



**Northland Pioneer College**

EXPANDING MINDS • TRANSFORMING LIVES<sup>SM</sup>

**2018–2019**

The college catalog is your source for information about:  
enrollment, programs and degrees, important dates, student services, financial aid,  
rules and responsibilities, graduation, grades and more!

Also available on our website at

► [www.npc.edu/college-catalog](http://www.npc.edu/college-catalog) ◀



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# Who We Are...

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*NPC Mascot Ernie Eagle*

# Welcome

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Congratulations on making the decision to transform your life! By enrolling at Northland Pioneer, you have chosen a college recognized both within the state and nationally as a leader in academic excellence, career preparation, and instructional technology.

Over 40 years ago, the citizens of our beautiful corner of Arizona decided that a college education should be available to everyone. They insisted that the new college called Northland Pioneer should strive to bring education to as many local communities as possible. We continue to pursue that mission today. NPC maintains nine locations in Navajo and Apache counties, and new partnerships with area school districts have added course availability to students in 14 high schools. We are implementing cutting edge video conference technology in campus classrooms, and piloting new course and student support options designed with your needs in mind.



Students arrive at NPC with many different goals and dreams. You have a specific purpose for choosing to invest your time and resources in a NPC education. You may be here to begin a university education, taking advantage of a high-quality, low-cost degree whose courses are guaranteed to transfer to Arizona's state universities. You may be here to prepare yourself for tomorrow's marketplace, in programs ranging from nursing to welding to cybersecurity. You may need to brush up some outdated skills, master a new hobby, or just learn for the love of learning.

No matter what your reason for joining the NPC family, we stand ready to help you reach your goal. Take advantage of the support systems we have in place for you. Visit your faculty and talk with them in their office hours. Get to know your academic adviser and identify what services you need – career coaching, accommodations for disabilities, or support for veterans, to name just a few.

As the incoming president of Northland Pioneer College, I look forward to leading the most dedicated, caring, and motivated group of individuals with whom I have ever worked. Our greatest priority is YOU. If you leave NPC with the knowledge and skills you required, with the support you needed, and with the next step in your path firmly in front of you, we will have done our job for you.

We are proud you have selected Northland Pioneer to help you achieve your goals. You have made a commitment to yourself and taken the first step on a journey filled with opportunity. We look forward to being an important part of your education!

*With deepest appreciation,*

A handwritten signature in black ink, appearing to read 'Mark Vest', written over a light-colored background.

Mark Vest  
President, Northland Pioneer College

# Who We Are...

## The College District

Established in 1972, Navajo County Community College District, or Northland Pioneer College (NPC), is a publicly tax-supported community college located in Navajo County, Arizona. The college's first students enrolled for the fall semester of 1974.

The Navajo County Community College District serves Navajo and Apache counties, an area of 21,158 square miles with a 2017 U.S. Census Bureau permanent population estimate of 180,562. The Navajo, Hopi, White Mountain Apache and Zuni Indian Reservations occupy more than 68.34 percent of the total land in the College service area and account for 57.8 percent of the area's estimated population.

Campuses are located within four of the largest Navajo County communities of Holbrook, Show Low, Snowflake/Taylor and Winslow. Centers are located in Hopi, Kayenta and Whiteriver. Through an intergovernmental agreement with Apache County, NPC has centers in St. Johns and Springerville. Additional educational sites are established as educational needs and opportunities arise.

## Accreditation

In order to have the right to award college degrees and certificates, institutions of higher education must be evaluated by a nationally recognized accrediting agency. The Higher Learning Commission (HLC) is charged with evaluating Northland Pioneer College. NPC is proud to report having passed the most recent (2010) evaluation with unqualified approval of every area of college operations.

The HLC currently has revised its 10-year evaluation schedule to one that continuously monitors excellence of operational and educational standards. This new model ensures NPC students of an up-to-date, nationally recognized and accredited educational experience.

To view the criteria and standards set by the Higher Learning Commission, contact them at 230 South LaSalle St., Suite 7-500, Chicago, IL 60604, (800) 621-7440 or online at [www.hlcommission.org/](http://www.hlcommission.org/).

## Mission

**Northland Pioneer College provides, supports and promotes lifelong learning.**

### Our Shared Vision

Northland Pioneer College provides a learner-centered environment, responds to community needs through effective and innovative service to our students, and fosters professional growth and collegial collaboration.

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Also available online at [www.npc.edu/college-catalog](http://www.npc.edu/college-catalog)

## College Visitation

The public is always welcome to visit NPC campuses and centers. Visitors are asked to check in at the campus or center office. Visitors will be held to the same standards of conduct as NPC students.

Normally the student lounges, campus/center offices, art galleries, academic advising offices, libraries, parking lots and hallways are open to the public. Classrooms, fitness rooms, and faculty offices are reserved for registered students.

While classes are in session, visitors should be considerate of students and not bring small children into classroom, laboratory or library areas.

### Soliciting is prohibited on all campuses and centers.

For your safety, please keep out of construction areas. In many instances there will be public open houses when buildings are completed.

Members of the public, age 18 and over, are welcome to use the NPC libraries.\* A wide selection of resources are available, including books, eBooks, eAudiobooks, DVDs, newspapers, magazines and more. Computer, internet and wifi access are available to the public for a fee (there is no additional charge for students). (See also page 8).

For assistance, call your nearest NPC Library or Center. Our phone numbers are listed on our website ([www.npc.edu/library](http://www.npc.edu/library)). You may also use the "Ask a Librarian" link on the library's website, or use your cell phone to "Text a Librarian" at (928) 351-4204.

\* Services for community members are limited and may be subject to a fee.

## Mascot and Colors

In 1976, Northland Pioneer College students selected the golden eagle as the college's mascot, and gold, sky blue and red as the college colors. The red was later dropped. Royal blue and gold are now used as the college's official colors.

**Ernie Eagle** (photo on page 3) represents the college at community and college events and on social media websites. Be sure to join over 1,500 of Ernie's friends on Facebook. **Ellie Eaglet** is the spokeseagle for the Kids College program.

### Our Shared Values

NPC upholds the following values:

- A quality learning environment
- Diversity and accessibility
- Integrity and accountability
- Collaboration toward success

# Business and Community Services

## Community and Corporate Learning

The **Community and Corporate Learning Division (CCL)** promotes occupational skills and encourages an awareness of social, cultural, intellectual and artistic endeavors – two key missions for Northland Pioneer College.

The Corporate area provides quality training and workforce development workshops that are customized to meet the needs of business and industry communities. NPC's CCL department guarantees satisfaction for training services. If the services NPC provides do not meet your requirements, staff will redo them at no charge.

This area specializes in offering creative training with courses and workshops that incorporate innovation, flexibility, customer service, entrepreneurial spirit and world-class standards.

The mission is to provide business and industry with quick turn-around training programs that enhance the individual and provide additional value to companies by increasing employee knowledge, skills and confidence. NPC can tap its own resources or bring in outside trainers to provide any training that might be needed. By coordinating these efforts, in many cases, the training can be offered at a lower cost.

Training to meet state or federally required certifications is already offered by NPC in our service area, saving businesses the time and financial cost of sending employees to large metro areas. NPC has the educational resources to provide training in a variety of areas, such as computer software implementation, CPR certification, business training, as well as stress or time management skills. Special speakers can also be arranged.

By establishing partnerships, strategic alliances and advisory councils with companies, such as Arizona Public Service Cholla Power Plant, Salt River Project Coronado Generating Station, Tucson Electric Power Springerville Generating Station, Summit Healthcare Regional Medical Center, Smithfield, Navopache Electric Co-Op, Apache County, Wal-Mart, Navajo County, local fire departments and others, Corporate Training benefits employers, employees, future employees and the community.

For more information on Community and Corporate Training, please contact **Royce Kincaon**, at (800) 266-7845, ext. 6239 or email [royce.kincaon@npc.edu](mailto:royce.kincaon@npc.edu).

The Community area serves the residents of NPC district communities by providing lifelong learning opportunities and support for community and cultural activities. Classes and workshops are offered as noncredit opportunities in home

crafts and technology, dance, health and wellness, computer applications, cooking specialties, sustainable living strategies and other areas.

Classes and workshops are included in the semester schedule of classes, with additional classes added throughout the semester. Local newspaper advertising and mailings notify communities of all courses scheduled. Enroll in classes and workshops at least a week before the class starts to ensure it is not cancelled due to insufficient enrollment.

NPC offers a **Kids College** to provide young people, ages 6-14, with a secure, structured enrichment program with exciting learning opportunities designed to allow them to explore, expand and experience areas of interest, develop their academic skills and make new friends, while realizing that a college education is attainable. Visit [www.npc.edu/kids-college](http://www.npc.edu/kids-college) for registration and course listings.



To request to be on the division mailing list of course offerings, please contact **Katharine Olsen**, community and corporate specialist, (800) 266-7845, ext. 6244, or email [ccl@npc.edu](mailto:ccl@npc.edu).

You can also view a current list of personal interest classes by visiting [www.npc.edu/noncredit-classes](http://www.npc.edu/noncredit-classes). Suggestions for future course offerings or topics are welcomed.

## Talon Gallery

The Talon Gallery, located in the Aspen Center on the Show Low - White Mountain Campus exhibits work by students, regional and nationally-recognized artists. When classes are in session, the gallery is open to the public, Monday through Thursday, 7:30 a.m. to 7:30 p.m.; Fridays, 7:30 a.m. to 4 p.m. For information on current or upcoming exhibits visit [www.npc.edu/talon-art-gallery](http://www.npc.edu/talon-art-gallery).

NPC's permanent art collection and other exhibits are displayed in the lobby of the Performing Arts Center on the Snowflake/Taylor - Silver Creek Campus, and other campus or center public areas.



# Small Business Development Center

The Small Business Development Center (SBDC) was established in 1989 by Northland Pioneer College and the Small Business Administration to help increase the number of successful



small businesses in Northeastern Arizona. The SBDC joins 11 Service Centers and 15 satellite and/or meeting sites in Arizona providing access to professional business counselors, analysts and technology specialists all dedicated to help you succeed.

Our partnerships with the Small Business Administration (SBA) and the Association of Small Business Development Centers puts nationwide resources within your reach.

Northland's center serves Navajo and Apache counties. Its programs, resources and services focus on a broad range of business issues. The SBDC small business advisors work with determined clients who want to start, grow or sustain a successful business. The SBDC provides quality educational programs, access to resources and one-on-one counseling to small business owners throughout the region.

The SBDC offers confidential, no cost advising services to small business owners. Counseling is offered in various locations throughout the region, usually in facilities operated by Northland or other participating agencies. The no cost counseling is offered in Winslow, Holbrook, Snowflake/Taylor, Show Low, Pinetop/Lakeside, St. Johns, Springerville/Eagar, and on the Navajo, Hopi and Apache reservations.

The SBDC hosts and co-sponsors seminars and noncredit

workshops for small businesses, covering topics such as starting a new business, writing a business plan, financing, accounting and bookkeeping, marketing, management and doing business with the government workshops on topics like exporting, clean technology, hubzone, women-owned business, SBA loan programs and veteran's services. The Small Business Development Center's services are normally accessed first through a call to the SBDC main office in Show Low at (800) 266-7845, ext. 6170.

Workshops and seminars are promoted at campuses and other sites with posters and fliers. To attend a session, phone the number listed on the poster, flier or newspaper press release or visit [www.npc.edu/sbdc](http://www.npc.edu/sbdc).

The SBDC updates the media regularly with press releases and articles concerning small business topics and events. Referrals from banking institutions, cities, chambers of commerce, economic development organizations, SBA and other clients are often the best sources of new clients for the counseling program. Access these services online by visiting the SBDC website at [www.npc.edu/sbdc](http://www.npc.edu/sbdc) to either complete a Request for Counseling form or by using email and other communication links.

The Small Business Development Centers are partially funded by the Small Business Administration. The support given by the U.S. SBA through such funding does not constitute an express or implied endorsement of any of the co-sponsor(s) opinions, products or services.

For more information or assistance, call SBDC Director **Tracy Mancuso**, (800) 266-7845, ext. 6170 or email [tracy.mancuso@npc.edu](mailto:tracy.mancuso@npc.edu).

## Public Access to NPC Computers & Internet Services

Non-students desiring to utilize Northland Pioneer College's computers or wireless Internet access must contact campus/center offices and pay a \$45 per semester fee. One-Day Guest passes are available for \$2.

This fee is used to help offset the cost of media services that are provided for the benefit of NPC students and made available to the general public. Please note this fee is also

charged to NPC students, in addition to tuition and specific course fees.

Access to **.gov** and **.edu** websites will be free of charge.

NPC students have priority on the use of any computers.

Users must be 18 years or older and comply with all federal and state laws and college policies governing viewing of images in public areas.

# Helpful Telephone Numbers

Dial toll-free (800) 266-7845

Then, at the prompt, enter the last four digits as the extension number.

You can also call direct, using the local number. NPC's Area Code is (928)

Online, find maps and office hours for NPC locations at [www.npc.edu/locations](http://www.npc.edu/locations);  
and college closures and other important dates at [www.npc.edu/calendar](http://www.npc.edu/calendar)

	Extension
<b>■ Holbrook– Painted Desert Campus</b>	
Campus Office..... (local 524-7311) .....	7311
Brooklyn Mauff, Academic Adviser.....	7342
<b>■ Show Low– White Mountain Campus</b>	
Campus Office..... (local 532-6111) .....	6111
Donna Krieser, Academic Adviser/GED.....	6142
April Horne, Academic Adviser.....	6143
<b>■ Snowflake/Taylor–Silver Creek Campus</b>	
Campus Office..... (local 536-6211) .....	6211
Ryan Orr, Academic Adviser.....	6241
<b>■ Winslow– Little Colorado Campus</b>	
Campus Office..... (local 289-6511) .....	6511
Dawn Palen, Academic Adviser .....	6541
<b>■ Hopi Center</b>	
Center Office.....(local 738-2265) .....	7605
Cara Joe-Dukepoo, Center Manager.....	7604
Janalda Nash, Center Technician/Adviser .....	7602
<b>■ Kayenta Center</b>	
Center Office..... (local 697-8333) .....	7649
Myrtle Dayzie-Grey, Center Manager .....	7648
Chantal Kescoli, Center Technician/Adviser.....	7649
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Center Office..... (local 333-2498) .....	7639
Tamara Osborne, Center Manager .....	7638
Michael Colwell, Academic Adviser .....	7635
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Center Office..... (local 337-4768) .....	7616
Tina Gonzalez, Center Manager .....	7621
Michael Colwell, Academic Adviser .....	7617

	Extension
<b>■ Whiteriver Center</b>	
Center Office..... (local 338-5185) .....	7661
Vacant, Center Manager .....	7663
Vacant, Center Technician/Adviser.....	7664
<b>■ Other Contacts</b>	
Apache County Programs Coordinator	
<i>Nicole Ulibarri</i> .....	7637
Bookstore Specialist .....	Ralph Mahkovec ..... 6115
Business Office .....	General Questions ..... 7480
Third-Party Billing.....	<i>Keila Derrick</i> ..... 7485
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Small Business Development .....	<i>Tracy Mancuso</i> ..... 6170
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