: jmcneil@showlowaz.gov (928) 537-5091
Town of Snowflake 81 W. 1 st Street South Snowflake, AZ 85937	Town of Taylor 425 W. Paper Mill Road Taylor, AZ 85939

11. Miscellaneous.

- 11.1. **Assignments.** No part of this Agreement may be assigned to any agency not a party to this Agreement without the written consent of all parties.
- 11.2. **Entire Agreement.** This Agreement contains the entire understanding of the parties hereto. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made only in writing and signed by the parties to this Agreement.
- 11.3. **Counterparts.** This Agreement may be executed by each party in separate counterparts each of which shall be deemed to be an original and all of which together shall be deemed one and the same instrument.
- 11.4. **Severability.** The parties agree that should any part of this Agreement be held to be invalid or void, the remainder of the Agreement shall remain in full force and effect and shall be binding on the parties.
- 11.5. **Conflict of Interest Cancellation.** This Agreement is subject to cancellation for conflicts of interest pursuant to A.R.S. § 38-511, the terms of which are incorporated herein by reference.
- 11.6. **Governing Law.** This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing the intergovernmental agency agreements and mandatory contract provisions of state agencies required by statute or executive order. The jurisdiction and venue for any action under this Agreement shall lie in Navajo County, Arizona.
- 11.7. **Workers' Compensation.** An employee of either party shall be deemed to be an "employee" of both public agencies while performing pursuant to this Agreement solely for the purposes of A.R.S. § 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any workers' compensation benefits which may accrue. Each party shall post a notice pursuant to the provisions of A.R.S. § 23-1022 in substantially the following form:

"All employees are hereby further notified that they may be required to work under jurisdiction or control of or within the jurisdictional boundaries of another

public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona, to be employees of both public agencies for the purposes of workers' compensation."

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement on the dates indicated below.

Northland Pioneer College

By: _____


Its: _____

Attest: _____

City of Show Low

By:  _____

Its: Mayor

Attest:  _____
Tamra Reidhead City Clerk

Town of Snowflake

By: _____

Its: _____

Attest: _____
Katie Melser, Town Clerk

Town of Taylor

By: _____

Its: _____

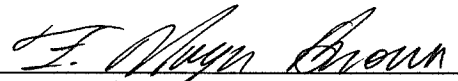
Attest: _____
Geri Judd, Town Clerk

APPROVED AS TO FORM:

Pursuant to A.R.S. § 11-952(D) the attorneys for the parties hereto have determined that the foregoing Agreement is in proper form and is within the powers and authority granted to each respective body under the laws of the State of Arizona.

Counsel for College

Date: _____

 _____
Counsel for City

Date: 12-3-19

Counsel for Town of Snowflake

Date: _____

Counsel for Town of Taylor

Date: _____

Carl Perkins Grant: Expenditure Request

Recommendation:

Staff recommends approval to purchase Programmable Logic Controller Training System via grant funding through Carl Perkins, for a total value of \$53,368.16 from Klein Education System, a sole source provider. Money is currently available in Carl Perkins budget.

Summary:

As per our Carl Perkins process, the Programmable Logic Controller Training System has been prioritized for our Career and Technical Education (CTE) programs. Purchasing this additional trainer, will enhance the learning environment for the students by reducing a bottleneck in the lab environment. In addition, the trainer will provide much needed additional hands on training time (programming and troubleshooting) which is a critical step in learning "PLCs" for industry readiness.

Northland Pioneer College - Kevin Westfall
Quotation for Amatrol PLC Troubleshooting Learning System - Allen Bradley
August 8, 2019

Qty	Item	Description	Unit Cost	Total
1	890-AB5500	<p>PLC Troubleshooting Learning System-AB ControlLogix Requires 890-PECB Workstation, (5) Application Panels (89-BCD-B, 89-EMT, 89-EP, 89-IOS, 89-OS-PDS), 89-DWS Discrete Wiring Application Station, 82-800 RS Logix 5000 PLC Programming Software for education, or 82-800-I for all other organizations. For PC requirements, see amatrol.com/support.</p> <p>Includes: (1) Allen Bradley PLC with Control Logix 5000 processor, (32) 24 VDC Discrete Inputs, (32) 24 VDC Discrete Outputs, and PC Programming Cable; (1) I/O Connector Kit; (1) Fault Insertion Engineering Integration and Connector Kit; (1) M40660 Student Curriculum - PC-Based Interactive Multimedia; (1) C40660 Instructor's Guide; (1) K40660 Instructor's Resource Print CD; (1) D40660 Installation Guide; (1) D40261 RSLinx Installation Guide; (1) H19716 and H19717 Student Reference Guide.</p>	\$19,481.00	\$19,481.00
1	82-800	<p>RS Logix 5000 PLC Programming Software - 1 Seat License, EDUCATION ONLY RSLogix software for A-B ControlLogix PLC's to allow off-line/on-line programming of ladder diagrams. For PC requirements, see amatrol.com/support.</p> <p>Includes: (1) Seat License RSLinx Professional Connectivity Software.</p>	\$3,014.00	\$3,014.00

Northland Pioneer College - Kevin Westfall Quotation for Amatrol PLC Troubleshooting Learning System - Allen Bradley <i>August 8, 2019</i>
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Qty	Item	Description	Unit Cost	Total
1	890-PECB	Programmable Controller Troubleshooting Workstation Requires 890 series PLC with (32) 24 VDC inputs, (32) 24 VDC outputs, Application Stations (89-IOS, 89-OS-PDS, 89-BCD-B, 89-EP, 89-EMT, and 89-DWS), 120V/60Hz/1ph electrical and PC. For PC requirements, see amatrol.com/support . PLC should be installed at factory by Amatrol personnel. Includes: (1) Mobile Workstation;(1) PLC Mounting Console; (1) Fault Troubleshooting System with 30-fault capability with purchase of fault connector kit; (1) Start/Stop Power Station with master control relay and power on indicator; (1) Application Station Mounting Module with quick-connect mounting of two application stations with field device faults; (1) 11164 FaultPro USB 4.0 Electronic Troubleshooting Software; (1) User's Guide; (1) USB cable and interface; (1) D40109 Installation Guide.	\$10,137.00	\$10,137.00
1	89-IOS	I/O Simulator Application Station Required for 890-PECB.	\$1,899.00	\$1,899.00
1	89-OS-PDS	Operator Application Station with Programmable Display Includes: (1) Operator Application station (1) Programmable display.	\$3,036.00	\$3,036.00
1	89-BCD-B	BCD/LED Application Station Required for 890-PECB.	\$1,583.00	\$1,583.00
1	89-EP	Electro-Pneumatic Application Station Required for 890-PECB. Requires compressed air.	\$2,672.00	\$2,672.00
1	89-EMT	Electro-Mechanical Application Station Required for 890-PECB.	\$2,520.00	\$2,520.00

Northland Pioneer College - Kevin Westfall
Quotation for Amatrol PLC Troubleshooting Learning System - Allen Bradley
August 8, 2019

Qty	Item	Description	Unit Cost	Total
1	89-DWS	Discrete Wiring Application Station Required for 890-PECB. Requires (1) 17251 Wiring Toolkit, (1) 17247 DC Wiring Consumables Kit. Includes: (1) Limit switch; (1) Inductive sensor; (2) 24V terminal wiring blocks; (2) Common terminal wiring blocks; (1) Input terminal block; (1) Output terminal block; (1) Solenoid valve; (1) Motor starter; (1) 24VDC power connection.	\$1,243.00	\$1,243.00
1	17251	Wiring Toolkit Includes: (1) 3/16 in. Cabinet Tip Screw Driver; (1) #2 Philips Screw Driver; (1) Combination Wire Cutter/Stripper; (1) 1/8 in. Cabinet Tip Screw Driver; (1) #1 Philips Screw Driver	\$140.00	\$140.00
1	17247	DC Wiring Consumables Kit Includes: (1) 1,000 ft. 16 GA. Blue Wire Roll; (1) 1,000 ft. 16 GA. Blue/White Wire Roll	\$1,667.00	\$1,667.00

Sub Total	\$47,392.00
AZ SalesTax @ 8.5%	\$4,028.32
Estimated Freight	\$947.84
Delivered Cost	\$52,368.16

Northland Pioneer College - Kevin Westfall Quotation for Amatrol PLC Troubleshooting Learning System - Allen Bradley <i>August 8, 2019</i>
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Qty	Item	Description	Unit Cost	Total
Installation Option:				
1	INST1	On Site Installation KES requires written site readiness confirmation prior to installation. The technician shall assemble, connect and ready the system for use. The customer shall be expected to supply all utilities and connections to the machines; truck unloading, uncrating and location of all shipments to room where system is to be set up; and assistance to the KES technician, when necessary, for lifting of equipment. The customer shall be required to provide local network access, passcodes, etc or to have the school IT manager present. Does not include installation or configuration of non KES supplied equipment, electrical work, removal or relocation of existing Non-KES equipment/ furniture, or removal of packaging debris.	\$1,000.00	

Make Purchase Orders out to:
Klein Educational Systems, Inc.
523 G Street
Davis, CA 95616
800-698-3249

Fax Purchase orders to: 888-503-3108 or email to debra@kleineducational.com
Prices Valid for 60 Days Terms Net 30 Days Estimated Delivery 95-100 Days ARO

Northland Pioneer College

DIRECTED OR SOLE SOURCE JUSTIFICATION FORM

Purpose of this form: To communicate and document the reason for recommending a supplier where (a) competitive bidding was not used or (b) competitive bidding was used and a supplier other than the lowest bidder is recommended.

Description of Product and/or Service: Portable Electric Relay Control Learning System #90-ECL
Name of Supplier: Klein Educational Systems Date: 9/4/18

Please select the reason for recommending the above named supplier:

- The requested product is an integral part or accessory to existing equipment.
The service requested is for existing equipment which can only be completed by the original manufacturer or manufacturer's designated service provider.
The requested product or service has unique design, performance, and/or quality specifications that are essential to particular teaching needs and are not available in comparable products.
The requested service requires a supplier that can demonstrate unique skills or experience.
Only one supplier is capable of providing supplies, services, or construction.
Emergency - The goods or services are needed to correct or prevent an emergency health, environmental or safety hazard; special or time sensitive events; and/or emergency repair or replacement of existing equipment essential for daily operations.

Additional Information (Required Irrespective of Reason Selected):

Please explain why other suppliers were excluded from the evaluation. Attach additional sheets if necessary.

This equipment ties into current equipment and curriculum.

If compatibility with existing equipment is your reason for recommending the supplier, provide the following information about the existing equipment.

Description: Basic relay control circuit trainer that is portable
Manufacturer & Model No.: Amtrol Applied Electrical Control #90-ECL1A (non portable)

Other Suppliers Contacted: Note all other suppliers considered for this product or service. Include the reason why the product or service was not acceptable. Attach additional sheets if necessary.

- a) Supplier: See Attached email Dtd. 28 Sep 2018, from R. Johnson to M. Ellison
Contact Name & Phone #:
Product/Service Description:
Technical Deficiency:

Northland Pioneer College

DIRECTED OR SOLE SOURCE JUSTIFICATION FORM

b) Supplier: _____
Contact Name & Phone #: _____
Product/Service Description: _____
Technical Deficiency: _____

Handwritten note in a box: "about 2/1/18" (partially illegible)

Authorization

Rickey Jackson
Printed or Typed Name of Vice President
Rickey Jackson
Signature of Vice President
X Rickey Jackson (Oct 4, 2018)

Kevin B. Westfall
Printed or Typed Name of Requester
X Kevin B. Westfall
Signature of Requester

I certify that I am in compliance with the Disclosure of Substantial Interest requirements (Policy 1220, Procedure 2715). I understand and accept my obligation to disclose any interest in a proposed College transaction.

I have no substantial interest to disclose.

The above is an accurate and current statement of all my reportable outside interests and activities, to the best of my knowledge.

Date: 9/14/18 Requester's Signature: Kevin B. Westfall

For VPAS Use Only	
VICE PRESIDENT FOR ADMINISTRATIVE SERVICES APPROVAL	
Approved by: <u>Maderia Ellison</u> <small>Maderia Ellison (Oct 4, 2018)</small>	Date of Review: <u>Oct 4, 2018</u>
Approved: <u>MJE</u> <input type="checkbox"/> Yes <input type="checkbox"/> No Reason for denial: _____	
<input type="checkbox"/> Need additional information before a decision can be made.	
Information needed: _____	

Johnson, Robert L.

From: Ellison, Maderia J.
Sent: Saturday, September 29, 2018 3:07 PM
To: Johnson, Robert L.
Cc: Westfall, Kevin; Hill, Amber L.
Subject: Re: Sole Source

Please send electronically, it only sole source.

Sent from my iPad

On Sep 28, 2018, at 1:56 PM, Johnson, Robert L. <Robert.Johnson@npc.edu> wrote:

I have received the documents today with Rickey's signature. The systems meet the sole source criteria for the justification provided; the vendor is part of a well-organized distribution network for the manufacturer of the systems that services our area. I was referred to this vendor by other distributors and could not locate these systems outside of the manufacturer's dealer network.

I will forward to you for signature.

Have a great weekend-

From: Ellison, Maderia J.
Sent: Thursday, September 27, 2018 10:40 AM
To: Johnson, Robert L. <Robert.Johnson@npc.edu>
Cc: Ellison, Maderia J. <maderia.ellison@npc.edu>; Westfall, Kevin <Kevin.Westfall@npc.edu>
Subject: Sole Source

Robert,
I have received an incomplete sole source document from Kevin Westfall for "portable electric relay control learning system" from Klein Education systems. I will be sending you the documents I received via intercompany mail. Please review the documents and assess whether it meets the requirements for a sole source purchase and work with Kevin. The justification indicates "equipment ties into current equipment and curriculum". If it does meet the sole source requirements, his division VP will need to sign the document before I do.

Thanks,
Maderia Ellison
Associate VP, Chief Business Officer
Northland Pioneer College
White Mountain Campus (Show Low)
928-532-6743
maderia.ellison@npc.edu

Northland Pioneer College
PO Box 610
Holbrook, AZ 86025

**Northland Pioneer College
Capital Budget
FY1920-2022**

Sorted by Division

Div	Dept	Dept#	Object Code	FY1920 Budget Request	FY2021 Budget Request	FY2122 Budget Request	Description of Capital Item(s) Requested	Justification for Request	Postponed Y/N
CTE	AJS	1205	5645	30,000	-		Turning Target Fire Range	Keep to Current Industry Standards	N
AJS Total				30,000	-	-			
CTE	ATO	1110	5645	8,000	-	8,000	Jones & Bartlett Learning - CDX Online Training 2 Yrs Fee	2 Years Fee	N
CTE	ATO	1110	5645	20,000	-		Two Twin-Post Large Truck Lifts	Keep to Current Industry Standards	N
CTE	ATO	1110	5645	20,000	-		4 Top and Bottom Toolboxes Complete W/Tools	Increase in Student Enrollment	N
CTE	ATO	1110	5645			25,000	One 2010 or Newer Diesel Truck	Keep to Current Industry Standards	N
CTE	ATO	1110	5645	25,000	-		One 2015 or New Hybrid	Keep to Current Industry Standards	N
CTE	ATO	1110	5645	-	28,000		Snap-On DVOM Trainer System	Introduces Students to New Technology used in Industry, Improves Efficiency	N
CTE	ATO	1110	5645	-	26,000		Snap-On Torque Trainer System	Introduces Students to New Technology used in Industry, Improves Efficiency	N
CTE	ATO	1110	5645		10,000		Brake Lathe	Introduces Students to New Technology used in Industry, Improves Efficiency	Y
CTE	ATO	1110	5645			10,000	Air Condition Recovery Machine	Introduces Students to New Technology used in Industry, Improves Efficiency	Y
CTE	ATO	1110	5645			15,000	On Car Brake Lathe	Introduces Students to New Technology used in Industry, Improves Efficiency	N
CTE	ATO	1110	5645			30,000	Newest Scanners	Introduces Students to New Technology used in Industry, Improves Efficiency	N
ATO Total				73,000	64,000	88,000			

CTE	CIS	1125	5645	25,000			Purchase computers and build an isolated network that is separate from NPC's is network. The equipment in CIS lab (including computers) would be maintained by the CIS dept. and no oversight/mgmt. will be needed from IS. Equipment would involve computers, networking equipment, and some limited instructional technology	Introduces Students to New Technology used in Industry, Improves Efficiency. Separate network for student assignments and projects that will not compromise NPC's network	N
	CIS Total			25,000	-	-			
CTE	FRS	1336	5645	10,000			Power Washer	Needed for Equipment Maintenance & Burning Tower	N
	FRS Total			10,000	-	-			
CTE	*MET/EIT	1156	5645	18,000	-		Hydarulic Trainer	Keep to Current Industry Standards	N
CTE	*MET/EIT	1156	5645		52,000		Fanuc Robot	Student Certification	N
CTE	*MET/EIT	1156	5645	55,276			Portable PLC Trainer	Keep to Current Industry Standards	N
	*MET/EIT Total			73,276	52,000	-			
CTE	WLD	1170	5645	44,000	44,000	44,000	Welding Machine	Replace Worn Machines as Part of Facility Maintenance	N
CTE	WLD	1170	5645	15,000	-		Semi-Auto Bandsaw PDC	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Y, One-Year
CTE	WLD	1170	5645	-	11,000		Slip Roller PDC	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Y, One-Year
CTE	WLD	1170	5645		15,000		Update current ventilation with new filters. This will cover three locations	Keep to Current Industry Standards	N
CTE	WLD	1170	5645			10,000	Pipe Bender with tooling for WMC	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Y
CTE	WLD	1170	5645			30,000	Two Power Hammers, Metal Shaping PDC & WMC	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Y
	WLD Total			59,000	70,000	84,000			
	Grand Total			270,276	186,000	172,000			

NATC: Requested Information & Construction Update

Summary:

DGB Request:

- Below are tables representing a 2-year analysis of Membership Dues and In-Kind Donations at NATC.

Construction Update: (Plan approved by NATC Board @ Special Meeting on 10/8/19)

- Invited the 15 State Approved Architectural Firms to NATC on December 3rd to review Scope of Work and Tour Site
 - 3 Approved Architectural Firms attended and toured the site
 - Proposals from the firms are due to the NATC board by Tuesday, December 17th.
 - NATC Board will select firm to design the NATC master plan at the January 7th meeting.
 - Request to Release Funds for Master Plan to DGB at January 2020 Board Meeting.

NORTHEAST ARIZONA TRAINING CENTER

NATC MEMBERSHIP DUES

Fiscal years 2017/2019 - 2018/2019

Income 31-00	Fire memberships	FY17/18	FY18/19
31-03	Heber - Overgaard	\$ 2,500.00	\$ 2,500.00
31-04	Pinetop	\$ 2,500.00	\$ 2,500.00
31-05	Wht Mtn Apache	\$ 1,000.00	(no longer a member)
31-10	Vernon	\$ 500.00	\$ 500.00
31-11	Eagar	\$ 750.00	\$ 500.00
31-13	Forest Lakes	\$ 750.00	\$ 750.00
31-14	Clay Springs/Pinedale	\$ 750.00	\$ 750.00
31-25	Timber Mesa	\$ 5,000.00	\$ 5,000.00
31-26	Taylor/Snowflake	\$ 1,250.00	\$ 750.00
TOTAL 31-00 FIRE MEMBERSHIPS:		\$ 15,750.00	\$ 13,750.00

Income 35-00	Law Enforcement Members	FY17/18	FY18/19
35-01	Apache County Sheriff	\$ 1,250.00	\$ 1,250.00
35-02	AZ Dept of Pulic Safety	\$ 1,250.00	\$ 1,250.00
35-03	Eagar Police	\$ 1,250.00	\$ 1,250.00
35-04	Holbrook Police	\$ 1,250.00	DUE
35-05	Navajo County Sheriff	\$ 1,250.00	\$ 1,250.00
35-06	Pinetop - Lakeside Police	\$ 1,250.00	\$ 1,250.00
35-07	Show Low Police	\$ 1,250.00	\$ 1,250.00
35-08	Snowflake - Taylor Police	\$ 1,250.00	\$ 1,250.00
35-09	Springerville Police	\$ 1,250.00	\$ 1,250.00
35-10	St Johns Police	\$ 1,250.00	\$ 1,250.00
35-11	White Mountain Apache Police	\$ 1,250.00	\$ 1,250.00
35-12	Winslow Police	\$ 1,250.00	\$ 1,250.00
TOTAL 35-00 LAW ENFORCEMENT MEMBERSHIPS:		\$ 15,000.00	\$ 13,750.00

Income 33-00	Private Agency Members	FY17/18	FY18/19
33-01	SRP	\$ 2,500.00	\$ 3,000.00
33-02	APS - Cholla	\$ 2,500.00	\$ 3,000.00
33-14	USFS	\$ 500.00	\$ 500.00
TOTAL 33-00 PRIVATE AGENCY MEMBERSHIPS:		\$ 5,500.00	\$ 6,500.00

NORTHEAST ARIZONA TRAINING CENTER

IN-KIND CONTRIBUTIONS FOR NPC, AJS PROGRAMS

FOR ADMINISTRATIVE OF JUSTICE STUDIES

SCHOOL YEAR 2018 - 2019

DEPARTMENTS	ITEMS	ESTIMATED VALUE
WHITE MOUNTAIN APACHE POLICE	2 - 2013 CHEVY TAHOES	\$ 25,730.00
HOLBROOK POLICE	2009 FORD CROWN VIC	\$ 4,000.00
IN-KIND INSTRUCTORS	ADJUNCT I PAY FOR 1241 HOURS - 2 ACADEMIES	\$ 63,862.00
STAFFING SALARIES & ERE's FOR 2 ACADEMIES	NAVAJO COUNTY SHERIFF	\$ 95,313.00
STAFFING SALARIES & ERE's FOR 2 ACADEMIES	SHOW LOW POLICE DEPARTMENT	\$ 85,280.00
STAFFING SALARIES & ERE's FOR 1 ACADEMIES	WINSLOW POLICE DEPARTMENT	\$ 33,763.00
	AJS TOTAL:	\$ 307,948.00

SCHOOL YEAR 2017 -2018

DEPARTMENTS	ITEMS	ESTIMATED VALUE
IN-KIND INSTRUCTORS	ADJUNCT I PAY: 1241 HOURS	\$ 31,931.00
STAFFING SALARIES & ERE's	APACHE COUNTY SHERIFF	\$ 42,262.00
STAFFING SALARIES & ERE's	SNOWFLAKE TAYLOR POLICE DEPARTMENT	\$ 33,763.00
	AJS TOTAL:	\$ 107,956.00

NORTHEAST ARIZONA TRAINING CENTER

IN-KIND CONTRIBUTIONS FOR NPC, FRS PROGRAMS

FOR FIRE SCIENCE SCHOOL

SCHOOL YEAR JULY 2018 - MAY 2019

DEPARTMENTS	ITEMS	ESTIMATED VALUE
HEBER-OVERGAARD FIRE	58 SECTIONS OF 2 1/2 INCH HOSE	\$ 5,800.00
HEBER-OVERGAARD FIRE	BOTTLES & SCBA PACKS	\$ 10,000.00
HEBER-OVERGAARD FIRE	20 TURNOUT - PANTS & COATS	\$ 10,000.00
	FRS TOTAL:	\$ 25,800.00

SCHOOL YEAR 2017 - 2018

DEPARTMENTS	ITEMS	ESTIMATED VALUE
PINETOP FIRE	15 PORTABLE RADIOS & CHARGERS	\$ 1,500.00
	FRS TOTAL:	\$ 1,500.00

Purchase of Vehicles

Recommendation:

Staff recommends approval to purchase two new vehicles replacing older vehicles at a total cost of \$54,668.34 including sales taxes. These vehicles will be purchased from Tempe Chrysler Jeep Dodge, who is a state contract vendor. These purchases are included in the FY1920 capital budget.

Summary:

Northland Pioneer College (NPC) has an aging fleet that requires the older/high mileage vehicles be rotated out as new vehicles are purchased; these purchases will not increase the size of the NPC fleet. These vehicles will extend the life of the existing fleet and allow for the safe transportation of employees who travel to and from assignments at all locations throughout the college district.

The Transportation department contacted several state contract vendors for quotes for 2019 minivans. Tempe Chrysler Jeep Dodge was the only vendor who provided a quote.

	Description of Vehicle	Dept Use	Quote	Vendor	State Contract #
1	2019 Dodge Grand Caravan Minivan	IS	\$ 27,334.17	Tempe Chrysler Jeep Dodge	ADSP017-166125
2	2019 Dodge Grand Caravan Minivan	IS	\$ 27,334.17	Tempe Chrysler Jeep Dodge	ADSP017-166125
			<u>\$ 54,668.34</u>		

Fleet Department Purchase Order

8060 SOUTH AUTOPLEX LOOP, TEMPE, AZ 85284

480-562-2300

Quoted By:	Mike Breyfogle
Cell Phone:	602-910-5984
E Mail:	mikeb@tempedodge.com
Buyer's Contact Name:	David Huish
Buyer's Contact Phone:	928-524-7691

Date:	April 4, 2019
Buyer:	Northern Pioneer College
Address:	
City/ State:	
Phone:	928-524-7691
E Mail:	david.huish@npc.edu

VEHICLE BEING SOLD	
STOCK NO.	Incoming
NEW / USED	New
YEAR	2019
MAKE	Dodge
MODEL	Grand Caravan
BODY	Minivan
TRIM	SE
COLOR	Bright White
SERIAL NO.	2C4RDGBG6KR789245
MILEAGE	12

WHOLESALE ONLY	
FACTORY MSRP	\$29,930.00
MINUS DISCOUNT	\$374.00
PRICE OF VEHICLE	\$29,556.00
MINUS TOTAL INCENTIVES	\$5,900.00
NET PRICE AFTER INCENTIVES	\$23,656.00
PLUS ADDITIONS	
2 Additional Keys @ \$265	\$530.00
Compact Spare Tire & Hardware	\$750.00
Delivery	\$350.00
TOTAL OF ADDITIONS	\$1,630.00
TOTAL SELLING PRICE OF VEHICLE	\$25,286.00
TRADE-IN VALUE	\$0.00
NET DIFFERENCE PRICE	\$25,286.00
SALES TAX 8.1%	\$2,048.17
LICENSE FEE	\$0.00
DOCUMENTATION FEE	\$0.00
SUBTOTAL	\$27,334.17
PAYOFF ON TRADE	\$0.00
LESS CASH DOWN PAYMENT	\$0.00
GRAND TOTAL / OUT THE DOOR	\$27,334.17

TRADE-IN INFORMATION		
YEAR	MAKE	MODEL
MILES	VIN NUMBER	
ADDITIONAL INSTRUCTIONS		
AZ Procurement Office Bid TB9053		
INCLUDES DELIVERY		

SALES TAX ARIZONA EXEMPT OUT OF STATE

DELIVERY WE DELIVER CUSTOMER PICKS UP

WE PAY CUSTOMER PAY

TRANSPORT COMPANY PHONE #

NVDR INSTRUCTIONS FOR BUSINESS OFFICE

2 TBD _____
SALE TYPE FAN 1 FAN 2

PROGRAM CODE BUSINESS LINK #

THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALERSHIP REPRESENTATIVE AND THE BUYER REPRESENTATIVE.

Out of State Customers - We Are Not Able To Title or Register Vehicles With Out of State Motor Vehicle Departments.

SIGNATURE Mike Breyfogle
TEMPE DCJR TEMPE KIA

SIGNATURE: _____
CUSTOMER

TEMPE CHRYSLER DODGE JEEP RAM
 7975 S AUTOPLEX LOOP RD
 TEMPE, AZ 852841023

Priced Order Confirmation (POC)

Date Printed: 2019-10-26 9:08 PM **VIN:** 2C4RDGBG6KR789245 **Quantity:** 01
Estimated Ship Date: 2019-10-17 12:58 AM **VON:** 44623056 **Status:** KZ - Released by plant and invoiced
Date Ordered: 2019-09-30 5:08 PM **Ordered By:**
Date Modified: 2019-10-07 3:59 PM **Modified By:** s58272c

Sold to: TEMPE CHRYSLER DODGE JEEP RAM (44394)
 7975 S AUTOPLEX LOOP RD
 TEMPE, AZ 852841023
Ship to: TEMPE CHRYSLER DODGE JEEP RAM (44394)
 7975 S AUTOPLEX LOOP RD
 TEMPE, AZ 852841023

Vehicle: 2019 GRAND CARAVAN SE (RTKH53)

	Sales Code	Description	MSRP(USD)
Model:	RTKH53	GRAND CARAVAN SE	27,040
Package:	29S	Customer Preferred Package 29S	0
	ERB	3.6L V6 24V VVT Engine	0
	DG2	6-Speed Automatic 62TE Transmission	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*H7	Cloth Low-Back Bucket Seats	0
	-X1	Black/Lt Graystone	0
Options:	YEP	Manuf Statement of Origin	0
	NAS	50 State Emissions	0
	CYC	2nd Row STOW 'N GO Bucket Seats	1,395
	YGE	5 Additional Gallons of Gas	0
	XKN	Flex Fuel Vehicle	0
Destination Fees:	5N6	Easy Order	0
	4EX	Sales Tracking	0
			1,495
Total Price:			<u>29,930 .</u>

Order Type: Retail **PSP Month/Week:**
Scheduling Priority: 4-Dealer Order **Build Priority:** 99
Salesperson:
Customer Name:
Customer Address:

Instructions:

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

Standard Features - RTKH53-GRAND CARAVAN SE

Code	Description
JCB	120 MPH Primary Speedometer
JKP	12V Auxiliary Power Outlet
XHL	12V DC Front & Rear Power Outlets
BAB	160-Amp Alternator
W7A	17" Wheel Covers
WFU	17X6.5 Steel Wheels
NFA	20 Gallon Fuel Tank
TU3	225/65R17 BSW Touring Tires
CYY	2nd Row Bench w/RR Stow 'n Go 60/40
JPG	2nd Row Power Windows
HAK	3 Zone Man Control-Front & Rear A/C
ERB	3.6L V6 24V VVT Engine
XRF	40GB Hard Drive w/28GB Available
NAS	50 State Emissions
RCG	6 Speakers
DG2	6-Speed Automatic 62TE Transmission
RFH	6.5" Touchscreen Display
BCN	730 Amp Maintenance Free Battery
CBD	Active Head Restraints
CG3	Advanced Multistage Front Air Bags
JMA	Air Filtering
BR3	Anti-Lock 4-Wheel HD Disc Brakes
CSZ	Assist Handles 2nd Row B-Pillar
RSU	Audio Jack Input for Mobile Devices
DHD	AutoStick (R) Automatic Transmission
MMG	Belt Moldings
CEQ	Black Seats
MNK	Body Color Door Handles
MLA	Body Color Fascias
MPK	Body Color Sill Applique
CKA	Carpets - Floor and Cargo Area
CGU	Child Seat Anchor System-LATCH Ready
*H7	Cloth Low-Back Bucket Seats
CX8	CORA Tire Press Monitoring Sensor
LMN	Daytime Running Lamps, Park/Turn
TBF	Delete Spare Tire
MUR	Dodge Badge
XSZ	Dodge Interior Accents I
LCB	Door Courtesy Lamps
X82	Door Parts Module
GNF	Driver Side Sun Visor w/Mirror
CGY	Drv Inflatable Knee-Bolster Air Bag
JKN	Dual Glove Boxes

Standard Features - RTKH53-GRAND CARAVAN SE

Code	Description
JJB	Dual Note Electric Horns
CL9	Easy Clean Floor Mats
BNB	Electronic Stability Control
NHA	Engine Oil Cooler
NHJ	Exterior Mirrors w/Heating Element
RDD	Fixed Long Mast Antenna
LCA	Front Courtesy/Map Lamps
X83	Front End Parts Module
X8W	Front Fascias Parts Module
LAX	Front Passenger Seat Belt Alert
X89	Front Suspension Damper Parts Module
X84	Front Suspension Parts Module
LAV	Fuel Optimizer Calibration
MSR	Grand Caravan Badge
MFM	Grille-Black/Bright
Z1A	GVW/Payload Rating
LME	Halogen Quad Headlamps
LHD	Headlamp Off Time Delay
X8Y	Headliner Parts Module
NMC	Heavy Duty Engine Cooling
NMR	Heavy Duty Radiator
NHD	Heavy Duty Transmission Oil Cooler
JA2	Instrument Cluster w/Tach
JAA	Instrument Panel
X81	Instrument Panel Parts Module
CSV	Interior Assist Handles 2nd Row O/H
LEE	Interior Observation Mirror
GXW	Keyless Entry w/Immobilizer
CB7	Left Rear Qtr Trim Storage Bin
GKD	Left Sliding Door with Fixed Glass
LDF	Liftgate Flood Lamp
LAL	Low Washer Fluid Warning Signal
RF9	Lower I/P Instr. Panel Cubby Bin
SCK	Luxury Steering Wheel
JP8	Manual Adjust Seats
APA	Monotone Paint
XA8	Non Adjustable Pedals
XJG	Non Locking Fuel Filler Cap
LAH	Outside Temp Display in Odometer
CUN	Overhead Console
XAC	ParkView Rear Back-up Camera
CSR	Passenger Assist Handle A-Pillar
GNE	Passenger Side Sun Visor w/Mirror

Standard Features - RTKH53-GRAND CARAVAN SE	
Code	Description
GTS	Power Heated Mirrors, Fold-Away
JPB	Power Locks
JKG	Power Quarter Vented Windows
SBA	Power Rack and Pinion Steering
AWH	Power Window Group
JP5	Pwr Windows, Frt/Rear, Ft 1-Touch
RBZ	Radio 430
HBB	Rear Air Conditioning w/Heater
LCH	Rear Dome Lamp
X8U	Rear Fascias Parts Module
XGH	Rear Seatback Grocery Bag Hooks
X91	Rear Suspension Damper Parts Module
X85	Rear Suspension Parts Module
GNK	Rear View Auto Dim Mirror
GFA	Rear Window Defroster
JHB	Rear Window Wiper/Washer
GKB	Right Sliding Door w/Glass
X8Z	Seat Parts Module
LAQ	Sliding Door Alert Warning
NHM	Speed Control
RDZ	Steering Wheel Mounted Audio Ctrls
GAE	Sunscreen Glass
CJ5	Supp. Side Curtain All Rows Air Bags
CJ1	Supplemental Frt Seat Side Air Bags
SUD	Tilt/Telescope Steering Column
XBN	Tip Start
X88	Tire & Wheel Parts Module
XFP	Tire Inflator Kit
LAB	Tire Pressure Monitoring Warning LP
SDC	Touring Suspension
BNT	Trailer Sway Damping
CV3	Urethane Shift Knob
JHA	Var Intermittent Windshield Wipers
TZY	Yokohama Brand Tires

Request to Approve 2020-21 Budget Development Assumptions and Guidelines

Recommendation:

Staff recommends approval of the 2020-21 Budget Development Assumptions and Guidelines.

Summary:

Last month staff provided preliminary Budget Development Assumptions and Guidelines for the Fiscal Year Ending June 30, 2021.

Staff will provide additional information related to revenues and expenditures. Staff will seek Board input and guidance to assist in the ongoing budget development process.

STRATEGIC PLANNING AND BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2020 – 2021

REVISED *

ACTIVITY	RESOURCE	DUE BY
1. Receive & approve calendar	DGB	✓17 Sept 2019
2. Receive draft strategic plan	DGB	✓17 September
3. Approve strategic plan	DGB	✓15 October
4. Receive and approve budget assumptions & overview	DGB	✓17 December
5. Review strategic plan/budget at convocation or meetings	SPASC	6 January 2020
6. Solicit input for strategic plan at convocation or meetings	SPASC	6 January
7. Distribute budget materials for operational & capital	Bus Ofc	7 January
8. * Executive team, faculty, CASO meet on compensation	Ex Tm FA CASO	13 January 3 February
9. Financial Services receives budget requests	Department Managers	3 February
10. * President receives compensation recommendation	FA CASO	3 February 2 March
11. Review of operational & capital plans/budget requests	Executive Team	10 February
12. Receive introductory budget analysis	DGB	18 February
13. Receive tuition and fee schedules	DGB	18 February
14. * Receive compensation recommendation	DGB	18 February 17 March
15. Budget hearing	SPASC	6 March
16. Receive preliminary budget analysis	DGB	17 March
17. Approve tuition and fee schedules	DGB	17 March
18. * Approve compensation	DGB	17 March 21 April
19. Receive complete budget analysis	DGB	21 April
20. Adopt tentative budgets & related publications	DGB	21 April
21. Develop priorities for upcoming strategic plan	DGB	21 April
22. Publish notice of budget public hearing/TNT hearing	VPAS	24 April
23. Publish notice of TNT hearing (2)	VPAS	30 April
24. Publish notice of budget public hearing (2)/TNT hearing (3)	VPAS	7 May
25. Conduct taxpayer public hearings	DGB	19 May
26. Adopt property tax levy and final budgets	DGB	19 May
27. Notify PTOC of primary property tax levy	VPAS	22 May
28. Submit tax levy to Navajo County	VPAS	22 May
29. Develop upcoming strategic plan draft	SPASC	31 July
30. Present strategic plan report & new draft at convocation	SPASC	17 August
31. Receive input for future strategic plans at convocation	SPASC	17 August
32. Receive annual report on strategic planning	DGB	18 August 2020

Northland Pioneer College
Preliminary Budget Development Assumptions
FY 2020-21

GENERAL ASSUMPTIONS

- Budget Development Calendar will be followed.
- Introductory budget analysis for DGB in February will be prior to budget hearings and will be limited to an overview of expenditure and revenue trends.
- Preliminary budget analysis for DGB in March will include a detailed examination of budget planning.
- Statutory Expenditure Limit will be breached; carry-forward is available to address short-term issues and expenditures are continuously reviewed to assess the impact on the expenditure limit.

REVENUE ASSUMPTIONS

- Overall revenues are expected to decrease compared to current fiscal year.
- State funding is expected to increase slightly compared to current fiscal year.
- Tuition revenues will show a slight decrease based on enrollment levels. The District Governing Board will be adopting a three-year tuition plan in FY2021 that ends with FY2023. Tuition and general fees are set at a rate that:
 - (A) gives consideration to the impact on students, student enrollment, and student retention rates,
 - (B) increases incrementally, and
 - (C) is competitive in our market by maintaining a comparative position to the average overall tuition and general fees at other Arizona community colleges.
- Course fees will be set at a rate calculated to offset expendable supplies and equipment.
- Primary property tax will be levied at the maximum rate, which is two percent higher than current year tax plus new construction. Setting the tax levy at the maximum will require a truth-in-taxation hearing.
- Other revenues will be estimated based on historical information and emerging trends.

EXPENDITURE ASSUMPTIONS

- Overall general fund expenditures will match revenues.
- Items in budget requests will be linked to the current **NPC Strategic Plan** through operational plans developed at the division or departmental level. Any budget amounts that are higher than current budget **or** actual historical spending will require **justification and will be reviewed during the budget hearing process.**
- Budget requests from Department Managers for operational and capital expenditures will be completed by **Monday, February 3, 2020.**

- SALARY SCHEDULES will be developed with:
 - (A) consideration to increasing rates balanced with available funds and impact to expenditure limit,
 - (B) consideration to competitive market conditions with the goal to maintain a comparative position to the average increases/rates at other local public entities, other Arizona community colleges, and other similar institutions, and
 - (C) consideration to salary recommendations received through the shared governance process.
- BENEFITS will be developed with:
 - (A) consideration on impacts from third-party partnerships including:
 - (1) Employee benefit trust for medical insurance, and
 - (2) Arizona State Retirement System for retirement contributions.
- Education partner relationships will be maintained with:
 - (A) Apache County,
 - (B) NAVIT,
 - (C) Dual enrollment, and
 - (D) others.
- OPERATING budget will be developed annually.
- CAPITAL budget requests will be developed for a three-year period (FY2021, FY2122 and FY2223).
- GRANT funding will continue to be identified and pursued.
- AUXILIARY fund activities will be maintained.

**Northland Pioneer College
Budget Development Guidelines
FY 2020-21**

Budget Categories & Targets:

Revenues	<ul style="list-style-type: none"> • Budget will be prepared by the VPAS and staff
Salaries/Wages & Benefits	<ul style="list-style-type: none"> • Budget will be prepared by the VPAS and staff except for the following wages that budget managers will <u>include in their budget requests:</u> <ul style="list-style-type: none"> ○ Adjunct faculty ○ Faculty overload ○ Temporary employee ○ Lab aid ○ Substitute faculty
Operating Expenditures	<ul style="list-style-type: none"> • Expected to remain level or decrease compared to historical spending. • Budget requests should reflect only those items identified in division or departmental operational plans. • Any new programs/services must demonstrate linkage to the adopted strategic plan.
Capital Expenditures	<ul style="list-style-type: none"> • All requests for funding will be linked to revenues from the operational budget, grant funds, or reserved funds. • Minimal state funding for STEM is expected to continue.

NPC 2018-2020 Strategic Priorities and Responsibility Assignments

NPC’s 2018-2020 Strategic Priorities focus on two areas: (1) Preparing for the Higher Learning Commission (HLC) Accreditation (2) Improving Students’ NPC Experiences.

Under **Priority # 1 Preparing for HLC Accreditation**, the college will accomplish two major goals:

- Complete NPC’s Arguments for HLC Assurance System (Overall Responsibility: Judy Yip-Reyes as coordinator)
- Implement an NPC-wide HLC awareness and preparation communication plan to more fully prepare for HLC November 2019 onsite visit (Overall Responsibility: SPASC, Operations, Marketing, President’s Office)

Under **Priority #2 Improving Student Experiences**, NPC will implement a number of strategic initiatives in the following major areas:

Major Areas and Strategic Initiatives	Overall Responsibility Assigned to	Relevance to Improving Student Experiences
Enrollment Management		
1. Implement an NPC-wide student non-emergency texting system that allows multiple NPC offices to text students without duplication of non-instructional messages	Ann Hess	Improve NPC’s connection with students
2. Pursue internal consortium agreements with local school districts, and other potential partners, to optimize utilizing newly-adopted classroom technology	Renell Heister	Expand students’ access to college education
3. Implement support service and instructional design elements of American Association of Community Colleges (AACC) guided pathways model that apply to the college	Ryan Jones	Improve students’ learning experiences via achieving educational goals sooner and using measurable learning outcomes
4. Improve financial aid packaging system and realign financial aid disbursement schedule to assure students are prepared to start each semester with what they need to be successful (e.g., books, transportation, housing)	Jeremey Raisor	Improve students’ experiences in obtaining financial aid
5. Fully implement a web-based registration, payment, and support service delivery system to allow for expansion into online, hybrid, and telepresence course delivery	Amber Hill, with assistance from Jeremy Raisor and Josh Rogers	Improve students’ registration and payment experiences

Major Areas and Strategic Initiatives	Overall Responsibility Assigned to	Relevance to Improving Student Experiences
Communication		
6. Improve internal communication by addressing communication challenges	Employee Relations Committee	Provide staff with up-to-date knowledge to more efficiently and effectively assist students
7. Improve external communication by hiring a part-time social media specialist to take charge of NPC’s social media, post consistently on outlets (e.g., Facebook and Instagram), and produce short videos and photos about students, program, and events	Ann Hess	Improve prospective and current students’ impression of college; help students connect with the college digitally
Staff Training		
8. Improve knowledge and skill level of all college employees, leading to a greater measure of self-sufficiency, and reducing Information Services (IS) training workload in the long term. This is achieved by hiring a part-time Human Resource training coordinator who will create customized training modules in areas, such as compliance and E-sign	Vacant	Enable staff to have up-to-date knowledge to more efficiently and effectively assist students

Arizona Community Colleges

	FY 2018 ACTUAL	FY 2019 ESTIMATE	FY 2020 APPROVED
SPECIAL LINE ITEMS			
Operating State Aid			
Cochise	4,589,600	4,677,300	4,623,500
Coconino	1,731,100	1,749,200	1,703,400
Gila	298,400	324,900	293,700
Graham	2,288,300	2,357,900	2,389,600
Mohave	1,195,500	1,152,700	1,175,300
Navajo	1,649,000	1,576,500	1,567,700
Pinal	1,621,400	1,507,800	1,452,000
Santa Cruz	96,800	84,100	0
Yavapai	639,400	589,900	601,400
Yuma/La Paz	2,622,100	2,613,500	2,399,500
Subtotal - Operating State Aid	16,731,600	16,633,800	16,206,100
STEM and Workforce Programs State Aid			
Cochise	986,400	1,010,800	996,200
Coconino	409,000	415,600	399,200
Gila	136,500	146,200	135,000
Graham	609,000	634,400	645,800
Maricopa	0	0	1,600,000 ^{1/}
Mohave	462,500	446,900	455,000
Navajo	369,100	342,600	339,500
Pima	0	0	400,000 ^{1/}
Pinal	96,500	96,500	96,500
Santa Cruz	67,000	62,400	26,900
Yavapai	717,000	699,000	703,100
Yuma/La Paz	845,500	843,100	1,030,200
Subtotal - STEM and Workforce Programs State Aid	4,698,500	4,697,500	6,827,400
Equalization Aid			
Cochise	5,210,200	5,848,200	6,389,500
Graham	15,028,600	15,717,800	16,506,200
Navajo	6,672,100	7,107,100	7,751,900
Subtotal - Equalization Aid	26,910,900	28,673,100	30,647,600
Rural Community College Aid^{2/}			
Cochise	0	0	3,140,100
Coconino	0	0	1,003,100
Gila	0	0	343,200
Graham	0	0	1,568,100
Mohave	0	0	1,152,100
Navajo	0	0	889,200
Pinal	0	0	1,795,400
Santa Cruz	0	0	64,200
Yavapai	0	0	1,761,300
Yuma/La Paz	0	0	2,483,300
Subtotal - Rural Community College Aid	0	0	14,200,000
Rural County Allocation	2,596,700	2,902,300	3,420,800 ^{3/}
Rural County Reimbursement Subsidy	1,273,800	1,273,800	1,273,800 ^{4/}
Tribal Community Colleges	2,625,000	2,825,000	2,825,000 ^{5/}
Additional Gila Workforce Development Aid	250,000	200,000	200,000
Diné College Remedial Education	0	0	1,000,000 ^{5/}
Maricopa Health Care Specialty Expansion	0	0	5,800,000 ^{2/}
Pima Aviation Center Expansion	0	0	15,000,000 ^{2/}
AGENCY TOTAL	55,086,500	57,205,500	97,400,700^{1/}

	FY 2018 ACTUAL	FY 2019 ESTIMATE	FY 2020 APPROVED
FUND SOURCES			
General Fund	55,086,500	57,205,500	97,400,700
SUBTOTAL - Appropriated Funds	55,086,500	57,205,500	97,400,700
Other Non-Appropriated Funds	20,121,600	20,121,600	20,121,600
TOTAL - ALL SOURCES	75,208,100	77,327,100	117,522,300

AGENCY DESCRIPTION — The Arizona community college system is comprised of 10 college districts and 2 provisional districts. Arizona’s community colleges provide programs and training in the arts, sciences and humanities, and vocational education leading to an Associate’s degree, Certificate of Completion, or transfer to a Baccalaureate degree-granting college or university.

FOOTNOTES

- 1/ The following amounts are appropriated from the state General Fund in each of FY 2020, FY 2021 and FY 2022 to the following Arizona community college districts for STEM and workforce development:
 1. Maricopa \$1,600,000
 2. Pima \$400,000
- 2/ Appropriated for FY 2020 by Laws 2019, Chapter 263, Section 134.
- 3/ A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost of students attending community colleges who are from counties that are not part of an established community college district, and then the state will withhold these counties’ sales tax revenues to offset that cost. In FY 2020, that amount is estimated to be \$3,420,800. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 4/ Of the \$1,273,800 appropriated to the Rural County Reimbursement Subsidy line item, Apache County receives \$699,300 and Greenlee County receives \$574,500. (General Appropriation Act footnote)
- 5/ A.R.S. § 42-5031.01 directs the State Treasurer to annually transmit to the tribal colleges 10% of Transaction Privilege Tax (TPT) revenues collected from sources located on the reservation, or \$1,750,000, whichever is less, as well as 5% of TPT revenues collected on the reservation, or \$875,000, whichever is less, to a technical college on the same reservation. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 6/ On or before October 15, 2020, the Diné college board of regents shall submit to the Governor, the Speaker of the House of Representatives, the President of the Senate, the Secretary of State and the Joint Legislative Budget Committee a report that details the course completion rate for students who received remedial education during the 2019-2020 academic year. (General Appropriation Act footnote)
- 7/ General Appropriation Act funds are appropriated as District-by-District Special Line Items.

Operating State Aid

The budget includes \$16,206,100 from the General Fund in FY 2020 for Operating State Aid. FY 2020 adjustments are as follows:

Enrollment Changes

The budget includes a decrease of \$(427,700) from the General Fund in FY 2020 to fund the statutory formula for Operating State Aid.

This amount funds statutory formula costs for a (798), or (2.7)%, decrease in Full Time Student Equivalent (FTSE) students in rural community colleges (see Table 1). The (798) net FTSE decrease consists of a (709) FTSE decrease in non-dual enrollment students and an (89) FTSE decrease in dual enrollment students. A.R.S. § 15-1466.01 requires dual enrollment students be funded at 50% for

state aid purposes. Dual enrollment refers to high school students who are enrolled in community college courses for both high school and community college credit.

The FY 2020 budget has no Operating State Aid for the Santa Cruz Provisional Community College District (SCPCCD) for FY 2020. The Operating State Aid formula adjusts a community college’s Operating State Aid appropriation for FY 2020 based on the FTSE change from FY 2017 to FY 2018 multiplied by the statewide average Operating State Aid provided in FY 2019 (\$588). Given the SCPCCD (170) FTE reduction, their operating reduction would be \$(100,000). SCPCCD, however, only has \$84,100 in Operating State Aid. As a result, Santa Cruz will qualify for \$0 in FY 2020 in Operating State Aid.

Table 1

Community College Enrollment

District	FY 2017 FTSE	FY 2018 FTSE	Percentage Change
Cochise	6,353	6,258	(1.5)%
Coconino	2,048	1,999	(2.4)%
Gila	735	684	(6.9)%
Graham	3,075	3,125	1.6%
Mohave	2,270	2,296	1.1%
Navajo	1,827	1,772	(3.0)%
Pinal	3,688	3,578	(3.0)%
Santa Cruz	298	128	(57.0)%
Yavapai	3,498	3,510	0.3%
Yuma/La Paz	<u>5,305</u>	<u>4,949</u>	<u>(6.7)%</u>
Total	29,097	28,299	(2.7)%

Background – With the exception of Maricopa and Pima, the Operating State Aid line items provide each community college district with funds for continuing operating and maintenance expenses pursuant to A.R.S. § 15-1466. The Operating State Aid formula adjusts state aid in an amount that reflects changes in the FTSE enrollment count. This enrollment adjustment is calculated by multiplying the change in the most recent year’s actual FTSE for each district by the average state aid per FTSE appropriated in the current fiscal year. (For FY 2020, the last actual FTSE data was from FY 2018.)

As permanent law, the FY 2016 Higher Education Budget Reconciliation Bill (BRB) eliminated Operating State Aid for Maricopa and Pima. The FY 2018 Higher Education BRB subsequently restored Maricopa and Pima County's eligibility for FY 2019 Operating State Aid in permanent law. Since then, however, a session law provision has suspended the formula. As a result, Maricopa and Pima County continued to receive no Operating State Aid. The FY 2020 Higher Education BRB continues to suspend Maricopa and Pima Operating State Aid funding in FY 2020.

The full formula funding for Maricopa and Pima County cannot be calculated for FY 2020. The Operating State Aid formula adjusts the prior year's appropriation based on the changes in FTSE enrollment count. Maricopa and Pima County have not received Operating State Aid since FY 2015.

STEM and Workforce Programs State Aid

The budget includes \$6,827,400 from the General Fund in FY 2020 for Science, Technology, Engineering and Mathematics (STEM) and Workforce Programs State Aid (formerly Capital Outlay State Aid). FY 2020 adjustments are as follows:

Enrollment Changes

The budget includes an increase of \$129,900 from the General Fund in FY 2020 to fund increased formula costs for STEM and Workforce Programs State Aid. As permanent law, the FY 2018 Higher Education BRB restored eligibility for FY 2019 STEM and Workforce Programs State Aid funding for Maricopa and Pima County that was eliminated by Laws 2015, Chapter 16. Session law, however, has continued to suspend the program’s funding formula and instead funded the amounts specified in the General Appropriation Act. The General Appropriation Act included no STEM and Workforce Programs State Aid funding for Maricopa and Pima County in FY 2020.

The FY 2020 Higher Education BRB continues to fully fund the STEM and Workforce Program State Aid formula for all rural districts except for Pinal, which will continue to be kept flat at \$96,500. If Pinal was fully funded, it would cost an additional \$652,700. If the formula were fully funded for FY 2020, Maricopa would receive \$10,849,300 and Pima would receive \$2,343,200 in FY 2020.

Maricopa and Pima Funding

The budget includes a one-time increase of \$2,000,000 from the General Fund in FY 2020 to fund STEM and workforce development in Maricopa and Pima Community College Districts. Of the \$2,000,000, Maricopa is appropriated \$1,600,000 and Pima is appropriated \$400,000. The FY 2020 General Appropriation Act (Section 134) appropriates these amounts in each of FY 2020, FY 2021 and FY 2022.

Background – The STEM and Workforce Programs State Aid line items provide the community college districts with funds for partnerships, faculty, technology equipment, student services, facilities, and property needs pursuant to A.R.S. § 15-1464.

The STEM and Workforce Programs State Aid formula provides per capita funding to districts based on the district's size and the most recent year’s actual audited FTSE. The statutory formula provides \$210 per FTSE for districts with 5,000 or less FTSE or \$160 per FTSE for districts with greater than 5,000 FTSE.

Equalization Aid

The budget includes \$30,647,600 from the General Fund in FY 2020 for Equalization Aid. FY 2020 adjustments are as follows:

Property Value Changes

The budget includes an increase of \$1,974,500 from the General Fund in FY 2020 to reflect increased formula costs

for funding Equalization Aid due to assessed valuation changes. Detail of specific district changes is shown in *Table 2*.

<u>District</u>	<u>FY 2019</u>	<u>Year-over- Year Change</u>	<u>FY 2020</u>
Cochise	\$ 5,848,200	\$541,300	\$ 6,389,500
Graham	15,717,800	788,400	16,506,200
Navajo	<u>7,107,100</u>	<u>644,800</u>	<u>7,751,900</u>
Total	\$28,673,100	\$1,974,500	\$30,647,600

Background – The Equalization Aid line items provide additional state aid to community college districts with property tax bases that are less than the minimum assessed value specified in A.R.S. § 15-1402. Under the Equalization Aid formula, the minimum assessed valuation is revised by the average change in actual assessed valuation for the most recent year for all rural districts with populations of less than 500,000 persons. For the FY 2020 Equalization Aid formula calculation, the minimum assessed valuation increased 4.1% to approximately \$1.4 billion. (See *Table 3* for the calculation of the growth rate.)

<u>District</u>	<u>TY 2017 Primary AV</u>	<u>TY 2018 Primary AV</u>	<u>TY 2017- 2018 % Growth</u>
Cochise*	\$ 913,002,900	\$ 928,290,400	1.7 %
Graham*	192,589,700	189,842,100	(1.4)%
Navajo*	821,107,800	828,848,100	0.9 %
Coconino	1,648,531,000	1,726,579,800	4.7 %
Mohave	1,739,751,600	1,811,189,500	4.1 %
Pinal	2,239,027,300	2,355,433,500	5.2 %
Yavapai	2,463,150,000	2,599,537,800	5.5 %
Yuma/LaPaz	<u>1,358,691,500</u>	<u>1,401,182,900</u>	<u>3.1 %</u>
Total	\$11,375,851,800	\$11,840,904,100	4.1 %
Minimum AV	\$1,339,876,700	\$1,394,677,700	4.1 %

* These districts qualify to receive Equalization Aid under the state funding formula.

Equalization Aid is paid based on the difference between the minimum assessed valuation and the most recent actual assessed valuation for the district. Equalization Aid is calculated at the lesser of \$1.37 per \$100 of the district's assessed valuation or the district's levy rate.

As noted in *Table 3*, the average rural district assessed values all increased by 4.1% in TY 2017. In comparison, Cochise increased by 1.7%, Graham declined by (1.4)%,

and Navajo increased by 0.9%. Because their primary assessed value increased by less than the average rural district, Cochise, Graham, and Navajo qualify for more aid.

In any one year a district's equalization assistance will depend on 1) whether the district falls below the minimum threshold (\$1.39 billion in FY 2020), 2) whether the district's change in assessed value was less than the rural districts' average change, and 3) the applicable tax rate.

Rural Community College Aid

The budget includes \$14,200,000 from the General Fund in FY 2020 for Rural Community College Aid. The FY 2020 adjustments are as follows:

One-Time Rural Funding

The budget includes a one-time increase of \$14,200,000 from the General Fund in FY 2020 for aid to the 10 rural community college districts.

FY 2020 funding was allocated by Section 134 of the General Appropriation Act to the 10 rural community college districts based on each district's share of actual FY 2018 enrollment.

Rural County Allocation

The budget includes \$3,420,800 from the General Fund in FY 2020 for Rural County Allocation. FY 2020 adjustments are as follows:

Enrollment Increase

The budget includes an increase of \$518,500 from the General Fund in FY 2020 to fund increased student enrollment.

Background – The Rural County Allocation line item facilitates payment to community college districts for students enrolled from counties that are not a part of an established community college district. If a county is not part of a community college district, it is responsible for the cost of their students attending community college in another county. A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost for these counties and then the state will withhold these counties' sales tax revenues to offset that cost; therefore, there is no net General Fund impact. The payments made on behalf of the counties are not included in county expenditure limits established in the Arizona Constitution. The county payments are partially offset by a state subsidy. (See *next line item*.)

Each year, the amount is determined by enrollment counts submitted to the JLBC Staff. The JLBC Staff is required by A.R.S. § 15-1469D to report the county withholdings to the Treasurer by May 15 for the upcoming fiscal year. In May 2019, the JLBC Staff reported the amount to be \$3,420,800 for FY 2020.

Monies for the Rural County Allocation are authorized by A.R.S. § 15-1469.01, and therefore do not appear in the General Appropriation Act.

Rural County Reimbursement Subsidy

The budget includes \$1,273,800 from the General Fund in FY 2020 for Rural County Reimbursement Subsidy. This amount is unchanged from FY 2019.

This funding partially offsets the cost to counties that are not part of an established community college district. The funding is appropriated to Apache and Greenlee Counties. The budget allocates \$699,300 to Apache and \$574,500 to Greenlee.

Tribal Community Colleges

The budget includes \$2,825,000 from the General Fund in FY 2020 for Tribal Community Colleges. This amount is unchanged from FY 2019.

The budget assumes a distribution of \$2,625,000 to the Navajo Nation, comprised of \$1,750,000 for Diné College, and \$875,000 for Navajo Technical College. For the Navajo Nation, the budget assumes the maximum amounts allowed under statute since a net of 15% of their current TPT revenues would exceed the statutory distribution limits as described below. The budget assumes \$200,000 for the Tohono O'Odham Community College in FY 2020 based on a projection of 10% of the collected TPT revenues from the reservation.

Background – This funding is limited to qualified tribes that instituted a compact with the state before September 1, 2017 to receive a portion of Transaction Privilege Tax (TPT) revenues for support of tribe's postsecondary institution(s). A.R.S. § 42-5031.01 allows any qualifying tribal community college to receive \$1,750,000, or 10% of the TPT revenues collected from all sources located on the reservation, whichever is less. A.R.S. § 42-5031.01 also allows any additional technical college located on the same reservation to receive \$875,000, or 5% of the TPT revenues collected from sources located on the reservation, whichever is less. Actual amounts for FY 2020 will depend on FY 2020 collections. Given the language of A.R.S. § 42-5031.01,

these monies do not appear in the General Appropriation Act.

The state has compacts with the Navajo Nation and the Tohono O'Odham Nation. Laws 2016, Chapter 148 set a 20-year term for compacts entered into by a qualified tribe and the Executive; a compact can be renewed during the fourth year prior to the compact's expiration for an additional term of 20 years or more. The renewal requires JLBC review.

The initial compact for Diné College was signed October 19, 1999, and the JLBC Committee favorably reviewed a 10-year renewal term in April 2009. The compact was amended to include Navajo Technical College in February 2014, and renewal was extended until June 30, 2020. On June 1, 2018, the Executive and the Navajo Nation signed a 20-year compact for the 2 institutions that is effective from July 1, 2020 to June 30, 2040; the next JLBC review would be in 2036.

The Tohono O'Odham entered into an initial compact with the Executive in 2017; the next JLBC review would be in 2033.

Additional Gila Workforce Development Aid

The budget includes \$200,000 from the General Fund for Additional Gila Workforce Development Aid in FY 2020. This amount is unchanged from FY 2019.

Background – As a provisional community college district, Gila County is not eligible for a \$200,000 annual Workforce Development allocation from Proposition 301 monies (see A.R.S. § 42-5029). In FY 2018, the General Appropriation Act provided an additional one-time appropriation of \$50,000 for this purpose.

Diné College Remedial Education

The budget includes \$1,000,000 from the General Fund in FY 2020 for Diné College Remedial Education. FY 2020 adjustments are as follows:

Diné College Remedial Education

The budget includes an increase of \$1,000,000 from the General Fund in FY 2020 for Diné College. A footnote in the General Appropriation Act requires the Dine board of regents to submit a report by October 15, 2020 that details the course completion rate for students who received remedial education during the 2019-2020 academic year.

Maricopa Health Care Specialty Expansion

The budget includes \$5,800,000 from the General Fund in FY 2020 for Maricopa Health Care Specialty Expansion. FY 2020 adjustments are as follows:

One-Time Funding

The budget includes a one-time increase of \$5,800,000 from the General Fund in FY 2020 for costs associated with the expansion of the health care specialty program in the Maricopa County Community College District.

This funding is expected to double the enrollment capacity at the Paradise Valley Community College's Integrated Health Science Center. The expansion would focus on 6 specialty areas: operating room, emergency care, telemetry, oncology, intensive care unit, and home care.

Pima Aviation Center Expansion

The budget includes \$15,000,000 from the General Fund in FY 2020 for Pima Aviation Center Expansion. FY 2020 adjustments are as follows:

One-Time Funding

The budget includes a one-time increase of \$15,000,000 from the General Fund in FY 2020 for costs related to the expansion of the Pima Community College District Aviation Center.

This appropriation funds the construction of a new hangar, 5 classrooms, additional lab space, and offices. This expansion is expected to double the program's student capacity.

Other Issues

Statutory Changes

The Higher Education BRB makes the following statutory changes:

- As session law, continue to suspend the Operating State Aid funding formula in FY 2020 for Maricopa and Pima Counties.
- As session law, continue to suspend Science, Technology, Engineering and Mathematics and Workforce Programs funding formula for FY 2020 and specify the funding in the General Appropriation Act, which for Pinal would again equal \$96,500.
- As permanent law, prohibit community college district employees from being compensated for work

performed on behalf of an elected employee representative organization.

Long-Term Budget Impacts

As part of the budget's 3-year spending plan, the Arizona Community College General Fund costs are projected to increase by \$2,583,100 in FY 2021 above FY 2020 and \$2,802,900 in FY 2022 above FY 2021. These estimates assume:

- Flat enrollment growth (so no change in costs for Operating State Aid or STEM and Workforce Programs State Aid for FY 2020 and FY 2021).
- No funding changes for Operating State Aid or STEM and Workforce Programs State Aid for Maricopa, Pima, and Pinal County.
- An increase of \$2,583,100 for Equalization Aid in FY 2021 and \$2,802,900 in FY 2022. These estimates assume Net Assessed Value (NAV) growth of 4.9% in FY 2020 and FY 2021 based on the state-wide average. The counties receiving aid would see a 2.3% increase in FY 2020 and 2.4% NAV increase in both years for the counties that receive Equalization Aid. This would cause NAV in those districts to grow farther from the statewide NAV average for rural counties in both years, entitling them to more Equalization Aid in both years.

Community College Revenue Sources

In addition to state General Fund monies, Arizona's community colleges receive revenues from a number of other sources, including student tuition and fees, local property taxes, grants, and other monies generated by the colleges. Of the total, the community colleges receive 2.9% of their revenues (excluding bond proceeds) from state aid.

For FY 2019, base operating revenues from all sources are estimated to be \$1,738,467,300, which would be an increase of 3.9% from FY 2018. (See Table 4 for a summary of FY 2019 total revenue estimates.)

Table 4

Total Estimated Community College Revenues – FY 2019

District	State Aid	Tuition/Fees	Property			FY 2019 Total ^{2/}	FY 2018 Total ^{3/}	% Change from FY 2017
			Taxes	Grants	Other ^{1/}			
Cochise	\$11,536,300	\$9,726,700	22,300,300	12,879,000	\$1,205,800	\$57,648,100	\$51,864,400	11.2%
Coconino	2,164,800	7,845,200	10,288,000	5,394,400	1,018,300	26,710,700	25,722,400	3.8%
Gila ^{4/}	471,100	0	4,725,200	375,000	325,000	5,896,300	5,836,500	1.0%
Graham	18,710,100	8,539,800	6,316,000	9,541,600	9,971,500	53,079,000	46,026,600	15.3%
Maricopa	-	239,207,400	555,988,400	199,719,900	50,345,600	1,045,261,300	1,009,481,200	3.5%
Mohave	1,599,600	9,105,900	24,291,700	8,566,200	853,000	44,416,400	43,240,700	2.7%
Navajo	9,026,200	4,860,000	15,055,200	5,657,400	2,282,900	36,881,700	35,831,700	2.9%
Pima	-	48,772,000	116,532,800	48,630,000	6,820,200	220,755,000	208,225,900	6.0%
Pinal	1,604,300	11,675,000	43,853,400	16,007,500	2,040,000	75,180,200	90,905,200	-17.3%
Santa Cruz ^{4/}	146,500	10,000	1,621,500	45,100	16,500	1,839,600	1,782,300	3.2%
Yavapai	1,288,900	11,355,000	50,403,300	12,945,200	8,955,900	84,948,300	78,155,400	8.7%
Yuma/La Paz	<u>3,456,600</u>	<u>13,133,800</u>	<u>35,977,600</u>	<u>25,156,900</u>	<u>8,125,800</u>	<u>85,850,700</u>	<u>75,873,200</u>	<u>13.2%</u>
Total	\$50,004,400	\$364,230,800	\$887,353,400	\$344,918,200	\$91,960,500	\$1,738,467,300	\$1,672,945,500	3.9%

1/ Includes auxiliary programs, interest income, workforce development funds, and transfers.

2/ Total revenues do not include bond proceeds or district fund balances. Including these amounts total revenues are estimated to be \$2,051,396,800 for FY 2019.

3/ Total revenues do not include bond proceeds or district fund balances. Including these amounts total revenues are \$1,737,121,800 for FY 2018.

4/ Gila Provisional Community College contracts with Graham County's Eastern Arizona College in order to provide degree programs. Therefore, Gila's tuition and fee revenues are collected by Graham according to their contract agreement. Santa Cruz Provisional Community College contracts with Pima County's Community College in order to provide degree programs. Therefore, Santa Cruz's tuition and fee revenues are collected by Pima according to their contract agreement.

Table 5

Community College Tax Rates – FY 2019

District	Primary Rate	Secondary Rate	Combined Rate	% Change Combined Rate from FY 2018
Cochise	\$2.40	\$0.00	\$2.40	1.2%
Coconino	0.47	0.12	0.60	-3.0%
Gila	0.96	0.00	0.96	2.3%
Graham	3.33	0.00	3.33	6.0%
Maricopa	1.17	0.20	1.38	-2.4%
Mohave	1.34	0.00	1.34	-0.1%
Navajo	1.82	0.00	1.82	0.5%
Pima	1.40	0.00	1.40	0.7%
Pinal	2.18	0.19	2.36	-7.1%
Santa Cruz	0.49	0.00	0.49	-1.0%
Yavapai	1.76	0.19	1.95	-1.8%
Yuma/La Paz	2.22	0.35	2.57	3.2%

Property taxes are the single largest revenue source for the community colleges, accounting for 51% of their revenues. There are 2 types of property taxes: primary and secondary. For the community colleges, primary property taxes are levied for operating purposes and secondary property taxes are levied to pay for capital outlay expenses. Both taxes are levied on limited property values. Each community college district determines its primary and secondary property tax rates. (See Table 5 for a summary of FY 2019 property tax rates.)

In 2012, Proposition 117 capped annual property value increases on any single parcel of real property to 5% starting in FY 2016 (see the FY 2017 Appropriations Report for more information). The existing 2% "levy limit" remains in place. Under A.R.S. § 42-17051, community colleges are allowed to collect 2% more in property tax revenues annually, not including revenue from new construction.

Any increase over 2% requires voter approval, unless the district has foregone increases in prior years and consolidates those increases into a single year.

The community colleges also collect tuition and fees from enrolled students. These collections account for approximately 21.0% of total revenues. Tuition and fees are assessed on a per credit hour basis. FY 2019 weighted average tuition (weighted for each district's proportion of the statewide FTSE count) is \$2,550 if a full-time student attends for 30 hours a year. The FY 2019 amount represents an increase of 0.1% from FY 2018. (See Table 6 for FY 2019 resident tuition and fee rates.)

Community colleges also receive grants and "other" revenue from a variety of sources. Combined, they account for approximately 19.8% of community college revenues. Grants traditionally come from the federal government, including: the U.S. Department of Education, Small Business Administration, National Science Foundation, and Health and Human Services.

Table 6

Community College Resident Tuition and Fees – FY 2019

<u>District</u>	<u>Cost Per Credit Hour</u>	<u>Annual Cost ^{1/}</u>	<u>% Change from FY 2018</u>
Cochise	\$85	\$2,550	3.7%
Coconino	109	3,270	3.8%
Gila	80	2,400	-5.9%
Graham	90	2,700	5.9%
Maricopa	85	2,550	-1.2%
Mohave	81	2,430	0.0%
Navajo	74	2,220	2.8%
Pima	83	2,475	1.2%
Pinal	86	2,580	0.0%
Santa Cruz	83	2,475	1.2%
Yavapai	87	2,610	4.8%
Yuma/La Paz	84	2,520	2.4%
Weighted Average	\$85	\$2,550	0.1%

^{1/} Annual cost is for 30 hours a year, or 15 hours per semester.

Table 7

Community Colleges - FY 2019 Budgeted Expenditures

<u>General/Restricted Funds</u>	<u>Total</u>	<u>% of Total</u>
Instruction	\$493,210,900	24.0%
Public Service	\$24,478,500	1.2%
Academic Support	\$144,919,700	7.1%
Student Services	\$160,705,200	7.8%
Institutional Support	\$298,084,600	14.5%
Operation & Maintenance	\$112,164,600	5.5%
Scholarships/Grants	\$282,801,600	13.8%
Contingency	<u>\$47,339,800</u>	<u>2.3%</u>
Subtotal	\$1,563,704,900	76.2%
Auxiliary Enterprises Fund	\$152,918,000	7.5%
Plant Fund	\$188,323,300	9.2%
Debt Service	<u>\$146,450,600</u>	<u>7.1%</u>
Total	\$2,051,396,800	100%

Revenue listed in the “other” category includes auxiliary programs, interest incomes, workforce development funds, and transfers.

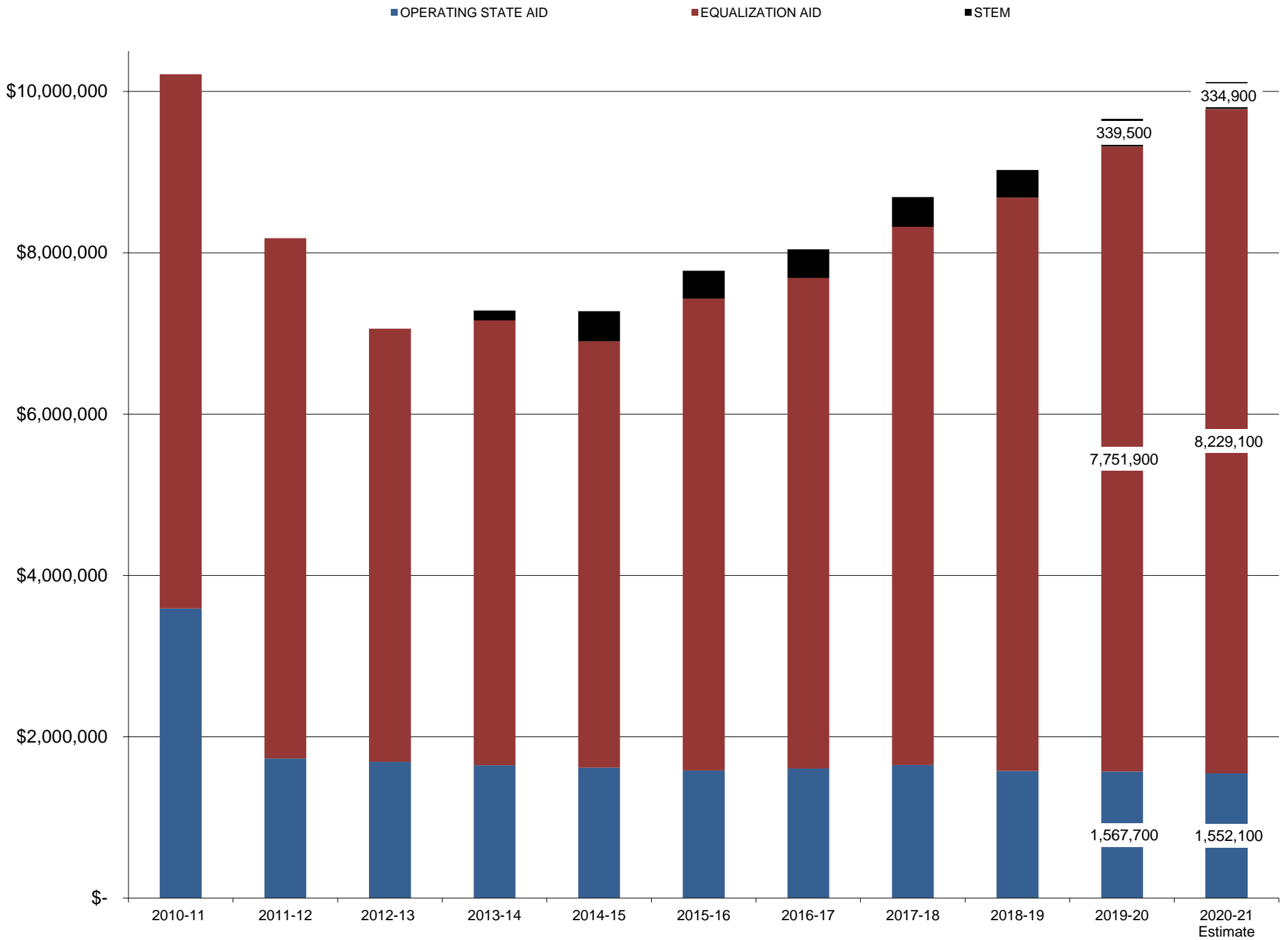
Total Community College Expenditures

Table 7 shows total budgeted FY 2019 community college expenditures. In FY 2019, total budgeted expenditures are \$2,051,396,800. As mentioned previously, base operating revenues for FY 2019 are \$1,738,467,300; however, this figure does not include allocated fund balances or bond proceeds. Including these amounts, total available revenues are \$2,051,396,800. Of the total \$2,051,396,800 in budgeted expenditures, \$1,563,704,900, or 76.2%, of these expenditures are from the community colleges’ General and Restricted Funds. This includes about \$493,210,900, or 24%, for instruction and \$298,084,600, or 14.5%, for administrative support.

Expenditures for auxiliary enterprises, including revenue generating retail and business services such as parking lots, book stores, and food service, are \$152,918,000, or 7.5% of the total. Plant Fund expenditures, which generally include capital costs, are \$188,323,300, or 9.2% of the total. The remaining \$146,450,600 is for debt service.

Community College Expenditure Limitation - Laws 2016, Chapter 58 modified the method for calculating community college expenditure limits, excludes certain types of expenditures from counting against the limit, and allows for an adjustment to the base expenditure limit. (See FY 2018 Appropriations Report for more information.)

NPC State Aid Revenues





Contribution Rates

ASRS Defined Benefit Plan

The Arizona State Retirement System Defined Benefit Plan provides for lifelong monthly retirement income for qualified members.

The plan is tax qualified under section 401(a) of the Internal Revenue Code. It is a "cost sharing" model, meaning both the member and the employer contribute equally. Members are also mandated to participate and contribute to the ASRS Long Term Disability Income Plan.

Contribution rates are actuarially determined and are adjusted annually to ensure the plan remains fiscally sound and able to meet current and future obligations.

There are two portions to the ASRS contribution rate - the Retirement Pension & Health Insurance Benefit, and the Long Term Disability Income Plan. The Pension Plan contribution is a pre-tax deduction, and the Long-Term Disability deduction is post-tax. Tax on pension benefits is deferred until payment is made to the member as a benefit or refund.

For additional rate details, please see the [Employer Contribution Reporting](#) page.

Alternate Contribution Rate - for Retired, Returned to Work Members

For members who retire, then returned to work for an ASRS employer while keeping their monthly pension, an Alternate Contribution Rate (ACR) is required. Read more on the [ACR](#) page.

myASRS Login

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Fiscal Year 2019-20. Effective July 1, 2019

	RETIREMENT PENSION & HEALTH INSURANCE BENEFIT	LONG TERM DISABILITY INCOME PLAN	TOTAL
Employee	11.94%	0.17%	12.11%
Employer	11.94%	0.17%	12.11%

Fiscal Year 2020-21. Effective July 1, 2020

	RETIREMENT PENSION & HEALTH INSURANCE BENEFIT	LONG TERM DISABILITY INCOME PLAN	TOTAL
Employee	12.04%	0.18%	12.22%
Employer	12.04%	0.18%	12.22%

Log in to Check Your Balance

By logging in, you can see your contribution history as well as service credit and benefit estimates based on those contributions.

For more than 50 years, the Arizona State Retirement System has provided retirement security to Arizona's public servants, including teachers, municipal workers and other government employees. The ASRS proudly serves more than a half-million members, including more than 100,000 retired members.

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Alternate Contribution Rate

General Information

Legislation passed in 2011 under Senate Bill 1609 authorizes the ASRS to implement an Alternate Contribution Rate (ACR) to employers who hire ASRS retirees who return to work. The rate will be charged to and remitted to the ASRS by the employer. The purpose of the legislation is to mitigate the potential actuarial impact that retired members who return to work may have on the Trust Fund.

Here is a summary of the provisions now contained in Arizona Revised Statute 38-766.02:

Effective August 27, 2019, an amendment to this statute provides that an employer is not required to pay alternate contributions if the retired member is working in a position that is currently filled by another employee who is actively contributing to the ASRS. This means if an active member employee is on paid leave (and therefore actively contributing to the ASRS), and the employer hires a retired member to fill in during the active member's paid leave, then the employer is not required to pay ACR for the retired member. For further information please refer to the Employer Manual Chapter 6 page 11.

Beginning July 1, 2012, requires employers to pay an Alternate Contribution Rate (ACR) for members who return to work in any capacity and in a position ordinarily filled by an employee of the employer.

Charges the ACR starting the first day after retirement for a member who reached normal retirement and for a member who is an early retiree working less than 20/20 for as long as that member stays in service and for any future employment periods during which the member does not suspend their benefits and resume active membership.

States that the retired member does not accrue credited service, member service (for UORP), account balances, retirement benefits or LTD Program benefits, and the time is not later eligible for service purchase.

Requires employers to pay the ACR on behalf of any retiree that it employs regardless of 20/20 status, direct/leasing/contracting arrangement, or whether the retiree satisfied the 12-month break in service without working in a leased or contract arrangement.

States that late contributions are subject to interest (7.5%) and may be recovered in court or by state revenue offsets.

Requires employers to submit any reports, data, paperwork, or materials required by the ASRS to determine the function, utilization, efficacy or operation of the return to work program.

Includes a Legislative Intent clause that states the purpose of the legislation is to mitigate the potential actuarial impact that retired members who return

Current ACR Information

Alternate Contribution Rate

Fiscal year 2019-20, effective July 1, 2019: 10.41%

Fiscal year 2020-21, effective July 1, 2020: 10.21%

[ACR Guide](#) - Step-by-step instructions for online alternate contribution rate processing and payment. (Updated March 2016)

[ACR Template](#) - This template is for web-based contribution reporting employers to provide the required ACR data to the ASRS.

Frequently Asked Questions

When is the ACR effective?

The ACR became effective on July 1, 2012 and applies only to wages earned on and after that date. Pay periods which began prior to July 1, 2012 and end on or after July 1, 2012 must be split for ACR purposes. This is only applicable for the initiation of the ACR and is contrary to conventional reporting of active contributions, in which pay periods are not split and one rate is applied to an entire pay period based upon the rate in effect on the Pay Period Ending (PPE) date.

Is there a grandfather clause?

For which ASRS retirees is the ACR applicable?

What is the ACR this year, and how is it determined?

How is the ACR applied?

Does the ACR apply to ASRS retirees who are hired to work less than 20 weeks?

to work might have on the Trust Fund.

ASRS Return to Work - Violations

Clarifies the period for which a member shall repay suspended pensions to the ASRS starts with the date the ASRS notifies the member in writing that their employment violated the statute, the date the ASRS determines the member knew or should have known that their employment violated the statute, or any other time period that approximates the duration of the violation, as determined by the ASRS.

Requires an employer that employed a member whose pension was suspended to pay the ASRS the ACR starting with the date the member returned to employment. The employer is required to make the ACR payment through the earlier of:

- The date the member terminates employment,
- The date the employer begins making the ACR payment required by the new Return to Work statute, or
- The date the member resumes active membership in the ASRS.

What kind of data is collected for ACR payments?

What if an employer uses a third party employer for staffing purposes?

How are ACR data and payments submitted to ASRS?

Can there be multiple files for the same pay period?

How frequently is ACR due?

Can the employer pass the cost of the contribution required by the ACR on to the employee?

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About Us

For more than 50 years, the Arizona State Retirement System has provided retirement security to Arizona's public servants, including teachers, municipal workers and other government employees. The ASRS proudly serves more than a half-million members, including more than 100,000 retired members.

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Transmission of material in this release is embargoed until
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CONSUMER PRICE INDEX – OCTOBER 2019

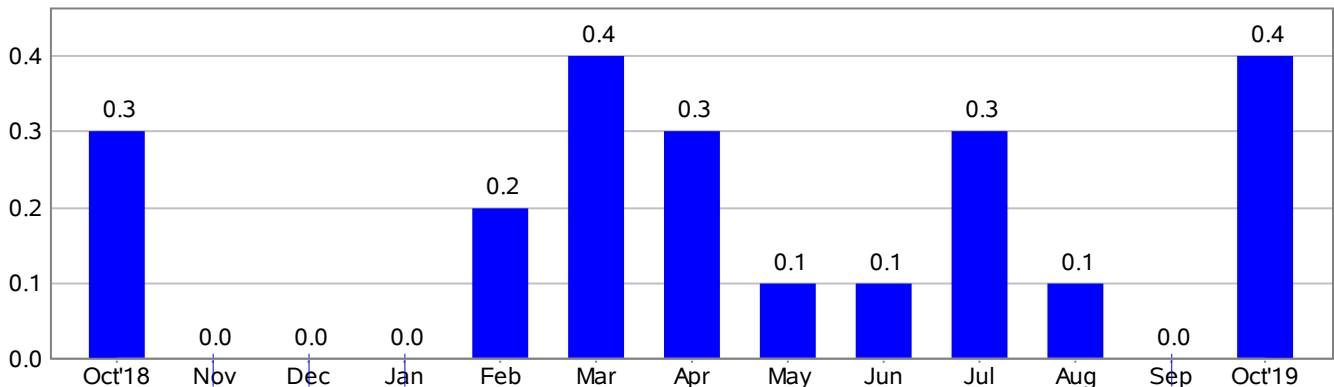
The Consumer Price Index for All Urban Consumers (CPI-U) rose 0.4 percent in October on a seasonally adjusted basis after being unchanged in September, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index increased 1.8 percent before seasonal adjustment.

The energy index increased 2.7 percent in October after recent monthly declines and accounted for more than half of the increase in the seasonally adjusted all items index; increases in the indexes for medical care, for recreation, and for food also contributed. The gasoline index rose 3.7 percent in October and the other major energy component indexes also increased. The food index rose 0.2 percent, with the indexes for both food at home and food away from home increasing over the month.

The index for all items less food and energy rose 0.2 percent in October after increasing 0.1 percent in September. Along with the indexes for medical care and for recreation, the indexes for used cars and trucks, for shelter, and for personal care all rose in October, though the increase in the shelter index was the smallest since October 2013. The apparel index fell in October, as did the indexes for household furnishings and operations, for new vehicles, and for airline fares.

The all items index increased 1.8 percent for the 12 months ending October, a slightly larger rise than the 1.7-percent increase for the period ending September. The index for all items less food and energy rose 2.3 percent over the last 12 months. The food index rose 2.1 percent over the last 12 months, while the energy index declined 4.2 percent over the last year despite increasing in October.

Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Oct. 2018 - Oct. 2019
Percent change



The following excerpts are from a quarterly news release titled *Survey of Professional Forecasters*. The report consolidates multiple well-regarded national macroeconomic forecasts. It is the oldest quarterly survey of its kind in the United States. The survey began in 1968 and was originally conducted by the American Statistical Association and the National Bureau of Economic Research. The Federal Reserve Bank of Philadelphia took over the survey in 1990.

The following information is an excerpt from the report issued November 15, 2019.

FOURTH Quarter 2019 Survey of Professional Forecasters

Lower Near-Term Growth

The U.S. economy for the next four quarters looks weaker now than it did three months ago, according to 39 forecasters surveyed by the Federal Reserve Bank of Philadelphia. The panel predicts real GDP will grow at an annual rate of 1.7 percent this quarter, down from 2.0 percent in the last survey, 1.9 percent next quarter, and 1.7 percent in each of the two following quarters. On an annual-average over annual-average basis, the forecasters expect real GDP to grow 2.3 percent in 2019, 1.8 percent in 2020, and 2.0 percent in 2021 and 2022, respectively.

Marginally Higher Inflation Beyond the Current Quarter

The forecasters expect current-quarter headline CPI inflation to average 1.8 percent, down from 2.1 percent in the last survey. Headline PCE inflation for the current quarter will be 1.6 percent, down 0.3 percentage point from the previous estimate.

The forecasters' projections for inflation beyond the current quarter are marginally higher compared with the previous survey.

The long-horizon inflation projections are holding steady. Over the next 10 years, 2019 to 2028, the forecasters expect headline CPI inflation to average 2.20 percent at an annual rate, unchanged from the previous estimate. The corresponding estimate for 10-year annual-average PCE inflation is 2.00 percent, also unchanged from the estimate of three months ago.

**OFFICIAL BUDGET FORMS
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
FISCAL YEAR 2020**

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
BUDGET FOR FISCAL YEAR 2020
SUMMARY OF BUDGET DATA**

	Budget 2020	Budget 2019	Increase/Decrease From Budget 2019 To Budget 2020	
			Amount	%
I. CURRENT GENERAL AND PLANT FUNDS				
A. Expenditures:				
Current General Fund	\$ 28,729,200	\$ 27,988,697	\$ 740,503	2.6%
Unexpended Plant Fund	14,839,500	11,443,000	3,396,500	29.7%
Retirement of Indebtedness Plant Fund				
TOTAL	\$ 43,568,700	\$ 39,431,697	\$ 4,137,003	10.5%
B. Expenditures Per Full-Time Student Equivalent (FTSE):				
Current General Fund	\$ 14,265 /FTSE	\$ 13,994 /FTSE	\$ 270 /FTSE	1.9%
Unexpended Plant Fund	\$ 7,368 /FTSE	\$ 5,722 /FTSE	\$ 1,647 /FTSE	28.8%
Projected FTSE Count	2,014	2,000		
II. TOTAL ALL FUNDS ESTIMATED PERSONNEL COMPENSATION				
Employee Salaries and Hourly Costs	\$ 16,064,319	\$ 15,434,817	\$ 629,502	4.1%
Retirement Costs	1,649,843	1,609,043	40,800	2.5%
Healthcare Costs	1,897,284	1,808,975	88,309	4.9%
Other Benefit Costs	1,390,758	1,376,642	14,116	1.0%
TOTAL	\$ 21,002,204	\$ 20,229,477	\$ 772,727	3.8%
III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES				
A. Amount Levied:				
Primary Tax Levy	\$ 15,487,000	\$ 15,055,197	\$ 431,803	2.9%
Secondary Tax Levy				
TOTAL LEVY	\$ 15,487,000	\$ 15,055,197	\$ 431,803	2.9%
B. Rates Per \$100 Net Assessed Valuation:				
Primary Tax Rate	1.8164	1.8164		
Secondary Tax Rate				
TOTAL RATE	1.8164	1.8164		
IV. MAXIMUM ALLOWABLE PRIMARY PROPERTY TAX LEVY FOR FISCAL YEAR 2020 PURSUANT TO A.R.S. §42-17051				\$ 15,877,014
V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2019 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051				\$ _____

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
BUDGET FOR FISCAL YEAR 2020
RESOURCES**

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2020	Total All Funds 2020	Total All Funds 2019	% Increase/ Decrease
	General Fund 2020	Restricted Fund 2020	Auxiliary Fund 2020	Unexpended Plant Fund 2020	Retirement of Indebtedness 2020				
BEGINNING BALANCES-July 1*									
Restricted	\$	\$	\$	\$	\$	\$	\$	\$	
Unrestricted	41,200,000			24,500,000			65,700,000	59,500,000	10.4%
Total Beginning Balances	\$ 41,200,000	\$	\$	\$ 24,500,000	\$	\$	\$ 65,700,000	\$ 59,500,000	10.4%
REVENUES AND OTHER INFLOWS									
Student Tuition and Fees									
General Tuition	\$ 3,060,000	\$	\$	\$	\$	\$	\$ 3,060,000	\$ 3,060,000	
Out-of-District Tuition									
Out-of-State Tuition	100,000						100,000	100,000	
Student Fees	700,000						700,000	700,000	
Tuition and Fee Remissions or Waivers	1,000,000						1,000,000	1,000,000	
State Appropriations									
Maintenance Support	1,567,700						1,567,700	1,576,500	-0.6%
Equalization Aid	7,751,900						7,751,900	7,107,100	9.1%
Capital Support				339,500			339,500	342,600	-0.9%
Property Taxes									
Primary Tax Levy	15,254,000						15,254,000	15,055,197	1.3%
Secondary Tax Levy									
Gifts, Grants, and Contracts	2,000,000	5,600,000					7,600,000	7,100,000	7.0%
Sales and Services									
Investment Income	195,600						195,600	139,900	39.8%
State Shared Sales Tax		400,000					400,000	400,000	
Other Revenues			300,000				300,000	300,400	-0.1%
Proceeds from Sale of Bonds									
Total Revenues and Other Inflows	\$ 31,629,200	\$ 6,000,000	\$ 300,000	\$ 339,500	\$	\$	\$ 38,268,700	\$ 36,881,697	3.8%
TRANSFERS									
Transfers In		600,000	300,000	2,000,000			2,900,000	2,900,000	
(Transfers Out)	(2,900,000)						(2,900,000)	(2,900,000)	
Total Transfers	(2,900,000)	600,000	300,000	2,000,000					
Less:									
Governing Board Designations	(12,470,800)						(12,470,800)	(4,860,431)	156.6%
Policy 1924 - Cash Reserve	(28,729,200)						(28,729,200)	(28,289,569)	1.6%
Policy 1926 - Future Capital Reserve				(12,000,000)			(12,000,000)	(16,600,000)	-27.7%
Total Resources Available for the Budget Year	\$ 28,729,200	\$ 6,600,000	\$ 600,000	\$ 14,839,500	\$	\$	\$ 50,768,700	\$ 46,631,697	8.9%

*These amounts exclude amounts not in spendable form (i.e., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
BUDGET FOR FISCAL YEAR 2020
EXPENDITURES AND OTHER OUTFLOWS**

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2020	Total All Funds 2020	Total All Funds 2019	% Increase/Decrease
	General Fund 2020	Restricted Fund 2020	Auxiliary Fund 2020	Unexpended Plant Fund 2020	Retirement of Indebtedness 2020				
TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR (from Schedule B)	\$ 28,729,200	\$ 6,600,000	\$ 600,000	\$ 14,839,500	\$	\$	\$ 50,768,700	\$ 46,631,697	8.9%
EXPENDITURES AND OTHER OUTFLOWS									
Instruction	\$ 11,070,908	\$ 1,500,000	\$	\$	\$	\$	\$ 12,570,908	\$ 12,322,264	2.0%
Public Service		20,000					20,000	20,000	
Academic Support	1,213,019						1,213,019	1,163,861	4.2%
Student Services	1,988,722	650,000					2,638,722	2,558,400	3.1%
Institutional Support (Administration)	9,362,697	30,000					9,392,697	9,012,382	4.2%
Operation and Maintenance of Plant	1,963,406						1,963,406	1,841,825	6.6%
Scholarships	2,020,775	4,400,000					6,420,775	6,433,775	-0.2%
Auxiliary Enterprises			600,000				600,000	600,000	
Capital Assets				14,839,500			14,839,500	11,443,000	29.7%
Debt Service-General Obligation Bonds									
Debt Service-Other Long Term Debt									
Other Expenditures									
Contingency	1,109,673						1,109,673	1,236,190	-10.2%
Total Expenditures and Other Outflows	\$ 28,729,200	\$ 6,600,000	\$ 600,000	\$ 14,839,500	\$	\$	\$ 50,768,700	\$ 46,631,697	8.9%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 Reclass General Fund Budget - Late Appropriations

Tax Supported Funds	General Unrestricted		
	Budget	Reclass	Revised Budget
REVENUES			
Primary Tax Levy	15,254,000		15,254,000
State Aid:			
Maintenance and Operations	1,567,700		1,567,700
Equalization	7,751,900		7,751,900
Additional Rural Funding	-	889,200	889,200
Tuition and Fees	4,860,000		4,860,000
Investment earnings	195,600	(195,600)	-
Grants and Contracts	2,000,000	(693,600)	1,306,400
Other Miscellaneous	-		-
Fund Balance	-		-
Transfers	(2,900,000)		(2,900,000)
			-
TOTAL REVENUES	\$ 28,729,200	\$ -	\$ 28,729,200
EXPENDITURES			
Salaries and Benefits	18,897,429		18,897,429
Operating Expenditures	9,831,771		9,831,771
Capital Expenditures			
TOTAL EXPENDITURES	\$ 28,729,200	\$ -	\$ 28,729,200

**Northland Pioneer College
Capital Fund (50) Budget
FY1920 Budget Cycle**

	FY1819 Budget	FY1819 Actual YTD 12/17/18	Variance	% Spent	FY1920 Budget	FY2021 Budget	FY2122 Budget
Fund Balance - Annual Ops	2,500,000				2,500,000	1,000,000	1,000,000
Fund Balance - Special Projects	6,600,000				10,000,000	4,000,000	6,000,000
Transfer from Operating Fund	2,000,000				2,000,000	2,000,000	2,000,000
State Funding - STEM	343,000				339,500	340,000	340,000
Annual Capital Funding	<u>11,443,000</u>	<u>-</u>			<u>14,839,500</u>	<u>7,340,000</u>	<u>9,340,000</u>
Key Capital Projects & SPASC							
WMC Facilities (new, repair, rennovate)	6,500,000	-	6,500,000	0%	10,000,000	4,000,000	6,000,000
Strategic Plans	194,785	49,428	145,357	25%	-	71,812	100,000
Total - Annual Requirements	<u>6,694,785</u>	<u>49,428</u>	<u>6,645,357</u>	<u>1%</u>	<u>10,000,000</u>	<u>4,071,812</u>	<u>6,100,000</u>
Annual Capital Requests							
Administrative	1,988,400	154,674	1,833,726	8%	2,232,360	2,368,260	1,737,760
Student Services	71,064	38,615	32,449	54%	59,225	60,410	61,618
IS	2,288,000	746,464	1,541,536	33%	2,226,300	2,097,500	1,732,500
Instruction:							
Arts & Science	-	-	-		-	-	-
CTE	-	-	-		171,000	186,000	172,000
Nursing	-	-	-		31,256	64,028	77,940
Total - Annual Requests	<u>4,347,464</u>	<u>939,752</u>	<u>3,407,712</u>	<u>22%</u>	<u>4,720,141</u>	<u>4,776,198</u>	<u>3,781,818</u>
Contingency	<u>400,751</u>	<u>-</u>	<u>400,751</u>	<u>0%</u>	<u>119,359</u>	<u>-</u>	<u>-</u>
Total Expenses	<u>11,443,000</u>	<u>989,180</u>	<u>10,453,820</u>	<u>9%</u>	<u>14,839,500</u>	<u>8,848,010</u>	<u>9,881,818</u>
Surplus/(Deficit)	0				0	(1,508,010)	(541,818)
Carl Perkins Funding					0		
Adjusted Surplus/(Deficit)					0		

**Northland Pioneer College
Capital Budget
FY1819-2021**

Sorted by Division

Div	Dept	FY1819 Budget Request \$	FY1819 as of 12/17/18	FY1920 Budget Request \$	FY2021 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	Postponed? Y/N
ADM SERV	MAINT	2,500,000				WMC Learning Center - Repair \$1.5M & Remodel \$1.0M	Building needs repair	Y
ADM SERV	MAINT	4,000,000		4,000,000		WMC Allied Health	Address Nursing needs	Y
KEY PROJ		6,500,000	-	4,000,000	-			
		400,751		1,100,235	1,705,314			
CONTINGENCY		400,751	-	1,100,235	1,705,314			
SPASC	FIN AID	94,785	49,428					
SPASC	CAMPUS/C TR MGRS	100,000		100,000	-	MyNPC revamp	SPASC Priority	N
SPASC		194,785	49,428	100,000	-			
ADM SERV	CAMPUS/C TR MGRS	500,000		500,000	-	Video Security System at PDC, WMC, SCC, LCC, KAY, Hopi, WRV	The current system isn't operating well and is 5 years old	Y
ADM SERV	MAINT	50,000	6,426	50,000	50,000	Professional consulting services	Architect and engineers	N
ADM SERV	MAINT	75,000	18,614	35,000	35,000	Furniture Requests	Annual furniture requests from departments	N
ADM SERV	MAINT	759,500	102,925	727,240	1,045,000	Facilities and maintenance projects	Maintain buildings, address safety needs, renovate to meet current needs, utilities savings, maintain aesthetics of campuses	N
ADM SERV	MAINT	363,400		200,000	200,000	IS Technology/Facility Changes	Changes required for technology	N
ADM SERV	MAINT	45,000	15,500	-	-	Landscape truck	replace worn out vehicles	N
ADM SERV	MAINT	5,000		-	-	Weed control equipment	Weed control	N
ADM SERV	MAINT	32,500	4,731	-	-	Storage containers	Maintenance storage	N
ADM SERV	PAD	-		-	120,000	Konica Minolta Replace 2 Large Printers	The 2 large printers will be at end of life	N
ADM SERV	PAD	8,000	3,529	5,000	10,000	Replacement of aging and broken equipment	To maintain a professional print production for staff and students	N
ADM SERV	AUTO	20,000		-	-	Forklift for Skill Center	operator safety, welding program	N
ADM SERV	AUTO	32,500		-		Engines and Paint for vehicles	extend life of fleet	N
ADM SERV	AUTO	45,000	2,949	-		Maintenance trucks	replace worn out vehicles	N
ADM SERV	AUTO	-		45,000		Maintenance trucks	replace worn out vehicles	Y

ADM SERV	AUTO	52,500		52,500	-	Cube van for IS department	safety in moving large electronic items	Y
ADM SERV	AUTO	-		-	-	replace 2003 Toyotas, cant get parts	extend life of fleet	N
ADM SVC		1,988,400	154,674	1,614,740	1,460,000			
STUD SERV	LIBRARY	58,064	25,287	59,225	60,410	Materials in the library collection: print,	Increases as follows: FY18-19	N
STUD SERV	MARKETING	13,000	13,328	-	-	Color printer for Marketing department - Konica Minolta Bizhub c658	Current printer is at end of life. Printer is used to produce short run internal and external publications.	N
STUD SERV		71,064	38,615	59,225	60,410			
IS	IS	440,000	28,112	360,000	175,000	Cisco Solution classrooms	Replace Polycom at end of life. Enterprise solution to replace 45 classrooms	N
IS	IS	30,000		30,000	175,000	Replace old smartboards	Begin replacement of old smartboards non-distance learning	N
IS	IS	220,000	1,777	-	-	Classroom Development	Model/Audio	N
IS	IS	15,000		15,000	15,000	DRA Classroom Development	DRA Classroom Development and compliance	N
IS	IS	240,000	243,097	265,000	295,000	Jenzabar Maintenance	Yearly Maintenance Contract	N
IS	IS	30,000		30,000	30,000	Jenzabar Consultants	Consultant training/update NPC Servers	N
IS	IS/Bus	15,000		15,000	15,000	Jenzabar Training hours (remote)	Support Business Office Jenzabar Users	N
IS	IS	110,000	126,220	120,000	130,000	Cisco Smartnet Renewal	Necessary Contratural Maintenance	N
IS	IS	180,000	1,728	400,000	200,000	Server Replacements @ 4 years	Update Aging Server/Blade Cycle	N
IS	IS	150,000	157,399	250,000	125,000	Replace old routers, switches and AP's @ 6 years	Update Aging Routers, Switches, and Aps	N
IS	IS	150,000	2,790	50,000	50,000	UPS (batteries for servers) lifecycle Replacements @ 5 years	Replace aging UPS systems	N
IS	IS	300,000	10,339	50,000	50,000	Secondary terciary storage	Necessary Server Backup Solution	N
IS	IS	100,000	104,093	-	-	Microwave Equipment	Necessary Microwave Equipment	N
IS	IS	80,000	10,106	120,000	100,000	Computers @ 4 years (230)	Replace aging computers	N
IS	IS	60,000		60,000	40,000	Printers @ 3 years	Replace aging printers	N
IS	IS	30,000		30,000	30,000	Monitors @ 4 years	Replace aging monitors	N
IS	IS	80,000	60,804	40,000	30,000	Portable/Mobile technology	Replace some laptops with Surface Pros, Mobile Tech	N
IS-CTE	IMO	-		30,000	-	Laptops and PC for IMO labs	replace computers at IMO Labs	N
IS-CCP	CCP	-		8,800	-	4 iMac Lifecycle Replacements	SCC Video Production Lab Lifecycle iMac Computer Replacements	N
IS-NURS	NURS	6,000		-	-	WMC / LCC Nursing Simulator Lab	WMC / LCC Nursing Simulator Lab Hardware	N

IS-CIS/BUS	CIS/BUS	7,000		-	-	Computer upgrade machines with dual monitors and special cable Pilot Project - WMC Computer Lab - Dual Screens	WMC new lab for CIS and BUS	N
IS	IS	45,000		-	-	Veam - Network Backup Software	Initial implementation Replace Commvault and Yearly Maintenance Contract	N
IS		2,288,000	746,464	1,873,800	1,460,000			
CTE	AJS	-		20,000	-	Wrestling Mats	Replacements	N
CTE	ATO	-		8,000	-	Jones & Bartlett Learning - CDX Online Training 2 Yrs Fee	2 Years Fee	
CTE	ATO	-		20,000	-	Two Twin-Post Largere Truck Lifts	Keep to Current Industry Standards	N
CTE	ATO	-		-	-	4 Top and Bottom Toolboxes Complete W/Tools	Increase in Student Enrollment	N
CTE	ATO	-		-	-	One 2010 or Newer Diesel Truck	Keep to Current Industry Standards	N
CTE	ATO	-		25,000	-	One 2015 or New Hybrid	Keep to Current Industry Standards	N
CTE	ATO	-		-	28,000	Snap-On DVOM Trainer System	Introduces Students to New Technology used in Industry, Improves Efficiency	N
CTE	ATO	-		-	26,000	Snap-On Torque Trainer System	Introduces Students to New Technology used in Industry, Improves Efficiency	N
CTE	FRS	-		-	-	Bullex Natural Gas Pressure Vessel Fire Training Prop	Provides secondary fire prop for extended attack.	N
CTE	*MET/EIT	-		18,000	-	Hydarulic Trainer	Keep to Current Industry Standards	N
CTE	*MET/EIT	-		52,000	-	Fanuc Robot	Student Certification	N
CTE	*MET/EIT	-		-	-	Portable AC/DC Electrical Learning System	Keep to Current Industry Standards	N
CTE	*MET/EIT	-		-	-	Portable Electric Relay Control Learning System	Keep to Current Industry Standards	N
CTE	*MET/EIT	-		-	55,276	Portable PLC Trainer	Keep to Current Industry Standards	N
CTE	WLD	-		44,000	44,000	Welding Machine	Replace Worn Machines as Part of Facility Maintenance	N
CTE	WLD	-		-	-	WMC-Plasmacam, to include Plasma Cutter & Software	Teaches Students Automation in Fabrication	Y
CTE	WLD	-		-	-	3-Ridgit Pipe Bevel with Consumables, One for Each Location	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Y
CTE	WLD	-		15,000	-	Semi-Auto Bandsaw PDC	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Y, One-Year

CTE	WLD	-		-	11,000	Slip Roller PDC	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Y, One-Year
CTE	WLD	-		-	-	5-Heavy Duty Weld Positioners NEW 2-WMC, 2-PDC, 1-STJ	Intruduces Students to New Technology Used in Industry, Improves Efficiency	N
CTE		-	-	202,000	164,276			
Nursing		-		-	-			
		11,443,000	989,180	8,950,000	4,850,000			

*MET/EIT - Pending General Ledger Request form to rename department.

**CTE Total FY1819 capital request of \$147,216 reduced down to \$0 - will be covered by Carls Perkins



Northland Pioneer College 2020 All-Arizona Academic Team Members

Northland Pioneer College has nominated 11 students to the 2020 All-USA/All-Arizona Academic Team. Each will receive a tuition waiver, for up to 60 credits, from the Arizona Board of Regents to complete their bachelor's degree at a state public university. The waivers are valued at nearly \$50,000.

Team members will also receive a scholarship check from NPC, based on their ranking by national judges from business, civic, government and education.

NPC can nominate two students from each campus and center location to the All-Arizona team. A student must have taken a class at or originating from that location to be considered for one of the two nominations.

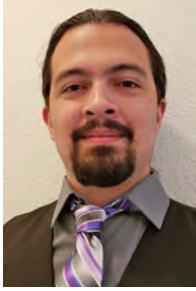
To qualify, a student must have a cumulative 3.5 or higher GPA, be in good academic standing working toward an associate degree and have demonstrated college and community volunteerism and leadership. Applicants do not have to be members of Phi Theta Kappa, the international honor society of two-year colleges.

All-Arizona Academic Team members from throughout the state will be honored at a luncheon in the Phoenix area, **Thursday, February 27, 2020**.

For the past 24 years Arizona has separately recognized the state's top two-year college students as a part of the All-USA Academic Team program, co-sponsored by the American Association of Community Colleges, Phi Theta Kappa International Honor Society (PTK), Follet Higher Education Group, the Coca Cola Scholars Foundation and *USA Today*.

A complete list of past NPC recipients of the All-Arizona Academic Team honor can be viewed online at www.npc.edu/past-AllAZ.

Holbrook – Painted Desert Campus

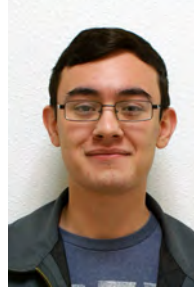


Jeffery Hamilton

Jeffery Hamilton

Transferring to: NAU

Major (4Year): Business Management - Accounting
Career Goal: Jeffery will be pursuing a career as an accountant.
College/Community Activities: Student Government Association, fundraising activity for the Safe-House "Packages from Home" project, library aide.
College Honors: Phi Theta Kappa, NPC President's List.



Thomas Parada

Thomas Parada

Transferring to: NAU

Major (4Year): History
Career Goal: Thomas will be transferring to Northern Arizona University to continue his studies in history.
College/Community Activities: Library volunteer and advocate of reading.
College Honors: Phi Theta Kappa.

Show Low – White Mountain Campus



Samantha Roberts

Samantha Roberts

Transferring to: NAU

Major (4Year): Psychology
Career Goal: Samantha will transfer to Northern Arizona University to pursue a career in marriage and family law.
College/Community Activities: Member of the White Mountain Symphony Orchestra.
College Honors: Phi Theta Kappa, NPC President's Scholar, NPC's President's & Dean's List.



Reuben Williams

Reuben Williams

Transferring to: NAU

Major (4Year): Nursing
Career Goal: Reuben plans to transfer to Northern Arizona University and obtain his bachelors degree in nursing.
College/Community Activities: Volunteering in Phi Theta Kappa fundraisers and with NPC's Student Government Association's food drive.
College Honors: Phi Theta Kappa, NPC's Deans List, NPC's Spotlight Scholarship Scholar.

Snowflake/Taylor – Silver Creek Campus



Samuel Rosales II

Samuel Rosales II

Transferring to: ASU

Major (4Year): Business Management
Career Goal: Samuel will be pursuing a career in Business.
College/Community Activities: Laundry Volunteer for the LDS Temple in Snowflake.
College Honors: NPC President's List.



Tabitha Adams

Tabitha Adams

Transferring to: NAU

Major (4Year): Psychological Sciences
Career Goal: Tabitha is on the pathway to becoming an influential member of our community as a behavioral health consultant.
College Honors: Phi Theta Kappa, NPC President's & Dean's Lists.

Winslow – Little Colorado Campus



Kaylen Benito

Kaylen Benito

Transferring to: NAU

Major (4Year): Sociology/Social Science
Career Goal: Kaylen's career goal is to become a social worker and help children.
College/Community Activities: Student Government Association.
College Honors: Phi Theta Kappa, NPC President's & Dean's Lists.



Paige Murray

Paige Murray

Transferring to: NAU

Major (4Year): Education
Career Goal: Paige plans to earn her bachelor's degree and pursue a career in elementary education.
College/Community Activities: Holbrook High School Show Choir choreographer, Passion Dance Company owner, choreographer and instructor.
College Honors: NPC President's List.

Saint Johns Center



Brealyn Nielsen

Brealyn Nielsen

Transferring to: ASU

Major (4Year): Business Management - Accounting
Career Goal: Brealyn is pursuing a career in accounting.

College/Community Activities: NPC's Student Government Association.

College Honors: Phi Theta Kappa, NPC President's & Dean's List, President's Scholar.



Derek Flake

Derek Flake

Transferring to: ASU

Major (4Year): Education

Career Goal: Derek will be utilizing his tuition waiver to study for a career as a teacher.

College/Community Activities: Operation Underground Railroad and Coalition to Stop Violence against Native Women, Pedal the Petrified and Eagle Fest volunteer.

College Honors: Vice President of NPC's Student Government Association (prior 2yrs), current Phi Theta Kappa Vice President.

Springerville/Eagar Center



Rosalee Sharon Jones

Rosalee Sharon Jones

Transferring to: NAU

Major (4Year): English/Literature

Career Goal: Rosalee's love of literature is fueling her goal to pursue a career in professional writing and editing.

College/Community Activities: Volunteer work with Operation Christmas Child and Living Hope banquets.

College Honors: NPC President's List.