



TRANSFORM
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LIFE!**



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

2017–2018

The college catalog is your source for information about:
enrollment, programs and degrees, important dates, student services, financial aid,
rules and responsibilities, graduation, grades and more!

Also available on our website at

► www.npc.edu/college-catalog ◀

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Who We Are...

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Services, Kids College
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Numbers



NPC Mascot Ernie Eagle

Welcome



Change. It is how our lives are transformed.

This will be a year of change for Northland Pioneer College. The search is already underway for my replacement when I step down as NPC's seventh President at the end of the academic year. It has been an honor over my 16 years at NPC, 10 as President, to work with such hard-working and dedicated faculty and staff committed to student success. NPC is now recognized in our state and nation as a leader in academic excellence, in career training and in the use of technology to bring instruction closer to student's homes.

Our mission is, and will continue to be, to provide the highest quality educational opportunities to all of the residents of Navajo County. Our partnership with Apache County extends many of our services to their residents as well.

NPC is expanding the use of technology, to not only reduce costs, but to provide more educational choices to our students. The grant-funded TALON Project has been very successful, using high-definition video conferencing technology to deliver NPC general education and other college-level courses into 12 area high schools, with additional schools added each year. Many rural high school districts struggle to hire instructors qualified to teach advanced courses. TALON provides those instructors, who have at least a master's degree in the subject, allowing students to earn college credits while in high school and get a head start on their degree.

By taking advantage of numerous scholarships, including NPC's College Bound (see www.npc.edu/CollegeBound), FastTrack and FinishLine (see www.npc.edu/FinishLine), dual enrollment, TALON, Northeast Arizona Technological Institute of Vocational Education (NATIVE) and Northern Arizona Vocational Institute of Technology (NAVIT) students can obtain an NPC degree for little or no cost. Additional institutional, NPC Friends and Family and private scholarships can help pay for your education. See what's available and how to apply at www.npc.edu/scholarships.

Changing NPC courses and programs to keep them up-to-date is an on-going process. This fall, our **Early Childhood Studies** program is launching the first phase of its revised curriculum to better prepare birth to age 8 workers and educators. This has been a huge task, with more changes anticipated during the coming years.

Working with industry advisory groups, the **Medical Office Technologies** program has changed to now include the skills of a **Medical Scribe** - to "translate" physician's notes into our personal permanent medical records.

We're excited about our new **Cybersecurity** program in the **Computer Information Systems** department. NPC is the first community college in Arizona to offer training in this critical field. We're also the first Arizona community college to offer a **Geology** course focusing on **dinosaurs** - a natural fit to our region - and introductory paleontology.

So, change can have good sideeffects, especially when lives are transformed through the educational opportunities offered by NPC. We are committed to helping prepare tomorrow's skilled workers - whether they are headed to a university for additional training, or directly to work. ***How will NPC transform your life?***

I would encourage you to look through this catalog or our website, www.npc.edu, where you'll find information about the programs and services available to you at Northland Pioneer College. If you have questions, please, don't hesitate to call or visit with an academic adviser, a professor or dean in your area of interest. You'll find everyone is dedicated to your success as an NPC student.

Welcome to NPC! Where change expands minds for a better tomorrow.

Jeanne Swarthout, Ph.D.
President, Northland Pioneer College

Who We Are...

The College District

Established in 1972, Navajo County Community College District, or Northland Pioneer College (NPC), is a publicly supported community college located in Navajo County, Arizona. The college's first students enrolled for the fall semester of 1974.

The Navajo County Community College District serves Navajo and Apache counties, an area of 21,158 square miles with a 2015 U.S. Census Bureau permanent population estimate of 179,780. The Navajo, Hopi, White Mountain Apache and Zuni Indian Reservations occupy more than 68.34 percent of the total land in the College service area and account for 57.1 percent of the area's estimated population.

Campuses are located within four of the largest Navajo County communities of Holbrook, Show Low, Snowflake/Taylor and Winslow. Centers are located in Hopi, Kayenta and Whiteriver. Through an intergovernmental agreement with Apache County, NPC has centers in St. Johns and Springerville. Additional educational sites are established as educational needs and opportunities arise.

Accreditation

In order to have the right to award college degrees and certificates, institutions of higher education must be evaluated by a nationally recognized accrediting agency. The Higher Learning Commission (HLC) of the North Central Association of Colleges and Schools is charged with evaluating Northland Pioneer College. NPC is proud to report having passed the most recent (2010) evaluation with unqualified approval of every area of college operations.

The HLC currently has revised its 10-year evaluation schedule to one that continuously monitors excellence of operational and educational standards. This new model ensures NPC students of an up-to-date, nationally recognized and accredited educational experience.

To view the criteria and standards set by the Higher Learning Commission, contact them at 230 South LaSalle St., Suite 7-500, Chicago, IL 60604, (800) 621-7440 or online at www.ncahlc.org.

College Visitation

The public is always welcome to visit NPC campuses and centers. Visitors are asked to check in at the campus or center office. Visitors will be held to the same standards of conduct as NPC students.

Normally the student lounges, campus/center offices, art galleries, academic advising offices, libraries, parking lots and hallways are open to the public. Classrooms, fitness rooms, and faculty offices are reserved for registered students.

While classes are in session, visitors should be considerate of students and not bring small children into classroom, laboratory or library areas.

Soliciting is prohibited on all campuses and centers.

For your safety, please keep out of construction areas. In many instances there will be public open houses when buildings are completed.

Members of the public, age 18 and over, are welcome to use the NPC libraries*. A wide selection of resources are available, including books, eBooks, eAudiobooks, DVDs, newspapers, magazines and more. Computer, Internet and WiFi access are available to the public for a fee (there is no additional charge for students). (See also page 8).

For assistance, call your nearest NPC Library or Center. Our phone numbers are listed on our website (www.npc.edu/library). You may also use the "Ask a Librarian" link on the library's website, or use your cell phone to "Text a Librarian" at (928) 351-4204.

* Services for community members are limited and may be subject to a fee.

Mascot and Colors

In 1976, Northland Pioneer College students selected the golden eagle as the college's mascot, and gold, sky blue and red as the college colors. The red was later dropped. Royal blue and gold are now used as the college's official colors.

Ernie Eagle (photo on page 3) represents the college at community and college events and on social media websites. Be sure to join over 1,500 of Ernie's friends on Facebook. **Ellie Eaglet** is the spokeseagle for the Kids College program.

Who We Are...

Mission

Northland Pioneer College creates, supports and promotes lifelong learning.

Our Shared Vision

NPC creates a learner-centered environment.

NPC responds to community needs.

NPC provides effective and responsive service to our constituencies.

NPC fosters professional growth and collegial collaboration.

Our Shared Values

We Value Learning

NPC is a community designed first and foremost to promote learning for our constituencies and for ourselves.

We Value Quality

NPC is strongly committed to improving learning opportunities by promoting high educational standards.

We Value Integrity

NPC is an organization that demands honesty and fairness in every relationship.

We Value Diversity

NPC respects and promotes multi-culturalism in its students, academic programs and employment.

We Value Service

NPC is a service organization dedicated to helping our students determine and achieve their goals.

We Value Accountability

NPC adopts efficient operational practices to assure that our constituencies receive the highest quality services for the lowest possible cost.

We Value Responsiveness

NPC addresses community and students needs quickly.

We Value Students and Colleagues

NPC respects and promotes the dignity, worth and capabilities of each individual.

We Value Access

NPC is committed to providing accessible and affordable learning opportunities.

We Value Collaboration

NPC can best serve its communities through cooperation and partnerships.

Our Purposes

1. General Education

To foster the intellectual inquiry and breadth of knowledge as well as the skills inherent in general education.

2. Degrees/Certificates/Transfers

To facilitate student achievement of Associate degrees, certificates, and/or successful transfer to Baccalaureate programs.

3. Employability

To promote development of occupational skills.

4. Personal Enrichment

To encourage an awareness and appreciation of social, cultural, intellectual and artistic endeavors as well as individual development and cultural diversity.

5. Developmental Education

To facilitate student success through development of skills essential for effective learning.

6. Support Services

To enhance student success through accessible and comprehensive student services.

7. Economic Development

To contribute to economic development through community programs and activities.

8. Professional Excellence

To attract and retain a highly qualified faculty and staff dedicated to student-centered learning, ethical practices and continued professional development.

9. Access

To disseminate learning and deliver services to diverse communities throughout the college's rural service area.

10. Institutional Effectiveness

To strengthen planning and evaluation of our Institutional Purposes to assure that our goals are effectively met.

Business and Community Services

Community and Corporate Learning

The **Community and Corporate Learning Division** promotes occupational skills and encourages an awareness of social, cultural, intellectual and artistic endeavors – two key missions for Northland Pioneer College.

The Corporate area provides quality training and workforce development workshops that are customized to meet the needs of business and industry communities. NPC's Corporate department guarantees satisfaction for training services. If the services NPC provides do not meet your requirements, staff will redo them at no charge.

This area specializes in offering creative training with courses and workshops that incorporate innovation, flexibility, customer service, entrepreneurial spirit and world-class standards.

The mission is to provide business and industry with quick turn-around training programs that enhance the individual and provide additional value to companies by increasing employee knowledge, skills and confidence. NPC can tap its own resources or bring in outside trainers to provide any training that might be needed. By coordinating these efforts, in many cases, the training can be offered at a lower cost.

Training to meet state or federally required certifications is already offered by NPC in our service area, saving businesses the time and financial cost of sending employees to large metro areas. NPC has the educational resources to provide training in a variety of areas, such as computer software implementation, CPR certification, business training, as well as stress or time management skills. Special speakers can also be arranged.

By establishing partnerships, strategic alliances and advisory councils with companies, such as Arizona Public Service Cholla Power Plant, Salt River Project Coronado Generating Station, Tucson Electric Power Springerville Generating Station, Summit Healthcare Regional Medical Center, PFFJ Inc., Navopache Electric Co-Op, Apache County, Wal-Mart, Navajo County, local fire departments and others, Corporate Training benefits employers, employees, future employees and the community.

For more information on Community and Corporate Training, please contact **Royce Kincanon**, at (800) 266-7845, ext. 6239 or email royce.kincanon@npc.edu.

The Community area serves the residents of NPC district communities by providing lifelong learning opportunities and support for community and cultural activities. Classes and workshops are offered as noncredit opportunities in home crafts and technology, dance, health and wellness, computer applications, cooking specialties, sustainable living strategies and other areas.

Classes and workshops are included in the semester schedule of classes, with additional classes added throughout the semester. Local newspaper advertising and mailings notify communities of all courses scheduled. Enroll in classes and workshops at least a week before the class starts to ensure it is not cancelled due to insufficient enrollment.

NPC offers a **Kids College** to provide young people, ages 6-14, with a secure, structured enrichment program with exciting learning opportunities designed to allow them to explore, expand and experience areas of interest, develop their academic skills and make new friends, while realizing that a college education is attainable.



To request to be on the division mailing list of course offerings, please contact **Katharine Olsen**, community and corporate specialist, (800) 266-7845, ext. 6244, or email katharine.olsen@npc.edu.

You can also view a current list of personal interest classes by visiting www.npc.edu and clicking on the **Noncredit Classes {Learning Adventures}** link. Suggestions for future course offerings or topics are welcomed.

Talon Gallery

The Talon Gallery, located in the Aspen Center on the Show Low - White Mountain Campus exhibits work by students and regional artists. When classes are in session, the gallery is open to the public, Monday through Thursday, 7:30 a.m. to 7:30 p.m.; Fridays, 7:30 a.m. to 4 p.m.

NPC's permanent art collection and other exhibits are displayed in the lobby of the Performing Arts Center on the Snowflake/Taylor - Silver Creek Campus, and other campus or center public areas.

Business and Community Services

Small Business Development Center

The Small Business Development Center (SBDC) was established in 1989 by Northland Pioneer College and the Small Business Administration to help increase the number of

successful small businesses in Northeastern Arizona. The SBDC joins 11 Service Centers and 15 satellite and/or meeting sites in Arizona providing access to professional business counselors, analysts and technology specialists all dedicated to help you succeed.

Our partnerships with the Small Business Administration (SBA) and the Association of Small Business Development Centers puts nationwide resources within your reach.

Northland's center serves Navajo and Apache counties. Its programs, resources and services focus on a broad range of business issues. The SBDC small business advisors work with determined clients who want to start, grow or sustain a successful business. The SBDC provides quality educational programs, access to resources and one-on-one counseling to small business owners throughout the region.

The SBDC offers confidential, no cost advising services to small business owners. Counseling is offered in various locations throughout the region, usually in facilities operated by Northland or other participating agencies. The no cost counseling is offered in Winslow, Holbrook, Snowflake/Taylor, Show Low, Pinetop/Lakeside, St. Johns, Springerville/Eagar, and on the Navajo, Hopi and Apache reservations.



The SBDC hosts and co-sponsors seminars and noncredit workshops for small businesses, covering topics such as starting a new business, writing a business plan, financing, accounting and bookkeeping, marketing, management and doing business with the government workshops on topics like exporting, clean technology, hubzone, women-owned business, SBA loan programs and veteran's services. The Small Business Development Center's services are normally accessed first through a call to the SBDC main office in Show Low at (800) 266-7845, ext. 6170.

Workshops and seminars are promoted at campuses and other sites with posters and fliers. To attend a session, phone the number listed on the poster, flier or newspaper press release or visit www.npc.edu/sbdc.

The SBDC updates the media regularly with press releases and articles concerning small business topics and events. Referrals from banking institutions, cities, chambers of commerce, economic development organizations, SBA and other clients are often the best sources of new clients for the counseling program. Access these services online by visiting the SBDC website at www.npc.edu/sbdc to either complete a *Request for Counseling* form or by using email and other communication links.

The Small Business Development Centers are partially funded by the Small Business Administration. The support given by the U.S. SBA through such funding does not constitute an express or implied endorsement of any of the co-sponsor(s) opinions, products or services.

For more information or assistance, call SBDC Director **Tracy Mancuso**, (800) 266-7845, ext. 6170 or email tracy.mancuso@npc.ed

Public Access to NPC Computers & Internet Services

Non-students desiring to utilize Northland Pioneer College's computers or wireless Internet access must contact campus/center offices and pay a \$45 per semester fee. One-Day Guest passes are available for \$2.

This fee is used to help offset the cost of media services that are provided for the benefit of NPC students and made available to the general public. Please note this fee is also charged to NPC students, in addition to tuition and specific course fees.

Access to **.gov** and **.edu** websites will be free of charge.

NPC students have priority on the use of any computers.

Users must be 18 years or older and comply with all federal and state laws and college policies governing viewing of images in public areas.

Helpful Telephone Numbers

Dial toll-free (800) 266-7845

Then, at the prompt, enter the last four digits as the extension number.

You can also call direct, using the local number. NPC's Area Code is (928)

Online, find maps to NPC locations at www.npc.edu/locations;
office hours at www.npc.edu/office-hours; and holidays at www.npc.edu/holiday-closure-schedule

	Extension
■ Holbrook–Painted Desert Campus	
Campus Office..... (local 524-7311)	7311
Brooklyn Mauff, Academic Adviser.....	7342
■ Show Low–White Mountain Campus	
Campus Office..... (local 532-6111)	6111
Donna Krieser, Academic Adviser/GED.....	6142
Lisa Jayne, Academic Adviser.....	6143
■ Snowflake/Taylor–Silver Creek Campus	
Campus Office..... (local 536-6211)	6211
Ryan Orr Academic Adviser	6241
■ Winslow–Little Colorado Campus	
Campus Office..... (local 289-6511)	6511
Dawn Palen, Academic Adviser	6541
■ Hopi Center	
Center Office..... (local 738-2265)	7605
Cara Joe-Dukepoo, Center Manager.....	7604
Janalda Nash, Center Technician/Adviser	7602
■ Kayenta Center	
Center Office..... (local 697-8333)	7649
Myrtle Dayzie-Grey, Center Manager	7648
Chantal Kescoli, Center Technician/Adviser.....	7649
■ Springerville/Eagar Center	
Center Office..... (local 333-2498)	7639
Tamara Osborne, Center Manager	7638
Michael Colwell, Academic Adviser	7635
■ St. Johns Center	
Center Office..... (local 337-4768)	7616
Tina Gonzalez, Center Manager	7621
Michael Colwell, Academic Adviser	7617

	Extension
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Center Office..... (local 338-5185)	7661
Vacant, Center Manager	7663
April Horne, Center Technician/Adviser.....	7664
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Apache County Programs Coordinator	
<i>Nicole Ulibarri</i>	7637
Bookstore Manager..... <i>Vicki Bessinger</i>	6115
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Scholarships can help you fulfill your dreams!

Turning dreams into reality sometimes requires a little assistance.

That's where a federal **Pell Grant** and scholarships can help, by providing funds to help you meet educational and other expenses.

Start by applying for the **Free Application for Federal Student Aid (FAFSA)** at

fafsa.ed.gov

Many scholarships, including those offered by NPC, require completion of the FAFSA.

You should start the process at least 4-6 weeks before the **Priority Deadlines** (*Fall: April 15; Spring: October 15; Summer: March 15*) to ensure all of your paperwork is completed prior to registration for the upcoming semester. For important Financial Aid dates, see the Financial Aid Calendar on page 32.



After you complete your FAFSA, check out

www.npc.edu/scholarships

for additional scholarships, including College Bound, Finish Line and other institutional and private awards, scholarships and grants.