

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Friday, November 17th 2017

9:00 a.m. – 11:30 p.m.

WMC – Aspen Center 111

Voting Members in Attendance: Eleanore Hempsey; Randy Hoskins; Kevin Jones; Maderia Ellison; Susan Jamison; Nicole Ulibarri; Vicki Bessinger; Peggy Belknap; Ann Hess.

Advisory Members in Attendance: Mark Vest; Jeanne Swarthout; Chris Roediger; Jason Foutz.

Others in Attendance: Paul Hempsey (Recorder); Judy Yip-Reyes; Royce Kincanon.

1. Call to Order

Randy Hoskins called the meeting to order.

2. Roll Call

Paul Hempsey conducted the Roll Call.

3. Approval of Minutes from 11/03/2017

*Kevin Jones made a motion to approve the 11/03/2017 minutes as presented. Ann Hess seconded. **The motion passed with a majority vote.***

4. Invited Guests

None.

5. Assigned Task Report(s)

The Task Force, assigned to prepare options on the SPASC restructure, introduced their ideas and each offered their preference.

The remaining committee members had the opportunity to ask questions and provide their point of view culminating in a straw poll.

*Mark Vest made a motion to adopt Option Three, presented by the Task Force, and membership list as the model for SPASC to move forward with. Eleanore Hempsey seconded. **The motion passed unanimously.***

President Swarthout was asked to re-write Procedure 2125 to show the changes discussed and the committee decided the new structure would be implemented in Fall 2018.

President Swarthout asked for a bullet point list of the changes to work from which Paul Hempsey offered to provide.

6. Break

7. Current Strategic Priorities

Maderia Ellison reviewed the Transportation Pilot Program allowing students to utilize college vehicles.

The committee had the opportunity to ask questions which included advertising the program and what would be assessed to see if the pilot program was a success. Randy Hoskins suggested we ask for the student's driving record before they can access a college vehicle.

Mark Vest reported on the scholarship portion of the Pilot Program.

8. Long Term Plans/Concerns/Actions

Randy Hoskins presented his thoughts on the future priorities identified by the college and who the responsible employees might be, as well as a run through of current priorities and ORs.

Randy Hoskins suggested he and Mark Vest review and revamp the current SPASC 18 month Planning Cycle for the next meeting. Mark Vest suggested that he and Randy Hoskins would meet with new ORs to run through the assignment and associated paperwork.

9. Executive Report

Dr. Swarthout reviewed the current items that are on the Convocation schedule and asked for input.

10. Next Steps/Review of Tasks/Agenda Items

Task: Bullet points of restructure decisions to Dr. Swarthout – **Paul Hempsey**

Task: Rewrite Procedure 2125 for December 15 meeting – **Jeanne Swarthout**

Task: Revamp SPASC 18 Month Planning Cycle (adding a yearly review of Procedure 2125) – **Mark Vest and Randy Hoskins**

Task: Meet with new ORs – **Mark Vest and Randy Hoskins**

Task: Agenda Items – **Paul Hempsey:**

- I. Convocation Assignments
- II. OR assignments out
- III. Review SPASC 18 Month Planning Cycle

11. Adjourn

*Maderia Ellison made a motion to adjourn. Eleanore Hempsey seconded. **Motion passed unanimously.***