

**2018**  
**State Annual Report to the Governor**

Navajo County Community College District  
Northland Pioneer College 10/22/2018

**2017-2018**  
**Navajo County Community College**  
**Northland Pioneer College**

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**Introduction**

Northland Pioneer College (NPC) is a comprehensive, multicampus community college located in northeastern Arizona. Established in 1974, NPC now has 4 campuses, 5 learning centers and other delivery sites throughout the service area. NPC provides coursework in Apache County through an annually renewed intergovernmental agreement. Close to 60% of NPC's service-area population is Native American primarily residing on the Navajo Nation, Hopi Reservation and White Mountain Apache Reservation. Of the 21,158 square mile service area, nearly 40% of the land is set aside as reservation while another large amount of land is in BLM or National land, significantly affecting the College District's ability to tax local property. With few exceptions, NPC is the single provider of higher education in both Navajo and Apache counties (Diné College serves portions of the Navajo Nation). Distance, poverty levels, low educational attainment and limited infrastructure present challenges which NPC will always work with its communities to resolve.

**Major Accomplishments in 2017-2018**

- Completed year 2 of the TALON Title III grant project to deliver college courses to area high schools via telepresence. Completion and success rates exceed community college state averages; participant satisfaction very high.
- Implemented phase 1 deployment of CISCO technology from TALON pilot in campus-based telepresence classrooms.

- Hired new president from within college to provide stability and direction. College supportive of Board's decision.
- Enrollment management plan developed and adopted by the college to guide future direction. Phase I plan items identified and implementation in progress.
- Institutional Effectiveness director hired and leading processes related to course assessment, program review, and HLC compliance.
- Developed and implemented significant improvements to IT security policies and access controls.

**Major Issues & Resolutions in 2017-2018**

- Implemented new course assessment, program review and student course survey forms and processes. Institutional Effectiveness department providing consistent data sets to all areas for program review.
- Filled one-half of all vacant IT personnel positions with qualified staff. Staffing remains an ongoing challenge.
- Developed and implemented a reorganization and improvement plan for Financial Aid. Began purchase and utilization of new software tools to streamline work and expedite student aid awarding.
- Implemented a student transportation pilot to allow students to utilize college vehicles to travel to a nearby location for a science lab. Students must pass safety criteria to utilize vehicles. Pilot successful to date.
- IT staff working jointly with ADA support services to develop ADA-compliant technology tools for students/staff.

- IT continues to address through training the social engineering component of network and information security.

### **Upcoming Issues for 2017-2018**

- Planning underway for significant capital improvements at the Show Low campus. College has cash resources to build but this is a complex project and will consume much staff time.
- Higher Learning Commission reaccreditation visit in November 2019 requires lengthy preparation in 2017-19.
- Process underway to move TALON grant project to a sustainable cost-sharing model post-grant with area high schools.
- College working to adopt applicable elements of Guided Pathways model while keeping unique nature of service area in mind.
- Continue to review college structure, activities, and operations to identify cost reduction measures in anticipation of substantial decrease in new construction valuation and related property tax revenue as APS Cholla plant moves toward closure.
- Developing long-range budget forecast models and processes for the college that move beyond current three-year window.
- Ongoing issues attracting and retaining faculty and staff, especially in high demand areas (HR, data, tech, some faculty areas).
- Supporting and attaining Achieve60AZ goals with few major local business partner options and limited funding (while operating under current state expenditure limit constraints).
- Implementing course scheduling software and other tools that lead to greater scheduling efficiency, reduce costs, and increase completion rates.
- Implementing OnBase document imaging solution to allow for needed efficiencies and improvements in back-end and student-facing office processes.

<b>Facts-at-a-Glance</b>		
<b>Navajo Community College Enrollment FY 2017-2018</b>		
Annual FT Equivalent Student	1827	
Annual Unduplicated Headcount	5970	
Fall 2017 Headcount (credit)	3021	
<b>By Full-time or Part-time</b>		
	<b>Fall 2017</b>	
Full-time	616	21%
Part-time	2405	80%
Total	3021	100%
<b>By Gender</b>		
	<b>Fall 2017</b>	
Female	1809	60%
Male	1212	40%
Total	3021	100%
<b>By Residency Status</b>		
	<b>Fall 2017</b>	
Resident	2476	82%
Out-of-County	528	17%
Out-of-State	17	1%
Unknown	0	0%
Total	3021	100%
<b>By Ethnic or Race Group</b>		
	<b>Fall 2017</b>	
American Indian/Alaska Native	1102	36%
Asian	20	1%
Black/African American	28	1%
Hispanic/Latino	374	12%
International	2	0%
Native Hawaiian/Other Pac Islander	5	0%
Not Specified	113	4%
Two or More	78	3%
White	1299	43%
Total	3021	100%
<b>Instructional Staff</b>		
	<b>Fall 2017</b>	
Full-time Instructors	74	46%
Part-time Instructors	86	54%
Total	160	100%
<b>District Fund Sources FY2017-18</b>		
Tuition & Fees	\$4,934,498	
State Aid (incl. Equalization)	\$8,690,200	
Primary/Secondary Tax Levy	\$14,879,626	
Restricted Grants	\$4,719,902	
Bond Proceeds	\$ 0	
Other	\$3,329,548	
Fund Balance	\$ 0	
Total	\$36,553,774	
<b>District Expenditures FY 2017-18</b>		
General Fund	\$22,141,527	
Restricted Fund	\$4,147,123	
Auxiliary Fund	\$398,424	
Unexpended Plant Fund	\$3,187,616	
Retirement of Indebtedness	\$ 0	
Total	\$29,874,690	

**NAVAJO COMMUNITY COLLEGE DISTRICT**  
**Tuition and Fees**  
**FY 2017-18**

<b>TUITION</b>	<b>2017-18</b>
In-State	\$72 each credit hour
Apache County	\$72 each credit hour
Out-Of-State	\$345 per credit hour
Senior Citizens 60 years or older	In-state or out-of-state, may qualify for a reduced tuition rate at <b>50%</b> of the base fall and spring semester tuition rate. All other fees will be assessed at the full rate for students. The tuition reduction is <b>NOT</b> applicable for enrollment in noncredit seminars, classes, <b>or</b> programs.
WICHE Western Undergraduate Exchange	150% of the In-State rate
CCP classes (Adult Basic Education)	50% of base tuition rate
Summer Session	50% of base tuition rate <i>(Does not apply to noncredit classes)</i> Only one 50% reduction applies to TLC courses

**Non-credit courses**

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each course.

**Course Fees**

Some courses at NPC have instructional fees covering supplies and materials used by students in the classroom.

A typical fee ranges from \$15 to \$35. Students may also be responsible for providing other supplies or tools. Some courses require higher-than-usual fees to cover special circumstances and materials. Examples of such fees are: Administration of Justice Studies, Computer Information Systems, Cosmetology; Nursing; several Emergency Medical Technology courses, Firefighter I and II, and others.

A media fee of \$45 is charged for students enrolled in 3 or more credits.

**Navajo County Community College District  
FY 2017-18**

<b>Residency</b>	<b>Number of Students NOT in the District</b>
<b>Arizona (by county)</b>	
Apache	723
Cochise	15
Cochran	11
Coconino	87
Gila	64
Graham	3
Greeley	1
Greenlee	2
La Paz	3
Maricopa	743
Mohave	19
Navajo	
Pima	162
Pinal	85
Santa Cruz	9
Yavapai	28
Yuma	22
<b>Out-of-State</b>	
Alabama	
Alaska	2
Arkansas	
California	3
Colorado	2
Connecticut	
Delaware	
Florida	1
Georgia	1
Hawaii	2
Idaho	2
Illinois	3
Indiana	
Iowa	1
Kansas	
Kentucky	
Louisiana	3
Maine	

Maryland	
Massachusetts	
Michigan	2
Minnesota	1
Mississippi	
Missouri	
Montana	
Nebraska	
Nevada	
New Hampshire	
New Jersey	1
New Mexico	23
New York	1
North Carolina	1
North Dakota	
Ohio	
Oklahoma	
Oregon	1
Pennsylvania	2
Rhode Island	
South Carolina	
South Dakota	1
Tennessee	2
Texas	6
Utah	5
Vermont	1
Virginia	1
Washington	2
West Virginia	
Wisconsin	2
Wyoming	
Other	3

### **ARS 15-1427. Annual report**

A. By December 1 of each year, each community college district shall make a report for the preceding fiscal year to the governor, the president of the senate, the speaker of the house of representatives and the joint legislative budget committee and shall provide a copy of this report to the secretary of state.

B. The report shall contain the following information regarding the operation of the district:

1. The state of progress of the community colleges operated under this chapter.
2. The courses of study included in the curricula.
3. The number of professors and other instructional staff members employed.
4. The number of students registered and attending classes.
5. The number of full-time equivalent students enrolled during the year.
6. The total number of students not residing in the district, disaggregated by the county of residence for nonresident students who reside in this state and by the state of residence for nonresident students who reside in another state.
7. The amount of receipts and expenditures.
8. A general description of tuition and fees charged for credit courses.
9. A general description of tuition and fees charged for noncredit courses.
10. Such other information as the governor and the joint legislative budget committee deem proper.

C. In each odd-numbered calendar year, the report shall also contain the following information regarding dual enrollment programs operated pursuant to section 15-1821.01:

1. Documentation of compliance with the requirements prescribed in section 15-1821.01, paragraphs 3, 4 and 5, including a list of the members of the faculty advisory committees of each community college.
2. Total enrollments listed by location, by high school grade level and by course.
3. A copy of each addendum to intergovernmental agreements or contracts executed pursuant to section 15-1821.01, paragraph 1.
4. Summary data by community college district and by individual community colleges on the number of scholarships or grants awarded to students.
5. Such other information as the governor and the joint legislative budget committee deem proper.