

# Navajo County Community College District Governing Board Meeting Minutes

September 17, 2019 – 10:30 a.m.  
Painted Desert Campus, Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

---

**Governing Board Member Present:** Mr. Daniel Peaches; Mr. Derrick Leslie; Mr. Elias Jouen.

**Governing Board Member Present by Phone:**

**Governing Board Member Absent:** Mr. Frank Lucero; Mr. James Matteson.

**Staff Present:** President Mark Vest; Vice President for Administrative Services (VPAS) Maderia Ellison; Vice President for Learning and Student Services (VPLSS) Jessica Clark; Recording Secretary to the Board Paul Hempsey.

**Others Present:** Kim Reed; Everett Robinson; Inez Schaechterle; Rebecca Hunt; Rickey Jackson; Ann Hess; Josh Rogers; Gail Campbell; Chris Roediger; Allison Landy; Ernie Hess; Terrie Shevat; Lauren Maestas; Cynthia Owens.

**Others Present by Phone:**

## **Agenda Item 1: Call to Order and Pledge of Allegiance**

Secretary Peaches called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

## **Agenda Item 2: Adoption of Agenda**

*Mr. Jouen moved to adopt the agenda as presented. Mr. Leslie seconded the motion. **The vote passed upon a roll-call vote with Mr. Jouen, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.***

## **Agenda Item 3: Call for Public Comment**

None.

## **Agenda Item 4: Reports**

### **4.A. Financial Position – VPAS Ellison**

VPAS Ellison addressed the Board and reviewed the Financial Position Report noting that information was for July 2019.

### **4.B. NPC Friends and Family – Director Wilson**

Director Wilson was unable to attend the meeting.

### **4.C. Faculty Association**

Inez Schaechterle, Faculty Association President, addressed the Board and reported on recent activities from the Faculty Association.



#### **4.D. NPC CASO**

Rebecca Hunt, President of CASO, addressed the Board and noted the recent activities from CASO, highlighting the recent Silent Auction results from Convocation.

#### **4.E. NPC Student Government Association**

Cynthia Owens, President of the Student Government Association, addressed the Board and presented on upcoming events for the Student Government.

#### **4.F. Human Resources**

Written Report.

#### **Agenda Item 5: Consent Agenda**

- A. **August 20, 2019 Special Meeting Minutes**
- B. **August 20, 2019 Executive Session 1 Minutes**
- C. **August 20, 2019 Work Session Minutes**
- D. **August 20, 2019 Regular Meeting Minutes**
- E. **August 19, 2019 Executive Session 2 Minutes**
- F. **2018-19 Dual Enrollment Intergovernmental Agreements** between Navajo County Community College District and Heber-Overgaard USD.
- G. **2019-20 Dual Enrollment Intergovernmental Agreements** between Navajo County Community College District and Snowflake USD, St. Johns USD.

*Mr. Leslie made a motion to approve the consent agenda as presented. Mr. Jouen seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

#### **Agenda Item 6: Old Business**

None.

#### **Agenda Item 7: New Business**

##### **7.A. Request to Accept Resignation of Board Member**

President Vest addressed the Board and informed them of the Resignation of Board Member Matteson, who represents District IV, and outlined the process to fill the vacancy.

*Mr. Jouen made a motion to accept the resignation of Mr. Matteson as presented. Mr. Leslie seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

##### **7.B. Memorandum of Understanding between Northland Pioneer College and Northland Pioneer College Friends and Family**

President Vest presented the Memorandum of Understanding noting that this was an information item and he was happy to answer questions.

Mr. Leslie asked why there has been no agreement in place till now. President Vest provided some history from both the college and examples from other community colleges within the state.



**7.C. Request to Approve Renewal of Cisco Smartnet Contract**

President Vest presented the request to renew the college's Cisco Smartnet Contract in the amount of \$196,818.71, which includes applicable taxes, noting this was an annual renewal and budgeted expense.

*Mr. Jouen made a motion to approve the Renewal of Cisco Smartnet Contract as presented. Mr. Leslie seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

**7.D. Request to Approve Renewal of TALON Smartnet Contract**

President Vest presented the request to renew the college's TALON Smartnet Contract in the amount of \$54,961.33, which includes applicable taxes, noting this was also an annual renewal and budgeted expense.

*Mr. Jouen made a motion to approve the Renewal of TALON Smartnet Contract as presented. Mr. Leslie seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

**7.E. Request to Approve 2020-21 Strategic Planning and Budget Development Calendar**

VPAS Ellison reviewed the 2020-21 Strategic Planning and Budget Development Calendar with the Board highlighting key activities.

*Mr. Jouen made a motion to approve adoption of the 2020-21 Strategic Planning and Budget Development Calendar as presented. Mr. Leslie seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

**7.F. Request to Award: Summit Healthcare**

Dr. Allison Landy reviewed the request to award Summit Healthcare \$55,000.00 as a sub grantee of the recently accepted Navajo-Apache First Things First Professional Development for Early Care and Education Professionals (PD ECEP) grant.

Mr. Jouen asked if this was similar to a pass through. Dr. Landy responded that it was similar and provided details of Summit's responsibilities and role in the grant.

*Mr. Leslie made a motion to approve the award of \$55,000.00 to Summit Healthcare as presented. Mr. Jouen seconded. The vote passed upon a roll-call vote with Mr. Jouen, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

**Agenda Item 8: Standing Business**

**8.A. Strategic Planning and Accreditation Steering Committee (SPASC) Report**

No Report.



### **8.B. President's Report**

President Vest reported that Community College Presidents would meet next week and will be joined, for part of the time, by Chief Business Officers as discussion will take place on Expenditure Limit strategy as well as consortium opportunities for rural K12 districts. The K12 Rural Superintendents group is also seeking support for a change to current statute language on residency requirements for Board Members to bring them closer in to alignment.

### **8.C. Agenda Items/Informational Needs for future meetings**

None.

### **Agenda Item 9: Board Report/Summary of Current Event**

Mr. Jouen expressed his appreciation to Director Wilson and VPLSS Clark for their attendance and report to the Winslow City Council.

**Agenda Item 10: Announcement of Next Regular Meeting:** Regular District Governing Board meeting on Tuesday, October 15, 2019.

### **Agenda Item 11: Adjournment**

*The meeting was adjourned at 10:40 a.m. upon a motion by Mr. Leslie and a second by Mr. Jouen. The vote passed upon a roll-call vote with Mr. Jouen, Chair Lucero, Mr. Leslie, and Mr. Peaches voting in favor. There were no votes against.*

Respectfully submitted,



Paul Hempsey  
Recording Secretary to the Board

