

Northland Pioneer College
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2011-12 HLC Institutional Update

Debra Myers – Institutional Research

July 1st 2011 – June 30th 2012

4/20/2012

Northland Pioneer College (NPC) provides an online update to the Higher Learning Commission (HLC) once each year. Submission of the Institutional Update is a requirement for maintaining accreditation or candidacy with the Commission. The Institutional update of non-financial data is updated by the Institutional Effectiveness office and the composite financial index is updated by the Administrative Services office.

Review Report**Institutional Update 2011-2012 for Northland Pioneer College**

Institution Information	
Name	Northland Pioneer College
Address	P.O. Box 610
City	Holbrook
State	AZ
Postal Code	86025-0610
Main Phone Number	800-266-7845
Fax	928-524-7312
Website	w w w .n p c .e d u
Institution Incorporated	No
Incorporation State	
Institution Ownership	N/A
Memberships	American Association of Community Colleges

Contact Information

Contact Type	Name	Title	Address	City	State	Postal Code	Phone	Fax	Email
Chief Executive Officer	Dr. Jeanne K. Swarthout	President	P.O. Box 610	Holbrook	AZ	86025-0610	928-524-7420	928-524-7419	Jeanne.Swarthout@NPC.edu
Chief Financial Officer	Mr. Blaine Hatch	Vice President of Administrative Services	P.O. Box 610	Holbrook	AZ	86025	928-524-7600	928-524-7612	Blaine.Hatch@npc.edu
Chief Academic Officer	Mr. Mark Vest	V.P. of Learning	P.O. Box 610	Holbrook	AZ	86025	928-532-6141	928-532-6184	Mark.Vest@npc.edu
Data Update Coordinator	Debra Myers	IR Analyst	1001 W. Deuce of Clubs	Show Low	AZ	85901	928-532-6154	928-532-6191	Debra.Myers@npc.edu
Accreditation Liaison Officer	Debra Myers	IR Analyst	1001 W. Deuce of Clubs	Show Low	AZ	85901	928-532-6154	928-532-6191	debra.myers@npc.edu

Federal Compliance

Student Identity

Based on the Federal definitions, do you offer any distance education or correspondence courses?

Yes

Do you have a process in place to verify student identity?

Yes

What student identity verification methods are you currently using?

Student ID/User ID and password or passphrase

Do you re-verify student identity at exams or other evaluations?

Yes

Other Methods

Academic Calendar

Academic Calendar

Semester

Relationships with other Accrediting Agencies

Accrediting Agency Status

NLNAC: Good Standing

Has your institution had any pending or final action by a state agency in the past year to sanction, limit, suspend or terminate authorization or program approval?

No

Sanction Agency

Action

Refund Policy

Does the institution have a formal student refund policy?

Yes

Title IV Financial Aid

Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?

No

If Yes, how many academic programs are reported in clock hours?

Identify the institution's FY 2009 Three-Year Cohort Default Rate for student loans

0%

Student Head Count by Level

Type	Current	Previous
Full-Time Undergraduate	881	964
Part-Time Undergraduate	3,036	2,986
Full-Time Graduate	0	0
Part-Time Graduate	0	0

Student Head Count by Category

Type	Current	Previous
Certificate-Seeking Undergraduate	35	27
Degree-Seeking Undergraduate	1,779	1,475
Post-Baccalaureate Certificate-Seeking	0	0
Post-Baccalaureate Degree-Seeking	0	0

Total Entering Undergraduate Head Count

Type	Current	Previous
Full-Time Entering	166	203
Part-Time Entering	532	326

Institutional Head Count

Type	Current	Previous
Full-Time Faculty	70	66
Part-Time Faculty	132	148
Full-Time Administration	18	14
Part-Time Administration	0	0
Full-Time Staff	104	86
Part-Time Staff	10	15
Student-Faculty Ratio	17	18

Certificates & Degrees Awarded

Type	Current	Previous
Total Certificates Awarded	281	303
Graduate Certificates Awarded	0	N/A
Undergraduate Certificates Awarded	281	N/A
Undergraduate Certificates NOT part of an existing degree program	0	N/A
Associate's Degrees Awarded	143	187
Bachelor's Degrees Awarded	0	0
Master's Degrees Awarded	0	0
Specialist's Degrees Awarded	0	0
Doctor's Degrees Awarded	0	0

Degree Programs Offered

Type	Current	Previous
Associate's Degree Programs	42	47
Bachelor's Degree Programs	0	0
Master's Degree Programs	0	0
Specialist's Degree Programs	0	0
Doctor's Degree Programs	0	0

Certificate Programs Offered

Type	Current	Previous
Total number of credit-bearing certificates offered	96	96
Of the total number of credit-bearing certificates, how many are Title IV eligible?	58	60
This listing is provided for informational purposes only. The section lists Title IV eligible certificates, None where the courses are not a subset of courses extracted from existing degree programs with 50% or more being courses specifically developed for the certificate program.		

Branch Campuses (do NOT include main/home campus)

Location	Name	Status	Opened	Closed	Address	City State Zip	Country	Prev HC	New HC
In State	White Mountain	Active	1974-07-15		1001 W. Deuce of Clubs	Show Low, AZ 85901	United States	1000-4999	1000-4999
In State	Silver Creek	Active	1974-07-15		1610 S. Main	Snowflake, AZ 85937	United States	500-999	500-999
In State	Painted Desert	Active	1974-07-15		2251 N. Navajo Blvd	Holbrook, AZ 85025	United States	100-499	100-499
In State	Little Colorado	Active	1975-05-15		1400 N. 3rd St.	Winslow, AZ 85045	United States	100-499	100-499

Additional Locations

Location	Name	Status	Opened	Closed	Address	City State Zip	Country	Prev HC	New HC
In State	Whiteriver	Active	1974-07-15		720 S. Chief	Whiteriver, AZ 85941	United States	100-499	100-499
In State	St. Johns	Active	1974-07-15		65 S. 3rd West	St. Johns, AZ 85964	United States	100-499	100-499
In State	Springerville/Eagar	Active	1974-07-15		578 N. Main St.	Eagar, AZ 85925	United States	100-499	100-499
In State	Kayenta	Inactive	1974-07-15		Kayenta Unified School District	Kayenta, AZ 86049	United States	1-99	None
In State	Hopi	Active	1974-07-15		First Mesa	Polacca, AZ 86037	United States	100-499	100-499
In State	Show Low Auto Technology site	Active	2009-08-03		1400 North Lumberman's Loop	Show Low, AZ 85901	United States	1-99	1-99
In State	St Johns Cosmetology Program	Active	2010-01-04		955 W13 West, Suite B	St. Johns, AZ 85936	United States	1-99	1-99
In State	Taylor Area Fire Science	Active	2008-08-04		Northern Arizona Training Center, 1840 Papermill Road	Taylor, AZ 85939	United States	1-99	1-99
In State	Taylor Heavy Equipment Operations	Active	2007-08-06		South Gene Ranch Road	Taylor, AZ 85939	United States	1-99	1-99
In State	Eagar Heavy Equipment Operations	Active	2008-08-04		7 South Highway 180, Lot #2	Eagar, AZ 85925	United States	1-99	1-99
In State	Joseph City Ind. Technology and Maintenance	Active	2003-08-04		Cholla Power Plant, 4801 Frontage Road	Joseph City, AZ 86032	United States	1-99	1-99
In State	St Johns Ind. Technology and Maintenance	Active	2007-08-06		Coronado Generating Station, 7mi North of St. Johns, Hwy 191	St. Johns, AZ 85936	United States	1-99	1-99
In State	Show Low Welding	Active	2000-08-07		1380 East Thornton Road	Show Low, AZ 85901	United States	100-499	100-499
In State	St Johns Welding	Active	2003-08-04		955 W13 West, Suite A	St. Johns, AZ 85936	United States	1-99	1-99
In State	Kayenta	Active	2011-07-14		Comb Ridge Road, Monument Valley Unified School District grounds	Kayenta, AZ 86033	United States	100-499	100-499

Out of State & Out of USA Course Locations

Location	Country	Name	Address	City	State	Postal Code
None						

Dual Credit

Type	Current	Previous
Total Dual Credit Student Head Count	1,037	948
Dual Enroll College Degree & High School	Yes	No

Distance Education and Correspondence Education

Type							Current
Total Head Count in courses offered by Distance Education							1000-4999
Total Head Count in courses offered by Correspondence Education							None
Type	Modality	Start Date	CIP	Program Level	Catalog Title	Offered	
Distance Education	Audioconferencing, Closed circuit, Internet	2005-09-01	24.0102 General Studies	Associate	Associate of Arts in Elementary Education	Institution	
Distance Education	Audioconferencing, Closed circuit, Internet	1999-09-01	24.0102 General Studies	Associate	Associate of Science	Institution	
Distance Education	Audioconferencing, Closed circuit, Internet	1999-09-01	24.0102 General Studies	Associate	Associate of Business	Institution	
Distance Education	Audioconferencing, Closed circuit, Internet	1999-09-01	24.0102 General Studies	Associate	Associate of Arts	Institution	
Distance Education	Audioconferencing, Closed circuit, Internet	1999-09-01	24.0102 General Studies	Associate	Associate of General Studies	Institution	

Contractual Arrangements

Entity	Accreditor	Relationship	State	Country	CIP	Program Level	Effective Date	Prev HC	New HC	Percentage	Catalog Title
None											

Consortial Arrangements

Consortium	State	Country	CIP	Program Level	Accreditor	Effective Date	Prev HC	New HC	Percentage	Catalog Title
None										

Review Report

Institutional Update 2011-2012 for Northland Pioneer College

Financial Information			
Type	FY 2011	FY 2010	FY 2009
Ending month of fiscal year	June	June	June
Last Completed Audit Year (example 2011)	2011	2010	2009
Did you receive your last completed audit within 6 months of the close of your fiscal year?	Yes	Yes	Yes
Was your most recent financial audit UNQUALIFIED?	Yes	Yes	Yes
Did your most recent audit report include a going concern for disclosure?	No	N/A	N/A

Composite Financial Index													
	FY 2011				FY 2010				FY 2009				
Primary Reserve Ratio Calculation	Data	Str	Wt	CFI	Data	Str	Wt	CFI	Data	Str	Wt	CFI	
Institution unrestricted net assets	34,195,371				25,496,949				16,951,989				
Institution expendable restricted net assets	+ 717,570				716,192				737,875				
Component Unit (C.U.) unrestricted net assets	+ 122,794				139,007				180,871				
C.U. temporary restrict net assets	+ 20,211				21,681				44,551				
C.U. net investment in plant	- 35,000				36,250				37,500				
Numerator Total	35,020,946				26,337,579				17,877,786				
Institution operating expenses	24,905,008				25,884,021				28,343,785				
Institution nonoperating expenses	+ 3,428				0				67,163				
Elimination of inter-entity amounts	+ 0				0				0				
C.U. total expenses	+ 136,198				62,115				17,805				
Denominator Total	25,044,634				25,946,136				28,428,753				
Primary reserve ratio (p. 58*)	/	1.398	10.00	0.35	3.50	1.015	7.63	0.35	2.67	0.629	4.73	0.35	1.66
Net Operating Revenue Ratio Calculation													
Institution operating income (loss)	-				-				-				
	19,781,534				19,503,838				21,880,496				
Institution net nonoperating revenues	+ 27,670,107				27,077,519				27,856,951				
C.U. change in unrestricted net assets	+ -16,213				-41,864				39,763				
Elimination of inter-entity amounts	+ 0				0				0				
Numerator Total	7,872,360				7,531,817				6,016,218				
Institution operating revenues	5,123,474				6,380,183				6,463,289				
Institution nonoperating revenues	+ 27,673,535				27,077,519				27,924,114				
C.U. total unrestricted revenues	+ 117,714				17,206				57,568				
Elimination of inter-entity amounts	+ 0				0				0				
Denominator Total	32,914,723				33,474,908				34,444,971				
Net Operating Revenue ratio (p. 86*)	/	0.239	10.00	0.10	1.00	0.225	10.00	0.10	1.00	0.175	10.00	0.10	1.00
Return on Net Assets ratio calculation													
Change in net assets plus C.U. change in net assets	7,885,631				7,531,818				6,016,218				
Elimination of inter-entity amounts	+ 0				0				0				
Divided by total net assets + C.U. total net assets (beginning of year)	58,742,376				51,135,208				45,185,150				
Return on Net Assets ratio (p. 74*)	/	0.134	6.70	0.20	1.34	0.147	7.35	0.20	1.47	0.133	6.65	0.20	1.33
Viability ratio calculation													
Numerator - Expendable net	35,020,946				26,337,579				17,877,786				

assets (from Primary Reserve Numerator)														
Institution long-term debt (total project-related debt)	0					0						0		
C.U. long-term debt (total project-related debt)	+ 0					0						0		
Denominator - Total Long-term + C.U. debt (total project-related debt)	0					0						0		
Viability ratio (p. 64*) /	0.000	10.00	0.35	3.50		0.000	10.00	0.35	3.50		0.000	10.00	0.35	3.50
Total-Composite Financial Indicator Score (CFI)				9.3					8.6					7.5

Comments
2011: None
2010: None
2009: None

What the Total Composite Financial Indicator Score (CFI) Means to You

The chart below identifies three zones in which the CFI scores shown above will fall: Above, In, and Below. Each zone specifies a range of CFI scores, with different ranges for private and public institutions. Following the close of the Institutional Update, the Commission will review all the financial data reported and will identify any institutions that have CFI scores in the **Below** zone for a **single** year or the **In** zone for **two consecutive** years. The Commission will notify those institutions about possible follow-up needed on their financial condition, including review by the Commission's Financial Panel Review process.

Zones	Private Institutions (-1 to 3) Composite Index	Public Institutions (-4 to 10) Composite Index	Outcomes
Above	1.5 to 3.0	1.1 to 10	No Review
In	1.0 to 1.4	0 to 1.0	Financial Panel Review if "In" for two or more consecutive years.
Below	-1.0 to 0.9	-4.0 to -0.1	Financial Panel Review if "Below" in any given year.