

Northland Pioneer College
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2017-18 HLC Institutional Update

Debra Myers – Institutional Research

July 1st 2017 – June 30th 2018

4/03/2018

Northland Pioneer College (NPC) provides an online update to the Higher Learning Commission (HLC) once each year. Submission of the Institutional Update is a requirement for maintaining accreditation or candidacy with the Commission. The Institutional update of non-financial data is updated by the Institutional Effectiveness office and the composite financial index is updated by the Administrative Services office.

Institutional Update 2017-2018

Northland Pioneer College(1730)

Institutional Update 2017-2018

Institution Information

	Institution Information
Name	Northland Pioneer College
Mailing Address 1	P.O. Box 610
Mailing Address 2	
City	Holbrook
State	Arizona
Country	United States
Postal Code	86025-0610
Main Phone Number	(800) 266-7845
Extension	
Fax	(928) 524-7312
Website	www.npc.edu

What is the enabling or authorizing legislation for the institution?

- Report the name of the act or statutory citation that enables or authorizes your institution. Contact your institution's in-house legal counsel for the information.

Arizona Revised Statutes - Title 15 Education - Section 15-1402 Community college districts; requirements; exception

Contact Information

Have you made changes to the Chief Executive Officer contact information below?

(Select one)

No Change

Update Contact (new information for this person)

_____ New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Chief Executive Officer
Prefix	Dr.
First	Jeanne
Middle	K.
Last	Swarthout
Suffix	
Title	President
Institution Name	Northland Pioneer College
Address 1	P.O. Box 610
Address 2	
City	Holbrook
State	Arizona
Postal Code	86025-0610
Country	United States
Phone	(928) 524-7420
Extension	
Fax	(928) 524-7419
Email Address	Jeanne.Swarthout@npc.edu

Have you made changes to the Chief Academic Officer contact information below?

(Select one)

 X

- No Change
- Update Contact (new information for this person)
- New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Chief Academic Officer (CAO)
Prefix	Mr.
First	Mark
Middle	H.
Last	Vest
Suffix	
Title	V.P. of Learning & Student Services
Institution Name	Northland Pioneer College
Address 1	P.O. Box 610
Address 2	
City	Holbrook
State	Arizona
Postal Code	86025-0610
Country	United States
Phone	(928) 532-6141
Extension	
Fax	
Email Address	Mark.Vest@npc.edu

Have you made changes to the Chief Financial Officer contact information below?

(Select one)

- No Change
 Update Contact (new information for this person)
 New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Chief Financial Officer
Prefix	Ms.
First	Maderia
Middle	J.
Last	Ellison
Suffix	
Title	Associate Vice President/Chief Business Officer
Institution Name	Northland Pioneer College
Address 1	1001 West Deuce of Clubs
Address 2	
City	Show Low
State	Arizona
Postal Code	85901
Country	United States
Phone	(928) 532-6743
Extension	
Fax	(928) 532-6112
Email Address	Maderia.ellison@npc.edu

Have you made changes to the Accreditation Liaison Officer contact information below?

(Select one)

- No Change
 Update Contact (new information for this person)
 New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Accreditation Liaison Officer (ALO)
Prefix	Ms.
First	Debra
Middle	L.
Last	Myers
Suffix	
Title	Institutional Research Analyst
Institution Name	Northland Pioneer College
Address 1	1001 W. Deuce of Clubs
Address 2	
City	Show Low
State	Arizona
Postal Code	85901
Country	United States
Phone	(928) 532-6154
Extension	
Fax	
Email Address	debra.myers@npc.edu

Have you made changes to the Data Update Coordinator contact information below?

(Select one)

- No Change
- Update Contact (new information for this person)
- New Contact (new person in this role)

Check the Not Applicable box if you leave any field blank.

Contact Type	Data Update Coordinator
Prefix	Ms.
First	Debra
Middle	L.
Last	Myers
Suffix	
Title	Institutional Research Analyst
Institution Name	Northland Pioneer College
Address 1	1001 W. Deuce of Clubs
Address 2	
City	Show Low
State	Arizona
Postal Code	85901
Country	United States
Phone	(928) 532-6154
Extension	

Fax	
Email Address	debra.myers@npc.edu

Financial Information

	FY 2017	FY 2016	FY 2015
Ending month of fiscal year:	June	June	June
Last completed audit year:	2017	2016	2015
Did you receive your last completed audit within 6 months of the close of your fiscal year?	Yes	Yes	Yes
Was your most recent financial audit UNQUALIFIED?	Yes	Yes	Yes
Did your most recent audit report include a going concern for disclosure?	No	No	No

Public Composite Financial Index

Primary Reserve Ratio Calculation

	FY 2017	FY 2016	FY 2015
Institution unrestricted net assets	33813905.00	28481396.00	23599386.00
Institution expendable restricted net assets	240766.00	239342.00	302544.00
Component Unit (C.U.) unrestricted net assets	2243802.00	2283806.00	2429252.00
C.U. temporarily restricted net assets	281572.00	256472.00	113210.00
C.U. net investment in plant	1973146.00	2079881.00	2124100.00
Numerator Total	34606899.00	29181135.00	24320292.00
Institution operating expenses	28232323.00	28336687.00	29533567.00
Institution non-operating expenses	3197.00	3037.00	3470.00
C.U. total expenses	194979.00	255749.00	271906.00
Denominator Total	28430499.00	28595473.00	29808943.00
Primary reserve ratio	1.22	1.02	0.82
Primary reserve strength	9.15	7.67	6.13

Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	3.20	2.69	2.15

Net Operating Revenue Ratio Calculation

	FY 2017	FY 2016	FY 2015
Institution operating income (loss)	-22610560.00	-22859397.00	-23508980.00
Institution net non-operating revenues	27358021.00	28391836.00	26904735.00
C.U. change in unrestricted net assets	-40004.00	-145446.00	761208.00
Numerator Total	4707457.00	5386993.00	4156963.00
Institution operating revenues	5621763.00	5477290.00	6024587.00
Institution non-operating revenues	27361218.00	28394873.00	26908205.00
C.U. total unrestricted revenues	154977.00	110303.00	1049597.00
Denominator Total	33137958.00	33982466.00	33982389.00
Net operating revenue ratio	0.14	0.16	0.12
Net operating revenue strength	10.00	10.00	9.41
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	1.00	1.00	0.94

Return on Net Assets Ratio Calculation

	FY 2017	FY 2016	FY 2015
Change in net assets plus C.U. change in net assets	4747461.00	5530717.00	4231263.00
Total net assets + C.U. total net assets (beginning of year)	71101995.00	65571278.00	61340015.00
Return on net assets ratio	0.07	0.08	0.07
Return on net assets strength	3.34	4.22	3.45
Return on net assets weight	0.20	0.20	0.20

Return on net assets CFI	0.67	0.84	0.69
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Viability Ratio Calculation

	FY 2017	FY 2016	FY 2015
Expendable net assets (from Primary Reserve Numerator)	34606899.00	29181135.00	24320292.00
Institution long-term debt (total project-related debt)	0.00	0.00	0.00
C.U. long-term debt (total project-related debt)	0.00	0.00	0.00
Total long-term + C.U. debt (total project-related debt)	0.00	0.00	0.00
Viability ratio	0.00	0.00	0.00
Viability strength	10.00	10.00	10.00
Viability weight	0.35	0.35	0.35
Viability CFI	3.50	3.50	3.50

	FY 2017	FY 2016	FY 2015
Total Composite Financial Indicator Score	8.37	8.03	7.28
Comments			

Public Composite Financial Index (Excluding GASB 68)

GASB Primary Reserve Ratio Calculation

	FY 2017	FY 2016	FY 2015
Institution unrestricted net assets	54087200.00	49144263.00	44260762.00
Institution expendable restricted net assets	240766.00	239342.00	302544.00
Component Unit (C.U.) unrestricted net assets	2243802.00	2283806.00	2429252.00
C.U. temporarily restricted net assets	281572.00	256472.00	113210.00

C.U. net investment in plant	1973146.00	2079881.00	2124100.00
Numerator Total	54880194.00	49844002.00	44981668.00
Institution operating expenses	28716482.00	28431274.00	29629645.00
Institution non-operating expenses	3197.00	3037.00	3470.00
C.U. total expenses	194979.00	255749.00	271906.00
Denominator Total	28914658.00	28690060.00	29905021.00
Primary reserve ratio	1.90	1.74	1.50
Primary reserve strength	10.00	10.00	10.00
Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	3.50	3.50	3.50

GASB Net Operating Revenue Ratio Calculation

	FY 2017	FY 2016	FY 2015
Institution operating income (loss)	-23094719.00	-22953984.00	-23605058.00
Institution net non-operating revenues	27358021.00	28391836.00	26904735.00
C.U. change in unrestricted net assets	-40002.00	-145446.00	761208.00
Numerator Total	4223300.00	5292406.00	4060885.00
Institution operating revenues	5621763.00	5477290.00	6024587.00
Institution non-operating revenues	27361218.00	28394873.00	26908205.00
C.U. total unrestricted revenues	154977.00	110303.00	1049597.00
Denominator Total	33137958.00	33982466.00	33982389.00
Net operating revenue ratio	0.13	0.16	0.12
Net operating revenue strength	9.80	10.00	9.19
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	0.98	1.00	0.92

GASB Return on Net Assets Ratio Calculation

	FY 2017	FY 2016	FY 2015
Change in net assets plus C.U. change in net assets	4263340.00	5436130.00	4135185.00
Total net assets + C.U. total net assets (beginning of year)	91859449.00	86328732.00	82097469.00
Return on net assets ratio	0.05	0.06	0.05
Return on net assets strength	2.32	3.15	2.52
Return on net assets weight	0.20	0.20	0.20
Return on net assets CFI	0.46	0.63	0.50

GASB Viability Ratio Calculation

	FY 2017	FY 2016	FY 2015
Expendable net assets (from Primary Reserve Numerator)	54880194.00	49844002.00	44981668.00
Institution long-term debt (total project-related debt)	0.00	0.00	0.00
C.U. long-term debt (total project-related debt)	0.00	0.00	0.00
Total long-term + C.U. debt (total project-related debt)	0.00	0.00	0.00
Viability ratio	0.00	0.00	0.00
Viability strength	10.00	10.00	10.00
Viability weight	0.35	0.35	0.35
Viability CFI	3.50	3.50	3.50

	FY 2017	FY 2016	FY 2015
Total Composite Financial Indicator Score	8.44	8.63	8.42
Comments			

Federal Compliance

Please click the button below to view accrediting agencies reported to HLC.

There are no accrediting agencies.

I have reviewed the list of accrediting agencies provided and made any necessary changes by contacting legalaffairs@hlcommission.org

Yes

No

Academic Term

(Select all that apply)

Continuous

Four-one-four

Modular

Quarter

Semester

Trimester

Does the institution have a formal student refund policy?

(Select one)

Yes

No

Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?

(Select one)

Yes No

If Yes, how many academic programs are reported in clock hours? (select Not Applicable if previous question was answered "No")

9

Identify the institution's FY 2015 Three-Year Draft Cohort Default Rate for student loans.

0.00

Enter the percentage of first-time, full-time students receiving Pell Grants.

31.00

Enter the average amount of Pell Grant aid received by these students:

4417.00

Does the institution provide information to students and the public about student achievement?

(Select one)

X Yes

No

Student Head Count by Level

	Current Year	Previous Year
Full-time Undergraduate Head Count	394	428
Part-time Undergraduate Head Count	1059	1041
Full-time Graduate Head Count	0	0
Part-time Graduate Head Count	0	0

Student Head Count by Category

	Current Year	Previous Year
Certificate Seeking Undergraduate	104	125
Degree Seeking Undergraduate	1411	1325
Post-Baccalaureate Certificate-Seeking	0	0
Post-Baccalaureate Degree-Seeking	0	0
Non-Degree Seeking	1506	1575

Institutional Head Count

	Current Year	Previous Year
Full-time Faculty	74	76
Part-time Faculty	86	78

Full-time Administration	84	82
Part-time Administration	126	110
Full-time Staff	40	43
Part-time Staff	58	64
Student-to-Faculty Ratio	7.45	7.75

Dual Credit

	Current Year	Previous Year
Total Dual Credit Student Head Count:	862	871
How many dual credits awarded in the academic year 2017-2018?	10140	11624

Certificates & Degrees Awarded

	Current Year	Previous Year
Graduate Certificates Awarded	0	0
Undergraduate Certificates Awarded	840	462
Total Certificates Awarded	840	462
Of the undergraduate certificates listed above, how many are NOT part of an existing degree program?	0	0

	Current Year	Previous Year
Associate's Degrees Awarded	211	189
Bachelor's Degrees Awarded	0	0
Master's Degrees Awarded	0	0
Specialist Degrees Awarded	0	0
Doctoral Degrees Awarded	0	0

Certificate and Degree Programs Offered

	Current Year	Previous Year
Total Number Credit-Bearing Certificates Offered	74	77
Associate's Degree Programs Offered	40	39
Bachelor's Degree Programs Offered	0	0
Master's Degree Programs Offered	0	0
Specialist Degree Programs Offered	0	0
Doctoral Degree Programs Offered	0	0

Distance Education & Correspondence Education

Distance Education and Correspondence Education Stipulation

Approved for distance education courses and programs. The institution has not been approved for correspondence education.

I have reviewed the distance and/or correspondence education stipulation. If incorrect, contact changerequests@hlcommission.org.

X Yes

___ No

Branch Campuses

Please click the button below to view branch campuses reported to HLC.

Name	Status	Address	Open Date	Head Count	Location Type
Little Colorado	Active	1400 E. 3rd St.	05/15/1975	100-499	In State

		Winslow, AZ 85045			
Painted Desert	Active	2251 E. Navajo Blvd Holbrook, AZ 85025	07/15/1974	100-499	In State
Silver Creek	Active	1611 S. Main Snowflake, AZ 85937	07/15/1974	500-999	In State
White Mountain	Active	1001 W. Deuce of Clubs Show Low, AZ 85901	07/15/1974	1000-4999	In State

I have reviewed the list of branch campuses provided and made any necessary changes using the Location & Campus Update System or HLC's institutional change process.

X Yes

___ No

Additional Locations

Please click the button below to view additional locations reported to HLC.

Name	Status	Address	Open Date	Title IV Eligible	Head Count	Program Type	Location Type
Eagar Heavy Equipment Operations	Closed	7 South Highway 180, Lot #2 Eagar, AZ 85925	08/04/2008	Yes	None	50% - 99%	In State
Heber	Closed	3450 N. Mustang Dr. Heber, AZ 85936	07/15/1974	No	1-99	Total Degree	In State
Hopi	Active	First Mesa Polacca, AZ 86037	07/15/1974	No	100-499	Total Degree	In State
Joseph City	Active	Cholla	08/04/2003	Yes	1-99	50% - 99%	In State

Ind. Technology and Maintenance		Power Plant, 4801 Frontage Road Joseph City, AZ 86032					
Kayenta	Closed	Kayenta Unified School District Kayenta, AZ 86049	07/15/1974	No	None	Total Degree	In State
Kayenta	Active	1/4 mile north on Hwy 163 Kayenta, AZ 86033	08/19/2013	Yes	100-499	50% - 99%	In State
Kayenta	Closed	Comb Ridge Road, Monument Valley Unified School District grounds Kayenta, AZ 86033	01/03/2012	Yes	100-499	50% - 99%	In State
Show Low Auto Technology site	Active	1400 North Lumberman's Loop Show Low, AZ 85901	08/03/2009	Yes	1-99	50% - 99%	In State
Show Low Welding	Active	1320 East Thornton Road Show Low, AZ 85901	08/07/2000	Yes	100-499	50% - 99%	In State
Springerville/Eagar	Closed	578 N. Main St. Eagar, AZ 85925	07/15/1974	No	None	Total Degree	In State
Springerville/Eagar Center	Active	940 East Maricopa Street	12/21/2012	Yes	100-499	Total Degree	In State

		Springerville, AZ 85938					
St Johns Cosmetology Program	Active	955 W13 West, Suite B St. Johns, AZ 85936	01/04/2010	Yes	1-99	50% - 99%	In State
St Johns Ind. Technology and Maintenance	Active	Coronado Generating Station, 7mi North of St. Johns, Hwy 191 St. Johns, AZ 85936	08/06/2007	Yes	1-99	50% - 99%	In State
St Johns Welding	Active	955 W13 West, Suite A St. Johns, AZ 85936	08/04/2003	Yes	1-99	50% - 99%	In State
St. Johns	Active	65 S. 3rd West St. Johns, AZ 85964	07/15/1974	No	100-499	Adult Degree Completion	In State
Taylor Area Fire Science	Active	Northern Arizona Training Center, 1840 Papermill Road Taylor, AZ 85939	08/04/2008	Yes	1-99	50% - 99%	In State
Taylor Heavy Equipment Operations	Closed	797 South Gene Taylor Ranch Road Taylor, AZ 85939	08/06/2007	Yes	None	50% - 99%	In State
Whiteriver	Active	720 S. Chief Whiteriver, AZ 85941	07/15/1974	No	100-499	Total Degree	In State

I have reviewed the list of additional locations provided and made any necessary changes using the Location & Confirmation Update System or HLC's institutional change process.

Yes

No

Contractual Arrangements

Please click the button below to view contractual arrangements reported to HLC.

There are no contractual arrangements.

I have reviewed the list of contractual arrangements provided and made any necessary changes using HLC's institutional change process.

Yes

No

Consortial Arrangements

Please click the button below to view consortial arrangements reported to HLC.

There are no consortial arrangements.

I have reviewed the list of consortial arrangements provided and made any necessary changes using HLC's institutional change process.

Yes

No