

Northland Pioneer College  
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\* means required

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2015-16 HLC Institutional Update

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Debra Myers – Institutional Research

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July 1<sup>st</sup> 2015 – June 30<sup>th</sup> 2016

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4/05/2016

Northland Pioneer College (NPC) provides an online update to the Higher Learning Commission (HLC) once each year. Submission of the Institutional Update is a requirement for maintaining accreditation or candidacy with the Commission. The Institutional update of non-financial data is updated by the Institutional Effectiveness office and the composite financial index is updated by the Administrative Services office.

***Institutional Update 2015-2016***

**Northland Pioneer College(1730)**

**Institutional Update 2015-2016**

*Institution Information*

	Institution Information
Name	Northland Pioneer College
Mailing Address 1	P.O. Box 610
Mailing Address 2	
City	Holbrook
State	Arizona
Country	United States
Postal Code	86025-0610
Main Phone Number	(800) 266-7845
Extension	
Fax	(928) 524-7312
Website	www.npc.edu

What is the enabling or authorizing legislation for the institution?

- Report the name of the act or statutory citation that enables or authorizes your institution. Contact your institution's in-house legal counsel for the information.

Arizona Revised Statutes - Title 15 Education - Section 15-1402 Community college districts; requirements; exception

*Contact Information*

**Have you made changes to the Chief Executive Officer contact information below?**

(Select one)

No Change

Update Contact (new information for this person)

\_\_\_ New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Chief Executive Officer
Prefix	Dr.
First	Jeanne
Middle	K.
Last	Swarthout
Suffix	
Title	President
Institution Name	Northland Pioneer College
Address 1	P.O. Box 610
Address 2	
City	Holbrook
State	Arizona
Postal Code	86025-0610
Country	United States
Phone	(928) 524-7420
Extension	
Fax	(928) 524-7419
Email Address	Jeanne.Swarthout@npc.edu

**Have you made changes to the Chief Academic Officer contact information below?**

(Select one)

X

- \_\_\_ No Change
- \_\_\_ Update Contact (new information for this person)
- \_\_\_ New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Chief Academic Officer (CAO)
Prefix	Mr.
First	Mark
Middle	H.
Last	Vest
Suffix	
Title	V.P. of Learning & Student Services
Institution Name	Northland Pioneer College
Address 1	P.O. Box 610
Address 2	
City	Holbrook
State	Arizona
Postal Code	86025-0610
Country	United States
Phone	(928) 532-6141
Extension	
Fax	(928) 532-6140
Email Address	Mark.Vest@npc.edu

**Have you made changes to the Chief Financial Officer contact information below?**

(Select one)

- No Change  
 Update Contact (new information for this person)  
 New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Chief Financial Officer
Prefix	Ms.
First	Maderia
Middle	J.
Last	Ellison
Suffix	
Title	Director of Financial Services
Institution Name	Northland Pioneer College
Address 1	1001 West Deuce of Clubs
Address 2	
City	Show Low
State	Arizona
Postal Code	85901
Country	United States
Phone	(928) 532-6743
Extension	
Fax	(928) 532-6112
Email Address	Maderia.ellison@npc.edu

**Have you made changes to the Accreditation Liaison Officer contact information below?**

(Select one)

- No Change  
 Update Contact (new information for this person)  
 New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Accreditation Liaison Officer (ALO)
Prefix	Ms.
First	Debra
Middle	L.
Last	Myers
Suffix	
Title	Institutional Research Analyst
Institution Name	Northland Pioneer College
Address 1	1001 W. Deuce of Clubs
Address 2	
City	Show Low
State	Arizona
Postal Code	85901
Country	United States
Phone	(928) 532-6154
Extension	
Fax	(928) 532-6112
Email Address	debra.myers@npc.edu

**Have you made changes to the Data Update Coordinator contact information below?**

(Select one)

- No Change
- Update Contact (new information for this person)
- New Contact (new person in this role)

**Check the Not Applicable box if you leave any field blank.**

Contact Type	Data Update Coordinator
Prefix	Ms.
First	Debra
Middle	L.
Last	Myers
Suffix	
Title	Institutional Research Analyst
Institution Name	Northland Pioneer College
Address 1	1001 W. Deuce of Clubs
Address 2	
City	Show Low
State	Arizona
Postal Code	85901
Country	United States
Phone	(928) 532-6154
Extension	



Fax	(928) 532-6112
Email Address	debra.myers@npc.edu

*Financial Information*

Financial Information

	FY 2015	FY 2014	FY 2013
Ending month of fiscal year:	June	June	June
Last completed audit year:	2015	2014	2013
Did you receive your last completed audit within 6 months of the close of your fiscal year?	Yes	Yes	Yes
Was your most recent financial audit UNQUALIFIED?	Yes	Yes	Yes
Did your most recent audit report include a going concern for disclosure?	No	No	No

*Public Composite Financial Index*

Primary Reserve Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution unrestricted net assets	23599386.00	40454224.00	37382891.00
Institution expendable restricted net assets	302544.00	600298.00	679214.00
Component Unit (C.U.) unrestricted net assets	2429252.00	1668044.00	1772055.00
C.U. temporarily restricted net assets	113210.00	64542.00	55110.00
C.U. net investment in plant	2124100.00	1893442.00	1987348.00
Numerator Total	24320292.00	40893666.00	37901922.00
Institution operating expenses	29533567.00	28220910.00	27631411.00
Institution non-operating expenses	3470.00	117850.00	0.00
C.U. total expenses	271906.00	214998.00	297756.00
Denominator Total	29808943.00	28553758.00	27929167.00

Primary reserve ratio	0.82	1.43	1.36
Primary reserve strength	6.13	10.00	10.00
Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	2.15	3.50	3.50

### Net Operating Revenue Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution operating income (loss)	-23508980.00	-22349822.00	-21773207.00
Institution net non-operating revenues	26904735.00	25824700.00	26319150.00
C.U. change in unrestricted net assets	761208.00	-104011.00	-185548.00
Numerator Total	4156963.00	3370867.00	4360395.00
Institution operating revenues	6024587.00	5871088.00	5858204.00
Institution non-operating revenues	26908205.00	25942590.00	26319150.00
C.U. total unrestricted revenues	1049597.00	110987.00	112208.00
Denominator Total	33982389.00	31924665.00	32289562.00
Net operating revenue ratio	0.12	0.11	0.14
Net operating revenue strength	9.41	8.12	10.00
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	0.94	0.81	1.00

### Return on Net Assets Ratio Calculation

	FY 2015	FY 2014	FY 2013
Change in net assets plus C.U. change in net assets	4231263.00	3503130.00	4375379.00
Total net assets + C.U. total net assets (beginning of year)	61340015.00	78594339.00	74218960.00
Return on net assets ratio	0.07	0.04	0.06

Return on net assets strength	3.45	2.23	2.95
Return on net assets weight	0.20	0.20	0.20
Return on net assets CFI	0.69	0.45	0.59

### Viability Ratio Calculation

	FY 2015	FY 2014	FY 2013
Expendable net assets (from Primary Reserve Numerator)	24320292.00	40893666.00	37901922.00
Institution long-term debt (total project-related debt)	0.00	0.00	0.00
C.U. long-term debt (total project-related debt)	0.00	320000.00	345000.00
Total long-term + C.U. debt (total project-related debt)	0.00	320000.00	345000.00
Viability ratio	0.00	127.79	109.86
Viability strength	10.00	10.00	10.00
Viability weight	0.35	0.35	0.35
Viability CFI	3.50	3.50	3.50

	FY 2015	FY 2014	FY 2013
Total Composite Financial Indicator Score	7.28	8.26	8.60
Comment			

### Public Composite Financial Index (Excluding GASB 68)

### GASB Primary Reserve Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution unrestricted net assets	44260762.00	40454224.00	37382891.00
Institution expendable restricted net assets	302544.00	600298.00	679214.00

Component Unit (C.U.) unrestricted net assets	2429252.00	1668044.00	1772055.00
C.U. temporarily restricted net assets	113210.00	64542.00	55110.00
C.U. net investment in plant	2124100.00	1893442.00	1987348.00
Numerator Total	44981668.00	40893666.00	37901922.00
Institution operating expenses	29629645.00	28220910.00	27631411.00
Institution non-operating expenses	3470.00	117850.00	0.00
C.U. total expenses	271906.00	214998.00	297756.00
Denominator Total	29905021.00	28553758.00	27929167.00
Primary reserve ratio	1.50	1.43	1.36
Primary reserve strength	10.00	10.00	10.00
Primary reserve weight	0.35	0.35	0.35
Primary reserve CFI	3.50	3.50	3.50

### GASB Net Operating Revenue Ratio Calculation

	FY 2015	FY 2014	FY 2013
Institution operating income (loss)	-23605058.00	-22349822.00	-21773207.00
Institution net non-operating revenues	26904735.00	25824700.00	26319150.00
C.U. change in unrestricted net assets	761208.00	-104011.00	-185548.00
Numerator Total	4060885.00	3370867.00	4360395.00
Institution operating revenues	6024587.00	5871088.00	5858204.00
Institution non-operating revenues	26908205.00	25942590.00	26319150.00
C.U. total unrestricted revenues	1049597.00	110987.00	112208.00
Denominator Total	33982389.00	31924665.00	32289562.00
Net operating revenue ratio	0.12	0.11	0.14
Net operating revenue strength	9.19	8.12	10.00
Net operating revenue weight	0.10	0.10	0.10
Net operating revenue CFI	0.92	0.81	1.00

### GASB Return on Net Assets Ratio Calculation

	FY 2015	FY 2014	FY 2013
Change in net assets plus C.U. change in net assets	4135185.00	3503130.00	4375379.00
Total net assets + C.U. total net assets (beginning of year)	82097469.00	78594339.00	74218960.00
Return on net assets ratio	0.05	0.04	0.06
Return on net assets strength	2.52	2.23	2.95
Return on net assets weight	0.20	0.20	0.20
Return on net assets CFI	0.50	0.45	0.59

### GASB Viability Ratio Calculation

	FY 2015	FY 2014	FY 2013
Expendable net assets (from Primary Reserve Numerator)	44981668.00	40893666.00	37901922.00
Institution long-term debt (total project-related debt)	0.00	0.00	0.00
C.U. long-term debt (total project-related debt)	0.00	320000.00	345000.00
Total long-term + C.U. debt (total project-related debt)	0.00	320000.00	345000.00
Viability ratio	0.00	127.79	109.86
Viability strength	10.00	10.00	10.00
Viability weight	0.35	0.35	0.35
Viability CFI	3.50	3.50	3.50

	FY 2015	FY 2014	FY 2013
Total Composite Financial Indicator Score	8.42	8.26	8.60

Comment			
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*Federal Compliance*

**Do not check the "Not Applicable" box if the data fields are blank.**

Accreditor	Status	Effective Start Date	Effective End Date

This question allows additional rows.

Enter any new relationships.

Accreditor	Status	Effective Start Date	Effective End Date

This question allows additional rows.

Does the institution have a formal student refund policy?

(Select one)

Yes

No

Academic Term

(Select all that apply)

- Continuous
- Four-one-four
- Modular
- Quarter
- Semester
- Trimester

Does the institution report any degree program, certificate or other academic program to the U.S. Department of Education in clock hours for Title IV purposes?

(Select one)

- Yes
- No

If Yes, how many academic programs are reported in clock hours? (select "N/A" if previous question was answered "No")

Not Applicable

Identify the institution's FY 2013 Three-Year Draft Cohort Default Rate for student loans.

0.00

Enter the percentage of first-time, full-time students receiving Pell Grants.

67.00

Enter the average amount of Pell grant aid received by these students:

4627.00

In 2014-2015, HLC reviewed publication of information about student achievement and found your institution to meet this requirement. Does the institution continue to provide information to students and the public about student achievement?

(Select one)

Yes

No

*Student Head Count by Level*

	Current Year	Previous Year
Full-time Undergraduate Head Count	451	417
Part-time Undergraduate Head Count	1163	1274
Full-time Graduate Head Count	0	0
Part-time Graduate Head Count	0	0

*Student Head Count by Category*

	Current Year	Previous Year
Certificate Seeking Undergraduate	125	111
Degree Seeking Undergraduate	1489	1580
Post-Baccalaureate Certificate-Seeking	0	0



Post-Baccalaureate Degree-Seeking	0	0
Non-Degree Seeking	1740	

*Institutional Head Count*

	Current Year	Previous Year
Full-time Faculty	79	81
Part-time Faculty	150	138
Full-time Administration	81	91
Part-time Administration	121	161
Full-time Staff	44	31
Part-time Staff	63	5
Student-to-Faculty Ratio	6.87	8.33

*Dual Credit*

	Current Year	Previous Year
Total Dual Credit Student Head Count:	991	792
How many dual credits awarded in the academic year 2015-2016?	10857	9910

*Certificates & Degrees Awarded*

**Degrees**

	Current Year	Previous Year
Associate's Degrees Awarded	194	154
Bachelor's Degrees Awarded	0	0
Master's Degrees Awarded	0	0
Specialist Degrees Awarded	0	0

Doctor's Degrees Awarded	0	0
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## Certificates

	Current Year	Previous Year
Total Certificates Awarded	448	256
Graduate Certificates Awarded	0	0
Undergraduate Certificates Awarded	448	256
Of the undergraduate certificates listed above, how many are NOT part of an existing degree program?	0	0

## *Certificate & Degree Programs Offered*

	Current Year	Previous Year
Total Number Credit-Bearing Certificates Offered	77	81
Associate's Degree Programs Offered	40	43
Bachelor's Degree Programs Offered	0	0
Master's Degree Programs Offered	0	0
Specialist Degree Programs Offered	0	0
Doctor's Degree Programs Offered	0	0

## *Distance Education & Correspondence Education*

### Distance Education and Correspondence Education Stipulation

Approved for distance education courses and programs. The institution has not been approved for correspondence education.

I have reviewed the distance and/or correspondence education stipulation. (if incorrect, contact HLC's institutional change team).

Yes

No

*Branch Campuses*

Please click the button below to view branch campus reported to HLC.

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Name	Status	Address	Open Date	Head Count	Location Type
Little Colorado	Active	1400 E. 3rd St. Winslow, AZ 85045	05/15/1975	100-499	In State
Painted Desert	Active	2251 E. Navajo Blvd Holbrook, AZ 85025	07/15/1974	100-499	In State
Silver Creek	Active	1611 S. Main Snowflake, AZ 85937	07/15/1974	500-999	In State
White Mountain	Active	1001 W. Deuce of Clubs Show Low, AZ 85901	07/15/1974	1000-4999	In State

I have reviewed the list of branch campuses provided and made any necessary changes using the Location & Campus Update System or HLC's institutional change process.

Yes

No

*Additional Locations*

Please click the button below to view additional locations reported to HLC.

Name	Status	Address	Open Date	Title IV Eligible	Head Count	Program Type	Location Type
Eagar Heavy Equipment Operations	Closed	7 South Highway 180, Lot #2 Eagar, AZ 85925	08/04/2008	Yes	None	50% - 99%	In State
Heber	Closed	3450 N. Mustang Dr. Heber, AZ 85936	07/15/1974	No	1-99	Total Degree	In State
Hopi	Active	First Mesa Polacca, AZ 86037	07/15/1974	No	100-499	Total Degree	In State
Joseph City Ind. Technology and Maintenance	Active	Cholla Power Plant, 4801 Frontage Road Joseph City, AZ 86032	08/04/2003	Yes	1-99	50% - 99%	In State
Kayenta	Closed	Kayenta Unified School District Kayenta, AZ 86049	07/15/1974	No	None	Total Degree	In State
Kayenta	Active	1/4 mile north on Hwy 163 Kayenta, AZ 86033	08/19/2013	Yes	100-499	50% - 99%	In State
Kayenta	Inactive	Comb Ridge Road, Monument Valley Unified School District	01/03/2012	Yes	100-499	50% - 99%	In State

		grounds Kayenta, AZ 86033					
Show Low Auto Technology site	Active	1400 North Lumberma n's Loop Show Low, AZ 85901	08/03/2009	Yes	1-99	50% - 99%	In State
Show Low Welding	Active	1320 East Thornton Road Show Low, AZ 85901	08/07/2000	Yes	100-499	50% - 99%	In State
Springervill e/Eagar	Closed	578 N. Main St. Eagar, AZ 85925	07/15/1974	No	None	Total Degree	In State
Springervill e/Eagar Center	Active	940 East Maricopa Street Springervill e, AZ 85938	12/21/2012	Yes	100-499	Total Degree	In State
St Johns Cosmetolog y Program	Active	955 W13 West, Suite B St. Johns, AZ 85936	01/04/2010	Yes	1-99	50% - 99%	In State
St Johns Ind. Technology and Maintenanc e	Active	Coronado Generating Station, 7mi North of St. Johns, Hwy 191 St. Johns, AZ 85936	08/06/2007	Yes	1-99	50% - 99%	In State
St Johns Welding	Active	955 W13 West, Suite A St. Johns, AZ 85936	08/04/2003	Yes	1-99	50% - 99%	In State
St. Johns	Active	65 S. 3rd West St. Johns, AZ 85964	07/15/1974	No	100-499	Adult Degree Completion	In State

Taylor Area Fire Science	Active	Northern Arizona Training Center, 1840 Papermill Road Taylor, AZ 85939	08/04/2008	Yes	1-99	50% - 99%	In State
Taylor Heavy Equipment Operations	Closed	797 South Gene Taylor Ranch Road Taylor, AZ 85939	08/06/2007	Yes	None	50% - 99%	In State
Whiteriver	Active	720 S. Chief Whiteriver, AZ 85941	07/15/1974	No	100-499	Total Degree	In State

I have reviewed the list of additional locations provided and made any necessary changes using the Location & Campus Update System or HLC's institutional change process.

Yes

No

### *Contractual Arrangements*

Please click the button below to view contractual arrangements reported to HLC.

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There are no contractual arrangements.

I have reviewed the list of contractual arrangements provided and made any necessary changes using HLC's institutional change process.

Yes

No

*Consortial Arrangements*

Please click the button below to view consortial arrangements reported to HLC.

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There are no consortial arrangements.

I have reviewed the list of consortial arrangements provided and made any necessary changes using HLC's institutional change process.

Yes

No