

Northland Pioneer College
Minutes for the Business and Industry Advisory Meeting
Tuesday October 23, 2018
12:10pm – 1:20pm
Show Low Campus-Learning Center- Room 108

Attending Advisory Members: Tim Mulligan, Steve North, Jimmy Applegate, Tony Alba

CTE/CCL Employees: Royce Kincanon, Megan Gardner

Meeting Began: 12:10pm

Introductions were made by Attendees:

Information on sign-in sheet was verified by all attendees and introductions were given.

Review and Approved Spring 2018 Minutes: Approved by email.

What is Business and Industry Training all about?

- i. Discussion about BIT Dept.
- ii. Royce explains CCL budget, classes, and pay for instructors.

Update on Business and Industry training department

- Training we have provided in 18-19
 - i. Discussion about training contracts that have been completed for the 18-19 school year.
- Training we have provided in the past
 - i. What started as a contract training construction class for TERO in Whiteriver, now NPC has a construction program at the Whiteriver center. (Royce)
 - ii. What started as an Organic Gardening contract training with the Navajo Nation, has led to those students producing, maintaining, and teaching others how to raise gardens at villages all over the Navajo Nation.
- What training is on the horizon
 - i. We are looking for new opportunities for the CCL department and investigating some past programs to see current benefit.
 - ii. Looking much harder into the Lunch-N-Learn ideas that other colleges are doing for free, to get information and basic life skills out to the public. Examples include: basic things like checking the oil or tire pressure of a car, to tax tips, to other learning activities that will bring people back to the college campuses.

- Our online classes and certificate programs through U Got Class
 - i. The online classes through U Got Class are doing well. They offer online classes, feedback from instructors, and the students can work at their own pace. (Royce)

What would you like to see us offer for training?

- i. Basic Work Place Skills (Steve)
- ii. Resume/Job interview training course (Tim)
- iii. Handling Difficult Customers (Tim)
- iv. Public Speaking/Open Meeting Laws (Tony)
- v. Emergency Preparedness (Jimmie)
- vi. Lock Out/ Tag Out (Tim)
- vii. Blood borne Pathogens (Tim)
- viii. Conflict Resolution (Tim)

What are we not producing that you feel we should be? The advisory council has been given this as a task to think about and respond to Royce by email.

Who do you know that might be a great instructor for my department? The advisory council will email this information.

Last Comments

- i. Your department and The Chamber of Commerce should have a meeting to discuss Lunch N Learn opportunities. (Jimmy)

Spring 2019 Meeting

- i. Location: Snowflake campus
- ii. April date: TBD

Adjourn Meeting: 1:20pm

Minutes taken and transcribed by Megan Gardner-CCL Temp.