

Northland Pioneer College
Strategic Planning and Accreditation Steering
Committee Meeting Minutes

Monday, September 15th 2017

9:00 a.m. – 11:30 p.m.

WMC – LC108

Voting Members in Attendance: Kevin Jones; Susan Jamison; Peggy Belknap; Eleanore Hempsey; Ann Hess; Nicole Ulibarri; PJ Way; Vicki Bessinger; Colleen Readell; Maderia Ellison.

Advisory Members in Attendance: Mark Vest; Jeanne Swarthout; Bill Fee.

Others in Attendance: Paul Hempsey (Recorder); Jeremy Raisor; Judy Yip-Reyes; Jason Foutz.

1. Call to Order

Mark Vest called the meeting to order.

2. Roll Call

Paul Hempsey conducted the Roll Call.

3. Approval of Minutes from 08/07/2017

*Peggy Belknap made a motion to approve the 09/01/2017 minutes as presented. Ann Hess seconded. **The motion passed unanimously.***

*Peggy Belknap revised her motion to amend the 09/01/2017 minutes as discussed. Vicki Bessinger seconded. **The motion passed unanimously.***

4. PASS Report

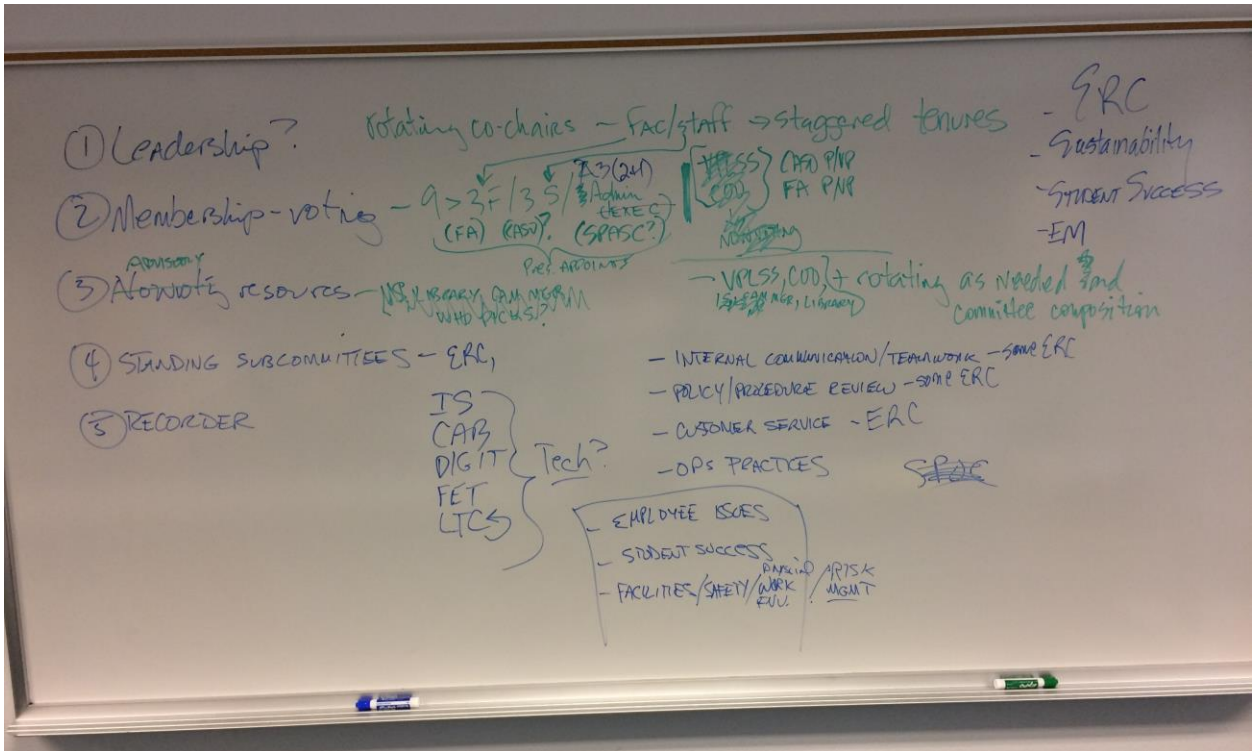
Not discussed.

5. SPASC Restructure

The Committee broke into two groups for discussion on the following topics.

1. Leadership
2. Membership – Voting
3. Non-voting resources
4. Standing Subcommittees
5. Recorder

On returning from group discussion it appeared, as Mark Vest wrote the ideas onto the white board, that the groups had differing ideas on each of the topics. (Please see jpeg inserted below.)



The committee discussed having Co-chairs chosen from faculty and staff, that they should receive some form of load/work release, and there should be a co-chair in waiting from either group on a rotating yearly basis. There also seemed to be consensus that the Vice President for Learning and Student Services should remain in an advisory role. The committee also discussed the potential roles of non-voting/advisory/proxy members with a lot of support for a voting member, who is unable to attend a meeting, to review the agenda with another voting member who will then provide comments and votes as necessary.

Combining the choices for each sub-group the committee make-up would look something like this:

- i. Nine voting members – Three faculty, three staff, three administrators (two from the list of Controller, Deans, and Directors, and one from the Exec team).
- ii. Two standing advisory members in the VPLSS and COO.
- iii. Other advisory members asked to attend as needed.

The committee began discussions on whether to keep College Council and provide a specific charge again, incorporate any functions into SPASC or something else. They looked at the charge College Council currently had. It seemed like a number of their functions were happening at the college but not through College Council.

Mark Vest suggested the group spend some time considering what committees the college actually needs, what charges each should have, and suggested 4 specific large topics:

- Tech
- Employee Issues
- Student Success
- Facilities/Safety/Physical Work Environment – Risk Management

6. Agenda Restructure

Not discussed.

7. Enrollment Management

Mark Vest provided an update from the Enrollment Management Committee, noting that a sub-group of Judy Yip-Reyes, Betsy Wilson, and Jessica Kitchens putting together a list of consistent talking points to be used when they talk to the college, and asked SPASC for direction on their task. SPASC asked for a general report and set of recommendations at the end of the Fall semester at which time SPASC will provide further direction.

8. College Council

Topic was covered in discussion on SPASC Restructure.

9. Next Steps/Review of Tasks/Agenda Items

Task: Consider broad strategic direction topics to form committees around – **All Committee**

Task: Does SPASC revise, replace, or incorporate College Council – **All Committee**

Task: Agenda Items – **Paul Hempsey:**

- I. PASS Report
- II. Agenda Restructure
- III. Continue Restructure Conversation

10. Adjourn

*Vicki Bessinger made a motion to adjourn. Kevin Jones seconded. **Motion passed unanimously.***