

# Navajo County Community College District Governing Board Retreat Minutes

September 30, 2019 – 10:00 a.m.

Northland Pioneer College, Northeast Arizona Training Center  
1840 W. Papermill Rd. Taylor, AZ 85939

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**Governing Board Member Present:** Mr. Derrick Leslie; Mr. Frank Lucero; Mr. Daniel Peaches.

**Governing Board Member Present by Phone:**

**Governing Board Member Absent:** Mr. Elias Jouen.

**Staff Present:** President Mark Vest; Vice President for Administrative Services (VPAS) Maderia Ellison; Vice President for Learning and Student Services (VPLSS) Jessica Clark; Recording Secretary to the Board Paul Hempsey.

**Others Present:** Amanda Nichols; Everett Robinson; Chris Roediger; Lauren Maestas; Ernie Hess; Curtis Stevens; Richard Strickland; David Huish; Jon Wisner.

**Others Present by Phone:**

## **Agenda Item 1: Call to Order**

Chair Lucero called the Retreat to Order at 10:00 a.m.

## **Agenda Item 2: Adoption of the Agenda**

*Mr. Peaches moved to adopt the agenda as presented. Mr. Leslie seconded the motion. **The vote passed upon a roll-call vote with Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***

## **Agenda Item 3: New Business**

### **3.A. Tour of NATC**

The members of the District Governing Board joined staff for a tour of the NATC facilities and discussed the work that would be undertaken utilizing the state appropriation for facility improvements.

### **3.B. Discussion on Construction at NPC**

Staff presented information on construction anticipated to take place at the college in the coming years and answered questions from the Board.

### **3.C. Internal Controls**

VPAS Ellison walked the Board members through errors in some employee's pay, the reasons behind each error, and steps that would be taken, or were already underway, to recover overpayments. VPAS Ellison also described how the college was changing internal controls and



processes to make sure there is more oversight. The Board had time to ask questions which staff answered.

### **3.D. Accreditation**

Dr. Yip- Reyes, Director of Institutional Effectiveness, presented further information on the upcoming accreditation visit the college will have from a Higher Learning Commission (HLC) Peer Review Team and some helpful information on what to expect as a Board. Dr. Yip-Reyes posed questions to the Board that they might hear from the HLC team and answered questions from Board members.

### **Agenda Item 4: Adjournment**

*The meeting was adjourned at 12:55 p.m. upon a motion by Mr. Leslie and a second by Mr. Peaches. The vote passed upon a roll-call vote with Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

Respectfully submitted,



Paul Hempsey  
Recording Secretary to the Board

