

Navajo County Community College District Governing Board Meeting Minutes

May 15, 2018 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Mr. Frank Lucero; Mr. James Matteson; Mr. Daniel Peaches.

Governing Board Member Present by Phone:

Governing Board Member Absent: Mr. George Joe; Mr. Derrick Leslie.

Staff Present: President Jeanne Swarthout; Vice President Mark Vest; Chief Business Officer (CBO) Maderia Ellison; Chief Information Officer (CIO) PJ Way; Recording Secretary to the Board Paul Hempsey.

Others Present: Isaac Hutton; Everett Robinson; Diana Hutchinson; Ann Hess; Betsyann Wilson; Pat Lopez; Frank Pinnell; Josh Rogers; Rebecca Hunt; Eleanore Hempsey; Gail Campbell; Rickey Jackson; Jon Wisner; Peggy Belknap; Chris Roediger; Lauren Maestas; Wes King; Terrie Shevat, Chet Adams; Mike Solomonson.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Lucero called the meeting to order at 10:54 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

*Mr. Matteson moved to adopt the agenda moving Agenda Item 7.A. before Agenda Item 4. Mr. Peaches seconded the motion. **The vote was unanimous in the affirmative.***

Agenda Item 3: Call for Public Comment

None.

7.A. Outstanding Alumnus Award Winner for Spring 2018

Rebecca Hunt addressed the Board and presented the Outstanding Alumnus Award for Spring 2018 to Dr. Chet Adams.

Dr. Chet Adams addressed the Board and stated that he had received a phenomenal education at NPC where employees went out of their way to help him succeed.

Agenda Item 4: Reports

4.A. Financial Position – CBO Ellison

CBO Ellison addressed the Board and reviewed the Financial Position Report.



4.B. NPC Friends and Family – Director Wilson

Director Wilson addressed the Board and reported on recent activities, successes, and upcoming events for Friends and Family. Director Wilson noted that the Friends and Family Golf Tournament generated \$7,000 for student scholarships.

Director Wilson was asked if she could record her Scholarship Writing classes so they could be shown in regular classes or posted on the website. Director Wilson thought it would be possible and CIO Way confirmed it would be an option.

4.C. Faculty Association

Pat Lopez addressed the Board and noted this would be the last time she presents to the Board as Faculty Association President. Pat Lopez introduced Frank Pinnell who provided a report on the Welding and Automotive programs at the college and highlighted the 12 students who would attend the National SkillsUSA finals after achieving Gold Medals at the state level. Frank Pinnell discussed job opportunities and salaries for the graduates of the Automotive and Welding programs.

4.D. Human Resources

Written Report.

Mr. Matteson asked, with the posting of the Director of Institutional Effectiveness position, was the contract with GeoDriven terminated. President Swarthout noted that the contract had already ended.

4.E. NPC CASO

Written Report.

4.F. NPC Student Government Association

No Report.

Agenda Item 5: Consent Agenda

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Mr. Matteson made a motion to approve the consent agenda as presented. Mr. Peaches seconded. The vote was unanimous in the affirmative.

Agenda Item 6: Old Business

None.

Agenda Item 7: New Business

7.B. Criterion 4 Report

Dr. Mike Solomonson addressed the Board and provided a report on Criterion 4 of the college Assurance Argument.



7.C. Program Review Summary

Vice President Vest addressed the Board and provided a review of the Education and College and Career Preparation programs at the college.

7.D. Strategic Planning and Accreditation Annual Report

Randy Hoskins, Co-chair of the Strategic Planning and Accreditation Steering Committee (SPASC) addressed the Board and provided the annual report from the committee.

Mr. Peaches asked if written reports or press releases could be posted in communities, especially around Kayenta where many young people are unaware of the college, to let the public know about the college and what is offered. Randy Hoskins noted that external communication was a priority for the committee and noted the Director of Marketing & Public Relations, Ann Hess, would be leading the effort.

7.E. Jenzabar Contract Renewal

CIO Way addressed the Board and noted that this was an annual, budgeted contract renewal of the Enterprise Resource Planning used by the college and staff recommends approval.

Mr. Matteson made a motion to approve the Jenzabar Contract Renewal as presented. Mr. Peaches seconded. The vote was unanimous in the affirmative.

Agenda Item 8: Standing Business

8.A. Strategic Planning and Accreditation Steering Committee (SPASC) Report

Vice President Vest addressed the Board and noted he had no additional information above the report the Board just received.

8.B. President's Report

President Swarthout reported the retirement announcement of the Yavapai Community College President effective December 31 of this year.

8.C. Agenda Items/Informational Needs

None.

Agenda Item 9: Board Report/Summary of Current Event

Mr. Lucero reported on the April meeting of the Arizona Association of District Governing Boards and noted a name change to the Arizona Association of Community College Trustees.

Agenda Item 10: Announcement of Next Regular Meeting: Regular District Governing Board meeting on Tuesday, June 19, 2018

Agenda Item 11: Adjournment



The meeting was adjourned at 11:56 a.m. upon a motion by Mr. Matteson, a second by Mr. Peaches, and a unanimous affirmative vote.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

APPROVED

