

Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold Public Hearings, a Special Meeting, and a regular District Governing Board Meeting open to the public on **May 16, 2017 beginning at 10:00 a.m.** The meetings will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

One or more Board members and/or staff members may participate in the meeting by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled start time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 15th day of May 2017, at 10:00 a.m.

Paul Hempsey
Recording Secretary to the Board

NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
8. KWKM RADIO
9. WHITE MOUNTAIN RADIO
10. NPC WEB SITE
11. NPC ADMINISTRATORS AND STAFF
12. NPC FACULTY ASSOCIATION PRESIDENT
13. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
14. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

OUR MISSION

Northland Pioneer College
creates, supports
and promotes
lifelong learning.



Northland Pioneer College

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PUBLIC NOTICE OF NONDISCRIMINATION: Northland Pioneer College does not discriminate on the basis of race, color, national origin, veteran status, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Director of Human Resources, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (800) 266-7845. The Section 504 Compliance Officer is the Coordinator of Disability Resource and Access, 1001 W. Deuce of Clubs, Show Low, Arizona 85901, (800) 266-7845. The lack of English language skills will not be a barrier to admission and participation in vocational education programs. Revised 9-12-14

Governing Board Meeting Public Hearing and Special Meeting Agenda

Painted Desert Campus Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: May 16, 2017

Time: 10:00 a.m.

Truth in Taxation - Notice of Tax Increase Public Hearing

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order	Chair Lucero
2.	Truth in Taxation Publication	CBO Ellison
3.	Presentation of Proposed 2017-2018 Primary Property Tax	CBO Ellison
4.	Call for Public Comment.....	Chair Lucero
5.	Adjournment.....(Action)	Chair Lucero

2017-2018 Proposed Budget Public Hearing

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order	Chair Lucero
2.	Presentation of Proposed 2017-2018 Budget	CBO Ellison
3.	Call for Public Comment.....	Chair Lucero
4.	Adjournment.....(Action)	Chair Lucero

Special Meeting

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order	Chair Lucero
2.	Request to Approve 2017-2018 Property Tax Levy(Action)	CBO Ellison
3.	Request to Adopt 2017-2018 Proposed Budget(Action)	CBO Ellison
4.	Request to Adopt 2017-2020 Proposed Capital Budget(Action)	CBO Ellison
5.	Adjournment.....(Action)	Chair Lucero

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).
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PUBLIC HEARING - TRUTH IN TAXATION PUBLICATIONS

Summary:

In compliance with Arizona Revised Statutes §15-1461.01, the college is required to notify property taxpayers of its intention to raise primary property taxes over last year's level. The following notices were provided.

- Newspapers – The Truth in Taxation (TNT) notice is required to be “published twice in a newspaper of general circulation”. The college uses the White Mountain Independent and the Tribune-News. The notice was published in the White Mountain Independent on May 2 and May 9, 2017, and in the Tribune-News on May 3 and May 10, 2017.
- Press release – The college is also required to issue a press release to newspapers of general circulation in the District. A press release was issued following the April 18, 2017 regular District Governing Board meeting.
- NPC Website – The college also includes supporting documents related to the proposed tax rate on the website.

Truth in Taxation Hearing Notice of Tax Increase

In compliance with section §15-1461.01, Arizona Revised Statutes, Navajo County Community College District is notifying its property taxpayers of Navajo County Community College District's intention to raise its primary property taxes over last year's level. The Navajo County Community College District is proposing an increase in primary property taxes of **\$290,672** or **2.0%**.

For example, the proposed tax increase will cause Navajo County Community College District's primary property taxes on a \$100,000 home to increase from **\$177.13** (total taxes that would be owed without the proposed tax increase) to **\$180.67** (total proposed taxes including the tax increase).

This proposed increase is exclusive of increased primary property taxes received from new construction. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the tax increase that is scheduled to be held **Tuesday, May 16, 2017** at 10:00 A.M. (M.S.T.) at the Holbrook – Painted Desert Campus Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona.

Truth in Taxation Hearing Notice of Tax Increase

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NPC schedules truth in taxation, budget hearings, May 16

HOLBROOK — The Navajo County Community College District Governing Board will conduct Truth in Taxation and budget public hearings on the 2017-18 Northland Pioneer College budget and district primary property tax levy on Tuesday, May 16, starting at 10 A.M. (M.S.T.) in the Painted Desert Campus Tiponi Community Center Conference Room, 2251 E. Navajo Blvd. in Holbrook.



At its April 18 meeting, the board adopted a preliminary 2017-18 budget based on increasing the primary property tax levy the maximum 2 percent, excluding new construction, over the current year. When the tax levy is increased at the maximum percentage, a Truth in Taxation hearing is required.

Under the state's Truth in Taxation (TNT) statutes, the college district is requesting an increase in primary property taxes of \$290,672, or 2 percent. According to the TNT formula, the primary property tax for an owner-occupied residence with an assessed valuation of \$100,000 would increase \$3.54 per year, comparing \$177.13 to \$180.67. NPC does not have a secondary tax rate to pay for any improvement bonds.

Last year's 2016 tax levy showed Navajo County valuations declined as a result of negative new construction of \$24,447,582, which decreased NPC's levy, even though the levy was set at the maximum under the state's TNT statutes. The negative new construction valuation was partly related to closures at the Cholla Power Plant and the Peabody coal mine. The timing for the full closure of the Cholla Power Plant is unknown, but it may be as early as 2019 with an estimated revenue decline for NPC of \$1.6 million.

The assessed valuation of utilities, power plants, transmission lines and mines is set by the state's Department of Revenue. The Navajo County Assessor's Office is responsible for setting the assessed valuations for local real property and buildings. These combined assessed valuations are used by various different taxing jurisdictions as the basis for calculating the primary property tax levy.

Property taxes generate over 40 percent of the college's proposed budget. Another major revenue source for the college district is equalization state aid to supplement property tax collections from Navajo County taxpayers. Next year, NPC is expected to receive over \$6.672 million in equalization aid, up nearly

10 percent from the current year. NPC receives equalization aid because the total Navajo County assessed property value is below the average of other rural counties in the state. To retain this beneficial subsidy, state leaders expect Navajo County taxpayers to provide maximum support through the local property tax. Northland's proposed tax levy is at the maximum allowable. NPC receives nearly 30 percent of its budget in combined maintenance and capital support and equalization aid from the state.

One of NPC's important goals is to improve the communities it serves through investments in people, classrooms (whether brick and mortar or via technology) and equipment. NPC's prudent fiscal management includes planning for the future, reserving needed funds, setting aside resources for future needs, and minimizing expenses. NPC governing board members recognize the benefits of saving financial resources for the future needs of the college.

Economists have long held that investments in education are an important source of economic growth. A 2015 study prepared for the Arizona Community College Coordinating Council shows that for every \$1 spent supporting NPC operations, \$1.90 is returned to the local economy.

After the public hearings, the governing board can decrease or accept the budget from the preliminary figures adopted on April 18. The budget data can be viewed or downloaded as a PDF from the college's website: www.npc.edu/fy2018-preliminary-budget.

Interested citizens are encouraged to attend the Truth in Taxation and budget hearings and make comments prior to formal adoption of the budget by the local governing board during a special meeting immediately following the public hearings.

Comments about the budget or proposed primary tax rate increase can also be submitted online at www.npc.edu/budget_comment_form. Answers to many frequently asked questions are also posted with the comment form.

— — — N P C — EXPANDING MINDS • TRANSFORMING LIVES — — —

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Get your official and unofficial transcripts.

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e-Cashier Payment Plan
Installment payments with no interest for your tuition, fees and books.

NPC Refunds
How NPC disburses Financial Aid refunds.

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STUDENT SPOTLIGHT
See the great achievements of NPC students

NPC Students Stage the Play 'Machinal'
NPC is proud to recognize the cast, production and ensemble members for the spring 2017 play, Machinal, performed April 27-29 at the Performing Arts Center on the Silver Creek Campus in Snowflake/Taylor.

NPC Welding Students Construct Bus Shelters for City of Show Low
Nearly 60 NPC welding students volunteered 378 man-hours in constructing three bus shelters for Four Seasons bus transit in Show Low. Seniors and other bus riders benefit from the shelters in times of inclement weather, and citizens also use the shelters as resting places.

NPC Students Helped Create Memorial for Fallen Police Officer
Two NPC students assisted in the creation of a memorial stand honoring Show Low police officer Darrin Reed, who was killed November 6, 2016, in the line of duty. Reed was a graduate of NPC's Police Academy.

NPC PTK Chapter Selects Officers
Alpha Gamma Tau Chapter of Phi Theta Kappa, the international honor society of two-year college students, has selected four students to serve as officers for this year.

[READ MORE](#)

Ask NPC
Have questions about NPC? Get them answered here.
What courses are offered? When do classes start? Get the answers to these questions and other questions quickly at [AskNPC](#).

Contact An ACADEMIC ADVISER

By Phone:
Adviser phone numbers by location

By Email:
Adviser email addresses

In Person:
Find an NPC campus or center location nearest you

Click image below to find out more!

NEWS & ANNOUNCEMENTS

Summer Registration
Now underway during regular business hours

Life -- as Depicted in Music
Northland Master Choral Concert, May 12

NPC celebrates 43rd Commencement
Record 713 apply for degrees, certificates

Fall Registration Underway
Returning students can register online

Truth in Taxation, Budget Public Hearings
For FY 2018 Budget set May 16 in Holbrook

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Truth in Taxation, Budget Public Hearings

April 27, 2017 by Anonymous





HOLBROOK — The Navajo County Community College District Governing Board will conduct **Truth in Taxation** and **budget** public hearings on the 2017–18 Northland Pioneer College budget and district primary property tax levy on **Tuesday, May 16**, starting at 10 a.m. (M.S.T.) in the Painted Desert Campus Tiponi Community Center Conference Room, 2251 E. Navajo Blvd. in Holbrook.

At its April 18 meeting, the board adopted a preliminary 2017-18 budget based on increasing the primary property tax levy the maximum 2 percent, excluding new construction, over the current year. When the tax levy is increased at the maximum percentage, a Truth in Taxation hearing is required.

Under the state's **Truth in Taxation** (TNT) statutes, the college district is requesting an increase in primary property taxes of \$290,672, or 2 percent. According to the TNT formula, the primary property tax for an owner-occupied residence with an assessed valuation of \$100,000 would increase \$3.54 per year, comparing \$177.13 to \$180.67. NPC does not have a secondary tax rate to pay for any improvement bonds.

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After the public hearings, the governing board can decrease or accept the budget from the preliminary figures adopted on April 18. The budget data can be viewed [online](#) or downloaded as a PDF from the college's website.

Interested citizens are encouraged to attend the Truth in Taxation and budget hearings and make comments prior to formal adoption of the budget by the local governing board during a special meeting immediately following the public hearings.

Comments about the budget or proposed primary tax rate increase can also be submitted [online](#). Answers to many frequently asked questions are also posted with the comment form.

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Truth in Taxation Hearing Notice

Truth in Taxation Hearing Notice of Tax Increase

In compliance with section §15-1461.01, Arizona Revised Statutes, Navajo County Community College District is notifying its property taxpayers of Navajo County Community College District's intention to raise its primary property taxes over last year's level. The Navajo County Community College District is proposing an increase in primary property taxes of **\$290,672** or **2.0%**.

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This proposed increase is exclusive of increased primary property taxes received from new construction. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the tax increase that is scheduled to be held **Tuesday, May 16, 2017** at 10:00 a.m. (M.S.T.) at the Holbrook – Painted Desert Campus Tponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona. You may also submit your comments or request clarification on the proposed tax rate, tax levy or proposed budget [online](#).

Public Comment Form

The Navajo County Community College District Governing Board will conduct **Truth in Taxation** and **Budget** public hearings on **Tuesday, May 16, 2017**, beginning at 10 a.m. (M.S.T.) in the Tipton Community Center on the Holbrook – Painted Desert Campus, 2251 E. Navajo Blvd.

The **preliminary 2017-2018 budget**, as adopted by the Governing Board, proposes increasing the **Primary Tax Levy** by two percent, pursuant to A.R.S. §42-17051. Based on Navajo County's overall declining property valuations, the **Primary Tax Rate** per \$100 Net Assessed Valuation will increase. The laws governing the tax levy require the reporting of the increase in two different ways:

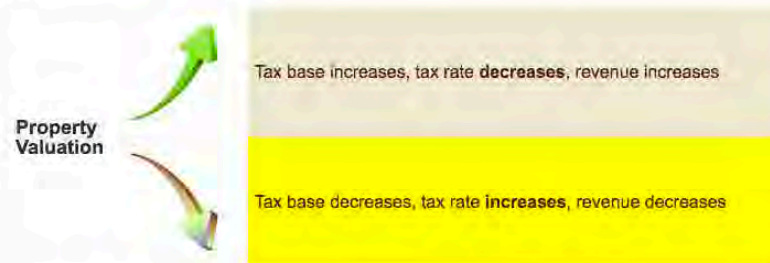
	Proposed (FY 2018)	Approved FY 2017	Dollar Increase/ (Decrease)	Percent Increase/ (Decrease)
Maximum Levy	\$14,834,954	\$14,361,969	\$472,985	3.3%
Rate/\$100 Net Assessed Valuation	\$1.8067	\$1.7884	\$0.0183	1.0%

	Proposed Max Levy	TNT Levy	Dollar Increase	Percent Increase
Max Levy vs. TNT Levy	\$14,834,954	\$14,544,282	\$290,672	2.0%
Rate/\$100 Net Assessed Valuation	\$1.8067	\$1.7713	\$0.0354	2.0%

Net Assessed Valuation

Each year the Navajo County Assessor's Office, in conjunction with the Property Tax Oversight Commission, determines the value of the property in the county. The assessed values are then used as a basis for levying the primary property tax by different taxing jurisdictions.

Whenever assessed valuations **decline** property tax owners will see an increase in property tax rates in order to maintain tax levies at or near the same level as the current tax year.



Frequently Asked Questions:

Q. What is assessed valuation and who determines them?

A. The assessment of property within the county is used as a basis for levying property taxes. There are two categories of real property – locally-assessed and centrally-assessed – and the values are determined by two different offices.

- ▶ **Locally-Assessed:** The Navajo County Assessor's Office determines the value of property within the county, including commercial and farm buildings and residential homes.
- ▶ **Centrally-Assessed:** The Department of Revenue determines the value of certain types of property within the county, such as utilities (including power plants and transmission lines), railroads and mines.

Q. How does assessed valuation relate to my taxes and the college's budget?

A. Each year the Navajo County Assessor's Office provides NPC with the value of the property within the county. The assessed values are then used as a basis for levying property taxes. NPC uses the levy amount from property taxes and other revenue sources to develop its annual budget. Property taxes contribute over 40 percent of all funding for the college.

Q. Why did my property tax rate go up?

A. When property values decline, property owners may see an increase in property tax rates in order to maintain tax levies at or near the same level as the current tax year. As assessed values decline, the tax rate increases in order to maintain tax levy (revenues) at or near the same level as the current year.

Q. How does the college use the property tax money?

A. The college uses the funding from property taxes for operating and maintenance expenses. The largest expense to the college is salaries/wages and benefits for its employees – it makes up approximately 70% of total expenses. The college provides educational services to its students, so naturally the largest cost is its people — faculty and staff involved in teaching and providing educational services.

Q. What limits exist for taxing jurisdictions?

A. The Property Tax Oversight Commission was established in January 1986. They are responsible to further the public confidence in property tax limitations, provide a uniform method for determining property tax limitations, and provide a continuing review of practices for ensuring a fair and equitable administration of the laws. The Arizona Revised Statutes also has **Truth in Taxation** laws to address transparency and provide opportunities for public comment. If the proposed primary tax levy amount, excluding amounts attributable to new construction, is 2% greater than the amount in the previous year, NPC must go through a "Truth in Taxation" hearing.

Q. What is equalization funding and how does it impact my property tax?

A. Equalization funding is additional state aid to rural community college districts with property tax bases that are less than the minimum assessed value established by a state formula. It is essentially a subsidy provided by the state. In order for NPC to retain this subsidy, state leaders expect Navajo County taxpayers to provide the maximum support for the college through the local property tax levy.

Q. Are there any exemptions for taxpayers?

A. The Arizona statutes provide for exemption for widow and widowers and people with disabilities in varying dollar amounts. Requests for exemptions should be addressed to the **Navajo County Assessor's Office**.

Q. What if I don't qualify for an exemption but think my property values are too high?

A. Taxpayers are able to file a petition disputing the value of their property. The "**Petition for Review of Valuation**" is filed with the **Navajo County Assessor's Office**.

You may use the form below to submit your comments, or request clarification on the proposed tax rate, tax levy, or proposed budget.

Name: *

Please enter your full name.

Mailing Address:

Please enter your mailing address, so that we may contact you regarding your submission.

Physical Address (Optional):

Please enter your physical address, if different from Mailing Address above.

City:

State:

Please use postal abbreviation

ZIP Code:

Please enter your full ZIP+4 Code, if known

Email Address:

Please enter a valid email address that can be used to contact you.

Daytime Phone Number:

Please enter a daytime phone number where we can contact you if we have questions about your comments or questions.

I have a question/comment about::

My comment/question is concerning (select one or more from the options below): To select multiple items, hold down the **CONTROL** (Windows) or **COMMAND** (Mac) when you click the areas you wish to select.

- Proposed Tax Rate
- Proposed Tax Levy
- Proposed Budget
- General Comment

Please share my comments:

Please share my comments with members of the District Governing Board during the public hearings on May 19, 2015.

- Yes, please share
- No, do not share

My comment/question:

Please keep your comments civil, with no profanity or racial comments.

- ▶ CAPTCHA: challenge "Image" enabled

Required Fields *

PUBLIC HEARING FOR TRUTH IN TAXATION

Summary:

Prior to the May 16, 2017 District Governing Board special meeting, a public hearing will be held to review the Truth in Taxation notice associated with the proposed budget for fiscal year 2017-18.

If the proposed tax levy, excluding amounts that are related to new construction, is greater than the amount levied in the previous tax year, a Truth in Taxation hearing must be held.

Correspondence from the Property Tax Oversight Commission concerning the Levy Limit Worksheet and the Truth in Taxation hearing are included. Please note that the Truth in Taxation – Notice of Tax Increase percentage change is the maximum allowable increase of 2%.

NPC's tax rate has been in the bottom half compared to other community college districts and has been below the average rate for primary property taxes. This is expected to continue in fiscal year 2017-18.

2017 LEVY LIMIT WORKSHEET

NAVAJO COUNTY - NORTHLAND PIONEER COLLEGE
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MAXIMUM LEVY	2016
A.1. Maximum Allowable Primary Tax Levy	\$14,361,969
A.2. A.1 multiplied by 1.02	\$14,649,208

CURRENT YEAR NET ASSESSED VALUE SUBJECT TO TAXATION IN PRIOR YEAR	2017
B.1. Centrally Assessed	\$217,506,646
B.2. Locally Assessed Real Property	\$579,427,770
B.3. Locally Assessed Personal Property	\$13,874,290
B.4. Total Assessed Value (B.1 through B.3)	\$810,808,706
B.5. B.4. divided by 100	\$8,108,087

CURRENT YEAR NET ASSESSED VALUES	2017
C.1. Centrally Assessed	\$219,892,518
C.2. Locally Assessed Real Property	\$587,340,948
C.3. Locally Assessed Personal Property	\$13,874,290
C.4. Total Assessed Value (C.1 through C.3)	\$821,107,756
C.5. C.4. divided by 100	\$8,211,078

LEVY LIMIT CALCULATION	2017
D.1. LINE A.2	\$14,649,208
D.2. LINE B.5	\$8,108,087
D.3. D.1/D.2 (MAXIMUM ALLOWABLE TAX RATE)	1.8067
D.4. LINE C.5	\$8,211,078
D.5. D.3 multiplied by D.4 = MAXIMUM ALLOWABLE LEVY LIMIT	\$14,834,954
D.6. Excess Collections/Excess Levy	
D.7. Amount in Excess of Expenditure Limit	
D.8. ALLOWABLE LEVY LIMIT (D.5 - D.6 - D.7)	\$14,834,954

<i>2017 New Construction</i>	\$10,299,050
------------------------------	---------------------

<i>Prior year actual levy (from line F.1 of the 2016 worksheet)</i>	\$14,361,969
<i>Divided by current values excluding new construction per line B.5</i>	\$8,108,087
Truth in Taxation Rate	1.7713

If the proposed tax rate is greater than the Truth in Taxation Rate noted above, a truth in taxation hearing must be held. (see A.R.S. § 42-17107)

Note: The values certified by the County Assessor cannot be changed after February 10 without the approval of the Property Tax Oversight Commission pursuant to § 42-17051.A. Therefore, the total net assessed values per line C.4 must be used when adopting a primary property tax levy and tax rate.

For questions, contact Darlene Teller at (602) 716-6436 or dteller@azdor.gov.

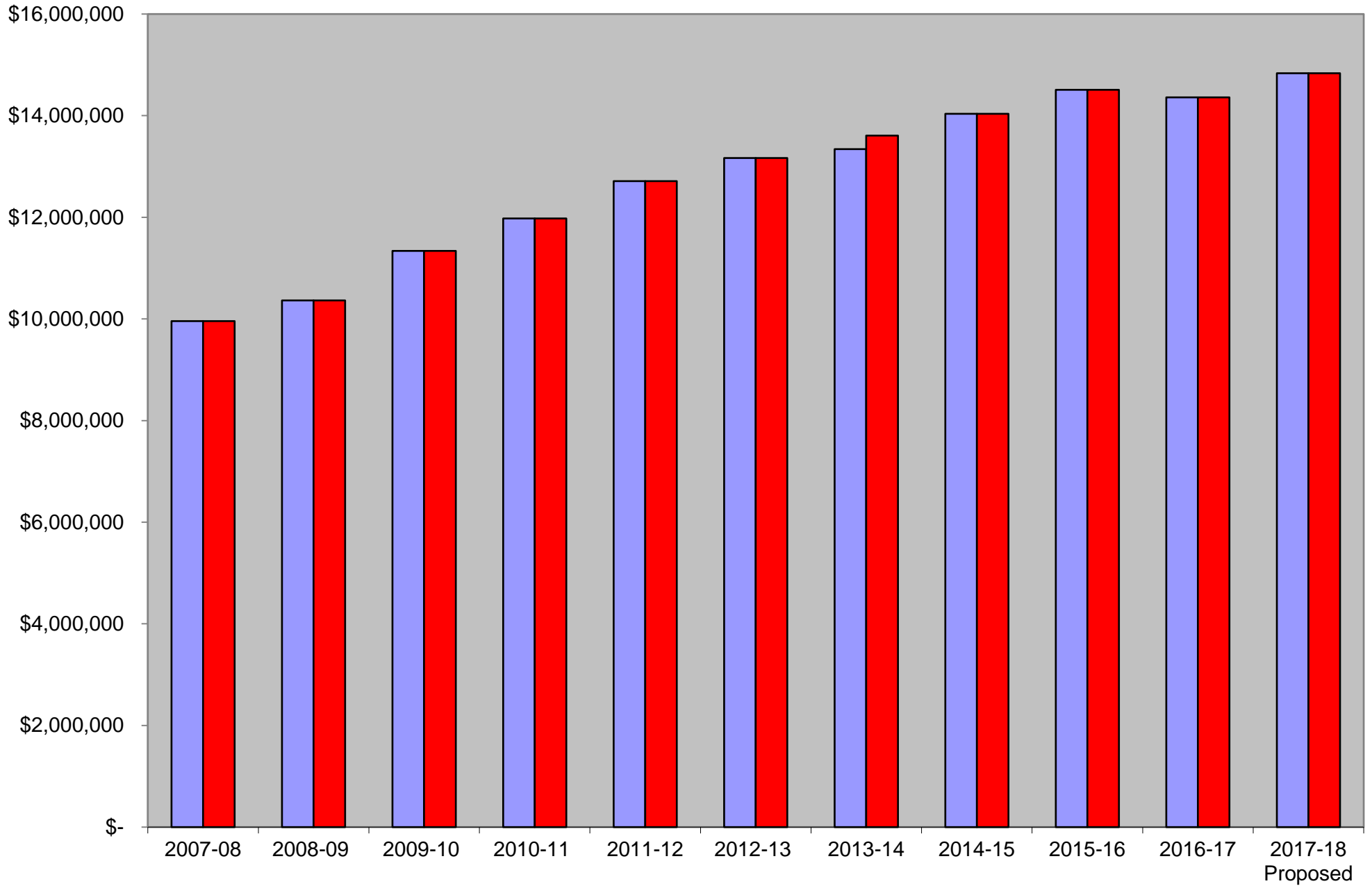
Truth in Taxation Analysis

Calculation for Truth in Taxation Hearing Notice pursuant to A.R.S. § 42-17107

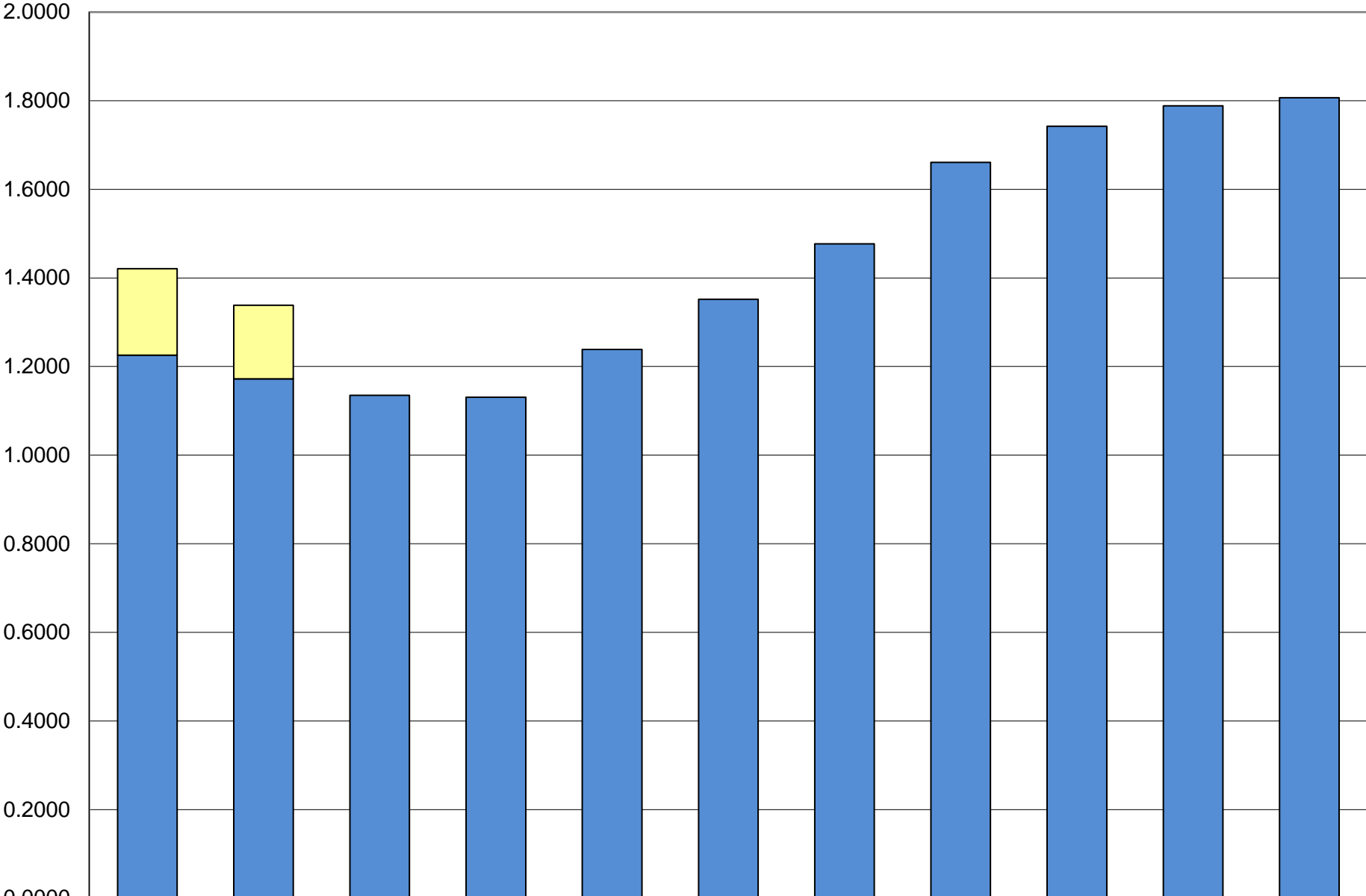
Actual current primary property tax levy: <i>(line F.1. actual levy from prior year's final levy limit worksheet)</i>	\$ 14,361,969
Net assessed valuation: <i>(line C.4. from current year's worksheet)</i>	\$ 821,107,756
Value of new construction:	\$ 10,299,050
Net assessed value minus new construction: <i>(line B.4. from current year's levy limit worksheet)</i>	\$ 810,808,706
MAXIMUM TAX RATE THAT CAN BE IMPOSED WITHOUT A TRUTH IN TAXATION HEARING:	\$ 1.7713
Growth in property tax levy capacity associated with new construction:	\$ 182,427
MAXIMUM PRIMARY PROPERTY TAX LEVY WITHOUT A TRUTH IN TAXATION HEARING:	\$ 14,544,282
Proposed primary property tax levy:	\$ 14,834,954
Proposed increase in primary property tax levy, exclusive of new construction	\$ 290,672
Proposed percentage increase in primary property tax levy:	2.0%
Proposed primary property tax rate:	\$ 1.8067
Proposed increase in primary property tax rate:	\$ 0.0354
Proposed primary property tax levy on a home valued at \$100,000	\$ 180.67
Primary property tax levy on a home valued at \$100,000 if the tax rate was not raised:	\$ 177.13
Proposed primary property tax levy increase on a home valued at \$100,000:	\$ 3.54

NPC Primary Maximum Property Tax Levy compared to Actual Levy

Levy - Assessed Levy Limit - Max



NPC Historical Property Tax Rates & Current Year Proposal

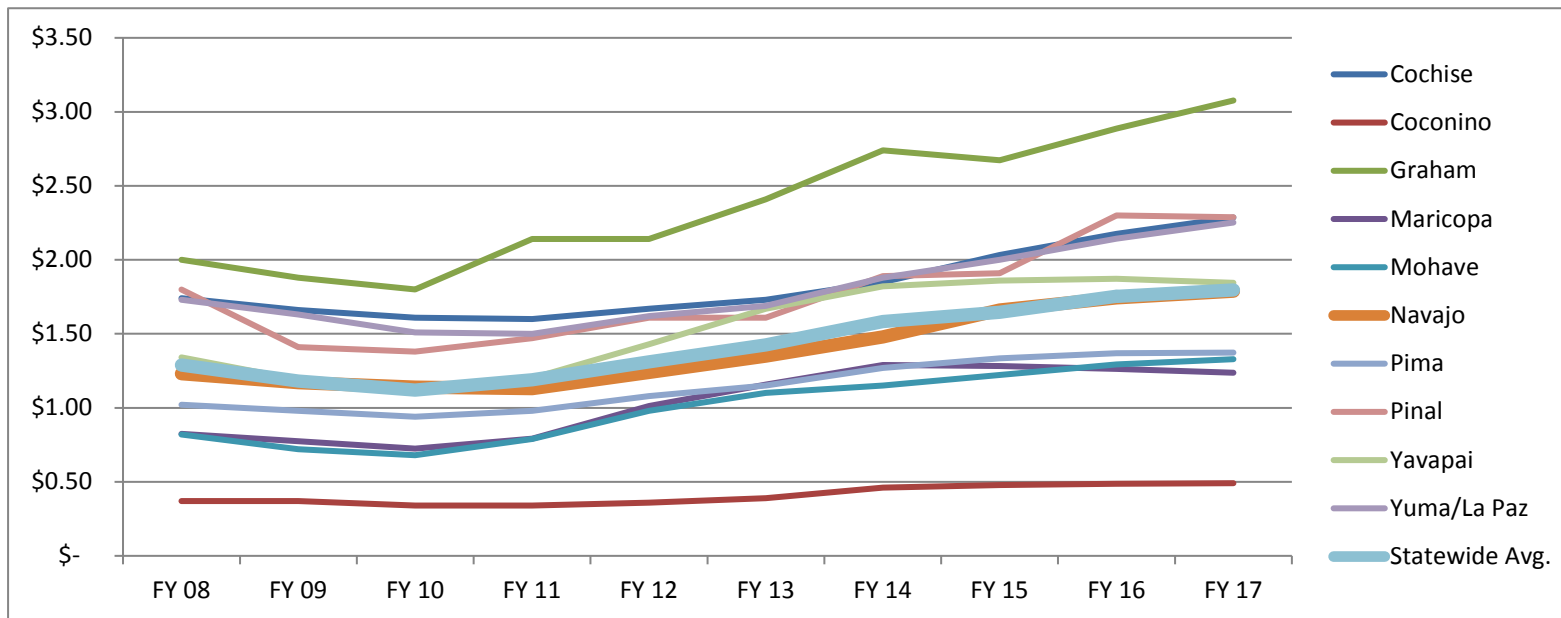


■ Secondary	0.1949	0.1663	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
■ Primary	1.2257	1.1719	1.1352	1.1308	1.2387	1.3515	1.4769	1.6610	1.7423	1.7884	1.8067

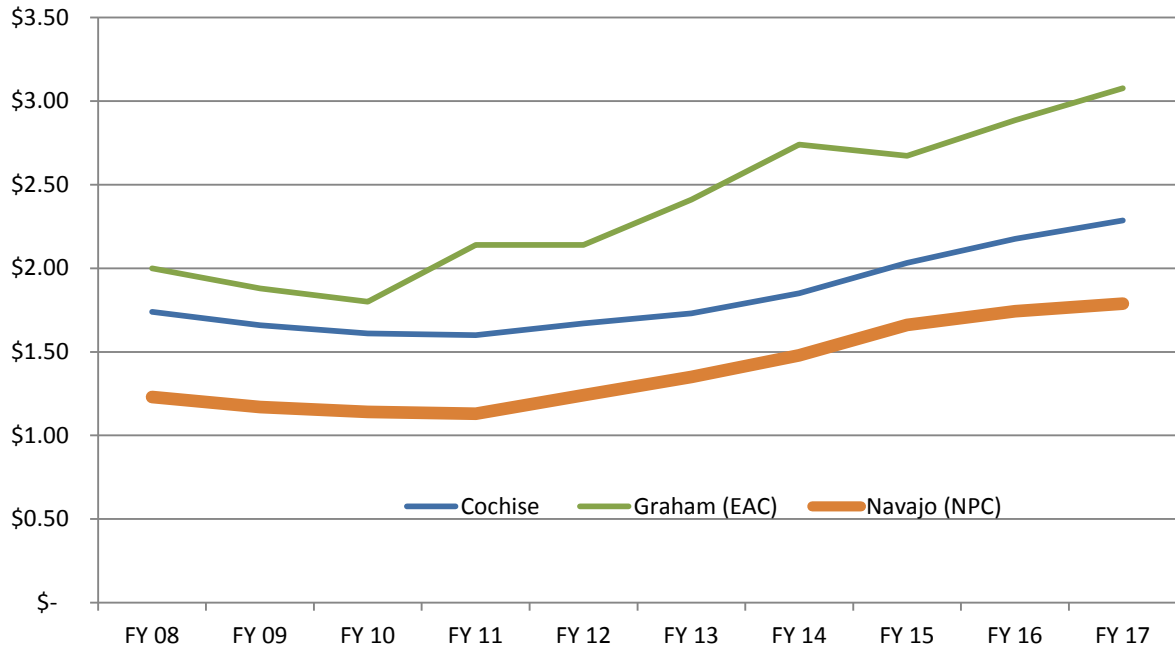
	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18 Proposed
Secondary	0.1949	0.1663	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000
Primary	1.2257	1.1719	1.1352	1.1308	1.2387	1.3515	1.4769	1.6610	1.7423	1.7884	1.8067

Community College Primary Property Tax Rates

CC District	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	FY 17	FY18 Proposal
Cochise	\$ 1.74	\$ 1.66	\$ 1.61	\$ 1.60	\$ 1.67	\$ 1.73	\$ 1.85	\$ 2.03	\$ 2.18	\$ 2.29	2%
Coconino	\$ 0.37	\$ 0.37	\$ 0.34	\$ 0.34	\$ 0.36	\$ 0.39	\$ 0.46	\$ 0.48	\$ 0.49	\$ 0.49	2%
Graham	\$ 2.00	\$ 1.88	\$ 1.80	\$ 2.14	\$ 2.14	\$ 2.41	\$ 2.74	\$ 2.67	\$ 2.89	\$ 3.08	2%
Maricopa	\$ 0.82	\$ 0.78	\$ 0.72	\$ 0.79	\$ 1.01	\$ 1.16	\$ 1.29	\$ 1.28	\$ 1.26	\$ 1.24	TBD
Mohave	\$ 0.82	\$ 0.72	\$ 0.68	\$ 0.79	\$ 0.98	\$ 1.10	\$ 1.15	\$ 1.22	\$ 1.29	\$ 1.33	no increase
Navajo	\$ 1.23	\$ 1.17	\$ 1.14	\$ 1.13	\$ 1.24	\$ 1.35	\$ 1.48	\$ 1.66	\$ 1.74	\$ 1.79	2%
Pima	\$ 1.02	\$ 0.98	\$ 0.94	\$ 0.98	\$ 1.08	\$ 1.15	\$ 1.27	\$ 1.33	\$ 1.37	\$ 1.37	2% +
Pinal	\$ 1.80	\$ 1.41	\$ 1.38	\$ 1.47	\$ 1.61	\$ 1.61	\$ 1.89	\$ 1.91	\$ 2.30	\$ 2.29	2%
Yavapai	\$ 1.34	\$ 1.19	\$ 1.12	\$ 1.20	\$ 1.43	\$ 1.67	\$ 1.82	\$ 1.86	\$ 1.87	\$ 1.84	no increase
Yuma/La Paz	\$ 1.73	\$ 1.63	\$ 1.51	\$ 1.50	\$ 1.62	\$ 1.69	\$ 1.88	\$ 2.00	\$ 2.14	\$ 2.25	2%
Statewide Avg.	\$ 1.29	\$ 1.18	\$ 1.12	\$ 1.19	\$ 1.31	\$ 1.43	\$ 1.58	\$ 1.65	\$ 1.75	\$ 1.80	



Primary Property Tax Rates for Equalization CCs



PUBLIC HEARING FOR 2017-18 PROPOSED BUDGET

Summary:

The approved preliminary budget was posted on the NPC website after the April 18, 2017 regular District Governing Board meeting. In accordance with statutory requirements, the preliminary budget was published on May 10, 2017 in the White Mountain Independent along with a notice of the budget hearing. The preliminary budget and public hearing notice were also published on May 11, 2017 in the Holbrook Tribune.

The official budget documents are attached. No alterations have been made to the preliminary budget approved by the Board. The 2017-18 proposed budget is aligned with the NPC Strategic Priorities approved by the District Governing Board. Extensive involvement at the department and executive level resulted in the proposed budget.

Staff anticipates the expenditure limit will be breached in FYE 2018, but carryforward balances will be used to cover the expected overage. The current available carryforward amount is approximately \$30 million.

Staff will answer questions from the Board and the public. The budget can be reduced, but cannot be increased following the public hearing.

**OFFICIAL BUDGET FORMS
NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
FISCAL YEAR 2018**

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
BUDGET FOR FISCAL YEAR 2018
SUMMARY OF BUDGET DATA**

	Budget 2018	Budget 2017	Increase/Decrease From Budget 2017 To Budget 2018	
			Amount	%
I. CURRENT GENERAL AND PLANT FUNDS				
A. Expenditures:				
Current General Fund	\$ 27,296,054	\$ 26,463,019	\$ 833,035	3.1%
Unexpended Plant Fund	5,369,100	5,353,700	15,400	0.3%
Retirement of Indebtedness Plant Fund				
TOTAL	<u>\$ 32,665,154</u>	<u>\$ 31,816,719</u>	<u>\$ 848,435</u>	<u>2.7%</u>
B. Expenditures Per Full-Time Student Equivalent (FTSE):				
Current General Fund	\$ 13,703 /FTSE	\$ 13,232 /FTSE	\$ 471 /FTSE	3.6%
Unexpended Plant Fund	\$ 2,695 /FTSE	\$ 2,677 /FTSE	\$ 18 /FTSE	0.7%
Projected FTSE Count	1,992	2,000		
II. TOTAL ALL FUNDS ESTIMATED PERSONNEL COMPENSATION				
Employee Salaries and Hourly Costs	\$ 14,963,955	\$ 14,736,058	\$ 227,897	1.5%
Retirement Costs	1,567,742	1,562,910	4,832	0.3%
Healthcare Costs	1,730,640	1,792,560	(61,920)	-3.5%
Other Benefit Costs	1,363,203	1,346,602	16,601	1.2%
TOTAL	<u>\$ 19,625,540</u>	<u>\$ 19,438,130</u>	<u>\$ 187,410</u>	<u>1.0%</u>
III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES				
A. Amount Levied:				
Primary Tax Levy	\$ 14,834,954	\$ 14,361,969	\$ 472,985	3.3%
Secondary Tax Levy				
TOTAL LEVY	<u>\$ 14,834,954</u>	<u>\$ 14,361,969</u>	<u>\$ 472,985</u>	<u>3.3%</u>
B. Rates Per \$100 Net Assessed Valuation:				
Primary Tax Rate	1.8067	1.7884	0.0183	1.0%
Secondary Tax Rate				
TOTAL RATE	<u>1.8067</u>	<u>1.7884</u>	<u>0.0183</u>	<u>1.0%</u>
IV. MAXIMUM ALLOWABLE PRIMARY PROPERTY TAX LEVY FOR FISCAL YEAR 2018 PURSUANT TO A.R.S. §42-17051			\$ 14,834,954	
V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2017 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051			\$	

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
BUDGET FOR FISCAL YEAR 2018
RESOURCES**

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/ Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
BEGINNING BALANCES-July 1*									
Restricted	\$	\$	\$	\$	\$	\$	\$	\$	
Unrestricted	45,800,000			8,000,000			53,800,000	25,400,000	111.8%
Total Beginning Balances	\$ 45,800,000	\$	\$	\$ 8,000,000	\$	\$	\$ 53,800,000	\$ 25,400,000	111.8%
REVENUES AND OTHER INFLOWS									
Student Tuition and Fees									
General Tuition	\$ 3,000,000	\$	\$	\$	\$	\$	\$ 3,000,000	\$ 2,900,000	3.4%
Out-of-District Tuition									
Out-of-State Tuition	100,000						100,000	100,000	
Student Fees	700,000						700,000	700,000	
Tuition and Fee Remissions or Waivers	1,000,000						1,000,000	1,000,000	
State Appropriations									
Maintenance Support	1,649,000						1,649,000	1,606,000	2.7%
Equalization Aid	6,672,100						6,672,100	6,081,500	9.7%
Capital Support				369,100			369,100	353,700	4.4%
Property Taxes									
Primary Tax Levy	14,834,954						14,834,954	14,361,969	3.3%
Secondary Tax Levy									
Gifts, Grants, and Contracts	1,500,000	6,000,000					7,500,000	7,800,000	-3.8%
Sales and Services									
Investment Income	140,000						140,000	140,000	
State Shared Sales Tax		400,000					400,000	400,000	
Other Revenues	200,000		350,000				550,000	646,300	-14.9%
Proceeds from Sale of Bonds									
Total Revenues and Other Inflows	\$ 29,796,054	\$ 6,400,000	\$ 350,000	\$ 369,100	\$	\$	\$ 36,915,154	\$ 36,089,469	2.3%
TRANSFERS									
Transfers In		600,000	300,000	2,000,000			2,900,000	2,800,000	3.6%
(Transfers Out)	(2,900,000)						(2,900,000)	(2,800,000)	3.6%
Total Transfers	(2,900,000)	600,000	300,000	2,000,000					
Less:									
Governing Board Designations	(23,551,973)						(23,551,973)	(2,691,240)	775.1%
Policy 1924 - Cash Reserve	(13,648,027)						(13,648,027)	(13,231,510)	3.1%
Policy 1926 - Future Capital Reserve	(8,200,000)	(400,000)		(5,000,000)			(13,600,000)	(6,500,000)	109.2%
Total Resources Available for the Budget Year	\$ 27,296,054	\$ 6,600,000	\$ 650,000	\$ 5,369,100	\$	\$	\$ 39,915,154	\$ 39,066,719	2.2%

*These amounts exclude amounts not in spendable form (i.e., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE
BUDGET FOR FISCAL YEAR 2018
EXPENDITURES AND OTHER OUTFLOWS**

TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR (from Schedule B)

EXPENDITURES AND OTHER OUTFLOWS

Instruction
Public Service
Academic Support
Student Services
Institutional Support (Administration)
Operation and Maintenance of Plant
Scholarships
Auxiliary Enterprises
Capital Assets
Debt Service-General Obligation Bonds
Debt Service-Other Long Term Debt
Other Expenditures
Contingency

Total Expenditures and Other Outflows

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
	\$ 27,296,054	\$ 6,600,000	\$ 650,000	\$ 5,369,100	\$	\$	\$ 39,915,154	\$ 39,066,719	2.2%
Instruction	\$ 10,647,012	\$ 1,400,000	\$	\$	\$	\$	\$ 12,047,012	\$ 11,846,133	1.7%
Public Service		20,000					20,000	20,000	
Academic Support	1,111,599						1,111,599	1,108,841	0.2%
Student Services	1,875,369	650,000					2,525,369	2,476,180	2.0%
Institutional Support (Administration)	8,514,328	30,000					8,544,328	8,458,518	1.0%
Operation and Maintenance of Plant	1,769,885						1,769,885	1,709,072	3.6%
Scholarships	1,917,775	4,500,000					6,417,775	6,444,275	-0.4%
Auxiliary Enterprises			650,000				650,000	650,000	
Capital Assets				5,369,100			5,369,100	5,353,700	0.3%
Debt Service-General Obligation Bonds									
Debt Service-Other Long Term Debt									
Other Expenditures									
Contingency	1,460,086						1,460,086	1,000,000	46.0%
Total Expenditures and Other Outflows	\$ 27,296,054	\$ 6,600,000	\$ 650,000	\$ 5,369,100	\$	\$	\$ 39,915,154	\$ 39,066,719	2.2%



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

Notice is hereby given to the residents and taxpayers of the Navajo County Community College District that the District Governing Board will conduct **Truth in Taxation** (per Arizona Revised Statutes, §15-1461.01) and **Budget Public Hearings** for consideration of the proposed budget for the 2017–2018 Fiscal Year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on **Tuesday, May 16, 2017** at 10:00 a.m. (M.S.T.)

A **Special Board Meeting** for the purpose of adopting the District's 2017–2018 budget shall be held immediately following the Budget Hearing at the same location.

Budget data conforms to mandates of law specified in Arizona Revised Statutes §15-1461 concerning the advertisement and publication of budget information.

Dr. Jeanne Swarthout, President, Northland Pioneer College

Questions about the budget should be directed to **Maderia Ellison**, Chief Business Officer, (928) 532-6743 or online www.npc.edu/budget_comment_form.

The budget is posted for public review on the college's website, www.npc.edu/fy2018-preliminary-budget

Published in the *White Mountain Independent*, May 9, 2017

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE BUDGET FOR FISCAL YEAR 2018
SUMMARY OF BUDGET DATA — SCHEDULE A

	Budget		Increase/Decrease	
	2018	2017	Amount	%
I. CURRENT GENERAL AND PLANT FUNDS				
A. Expenditures:				
Current General Fund	\$27,296,054	\$26,463,019	\$833,035	3.1%
Unexpended Plant Fund	5,369,100	5,353,700	15,400	0.3%
Retirement of Indebtedness Plant Fund	-0-	-0-	-0-	-0-
TOTAL	\$32,665,154	\$31,816,719	\$848,435	2.7%
B. Expenditures Per Full-Time Student Equivalent (FTSE)				
Current General Fund	\$13,703/FTSE	\$13,232/FTSE	\$471/FTSE	3.6%
Unexpended Plant Fund	\$2,695/FTSE	\$2,677/FTSE	\$18/FTSE	0.7%
Projected FTSE Count	1,992	2,000		
II. TOTAL ALL FUNDS ESTIMATED PERSONNEL COMPENSATION				
Employee Salaries and Hourly Costs	\$14,963,955	\$14,736,058	\$227,897	1.5%
Retirement Costs	1,567,742	1,562,910	4,832	0.3%
Healthcare Costs	1,730,640	1,792,560	(61,920)	-3.5%
Other Benefit Costs	1,363,203	1,346,602	16,601	1.2%
TOTAL	\$19,625,540	\$19,438,130	\$187,410	1.0%
III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES				
A. Amount Levied:				
Primary Tax Levy	\$14,834,954	\$14,361,969	\$472,985	3.3%
Secondary Tax Levy	-0-	-0-	-0-	-0-
TOTAL LEVY	\$14,834,954	\$14,361,969	\$472,985	3.3%
B. Rates Per \$100 Net Assessed Valuation:				
Primary Tax Rate	1.8067	1.7884	0.0183	1.0%
Secondary Tax Rate	-0-	-0-	-0-	-0-
TOTAL RATE	1.8067	1.7884	0.0181	1.0%
IV. MAXIMUM ALLOWABLE PRIMARY TAX LEVY FOR FISCAL YEAR 2018 PURSUANT TO A.R.S. §42-17051				
			\$14,834,954	
V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2017 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051.				
				-0-

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE BUDGET FOR FISCAL YEAR 2018
RESOURCES — SCHEDULE B

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
BEGINNING BALANCES — JULY 1 (Excludes amounts not in spendable form (i.e. prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.)									
Restricted									
Unrestricted	\$45,800,000			\$8,000,000			\$53,800,000	\$25,400,000	111.8%
Total Beginning Balances	\$45,800,000			\$8,000,000			\$53,800,000	\$25,400,000	111.8%
REVENUES AND OTHER INFLOWS									
Student Tuition and Fees									
General Tuition	\$3,000,000						\$3,000,000	\$2,900,000	3.4%
Out-of-District Tuition									
Out-of-State Tuition	100,000						100,000	100,000	
Student Fees	700,000						700,000	700,000	
Tuition and Fee Remissions or Waivers	1,000,000						1,000,000	1,000,000	
State Appropriations									
Maintenance Support	1,649,000						1,649,000	1,606,000	2.7%
Equalization Aid	6,672,100						6,672,100	6,081,500	9.7%
Capital Support				369,100			369,100	353,700	4.4%
Property Taxes									
Primary Tax Levy	14,834,954						14,834,954	14,361,969	3.3%
Secondary Tax Levy									
Gifts, Grants, and Contracts	1,500,000	6,000,000					7,500,000	7,800,000	-3.8%
Sales and Services									
Investment Income	140,000						140,000	140,000	
State Shared Sales Tax		400,000					400,000	400,000	
Other Revenues	200,000		350,000				550,000	646,300	-14.9%
Proceeds from Sale of Bonds									
Total Revenues and Other Inflows	\$29,796,054	\$6,400,000	\$350,000	369,100			\$36,915,154	\$36,089,469	2.3%
TRANSFERS									
Transfers In		600,000	300,000	2,000,000			2,900,000	2,800,000	3.6%
(Transfers Out)	(2,900,000)						(2,900,000)	(2,800,000)	3.6%
Total Transfers	(\$2,900,000)	\$600,000	\$300,000	\$2,000,000			-0-	-0-	
Less:									
Governing Board Designations	(23,551,973)						(23,551,973)	(2,691,240)	775.1%
Policy 1924 – Future Cash Reserves	(13,648,027)						(13,648,027)	(13,231,510)	3.1%
Policy 1926 – Future Capital Reserves	(8,200,000)	(400,000)		(5,000,000)			(13,600,000)	(6,500,000)	109.2%
Total Resources Available for Budget Year	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE BUDGET FOR FISCAL YEAR 2018
EXPENDITURES AND OTHER OUTFLOWS — SCHEDULE C

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR (from Schedule B)	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%
EXPENDITURES AND OTHER OUTFLOWS									
Instruction	\$10,647,012	\$1,400,000					\$12,047,012	\$11,846,133	1.7%
Public Service		20,000					20,000	20,000	
Academic Support	1,111,599						1,111,599	1,108,841	0.2%
Student Services	1,875,369	650,000					2,525,369	2,476,180	2.0%
Institutional Support (Administration)	8,514,328	30,000					8,544,328	8,458,518	1.0%
Operation and Maintenance of Plant	1,769,885						1,769,885	1,709,072	3.6%
Scholarships	1,917,775	4,500,000					6,417,775	6,444,275	-0.4%
Auxiliary Enterprises			650,000				650,000	650,000	
Capital Assets				5,369,100			5,369,100	5,353,700	0.3%
Debt Service – General Obligation Bonds									
Debt Service – Other Long Term Debt									
Other Expenditures									
Contingency	1,460,086						1,460,086	1,000,000	46.0%
Total Expenditures and Other Outflows	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%



Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVESSM

Notice is hereby given to the residents and taxpayers of the Navajo County Community College District that the District Governing Board will conduct **Truth in Taxation** (per Arizona Revised Statutes, §15-1461.01) and **Budget Public Hearings** for consideration of the proposed budget for the 2017-2018 Fiscal Year at the Tiponi Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on **Tuesday, May 16, 2017** at 10:00 a.m. (M.S.T.)

A **Special Board Meeting** for the purpose of adopting the District's 2017-2018 budget shall be held immediately following the Budget Hearing at the same location.

Budget data conforms to mandates of law specified in Arizona Revised Statutes §15-1461 concerning the advertisement and publication of budget information.

Dr. Jeanne Swarthout, President, Northland Pioneer College

Questions about the budget should be directed to **Maderia Ellison**, Chief Business Officer, (928) 532-6743 or online www.npc.edu/budget_comment_form.

The budget is posted for public review on the college's website, www.npc.edu/fy2018-preliminary-budget

Published in the *Tribune-News*, May 10, 2017

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE BUDGET FOR FISCAL YEAR 2018
SUMMARY OF BUDGET DATA — SCHEDULE A

	Budget		Increase/Decrease	
	2018	2017	Amount	%
I. CURRENT GENERAL AND PLANT FUNDS				
A. Expenditures:				
Current General Fund	\$27,296,054	\$26,463,019	\$833,035	3.1%
Unexpended Plant Fund	5,369,100	5,353,700	15,400	0.3%
Retirement of Indebtedness Plant Fund	-	-	-	-
TOTAL	\$32,665,154	\$31,816,719	\$848,435	2.7%
B. Expenditures Per Full-Time Student Equivalent (FTSE)				
Current General Fund	\$13,703/FTSE	\$13,232/FTSE	\$471/FTSE	3.6%
Unexpended Plant Fund	\$2,695/FTSE	\$2,677/FTSE	\$18/FTSE	0.7%
Projected FTSE Count	1,992	2,000		
II. TOTAL ALL FUNDS ESTIMATED PERSONNEL COMPENSATION				
Employee Salaries and Hourly Costs	\$14,963,955	\$14,736,058	\$227,897	1.5%
Retirement Costs	1,567,742	1,562,910	4,832	0.3%
Healthcare Costs	1,730,640	1,792,560	(61,920)	-3.5%
Other Benefit Costs	1,363,203	1,346,602	16,601	1.2%
TOTAL	\$19,625,540	\$19,438,130	\$187,410	1.0%
III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES				
A. Amount Levied:				
Primary Tax Levy	\$14,834,954	\$14,361,969	\$472,985	3.3%
Secondary Tax Levy	-	-	-	-
TOTAL LEVY	\$14,834,954	\$14,361,969	\$472,985	3.3%
B. Rates Per \$100 Net Assessed Valuation:				
Primary Tax Rate	1.8067	1.7884	0.0183	1.0%
Secondary Tax Rate	-	-	-	-
TOTAL RATE	1.8067	1.7884	0.0181	1.0%
IV. MAXIMUM ALLOWABLE PRIMARY TAX LEVY FOR FISCAL YEAR 2018 PURSUANT TO A.R.S. §42-17051				
			\$14,834,954	
V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2017 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051				
				-0-

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE BUDGET FOR FISCAL YEAR 2018
RESOURCES — SCHEDULE B

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
BEGINNING BALANCES - JULY 1 (Excludes amounts not in spendable form (i.e. prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.)									
Restricted									
Unrestricted	\$45,800,000			\$8,000,000			\$53,800,000	\$25,400,000	111.8%
Total Beginning Balances	\$45,800,000			\$8,000,000			\$53,800,000	\$25,400,000	111.8%
REVENUES AND OTHER INFLOWS									
Student Tuition and Fees									
General Tuition	\$3,000,000						\$3,000,000	\$2,900,000	3.4%
Out-of-District Tuition									
Out-of-State Tuition	100,000						100,000	100,000	
Student Fees	700,000						700,000	700,000	
Tuition and Fee Remissions or Waivers	1,000,000						1,000,000	1,000,000	
State Appropriations									
Maintenance Support	1,649,000						1,649,000	1,606,000	2.7%
Equalization Aid	6,672,100						6,672,100	6,081,500	9.7%
Capital Support				369,100			369,100	353,700	4.4%
Property Taxes									
Primary Tax Levy	14,834,954						14,834,954	14,361,969	3.3%
Secondary Tax Levy									
Gifts, Grants, and Contracts	1,500,000	6,000,000					7,500,000	7,800,000	-3.8%
Sales and Services									
Investment Income	140,000						140,000	140,000	
State Shared Sales Tax		400,000					400,000	400,000	
Other Revenues	200,000		350,000				550,000	646,300	-14.9%
Proceeds from Sale of Bonds									
Total Revenues and Other Inflows	\$29,796,054	\$6,400,000	\$350,000	\$369,100			\$36,915,154	\$36,089,469	2.3%
TRANSFERS									
Transfers In		600,000	300,000	2,000,000			2,900,000	2,800,000	3.6%
(Transfers Out)	(2,900,000)						(2,900,000)	(2,800,000)	3.6%
Total Transfers	(\$2,900,000)	\$600,000	\$300,000	\$2,000,000			-	-	
Less:									
Governing Board Designations	(23,551,973)						(23,551,973)	(2,691,240)	775.1%
Policy 1924 - Future Cash Reserves	(13,648,027)						(13,648,027)	(13,231,510)	3.1%
Policy 1926 - Future Capital Reserves	(8,200,000)	(400,000)		(5,000,000)			(13,600,000)	(6,500,000)	109.2%
Total Resources Available for Budget Year	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
NORTHLAND PIONEER COLLEGE BUDGET FOR FISCAL YEAR 2018
EXPENDITURES AND OTHER OUTFLOWS — SCHEDULE C

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR (from Schedule B)									
	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%
EXPENDITURES AND OTHER OUTFLOWS									
Instruction	\$10,647,012	\$1,400,000					\$12,047,012	\$11,846,133	1.7%
Public Service		20,000					20,000	20,000	
Academic Support	1,111,599						1,111,599	1,108,841	0.2%
Student Services	1,875,369	650,000					2,525,369	2,476,180	2.0%
Institutional Support (Administration)	8,514,328	30,000					8,544,328	8,458,518	1.0%
Operation and Maintenance of Plant	1,769,885						1,769,885	1,709,072	3.6%
Scholarships	1,917,775	4,500,000					6,417,775	6,444,275	-0.4%
Auxiliary Enterprises			650,000				650,000	650,000	
Capital Assets				5,369,100			5,369,100	5,353,700	0.3%
Debt Service - General Obligation Bonds									
Debt Service - Other Long Term Debt									
Other Expenditures									
Contingency	1,460,086						1,460,086	1,000,000	46.0%
Total Expenditures and Other Outflows	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%

Fiscal Year 2018 Preliminary Budget

As approved by the Navajo County Community College District Governing Board on **Tuesday, April 18, 2017**.

Notice is hereby given to the residents and taxpayers of the Navajo County Community College District that the District Governing Board will conduct **Truth in Taxation** (per Arizona Revised Statutes, §15-1461.01) and **Budget Public Hearings** for consideration of the proposed budget for the **2017–2018 Fiscal Year** at the Tipton Community Center, 2251 E. Navajo Blvd., Holbrook, Arizona, 86025, on **Tuesday, May 16, 2017** at 10:00 a.m. (M.S.T.)

Special Board Meetings for the purpose of adopting the District's 2017–2018 budget and adopting the primary property tax rate shall be held immediately following the Budget Hearing at the same location. The final budget may only be reduced, and cannot be increased, from this preliminary budget.

Budget data conforms to mandates of law specified in Arizona Revised Statutes §15-1461 concerning the advertisement and publication of budget information.

Dr. Jeanne Swarthout,
President, Northland Pioneer College

Questions about the budget should be directed to **Maderia Ellison**, Associate Vice President, Chief Business Officer, (928) 532-6743 or [online](#) via our online comment form.

PRELIMINARY FY2018 BUDGET

As adopted by the District Governing Board, April 18, 2017

[Download as PDF](#)

**Navajo County Community College District
Northland Pioneer College
Budget for Fiscal Year 2018
Summary of Budget Data
SCHEDULE A**

	Budget 2018	Budget 2017	Increase/Decrease From Budget 2017 To Budget 2018 Amount	%
I. CURRENT GENERAL AND PLANT FUNDS				
A. Expenditures:				
Current General Fund	\$27,296,054	\$26,463,019	\$833,035	3.1%
Unexpended Plant Fund	5,369,100	5,353,700	15,400	0.3%
Retirement of Indebtedness Plant Fund	-0-	-0-	-0-	-0-
TOTAL	\$32,665,154	\$31,816,719	\$848,435	2.7%
B. Expenditures Per Full-Time Student Equivalent (FTSE):				
Current General Fund	\$13,703/FTSE	\$13,232/FTSE	\$471/FTSE	3.6%
Unexpended Plant Fund	\$2,695/FTSE	\$2,677/FTSE	\$18/FTSE	0.7%
Projected FTSE Count	1,992	2,000		
II. TOTAL OF ALL FUNDS ESTIMATED PERSONNEL COMPENSATION				
Employee Salaries and Hourly Costs	\$14,963,955	\$14,736,058	\$227,897	1.5%
Retirement Costs	1,567,742	1,562,910	4,832	0.3%
Healthcare Costs	1,730,640	1,792,560	(61,920)	-3.5%
Other Benefit Costs	1,363,203	1,346,602	16,601	1.2%
TOTAL	\$19,625,540	\$19,438,130	\$187,410	1.0%
III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES				
A. Amount Levied:				
Primary Tax Levy	\$14,834,954	\$14,361,969	\$472,985	3.3%
Secondary Tax Levy	-0-	-0-	-0-	-0-
TOTAL LEVY	\$14,834,954	\$14,361,969	\$472,985	3.3%
B. Rates per \$100 Net Assessed Valuation:				
Primary Tax Rate	1.8067	1.7884	0.0183	1.0%
Secondary Tax Rate	-0-	-0-	-0-	-0-
TOTAL RATE	1.8067	1.7884	0.0183	1.0%
IV. MAXIMUM ALLOWABLE PRIMARY TAX LEVY FOR FISCAL YEAR 2018 PURSUANT TO A.R.S. §42-17051				\$14,834,954
V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2017 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051				-0-

**Navajo County Community College District
Northland Pioneer College
Budget for Fiscal Year 2018
Resources
SCHEDULE B**

	Current Funds			Plant Funds		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
BEGINNING BALANCES – July 1*									
Restricted									
Unrestricted	\$45,800,000			\$8,000,000			\$53,800,000	\$25,400,000	111.8%
Total Beginning Balances	\$45,800,000			\$8,000,000			\$53,800,000	\$25,400,000	111.8%
REVENUES AND OTHER INFLOWS									
Student Tuition and Fees									
General Tuition	\$3,000,000						\$3,000,000	\$2,900,000	3.4%
Out-of-District Tuition									
Out-of-State Tuition	100,000						100,000	100,000	
Student Fees	700,000						700,000	700,000	
Tuition and Fee Remissions or Waivers	1,000,000						1,000,000	1,000,000	
State Appropriations									
Maintenance Support	1,649,000						1,649,000	1,606,000	2.7%
Equalization Aid	6,672,100						6,672,100	6,081,500	9.7%
Capital Support				369,100			369,100	353,700	4.4%
Property Taxes									
Primary Tax Levy	14,834,954						14,834,954	14,361,969	3.3%
Secondary Tax Levy									
Gifts, Grants, and Contracts	1,500,000	6,000,000					7,500,000	7,800,000	-3.8%
Sales and Services									
Investment Income	140,000						140,000	140,000	
State Shared Sales Tax		400,000					400,000	400,000	
Other Revenues	200,000		350,000				550,000	646,300	-14.9%
Proceeds from Sale of Bonds									
Total Revenues and Other Inflows	\$29,796,054	\$6,400,000	\$350,000	\$369,100			\$36,915,154	\$36,089,469	2.3%
Transfers									
Transfers In		600,000	300,000	2,000,000			2,900,000	2,800,000	3.6%
(Transfers Out)	(2,900,000)						(2,900,000)	(2,800,000)	3.6%
Total Transfers	(\$2,900,000)	\$600,000	\$300,000	\$2,000,000					
Less:									
Governing Board Designations	(23,551,973)						(23,551,973)	(2,691,240)	775.1%
Policy 1924 – Future Cash Reserve	(13,648,027)						(13,648,027)	(13,231,510)	3.1%
Policy 1926 – Future Capital Reserve	(8,200,000)	(400,000)		(5,000,000)			(13,600,000)	(6,500,000)	109.2%
Total Resources Available for Budget Year	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,951,154	\$39,066,719	2.2%

* These amounts exclude amounts not in spendable form (i.e., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

**Navajo County Community College District
Northland Pioneer College
Budget for Fiscal Year 2018
Expenditures and Other Outflows
SCHEDULE C**

	Current Funds			Plant Funds		Other Funds 2018	Total All Funds 2018	Total All Funds 2017	% Increase/Decrease
	General Fund 2018	Restricted Fund 2018	Auxiliary Fund 2018	Unexpended Plant Fund 2018	Retirement of Indebtedness 2018				
TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR (FROM SCHEDULE B)	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%
EXPENDITURES AND OTHER OUTFLOWS									
Instruction	10,647,012	1,400,000					12,047,012	11,846,133	1.7%
Public Service		20,000					20,000	20,000	
Academic Support	1,111,599						1,111,599	1,108,841	0.2%
Student Services	1,875,369	650,000					2,525,369	2,476,180	2.0%
Institutional Support (Administration)	8,514,328	30,000					8,544,328	8,458,518	1.0%
Operation and Maintenance of Plant	1,769,885						1,769,885	1,709,072	3.6%
Scholarships	1,917,775	4,500,000					6,417,775	6,444,275	-0.4%
Auxiliary Enterprises			650,000				650,000	650,000	
Capital Assets				5,369,100			5,369,100	5,353,700	0.3%
Debt Service - General Obligation Bonds									
Debt Service - Other Long-Term Debt									
Other Expenditures									
Contingency	1,460,086						1,460,086	1,000,000	46.0%
Total Expenditures and Other Outflows	\$27,296,054	\$6,600,000	\$650,000	\$5,369,100			\$39,915,154	\$39,066,719	2.2%

ECONOMIC ESTIMATES COMMISSION

Department of Revenue Building



Douglas A. Ducey
Governor

Grant Nülle
Chairman

Elliott D. Pollack
Member

Alan E. Maguire
Member

March 29, 2017

Community College Business Officials
State of Arizona

RE: Final FY 2017/18 Expenditure Limits

The final fiscal year 2017/18 expenditure limits for all community colleges are being supplied in accordance with Article IX, Section 20, Constitution of Arizona and A.R.S. § 41-563.

The fiscal year 1979/80 base limits have been adjusted for changes in the student population and the cost of living between 1978 and 2016. The formula is shown below.

$$\frac{\text{2017/18 Population}}{\text{1978 Population}} \times \frac{\text{GDP Implicit Price Deflator 2016}}{\text{GDP Implicit Price Deflator 1978}} \times \text{FY 1979/80 Base Limit} = \text{Final FY 2017/18 Expenditure Limit}$$

Please contact Karen Jacobs in Economic Research and Analysis at (602) 716-6923 if you have any questions.

Sincerely,

ECONOMIC ESTIMATES COMMISSION


Grant Nülle, Chairman

FINAL FY 2017/18 EXPENDITURE LIMITS: COMMUNITY COLLEGES

COMMUNITY COLLEGE DISTRICT	POPULATION**		POPULATION FACTOR	INFLATION FACTOR*	FY 1979/80 BASE LIMIT	FINAL FY 2017/18 EXPENDITURE LIMITATION
	2017/18	1979/80				
COCHISE	7,620	2,156	3.5343	2.9577	\$6,038,815	\$63,125,907
COCONINO	2,191	1,000	2.1910	2.9577	\$2,459,758	\$15,939,858
GILA	745	905	0.8232	2.9577	\$1,948,412	\$4,743,929
GRAHAM	3,113	1,329	2.3424	2.9577	\$4,508,230	\$31,232,727
MARICOPA	79,690	27,299	2.9192	2.9577	\$52,841,755	\$456,230,185
MOHAVE	2,900	1,033	2.8074	2.9577	\$3,163,993	\$26,271,380
NAVAJO	1,992	1,566	1.2720	2.9577	\$3,716,543	\$13,982,552
PIMA	19,842	11,038	1.7976	2.9577	\$19,071,763	\$101,399,448
PINAL	4,527	2,452	1.8462	2.9577	\$7,534,121	\$41,140,760
SANTA CRUZ	337	700	0.4814	2.9577	\$1,507,059	\$2,145,912
YAVAPAI	4,196	1,568	2.6760	2.9577	\$5,759,613	\$45,586,098
YUMA/LA PAZ	5,759	1,952	2.9503	2.9577	\$6,215,322	\$54,235,118
TOTAL	132,912	52,998	2.5079		\$114,765,384	\$856,033,874

* SOURCE: BEA February 2017 - (2016 GDP Implicit Price Deflator / 1978 GDP Implicit Price Deflator) = 111.445 / 37.68

** FTSE counts are calculated pursuant to A.R.S. §15-1466.01 and Laws 2016, 2nd Regular Session, SB 1322, Ch. 58, Section 8

PRIMARY PROPERTY TAX LEVY

Recommendation:

Staff recommends approval of a 2017-18 Primary Property Tax levy of \$14,834,954.

Summary:

As discussed at the April 18, 2017 regular board meeting, the proposed 2017-18 budget has been developed to include the recommended maximum primary property tax rate of \$1.8067. The maximum rate equates with the recommended property tax levy of \$14,834,954. The recommended levy and associated rate were used in the Truth in Taxation (TNT) and budget hearing and posting notices. According to A.R.S. § 42-17107(A) a levy that is greater than amount derived from the TNT Rate requires a Truth in Taxation Hearing and appropriate public notices.

During the Truth in Taxation Hearing both the maximum tax rate and related levy were addressed along with the tax rate and levy amount that would not have required a hearing. The maximum rate of \$1.8067 equates with a tax levy of \$14,834,954. This is an increase of \$472,985 from the current year levy. New construction for Navajo County this year was \$10,299,050 which is a positive figure compared to last year when new construction was a negative \$24,447,582. Last year's negative new construction was related to closures at the Cholla Power Plant and the Peabody coal mine.

The TNT rate of \$1.7713 equates with a tax levy of \$14,544,282. The tax levy is an increase of \$182,313 from the current year levy.

NPC's tax rate has been in the bottom half compared to other community college districts and has been below the average rate for primary property taxes. This is expected to continue in fiscal year 2017-18.

REQUEST TO APPROVE 2017-18 PROPOSED BUDGET

Recommendation:

Staff recommends approval of the 2017-2018 Proposed Budget as presented.

Summary:

The preliminary budget as approved by the District Governing Board was posted on the NPC website after the April 18, 2017 regular District Governing Board meeting. It was also published on May 9, 2017 in the White Mountain Independent and on May 10, 2017 in the Tribune-News. Each budget publication also included a notice of the budget hearing as required by Arizona state law. A notice of the hearing scheduled for May 16 was also published and posted on the NPC website.

The 2017-18 proposed budget is aligned with the NPC Strategic Priorities approved by the District Governing Board. The attached Budget Development Calendar has been followed in developing the proposed budget. Extensive involvement at the department level produced the proposed budget.

The budget can be reduced, but cannot be increased following the public hearing.

STRATEGIC PLANNING AND BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2017 – 2018

APPROVED

ACTIVITY	RESOURCE	DUE BY
1. Receive & approve calendar	DGB	✓20 September
2. Receive draft strategic plan	DGB	✓20 September
3. Approve strategic plan	DGB	✓18 October
4. Develop operational plans	SPASC	✓19 October
5. Executive team receives operational plans	SPASC	✓13 December
6. ERC reviews wage/salary recommendations	FA-CASO	✓13 December
7. Receive and approve budget assumptions & overview	DGB	✓20 December
8. Review current strategic plan/budget at convocation	SPASC	✓9 January 2017
9. Solicit input for upcoming strategic plan at convocation	SPASC	✓9 January
10. Distribute budget materials for operational & capital	Director Fin Svcs	✓10 January
11. College Council receives wage & salary recommendation	ERC	✓13 January
12. President receives wage & salary recommendation	College Council	✓1 February
13. Financial Services receives budget requests	Department Managers	✓6 February
14. Review of operational & capital plans/budget requests	Executive Team	✓13 February
15. Receive introductory budget analysis	DGB	✓21 February
16. Receive wage and salary recommendation	DGB	✓21 February
17. Receive tuition and fee schedules	DGB	✓21 February
18. Budget hearings	SPASC	✓3 March
19. Receive preliminary budget analysis	DGB	✓21 March
20. Receive operational plans	DGB	✓21 March
21. Approve salary schedules	DGB	✓21 March
22. Approve tuition and fee schedules	DGB	✓21 March
23. Receive complete budget analysis	DGB	✓18 April
24. Adopt tentative budgets & approve publication	DGB	✓18 April
25. Publish notice of budget public hearing/TNT hearing	VP Adm Svcs	✓27 April
26. Develop priorities for upcoming strategic plan	DGB	✓28 April
27. Publish notice of TNT hearing (2)	VP Adm Svcs	✓4 May
28. Publish notice of budget public hearing (2)/TNT hearing (3)	VP Adm Svcs	✓9 May
29. Conduct taxpayer public hearings	DGB	16 May
30. Adopt property tax levy and final budgets	DGB	16 May
31. Notify PTOC of primary property tax levy	VP Adm Svcs	19 May
32. Submit tax levy to Navajo County	VP Adm Svcs	19 May
33. Develop upcoming strategic plan draft	SPASC	29 July
34. Present strategic plan report & new draft at convocation	SPASC	15 August
35. Receive input for future strategic plans at convocation	SPASC	15 August
36. Receive annual report on strategic planning	DGB	16 August 2017

REQUEST TO APPROVE 2017-20 PROPOSED CAPITAL BUDGET

Recommendation:

Staff recommends approval of the 2017-20 Proposed Capital Budget as presented.

Summary:

The preliminary budget as approved by the District Governing Board will guide capital project planning for the next three years. The first year of the preliminary capital budget is incorporated into the 2017-18 preliminary annual budget. The budget is based on the NPC Strategic Plan approved by the District Governing Board along with involvement at the division and department levels.

Funding has been identified as a combination of current fund balances, contributions from ongoing general fund operating revenues and state appropriations for STEM funding. STEM funding will be used for capital equipment purchases. Staff anticipates STEM to be funded at the levels included in this preliminary budget but if it isn't sufficient fund balance is available.

All capital projects will follow set procurement processes. Board approval may be required to proceed as defined in purchasing policies and contracting requirements. Activities that meet the threshold for Board approval will be presented to the Board for review and discussion prior to implementation.

The 2017-20 proposed capital budget is the same as the preliminary capital budget approved during the regular Board meeting held on April 18, 2017.

**Northland Pioneer College
Capital Fund (50) Budget
FY1718 Budget Cycle**

	FY1617 Budget	FY17/18 Budget	FY1819 Budget	FY1920 Budget	3 Yr Total from Fund Balance
Fund Balance	3,000,000	3,000,000	2,500,000	2,500,000	8,000,000
Transfer from Operating Fund	2,000,000	2,000,000	2,000,000	2,000,000	
State Funding - STEM	353,700	369,100	350,000	350,000	
Annual Capital Funding	<u>5,353,700</u>	<u>5,369,100</u>	<u>4,850,000</u>	<u>4,850,000</u>	
Annual Capital Requirements					
Building Maintenance	750,000	450,000	450,000	450,000	
Strategic Plans	65,000	50,000	100,000	100,000	
Total - Annual Requirements	<u>815,000</u>	<u>500,000</u>	<u>550,000</u>	<u>550,000</u>	
Annual Capital Requests					
Administrative Services	1,509,500	1,577,900	1,257,500	1,135,000	
Student Services	55,000	56,925	58,064	59,224	
IS	1,979,789	2,506,500	2,003,500	1,683,500	
Instruction:					
Arts & Science	-	-	-	-	
CTE	183,324	172,000	185,500	165,000	
Nursing	-	34,375	10,125	10,000	
Total - Annual Requests	<u>3,727,613</u>	<u>4,347,700</u>	<u>3,514,689</u>	<u>3,052,724</u>	
Contingency	<u>811,087</u>	<u>521,400</u>	<u>785,311</u>	<u>1,247,276</u>	
Total Expenses	<u>5,353,700</u>	<u>5,369,100</u>	<u>4,850,000</u>	<u>4,850,000</u>	
Surplus/(Deficit)	0	0	0	0	

**Northland Pioneer College
Capital Budget
FY1718-1920**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1718 Budget Request \$	FY1819 Budget Request \$	FY1920 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
ADM SERV	MAINT	6100	5610	450,000	450,000	450,000	Deferred building maintenance/projects	Annual maintenance projects and to finish "catch up" campaign of backlog projects	Strategic Priority II	N
ANN REQMT	Annual Required Capital Total			450,000	450,000	450,000				
				521,400	785,311	1,247,276				
CONTINGENCY	Contingency Total			521,400	785,311	1,247,276				
SPASC	MARKETING	5920	5615	50,000	-	-	Rebuild entire www.NPC.edu site in Drupal 8 software, make site mobile friendly, improve user experience and SEO results. Bid for \$98,250 1/2 to be paid in FY1617 and the remaining half in FY1718 when project is completed.	SPASC Initiative & Priority - Site has not been redesigned since 2009 and is not mobile friendly.	Strategic Priority II - To improve the user experience with technology, the college will enhance technology professional development and improve the NPC website and MyNPC.	No
SPASC	TBD	TBD			100,000	100,000	Future SPASC Initiative & Priority	Future SPASC Initiative & Priority		
SPASC			SPASC Total	50,000	100,000	100,000				
ADM SERV	CAMPUS/CTR MGRS	5130	5645	250,000	-	-	Video Security System at PDC, WMC, SCC, LCC, KAY, HOPI, WRV.	The current system isn't operating well and is 5 years old.	Strategic Priority II	Y - 1 YR
ADM SERV	MAINT	6100	5605	35,000	35,000	35,000	Furniture Requests	Annual furniture requests from departments.	Strategic Priority II	N
ADM SERV	MAINT	6100	5610	1,102,000	1,172,500	1,050,000	Facilities and maintenance projects	Maintain buildings, address safety needs, renovate to meet current needs, utilities savings, maintain aesthetics of campuses	Strategic Priority II	N
ADM SERV	MAINT	6100	5108	50,000	50,000	50,000	Professional consulting services	Architect and engineers for projects.	Strategic Priority II	N
ADM SERV	MAINT	6100	5645	29,500	-	-	Four wheel driver lawn mower for Whtmtn campus	Safety of grounds crew.	Strategic Priority II	N
ADM SERV	MAINT	6100	5645	36,900	-	-	Carpet Cleaning equipment	Extend life of carpet & cleanliness of buildings.	Strategic Priority II	N
ADM SERV	AUTO	5750	5680	8,500	-	-	Gooseneck trailer	Safer way to pull bobcat.	Strategic Priority II	N
ADM SERV	AUTO	5750	5680	46,500	-	-	Parking lot sweeper	Extend life of asphalt & campus cleanliness.	Strategic Priority II	N
ADM SERV	AUTO	5750	5680	14,500	-	-	Utility beds for trucks	Carry more tools & security of tools.	Strategic Priority II	N
ADM SERV	AUTO	5750	5645	5,000	-	-	Hot water steam cleaner	Extend life of fleet.	Strategic Priority II	N
ADM SVC			Admin Services Total	1,577,900	1,257,500	1,135,000				
STUD SERV	LIBRARY	3500	5650	56,925	58,064	59,224	Materials in the library collection: print,	Increases as follows:	The Strategic Plan	N
STUD SERV			Student Services Total	56,925	58,064	59,224				
IS	IS	5070	5615	250,000	275,000	300,000	Jenzabar Maintenance	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS	5070	5615	48,000	48,000	50,000	OnBase	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS	5070	5615	18,000	18,500	19,000	HP Server Contracts from FY1314 budget	Yearly Maintenance Contract	Technical Support for the Community College	No

**Northland Pioneer College
Capital Budget
FY1718-1920**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1718 Budget Request \$	FY1819 Budget Request \$	FY1920 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
IS	IS	5070	5615	30,000	30,000	30,000	Jenzabar Consultants	Consultant training/update NPC Servers	Technical Support for the Community College	No
IS	IS	5070	5615	50,000	50,000	50,000	IS Professional Services	Outside Consultant as needed	Technical Support for the Community College	No
IS	IS	5070	5615	5,000	-	-	OnBase Consulting Pool Hours	Outside Consultant for Document Imaging	Technical Support for the Community College	No
IS	IS	5070	5615	65,000	65,000	70,000	VMWare Support	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS/Bus	5070	5615	15,000	15,000	15,000	Jenzabar Training hours (remote)	Support Business Office Jenzabar Users	Technical Support for the Community College	No
IS	IS	5070	5635	17,000	18,000	20,000	Commvault	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS	5070	5600	400,000	400,000	400,000	Cisco Solution classrooms	Replace Polycom at end of life. Enterprise solution to replace 45 classrooms	Technical Support for the Community College	No
IS	IS	5070	5620	180,000	180,000	180,000	Server Replacements @ 4 years	Update Aging Server/Blade Cycle	Technical Support for the Community College	No
IS	IS	5070	5620	200,000	450,000	150,000	Replace old routers, switches and AP's @ 6 years	Update Aging Routers, Switches, and Aps	Technical Support for the Community College	No
IS	IS	5070	5620	750,000	60,000	65,000	Upgrade WAN Links FY16/17 Phase II	Upgrade remaining WAN radio links for increased capacity at all other NPC owned network locations	Technical Support for the Community College	No
IS	IS	5070	5620	15,000	100,000	20,000	UPS (batteries for servers) lifecycle Replacements @ 5 years	Replace aging UPS systems	Technical Support for the Community College	No
IS	IS	5070	5615	-	-	5,000	SSO and Password Reset solution	Deveop and incorporate a single sign on and password reset solution	Technical Support for the Community College	No
IS	IS	5070	5620	100,000	25,000	25,000	Upgrade Cisco Phone system environment	Replace aging phone system	Technical Support for the Community College	No
IS	IS	5070	5630	100,000	100,000	100,000	Computers @ 4 years (230)	Replace aging computers	Technical Support for the Community College	No
IS	IS	5070	5630	40,000	42,000	40,000	Printers @ 3 years	Replace aging printers	Technical Support for the Community College	No
IS	IS	5070	5630	30,000	30,000	30,000	Monitors @ 4 years	Replace aging monitors	Technical Support for the Community College	No
IS	IS	5070	5630	40,000	30,000	30,000	Portable/Mobile technology	Replace some laptops with Surface Pros, Mobile Tech	Technical Support for the Community College	No
IS-CTE	IMO	5070	5630	30,000		30,000	Laptops and PC for IMO labs	replace computers at IMO Labs	Technical Support for the Community College	No
IS-CTE	ATO	5070	5635		7,500		CDX Online Training 2 Years Fee	2 Years Fee	Technical Support for the Community College	No
IS-CTE	CON	5070	5635		5,000		Enroute Pro Software	5 more seats due to increased enrollment	Technical Support for the Community College	Yes
IS	IS	5070	5635	15,000	15,000	15,000	Adobe Licensing	Necessary software.	Technical Support for the Community College	No
IS	IS	5070	5615	24,500	24,500	24,500	Moodle Host	Learning Management System	Technical Support for the Community College	No
IS	MKT	5070	5615	10,000	10,000	10,000	WebHosting	WebHosting	Technical Support for the Community College	No

**Northland Pioneer College
Capital Budget
FY1718-1920**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1718 Budget Request \$	FY1819 Budget Request \$	FY1920 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
IS	IS	5070	5615	40,000			Firewall Upgrade/Maintenance	Firewall Upgrade/Maintenance	Technical Support for the Community College	No
IS	PAD	5700	5645	10,000	5,000	5,000	Replacement of aging and broken equipment	To maintain a professional print production for staff and students	Technical Support for the Community College	No
IS	PAD	5700	5316	24,000	-	-	Konica Minolta Copier Lease	Old Copier at end of life was replaced with new to continue professional production for our staff and students	Technical Support for the Community College	No
IS			IS Total	2,506,500	2,003,500	1,683,500				
CTE	AJS	1205	5645	-	-	20,000	Wrestling Mats	Replacements	Remove Student Barriers	N
CTE	ATO	1110	5645	22,000	-	-	Three Scanners	Keep to Current Industry Standards	Remove Student Barriers	N
CTE	ATO	1110	5645	8,000	-	-	Air Compressor	Replacement of Current One	Remove Student Barriers	N
CTE	ATO	1110	5645	20,000	-	-	2007 & Up Cars	Keep to Current Industry Standards	Remove Student Barriers	Y
CTE	ATO	1110	5645	-	-	20,000	Two Twin-Post Large Truck Lifts	Keep to Current Industry Standards	Remove Student Barriers	N
CTE	ATO	1110	5645	-	20,000	-	4 Top and Bottom Toolboxes Complete W/Tools	Increase in Student Enrollment	Remove Student Barriers	N
CTE	ATO	1110	5645	-	25,000	-	One 2010 or Newer Diesel Truck	Keep to Current Industry Standards	Remove Student Barriers	N
CTE	ATO	1110	5645	-	-	25,000	One 2015 or New Hybrid	Keep to Current Industry Standards	Remove Student Barriers	N
CTE	FRS	1336	5645	35,000	-	-	Bullex Natural Gas Vehicle Fire Training Prop w/Integrated Smoke & Sound Effects Option	Provides secondary fire prop for extended attack.	Remove Student Barriers	N
CTE	FRS	1336	5645		28,000		Bullex Natural Gas Pressure Vessel Fire Training Prop	Provides secondary fire prop for extended attack.	Remove Student Barriers	N
CTE	MET	1156	5645		17,500		Electronic Station	Keep to Current Industry Standards	Remove Student Barriers	N
CTE	MET	1156	5645			18,000	Hydraulic Trainer	Keep to Current Industry Standards	Remove Student Barriers	N
CTE	MET	1156	5645			38,000	Fanuc Robot	Student Certification	Remove Student Barriers	N
CTE	WLD	1170	5645	42,000	44,000	44,000	Welding Machine	Replace Worn Machines as Part of Facility Maintenance	Remove Student Barriers	N
CTE	WLD	1170	5645	6,000			One Metal Brake	Provide New and Different Technology to Welding Students	Remove Student Barriers	Y
CTE	WLD	1170	5645		17,000		WMC-Plasmacam, to include Plasma Cutter & Software	Teaches Students Automation in Fabrication	Remove Student Barriers	Y
CTE	WLD	1170	5645		21,000		3-Ridgit Pipe Bevel with Consumables, One for Each Location	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Remove Student Barriers	Y
CTE	WLD	1170	5645	39,000			3-Cutting/Weld Talbe W/Hardware	Provides new and Different Techonlogy to Welding Students	Remove Student Barriers	Y

**Northland Pioneer College
Capital Budget
FY1718-1920**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1718 Budget Request \$	FY1819 Budget Request \$	FY1920 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
CTE	WLD	1170	5645		13,000		PDC Heavy Wire FCAW Welding Machine	Intruduces Students to New Technology Used in Industry, Improves Efficiency	Remove Student Barriers	N
CTE			CTE Total	172,000	185,500	165,000				
NUR	NUR	1375	5645	15,375	5,125		Replacement of Moderate Fidelity Mannequins at \$5,125 each at both sites	Need replacement of moderate fidelity mannequins at both sites	Remove student barriers to current Industry standards.	N
NUR	NUR	1375	5645	6,000			Birthing Bed WMC	Current bed is 20 years old	Remove student barriers to current Industry standards.	N
NUR	NUR	1375	5645	13,000			Headwall Package WMC	Realistic simulation capability and lab practice for additional patient care units	Remove student barriers to current Industry standards.	N
NUR	NUR	1375	5645		5,000		Neonatal Warmer	Realistic simulation capability and lab practice	Remove student barriers to current Industry standards.	N
NUR	NUR	1375	5645			10,000	Simpads	Realistic simulation capability and lab practice	Remove student barriers to current Industry standards.	N
Nursing			Nursing Total	34,375	10,125	10,000				
Total NPC Annual Capital				5,369,100	4,850,000	4,850,000				

Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Date: May 16, 2017

Time: 10:00 a.m. (MST)

Item	Description	Resource
1.	Call to Order and Pledge of Allegiance	Chair Lucero
2.	Adoption of the Agenda(Action)	Chair Lucero
3.	Call for Public Comment	Chair Lucero
	<small>Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.</small>	
4.	Reports:	
A.	Financial Position	CBO Ellison
B.	NPC Friends and Family	Director Wilson
C.	NPC Faculty Association	Ryan Rademacher
D.	Human Resources	Written Report
E.	CASO	Written Report
F.	NPC Student Government Association	No Report
5.	Consent Agenda.....(Action)	Chair Lucero
A.	April 18, 2017 Regular Board Minutes	
6.	Old Business:	
A.	Presidential Search.....(Action)	Board/President Swarthout
7.	New Business:	
A.	Request to Approve Faculty Emeritus Status Janice Cortina and Dana Jolly(Action)	Various
B.	Presentation of Meritorious Service and Emeritus Awards	Various
	Elizabeth Batson	
	Janice Cortina	
	Dana Jolly	
C.	Review of Higher Learning Commission (HLC) Financial Ratios	CBO Ellison
D.	Accept Strategic Planning Annual Report	Vice President Vest
E.	AADGB.....	Chair Lucero
F.	Request to Approve the Purchase of Router Equipment(Action)	CIO Way
G.	Request to Approve the Renewal of Jenzabar Contract(Action)	CIO Way
H.	Request to Approve Purchase of Network Security Equipment (Action)	CIO Way
8.	Standing Business:	
A.	Strategic Planning and Accreditation Steering Committee Report	Vice President Vest
B.	President's Report	President Swarthout
C.	DGB Agenda Items and Informational Needs for Next Meeting	Chair Lucero
9.	Board Report/Summary of Current Events.....	Board Members
10.	Announcement of Next Regular Meeting..... June 20, 2017	Chair Lucero
11.	Adjournment	Chair Lucero

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3).
Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • www.npc.edu

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position

July 1, 2016 to March 31, 2017

Budget Period Expired

75%

Tax Supported Funds

	General Unrestricted			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Primary Tax Levy	14,361,969	423,848	9,970,041	69%
State Aid:				
Maintenance and Operations	1,606,000	-	1,204,500	75%
Equalization	6,081,500	-	4,561,125	75%
Tuition and Fees	4,700,000	107,833	3,808,991	81%
Investment earnings	140,000	31,482	207,216	148%
Grants and Contracts	1,800,000	(16,252)	1,212,985	67%
Other Miscellaneous	196,300	17,282	179,167	91%
Fund Balance	377,250			
Transfers	(2,800,000)	(311,897)	(2,035,088)	73%
TOTAL REVENUES	\$ 26,463,019	\$ 252,296	\$ 19,108,937	72%
EXPENDITURES				
Salaries and Wages	17,781,414	1,342,832	11,507,428	65%
Operating Expenditures	8,681,605	420,973	4,878,263	56%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 26,463,019	\$ 1,763,805	\$ 16,385,691	62%

	Unrestricted Plant			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
State Aid:				
Capital/STEM	353,700	-	265,275	75%
Other Miscellaneous				
Fund Balance	3,000,000			
Transfers	2,000,000	298,261	1,447,225	72%
TOTAL REVENUES	\$ 5,353,700	\$ 298,261	\$ 1,712,500	32%
EXPENDITURES				
Salaries and Wages				
Operating Expenditures				
Capital Expenditures	5,353,700	298,261	1,712,500	32%
TOTAL EXPENDITURES	\$ 5,353,700	\$ 298,261	\$ 1,712,500	32%

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT
 Statement of Financial Position
 July 1, 2016 to March 31, 2017

Budget Period Expired 75%

Restricted and Auxiliary Funds

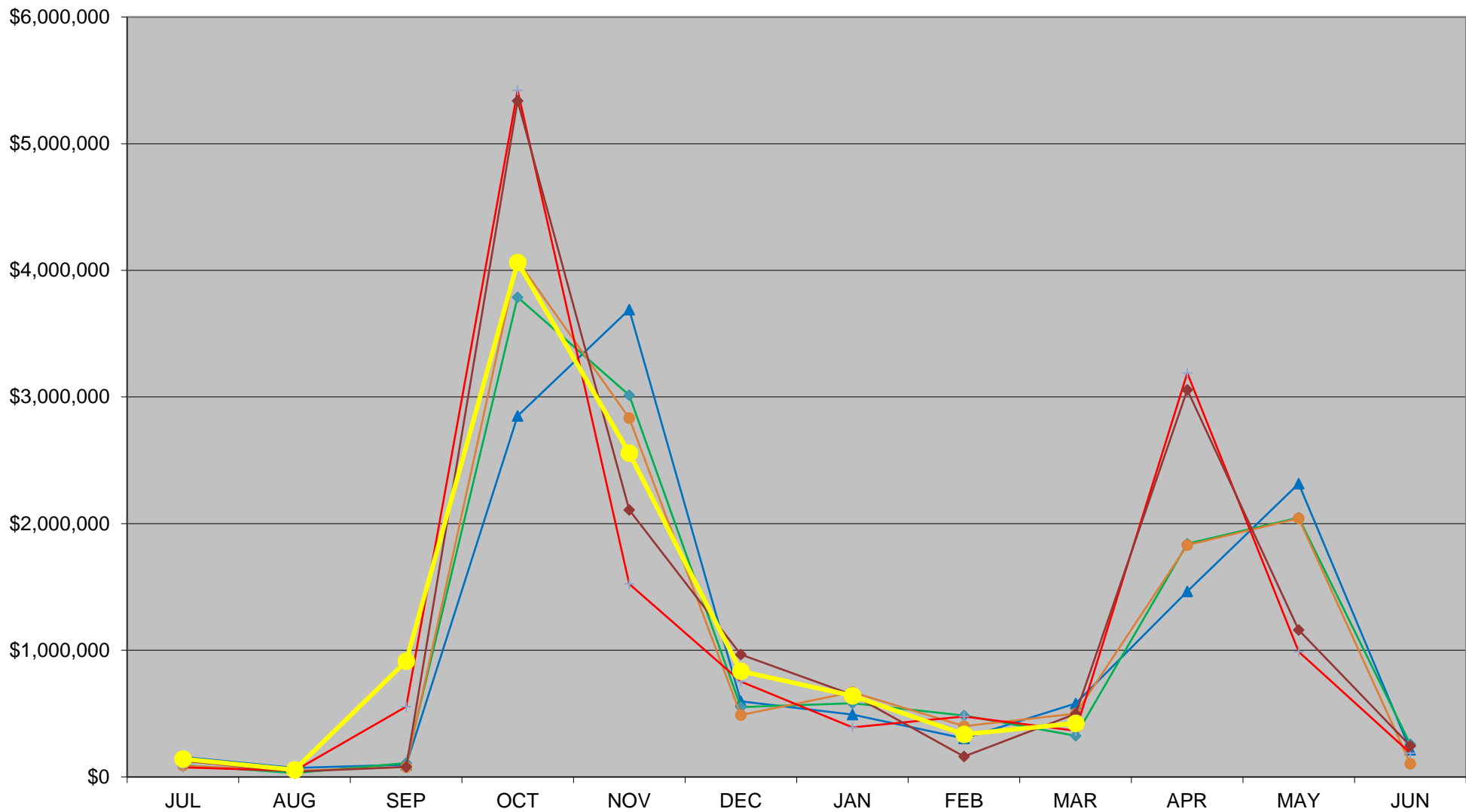
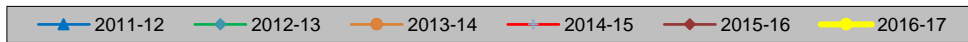
	Restricted			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Grants and Contracts	6,000,000	291,015	3,472,575	58%
Fund Balance	-			
Transfers	600,000		440,156	73%
TOTAL REVENUES	\$ 6,600,000	\$ 291,015	\$ 3,912,731	59%
EXPENDITURES				
Salaries and Wages	1,053,961	117,338	871,217	83%
Operating Expenditures	5,546,039	113,104	2,776,582	50%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 6,600,000	\$ 230,442	\$ 3,647,799	55%

	Auxiliary			
	Budget	Current Month Actual	Y-T-D Actual	%
REVENUES				
Sales and Services	450,000	6,070	126,496	28%
Fund Balance	-			
Transfers	200,000	13,636	147,707	74%
TOTAL REVENUES	\$ 650,000	\$ 19,706	\$ 274,203	42%
EXPENDITURES				
Salaries and Wages	239,746	19,658	195,200	81%
Operating Expenditures	410,254	49	79,003	19%
Capital Expenditures				
TOTAL EXPENDITURES	\$ 650,000	\$ 19,707	\$ 274,203	42%

Cash Flows

Cash flows from all activities (YTD)	\$25,008,371
Cash used for all activities (YTD)	\$22,020,193
Net Cash for all activities (YTD)	\$2,988,178

Monthly Primary Property Tax Receipts



Faculty Association Report
May 16, 2017

- 2017-18 FA Officers: Pat Lopez, President; Dr. Amy Grey, Vice-President; Tracy Chase, Secretary; and Kenny Keith, Treasurer
- VP Vest came to the last FA meeting to get feedback from faculty regarding proposed revisions to the procedure on faculty qualifications. Given the small attendance at the last FA meeting, another email was sent out requesting feedback with an August deadline.
- Director Raisor also came to the last FA meeting to get faculty feedback regarding faculty advising at NPC. There seems to be interest in creating a position (i.e. one course release) for a faculty member to serve as support for faculty working with Starfish. Director Raisor will move forward with creating a job description and will solicit more faculty feedback as appropriate.
- I am working with Pat to fill holes on various committees before faculty leave for the summer. This work will continue into the beginning of the fall 2017 semester.
- Mark Ford gave an end-of-the-year summary of SPASC's activities. He also gave us a look at what's to come in the next academic year.

Human Resources UPDATE

DGB-May 16, 2017

FILLED

1. Faculty in Psychology – Dr. Michael Collier starts August 14, 2017. Dr. Collier received his Bachelor of Arts from Florida State University and his Master of Arts and PhD from New Mexico State University.
2. Associate Dean of Education and College and Career Preparation – Gail Campbell started May 1, 2017. Gail was previously the Data Analyst and also served as Interim Director of College and Career Preparation
3. Groundskeeper II – Dylan Dawson – started April 17, 2017.
4. Community and Corporate Learning Specialist – Katherine Olsen – started May 1, 2017. Katy received her Associate of Arts degree from Chandler-Gilbert Community College.
5. Faculty in Education and College and Career Preparation – Cathleen Burson starts August 14, 2017. Cathleen received her Associate of Arts degree from Central Arizona College. She received her Bachelor of Science in Education and Master of Education from Northern Arizona University.

EXTERNAL OPENINGS

6. Network Security Coordinator – Open until filled. 5 applicants.
7. Faculty in Business, LCC – Closed January 31, 2017. 31 applicants.
8. Faculty in College and Career Preparation – Closed March 11, 2017. 9 applicants.
9. Institutional Research Analyst Open until filled. 11 applicants.
10. Faculty in Cosmetology – Closed March 31, 2017. 5 applicants.
11. Center Advisor/Library Technician WRV – Closed March 10, 2017. 7 applicants.
12. Jr. Network & Systems Administrator – Closed March 19, 2017. 12 applicants.
13. Systems Support Technician – Closed March 19, 2017. 8 applicants.
14. Administrative Systems Analyst - Closed March 24, 2017. 5 applicants.
15. Coordinator of Administrative Systems – Closed March 24, 2017. 3 applicants.
16. Faculty in Nursing – Open until filled. 8 applicants.
17. Records & Registration Clerk – Open until filled. 16 applicants
18. Academic Advisor and Student Activities Coordinator – Closed April 10, 2017. 7 applicants.
19. Faculty in Mathematics – Closed April 12, 2017. 33 applicants.
20. Faculty in English – Closes May 26, 2017. 1 applicant
21. Support Center Operator – Closed May 12, 2017. 1 applicant
22. Center Manager-WRV – Closed May 7, 2017. 2 applicants.

INTERNAL OPENINGS

CASO Report May, 2017

- CASO delegates are disappointed that no one volunteered to run for the offices of president or treasurer. We will send another invitation in June and hope for a more positive outcome.
- Our textbook scholarship award increased slightly from the amount reported last month (\$883.72). Our total for Spring 17 is five awards for a total of \$894.19.
- Advertising has begun requesting donations for the annual Silent Auction and will continue throughout the summer months. We had a great response last year, and we hope to match or exceed that amount this year.

Ina Sommers
CASO President

Navajo County Community College District Governing Board Meeting Minutes

April 18, 2017 – 10:00 a.m.
Painted Desert Campus, Tiponi Community Center
2251 East Navajo Boulevard, Holbrook, Arizona

Governing Board Member Present: Mr. Frank Lucero; Mr. Daniel Peaches; Mr. James Matteson; Mr. George Joe.

Governing Board Member Absent: Mr. Derrick Leslie (Arrived at 10:25am).

Staff Present: Vice President Mark Vest; Chief Business Officer (CBO) Maderia Ellison; Chief Operations Officer (COO) Jason Foutz; Chief Information Officer (CIO) PJ Way; Recording Secretary to the Board Paul Hempsey.

Others Present: Kim Reed; Everett Robinson; Ryan Rademacher; Ann Hess; Stuart Bishop; Sheriff KC Clarke; Cathy Reed, Chance Reed; Jessi Muja; Officer Butler; Officer Douglass; Officer McNeil; Officer Clark; Josh Rogers; Betsyann Wilson; David Huish; Nicole Ulibarri; Linda Kor; Peggy Belknap; Rickey Jackson; Terrie Shevat; Bill Fee; Jessica Kitchens; Beulah Bob-Pennypacker. Chief Shelley; Howard Noble; Bencita Bowman; Lauren Maestas; Amber Hill; Gail Campbell; Kevin Jones; Bob Martinson.

Agenda Item 1: Call to Order and Pledge of Allegiance

Chair Lucero called the meeting to order at 10:01 a.m. and led the Pledge of Allegiance.

Agenda Item 2: Adoption of Agenda

*Mr. Peaches moved to adopt the agenda as presented. Mr. Matteson seconded the motion. **The vote was unanimous in the affirmative.***

Agenda Item 3: Call for Public Comment

None.

Agenda Item 4: Reports

4.A. Financial Position – CBO Ellison

CBO Ellison addressed the Board and reviewed the Financial Position Report.

Mr. Matteson made the point that our tax revenue intake is currently lower than we should have received by this date. CBO Ellison confirmed it was behind. Chair Lucero asked if the college expected revenues to catch up by the end of the budget year. CBO Ellison hoped that it would. Chair Lucero asked how much 1% was as a dollar amount. CBO Ellison stated it was approximately \$100,000.

4.B. NPC Friends and Family – Director Wilson

Director Wilson addressed the Board and stated that \$22,424.00 was raised for Friends and Family during Arizona Gives Day finishing just outside bonus money at the last minute. Director Wilson thanked everyone that gave noting that 15 new donors gave this year.

Director Wilson mentioned the next Friends and Family event would be the Golf Tournament on April 29th at the Silver Creek Golf Club and she hopes to see some more registrations before then. Director Wilson reviewed the other recent activities from Friends and Family with the Board.

Mr. Lucero asked if emails were sent to participants of Pedal the Petrified and the Golf Tournament to let them know about Arizona Gives Day. Director Wilson confirmed that she did send emails to both groups.

4.C. Faculty Association

Ryan Rademacher addressed the Board and highlighted information from the Faculty Association written report.

Mr. Joe asked for more information on the discussions around the Presidential Search Process and Ryan Rademacher provided some of the discussion points. Mr. Matteson and Mr. Joe both commented on the discussion points and asked for additional information. Ryan Rademacher stated he did not currently have further information to share.

4.D. Human Resources

A written report was provided for the Board.

Mr. Matteson asked how many local applicants the college had received for the Faculty in Psychology position. Dean Jackson responded that one local applicant had applied for the position. Mr. Lucero asked what the required qualifications for the Psychology position would be. Dean Jackson stated the minimum requirement was a Master's Degree with a Ph.D. preferred.

Mr. Joe asked about the disparity in number of applicants for staff positions compared to Faculty positions. Dean Jackson commented that advertising for faculty positions tends to be across the country whereas staff positions would be mostly advertised locally. Director Fee added that faculty candidates were more willing to relocate than staff candidates.

4.E. NPC CASO

Written Report.

4.F. NPC Student Government Association

Written Report.

Agenda Item 5: Consent Agenda

- A. **March 21, 2017** Regular Board Minutes
- B. Curriculum Modification:
 - 1. Program Modification - Program Changes in ECD - AAS or CAS or CP Early Childhood Management, Early Childhood Studies, Family Care, Infant/Toddler, Preschool and School-Age
- C. NPC Policies: 1940 Capital Asset Policy; 1933 Voucher: Check Approval Authorization; 1931 Payment of Expenses; 1125 Surplus Property Representatives.

Mr. Matteson made a motion to approve the consent agenda as presented. Mr. Leslie seconded. The vote was unanimous in the affirmative.

Agenda Item 6: Old Business

6.A. Presidential Search

COO Foutz reviewed the provided information on the Request for Proposals for a Presidential Search Firm to help with the search process noting that the start date of any firm chosen would be August 1st, 2017.

Mr. Leslie asked who would be facilitating the RFP process. COO Foutz responded that his office would facilitate the process but the final choice to hire would be for the Board. Mr. Leslie asked how the search firms would be ranked. COO Foutz drew attention to the RFP and the ranking system proposed. Mr. Matteson enquired if the college had a preferred search firm in mind to offer the contract to. COO Foutz responded that they did not.

Mr. Leslie asked if the budgeted amount set by the Board for the search process had changed. Chair Lucero stated that it had not. Mr. Joe asked what would happen if the bids all exceeded the amount set aside for the process. COO Foutz commented that the Board could decide to negotiate the cost or decide not to use a firm at all.

Mr. Matteson made a motion approve the RFP with a minor date change. Mr. Peaches seconded. The vote was unanimous in the affirmative.

Agenda Item 7: New Business

7.A. Outstanding Alumnus Award – Darrin Reed

Vice President Vest addressed the Board and reviewed the Outstanding Alumnus Award for Officer Darrin Reed noting Officer Reed's family along with local emergency and veteran's service organizations have established a First Responders Legacy Scholarship fund in Officer Reed's name. Vice President Vest invited Chief Shelley, from the Show Low Police Department to say a few words.

Vice President Vest thanked the members of Law Enforcement who were present and highlighted a memorial stand created by NPC welding students and instructors before presenting the award to Officer Reed's wife, Kathy Reed.

7.B. Budget Analysis

CBO Ellison reviewed the Budget Analysis with the Board noting that the state had still not passed a budget for this upcoming year but the college does not expect any changes.

Mr. Lucero asked how much the college expected to use from carry forward in the next year. CBO Ellison responded that it would be around the \$1.3million mark.

Mr. Joe asked why the revenues from the Bookstore continued to decline. CBO Ellison noted that students were not required to buy their textbooks from the college bookstore and had many options.

Mr. Matteson noted that the Cholla closure was still hanging over the college's head on Property Taxes and with no state budget both state aid and Equalization funds were therefore not guaranteed at this point. CBO Ellison affirmed.

Mr. Lucero asked if there was any legislation that would help Community Colleges, as there is for School Districts, when Property Tax revenues fall. CBO Ellison stated there was not. Vice President Vest also noted that two of the largest Community College Districts in the state currently received zero state aid and discussion on other state agencies may take place in the future.

Mr. Joe asked how far projections for revenues for the college were off in previous years. CBO Ellison responded that State Aid and Equalization were exact, Property Tax revenues were very close, but tuition was slightly higher than projected.

Mr. Leslie asked how Pima and Maricopa Community College Districts came to lose state funding. Vice President Vest responded that the state changed the formula for state aid. Mr. Leslie asked if there was anything NPC could learn from the changes. CBO Ellison responded that the college needed to be cognizant on how this type of action could affect the college's budget in the future.

7.C. First Read – 2017-2018 Primary Property Tax

CBO Ellison reviewed the 2017-2018 Primary Property Tax information with the Board.

Mr. Lucero asked for confirmation on the actual increase to Property Taxes an individual would see. CBO Ellison stated they would see a 1% increase to the rate equating to \$1.83 for a home valued at \$100,000. Mr. Lucero asked what the current tax rate stood at. CBO Ellison responded the current rate is \$1.788.

Mr. Lucero asked why Yavapai and Mohave Community Colleges were not planning to increase Property Taxes. CBO Ellison stated that there could be a number of reasons but she had not been provided details.

Mr. Matteson once again confirmed that State Aid and Equalization could not be relied on and advocated for the maximum increase to help offset losses due to the closure of the Cholla Power

Plant. Vice President Vest noted that over the summer months President Swarhout would bring a number of options to the Board on how the college could run with reduced operating revenue whilst trying to keep services to our students at a similar level.

7.D. Request to Approve 2017-2018 Preliminary Budget

CBO Ellison reviewed the 2017-2018 Preliminary Budget with the Board stating that staff recommends approval.

Mr. Matteson asked if the Budget included the recommended 2% increase to Property Taxes. CBO Ellison confirmed it did.

Mr. Matteson made a motion to approve the 2017-2018 Preliminary Budget as presented. Mr. Peaches seconded. The vote was unanimous in the affirmative.

7.E. Request to Approve 2017-2020 Preliminary Capital Budget

CBO Ellison reviewed the Request to Approve the 2017-2020 Preliminary Capital Budget stating that staff recommends approval.

Mr. Leslie asked what the costs for Student Services entailed. Vice President Vest responded that this was the Library book purchasing budget which is seeing its first increase in 15 years.

Mr. Matteson made a motion to approve the 2017-2020 Preliminary Capital Budget as presented. Mr. Joe seconded. The vote was unanimous in the affirmative.

Chair Lucero called for a short recess of 10 minutes.

7.F. Enrollment Report

Vice President Vest reviewed the Enrollment Report with the Board noting that, as expected, the college saw a drop and discussed some of the reasons.

Mr. Matteson noted his pleasure at seeing an increase at the St. Johns Center.

Mr. Joe asked why the Little Colorado Campus Enrollment was lower than most. Vice President Vest noted that enrollment remained stable but the opening of the Skills Center in Holbrook had brought some enrollment to the Painted Desert Campus and the fact that it was right on the County line did not help as it causes a few more students to travel to Flagstaff.

7.G. Request to Approve Financial Aid Office Remodel

CBO Ellison reviewed the Request to Approve a Financial Aid Office Remodel noting the funds were included in the current year's budget.

Mr. Matteson commented that there was another large spread from the bids and asked if there was a reason. Director Huish commented that bids varied on the finished product imagined and some had to factor in travel costs for the project whereas Pointe Construction was based in Show Low. Director Huish commented that he was comfortable with the bid.

Mr. Leslie asked how the remodel would affect current services in Financial Aid. Vice President Vest noted that the Financial Aid staff would move to a classroom which would not be in use during the construction period and temporary cubicles would be constructed for privacy.

*Mr. Matteson made a motion to approve the Financial Aid Office Remodel awarding the contract to Pointe Construction for \$115,564. Mr. Leslie seconded. **The vote was unanimous in the affirmative.***

7.H. Request to Approve Restroom Remodel in Poderosa Center

CBO Ellison reviewed the Request to Approve the Remodel of Restrooms in the Poderosa Center at the White Mountain Campus noting that funds were also included in this year's budget for this project.

*Mr. Peaches made a motion to approve the Restroom Remodel in the Poderosa Center awarding the contract to Navapache Construction for \$97,000, Mr. Leslie seconded. **The vote was unanimous in the affirmative.***

7.I. HLC Annual Conference Report

Mr. Joe provided reported on the Higher Learning Commission annual conference, where he had an opportunity to learn more about the board's overall responsibilities, their role in the accreditation process, and the qualifications required for instructors. He recommended other members attend future conferences.

Vice President Vest noted that the next Accreditation visit from the Higher Learning Commission would take place either the Fall of 2019 or the Spring of 2020.

7.J. Marketing Report

Vice President Vest provided a brief report on the Marketing Department along with budget and activities related to college marketing and noted that a new Media Survey was being planned as the last took place over five years ago.

Mr. Joe asked how the budget compared to other community colleges in the state. Vice President Vest suggested that NPC would have one of the smallest marketing budget, but was also one of the smallest community colleges in the state in terms of operating budget.

Mr. Joe asked if the Navajo Times did actually charge for press releases. Everett Robinson commented that any time he sends a press release that contains the college charging for a class or activity he will receive an invoice for running the notice.

Mr. Joe asked where the Career Focus magazine was mailed to. Director Hess noted that 40,000 copies were mailed to selected zip codes where it is thought we could garner enrollment from.

Mr. Joe asked if the media survey was completed in-house and how many responses it had received. Director Hess commented that the survey was completed in-house and the college received around 1000 survey responses.

7.K. Institutional Effectiveness Consulting Agreement

Vice President Vest reviewed the Consulting Agreement for Institutional Effectiveness between the college and Dr. Eva Putzova from GeoDriven Ltd. for a six month timeframe.

Mr. Matteson asked for the background and qualifications of the Consulting firm which Vice President Vest provided.

Mr. Matteson made a motion to approve the Institutional Effectiveness Consulting Agreement as presented, Mr. Peaches seconded. The vote was unanimous in the affirmative.

7.L. Arizona Community College Library Consortium

Vice President Vest reviewed the Consortium Agreement between the Arizona Community College Libraries with the Board.

Agenda Item 8: Standing Business

8.A. Strategic Planning and Accreditation Steering Committee (SPASC) Report

Vice President Vest addressed the Board and provided a report on current SPASC activities.

8.B. President's Report

Vice President Vest noted that there was no President's Report this month.

8.C. Agenda Items/Informational Needs

Mr. Matteson asked for continued reports on the Presidential Search Process.

Agenda Item 9: Board Report/Summary of Current Event

None.

Agenda Item 10: Announcement of Next Regular Meeting: Regular District Governing Board meeting on Tuesday, May 16, 2017.

Agenda Item 11: Adjournment

The meeting was adjourned at 12:40 a.m. upon a motion by Mr. Matteson, a second by Mr. Peaches, and a unanimous affirmative vote.

Respectfully submitted,



Paul Hempsey
Recording Secretary to the Board

Tuesday, April 18, 2017

Dr. Swarthout,

Please consider this document my formal nomination of Janice Cortina for Emeritus faculty status. In my short time working with Janice, she has consistently gone above and beyond what is expected of faculty. Recently, as you know, she was awarded runner-up for a national teacher award. She is passionate about her work with Adult Basic Education that serves a population of students who are often marginalized and neglected. I have no doubt that those students who have been lucky enough to have Janice as a professor are better as a result of that experience.

I can also speak to her active and thoughtful participation on numerous committees and ad hoc committees at NPC. Here, too, she carries more than her fair share.

Given that Emeritus status is supposed to acknowledge and celebrate those who make NPC better for the community and its students, I can think of no one more deserving than Janice Cortina. While Emeritus status requires 15 years of service, Janice has 10 years of service with NPC and over 30 years serving in education in total. I strongly feel, given Janice's dedication and service to NPC and its students, she is most deserving of Emeritus status.

I realize a few well-chosen words cannot possibly encompass how strongly I feel Janice deserves this honor. As such, I invite you or any member of NPC's District Governing Board to contact me with any questions or concerns regarding my nomination.

Respectfully Submitted,



Ryan Rademacher
President of Faculty Association
Chair of Instructional Council

928-205-3802 (cell)



May 10, 2017

Dr. Jeanne Swarthout PhD
President
Northland Pioneer College
PO Box 610
Holbrook, Arizona 86025

Dear Dr. Swarthout,

I respectfully request your consideration to recommend the designation of Emeritus for Dana Jolly, RN MSN CNE to the District Governing Board. Professor Jolly is retiring this month after serving Northland Pioneer College Nursing Program at the Little Colorado Campus for the past 12 years. I believe that Professor Jolly meets all the eligibility requirements and is eminently deserving of recognition as Emeritus. Her dedication and professionalism are exemplified by her service to Northland Pioneer College students, the nursing program, the College and the community as a whole.

Professor Jolly taught many nursing courses over the years and was known by her students to provide direction so that they realized the implications of real-life scenarios while completing their assignments. Students consistently credited Professor Jolly with setting high expectations that motivated them to “step up their game”. She made learning fun yet relevant and challenging yet achievable. Her lectures were engaging and entertaining and captured the essence of not only the pathophysiology of medical conditions and disease states but also the patient’s experience of wellness and illness. Her forte was developing students’ critical thinking skills. Professor Jolly provided close supervision at the bedside in clinical settings and was highly respected by administrative and staff nurses at partnering healthcare facilities. Nurses frequently commented that NPC students were well-prepared, competent and safe in their practice and welcomed our students to positions at local community hospitals, clinics, schools, and healthcare agencies.

Professor Jolly’s pursuit of excellence significantly improved the quality of the nursing program. She inspired faculty to “raise the bar” of program outcomes and be consistent in practices promoting instructional effectiveness. She set an example as a professional who kept abreast in her discipline by attending professional conferences throughout the years and incorporating scholarly work in her preparation and delivery of instruction. She consistently implemented best practices and innovative methods. Her research supported the introduction of informatic and psychometric software to enhance the students’ laboratory experience and improve student assessment methods. She worked hard to introduce significant improvements to the process of student assessments within the program. Professor Jolly’s passion and enthusiasm to pursue learning and maintain advanced practice certifications inspired other faculty to pursue advanced degrees. Her expertise in medical-surgical, obstetric and psychiatric specialties modeled a spirit of inquiry that inspired not only students but her colleagues and agency nursing staff. Her commitment to excellence in education was most recently evident in her contributions toward rewriting the nursing curriculum over the past two years. She painstakingly researched the field of nursing education, evaluated and rewrote course and program objectives, and compared

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the results to national test plans and theoretical frameworks to assure the curriculum reflected the most current evidence available in nursing research and practices.

Professor Jolly contributed to the governance and function of the college in significant ways. She participated in college forums and committees throughout her tenure at NPC. She made significant contributions to the Assessment of Student Knowledge committee over several years and could be counted on to articulate and question ethical foundations underlying decisions. Professor Jolly "stepped-up" when it came to serving on ad hoc committees, and working with interdepartmental staff and interdisciplinary faculty. She represented the views and concerns of the nursing department on a college-wide basis, while keeping the department aware of campus perspectives, decisions and policies.

Because of Professor Jolly's commitment and dedication, the Little Colorado Nursing Program developed a reputation throughout local communities and Northern Arizona as a center of excellence in nursing education. Professor Jolly's reach went far beyond the students enrolled in her courses. To so many in the community, she was the face of Northland Pioneer College's commitment to quality instruction and high educational standards. Recent increases in student enrollment at the Little Colorado Campus are primarily due to Professor Jolly's reputation to provide superior instruction and potentiate success among students.

In conclusion, Professor Jolly throughout her career effectively enhanced the nursing education of our students, showed initiative and leadership in fulfilling her academic responsibilities, and enhanced the reputation of Northland Pioneer College by significantly expanding the community's access to qualified and competent nursing professionals. Thank you for your consideration of this request to recommend Professor Jolly for Emeritus status to District Governing Board.

Sincerely,



Debra J McGinty RN PhD
Dean of Nursing and Allied Health

HIGHER LEARNING COMMISSION FINANCIAL RATIO UPDATE

Summary:

The Higher Learning Commission (HLC) uses specific financial ratios to track institutional health as part of an overall strategic financial analysis. The model adopted by the HLC uses the concept of a Composite Financial Index (CFI), which is intended to give a quick snapshot of overall financial health.

Well-managed institutions use their mission to drive success and use financial metrics to determine affordability. The ratios assist in the development of the answers to the following questions and other key questions of strategic financial importance.

- Are resources sufficient and flexible enough to support the mission?
- Are resources managed strategically to advance the mission, such as debt?
- Does asset performance and management support the strategic direction?
- Do operating results indicate the institution is living within available resources?

Data for fiscal year 2015-16 is presented with and without the change in accounting principle related to GASB Statement No. 68 *Accounting and Financial Reporting for Pensions*, which was adopted in fiscal year 2014-15. Historical and comparative information are also included.

The CFI measures the overall financial health of the institution based on the sufficiency and flexibility of resources, the management of debt, the performance of assets, and the results of operations. A score of 3.0 is considered the threshold for financial health. NPC's score is well above the threshold and has been for years.

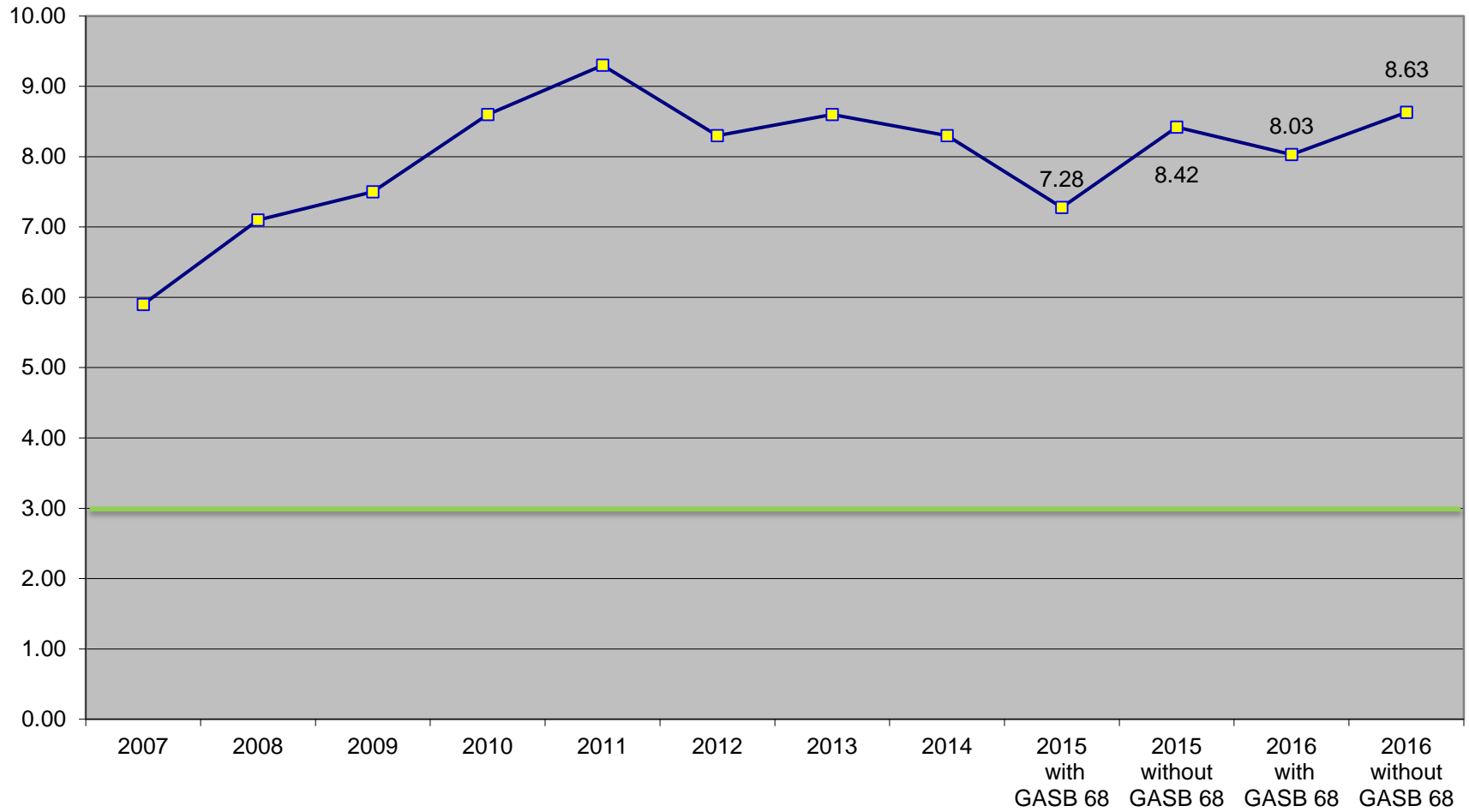
The financial ratios that make up the CFI include:

- **Primary Reserve Ratio** (*CFI weight = 35%*) – measures financial strength by comparing expendable net assets to total expenses. The ratio represents the percent of a year the institution could meet financial obligations with assets readily available. A ratio of .40 is considered the threshold for financial health. NPC's score is well above the threshold and has been for years.
- **Net Operating Revenues Ratio (%)** (*CFI weight = 10%*) - measures whether the institutional operations resulted in a surplus or a deficit for the year. The ability of an institution to operate within available resources in basic day-to-day functions. The

threshold for financial health is 4 percent. NPC's score is well above the threshold and has been for years.

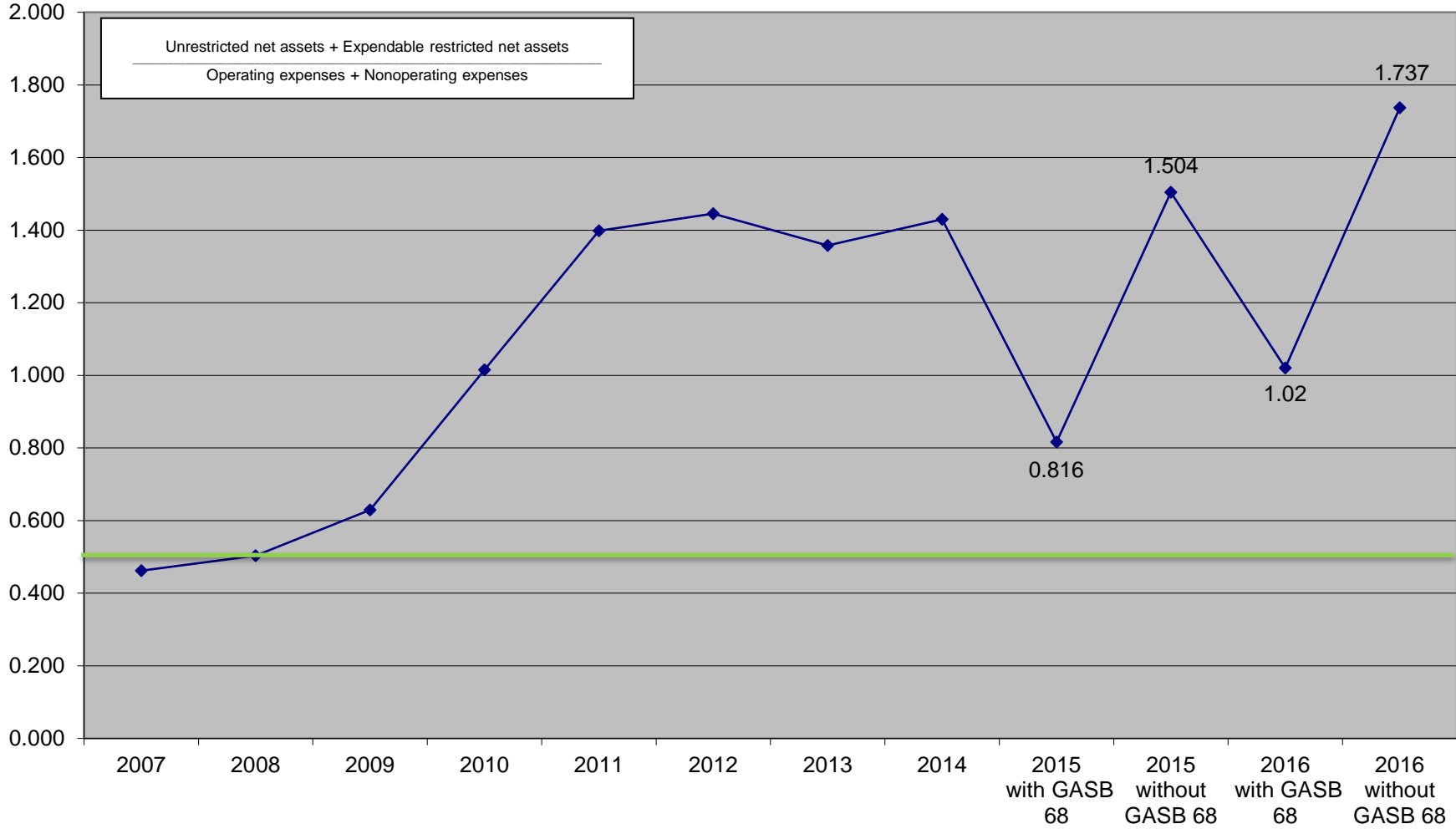
- **Return on Net Assets (%)** (*CFI weight = 20%*) - measures whether the institution's total assets (restricted and unrestricted) are increasing or decreasing. A ratio that is 3-4% above inflation is considered the threshold for financial health. A higher RONA means that the institution is using its assets and working capital efficiently and effectively. NPC's ratio has been above the inflation rate.
- **Viability Ratio** (*CFI weight = 35%*) - measures the ability of an institution to meet its entire debt obligation with expendable assets. A ratio of 1.25 is considered the threshold for financial health. NPC has no long term debt or bonds, so this ratio is not applicable.

Composite Financial Indicator



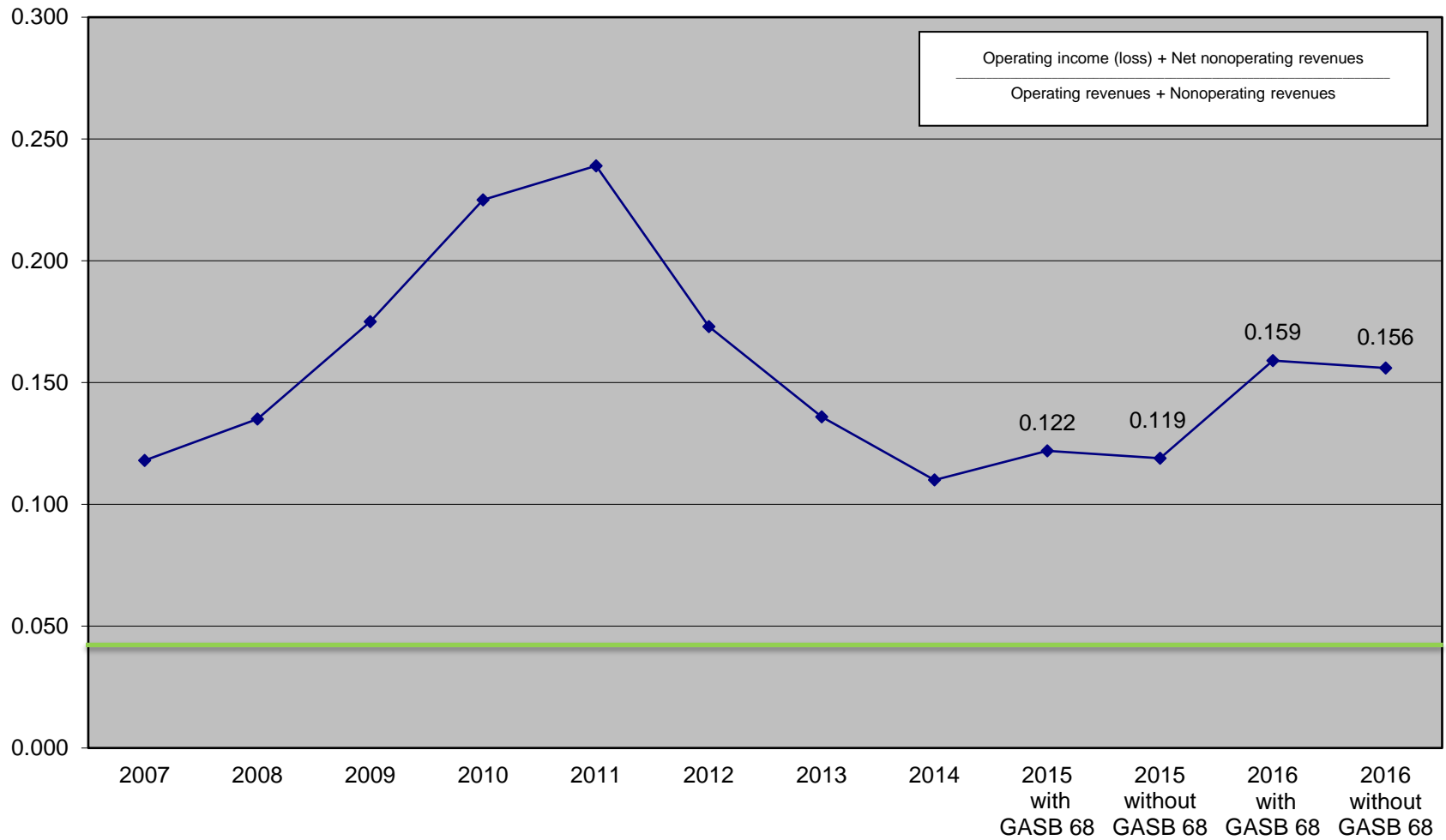
Primary Reserve Ratio

CFI Weight = 35%



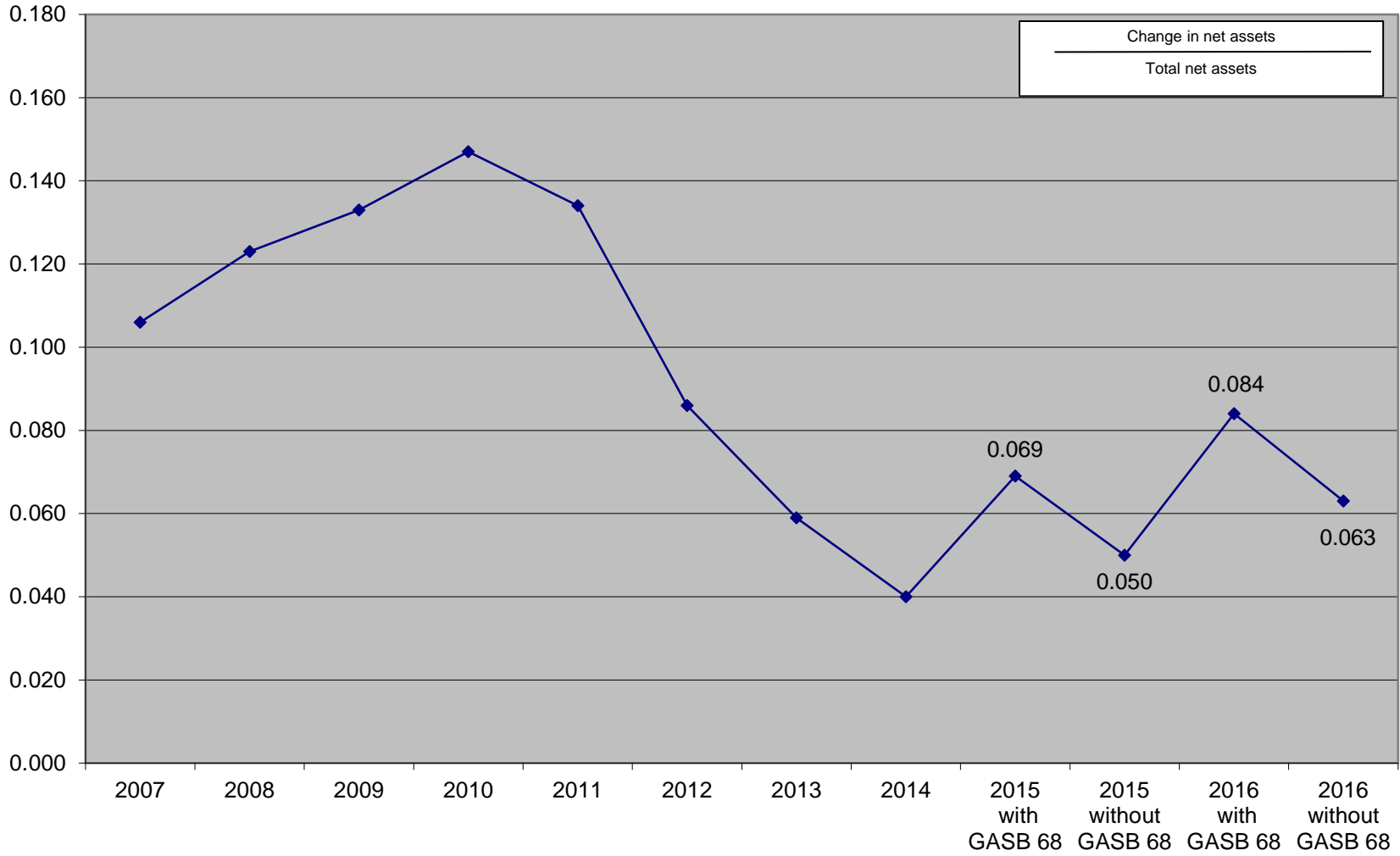
Net Operating Revenue

CFI Weight = 10%



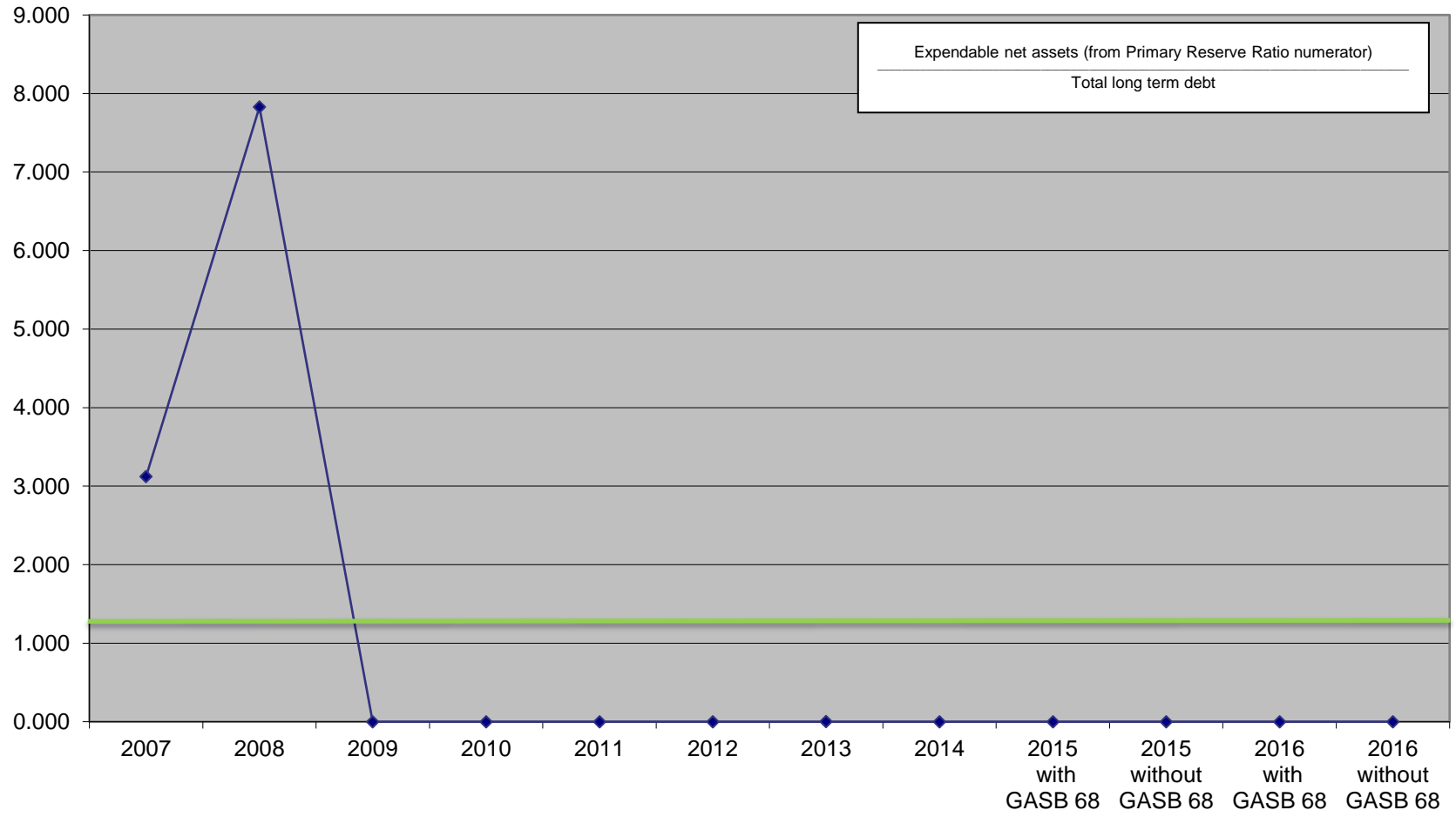
Return on Net Assets

CFI Weight = 20%

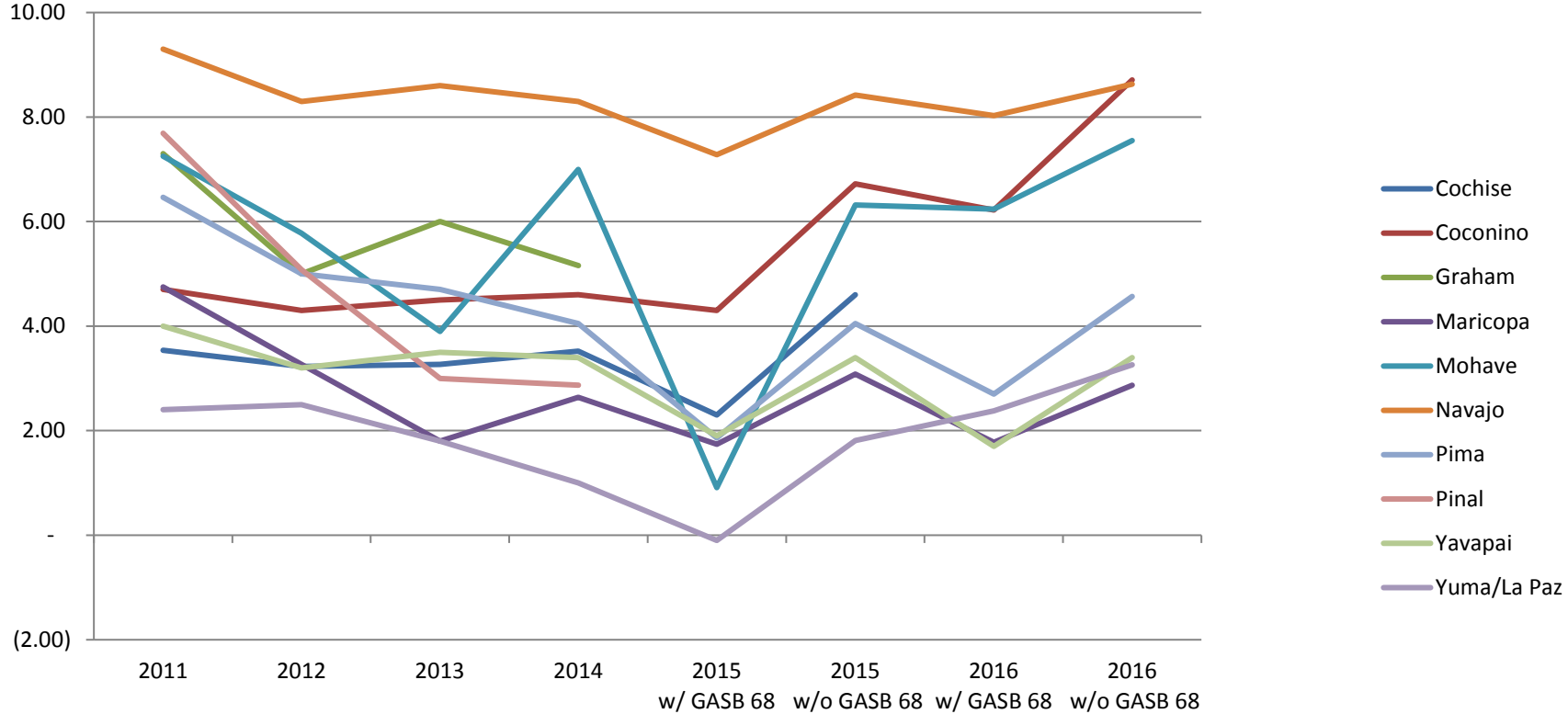


Viability Ratio

CFI Weight = 35%



Composite Financial Indicator



STRATEGIC PLANNING AND ACCREDITATION ANNUAL REPORT

Strategic Planning

Strategic Planning efforts continue to move forward. Work has focused on the two identified strategic priorities. Specific 2016-2017 academic year accomplishments for the two priorities are listed below.

1. To improve student success, the college will identify and remove barriers to completion.
 - Faculty and staff completed student SOAR orientation
 - STARFISH student contact/interaction software implemented with pilot group of 28 faculty (Fall 2016)
 - STARFISH introduced to all faculty and training provided (Spring 2017)
 - Faculty advising model developed and reviewed with faculty (Spring 2017)
 - Two-year recommended schedules developed and provided via program checksheets
 - Software scheduling options currently under evaluation by instructional leadership (Spring 2017)
 - Childcare study group report due to SPASC (May 2017)
 - Transportation study group report due to SPASC (May 2017)
 - Program evaluation process in beginning stages
 - Institutional Effectiveness consultant hired with data collection and analysis for program evaluation as a priority (April 2017)
 - Software support options under evaluation by instructional leadership (May 2017)
 - Program evaluation will also be key component of enrollment management planning (see below)
 - Exploration of “reverse transfer”, “auto awarding”, and other options to aid student completion ongoing (Spring 2017)
2. To improve the user experience with technology, the college will enhance technology professional development and improve the NPC website and MyNPC.
 - Peer-based training model for faculty developed, implementation set for Fall 2017

- Technology training for faculty enhanced and targeted toward emerging technologies such as CISCO equipment
 - Human Resources Training Coordinator hired (Fall 2016)
 - Initial round of mandatory college compliance training begun (Spring 2017)
 - Website redesign initiated with estimated completed date of August 2017
 - MyNPC redesign deferred until website redesign completed
3. Develop enrollment management plan (directive from President, November 2016)
- Enrollment management planning process identified and approved (Spring 2017)
 - VP for Learning and Student Services assigned as planning coordinator (Spring 2017)
 - Enrollment management planning team identified and appointed by President (April 2017)
 - Initial discussions with President and SPASC of key enrollment management priorities (Spring 2017)

Accreditation

- Research/writing teams for each accreditation criterion identified
- Initial meetings held by writing teams; exploration of data and resources to respond to criteria underway
- Potential criterion response weaknesses identified; IE consultant hired to address key issues
- Team visit on annual HLC conference in April focused on gaining clarification on compliance items for upcoming ten-year review
- Procedures and processes currently being modified to comply with new HLC requirements
 - Faculty qualifications process and procedure aligned with new HLC requirements
 - Program review and assessment being redesigned to create a more structured and data-informed process
 - Co-curricular assessment identified as area for improvement, work underway to enhance assessment in these areas

Request to Approve the Purchase of Router Equipment

Recommendation:

Staff recommends an approval to purchase lifecycle replacement routers from CDWG, at a combined price of \$81,315.04 which includes sales tax.

Summary:

This purchase is a lifecycle budgeted equipment replacement item.

The proposed purchase is pursued through sole source ensuring best pricing compared to available government contract pricing and licensing consolidation. The hardware is an integral part to existing equipment in the environment. The existing hardware has aged out in life span and performance.

QUOTE CONFIRMATION



DEAR ERNEST HESS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HWZZ114	5/5/2017	NEW ASRS	302679	\$81,315.04

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco ONE ASR 1001-X - router - rack-mountable Mfg. Part#: C1-ASR1001-X/K9 UNSPSC: 43222609 Contract: National IPA Technology Solutions Education (130733)	2	3672925	\$11,000.00	\$22,000.00
Cisco memory - 16 GB Mfg. Part#: M-ASR1001X-16GB UNSPSC: 43201402 Contract: National IPA Technology Solutions Education (130733)	2	3406213	\$5,720.00	\$11,440.00
Cisco ONE Foundation - license Mfg. Part#: C1F1PASR1K9 UNSPSC: 43232915 Contract: Arizona NVP Software (ADSP017-149774)	2	3672976	\$9,100.00	\$18,200.00
Cisco 8-Port Gigabit Ethernet Shared Port Adapter, Version 2 - expansion mo Mfg. Part#: SPA-8X1GE-V2 UNSPSC: 43201404 Contract: National IPA Technology Solutions Education (130733)	2	1514063	\$12,500.00	\$25,000.00
Cisco Learning Credits - pre-purchasing training funds unit Mfg. Part#: TRN-CLC-001 UNSPSC: 86101601 Electronic distribution - NO MEDIA Contract: National IPA Technology Solutions Education (130733)	1	1506970	\$0.00	\$0.00

PURCHASER BILLING INFO	SUBTOTAL	\$76,640.00
Billing Address: NORTHLAND PIONEER COLLEGE BUSINESS OFFICE PO BOX 610 HOLBROOK, AZ 86025-0610 Phone: (928) 524-7600 Payment Terms: Request Terms	SHIPPING	\$0.00
	SALES TAX	\$4,675.04
	GRAND TOTAL	\$81,315.04
	DELIVER TO Shipping Address: NORTHLAND PIONEER COLLEGE ATTN: ERNEST HESS 102 N 1ST AVE HOLBROOK, AZ 86025-2902 Shipping Method: DROP SHIP-GROUND	
Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		



Rachel Parker

(866) 708-1693

rachpar@cdw.com

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Request to Approve the Renewal of Jenzabar

Recommendation:

Staff recommends an approval to renew our Student Information System, Jenzabar, at a combined price of \$209,907.38 which includes sales tax.

Summary:

This renewal is a budgeted annual item.

The proposed Jenzabar renewal continues to provide the backbone for the college Enterprise Resource Planning (ERP) as the Student Information System. The college continues to review the useful toolsets and added modules for value in effectiveness, performance and use.

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Remit To:

P.O. Box 55018
Boston, MA 02205-5018

540-432-5200 VOICE
540-432-5275 FAX

Invoice #: MRI0007185
Customer ID: 111050
Sales No:

Bill To:

Northland Pioneer College
Donna-Business Office
PO Box 610
Holbrook, AZ 86025-0610

ACCOUNTS PAYABLE

APR 19 2017

30010

Ship To:

Northland Pioneer College
Donna-Business Office
PO Box 610
Holbrook, AZ 86025-0610

Invoice Date: 4/16/2017	Payment Due Date: 6/30/2017	PO #:	Terms: Net 75 Payment Terms
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No.	Item / Description	UOM	Quantity Ordered	Quantity Shipped	Unit Price	Total
1	CX AD MN <i>CX Admissions Maintenance</i>	EA	1.00	1.00	6,670.00	6,670.00
2	CX AR MN <i>CX Student Financials Maintenance</i>	EA	1.00	1.00	5,128.00	5,128.00
3	CX BD MN <i>CX Budgeting Maintenance</i>	EA	1.00	1.00	3,019.00	3,019.00
4	CX CM MN <i>CX Common Maintenance</i>	EA	1.00	1.00	34,221.00	34,221.00
5	CX CRM ADO MN <i>CX CRM-Admissions Officer Maintenance</i>	EA	1.00	1.00	7,463.00	7,463.00
6	CX CRM CA MN <i>CX CRM-Candidate Maintenance</i>	EA	1.00	1.00	7,096.00	7,096.00
7	CX CRM FAC MN <i>CX CRM-Faculty Maintenance</i>	EA	1.00	1.00	8,734.00	8,734.00
8	CX CRM STAFF MN <i>CX CRM-Staff Maintenance</i>	EA	1.00	1.00	4,835.00	4,835.00
9	CX CRM STU MN <i>CX CRM-Student Maintenance</i>	EA	1.00	1.00	7,018.00	7,018.00
10	CX DA MN <i>CX Degree Audit Maintenance</i>	EA	1.00	1.00	3,687.00	3,687.00
11	CX FN MN <i>CX Financial Aid Maintenance</i>	EA	1.00	1.00	9,227.00	9,227.00
12	CX GL MN <i>CX General Ledger Maintenance</i>	EA	1.00	1.00	10,311.00	10,311.00

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Boston, MA 02205-5018

540-432-5200 VOICE
540-432-5275 FAX

Invoice #: MRI0007185
Customer ID: 111050
Sales No:

Bill To:

Northland Pioneer College
Donna-Business Office
PO Box 610
Holbrook, AZ 86025-0610

Ship To:

Northland Pioneer College
Donna-Business Office
PO Box 610
Holbrook, AZ 86025-0610

Invoice Date: 4/16/2017 Payment Due Date: 6/30/2017 PO #: Terms: Net 75 Payment Terms

No.	Item / Description	UOM	Quantity Ordered	Quantity Shipped	Unit Price	Total
13	CX HR MN <i>CX HR-Administration Maintenance</i>	EA	1.00	1.00	6,001.00	6,001.00
14	CX INFORMV10 MN <i>CX Informix Maintenance</i>	EA	1.00	1.00	34,325.00	34,325.00
15	CX JICS GO MN <i>CX JICS Mobile Maintenance</i>	EA	1.00	1.00	4,944.00	4,944.00
16	CX JICS MN <i>CX Internet Campus Base Maintenance</i>	EA	1.00	1.00	9,982.00	9,982.00
17	CX Moodle MN <i>CX Moodle Integration Maintenance</i>	EA	1.00	1.00	1,233.00	1,233.00
18	CX PA MN <i>CX HR-Payroll Maintenance</i>	EA	1.00	1.00	6,001.00	6,001.00
19	CX PE MN <i>CX HR-Position Control Maintenance</i>	EA	1.00	1.00	5,592.00	5,592.00
20	CX PO MN <i>CX Purchasing/Accounts Payable Maintenance</i>	EA	1.00	1.00	5,128.00	5,128.00
21	CX RE MN <i>CX Academic Records Maintenance</i>	EA	1.00	1.00	8,708.00	8,708.00
22	CX SL MN <i>CX Student Affairs Maintenance</i>	EA	1.00	1.00	3,076.00	3,076.00

Comments:

Maintenance plans starts on 07/01/2017 and ends on 06/30/2018

For questions please call 540-432-5200 and ask for Accounts Receivable

Sub Total: 192,399.00

Tax: 17,508.38

Payment/Credit Applied: 0.00

Invoice Total Due: 209,907.38

Request to Approve the Purchase of Network Security Equipment

Recommendation:

Staff recommends an approval to purchase network security equipment and hardware from CDWG, at a combined price of \$76,764.96 which includes sales tax.

Summary:

This purchase enhances development of a growing security posture.

The proposed purchase is pursued through state contract pricing under contract: National IPA Technology Solutions Education (130733) ensuring best pricing available for this purchase. The purchase includes seven year licensing. The hardware addressed critical security areas including: intrusion prevention, identity-policy controls and VPN, analytics and automation, advanced malware protection and sandboxing, url filtering, network visibility, firewall routing and switching, application visibility and controls, and network profiling. The hardware recommendation and purchase will reduce total cost of current environment ownership and simplify complexity with a greater range of network and data protection.

QUOTE CONFIRMATION



DEAR ERNEST HESS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HXJB968	5/11/2017	CISCO MERAKI/SECURITY	302679	\$76,764.96

IMPORTANT - PLEASE READ
Special Instructions: TAX: MULTIPLE TAX JURISDICTIONS APPLY TAX: CONTACT CDW FOR TAX DETAILS

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Meraki MR42 Cloud Managed - wireless access point Mfg. Part#: MR42-HW UNSPSC: 43222631 TAX: HOLBROOK, AZ 6.1000% \$1,810.05 Contract: National IPA Technology Solutions Education (130733)	60	4000284	\$494.55	\$29,673.00
Cisco Meraki Enterprise Cloud Controller - subscription license (7 years) - Mfg. Part#: LIC-ENT-7YR UNSPSC: 43232901 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.1000% \$1,037.61 Contract: National IPA Technology Solutions Education (130733)	60	3346459	\$283.50	\$17,010.00
Cisco ASA 5508-X with FirePOWER Services - security appliance Mfg. Part#: ASA5508-K9 UNSPSC: 43222501 TAX: HOLBROOK, AZ 6.1000% \$197.37 Contract: National IPA Technology Solutions Education (130733)	2	3683717	\$1,617.75	\$3,235.50
Cisco SMARTnet extended service agreement Mfg. Part#: CON-SNT-ASA5508K UNSPSC: 81111812 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.1000% \$13.15 Contract: National IPA Technology Solutions Education (130733)	1	3696760	\$215.50	\$215.50
Cisco FireSIGHT Management Center Virtual Appliance - license Mfg. Part#: FS-VMW-10-SW-K9 UNSPSC: 43233203 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.1000% \$109.80 Contract: National IPA Technology Solutions Education (130733)	2	3453776	\$900.00	\$1,800.00
Cisco SMARTnet Software Support Service - technical support - for FS-VMW-10 Mfg. Part#: CON-ECMU-VMWSW10 UNSPSC: 81112201	2	4504072	\$200.00	\$400.00

QUOTE DETAILS (CONT.)				
Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.1000% \$24.40 Contract: National IPA Technology Solutions Education (130733)				
Cisco Email Security Appliance C190 with Software - security appliance	2	3987932	\$2,677.50	\$5,355.00
Mfg. Part#: ESA-C190-K9 UNSPSC: 43222501 TAX: HOLBROOK, AZ 6.1000% \$326.66 Contract: National IPA Technology Solutions Education (130733)				
Cisco SMARTnet extended service agreement	2	3987938	\$178.50	\$357.00
Mfg. Part#: CON-SNT-C190 UNSPSC: 81111812 TAX: HOLBROOK, AZ 6.1000% \$21.78 Contract: National IPA Technology Solutions Education (130733)				
Cisco Identity Services Engine Virtual Appliance - migration license	2	3123954	\$1,795.50	\$3,591.00
Mfg. Part#: R-ISE-VM-M-K9= UNSPSC: 43233204 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.1000% \$219.05 Contract: National IPA Technology Solutions Education (130733)				
Cisco SMARTnet Software Support Service - technical support - for ISE-VM-K9	2	4512968	\$599.00	\$1,198.00
Mfg. Part#: CON-ECMU-ISEVM UNSPSC: 81112201 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.1000% \$73.08 Contract: National IPA Technology Solutions Education (130733)				
Cisco ASA 5525-X - security appliance - with FirePOWER Services	2	3459742	\$4,182.75	\$8,365.50
Mfg. Part#: ASA5525-FPWR-K9 UNSPSC: 43222501 TAX: HOLBROOK, AZ 6.1000% \$510.30 Contract: National IPA Technology Solutions Education (130733)				
Cisco SMARTnet extended service agreement	2	3459746	\$575.50	\$1,151.00
Mfg. Part#: CON-SNT-A25FPK9 UNSPSC: 81111812 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ 6.1000% \$70.21 Contract: National IPA Technology Solutions Education (130733)				
Cisco Learning Credits - pre-purchasing training funds unit	1	1506970	\$0.00	\$0.00
Mfg. Part#: TRN-CLC-001 UNSPSC: 86101601 Electronic distribution - NO MEDIA TAX: HOLBROOK, AZ .0000% \$.00 Contract: National IPA Technology Solutions Education (130733)				

PURCHASER BILLING INFO	SUBTOTAL	\$72,351.50
Billing Address: NORTHLAND PIONEER COLLEGE BUSINESS OFFICE PO BOX 610 HOLBROOK, AZ 86025-0610 Phone: (928) 524-7600 Payment Terms: Request Terms	SHIPPING	\$0.00
	SALES TAX	\$4,413.46
	GRAND TOTAL	\$76,764.96
	DELIVER TO	Please remit payments to:

Shipping Address:
NORTHLAND PIONEER COLLEGE
ATTN: ERNEST HESS
102 N 1ST AVE
HOLBROOK, AZ 86025-2902
Shipping Method: DROP SHIP-GROUND

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Need Assistance? CDW•G SALES CONTACT INFORMATION



Rachel Parker

(866) 708-1693

rachpar@cdw.com

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<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

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