

# Notice of Public Meeting

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Navajo County Community College District Governing Board (Board) and to the general public that the Board will hold a regular District Governing Board Meeting open to the public on **December 20, 2016 beginning at 10:00 a.m.** The meeting will be held at the Northland Pioneer College Painted Desert Campus, Tiponi Community Center meeting room, located at 2251 E. Navajo Blvd., Holbrook, Arizona.

One or more Board members and/or staff members may participate in the meeting by telephone if necessary.

The public is invited to check on addenda that may be posted up to 24 hours prior to the meetings. Copies of the meeting agenda may be obtained through the Office of the President, Northland Pioneer College, Painted Desert Campus, 2251 E. Navajo Blvd., Holbrook, AZ, telephone (928) 524-7418 or (800) 266-7845 Ext. 7418, at least 24 hours in advance of the meeting. If any disabled person needs any type of accommodation, please notify Paul Hempsey at the above address or telephone number at least 24 hours prior to the scheduled time.

The Board may vote to hold an executive session for discussion or consideration of a personnel matter pursuant to A.R.S. §38-431.03(A)(1). The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.

I, Paul Hempsey, certify that this notice of public meeting, prepared pursuant to A.R.S. § 38-431.02, was posted on or before the 19<sup>th</sup> day of December 2016, at 10:00 a.m.

Paul Hempsey  
Recording Secretary to the Board

## NOTICE DISTRIBUTION

1. WHITE MOUNTAIN INDEPENDENT NEWSPAPER
2. TRIBUNE-NEWS & SNOWFLAKE HERALD NEWSPAPERS
3. NAVAJO TIMES
4. NAVAJO-HOPI OBSERVER
5. KINO RADIO
6. KNNB RADIO
7. COUNTRY MOUNTAIN AIRWAVES [KQAZ/KTHQ/KNKI RADIO]
8. KWKM RADIO
9. WHITE MOUNTAIN RADIO
10. NPC WEB SITE
11. NPC ADMINISTRATORS AND STAFF
12. NPC FACULTY ASSOCIATION PRESIDENT
13. NPC CLASSIFIED AND ADMINISTRATIVE SUPPORT ORGANIZATION PRESIDENT
14. NPC STUDENT GOVERNMENT ASSOCIATION PRESIDENT

# OUR MISSION

Northland Pioneer College  
creates, supports  
and promotes  
lifelong learning.



## Northland Pioneer College

Post Office Box 610 • Holbrook, AZ 86025 • (928) 524-7311 • Fax (928) 524-7312 • [www.npc.edu](http://www.npc.edu)

**PUBLIC NOTICE OF NONDISCRIMINATION:** Northland Pioneer College does not discriminate on the basis of race, color, national origin, veteran status, religion, marital status, gender, age or disability in admission or access to, or treatment or employment in its educational programs or activities. District grievance procedures will be followed for compliance with Title IX and Section 504 requirements. The Affirmative Action Compliance Officer is the Director of Human Resources, 2251 E. Navajo Blvd., Holbrook, Arizona 86025, (800) 266-7845. The Section 504 Compliance Officer is the Coordinator of Disability Resource and Access, 1001 W. Deuce of Clubs, Show Low, Arizona 85901, (800) 266-7845. The lack of English language skills will not be a barrier to admission and participation in vocational education programs. Revised 9-12-14

# Governing Board Meeting Agenda

Painted Desert Campus, Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

**Date:** December 20, 2016

**Time:** 10:00 a.m. (MST)

<u>Item</u>	<u>Description</u>	<u>Resource</u>
1.	Call to Order and Pledge of Allegiance .....	Chair Handorf
2.	Adoption of the Agenda..... (Action)	Chair Handorf
3.	Call for Public Comment.....	Chair Handorf
	Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.	
4.	<b>Reports:</b>	
A.	<a href="#">Financial Position</a> .....	Interim Vice President Ellison
B.	NPC Friends and Family .....	Director Wilson
C.	<a href="#">NPC Faculty Association</a> .....	Ryan Rademacher
D.	<a href="#">Human Resources</a> .....	Written Report
E.	<a href="#">NPC Classified and Administrative Support Organization (CASO)</a> .....	Written Report
F.	NPC Student Government Association.....	No Report
5.	Consent Agenda..... (Action)	Chair Handorf
A.	November 15, 2016 <a href="#">Regular Board Minutes</a>	
B.	Intergovernmental Agreement between Navajo County Community College District and <a href="#">Hopi Junior/Senior High School</a>	
6.	Old Business: None.	
7.	<b>New Business:</b>	
A.	Request to Approve Purchase of <a href="#">Fleet Vehicles</a> ..... (Action)	Interim Vice President Ellison
B.	Request to Approve <a href="#">VMWare</a> Contract Renewal .....	Director Way
C.	Request to Approve <a href="#">Desktop Lifecycle Replacement</a> Purchase (Action)	Director Way
D.	Request to Approve <a href="#">Content Management Solution</a> Purchase. (Action)	Director Way
E.	Request to Approve <a href="#">Budget Assumptions and Guidelines</a> ..... (Action)	Interim Vice President Ellison
F.	Request to Approve <a href="#">2018 - 2019 Academic Calendar</a> ..... (Action)	Vice President Vest
G.	Update on Bales Avenue Improvements (Winslow Campus) .....	Interim Vice President Ellison
8.	<b>Standing Business:</b>	
A.	Strategic Planning and Accreditation Steering Committee Report.....	Vice President Vest
B.	<a href="#">President's Report</a> .....	President Swarhout
C.	DGB Agenda Items and Informational Needs for Next Meeting.....	Chair Handorf
9.	Board Report/Summary of Current Events .....	Board Members
10.	Announcement of Next Regular Meeting .....	Chair Handorf
11.	Adjournment..... (Action)	Chair Handorf

The District Governing Board may consider any item on this agenda in any order and at any time during the meeting. The District Governing Board may take action to approve, or may take other action, regarding all items of New Business, Old Business, Standing Business, or the President's Report. The Board may vote to hold an executive session for the purpose of obtaining legal advice from the District's attorney on any matter listed on the agenda pursuant to A.R.S. §38-431.03 (A)(3). Should the District's attorney not be present in person, notice is further given that the attorney may appear by speakerphone.



## Northland Pioneer College

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NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Financial Position  
 July 1, 2016 to October 30, 2016

Budget Period Expired 33%

**Tax Supported Funds**

	General Unrestricted			
	Budget	Current Month Actual	Y-T-D Actual	%
<b>REVENUES</b>				
Primary Tax Levy	14,361,969	4,063,252	5,176,104	36%
State Aid:				
Maintenance and Operations	1,606,000	401,500	803,000	50%
Equalization	6,081,500	1,520,375	3,040,750	50%
Tuition and Fees	4,700,000	33,897	1,276,650	27%
Investment earnings	140,000	7,503	74,709	53%
Grants and Contracts	1,800,000	-	7,686	0%
Other Miscellaneous	196,300	18,241	87,163	44%
Fund Balance	377,250			
Transfers	(2,800,000)	(187,384)	(887,384)	32%
<b>TOTAL REVENUES</b>	<b>\$ 26,463,019</b>	<b>\$ 5,857,384</b>	<b>\$ 9,578,678</b>	<b>36%</b>
<b>EXPENDITURES</b>				
Salaries and Wages	17,781,414	1,317,022	4,914,496	28%
Operating Expenditures	8,681,605	346,764	2,084,105	24%
Capital Expenditures				
<b>TOTAL EXPENDITURES</b>	<b>\$ 26,463,019</b>	<b>\$ 1,663,786</b>	<b>\$ 6,998,601</b>	<b>26%</b>

	Unrestricted Plant			
	Budget	Current Month Actual	Y-T-D Actual	%
<b>REVENUES</b>				
State Aid:				
Capital/STEM	353,700	88,425	176,850	50%
Other Miscellaneous				
Fund Balance	3,000,000			
Transfers	2,000,000	8,857	508,857	25%
<b>TOTAL REVENUES</b>	<b>\$ 5,353,700</b>	<b>\$ 97,282</b>	<b>\$ 685,707</b>	<b>13%</b>
<b>EXPENDITURES</b>				
Salaries and Wages				
Operating Expenditures				
Capital Expenditures	5,353,700	66,254	685,707	13%
<b>TOTAL EXPENDITURES</b>	<b>\$ 5,353,700</b>	<b>\$ 66,254</b>	<b>\$ 685,707</b>	<b>13%</b>

NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
 Statement of Financial Position  
 July 1, 2016 to October 30, 2016

Budget Period Expired 33%

**Restricted and Auxiliary Funds**

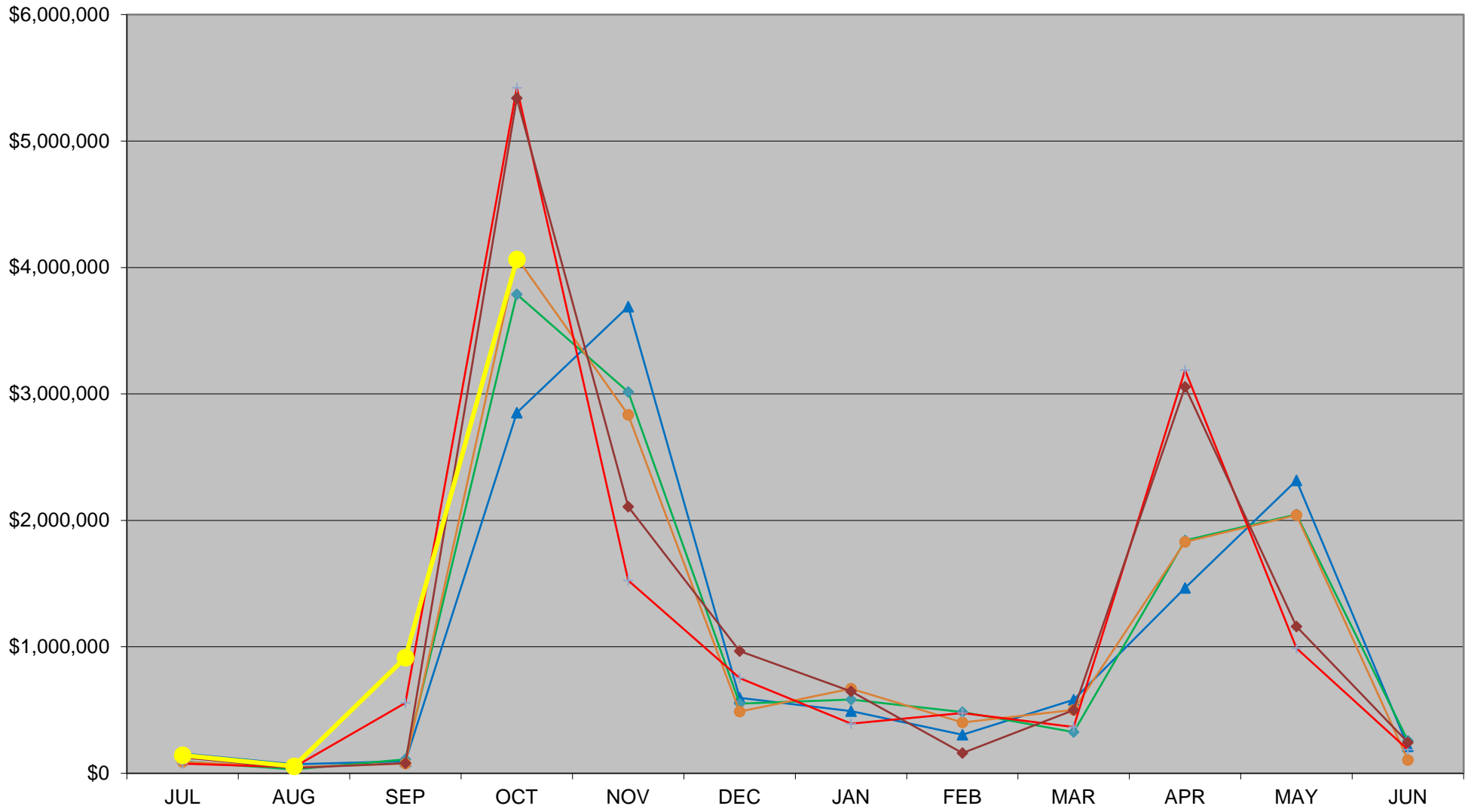
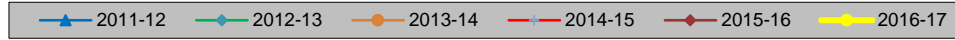
	Restricted			
	Budget	Current Month Actual	Y-T-D Actual	%
<b>REVENUES</b>				
Grants and Contracts	6,000,000	178,877	1,172,895	20%
Fund Balance	-			
Transfers	600,000	140,156	290,156	48%
<b>TOTAL REVENUES</b>	<b>\$ 6,600,000</b>	<b>\$ 319,033</b>	<b>\$ 1,463,051</b>	<b>22%</b>
<b>EXPENDITURES</b>				
Salaries and Wages	1,053,961	94,616	327,633	31%
Operating Expenditures	5,546,039	135,123	1,135,418	20%
Capital Expenditures				
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,600,000</b>	<b>\$ 229,739</b>	<b>\$ 1,463,051</b>	<b>22%</b>

	Auxiliary			
	Budget	Current Month Actual	Y-T-D Actual	%
<b>REVENUES</b>				
Sales and Services	450,000	2,806	30,906	7%
Fund Balance	-			
Transfers	200,000	38,371	88,371	44%
<b>TOTAL REVENUES</b>	<b>\$ 650,000</b>	<b>\$ 41,177</b>	<b>\$ 119,277</b>	<b>18%</b>
<b>EXPENDITURES</b>				
Salaries and Wages	239,746	20,318	87,247	36%
Operating Expenditures	410,254	5,180	32,030	8%
Capital Expenditures				
<b>TOTAL EXPENDITURES</b>	<b>\$ 650,000</b>	<b>\$ 25,498</b>	<b>\$ 119,277</b>	<b>18%</b>

**Cash Flows**

Cash flows from all activities (YTD) .....	\$11,846,713
Cash used for all activities (YTD) .....	<b>\$9,266,636</b>
Net Cash for all activities (YTD) .....	\$2,580,077

### Monthly Primary Property Tax Receipts



Faculty Association Report  
December 20, 2016

1. The second annual Empty Bowls project was a huge success! Professor Madga Gluzsek spearheaded the charity event. In total, \$1,860 was raised for the Love's Kitchen. PersNIKKItY's Café and Bakery donated the soup, and Karen's Country Bake Shop donated the bread. 124 people attended. Professor Gluzsek plans on making this an annual event.
2. Faculty reviewed an alternative academic calendar that includes a fall break halfway through the semester. Instructional Council will discuss this further taking into account faculty feedback (which is fairly evenly split), and make a recommendation at the next IC meeting.
3. Kenny Keith, PTK faculty advisor, will induct 30 new PTK members this year. 18 inductees plan to attend the Induction Ceremony with family and friends.
4. The FA looks forward to continue interacting with the board, and looks forward to developing relationships with the new board members.
5. The FA will meet after spring 2017 Convocation.

Respectfully Submitted,

Ryan Rademacher  
Faculty Association President

## Human Resources UPDATE

DGB-December 20, 2016

### FILLED

1. Science Lab Manager – Dannette Weiss started November 21, 2016. Dannette was previously an adjunct faculty She received her Bachelor's and Master's degree from the University of South Alabama.
2. IS Support Tech I, WMC – Kipp Welch started December 1, 2016. Kipp is currently working towards his Associate's degree at Maricopa Community College.
3. Dual Enrollment Operations Specialist – Candy London started December 5, 2016. Candy received her Associate's degree from Northland Pioneer College
4. Apache County Coordinator – Nicole Ulibarri starts January 2, 2017. Nicole was previously the St. Johns Campus Manager.

### EXTERNAL OPENINGS

5. Network Security Coordinator – Open until filled. 5 applicants.
6. Training Coordinator – Closed November 15, 2016. 12 applicants.
7. Director of Institutional Effectiveness – Closed November 23, 2016. 11 applicants.
8. Faculty in Business, LCC – Closes January 31, 2017. 23 applicants.
9. HR/Payroll Specialist II – Closed October 31, 2016. 11 applicants.
10. Jr. Network and System Administrator – Closed November 15, 2016. 8 applicants.
11. Systems Support Technician – Closed November 15, 2016. 6 applicants.
12. Associate Dean of Ed and CCP – Closes January 13, 2017. 5 applicants.
13. Faculty in Psychology – Closes January 6, 2017. 16 applicants.
14. Associate VP/Chief Operations Officer – Open until filled. 6 applicants.
15. Associate VP/Chief Business Officer – Open until filled. 4 applicants.
16. Associate Dean of Ed. And CCP – Closes January 13, 2017. 18 applicants
17. Campus Manager – WMC – Closed December 11, 2016. 8 applicants.

### INTERNAL OPENINGS

18. Lead Support Center Operator – Closed October 31, 2016. 2 applicants.



CASO Report December 2016  
Final Report on Oven Mitt Scholarship Fundraiser

CASO is pleased to announce that we've concluded our Oven Mitt Student Scholarship fundraiser.

We sold all of the 150 oven mitts we ordered and earned a total profit of \$852.18. This amount will fund one and one half scholarships for NPC students.

We appreciate the support CASO receives from the NPC community.

Ina Sommers  
CASO President

# Navajo County Community College District Governing Board Meeting Minutes

November 15, 2016 – 10:00 a.m.  
Painted Desert Campus, Tiponi Community Center  
2251 East Navajo Boulevard, Holbrook, Arizona

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**Governing Board Member Present:** Ms. Ginny Handorf; Mr. James Matteson; Mr. Frank Lucero; Mr. Daniel Peaches.

**Staff Present:** President Jeanne Swarhout; Interim Vice President Maderia Ellison; Vice President Mark Vest; Recording Secretary to the Board Paul Hempsey.

**Others Present:** Kim Reed; Everett Robinson; Amie Rodgers; Betsyann Wilson; Amber Hill; Peggy Belknap; Fred Calderon; Kenny Keith; Bill Fee; David Huish; Stuart Bishop; Christopher Susag; Richard Nicosia; Beulah Bob-Pennypacker; Gary Segay.

## **Agenda Item 1: Call to Order and Pledge of Allegiance**

Chair Handorf called the meeting to order at 10:02a.m. and asked Mr. Peaches to lead the Pledge of Allegiance.

## **Agenda Item 2: Adoption of Agenda**

*Mr. Matteson moved to adopt the agenda as presented. Mr. Lucero seconded the motion. The vote was unanimous in the affirmative.*

## **Agenda Item 3: Call for Public Comment**

None

## **Agenda Item 4: Reports**

### **4.A. Financial Position – Interim Vice President Ellison**

Interim Vice President Ellison addressed the Board and reviewed the Financial Position report.

### **4.B. NPC Friends and Family – Director Wilson**

Director Wilson addressed the Board and stated the committee assigned to award Fill the Gap and Leg-up grants will meet today (Tuesday, November 15<sup>th</sup>) and have the highest number of applications ever. Director Wilson praised the efforts of Kelley Harvey-Brannon, Whiteriver Center Manager, and her staff as well as Myrtle Dayzie-Grey, Kayenta Center Manager, and her staff for doing a great job encouraging students to apply.

Director Wilson announced that Rhonda Krauss would receive the Val 153 Memorial Scholarship which was last offered in Fall 2014 and will cover Tuition and Fees for Firefighter I and II as well as Hazmat for First Responders.

The Prescott Winslow Memorial Scholarship has been set up, through consultation with his brother and niece, and will benefit students who are graduates of Winslow High School, where



Mr. Winslow devoted a lot of his time and effort working with students. The scholarship is for \$1000 per semester and will be awarded to one student per semester.

Working with the Marketing department Friends and Family will be releasing their first ever Bi-Annual Newsletter, highlighting the success of students who have received scholarships, by direct mail.

Chair Handorf asked if the date for Mr. Winslow's Memorial Service, to be held in Winslow had been established. Director Wilson stated that she had not received any information on the service yet.

Mr. Matteson asked if the details for next year's Golf Tournament were set yet. Director Wilson commented the date had been set for April 29<sup>th</sup> 2017 and the goal is to have 36 teams and she was working to confirm the major sponsors. Director Wilson also commented that AZ Gives Day is Tuesday, April 4<sup>th</sup> 2017.

**4.C. Faculty Association (FA) – Kenny Keith**

Kenny Keith addressed the Board and provided a report from the Faculty Association.

**4.D. Human Resources**

Written Report.

**4.E. NPC CASO**

Written Report.

**4.F. NPC Student Government Association**

Written Report.

**Agenda Item 5: Consent Agenda**

- A. October 18, 2016 Regular Board Minutes
- B. October 18, 2016 Executive Session Minutes

*Mr. Matteson made a motion to approve the consent agenda as presented. Mr. Lucero seconded. The vote was unanimous in the affirmative.*

**Agenda Item 6: Old Business**

None.

**Agenda Item 7: New Business**

**7.A. Outstanding Alumnus Award Fall 2016 – Amie Rodgers**

Director Wilson introduced Amie Rodgers, Outstanding Alumnus for Fall 2016, commenting on why she nominated Ms. Rodgers and presenting her with the award and a bag of NPC related items.



Ms. Rodgers thanked everyone for the honor and commented that she was glad she could stay in the area to attend NPC and that the college brings so much education, particularly in the arts, to the area and provides a lot to the community.

### ***7.B. APS – Cholla Power Plant Recognition***

Dean Belknap introduced Richard Nicosia and Christopher Susag, from APS and Cholla Power plant, as well as NPC Faculty members Kenny Keith and Fred Calderon before presenting Mr. Nicosia and Mr. Susag with an Eagle in recognition of the partnership and support APS has provided to the college over the last 16 years.

Mr. Nicosia, Cholla Plant Manager, mentioned APS has had a long standing and mutually beneficial relationship with NPC and he is looking forward to continuing to work with NPC.

Mr. Susag, 4-Corners regional training supervisor for APS, praised the NPC program for producing highly-trained and qualified workers.

### ***7.C. Budget Assumptions and Guidelines – First Read***

Interim Vice President Ellison reviewed the Budget Assumptions and Guidelines with the Board commenting that the Expenditure limit would be breached again but the college continues to have carry forward which can be utilized. Interim Vice President also noted that there would most likely be a Tuition increase and, due to the positive response, another 3-year tuition plan would be requested to help students plan ahead as well as looking at differential tuition for some programs.

Mr. Matteson asked if any other Community Colleges in Arizona utilized Differential Tuition. Interim Vice President Ellison responded that she had received preliminary information from several community colleges that have differential tuition. The Board discussed the pros and cons of differential tuition and a three year tuition plan. Vice President Vest commented that a three year plan would help Financial Aid as recent changes would put their disbursement calendar out of line with the college budget cycle. Mr. Matteson commented that a three year plan would be an excellent idea, to allow students to plan ahead, but felt that differential tuition could muddy the waters. Vice President Vest commented that the college has two programs, Nursing and Cosmetology, which have an application process and would have to significantly change the way it does business to add differential tuition which would put up more barriers for students to cross to take classes. The college already tries to offset classes, with high costs, by charging course fees. President Swarthout commented that the college was trying to remove barriers to students moving through a program and differential program fees would add more to a student.

Mr. Matteson asked if the passing of Proposition 206 would have an impact at the college. Interim Vice President Ellison commented that it would have an impact on a number of temporary staff and provisional numbers suggest it will cost \$70,000. The college will review the hiring of temp staff and will fully comply with the laws as they come into effect.

Dr. Swarthout commented that, although the effort to get some relief on the Expenditure Limit through legislation was successful, it will not go into effect till 2018. The Community Colleges



Coordinating Council would be submitting a Decision Package to the Governor's office, which will be discussed at this month's meeting. It will be for new activities under the AchieveAZ60 and for a five year period.

#### ***7.D. Review of Fall 2016 Enrollment Report***

Vice President Vest addresses the Board and reviewed the Fall 2016 Enrollment Report, noting the expected drop in numbers and outlining the major reasons for decline.

President Swarthout commented that Dual Enrollment does not count in certain measures at the Community Colleges as the teaching takes place at the High Schools. Teaching in TALON classes will take place at the College and there is an argument to be made to count them in college numbers.

Mr. Matteson asked if the college could foresee issues for next year. President Swarthout mentioned the growth of TALON and the affect it could have on General Education Faculty. Vice President Vest mentioned the college is receiving requests from various school districts for more TALON classes but currently that would mean taking Faculty away from their current college class assignment. President Swarthout commented that a discussion needed to take place with the High Schools helping with costs in TALON as they are not hiring new staff as NPC staff will teach the classes. Vice President Vest commented that Faculty and Staff retirements had a huge impact this year and he expected more this year. This again leads to difficulty attracting and keeping qualified employees. President Swarthout stated that retirements also give the college the opportunity to evaluate programs and courses being offered and potentially replacing some with different programs.

Mr. Matteson asked if the salary schedules offered to new staff and faculty was an issue and is there any incentives the college could offer to attract the right person. Vice President Vest commented that he did not see it as an issue though that may change as the labor pool dries up more in the future. As the job market becomes more competitive our location looks less attractive. President Swarthout commented that it was difficult to compare salaries with other colleges, as employees are serving in multiple roles, but overall NPC falls into the middle for salaries.

#### ***7.E. Placement Process Review***

Vice President Vest commented that the college is completely changing the Placement Process. ACT, the largest provider of placement testing in the country, released a white paper saying Placement testing did not work and they were ending their test offerings. The college put together a committee to look at available resources and has decided to go with a mixed model. Anyone with a High School Transcript, obtained within the last 5 years, will have it reviewed for performance. For students who have been out of High School for more than 5 years the default will be to a new placement test. Over time a "Grit test" will be phased in looking at such things as where college falls on the students list of priorities.

Mr. Lucero asked about the need for remediation courses. Vice President Vest commented that being an open enrollment college NPC will never be in a position that all students will come in



ready for college level courses. The college is, however, trying to move students through the remediation faster and focus on areas the student is interested in progressing through. If the college can tie the remediation to where the student wants to go, such as the need to know algebra for welding, the student sees why it is necessary and will work harder to complete it the class. The college does see that the longer it takes a student to reach college classes the more chance they will disappear.

Mr. Matteson asked if we were seeing a satisfactory rate of Veterans taking classes. Vice President Vest commented that he was not sure what a satisfactory rate would be but the college was seeing a steady increase in the veteran population.

### **Agenda Item 8: Standing Business**

#### **8.A. Strategic Planning and Accreditation Steering Committee (SPASC) Report**

Vice President Vest stated that SPASC is working on a Convocation schedule for January and continues to work on Enrollment Management and hopes to begin work on Technology Planning over the next month. Initial reports were provided from the Childcare and Transportation Committee. Both committees have been asked to provide a range of recommendations based on their findings.

Mr. Matteson commented that the White Mountain Apache Tribe received a grant to improve their public transportation system. Vice President Vest commented that the college hoped it would provide a service from Whiteriver to Show Low which was desperately needed for students.

#### **8.B. President's Report**

President Swarthout addressed the Board and stated that the search for Vice President for Administrative Services has been suspended and will propose splitting the position into two Associate Vice President positions. One will be a Chief Business Offices and the other a Chief Operating Officer. A way to keep the move cost neutral has been identified and it will remove some direct reporting to the President. President Swarthout also mentioned she had been appointed to the Commerce Authority and would meet with the Director tomorrow.

#### **8.C. Agenda Items/Informational Needs**

Dr. Swarthout commented that she still has to provide the information requested by Mr. Lucero on Nursing.

### **Agenda Item 9: Board Report/Summary of Current Event**

Director Bishop spoke on the tragic death of Show Low Police Officer Darrin Reed, husband of Kathy Reed who is an NPC employee. Services were held yesterday. Many didn't realize that Officer Reed was a graduate of the NPC Police Academy in the 1990's and plans were being formulated for a posthumous Alumni Award or a memorial award or scholarship in his name.

### **Agenda Item 10: Announcement of Next Regular Meeting:**

Regular District Governing Board meeting on Tuesday, December 20, 2016.

Navajo County Community College District Governing Board Meeting – 11/15/16 – Page 5 of 6



# Northland Pioneer College

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**Agenda Item 11: Adjournment**

*The meeting was adjourned at 11:47 p.m. upon a motion by Mr. Peaches, a second by Mr. Matteson, and a unanimous affirmative vote.*

Respectfully submitted,



Paul Hempsey  
Recording Secretary to the Board

DRAFT



**INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
NAVAJO COUNTY COMMUNITY COLLEGE  
AND  
HOPI JUNIOR/SENIOR HIGH SCHOOL**

This Intergovernmental Agreement ("Agreement") is entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016, between Navajo County Community College, dba Northland Pioneer College ("College"), and Hopi Junior/Senior High School ("School") (collectively "Parties").

**BACKGROUND**

College is authorized to enter into this Agreement pursuant to A.R.S. § 15-1444(B)(4), and § 15-1821.01. Grant schools are authorized to participate in this Agreement under the Tribally Controlled Schools Act, 25 U.S.C. § 2501 *et seq.* This Agreement and its use are mandated under A.R.S. § 15-1821.01(1).

College has determined that it is desirable to offer college level courses that may be counted toward both high school and college graduation requirements at the high school during the school day.

School desires that College provide to high school students college level courses that may be counted toward both high school and college graduation requirements.

**AGREEMENT**

In consideration of the mutual promises contained herein, the Parties agree as follows:

**1. PURPOSE**

The purpose of this Agreement is to set forth the understanding of the Parties as to their respective responsibilities and rights in providing Dual Enrollment Courses, as defined in Section 2 below, to eligible School students.

**2. DEFINITION**

Pursuant to A.R.S. § 15-101(11), a "Dual Enrollment Course" is defined as a college level course that is conducted on the campus of a high school or on the campus of a joint technological education, and that is:

A. applicable to an established community college academic degree or certificate program, and transferable to a university under the jurisdiction of the Arizona Board of Regents; or



- B. applicable to a community college occupational degree or certificate program.
- C. Notwithstanding the foregoing, physical education shall not be available as a Dual Enrollment Course.

**3. EFFECTIVE DATE AND TERM**

- A. This Agreement shall be effective:
  - i. After the governing boards of School and College have approved it; and
  - ii. On the date that authorized representatives of both Parties have signed it (“Effective Date”).
- B. The term of this Agreement shall be from the Effective Date through June 30, 2017 (“Term”).

**4. OBLIGATIONS OF COLLEGE**

**4.1 General Course Requirements**

- A. College will offer Dual Enrollment Courses to School juniors and seniors, and to freshman and sophomore students subject to Paragraph E in this Section 4.1 who meet College’s prerequisites.
- B. Pursuant to A.R.S. § 15-1821.01(3), College will ensure that all Dual Enrollment Courses offered to School students are:
  - 1. of a quality and depth to qualify for college credit as determined by College;
  - 2. evaluated and approved through the College curriculum approval process;
  - 3. at a higher level than taught by the School high school;
  - 4. transferable to an Arizona public university or applicable to an established community college occupational degree or certificate program; and
  - 5. compliant with all other standards for College courses.

Dual Enrollment Courses offered pursuant to this Agreement are listed in Exhibit B attached to this Agreement.

- C. Students enrolled in Dual Enrollment Courses shall be admitted to College for college level credit under current procedures for admission of students to College, and in compliance with A.R.S. § 15-1821.01 and A.R.S. § 15-1805.01. A student who is under eighteen (18) years of age may be

granted admission if the student meets the pre-requisites for the Dual Enrollment Course and the student achieves any one of the following:

1. a composite score of ninety-three (93) or more on the preliminary scholastic aptitude test;
2. a composite score of nine hundred thirty (930) or more on the scholastic aptitude test;
3. a composite score of twenty-two (22) or more on the American college test;
4. a passing score on the relevant portions of the Arizona instrument to measure standards test;
5. the completion of a college placement test designated by College that indicates the student is at the appropriate college level for the course; or
6. is a graduate of a private or public high school or has a high school certificate of equivalency.

Home schooled students are exempt from Sections 1-6 of this Paragraph C. Notwithstanding the above, a student who enrolls in a vocational or occupational education course may be admitted on an individual basis with the approval of College if the student meets the established requirements of the course for which the student enrolls and College determine that the student's admission is in the best interest of the student. College retains the right to refuse admission to and remove a student from Dual Enrollment Courses in accordance with College policy.

D. College shall determine residency status of students for tuition purposes in accordance with A.R.S. § 15-1801 *et seq.*

E. Pursuant to A.R.S. § 15-1821.01(2)(b) and subject to Section 5.1(F) below, College may waive the class status requirements set forth in Section 4.1(A) for up to twenty-five percent (25%) of the students enrolled for Dual Enrollment Courses by College. College shall have written criteria for waiving the requirement for each Dual Enrollment Course which shall include a demonstration, by an examination of the specific purposes and requirements of the course, that freshman and sophomore students who meet the Dual Enrollment Course prerequisites are prepared to benefit from the college level course. College shall report all exceptions and the justification for each exception.

F. College will provide to School the instructional information necessary to meet the goals of the courses delivered, including but not limited to College approved textbook titles, syllabi, course outlines and grading standards applicable to the Dual Enrollment Courses.

G. College will ensure that instructors of Dual Enrollment Courses follow the Dual Enrollment Course guidelines, and that the same standards of expectation and assessment that are applied to other College courses are applied to the Dual Enrollment Courses.

H. For each student, College will assign an identification number to the student that shall correspond to or reference the Native American Student Information System (NASIS) number assigned to the student. School will provide College with the NASIS number for each student as provided in Section 5.1(G).

I. College will grant College credit for a Dual Enrollment Course when a student satisfactorily completes the course.

#### **4.2 Instructors and Instruction**

A. College will ensure that School instructors teaching Dual Enrollment Courses have valid College teaching qualifications in the field being taught and are selected and evaluated by College using the same procedure and criteria that are used for instructors at College campus.

B. If College is providing the instructor for a Dual Enrollment Course, College will provide at College's expense a substitute instructor, as necessary and as agreed upon by School, to cover the absence of any College instructor teaching a Dual Enrollment Course.

#### **4.3 Assessment and Monitoring**

A. Except for vocational and occupational Dual Enrollment Courses, and if required by College policy, College will assess each student who seeks enrollment in a Dual Enrollment Course through an assessment test prior to, or at the time of, enrollment to determine and assure proper placement in the Dual Enrollment Courses.

B. College will involve full-time College faculty who teach a particular discipline in the selection, orientation, ongoing professional development and evaluation of School faculty teaching Dual Enrollment Courses.

C. College will designate a liaison officer to assist with dual enrollment activities and to meet with the liaison designated by School as necessary and, at least once within a two-year period, to review Dual Enrollment Course outlines and School's high school scope and sequence, and to review and amend the course outlines as necessary.

#### **4.4 Policy and Procedure**

A. College will comply with all applicable procedures and requirements for the Dual Enrollment Courses set out in state statute and College policy.

B. College will provide School with College policies and procedures applicable to students enrolling in Dual Enrollment Courses.

C. College will provide School access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School and College. Pursuant to the Family Educational Rights and Privacy Act of 1974, as amended ("FERPA"), and applicable regulations, School and College may disclose educational records of students to each other as "officials of another school system" where the student is enrolled.

#### **4.5 Students with Disabilities**

A. After notification from School of a student's need, if College is providing the instructor, College will cooperate with School to ensure the instructor complies with Section 504 of the

Rehabilitation Act of 1973, as amended, or the Individuals with Disabilities Education Act (“IDEA”), as applicable. College shall work with School in determining appropriate accommodations or special education services, however, School shall have the primary financial and administrative responsibility for providing and implementing necessary accommodations or services.

B. College will provide training and guidance to instructors and other personnel in the area of compliance with the Americans with Disabilities Act (“ADA”) and Rehabilitation Act of 1973, as amended, as the Acts specifically relate to instructing students in a postsecondary education situation.

#### **4.6 Reporting**

College will submit a report to the Joint Legislative Budget Committee pursuant to A.R.S. § 15-1821.01(2)(b) when necessary, and School will provide College with data that is required for inclusion in any such report in a timely fashion, as specified in Section 5.6.

### **5. OBLIGATIONS OF SCHOOL**

#### **5.1 General Course Requirements**

A. School will provide an opportunity for School students who meet criteria pursuant to Paragraph B of this Section 5.1 to enroll in Dual Enrollment Courses and to receive college credit and credit toward high school graduation.

B. Pursuant to A.R.S. § 15-1821.01(6), School will ensure that each student who enrolls for a Dual Enrollment Course pursuant to this Agreement is a full-time student and is currently enrolled in and attending a full-time instructional program, as defined in A.R.S. § 15-901, in a school in School, except that high school seniors who satisfy high school graduation requirements with less than a full-time instructional program shall be exempt from this provision.

C. If School is providing the instructor for the Dual Enrollment Course, School will provide instruction in accordance with the policies, regulations and instructional standards of College in courses designated as Dual Enrollment Courses to students of School at the School facility during the day.

D. School will verify that each student enrolled in a Dual Enrollment Course, including those not electing to enroll for College credit, satisfies the prerequisites for the Dual Enrollment Course as published in College’s catalog and complies with College policies and this Agreement regarding student placement in courses.

E. The School Superintendent or designee may allow freshman and sophomore students to enroll in Dual Enrollment Courses subject to Section 4.1(E) above.

F. School will adopt and utilize College approved textbooks, course outlines, and grading standards applicable to the Dual Enrollment Courses being taught. School shall provide textbooks for the students. Each student shall be responsible to purchase other supplies, if any, required for the Dual Enrollment Course. Classroom supplies normally supplied by College are included in tuition charges.

G. For each student enrolling in a Dual Enrollment Course, School will enroll the student using the student's NASIS number and provide that number to College.

## **5.2 Instructors and Instruction**

A. If School is to provide the instructor, School will nominate an instructor qualified in the appropriate subject area for each Dual Enrollment Courses and submit each instructor's name and credentials to College for approval.

B. School will ensure that School instructors teaching Dual Enrollment Courses provide instruction in accordance with the policies, regulations and instructional standards of College and comply with College assessments.

C. If School is providing the instructor, School will provide at School's expense a substitute instructor, as necessary and as agreed upon by College, to cover the absence of a School instructor who teaches a Dual Enrollment Course. In the case of substitutions exceeding ten (10) consecutive school days, School shall notify College in writing of the name and credentials of the substitute instructor.

## **5.3 Assessment and Monitoring**

School will designate a liaison officer to assist with dual enrollment activities and to meet with the College designated liaison as necessary and, at least once within a two-year period, to review Dual Enrollment Course outlines and School's high school scope and sequence to review and amend the course outlines as necessary.

## **5.4 Policy and Procedure**

A. School will ensure that each student seeking enrollment in a Dual Enrollment Course:

1. has completed the necessary registration forms;
2. has completed College assessment examinations, if required by College;
3. is aware the student is subject to both School policies and procedures and College policies and procedures;
4. is aware the student is participating in a college level course, even though provided at the School, and should act appropriately; and
5. is aware of the requirements for determination of in-state tuition.

B. School will ensure that each instructor of Dual Enrollment Courses agrees to be subject to School policies and procedures and College policies and procedures, including the right of College to withdraw authorization of the instructor's participation in the dual enrollment program for failure to follow College requirements.

C. School will provide College access to the educational records of students as necessary to carry out the terms of this Agreement, and limit access to such records to employees who have a legitimate interest and a need to know the substance of the particular record, understanding that students enrolled in the Dual Enrollment Courses will be enrolled in both School and College. Pursuant to FERPA and applicable regulations, School and College may disclose educational records of students to each other as "officials of another school system" where the student is enrolled.

#### **5.5 Students with Disabilities**

School will determine the appropriate accommodations for each qualified student with disabilities in accordance with the ADA and Section 504 of the Rehabilitation Act of 1973 or the IDEA, as applicable, submit appropriate documentation on students with disabilities to the Disabilities Coordinator at College, and implement accommodations or special education services as required by Federal and State law and as negotiated between the College Disability Resource office and School. School shall work with College in determining appropriate accommodations or special education services. School shall have the primary financial and administrative responsibility for providing and implementing necessary accommodations or services.

#### **5.6 Reporting**

School will provide to College any data or other information that is required for the submission of the report required by A.R.S. § 15-1821.01(2)(b).

#### **5.7 Facilities and Funding**

A. School will provide classroom/laboratory space in which Dual Enrollment Courses and activities will be conducted. Facilities and ancillary services provided for the delivery of Dual Enrollment Courses shall comply with all applicable provision of the state Fire Marshall Code, A.R.S. § 41-2161 et seq. (access for disabled persons), and all other applicable federal and state laws.

B. Payment, if any, for facilities and ancillary services shall be designated in Exhibit A attached to this Agreement.

### **6. MUTUAL AGREEMENTS**

#### **6.1 Instructor**

A. Throughout the term of this Agreement, an instructor provided by School shall remain an employee of School, and shall be subject to the terms and conditions of the instructor's employment contract and School policy, but shall also be subject to continuing approval by College. Should a School instructor violate College procedure or policy, College may withdraw authorization for the instructor to participate in the dual enrollment program and School, upon such withdrawal of authorization, shall substitute another qualified instructor and notify College in writing of such substitution. The instructor must be approved by College pursuant to the terms of this Agreement.

B. Throughout the term of this Agreement, an instructor provided by College shall remain an employee of College, and shall be subject to the terms and conditions of the instructor's employment

contract and College policy, but shall also be subject to School policy. Should a College instructor violate School procedure or policy, School may ask College to withdraw authorization for the instructor to participate in the dual enrollment program and College, upon such withdrawal of authorization, shall substitute another qualified instructor and notify School in writing of such substitution.

## **6.2 Student**

Each student enrolled in a Dual Enrollment Course, even though enrolled as a College student during the term of the Dual Enrollment Course, shall remain a student of School and shall follow the schedule and calendar of classes as established by School and approved by College.

## **6.3 Removal from Course**

School retains the right to refuse to allow a student to enroll in a Dual Enrollment Course and to discipline and/or remove any student from the Dual Enrollment Course in accordance with School policies. College shall have the right to request School to remove a student from a Dual Enrollment Course in accordance with College policy.

## **6.4 Schedule and Number of Students**

School and College shall mutually determine the schedule of, and maximum and minimum number of students to enroll in, each Dual Enrollment Course. Such schedule shall not be changed except by prior written agreement of School and College. School and College must mutually agree if any student who is not a student of School will be enrolled in a Dual Enrollment Course; provided, however, that any such student must comply with the admissions requirements and course prerequisite requirement provisions of this Agreement.

## **6.5 Availability of Instructors**

Availability of Dual Enrollment Courses offered by College shall be dependent on the availability of appropriately qualified instructors. College may compensate School for the services of a qualified instructor provided by School or, alternatively, College may provide a qualified instructor to deliver any Dual Enrollment Course.

## **6.6 Guidelines**

School and College shall ensure that each student enrolled in a Dual Enrollment Course, and all personnel of School and all personnel of College who are involved in the dual enrollment program are provided with dual enrollment guidelines, and that such persons agree to review and comply with the guidelines.

## **6.7 Rigor of Courses**

College and School agree that college level courses are rigorous and demanding courses, and the standards and criteria of any Dual Enrollment Course shall meet statutory and College criteria, and such criteria shall not be diminished for the purpose of the dual enrollment program.

## **7. FINANCIAL PROVISIONS AND FORMAT FOR BILLING: See Exhibit A attached.**

### **7.1 Fees**

Fees and charges for the Dual Enrollment Courses and program are provided on Exhibit A attached to this Agreement.

### **7.2 Supplies**

School will provide and pay for basic textbooks, workbooks, supplies and other costs related to the teaching of and the administration of Dual Enrollment Courses within School .

### **7.3 Tuition**

A. Either the student or School shall be responsible for payment of tuition to College, as specified in Exhibit A.

B. College may provide grants, scholarships or financial aid in accordance with College policies and as set forth in Exhibit A. In addition, College may offset tuition payments owed to College by School with payments due from College to School.

C. School understands and agrees that tuition charges for students enrolled under this program may vary from student to student depending upon the total number of student credit hours for which each student has enrolled each term, and depending upon the student's eligibility for in-state tuition. Pursuant to A.R.S. § 15-1802(C), the residency of an unemancipated student under the age of nineteen years will be that of the student's parent or legal guardian, and any student who does not meet the statutory requirements for in-state tuition will be charged out of state tuition rates.

### **7.4 Billing Format**

The format for the billing of all services pursuant to this Agreement is set forth on Exhibit A. The Billing Format shall include all information required by A.R.S. § 15-1821.01(1)(a).

## **8. RECORDS**

All accounts, reports, files and other records relating to this Agreement shall be kept for a minimum of five (5) years after termination of this Agreement and shall be open to reasonable inspection and audit by the other party during that period. Audits may be conducted, at a time mutually agreed upon by the parties, by any appropriate political subdivision or agency of the State of Arizona or by representatives of the



comptroller General of the United States or the Secretary of Education when required by applicable federal regulations.

**9. CONFIDENTIALITY**

All written student records shall be kept confidential in accordance with FERPA and regulations adopted pursuant to FERPA, the IDFA and regulations adopted thereunder, and applicable state laws and School policies controlling the disclosure of personally identifiable information from a student's education records.

**10. TERMINATION/DISPOSITION OF PROPERTY**

**10.1 Termination**

Either Party may terminate this Agreement for any reason following written notice to the other Party of intent to terminate delivered not less than 90 days prior to the intended date of termination. Except as provided in this section 10, termination shall only be effective at the end of a semester, and no Dual Enrollment Course shall be terminated prior to such effective date.

**10.2 Risk to Health or Safety**

If either Party has reason to suspect that any activities undertaken pursuant to this Agreement present a risk to the health or safety of students or is contrary to the Party's mission or operations, that Party may request that a meeting between the Parties be convened within 48 hours and promptly confirm the meeting in writing. In such circumstances, the Parties to this Agreement will attempt to reconcile differences within five working days of such meeting. If reconciliation is not achieved within the five day period, this Agreement will automatically terminate.

**10.3 No Relief from Obligations**

Termination shall not relieve either Party from its obligation to pay for services provided prior to termination and those for any student already admitted and enrolled in a course or courses and obtaining dual credit at the time of termination or notice thereof.

**10.4 Disposition of Property**

The Parties do not contemplate joint acquisition of any property pursuant to this Agreement. Upon termination of this Agreement, equipment furnished or purchased by College for the program shall be retained by College, and equipment furnished or purchased by School for the program shall be retained by School.

**11. RESPONSIBILITY**

**11.1 Conduct of Operations**

Each Party agrees to be responsible for the conduct of its operations and performance of contract obligations and the actions of its own personnel while performing services under this Agreement, and each party shall be solely responsible for supervision, daily direction, control of payment of salary (including withholding for payment of taxes and social security), workers' compensation and disability benefits.

#### **11.2 Indemnification**

Each Party, to the greatest extent legally permissible, shall indemnify, defend, and hold harmless the other Party from any liability resulting from the negligence, intentionally tortious, or willful misconduct of the indemnifying Party's employees, officers, students and agents.

#### **12. CANCELLATION FOR CONFLICT OF INTEREST**

This Agreement may be canceled pursuant to A.R.S. § 38-511, the pertinent provisions of which are fully incorporated herein by reference.

#### **13. NON-ASSIGNABILITY**

Neither Party may assign any right or delegate a duty or responsibility under this Agreement without the prior written consent of the other Party.

#### **14. COMPLIANCE WITH NON-DISCRIMINATION LAWS**

To the extent applicable, the Parties shall comply with all College policies and State and Federal laws and regulations, including Executive Order 2009-09, which prohibit discrimination against any person based on race, religion, handicap, color, age, sex, sexual orientation, political affiliation or national origin, and the Parties shall prohibit discrimination in the employment or advancement in employment of a qualified person because of physical or mental disability including all applicable provisions of the ADA.

#### **15. RIGHTS/OBLIGATIONS OF PARTIES ONLY**

The terms of this Agreement are intended only to define the respective rights and obligations of the Parties. Nothing expressed herein shall create any rights or duties in favor of any potential third party beneficiary or other person, agency or organization.

#### **16. ENTIRE AGREEMENT**

This Agreement, and its attachments as noted herein, constitutes the entire agreement between the Parties, and, except as previously noted, all prior or contemporaneous oral or written agreements are superseded by this Agreement. There are no representations or other provisions other than those contained herein, and any amendment or modification of this Agreement shall be made in writing and signed by the Parties to this Agreement.

**17. INVALIDITY OF PART OF THE AGREEMENT**

If any part of this Agreement is held to be illegal, invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall remain in full force and effect with those offending portions omitted.

**18. GOVERNING LAW**

This Agreement shall be construed under the laws of the State of Arizona and shall incorporate by reference all laws governing intergovernmental agreements and mandatory contract provisions of state agencies required by statute or executive order.

All statutes and regulations referenced in this Agreement are incorporated herein as if fully stated in their entirety in the Agreement. Each Party agrees to comply with and be responsible for the provisions, the statutes, and the regulations set out in this Agreement.

**19. NOTICE**

All notices, requests for payment, or other correspondence between the Parties regarding this Agreement shall be mailed United States postage prepaid or delivered personally to the respective parties at the following addresses:

If to College:

Dr. Jeanne Swarthout, President  
Northland Pioneer College  
P.O. Box 610  
Holbrook, Arizona 86025

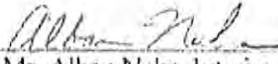
If to School:

Mr. Albin Naha, Interim Superintendent  
Hopi Junior/ Senior High School  
P.O. Box 337  
Keams Canyon, AZ 86034


COLLEGE

SCHOOL

By: Jeanne Swarthout, Ph.D.  
Title: President

  
By: Mr. Alban Naha, Interim Superintendent  
Title: Superintendent

Date

  
Date

Attorney Approval: This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of Arizona to the Governing Board of the College.

By:   
Legal Counsel for College

Attorney Approval: This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of Arizona to the Governing Board of the School District.

By:  
Legal Counsel for School District

**EXHIBIT A**

**FINANCIAL PROVISIONS**

*Fill in the blanks. If the information is not applicable, indicate NA in the blank. Additional directions for completing this form are in italics.*

**1. INSTRUCTORS**

Instructors shall be provided as follows: *(Check the appropriate line)*

- School shall provide and pay all instructors.
- College shall provide and pay all instructors.
- Each party shall provide and pay for instructors as follows: \_\_\_\_\_

**2. PAYMENTS TO THE SCHOOL**

For each course for which the School provides and pays for the instructor, the College shall pay the School Ten Dollars (\$10) per credit hour for each properly enrolled student, capped at One hundred Dollars (\$100) per credit hour for each course. Invoices from the School to the College shall be based on College course rosters and include the information listed in Exhibit B of this Agreement.

**3. PAYMENTS OF TUITION AND FEES/COSTS TO THE COLLEGE**

**TUITION:**

College tuition is Sixty-eight Dollars (\$68) per credit hour for each in-state student and Three hundred twenty-five Dollars (\$325) per credit hour for each student who, pursuant to A.R.S. §15-1802 or A.R.S. §15-1803, does not qualify for in-state student status.

**ADDITIONAL FEES AND/OR COSTS:**

Set out below are additional fees and costs and, for each, a designation as to whether the School or student is responsible for payment of each fee or cost.

Fees and Costs (Including special course fees; assessment costs, if any; etc.)	<i>For each fee or cost, check the appropriate line to indicate whether the School or student is responsible for payment to the College of the fee or cost.</i>		
1. Media Fee	School	Student	X
2. Course Fees (schedule attached)	School	Student	X
3.	School	Student	

**4. COLLECTION AND PAYMENT OF TUITION AND FEES/COSTS**

*Check the appropriate line:*

- School is responsible for payment of tuition to the College.
- Each student is responsible for payment of tuition to the College.

For tuition and fee/cost payments required to be made by the School to the College:

- A. School is authorized and retains the discretion to collect tuition and fee/cost payments from its students to the extent School deems appropriate; and
- B. School may reduce its required payment of tuition and fees/costs owed to the College pursuant to paragraph 3 by the amount of any payment owed to School by the College pursuant to paragraph 2.

For any tuition and fee/cost payment required to be made by a student to the College, the College shall establish an individual billing account for that student and the billing for such tuition and/or fees and costs shall occur in accordance with College policies and procedures.

**5. FINANCIAL AID**

Except as indicated in this section, College offers no grant, scholarship or financial aid for the dual enrollment program.

If tuition and/or additional fees and costs are the responsibility of individual students, a student may be eligible for tuition and fee and cost scholarships in compliance with College policies and procedures.

**6. FORMAT OF INVOICES BETWEEN THE SCHOOL AND COLLEGE**

The School and College shall send invoices to the other to the attention and at the address listed below no later than thirty (30) days after the end of each semester. Each invoice shall detail any payments due. Payments shall be due within thirty (30) days of receipt of an invoice.

Invoices to be sent to the College:  
*(specify administrator and address)*

Invoices to be sent to the School :  
*(specify administrator and address)*

Not applicable  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**7. FULL TIME STUDENT EQUIVALENT FINANCIAL INFORMATION**

Amount College received in FTSE in prior academic year:  
*(Specify dollar amount)*

\$1,618,200  
\_\_\_\_\_

Portion of that FTSE distributed to School :  
*(Specify percentage or dollar amount)*

Less than 1%  
\_\_\_\_\_

Amount School returned to College:

-0-  
\_\_\_\_\_

COLLEGE

SCHOOL

By: Jeanne Swarhout, Ph.D.  
Title: President

Alban Naha  
By: Mr. Alban Naha, Interim Superintendent  
Title: Superintendent

Date

10-11-16  
Date

Attorney Approval: This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted under the laws of Arizona to the Governing Board of the College.

By: \_\_\_\_\_  
Legal Counsel for College

Attorney Approval: This Agreement has been reviewed pursuant to ~~A.R.S. § 11-952~~ by the undersigned attorney who has determined that it is in proper form and is within the powers and authority granted ~~under the laws of Arizona~~ to the Governing Board of the School District.

By: [Signature]  
Legal Counsel for School District  
Eliza Read  
Mangum, Wall, Steaps & Warden PLLC

## REQUEST TO APPROVE THE PURCHASE OF THREE FLEET VEHICLES

### **Recommendation:**

Staff recommends the purchase of two 2017 Dodge Caravan's from Larry Miller Dodge Ram Avondale for a total cost of \$50,839.72 and the purchase of one 2017 Chevrolet Passenger Van for \$32,449.85 from Courtesy Chevrolet. The total cost is \$82,679.57.

### **Summary:**

NPC has an aging fleet that requires replacement of several older, higher mileage vehicles to ensure the safety of its employees and students. The purchase of these vehicles will not increase the size of the NPC fleet.

NPC's practice is to place new vehicles at the campuses where they get the most usage from employees and students. Older vehicles at those locations are then rotated to departments that have specific transportation needs, and then finally the oldest vehicles with the highest mileage are removed from the fleet. This practice allows NPC to maximize the life of its fleet.

The cost of these purchases are included in the current year capital budget. The NPC transportation department is using existing state contracts to purchase the vehicles.







Prepared For:  
NORTHLAND PIONEER COLLEGE

  
**Dodge Ram AVONDALE**

Date: 10/26/2016

Slsm: Mgr:

**VEHICLE** **NO TRADE**

Vehicle: 2017 DODGE GRAND CARAVAN RTKH Vehicle:  
Stock No: Color:  
VIN: VIN:  
Mileage: 0 Mileage:

**PURCHASE OPTION**

Vehicle Price	\$27,480.00
Preferred Customer Discount	\$4,487.00
Subtotal	\$22,993.00
Fees	\$5.00
Options	\$300.00
Taxes	\$1,816.86
Total Price	\$25,114.86

ADSPD 13-049954

2017 STATE CONTRACT

**Options**

TRANSPOTATION EACH \$300.00

**Fees**

Tire Fee \$5.00

Buyer

Date

  
Sales Manager

10/26/16  
Date

Date & Time: 10/26/2016 8:54:34 AM



COURTESY CHEVROLET

10/25/2016

STATE OF ARIZONA  
VEHICLE QUOTE  
ADSP012-016667

VEHICLE	2017 CHEVROLET EXPRESS 3500 EXT 15 PASS VAN LS	\$ 29,930.61
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TOTAL	\$ 29,930.61
SALES TAX	\$ 2,514.24
TIRE TAX	\$ 5.00

GRAND TOTAL	\$ 32,449.85
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ORDERED UNIT  
90-120 DAYS ARO

## SELECTED MODEL & OPTIONS

### SELECTED MODEL - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

<u>Code</u>	<u>Description</u>	<u>Invoice</u>	<u>MSRP</u>
CG33706	2017 Chevrolet Express Passenger RWD 3500 155" LS w/1LS	\$34,693.66	\$37,305.00

### SELECTED VEHICLE COLORS - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

<u>Code</u>	<u>Description</u>
-	Interior: No color has been selected.
-	Exterior 1: No color has been selected.
-	Exterior 2: No color has been selected.

### SELECTED OPTIONS - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

#### CATEGORY

<u>Code</u>	<u>Description</u>	<u>Invoice</u>	<u>MSRP</u>
<b>EMISSIONS</b>			
FE9	EMISSIONS, FEDERAL REQUIREMENTS	\$0.00	\$0.00
<b>ENGINE</b>			
L96	ENGINE, VORTEC 6.0L V8 SFI FLEXFUEL (342 hp [255.0 kW] @ 5400 rpm, 373 lb-ft of torque [503.6 N-m] @ 4400 rpm) (Includes external engine oil cooler. Reference the Engine/Axle page for availability.)	\$905.45	\$995.00
<b>TRANSMISSION</b>			
MYD	TRANSMISSION, 6-SPEED AUTOMATIC, HEAVY-DUTY, ELECTRONICALLY CONTROLLED with overdrive and tow/haul mode and internal transmission oil cooler (Included with (L20) Vortec 4.8L SFI engine or (L96) Vortec 6.0L V8 SFI FlexFuel engine. Includes external engine oil cooler. Reference the Engine/Axle page for availability.) (STD)	\$0.00	\$0.00
<b>AXLE</b>			
GU6	REAR AXLE, 3.42 RATIO (Reference the Engine/Axle page for availability.)	\$0.00	\$0.00
<b>PREFERRED EQUIPMENT GROUP</b>			
1LS	LS PREFERRED EQUIPMENT GROUP Includes Standard Equipment.	\$0.00	\$0.00
<b>PAINT SCHEME</b>			
ZY1	PAINT, SOLID (STD)	\$0.00	\$0.00
<b>PAINT</b>			
GAZ	SUMMIT WHITE	\$0.00	\$0.00
<b>SEATING ARRANGEMENT</b>			
ZP3	SEATING, 15-PASSENGER, (2-3-3-3-4 SEATING CONFIGURATION) 4-passenger seat is a 50/50 split, 2-piece configuration	\$432.25	\$475.00
<b>SEAT TYPE</b>			
AS5	SEATS, FRONT BUCKET WITH CUSTOM CLOTH TRIM head restraints and inboard armrests (Requires (**G) interior trim. When ordering a seating arrangement that includes rear seats, includes rear bench seats with Custom Cloth trim. Head restraints are not available on rear bench seats.)	\$286.65	\$315.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

GM AutoBook, Data Version: 452.0, Data updated 8/16/2016  
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 Customer File:

August 19, 2016 1:09:41 PM

Page 2

## SELECTED MODEL & OPTIONS

SELECTED OPTIONS - 2017 Fleet/Non-Retail CG33706 RWD 3500 155" LS w/1LS

<u>CATEGORY</u>			<u>Invoice</u>	<u>MSRP</u>
<u>Code</u>	<u>Description</u>			
SEAT TRIM				
93G	MEDIUM PEWTER, CUSTOM CLOTH		\$0.00	\$0.00
RADIO				
U0F	AUDIO SYSTEM, AM/FM STEREO WITH MP3 PLAYER, seek-and-scan, digital clock, TheftLock, random select, auxiliary jack and 2 front door speakers (Not available with (USR) USB port.) (STD)		\$0.00	\$0.00
ADDITIONAL EQUIPMENT				
Z82	TRAILERING EQUIPMENT, HEAVY-DUTY includes trailering hitch platform and dual 4-pin/7-pin sealed connector (Includes (UY7) dual 4-pin/7-pin trailer wiring sealed connector.)	\$254.80		\$280.00
UY7	TRAILER WIRING, DUAL 4-PIN/7-PIN SEALED CONNECTOR (Included with (Z82) heavy-duty trailering equipment.)		INC	INC
DE5	MIRRORS, OUTSIDE HEATED POWER-ADJUSTABLE, BLACK, MANUAL-FOLDING (Not available with (R8J) power window delete.)	\$104.65		\$115.00
BA3	CONSOLE, DELUXE with swing-out storage bin (Included with (AS5) front bucket seats with Custom Cloth.)		INC	INC
ATG	REMOTE KEYLESS ENTRY with 2 transmitters and remote panic button	\$154.70		\$170.00
OPTIONS TOTAL			\$2,138.50	\$2,350.00

Report content is based on current data version referenced. Any performance-related calculations are offered solely as guidelines. Actual unit performance will depend on your operating conditions.

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 Customer File:

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Page 3

## Request to Approve VMWare Contract Renewal.

### **Recommendation:**

Staff recommends approval the VMWare licensing contract at a cost of \$58,788.81 including tax from SHI. The request is a capital budgetted item and purchased within the AZ Cooperative contracts. SHI was the best price performer from a multiple quote process.

### **Summary:**

VMWare supports 99% of our server environment (approx. 200 servers) involving both the PDC and WMC data centers. VMWare continues to provide reduced physical infrastructure, high availability and consolidated maintenance costs.





Pricing Proposal  
 Quotation #: 12549322  
 Reference #: EA 114827997  
 Created On: 11/16/2016  
 Valid Until: 12/30/2016

**Northland Pioneer College**

**Inside Account Manager**

**Jason LaBute**

P.O. Box 610  
 Holbrook, AZ 86025  
 United States  
 Phone: (928) 524-7407  
 Fax:  
 Email: Jason.LaBute@NPC.edu

**Mike Robina**

290 Davidson Ave  
 Somerset, NJ 08873  
 Phone: 800-527-6389 x. 5553602  
 Fax: 732-652-3004  
 Email: mike\_robina@shii.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614444 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
2 Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614443 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
3 Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614442 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
4 Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614441 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
5 Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614440 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
6 Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack	1	\$765.33	\$765.33



Product ID: 28699189  
Serial #: 148614439  
Coverage Term: 1/2/2017 – 1/1/2018

7	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614438 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
8	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614437 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
9	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614436 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
10	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614435 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
11	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614434 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
12	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614433 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
13	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614432 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
14	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614431 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33

VMware - Part#: HZ-ENTN-10-P-SSS-C  
Product ID: 28699189  
Serial #: 148614430  
Coverage Term: 1/2/2017 – 1/1/2018

16	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614429 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
17	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614428 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
18	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614427 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
19	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614426 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
20	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614425 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
21	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614424 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
22	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614423 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33
23	Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack (Named Users) VMware - Part#: HZ-ENTN-10-P-SSS-C Product ID: 28699189 Serial #: 148614422 Coverage Term: 1/2/2017 – 1/1/2018	1	\$765.33	\$765.33

(Named Users)  
 VMware - Part#: HZ-ENTN-10-P-SSS-C  
 Product ID: 28699189  
 Serial #: 148614421  
 Coverage Term: 1/2/2017 – 1/1/2018

25 Production Support Coverage Academic VMware Horizon Enterprise Edition: 10 Pack 1 \$765.33 \$765.33

(Named Users)  
 VMware - Part#: HZ-ENTN-10-P-SSS-C  
 Product ID: 28699189  
 Serial #: 148614445  
 Coverage Term: 1/2/2017 – 1/1/2018

26 Production Support Coverage Academic VMware Horizon Enterprise Edition: 100 Pack (Named Users) 1 \$7,653.29 \$7,653.29

VMware - Part#: HZ-ENTN-100-P-SSS-A  
 Product ID: 28699202  
 Serial #: 150359840  
 Coverage Term: 1/2/2017 – 1/1/2018

27 Production Support Coverage Academic VMware Horizon Enterprise Edition: 100 Pack (Named Users) 1 \$7,653.29 \$7,653.29

VMware - Part#: HZ-ENTN-100-P-SSS-A  
 Product ID: 28699202  
 Serial #: 150359839  
 Coverage Term: 1/2/2017 – 1/1/2018

28 Production Support Coverage Academic VMware vSphere 6 Enterprise Plus for 1 processor 4 \$764.45 \$3,057.80

VMware - Part#: VS6-EPL-P-SSS-A  
 Product ID: 30028685  
 Serial #: 155138321  
 Coverage Term: 1/2/2017 – 1/1/2018

29 Production Support Coverage Academic VMware vSphere 6 Enterprise Plus for 1 processor 8 \$764.45 \$6,115.60

VMware - Part#: VS6-EPL-P-SSS-A  
 Product ID: 30028685  
 Serial #: 155133643  
 Coverage Term: 1/2/2017 – 1/1/2018

30 Production Support Coverage Academic VMware vSphere 6 Enterprise Plus for 1 processor 12 \$764.45 \$9,173.40

VMware - Part#: VS6-EPL-P-SSS-A  
 Product ID: 30028685  
 Serial #: 155132539  
 Coverage Term: 1/2/2017 – 1/1/2018

31 Production Support Coverage Academic VMware vCenter Server 6 Standard for vSphere 6 (Per Instance) 1 \$1,311.12 \$1,311.12

VMware - Part#: VCS6-STD-P-SSS-A  
 Product ID: 30028605  
 Serial #: 154712134  
 Coverage Term: 1/2/2017 – 1/1/2018

32 Production Support Coverage Academic VMware vCenter Server 6 Standard for vSphere 6 (Per Instance) 1 \$1,311.12 \$1,311.12

VMware - Part#: VCS6-STD-P-SSS-A  
 Product ID: 30028605  
 Serial #: 154708304

Subtotal	\$55,408.87
*Tax	\$3,379.94
Total	\$58,788.81

\*Tax is estimated. Invoice will include the full and final tax due.

#### Additional Comments

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AZ Cooperative Contract 16076-RFP  
AZ TIPS contract ID 3071615  
AZ PACE contract # P00132

Arizona Microsoft Surface MNWNC-119  
Arizona EMC MNWNC-109  
Arizona Nimble MNWNC-122  
Arizona Dell MNWNC-108  
Arizona Lenovo MNWNC-117  
Arizona HP MNVVP-133 Computer  
Arizona HPE MNVVP-134 Server &Storage

\*\* Field Account Executive: Lynn Farmer Phone: 602-515-9435 Lynn\_Farmer@SHI.Com\*\*

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*The Products offered under this proposal are subject to the SHI Return Policy posted at [www.shi.com/returnpolicy](http://www.shi.com/returnpolicy), unless there is an existing agreement between SHI and the Customer.*



World Wide Technology, Inc.

Sales Quotation

Submitted By

Submitted To

Quote Number: 4305190.3
Customer: Northland Pioneer College
Quote Date: 11/17/2016
Quote Name: VMware Renewal
Contract: State of AZ Networking
ADSP016-137345
Exp. Date: 06/29/2021

ISR: Smith, Ann D.
P: (602) 472-7306
Ann.Smith@wwt.com
AM: White, James T (Todd)
P: (480) 824-9856
Todd.White@wwt.com

Jason LaBute
P: 928.524.7407
Jason.LaBute@NPC.edu

Table with 5 columns: Line, Mfr Part #, Mfr Name, Lead Time, Qty, Cust Price, Ext Price. Contains 4 line items for VMware products with descriptions and pricing.

Totals table with 2 columns: Category, Amount. Includes Product Total, Maintenance Total, Customer Total, Estimated Shipping, Estimated Tax, and Total Price.

This quote is WWT Confidential Information. Seller provides all products and original manufacturer services to Buyer only in accordance with any applicable original manufacturer terms and conditions within the applicable end user license agreement, terms of service, or similar legal instrument.

# QUOTE CONFIRMATION



**DEAR JASON LABUTE,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HNLZ986	11/30/2016	VMWARE RNWL	10312831	\$63,315.31

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">VMware Support and Subscription Production - technical support - for VMware</a>	1	3444089	\$825.00	\$825.00
Mfg. Part#: HZ-ENTN-10-P-SSS-C-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<a href="#">VMware Support and Subscription Production - technical support - for VMware</a>	1	3444089	\$825.00	\$825.00
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<a href="#">VMware Support and Subscription Production - technical support - for VMware</a>	1	3444089	\$825.00	\$825.00
Mfg. Part#: HZ-ENTN-10-P-SSS-C-R				

QUOTE DETAILS (CONT.)

UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<a href="#">VMware Support and Subscription Production - technical support - for VMware</a>	1	3444089	\$825.00	\$825.00
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Mfg. Part#: HZ-ENTN-10-P-SSS-C-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
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Mfg. Part#: HZ-ENTN-10-P-SSS-C-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<a href="#">VMware Support and Subscription Production - technical support - for VMware</a>	1	3444089	\$825.00	\$825.00

QUOTE DETAILS (CONT.)

Mfg. Part#: HZ-ENTN-10-P-SSS-C-R

UNSPSC: 86101601

service support term: 1/2/2017 -  
1/1/2018

Electronic distribution - NO MEDIA

Contract: Arizona NVP Software (ADSP017-149774)

VMware Support and Subscription Production - technical support - for VMware

1

3444089

\$825.00

\$825.00

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1/1/2018

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Contract: Arizona NVP Software (ADSP017-149774)

VMware Support and Subscription Production - technical support - for VMware

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3444089

\$825.00

\$825.00

Mfg. Part#: HZ-ENTN-10-P-SSS-C-R

UNSPSC: 86101601

service support term: 1/2/2017 -  
1/1/2018

Electronic distribution - NO MEDIA

Contract: Arizona NVP Software (ADSP017-149774)

VMware Support and Subscription Production - technical support - for VMware

1

3444089

\$825.00

\$825.00

Mfg. Part#: HZ-ENTN-10-P-SSS-C-R

UNSPSC: 86101601

service support term: 1/2/2017 -  
1/1/2018

Electronic distribution - NO MEDIA

Contract: Arizona NVP Software (ADSP017-149774)



QUOTE DETAILS (CONT.)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3444089	\$825.00	\$825.00
Mfg. Part#: HZ-ENTN-10-P-SSS-C-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3444089	\$825.00	\$825.00
Mfg. Part#: HZ-ENTN-10-P-SSS-C-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3444089	\$825.00	\$825.00
Mfg. Part#: HZ-ENTN-10-P-SSS-C-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3444089	\$825.00	\$825.00
Mfg. Part#: HZ-ENTN-10-P-SSS-C-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3539656	\$8,200.00	\$8,200.00
Mfg. Part#: HZ-ENTN-100-P-SSS-A-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3539656	\$8,200.00	\$8,200.00
Mfg. Part#: HZ-ENTN-100-P-SSS-A-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	4	3654093	\$825.00	\$3,300.00
Mfg. Part#: VS6-EPL-P-SSS-A-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	8	3654093	\$825.00	\$6,600.00
Mfg. Part#: VS6-EPL-P-SSS-A-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				

**QUOTE DETAILS (CONT.)**

<u>VMware Support and Subscription Production - technical support - for VMware</u>	12	3654093	\$825.00	\$9,900.00
Mfg. Part#: VS6-EPL-P-SSS-A-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3653721	\$1,425.00	\$1,425.00
Mfg. Part#: VCS6-STD-P-SSS-A-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				
<u>VMware Support and Subscription Production - technical support - for VMware</u>	1	3653721	\$1,425.00	\$1,425.00
Mfg. Part#: VCS6-STD-P-SSS-A-R UNSPSC: 86101601 service support term: 1/2/2017 - 1/1/2018 Electronic distribution - NO MEDIA Contract: Arizona NVP Software (ADSP017-149774)				

<b>PURCHASER BILLING INFO</b>	<b>SUBTOTAL</b>	\$59,675.00
<b>Billing Address:</b> JASON LABUTE NORTHLAND PIONEER COLLEGE PO BOX 610 HOLBROOK, AZ 86025-0610 <b>Phone:</b> (928) 524-7407 <b>Payment Terms:</b> Request Terms	<b>SHIPPING</b>	\$0.00
	<b>SALES TAX</b>	\$3,640.31
	<b>GRAND TOTAL</b>	<b>\$63,315.31</b>
	<b>DELIVER TO</b> <b>Shipping Address:</b> NORTHLAND PIONEER COLLEGE ATTN: JASON LABUTE 102 N 1ST AVE HOLBROOK, AZ 86025-2902 <b>Phone:</b> (928) 524-7407 <b>Shipping Method:</b> ELECTRONIC DISTRIBUTION	
<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

**Need Assistance? CDW•G SALES CONTACT INFORMATION**



Rachel Parker

(866) 708-1693

rachpar@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/contract-terms-cdw>. For more information, contact a CDW account manager.

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## Request to Approve Scheduled Desktop Lifecycle Replacement Purchase.

**Recommendation:**

Staff recommends approval to purchase the scheduled desktop lifecycle replacement of hardware with support for faculty, staff and classroom technology at a cost of \$73,377.70 including tax from CDW-G. The request is a capital budgetted item and purchased within the National IPA, and Arizona HP contracts for best pricing assurance.

**Summary:**

The replacement computers and technology provides updated hardware to meet the continually evolving demands. This replacement cycle is defined as 4 years. The new hardware better supports newer software, eases maintenance costs, improves performance for the user experience and prevents aging equipment risks.





# Northland Pioneer College

EXPANDING MINDS • TRANSFORMING LIVES<sup>SM</sup>

## REQUISITION

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CDWG \_\_\_\_\_

200 N. Milwaukee Ave. \_\_\_\_\_

Vernon Hills, IL 60061 \_\_\_\_\_

Rachel Parker - 312-705-8795. rachpar@cdw.com \_\_\_\_\_

Use Tax \_\_\_\_\_ 1099 \_\_\_\_\_

NPC IDENTIFICATION NUMBER \_\_\_\_\_

P.O. NUMBER \_\_\_\_\_

\_\_\_\_\_  
ORIGINATOR / BUDGET MANAGER Date / /

\_\_\_\_\_  
BUDGET MANGER / DEAN / DIRECTOR Date / /

\_\_\_\_\_  
VICE PRESIDENT (Required for Purchases \$10,000 & Above) Date / /

\_\_\_\_\_  
PRESIDENT (Required for Purchases \$25,000 & Above) Date / /

\_\_\_\_\_  
BOARD APPROVAL (Required for \$50,000 & Above) Date / /

### GIVE FULL AND COMPLETE PARTICULARS FOR EACH ITEM REQUESTED

QTY	DETAILED DESCRIPTION	UNIT PRICE	AMOUNT	ACCOUNT NUMBER
100	HP EliteDesk 800 G2 - Core i5 6500 3.2 GHz - 4 GB - 500 GB	679   89	67989   00	50 - 5070 - 5630 - 05
	CDWG # 3845316			- - -
100	Electronic HP Care Pack Next Business Day	11   70	1170   00	- - -
	CDWG # 1133061			- - -
				- - -
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				- - -
				- - -
				- - -
				- - -
				- - -
				- - -
		SUB TOTAL	69159   00	\$73,377.7
		<input checked="" type="checkbox"/> SALES / <input type="checkbox"/> USE TAX	4218   70	
		FREIGHT		
		<b>TOTAL</b>	xxxxxxx 74391   29	

COMMENTS/SPECIAL INSTRUCTIONS:  
 Contract: National IPA Technology Solutions Education (130733)  
 Contract: Arizona HP Inc NVP Computer Equipment (MNNVP-133 ADSP016-098209)

All vendors for service, equipment rentals, and leases must have a W-9 compliance form on file with the NPC Business Office. If the vendor is not listed on the 1099 listing, a completed W-9 form must be attached to the requisition.

MPR 5/14-Marketing/Forms/Business Office

# QUOTE CONFIRMATION



**DEAR ED GENTRY,**

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HMJW066	11/3/2016	800 G2 DESKTOP	302679	<b>\$73,377.70</b>

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<a href="#">HP EliteDesk 800 G2 - Core i5 6500 3,2 GHz - 4 GB - 500 GB</a> Mfg. Part#: P4K06UT#ABA UNSPSC: 43211508 Contract: National IPA Technology Solutions Education (130733)	100	3845316	\$679.89	\$67,989.00
<a href="#">Electronic HP Care Pack Next Business Day Hardware Support with Disk Retent</a> Mfg. Part#: UE332E UNSPSC: 81111812 Electronic distribution - NO MEDIA Contract: Arizona HP Inc NVP Computer Equipment (MNNVP-133 ADSP016-098209)	100	1133061	\$11.70	\$1,170.00

PURCHASER BILLING INFO	SUBTOTAL	
<b>Billing Address:</b> NORTHLAND PIONEER COLLEGE BUSINESS OFFICE PO BOX 610 HOLBROOK, AZ 86025-0610 <b>Phone:</b> (928) 524-7600 <b>Payment Terms:</b> Request Terms	<b>SHIPPING</b>	\$0.00
	<b>SALES TAX</b>	\$4,218.70
	<b>GRAND TOTAL</b>	<b>\$73,377.70</b>
	<b>DELIVER TO</b> <b>Shipping Address:</b> NORTHLAND PIONEER COLLEGE ATTN: ED GENTRY 102 N 1ST AVE HOLBROOK, AZ 86025-2902 <b>Shipping Method:</b> UPS Freight LTL, Special Services	
<b>Please remit payments to:</b> CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515		

Need Assistance? CDW•G SALES CONTACT INFORMATION



Rachel Parker

(866) 708-1693

rachpar@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>  
 For more information, contact a CDW account manager

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USER NAME

PASSWORD

LOG IN

[Forgot Username?](#)

[Forgot Password?](#)

[Create an Account](#)

# Entity Dashboard

[Entity Overview](#)

[Entity Record](#)

[Core Data](#)

[Assertions](#)

[Reps & Certs](#)

[POCs](#)

[Reports](#)

[Service Contract Report](#)

[BioPreferred Report](#)

[Exclusions](#)

[Active Exclusions](#)

[Inactive Exclusions](#)

[Excluded Family Members](#)

RETURN TO SEARCH

CDW GOVERNMENT LLC

DUNS: 828071642 CAGE Code: 6DNY3

Status: Active

13461 SUNRISE VALLEY DR STE 350

HERNDON, VA, 20171-3242 ,

UNITED STATES

Expiration Date: 01/31/2017

Purpose of Registration: All Awards

## Entity Overview

### Entity Information

**Name:** CDW GOVERNMENT LLC  
**Business Type:** Business or Organization  
**POC Name:** Jeanette Teasley  
**Registration Status:** Active  
**Activation Date:** 02/01/2016  
**Expiration Date:** 01/31/2017

### Exclusions

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.P.46.20160226-1435

WWW2



**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

# Request to Approve OnBase Enterprise Content Management Solution through Hyland Software.

**Recommendation:**

Staff recommends approval to purchase and implement an enterprise content management solution, “OnBase,” from Hyland Software. The initial implementation cost is \$54,994.63, which is available in Information Services’ current budget. The yearly recurring cost is \$46,648.92, of which \$45,000.00 is already a capital-budgeted item for this type of service.

**Summary:**

This solution is to enable electronic document and form processes, filing, and retrieval to facilitate data security, effectiveness and efficiency college-wide. Staff from multiple departments vetted two vendors via demos and discussions. The recommended vendor adheres to national contract agreements, provides superior customer service, and is not specifically tied to Jenzabar (our current Enterprise Resource Planning system provider).



## **OnBase**

Implementation and department setup:	\$45,640.00
Training of our staff:	\$5,140.80
SaaS Setup fee one-time payment:	\$4,213.83

**Total initial cost:** **\$54,994.63**

**Yearly Licensing/Hosting cost:** **\$46,648.92**

### Notes:

- Storage is unlimited.
- This implementation quote consists of more estimated hours than Feith.
- This quote is on a TCPN (The Cooperative Purchasing Network) Contract.
- Formal proposal documents and information are attached.

## **Feith**

Implementation and department setup:	\$26,450.00
Training of our staff:	\$12,800.00

**Total initial cost:** **\$39,250.00**

**Yearly Licensing/Hosting cost:** **\$46,792.00**

### Notes:

- This includes 50GB of storage. Additional storage costs \$513.00 per 10GB. Yearly.
- This quote and the vendor are not part of a cooperative purchasing network.
- This vendor works directly with Jenzabar; our Jenzabar representative is our contact for this quote and process.
- This quote is from emails between the Jenzabar representative and Jason LaBute. No formal documentation was provided.



The Following is Documentation for Feith

I was working this out with Feith and Jenzabar. We are able to extend a 65% discount on the storage. So, the total would be \$46,792 plus the recommended implementation services for one office. We will also extend that discount into the future as you grow. Going forward the discounted rate would only be \$513 per 10 GB needed.

\$32,886 35 concurrent licenses, includes maintenance/support

\$11,340 hosting

\$ 2,566 discounted storage (50 GB)

\$46,792 per year

Let me know if this looks good, or you have questions. If so, I believe we need one more call with Feith to verify/review the services package you will need. Below are the options to be discussed. Thanks.

# FEITH - Power Implementation Services

*\* Package Includes Implementation of 1 Office and Training*

## Required Implementation Services:

**Last Update: 5/13/2016**

### I. Technical Setup – Installation and Configuration

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Price</u>
a. Preparation Time	4	\$ 200.00	\$ 800.00
b. Remote Installation	16	\$ 200.00	\$ 3,200.00
d. Documentation & Follow Up	4	\$ 200.00	\$ 800.00
<b>Technical Set Up Hours:</b>	<b>24</b>		
		<b>Technical Set Up Cost:</b>	<b>\$4,800.00</b>

### II. Implementation and Training - Setup and Configuration

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Price</u>
a. Preparation Time	6	\$ 200.00	\$ 1,200.00
b. (4) Days onsite Setup and Training	32	\$ 200.00	\$ 6,400.00
c. Documentation & Follow Up	4	\$ 200.00	\$ 800.00
<b>Impl. &amp; Training Hours:</b>	<b>42</b>		
		<b>Implementation Cost:</b>	<b>\$8,400.00</b>

### III. Project Management

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Price</u>
a. Remote Project Management	10	\$ 225.00	\$ 2,250.00



# FEITH - Webform Implementation Services

\* Package Includes Implementation of 1 Simple Webform and 1 Simple Workflow Process

## Optional Implementation Services:

Last Update: 5/13/2016

### I. Needs Assessment

	Hours	Hourly Rate	Price
a. Discovery Meeting	8	\$ 200.00	\$ 1,600.00
b. Documentation & Recommendations	2	\$ 200.00	\$ 400.00
<b>Needs Assessment Hours:</b>	<b>10</b>		
		<b>Needs Assessment Cost:</b>	<b>\$2,000.00</b>

### II. Webform and Workflow Implementation and Training \*

	Hours	Hourly Rate	Price
a. Preparation Time	4	\$ 200.00	\$ 800.00
b. Implementation and Training	32	\$ 200.00	\$ 6,400.00
c. Documentation & Follow Up	4	\$ 200.00	\$ 800.00
<b>Needs Assessment Hours:</b>	<b>40</b>		
		<b>Workflow Training Cost:</b>	<b>\$8,000.00</b>

### III. Project Management

	Hours (Estimate)	Hourly Rate	Price
a. Project Management	4	\$ 225.00	\$ 900.00
		<b>Project Management Cost:</b>	<b>\$900.00</b>
		<b>Total WorkFlow Services:</b>	<b>\$10,900.00</b>

# FEITH - Vortex-COLD Implementation Services

*\* Package Includes Implementation of One Simple Import Process*

## Optional Implementation Services:

Last Update: **5/13/2016**

### I. Implementation \*

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Price</u>
a. Preparation Time	4	\$ 200.00	\$ 800.00
b. Discovery & Training	24	\$ 200.00	\$ 4,800.00
c. Documentation & Recommendations	4	\$ 200.00	\$ 800.00
<b>Implementation Hours:</b>	<b>32</b>		

**Needs Assessment Cost: \$6,400.00**

### II. Project Management

	<u>Hours</u>	<u>Hourly Rate</u>	<u>Price</u>
a. Remote Project Management	4	\$ 225.00	\$ 900.00
<b>Project Management Cost:</b>			<b>\$900.00</b>

**Total COLD/ERM Services: \$7,300.00**

Rick Krey  
Senior Account Executive  
Jenzabar, Inc.  
cell: 415-652-6631

**From:** Krey, Rick  
**Sent:** Monday, June 20, 2016 3:16 PM  
**To:** 'LaBute, Jason' <[Jason.LaBute@npc.edu](mailto:Jason.LaBute@npc.edu)>  
**Subject:** RE: Feith Proposal

Hi Jason,

Below are the numbers for 35 concurrent users. I am working on the technical call you requested and will let you know.

**PERPETUAL:**

Input No. of Users
35

*Must be in multiples of 5; Minimum of 10*

	Required		Optional
	License Fee Charge	Annual Maintenance Fee	Server Fee**
Workgroup	\$ 48,799	\$ 9,760	\$ 7,320
Power	\$ 87,838	\$ 17,568	\$ 13,176

\*\*Test Server is a not required (optional)

**SAAS:**

	Annual Subscription Fee	Annual Hosting Charge *	Total Fee	Storage
Workgroup	\$ 18,144	\$ 11,340	\$ 29,484	See below
Power	\$ 32,886	\$ 11,340	\$ 44,226	

\*Hosting charges are estimated and may be subject to change

**Storage Charges - Required with SAAS:**

	10 GB	20 GB	40 GB	50 GB
\$	1,812	\$ 3,295	\$ 5,272	\$ 7,332

Rick Krey  
Senior Account Executive  
Jenzabar, Inc.  
cell: 415-652-6631

---

**From:** LaBute, Jason [<mailto:Jason.LaBute@npc.edu>]  
**Sent:** Monday, June 20, 2016 11:19 AM  
**To:** Krey, Rick <[Rick.Krey@jenzabar.com](mailto:Rick.Krey@jenzabar.com)>  
**Subject:** RE: Feith Proposal

Thanks a bunch. Let's quote at 35, please.

**Jason E. G. LaBute, MPA, PMP** | Information Services Manager | Northland Pioneer College | 928.524.7407 w | 928.369.8568 c |  
[Jason.LaBute@NPC.edu](mailto:Jason.LaBute@NPC.edu) | [www.NPC.edu](http://www.NPC.edu)




---

**From:** Krey, Rick [<mailto:Rick.Krey@jenzabar.com>]  
**Sent:** Monday, June 20, 2016 9:19 AM  
**To:** LaBute, Jason  
**Subject:** Re: Feith Proposal

Happy Monday!

So, concurrent means they are shared. That's the only way they are sold and are priced by groups of five. Let me know if you need any changes.

-Rick

Sent from my iPhone



Thanks for joining us today. I liked what I saw. Our plan is to get feedback on the demos from our staff that attended, and to obtain quotes in the meantime. Do you know whom at Feith is the best person to get quotes started?

Thanks sir,

**Jason E. G. LaBute, MPA, PMP** | Information Services Manager | Northland Pioneer College | 928.524.7407 w | 928.369.8568 c |  
[Jason.LaBute@NPC.edu](mailto:Jason.LaBute@NPC.edu) | [www.NPC.edu](http://www.NPC.edu)  
<image004.png>



Final Proposal for

---

# Information Management Platform

## Northland Pioneer College

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Published: October 6, 2016

THIS PROPOSAL IS VALID FOR A PERIOD OF 60 DAYS FROM THE ABOVE DATE.

**Kevin Devine**

Account Manager

Hyland Software, Inc.

Phone: 480.250.0781

E-mail: [Kevin.Devine@onbase.com](mailto:Kevin.Devine@onbase.com)



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# SOLUTION OVERVIEW

## OnBase Information Management Platform

For purposes of this proposal, OnBase functionality for NPC will include usage for 20 named users. For workflow, up to 4 people can be approving/routing documents at any one time (concurrent). This will enable the NPC Team to capture all paper content, content from Outlook, or perform ad-hoc imports of electronic content. Searching for needed information will be available from Jenzabar, from OnBase, or directly from a worker's Outlook 2010 application.

OnBase Information Management Platform will:

- Allow for scanning and indexing of paper documents;
- Allow for automatic "sweeping" of documents located in a network directory;
- Allow for unlimited number of electronic folders, document types, and keywords;
- Allow for unlimited number of document annotations, custom queries, and document cross-references;
- Allow for ad-hoc import of email messages and email attachments from Outlook 2010;
- Allow for drag-and-drop import of electronic content;
- Allow for creation of an unlimited quantity of e-Forms (called OnBase Unity Forms) without custom programming required;
- Provide search and retrieval functions from Outlook, and Jenzabar;
- Allow for document workflow and approval routing using Outlook 2010

# TCPN PRICING- SOFTWARE AS A SERVICE (SAAS)

## OnBase Subscription Software and Silver Hosting

OnBase Core Functionality		
<ul style="list-style-type: none"> <li>Image retrieval and document indexing from Jenzabar without any custom programming.</li> <li>Capture and processing functionality includes two scan stations and then ability to import documents from an unlimited number of network locations.</li> <li>Unlimited quantity of Unity Forms (e-Forms) that are created without any scripting.</li> <li>Search, viewing, workflow tasks through the Microsoft Outlook 2010 interface as well as the ability to archive easily archive emails.</li> <li>Encrypted Disc Groups and Encrypted Keywords</li> <li>OnBase Silver Hosting Package.</li> </ul>		<b>\$2,496.96/month*</b>
Client Licenses		
(20) Named User Licenses	\$34.28 each*	\$685.44/month*
(4) Concurrent Client Licenses	\$68.54 each*	\$274.16/month*
(4) Workflow Concurrent Licenses	\$107.71 each*	\$430.85/month*
<b>Monthly SaaS Subtotal</b>		<b>\$3,887.41*</b>
*Amount includes 2016 TCPN license price, and OnBase Silver Hosting Package Fees		
SaaS Setup Fees (One-Time)		
OnBase Cloud Setup Fee (Subscription)- \$2,591.62		\$4,213.83
OnBase Cloud Setup Fee (Hosting)- \$1,622.21		
<b>One-Time SaaS Setup Fees</b>		<b>\$4,213.83</b>

# ONBASE IMPLEMENTATION SERVICES

## Professional Services

Hyland Software’s Global Services organization provides a broad range of services; from strategic planning and needs assessment, to solution deployment and training on a global basis. The underlying philosophy of Hyland Global Services is to empower customers to operate, maintain, modify, and extend their OnBase solutions - maximizing the value of their ECM investment and minimizing their total cost of ownership over time. Hyland Global Services team members are employed to develop customer competence with the technology and confidence in the potential solution sets they can develop using OnBase ECM technology. We use a mentoring approach that builds partnerships, not merely attains customers.

For an overview of our services, please view: <https://www.onbase.com/services#.V2RnPrsrJul>

Our intent is to empower our customers because it’s the right thing to do. To that end, in our experience, end users want a services relationship built on partnership, not dependency. Our experts lead them in successful projects, which builds confidence and increases their self-sufficiency for future projects and growth. Our services are designed to be highly collaborative. We also share information including providing documentation detailing the project, the personnel involved and often recommendations for next steps.

Implementation Services quoted below are a preliminary estimate only, based on information available at the time of the proposal. An estimate for services aligned with the parameters and requirements of an actual implementation will be defined via a Statement of Work after a verbal review of the Services Proposal.

Project Name	Estimate Type	Price
Project 1 – Initial Installation for Accounts Payable	Time and Materials	\$23,940.00
Project 2- Workflow Discovery	Time and Materials	\$21,700.00
<b>Service Total:</b>		<b>\$45,640.00</b>

**NOTE: Double-click the icon(s) below to open and view all pages.**

**NPC SERVICES PROPOSAL-**



**Notes:**

- 1) Travel time and related expenses are not included in the estimates above. Expenses will be billed as incurred.

# ONBASE TRAINING SERVICES

## Recommended Training

Product Name	Cost/Attendee	Attendees	Price
System Administration	\$2,570.40	1	\$2,570.40
Introduction to Workflow	\$2,570.40	1	\$2,570.40
<b>Education Services Total:</b>			<b>\$5,140.80</b>

More information on Hyland's training can be found here:



OnBase Traini

# Notice

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# Integration for Jenzabar Solutions®

Make your business processes smarter with OnBase

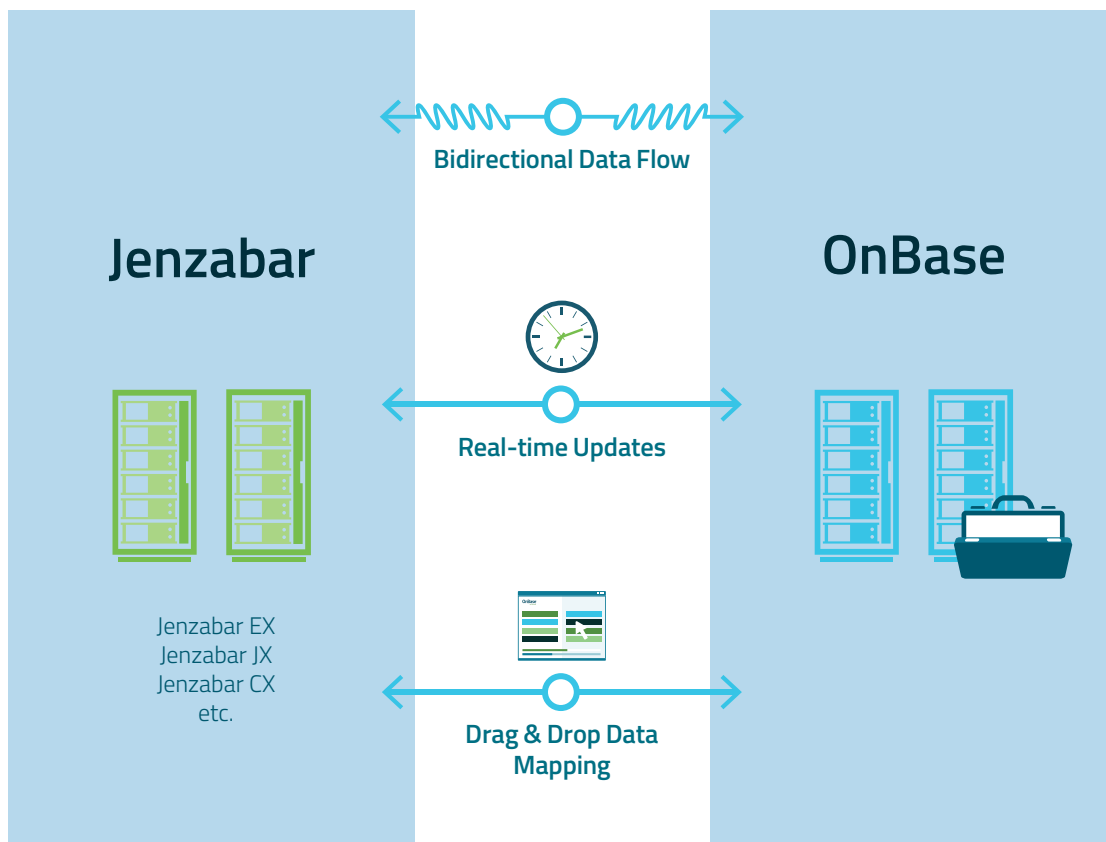
**Empowers end users to make efficient, confident decisions**

**Guarantees data delivery to protect Jenzabar as the system of record**

**Provides single-click access to the complete digital record**

Adding smarter business processes can make your Jenzabar solutions, already the backbone of your institution, even stronger. Leverage your critical investments—time, training, software and services—to extend your Jenzabar solutions and protect your investments with OnBase enterprise content management (ECM).

With OnBase, your processes—such as admissions application processing, financial aid award verification, curriculum review, adjunct faculty contract management and even department audits —are quicker, more accurate and easier to accomplish.



## “It doesn’t really matter what student system you have, OnBase can integrate with it.”

– Marijean Nagy, enterprise application specialist  
Monmouth University

### Examine how campus decisions are made

With so many student business transactions relying on documents and processes that are manageable within OnBase, the technologies are natural complements. OnBase seamlessly integrates with Jenzabar to capture, store and index documents with information from the ERP, while automatically updating the system’s document checklist. As data comes in, OnBase workflows electronically route documents for faster decision-making.

The out-of-the-box functionality of OnBase makes fast work of integration. Its “drag-and-drop” configurability eliminates the need for custom coding or scripting and ensures mission-critical decisions are based on the most accurate, up-to-date data available.

### Guaranteed delivery of data between systems — no code required

The OnBase Integration for Jenzabar guarantees real-time delivery of data to the Jenzabar solutions users rely on. Only OnBase has guaranteed data delivery in its integration. If your ERP is down for maintenance or a record is locked, OnBase will queue the data to be delivered and keep trying until the data successfully reaches its destination.

With this real-time data exchange between OnBase and Jenzabar, employees don’t have to double-check information in multiple systems, empowering them to focus on their core tasks — like serving students and faculty.

### Integration is the strategic advantage that is no longer an option

When you leverage OnBase, you bring data from Jenzabar to support making decisions and send those decisions back to the ERP. This protects Jenzabar as your system of record and eliminates the need for people to check multiple systems to ensure they have all they need in departments such as:

**Admissions:** Speeds admit decisions by automatically indexing documents, updating Jenzabar checklists and electronically routing the complete applications to the appropriate counselors

**Financial Aid:** Supports faster financial verification, bolstering compliance efforts and giving students confidence that their aid is processed quickly

**HR:** Updates document checklists to speed and simplify employee on-boarding and support compliance

**Finance:** Enables faster approval of invoices and travel requests and expenses, bolstering your institution’s financial performance

**Audits:** Auditors receive access to a specific group of students in OnBase and can view only the allowed document types for those students. This reduces the risk of missing documents and errors and removes the filing work surrounding audits

Learn more at [OnBase.com/HigherEducation](https://OnBase.com/HigherEducation) »

## **REQUEST TO APPROVE 2017-18 BUDGET DEVELOPMENT ASSUMPTIONS AND GUIDELINES**

**Recommendation:**

Staff recommends approval of the 2017-18 Budget Development Assumptions and Guidelines.

**Summary:**

Last month staff provided preliminary Budget Development Assumptions and Guidelines for the Fiscal Year Ending June 30, 2018.

Staff will provide additional information related to revenues and expenditures. Staff will seek Board input and guidance to assist in the ongoing budget development process.



# STRATEGIC PLANNING AND BUDGET DEVELOPMENT CALENDAR

FISCAL YEAR 2017 – 2018

APPROVED

ACTIVITY	RESOURCE	DUE BY
1. Receive & approve calendar	DGB	✓20 September
2. Receive draft strategic plan	DGB	✓20 September
3. Approve strategic plan	DGB	✓18 October
4. Develop operational plans	SPASC	✓19 October
5. Executive team receives operational plans	SPASC	✓13 December
6. ERC reviews wage/salary recommendations	FA-CASO	✓13 December
7. Receive and approve budget assumptions & overview	DGB	✓20 December
8. Review current strategic plan/budget at convocation	SPASC	9 January 2017
9. Solicit input for upcoming strategic plan at convocation	SPASC	9 January
10. Distribute budget materials for operational & capital	Director Fin Svcs	10 January
11. College Council receives wage & salary recommendation	ERC	13 January
12. President receives wage & salary recommendation	College Council	1 February
13. Financial Services receives budget requests	Department Managers	6 February
14. Review of operational & capital plans/budget requests	Executive Team	13 February
15. Receive introductory budget analysis	DGB	21 February
16. Receive wage and salary recommendation	DGB	21 February
17. Receive tuition and fee schedules	DGB	21 February
18. Budget hearings	SPASC	3 March
19. Receive preliminary budget analysis	DGB	21 March
20. Receive operational plans	DGB	21 March
21. Approve salary schedules	DGB	21 March
22. Approve tuition and fee schedules	DGB	21 March
23. Receive complete budget analysis	DGB	18 April
24. Adopt tentative budgets & approve publication	DGB	18 April
25. Publish notice of budget public hearing/TNT hearing	VP Adm Svcs	27 April
26. Develop priorities for upcoming strategic plan	DGB	28 April
27. Publish notice of TNT hearing (2)	VP Adm Svcs	4 May
28. Publish notice of budget public hearing (2)/TNT hearing (3)	VP Adm Svcs	9 May
29. Conduct taxpayer public hearings	DGB	16 May
30. Adopt property tax levy and final budgets	DGB	16 May
31. Notify PTOC of primary property tax levy	VP Adm Svcs	19 May
32. Submit tax levy to Navajo County	VP Adm Svcs	19 May
33. Develop upcoming strategic plan draft	SPASC	29 July
34. Present strategic plan report & new draft at convocation	SPASC	15 August
35. Receive input for future strategic plans at convocation	SPASC	15 August
36. Receive annual report on strategic planning	DGB	16 August 2017

# NPC Strategic Plan

## STRATEGIC PRIORITIES 2016-17

### Our Mission

Northland Pioneer College creates, supports and promotes lifelong learning.

### Strategic Priority I

To improve student success, the college will identify and remove barriers to completion.

What we heard that shaped this strategic priority:

- The college advising process must be updated and enhanced.
- Students need active support from faculty and staff to overcome their challenges.
- To assist educational planning the college should implement a two-year scheduling model.
- We should be more responsive to community needs and workforce trends.



What we will do to identify and remove barriers to student completion:

#### ACTION STEPS

1. Implement phase one of PASS (*Proactive Advising for Student Success*).
2. Implement and promote to students a two year class schedule.
4. Analyze study group written recommendations for potential adoption of feasible student childcare and transportation options.
5. Analyze current and potential program offerings to ensure we are serving our communities.

#### TARGETED OUTCOMES

1. Proactive Advising for Student Success
2. Two-year Schedule
3. Childcare Study Group
4. Transportation Study Group
5. Program Offerings

## Strategic Priority II

To improve the user experience with technology, the college will enhance technology professional development and improve the NPC website and MyNPC.

What we heard that shaped this strategic priority:

The quality and quantity of available technical training does not meet the needs of the college community.

The current NPC website (www.npc.edu) is not mobile friendly and needs an organizational update.

The MyNPC website does not meet the needs of staff or students.

We should be more responsive to community needs and workforce trends.

► **What we will do to improve technology, professional development, and college websites:**

### ACTION STEPS

1. Implement a range of technology-focused training and professional development opportunities for college employees.
2. Review and improve prioritization of IS technology support.
3. Implement peer-based training founded on college needs and capabilities.
4. Redesign www.npc.edu to be mobile friendly.
5. Redesign MyNPC website based on industry best practices, user input and www.npc.edu redesign. Project to start after redesign of www.npc.edu is complete.

### TARGETED OUTCOMES

1. Training and Professional Development
2. Prioritization IS Technology Support
3. Peer-based Training
4. Redesign www.npc.edu
5. Redesign MyNPC Website - Project starts after redesign of www.npc.edu

# Future Priorities 2018-19

## STRATEGIC PRIORITIES 2018-19

### Future Priorities

Northland Pioneer College's Strategic Plan is based on a three-year cycle. Not all objectives outlined in Year One may be able to be completed in a single year. Goals that are still in progress after Year One will be continued into Years Two and or Three.

#### **Future priorities identified by the college:**

- ▶ Community and Communication
- ▶ Improve internal communication
- ▶ Improve knowledge and skill level of all college employees
- ▶ Improve external communication on college successes

#### **Recruitment**

- ▶ Develop site based recruitment teams
- ▶ Develop and utilize a clear, consistent recruitment message
- ▶ Enhance partnerships and improve relationships with area parents and high schools

**Northland Pioneer College  
Budget Development Assumptions  
FY 2017-18**

**GENERAL ASSUMPTIONS**

- Budget Development Calendar will be followed.
- Introductory budget analysis for DGB in February will be prior to budget hearings and will be limited to an overview of expenditure and revenue trends.
- Preliminary budget analysis for DGB in March will include a detailed examination of budget planning similar to prior year preliminary budget analyses.
- Statutory Expenditure Limit will be breached.
- Carry-forward is available to address short-term issues and expenditures will not be restricted by statutory expenditure limitations, however, identification and recommendation for cost savings actions will be identified.

**REVENUE ASSUMPTIONS**

- Overall revenues are expected to decrease compared to current fiscal year due primarily to estimated decreases in property taxes.
- State funding for operating maintenance support is expected to remain relatively flat.
- State funding for equalization requested for FY1718, using the statutory formula, is \$585,200 higher than the prior year but will not likely offset all revenue decreases.
- Each \$1 increase in tuition is estimated to generate \$50,000 in additional revenue. Develop a three-year tuition plan (FY1718, FY1819 and FY1920). Tuition and general fees will be set at a rate that:
  - (A) gives consideration to the impact on students, student enrollment, and student retention rates,
  - (B) increases incrementally, and
  - (C) is competitive in our market by maintaining a comparative position to the average overall tuition and general fees at other Arizona community colleges.
- Course fees will be set at a rate calculated to offset expendable supplies and equipment.
- Primary property tax is expected to decrease but will be levied at the maximum rate and will require a truth-in-taxation hearing.
- Other revenues will be estimated based on historical information and emerging trends.



## EXPENDITURE ASSUMPTIONS

- Overall general fund expenditures are expected to be flat or decrease compared to current fiscal year.
- Items in budget requests will be linked to the current **NPC Strategic Plan** through operational plans developed at the division or departmental level. Any budget amounts that are higher than current budget **or** actual historical spending will require **justification and will be reviewed during the budget hearing process.**
- Budget requests from Department Managers for operational and capital expenditures will be completed by **Thursday, February 6, 2017.**
  
- SALARY SCHEDULES will be developed with:
  - (A) incrementally increasing rates,
  - (B) consideration to competitive market conditions with the goal to maintain a comparative position to the average increases/rates at other local public entities, other Arizona community colleges, and other similar institutions, and
  - (C) consideration to salary recommendations received through the shared governance process.
- BENEFITS will be developed with:
  - (A) no major changes expected in plan benefit structure or options, and
  - (B) consideration on impacts from third-party partnerships including
    - (1) Navajo County Schools Employee Benefit Trust for medical and dental insurance and
    - (2) Arizona State Retirement System for retirement contributions.
- Education partner relationships will be maintained with:
  - (A) Apache County,
  - (B) NAVIT,
  - (C) Dual enrollment, and
  - (D) others.
- CAPITAL budget requests will be developed for a three-year period (FY1718, FY1819 and FY1920).
- GRANT funding will continue to be identified and pursued.
- AUXILIARY fund activities will be maintained.

**Northland Pioneer College  
Budget Development Guidelines  
FY 2017-18**

**Budget Categories & Targets:**

Revenues	<ul style="list-style-type: none"> <li>• Budget will be prepared by Administrative Services</li> </ul>
Salaries/Wages & Benefits	<ul style="list-style-type: none"> <li>• Budget will be prepared by Administrative Services <b>except</b> for the following wages that budget managers will <b>include in budget requests</b>:             <ul style="list-style-type: none"> <li>○ Adjunct faculty</li> <li>○ Faculty overload</li> <li>○ Temporary employee</li> <li>○ Lab aid</li> <li>○ Substitute faculty</li> </ul> </li> </ul>
Operating Expenditures	<ul style="list-style-type: none"> <li>• Funding expected to match revenues; decrease in FY1718.</li> <li>• Budget requests should reflect only those items identified in division or departmental operational plans.</li> <li>• Any new programs/services must demonstrate linkage to the adopted strategic plan.</li> </ul>
Capital Expenditures	<ul style="list-style-type: none"> <li>• All requests for funding will be linked to revenues from the operational budget, grant funds, or reserved funds.</li> <li>• Minimal state funding for STEM is expected to continue.</li> </ul>

## Arizona Community Colleges

	FY 2015 ACTUAL	FY 2016 ESTIMATE	FY 2017 APPROVED
<b>SPECIAL LINE ITEMS</b>			
Operating State Aid			
Cochise	5,343,400	5,206,000	4,670,000
Coconino	1,775,800	1,771,200	1,756,400
Gila	346,300	368,100	315,200
Graham	2,261,300	2,175,600	2,249,700
Maricopa	7,409,500	0	0
Mohave	1,543,300	1,524,000	1,315,000
Navajo	1,618,200	1,582,100	1,606,000
Pima	6,493,500	0	0
Pinal	2,023,900	1,903,500	1,724,700
Santa Cruz	47,900	57,300	81,200
Yavapai	887,000	890,300	800,200
Yuma/La Paz	2,726,600	2,702,500	2,690,100
<i>Subtotal - Operating State Aid</i>	<u>34,476,700</u>	<u>18,180,600</u>	<u>17,208,500</u>
STEM and Workforce Programs State Aid			
Cochise	1,236,700	1,150,000	1,008,200
Coconino	426,900	423,200	418,000
Gila	142,800	160,900	142,500
Graham	640,500	569,500	595,200
Maricopa	1,400,000	0	0
Mohave	593,700	577,700	505,200
Navajo	375,400	345,500	353,700
Pima	600,000	0	0
Pinal	1,009,300	96,500	96,500
Santa Cruz	45,400	53,100	61,400
Yavapai	802,900	805,700	774,400
Yuma/La Paz	882,500	867,300	864,000
<i>Subtotal - STEM and Workforce Programs State Aid</i>	<u>8,156,100</u>	<u>5,049,400</u>	<u>4,819,100</u>
Equalization Aid			
Cochise	3,870,500	4,332,800	4,878,400
Graham	15,025,500	14,538,800	14,695,800
Navajo	5,283,300	5,849,400	6,081,500
<i>Subtotal - Equalization Aid</i>	<u>24,179,300</u>	<u>24,721,000</u>	<u>25,655,700</u>
Rural County Allocation	3,195,500	2,523,400 <sup>1/</sup>	2,730,600 <sup>2/</sup>
Rural County Reimbursement Subsidy	1,273,800	1,273,800	1,273,800 <sup>3/</sup>
Tribal Community Colleges	2,625,000	2,625,000	2,625,000 <sup>4/</sup>
<b>AGENCY TOTAL</b>	<b><u>71,906,400</u></b>	<b><u>54,373,200</u></b>	<b><u>54,312,700<sup>5/</sup></u></b>
<b>FUND SOURCES</b>			
General Fund	71,906,400	54,373,200	54,312,700
<b>SUBTOTAL - Appropriated Funds</b>	<b><u>71,906,400</u></b>	<b><u>54,373,200</u></b>	<b><u>54,312,700</u></b>
Other Non-Appropriated Funds	17,520,900	18,200,300	18,200,300
<b>TOTAL - ALL SOURCES</b>	<b><u>89,427,300</u></b>	<b><u>72,573,500</u></b>	<b><u>72,513,000</u></b>

**AGENCY DESCRIPTION** — The Arizona community college system is comprised of 10 college districts and 2 provisional districts. Arizona's community colleges provide programs and training in the arts, sciences and humanities, and vocational education leading to an Associate's degree, Certificate of Completion, or transfer to a Baccalaureate degree-granting college or university.

**Operating State Aid**

The budget includes \$17,208,500 from the General Fund in FY 2017 for Operating State Aid. This amount funds the following adjustments:

**Enrollment Changes**

The budget includes a decrease of \$(972,100) from the General Fund in FY 2017 to fund the statutory formula for Operating State Aid.

This amount funds statutory formula costs for a (1,614), or (5.1%), decrease in Full Time Student Equivalent (FTSE) students in rural community colleges (see Table 1). The (1,614) net FTSE decrease consists of a (1,600) FTSE decrease in non-dual enrollment students and a (14) FTSE decrease in dual enrollment students. A.R.S. § 15-1466.01 requires dual enrollment students be funded at 50% for state aid purposes. Dual enrollment refers to high school students who are enrolled in community college courses for both high school and community college credit.

As permanent law, the FY 2016 Higher Education Budget Reconciliation Bill (BRB) (Laws 2015, Chapter 16) eliminated Operating State Aid for Maricopa and Pima.

*Background* – With the exception of Maricopa and Pima, the Operating State Aid Special Line Items provide each community college district with funds for continuing operating and maintenance expenses pursuant to A.R.S. § 15-1466. The Operating State Aid formula adjusts state aid in an amount that reflects changes in the FTSE enrollment count. This enrollment adjustment is calculated by multiplying the change in the most recent year's actual FTSE for each district by the average state aid per FTSE appropriated in the current fiscal year. (For FY 2017, the last actual FTSE data was from FY 2015.)

**STEM and Workforce Programs State Aid**

The budget includes \$4,819,100 from the General Fund in FY 2017 for Science, Technology, Engineering and

**Table 1**

**Community College Enrollment**

District	FY 2014 FTSE	FY 2015 FTSE	Percentage Change
Cochise	7,221	6,338	(12.2)%
Coconino	2,092	2,066	(1.2)%
Gila	785	702	(10.6)%
Graham	2,765	2,897	4.8 %
Mohave	2,919	2,554	(12.5)%
Navajo	1,825	1,853	1.5 %
Pinal	4,354	4,069	(6.5)%
Santa Cruz	254	293	15.4 %
Yavapai	4,002	3,849	(3.8)%
Yuma/La Paz	<u>5,451</u>	<u>5,433</u>	<u>(0.3)%</u>
<b>Total</b>	<b>31,668</b>	<b>30,054</b>	<b>(5.1)%</b>

Mathematics (STEM) and Workforce Programs State Aid (formerly Capital Outlay State Aid). This amount funds the following adjustments:

**Enrollment Changes**

The budget includes a decrease of \$(230,300) from the General Fund in FY 2017 to fund STEM and Workforce Programs State Aid.

As session law, the FY 2017 Higher Education BRB (Laws 2016, Chapter 130) suspended the program's funding formula in A.R.S. § 15-1464 for FY 2017 and instead funded the amounts specified in the General Appropriation Act, which totaled \$4,819,100. That amount provides full formula funding for all rural districts in FY 2017 except for Pinal, which is limited to \$96,500 in STEM and Workforce Programs State Aid.

The budget continues to fully fund the formula for all rural districts except for Pinal, which has been kept flat at \$96,500. If Pinal was fully funded it would cost an additional \$751,000.

As permanent law, the FY 2016 Higher Education BRB eliminated STEM and Workforce Programs State Aid for Maricopa and Pima.

- 1/ Each year, the Rural County Allocation is determined by enrollment counts submitted to the JLBC Staff. The JLBC Staff is required to report the county withholdings to the Treasurer by May 15 for the upcoming fiscal year. The FY 2016 Appropriations Report was published prior to this report and included an estimated total of \$3,195,500 for Rural County Allocation in FY 2016. The amount was subsequently revised to \$2,523,400.
- 2/ A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost of students attending community colleges who are from counties that are not part of an established community college district, and then the state will withhold these counties' sales tax revenues to offset that cost. In FY 2017 the JLBC Staff calculates that amount to be \$2,730,600. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 3/ Of the \$1,273,800 appropriated to the Rural County Reimbursement Subsidy line item, Apache County receives \$699,300 and Greenlee County receives \$574,500. (General Appropriation Act footnote)
- 4/ A.R.S. § 42-5031.01 directs the State Treasurer to annually transmit to the tribal colleges 10% of Transaction Privilege Tax (TPT) revenues collected from sources located on the reservation, or \$1,750,000, whichever is less, as well as 5% of TPT revenues collected on the reservation, or \$875,000, whichever is less, to a technical college on the same reservation. Because this appropriation is in permanent statute, it is not included in the General Appropriation Act.
- 5/ General Appropriation Act funds are appropriated as District-by-District Special Line Items.

**Background** – The STEM and Workforce Programs Special Line Items provide the community college districts with funds for partnerships, faculty, technology equipment, student services, facilities, and property needs pursuant to A.R.S. § 15-1464.

The STEM and Workforce Programs State Aid formula provides per capita funding to districts other than Maricopa and Pima based on the district's size and the most recent year's actual audited FTSE. The statutory formula provides \$210 per FTSE for districts with 5,000 or less FTSE or \$160 per FTSE for districts with greater than 5,000 FTSE.

**Equalization Aid**

The budget includes \$25,655,700 from the General Fund in FY 2017 for Equalization Aid. This amount funds the following adjustments:

**Property Value Changes**

The budget includes an increase of \$934,700 from the General Fund in FY 2017 to reflect increased formula costs for funding Equalization Aid due to assessed valuation changes. Detail of specific district changes is shown in *Table 2*.

<u>District</u>	<u>FY 2016</u>	<u>Year-over- Year Change</u>	<u>FY 2017</u>
Cochise	\$ 4,332,800	\$545,600	\$ 4,878,400
Graham	14,538,800	157,000	14,695,800
Navajo	<u>5,849,400</u>	<u>232,100</u>	<u>6,081,500</u>
<b>Total</b>	<b>\$24,721,000</b>	<b>\$934,700</b>	<b>\$25,655,700</b>

**Background** – The Equalization Aid Special Line Items provide additional state aid to community college districts with property tax bases that are less than the minimum assessed value specified in A.R.S. § 15-1402. Under the Equalization Aid formula, the minimum assessed valuation is revised by the average change in actual assessed valuation for the most recent year for all rural districts with populations of less than 500,000 persons. For the FY 2017 Equalization Aid formula calculation, the minimum assessed valuation increased 0.4% to \$1.28 billion. (See *Table 3* for the calculation of the growth rate.)

Equalization Aid is paid based on the difference between the minimum assessed valuation and the most recent actual assessed valuation for the district. Equalization Aid is calculated at the lesser of \$1.37 per \$100 of the district's assessed valuation or the district's levy rate.

<u>District</u>	<u>TY 2014 Primary AV</u>	<u>TY 2015 Primary AV</u>	<u>TY 2014- 2015 % Growth</u>
Cochise*	\$ 955,783,500	\$ 920,583,400	(3.7)%
Graham*	211,469,600	203,987,400	(3.5)%
Navajo*	845,018,200	832,770,200	(1.4)%
Coconino	1,512,794,300	1,537,418,200	1.6 %
Mohave	1,727,793,400	1,685,788,500	(2.4)%
Pinal	2,005,151,800	2,057,547,500	2.6 %
Yavapai	2,217,272,800	2,279,183,400	2.8 %
Yuma/LaPaz	<u>1,318,262,100</u>	<u>1,322,095,300</u>	<u>0.3 %</u>
<b>Total</b>	<b>\$10,793,545,700</b>	<b>\$10,839,373,900</b>	<b>0.4 %</b>
<b>Minimum AV</b>	<b>\$1,271,334,900</b>	<b>\$1,276,674,500</b>	<b>0.4 %</b>

\* These districts qualify to receive Equalization Aid under the state funding formula.

As noted in *Table 3*, the average rural district assessed value increased by 0.4%, in TY 2015. In comparison, Cochise declined by (3.7)%, Graham declined by (3.5)%, and Navajo declined by (1.4)%. By declining more than the average district, Cochise, Graham, and Navajo qualify for more aid.

In any one year a district's equalization assistance will depend on 1) whether the district falls below the minimum threshold (\$1.28 billion in FY 2017) and 2) whether the district's change in assessed value was less than the rural districts' average and 3) the applicable tax rate.

**Rural County Allocation**

The budget includes \$2,730,600 from the General Fund in FY 2017 for Rural County Allocation. This amount funds the following adjustments:

**Formula Increases**

The budget includes an increase of \$207,200 from the General Fund in FY 2017 to reflect increased formula costs for funding Rural County Allocation.

**Background** – The Rural County Allocation Special Line Item facilitates payment to community college districts for students enrolled from counties that are not a part of an established community college district. If a county is not part of a community college district, it is responsible for the cost of their students attending community college in another county. A.R.S. § 15-1469.01 provides that the General Fund will pay the initial cost for these counties and then the state will withhold these counties' sales tax revenues to offset that cost; therefore there is no net General Fund impact. The FY 2015 expenditure of \$3,195,500 was offset by corresponding reductions in the

counties' sales tax apportionment. The payments made on behalf of the counties are not included in county expenditure limits established in the Arizona Constitution. The county payments are partially offset by a state subsidy. (See next line item.)

Each year, the amount is determined by enrollment counts submitted to the JLBC Staff. The JLBC Staff is required by A.R.S. § 1469D to report the county withholdings to the Treasurer by May 15 for the upcoming fiscal year. Prior to this report, the JLBC Staff estimated this amount at \$2,523,400. Based on new data in May 2016, the JLBC Staff reported the amount to be \$2,730,600 for FY 2017.

Monies for the Rural County Allocation are authorized by A.R.S. § 15-1469.01, and therefore do not appear in the General Appropriation Act.

#### **Rural County Reimbursement Subsidy**

The budget includes \$1,273,800 from the General Fund in FY 2017 for Rural County Reimbursement Subsidy. This amount is unchanged from FY 2016.

This funding partially offsets the cost to counties that are not part of an established community college district. The funding is appropriated to Apache and Greenlee Counties. The FY 2017 budget allocates \$699,300 to Apache and \$574,500 to Greenlee.

#### **Tribal Community Colleges**

The budget includes \$2,625,000 from the General Fund in FY 2017 for Tribal Community Colleges. This amount is unchanged from FY 2016.

*Background* – A.R.S. § 42-5031.01 allows any qualifying tribal community college to receive \$1,750,000, or 10% of the Transaction Privilege Tax (TPT) revenues collected from all sources located on the reservation, whichever is less. These monies provide tribal community colleges with funding for maintenance, renewal, and capital expenses. A.R.S. § 42-5031.01 also allows any additional technical college located on the same reservation to receive \$875,000, or 5% of the TPT revenues collected from sources located on the reservation, whichever is less. Actual amounts for FY 2017 will depend on FY 2017 collections. Given the language of A.R.S. § 42-5031.01, these monies do not appear in the General Appropriation Act.

This funding is limited to tribes that enter into a compact with the Executive. The FY 2016 Higher Education BRB extended the deadline for tribes to enter into a compact

from September 1, 2012 to September 1, 2017. Diné College and Navajo Technical College on the Navajo Nation are the only schools that currently qualify to receive TPT revenues. The only other existing tribal community college in Arizona is Tohono O'Odham Community College. If Tohono O'Odham enters into a compact with the Executive before September 1, 2017 it would receive roughly \$176,400, which is 10% of the total FY 2015 TPT collections from the reservation.

Laws 2016, Chapter 148 increased the term of an initial compact from 10 to 20 years and changed the time of a JLBC review required for a compact renewal from the last year of the term to the fourth year prior to the expiration of the term. The Navajo Nation compact is set to expire in 2020. If the Navajo Nation enters into a new 20-year compact with the Executive, the next JLBC review would be in 2036.

The budget assumes that \$1,750,000 will be distributed to Diné College and \$875,000 will be distributed to Navajo Technical College in FY 2017. These amounts represent 10% and 5%, up to \$1,750,000 and \$875,000, respectively, of the estimated TPT revenues to be collected in the Navajo reservation in FY 2017.

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#### **Other Issues**

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#### **Long-Term Budget Impacts**

As part of the budget's 3-year spending plan, the JLBC Staff estimates Community College statutory caseload changes will require an additional \$256,600 in FY 2018 and an additional \$388,600 in FY 2019.

These estimates are based on:

- Flat enrollment growth
- Assessed valuation growth of 1.0% in FY 2018 and 1.5% growth in FY 2019

#### **Community College Revenue Sources**

In addition to state General Fund monies, Arizona's community colleges receive revenues from a number of other sources, including student tuition and fees, local property taxes, grants, and other monies generated by the colleges. Of the total, the community colleges receive 2.6% of their revenues (excluding bond proceeds) from state aid.

For FY 2016, base operating revenues from all sources are estimated to be \$1,828,917,100, which would be an

**Table 4**

**Total Estimated Community College Revenues – FY 2016**

District	State Aid	Tuition/Fees	Property Taxes	Grants	Other <sup>1/</sup>	FY 2016 Total <sup>2/</sup>	FY 2015 Total <sup>3/</sup>	% Change from FY 2015
Cochise	\$10,688,800	\$8,363,900	\$20,028,200	\$15,204,700	\$1,454,300	\$55,739,900	\$51,863,100	7.5%
Coconino	2,194,400	7,693,200	9,467,400	7,336,000	1,038,100	27,729,100	26,296,300	5.4%
Gila <sup>4/</sup>	529,000	1,400,000	4,112,000	130,000	475,000	6,646,000	5,285,600	25.7%
Graham	17,283,900	7,179,500	5,887,100	11,430,500	9,474,500	51,255,500	44,043,100	16.4%
Maricopa	-	286,437,400	517,264,500	274,420,900	54,097,500	1,132,220,300	996,068,500	13.7%
Mohave	2,101,700	8,830,000	21,792,200	8,661,900	571,500	41,957,300	42,016,600	(0.1)%
Navajo	7,777,000	4,600,000	14,470,800	6,054,500	2,985,500	35,887,800	35,055,700	2.4%
Pima	-	54,899,000	104,315,000	62,394,000	5,462,000	227,070,000	207,765,900	9.3%
Pinal	2,000,000	13,650,000	49,614,000	25,503,500	2,117,000	92,884,500	81,866,600	13.5%
Santa Cruz <sup>4/</sup>	110,400	0	1,483,700	20,000	11,200	1,625,300	1,534,100	5.9%
Yavapai	1,696,000	12,273,000	47,635,600	14,559,000	4,339,000	80,502,600	76,574,800	5.1%
Yuma/La Paz	<u>3,569,800</u>	<u>14,003,000</u>	<u>33,770,500</u>	<u>19,132,700</u>	<u>4,922,800</u>	<u>75,398,800</u>	<u>78,762,600</u>	<u>(4.3)%</u>
<b>Total</b>	<b>\$47,951,000</b>	<b>\$419,329,000</b>	<b>\$829,841,000</b>	<b>\$444,847,700</b>	<b>\$86,948,400</b>	<b>\$1,828,917,100</b>	<b>\$1,647,132,900</b>	<b>11.0%</b>

<sup>1/</sup> Includes auxiliary programs, interest income, workforce development funds, and transfers.

<sup>2/</sup> Total revenues do not include bond proceeds or district fund balances. Including these amounts total revenues are estimated to be \$2,272,288,600 for FY 2016.

<sup>3/</sup> Total revenues do not include bond proceeds or district fund balances. Including these amounts total revenues are \$1,755,482,100 for FY 2015.

<sup>4/</sup> Gila Provisional Community College contracts with Graham County's Eastern Arizona College in order to provide degree programs. Therefore, Gila's tuition and fee revenues are collected by Graham according to their contract agreement. Santa Cruz Provisional Community College contracts with Cochise County's Community College in order to provide degree programs. Therefore, Santa Cruz's tuition and fee revenues are collected by Cochise according to their contract agreement.

increase of 11.0% from FY 2015. (See Table 4 for a summary of FY 2016 total revenue estimates.)

Property taxes are the single largest revenue source for the community colleges, accounting for 45.4% of their revenues. There are 2 types of property taxes: primary and secondary. For the community colleges, primary property taxes are levied for operating purposes and secondary property taxes are levied to pay for capital outlay expenses. Each community college district determines its primary and secondary property tax rates. (See Table 5 for a summary of FY 2016 property tax rates.)

In November 2012, Arizona voters approved Proposition 117, which requires primary and secondary taxes to be levied on the same tax base. Previously, taxes were levied

on 2 valuations: full cash value and limited property value. Proposition 117 requires all property taxes to be levied on the limited property value.

Proposition 117 also capped annual property value increases on any single parcel of real property to 5% starting in FY 2016. The existing 2% "levy limit" remains in place. Under A.R.S. § 42-17051, community colleges are allowed to collect 2% more in property tax revenues annually, not including revenue from new construction. Any increase over 2% requires voter approval, unless the district has foregone increases in prior years and consolidates those increases into a single year.

Long term property value growth has been approximately 5%. From that perspective, Proposition 117 would tend to reduce the year-to-year volatility in property tax values rather than reduce the dollar amount of long term revenues. However, the property tax base might grow more slowly under Proposition 117 because the property tax values would not be able to increase by more than 5% to offset the years that experience growth that is less than 5%.

To the extent that the property value grows more slowly because of Proposition 117, the community colleges could still generate the same level of revenue by increasing their tax rates.

The community colleges also collect tuition and fees from enrolled students. These collections account for approximately 22.9% of total revenues. Tuition and fees

**Table 5**

**Community College Tax Rates – FY 2016**

District	Primary Rate	Secondary Rate	Combined Rate	% Change in Combined Rate from FY 2015
Cochise	\$2.18	\$0.00	\$2.18	7.0%
Coconino	0.49	0.12	0.61	0.8%
Gila	0.85	0.00	0.85	(11.2)%
Graham	2.89	0.00	2.89	8.0%
Maricopa	1.26	0.23	1.49	(1.6)%
Mohave	1.29	0.00	1.29	5.8%
Navajo	1.74	0.00	1.74	4.9%
Pima	1.37	0.02	1.39	4.1%
Pinal	2.30	0.35	2.65	17.1%
Santa Cruz	0.47	0.00	0.47	4.4%
Yavapai	1.87	0.22	2.09	0.3%
Yuma/La Paz	2.17	0.39	2.56	7.3%

**Table 6**

**Community College Resident Tuition and Fees – FY 2016**

District	Cost Per Credit Hour	Annual Cost <sup>1/</sup>	% Change from FY 2015
Cochise	\$77	\$2,310	2.7%
Coconino	92	2,760	3.4%
Gila	69	2,080	4.0%
Graham	69	2,080	4.0%
Maricopa	84	2,520	0.0%
Mohave	88	2,640	1.1%
Navajo	68	2,040	3.0%
Pima	82	2,460	7.0%
Pinal	82	2,460	2.5%
Santa Cruz	77	2,310	2.7%
Yavapai	75	2,250	4.2%
Yuma/La Paz	78	2,340	2.6%
<b>Weighted Average</b>	<b>\$79</b>	<b>\$2,469</b>	<b>1.6%</b>

<sup>1/</sup> Annual cost is for 30 hours a year, or 15 hours per semester.

are assessed on a per credit hour basis. FY 2016 weighted average tuition (weighted for each district’s proportion of the statewide FTSE count) is \$2,469 if a full-time student attends for 30 hours a year. The FY 2016 amount represents an increase of 1.6% from FY 2015. (See Table 6 for FY 2016 resident tuition and fee rates.)

Community colleges also receive grants and “other” revenue from a variety of sources. Combined, they account for approximately 29.1% of community college revenues. Grants traditionally come from the federal government, including: the U.S. Department of Education, Small Business Administration, National Science Foundation, and Health and Human Services. Revenue listed in the “other” category includes auxiliary programs, interest incomes, workforce development funds, and transfers.

**Total Community College Expenditures**

Table 7 shows total budgeted FY 2016 community college expenditures. In FY 2016, total budgeted expenditures are \$2,273,243,100. As mentioned previously, base operating revenues for FY 2016 are \$1,828,917,100; however, this figure does not include allocated fund balances or bond proceeds. Including these amounts, total available revenues are \$2,272,288,600. Of the total \$2,273,243,100 in expenditures, \$1,651,531,200, or 72%, of these expenditures are from the community colleges’ General and Restricted Funds. This includes about \$525,218,100, or 23%, for instruction and \$259,787,600, or 11%, for administrative support.

Expenditures for auxiliary enterprises, including revenue generating retail and business services such as parking

**Table 7**

**Community Colleges - FY 2016 Budgeted Expenditures**

General/Restricted Funds	Total	% of Total
Instruction	\$525,218,100	23%
Public Service	32,327,700	1%
Academic Support	150,546,500	7%
Student Services	156,819,600	7%
Institutional Support	259,787,600	11%
Operation & Maintenance	113,936,100	5%
Scholarships/Grants	333,083,200	15%
Contingency	79,812,400	3%
<b>Subtotal</b>	<b>\$1,651,531,200</b>	<b>72%</b>
Auxiliary Enterprises Fund	\$ 176,653,200	8%
Plant Fund	266,031,400	12%
Debt Service	179,027,300	8%
<b>Total</b>	<b>\$ 2,273,243,100</b>	<b>100%</b>

lots, book stores, and food service, are \$176,653,200, or 8% of the total. Plant Fund expenditures, which generally include capital costs, are \$266,031,400, or 12% of the total. The remaining \$179,027,300 is for debt service.

**Community College Tuition Financing Districts**

Laws 2015, Chapter 306 renamed provisional community college districts established after December 31, 2014, to *community college tuition financing districts* and specified that the county board of supervisors will serve as the governing board to any community college tuition financing district. Gila and Santa Cruz are the only existing provisional districts and they were both established before December 31, 2014.

An area that wishes to form a community college but does not meet the minimum assessed valuation or population requirements in A.R.S § 15-1402 may form a tuition financing district. A tuition financing district is required to contract with an existing community college district to provide instruction and services to students.

**Additional Legislation**

**Community College Expenditure Limitation**

Laws 2016, Chapter 58 modifies the method for calculating community college expenditure limits, excludes certain types of expenditures from counting against the limit, and allows for an adjustment to the base expenditure limit.

The expenditure limit is determined by the Economic Estimates Commission (EEC) by adjusting the FY 1980 base limit by changes in estimated FTSE and inflation. Districts are required to submit FTSE estimates annually to the EEC, which uses those estimates to calculate new



expenditure limits annually. Chapter 58 requires that districts use the same FTSE calculation method for the EEC submissions as the FTSE calculation for state aid, except that enrollment in career and technical education courses receives an additional weight. Chapter 58 permits districts to submit 1 of the 3 following options as FTSE estimates to the EEC:

- The most recent audited FTSE count for the expenditure limit calculation.
- The average of the 5 most recent audited FTSE counts for the expenditure limit calculation.
- A FTSE count that exceeds the most recent audited FTSE count for the expenditure limit calculations by up to 5% if the actual FTSE count 45 days after classes begin in the current fall semester exceeds the actual FTSE count 45 days after classes began in the previous fall semester.

As session law, Chapter 58 permits districts to submit the average of the 10 most recent audited FTSE counts until FY 2020.

The Auditor General is required to separately audit the expenditure limit FTSE calculation and provide a report to the JLBC by October 15 of each year.

Expenditures that count against the expenditure limits generally consist of operating costs of the districts excluding funds generated from tuition, fees, Federal Funds, bond proceeds, debt service, and state capital funding. Chapter 58 allows districts to exclude expenditures from the following revenue sources as counting against their expenditure limit: grants and donations, research and development royalty, licensing and profit-sharing agreements, entrepreneurial and commercial activities, auxiliary fees, and goods and services through a contract with a political subdivision or tribal government.

Chapter 58 also allows district boards to refer to the voters in the district a permanent change in the base limit used to determine the expenditure limitation. The resolution for a base limit adjustment must include the current base limit, the proposed base limit, the increase in expenditure limit capacity that would be generated by the adjustment, and a rationale for the request.

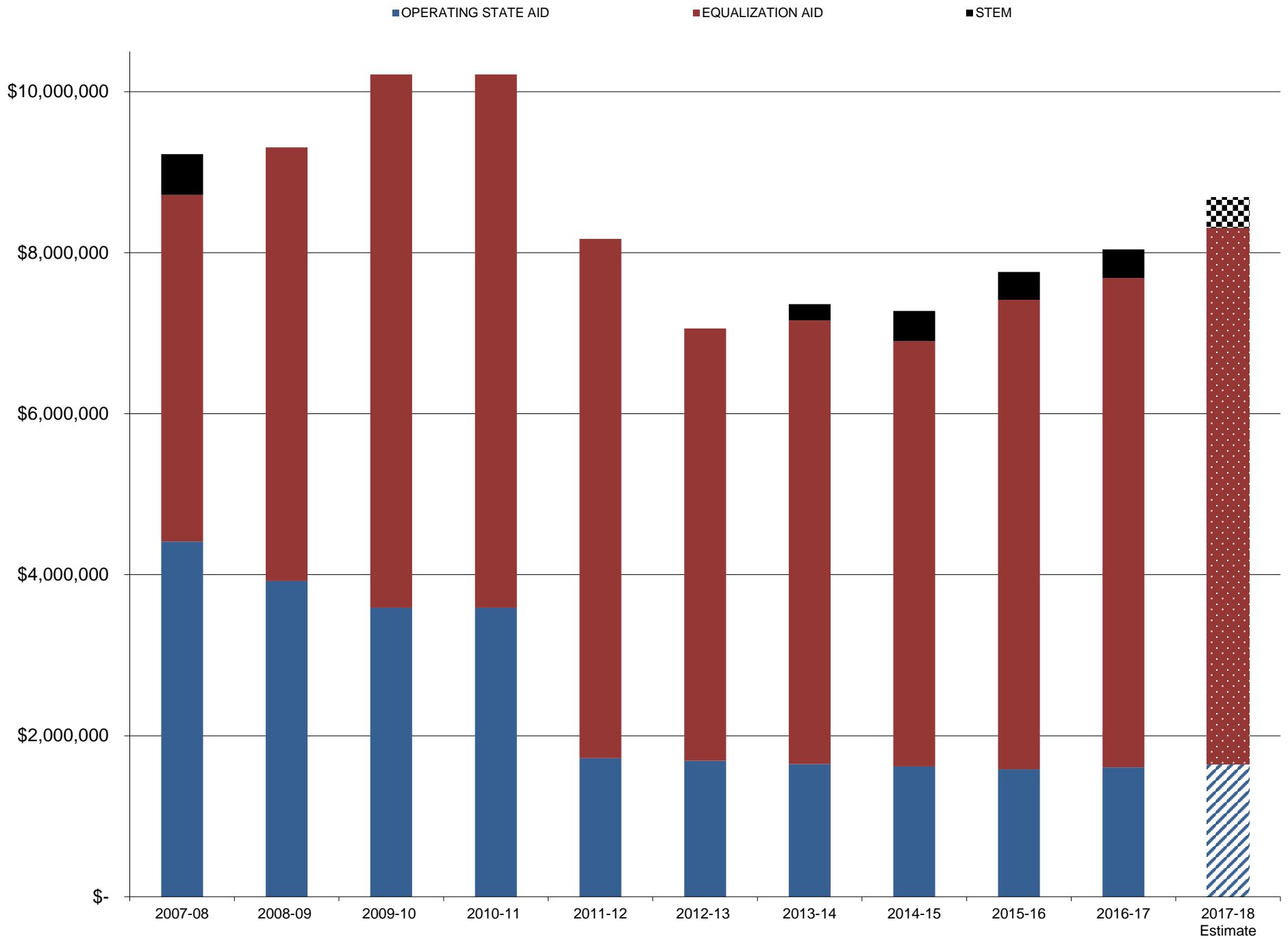
***Tribal College Dual Enrollment Program Fund***

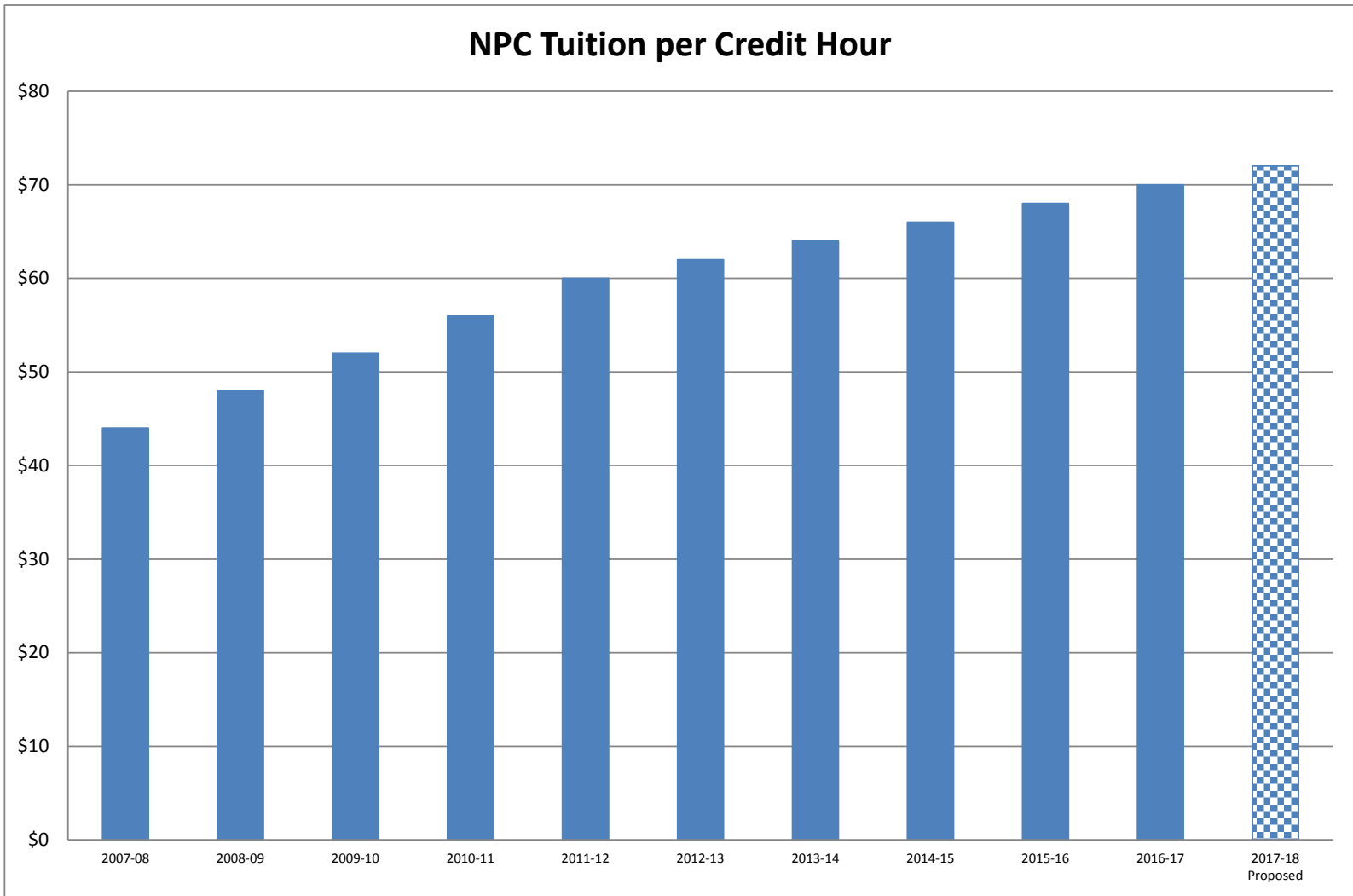
The FY 2017 K-12 Education BRB (Laws 2016, Chapter 124) increases the maximum amount of unclaimed lottery prize monies that may be deposited annually into the Tribal College Dual Enrollment Program Fund to \$250,000 from the prior maximum of \$160,000. These monies are

accounted for in the Arizona Department of Education budget.

The Tribal College Dual Enrollment Program Fund is allocated 15% of unclaimed lottery prize monies, subject to legislative appropriation, plus any appropriations, gifts, grants, devices and other contributions. The fund is administered by the Department of Education and is used to compensate tribal colleges for tuition and fees that are waived to allow high school students to attend tribal college classes on campus and online.

# NPC State Aid Revenues





### FY 17 Annual Tuition & General Fees



**Arizona Community Colleges  
Comparative In-State Tuition and Fees**

(Note - Fees include mandatory technology, registration and activity fees - it does not include class fees)

DISTRICT	FY 16				FY 17				FY 17 Tuition Increase per credit hr	% Inc FY 17 Annual Tuition & Fees
	Semester Tuition & Fees	Annual Tuition & Fees	Annual Fees	Tuition Rate	Semester Tuition & Fees	Annual Tuition & Fees	Annual Fees	Tuition Rate		
	(15 cr hrs)	(30 cr hrs)	(mandatory)	(per cr hr)	(15 cr hrs)	(30 cr hrs)	(mandatory)	(per cr hr)		
Cochise	\$ 1,155	\$ 2,310	\$ - <sup>6</sup>	\$ 77.0	\$ 1,185	\$ 2,370	\$ - <sup>6</sup>	\$ 79.0	\$ 2.00	2.60%
Coconino	\$ 1,485	\$ 2,970 <sup>1</sup>	\$ 210 <sup>11</sup>	\$ 92.0	\$ 1,530	\$ 3,060 <sup>1</sup>	\$ - <sup>11</sup>	\$ 102.0	\$ 3.00	3.26%
Eastern	\$ 1,040	\$ 2,080 <sup>4</sup>	\$ -	\$ 69.3	\$ 1,200	\$ 2,400 <sup>4</sup>	\$ -	\$ 80.0	\$ 10.70	15.44%
Maricopa	\$ 1,260	\$ 2,520		\$ 84.0	\$ 1,305	\$ 2,610	\$ 30 <sup>7</sup>	\$ 86.0	\$ 2.00	2.38%
Mohave	\$ 1,320	\$ 2,640	\$ 210 <sup>8</sup>	\$ 81.0	\$ 1,320	\$ 2,640	\$ 210 <sup>8</sup>	\$ 81.0	\$ -	0.00%
Northland	\$ 1,060	\$ 2,120 <sup>5</sup>	\$ 80 <sup>12</sup>	\$ 68.0	\$ 1,090	\$ 2,180 <sup>5</sup>	\$ 80 <sup>12</sup>	\$ 70.0	\$ 2.00	2.94%
Pima	\$ 1,225	\$ 2,450 <sup>2</sup>	\$ 185 <sup>9</sup>	\$ 75.5	\$ 1,270	\$ 2,540 <sup>2</sup>	\$ 185 <sup>9</sup>	\$ 78.5	\$ 3.00	3.97%
Central	\$ 1,230	\$ 2,460 <sup>3</sup>	\$ - <sup>10</sup>	\$ 82.0	\$ 1,260	\$ 2,520 <sup>3</sup>	\$ - <sup>10</sup>	\$ 84.0	\$ 2.00	2.44%
Yavapai	\$ 1,125	\$ 2,250	\$ -	\$ 75.0	\$ 1,185	\$ 2,370	\$ -	\$ 79.0	\$ 4.00	5.33%
Az Western	\$ 1,170	\$ 2,340	\$ 10 <sup>13</sup>	\$ 78.0	\$ 1,205	\$ 2,410	\$ 10 <sup>13</sup>	\$ 80.0	\$ 2.00	2.56%
<b>Average</b>	<b>\$ 1,207</b>	<b>\$ 2,414</b>	<b>\$ 77</b>	<b>\$ 78</b>	<b>\$ 1,255</b>	<b>\$ 2,510</b>	<b>\$ 52</b>	<b>\$ 82</b>	<b>\$3.07</b>	<b>3.93%</b>
Increase	3.16%	3.16%	9.45%	2.98%	3.98%	3.98%	-33.31%	4.82%		

**Notes :**

- (1) Plateau at 13-18 cr hrs, change 16 -18 cr hrs FY 10, discontinued after FY 14 (Coconino)
- (2) Discontinued plateau after 2004 (Pima)
- (3) Plateau at 14-20 cr hrs, discontinued in FY 11 (Central)
- (4) FY15 \$190 Plateau from 2-6 credit hours, then add \$135 per credit hour up to 12 credit hours per semester (Eastern)
- (5) Plateau from 3-7 credit hours per semester through FY 10; Plateau eliminated for FY 11 (Northland)
- (6) \$20/semester registration and \$20/semester technology fee rolled into tuition per credit hour for FY 13 (Cochise)
- (7) \$15 registration fee per semester not included (Maricopa)
- (8) FY10 \$50 activity/technology fee per semester; FY 11 \$6 Tech fee + \$2 Act fee per cr hr ; FY 15 \$6 Tech + \$1 Activity fee (Mohave)
- (9) FY14 \$3 act fee and \$2.5 in tech fee plus \$10 processing fee per semester (Pima);
- (10) \$11 processing fee per semester, eliminated beginning FY 08 (Central)
- (11) \$7 per credit hour Technology Fee (Coconino); moved to tuition for FY 17 (Coconino)
- (12) \$40 effective FY 14 media fee per semester for students taking 3 credit hours or more per semester (NPC)
- (13) \$5 per semester transportation (bus pass) fee



## Contribution Rates

### ASRS Defined Benefit Plan

The Arizona State Retirement System Defined Benefit Plan is the primary retirement plan for ASRS members and will provide lifelong monthly retirement income.

The plan is tax qualified under section 401(a) of the Internal Revenue Code. It is a “cost sharing” model, meaning both the member and the employer contribute equally. Members are also mandated to participate and contribute to the ASRS Long Term Disability Income Plan.

Contribution rates are actuarially determined and are adjusted annually to ensure the plan remains fiscally sound and able to meet current and future obligations.

There are two portions to the ASRS contribution rate - the Retirement Pension & Health Insurance Benefit, and the Long Term Disability Income Plan. The Pension Plan contribution is a pre-tax deduction, and the Long-Term Disability deduction is post-tax. Tax on pension benefits is deferred until payment is made to the member as a benefit or refund.

#### Alternate Contribution Rate - for Retired, Returned to Work Members

For members who retired, then returned to work for an ASRS employer while keeping their monthly pension, an Alternate Contribution Rate (ACR) is required. Read more on the [ACR page](#).

### Fiscal 2016 - 2017 - (Effective July 1, 2016)

	RETIREMENT PENSION & HEALTH INSURANCE BENEFIT	LONG TERM DISABILITY INCOME PLAN	TOTAL
Employee	11.34%	0.14%	11.48%
Employer	11.34%	0.14%	11.48%

### Fiscal 2017 - 2018 - (Effective July 1, 2017)

	RETIREMENT PENSION & HEALTH INSURANCE BENEFIT	LONG TERM DISABILITY INCOME PLAN	TOTAL
Employee	11.34%	0.16%	11.50%
Employer	11.34%	0.16%	11.50%



## Alternate Contribution Rate

### General Information

Legislation passed in 2011 under Senate Bill 1609 authorizes the ASRS to implement an Alternate Contribution Rate (ACR) to employers who hire ASRS retirees who return to work. The rate will be charged to and remitted to the ASRS by the employer. The purpose of the legislation is to mitigate the potential actuarial impact that retired members who return to work may have on the Trust Fund.

Here is a summary of the provisions now contained in Arizona Revised Statute 38-766.02:

- Beginning July 1, 2012, requires employers to pay an Alternate Contribution Rate (ACR) for members who return to work in any capacity and in a position ordinarily filled by an employee of the employer.
- Charges the ACR starting the first day after retirement for a member who reached normal retirement and for a member who is an early retiree working less than 20/20 for as long as that member stays in service and for any future employment periods during which the member does not suspend their benefits and resume active membership.
- States that the retired member does not accrue credited service, member service (for UORP), account balances, retirement benefits or LTD Program benefits, and the time is not later eligible for service purchase.
- Requires employers to pay the ACR on behalf of any retiree that it employs regardless of 20/20 status, direct/leasing/contracting arrangement, or whether the retiree satisfied the 12-month break in service without working in a leased or contract arrangement.
- States that late contributions are subject to interest (8%) and may be recovered in court or by state revenue offsets.
- Requires employers to submit any reports, data, paperwork, or materials required by the ASRS to determine the function, utilization, efficacy or operation of the return to work program.
- Includes a Legislative Intent clause that states the purpose of the legislation is to mitigate the potential actuarial impact that retired members who return to work might have on the Trust Fund.

### ASRS Return to Work - Violations

- Clarifies the period for which a member shall repay suspended pensions to the ASRS starts with the date the ASRS notifies the member in writing that their employment violated the statute, the date the ASRS determines the member knew or should have known that their employment violated the statute, or any other time period that approximates the duration of the violation, as determined by the ASRS.
- Requires an employer that employed a member whose pension was suspended to pay the ASRS the ACR starting with the date the member returned to employment. The employer is required to make the ACR payment through the earlier of:
  - The date the member terminates employment,
  - The date the employer begins making the ACR payment required by the new Return to Work statute, or
  - The date the member resumes active membership in the ASRS.

### Current ACR Information

Alternate Contribution Rate	
Fiscal year 2016-17, effective July 1, 2016	9.47%
Fiscal year 2017-18, effective July 1, 2017	9.36%



**Transmission of material in this release is embargoed until  
 8:30 a.m. (EST) November 17, 2016**

USDL-16-2166

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 Media Contact: (202) 691-5902 • [PressOffice@bls.gov](mailto:PressOffice@bls.gov)

**CONSUMER PRICE INDEX – OCTOBER 2016**

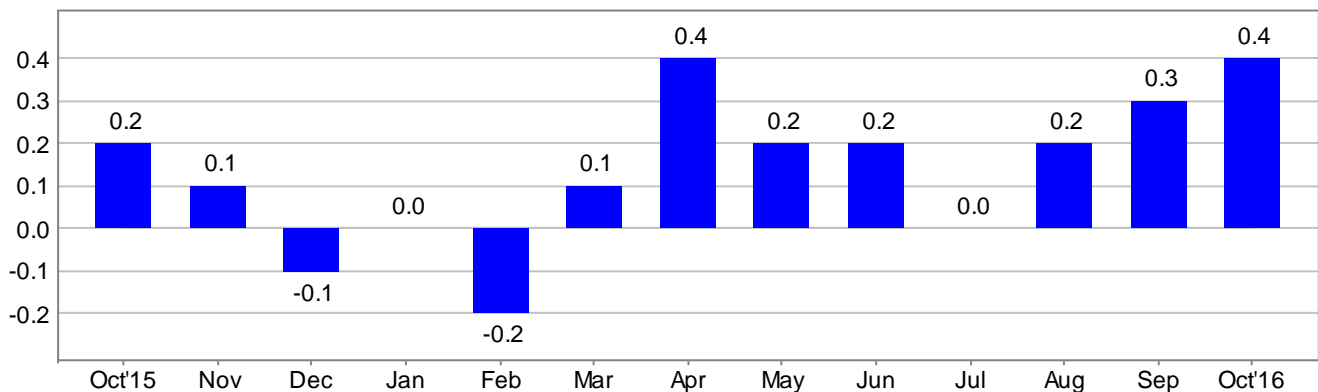
The Consumer Price Index for All Urban Consumers (CPI-U) increased 0.4 percent in October on a seasonally adjusted basis, the U.S. Bureau of Labor Statistics reported today. Over the last 12 months, the all items index rose 1.6 percent before seasonal adjustment.

As in September, increases in the shelter and gasoline indexes were the main causes of the rise in the all items index. The gasoline index rose 7.0 percent in October and accounted for more than half of the increase in the all items index. The shelter index increased 0.4 percent for the second straight month.

The energy index increased 3.5 percent, its largest advance since February 2013. The indexes for fuel oil and gasoline were up 5.9 percent and 7.0 percent, respectively, while the indexes for electricity and natural gas saw relatively smaller increases of 0.4 percent and 0.9 percent. In contrast, the index for food was unchanged for the fourth consecutive month, as the food at home index continued to decline.

The index for all items less food and energy rose 0.1 percent for the second straight month. Along with the shelter index, the indexes for apparel, new vehicles, and motor vehicle insurance all increased in October, as did the indexes for education, household furnishings and operations, alcoholic beverages, and tobacco. The indexes for personal care, communication, used cars and trucks, recreation, and airfare all declined. The medical care index was flat over the month.

**Chart 1. One-month percent change in CPI for All Urban Consumers (CPI-U), seasonally adjusted, Oct. 2015 - Oct. 2016**  
 Percent change





The following information is from a quarterly news release titled *Survey of Professional Forecasters*. The report consolidates multiple well-regarded national macroeconomic forecasts. It is the oldest quarterly survey of its kind in the United States. The survey began in 1968 and was originally conducted by the American Statistical Association and the National Bureau of Economic Research. The Federal Reserve Bank of Philadelphia took over the survey in 1990.

The following information is an excerpt from the report issued November 14, 2016.

## FOURTH Quarter 2016 Survey of Professional Forecasters

### ***Forecasters Predict Slightly Lower Growth over the Next Three Years***

Growth in the U.S. economy looks slightly weaker now than it did three months ago, according to 42 forecasters surveyed by the Federal Reserve Bank of Philadelphia before the election on November 8. The forecasters expect real GDP to grow at an annual rate of 2.2 percent this quarter and in each of the next four quarters in 2017. On an annual-average over annual-average basis, the forecasters see real GDP growing 1.5 percent in 2016, no change from the estimate in the survey of three months ago. The forecasters predict real GDP will grow 2.2 percent in 2017, 2.1 percent in 2018, and 2.1 percent in 2019. The forecasts for 2017, 2018, and 2019 are slightly weaker than the previous estimates.

### ***Inflation Outlook Holds Steady***

The forecasters see little change in the outlook for headline CPI inflation compared with their predictions of three months ago. Measured on a fourth-quarter over fourth-quarter basis, headline CPI inflation is expected to average 1.5 percent in 2016, 2.2 percent in 2017, and 2.2 percent in 2018. The projections for headline PCE inflation over the next three years remained unchanged from the survey of three months ago. Measured on a fourth-quarter over fourth-quarter basis, headline PCE inflation is expected to average 1.4 percent in 2016, 1.9 percent in 2017, and 2.0 percent in 2018.

Over the next 10 years, 2016 to 2025, the forecasters expect headline CPI inflation to average 2.22 percent at an annual rate, up slightly from the previous estimate of 2.15 percent. The corresponding estimate for 10-year annual-average PCE inflation is 2.00 percent, which is unchanged from the previous estimate.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
NORTHLAND PIONEER COLLEGE  
BUDGET FOR FISCAL YEAR 2017  
SUMMARY OF BUDGET DATA**

	<b>Budget 2017</b>	<b>Budget 2016</b>	<b>Increase/Decrease From Budget 2016 To Budget 2017</b>	
			<b>Amount</b>	<b>%</b>
<b>I. CURRENT GENERAL AND PLANT FUNDS</b>				
A. Expenditures:				
Current General Fund	\$ 26,463,019	\$ 26,077,253	\$ 385,766	1.5%
Unexpended Plant Fund	5,353,700	5,145,500	208,200	4.0%
Retirement of Indebtedness Plant Fund				
TOTAL	\$ 31,816,719	\$ 31,222,753	\$ 593,966	1.9%
B. Expenditures Per Full-Time Student Equivalent (FTSE):				
Current General Fund	\$ 13,232 /FTSE	\$ 13,373 /FTSE	\$ (141) /FTSE	-1.1%
Unexpended Plant Fund	\$ 2,677 /FTSE	\$ 2,639 /FTSE	\$ 38 /FTSE	1.4%
Projected FTSE Count	2,000	1,950		
<b>II. TOTAL ALL FUNDS ESTIMATED PERSONNEL COMPENSATION</b>				
Employee Salaries and Hourly Costs	\$ 14,736,058	\$ 14,651,144	\$ 84,914	0.6%
Retirement Costs	1,562,910	1,561,637	1,273	0.1%
Healthcare Costs	1,792,560	1,488,040	304,520	20.5%
Other Benefit Costs	1,346,602	1,360,976	(14,374)	-1.1%
TOTAL	\$ 19,438,130	\$ 19,061,797	\$ 376,333	2.0%
<b>III. SUMMARY OF PRIMARY AND SECONDARY PROPERTY TAX LEVIES AND RATES</b>				
A. Amount Levied:				
Primary Tax Levy	\$ 14,361,969	\$ 14,509,355	\$ (147,386)	-1.0%
Secondary Tax Levy				
TOTAL LEVY	\$ 14,361,969	\$ 14,509,355	\$ (147,386)	-1.0%
B. Rates Per \$100 Net Assessed Valuation:				
Primary Tax Rate	1.7884	1.7423	0.0461	2.6%
Secondary Tax Rate				
TOTAL RATE	1.7884	1.7423	0.0461	2.6%
<b>IV. MAXIMUM ALLOWABLE PRIMARY PROPERTY TAX LEVY FOR FISCAL YEAR 2017 PURSUANT TO A.R.S. §42-17051</b>			\$ 14,361,969	
<b>V. AMOUNT RECEIVED FROM PRIMARY PROPERTY TAXES IN FISCAL YEAR 2016 IN EXCESS OF THE MAXIMUM ALLOWABLE AMOUNT AS CALCULATED PURSUANT TO A.R.S. §42-17051</b>			\$	

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
NORTHLAND PIONEER COLLEGE  
BUDGET FOR FISCAL YEAR 2017  
RESOURCES**

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2017	Total All Funds 2017	Total All Funds 2016	% Increase/ Decrease
	General Fund 2017	Restricted Fund 2017	Auxiliary Fund 2017	Unexpended Plant Fund 2017	Retirement of Indebtedness 2017				
<b>BEGINNING BALANCES-July 1*</b>									
Restricted	\$	\$	\$	\$	\$	\$	\$	\$ 600,000	-100.0%
Unrestricted	15,900,000			9,500,000			25,400,000	45,100,000	-43.7%
Total Beginning Balances	\$ 15,900,000	\$	\$	\$ 9,500,000	\$	\$	\$ 25,400,000	\$ 45,700,000	-44.4%
<b>REVENUES AND OTHER INFLOWS</b>									
Student Tuition and Fees									
General Tuition	\$ 2,900,000	\$	\$	\$	\$	\$	\$ 2,900,000	\$ 2,800,000	3.6%
Out-of-District Tuition									
Out-of-State Tuition	100,000						100,000	100,000	
Student Fees	700,000						700,000	700,000	
Tuition and Fee Remissions or Waivers	1,000,000						1,000,000	1,000,000	
State Appropriations									
Maintenance Support	1,606,000						1,606,000	1,582,200	1.5%
Equalization Aid	6,081,500						6,081,500	5,834,300	4.2%
Capital Support				353,700			353,700	345,500	2.4%
Property Taxes									
Primary Tax Levy	14,361,969						14,361,969	14,470,753	-0.8%
Secondary Tax Levy									
Gifts, Grants, and Contracts	1,800,000	6,000,000					7,800,000	7,800,000	
Sales and Services									
Investment Income	140,000						140,000	140,000	
State Shared Sales Tax		400,000					400,000	400,000	
Other Revenues	196,300		450,000				646,300	700,000	-7.7%
Proceeds from Sale of Bonds									
Total Revenues and Other Inflows	\$ 28,885,769	\$ 6,400,000	\$ 450,000	\$ 353,700	\$	\$	\$ 36,089,469	\$ 35,872,753	0.6%
<b>TRANSFERS</b>									
Transfers In		600,000	200,000	2,000,000			2,800,000	2,750,000	1.8%
(Transfers Out)	(2,800,000)						(2,800,000)	(2,750,000)	1.8%
Total Transfers	(2,800,000)	600,000	200,000	2,000,000					
Less:									
Governing Board Designations	(2,291,240)	(400,000)					(2,691,240)	(22,061,373)	-87.8%
Policy 1924 - Cash Reserve	(13,231,510)						(13,231,510)	(13,038,627)	1.5%
Policy 1926 - Future Capital Reserve				(6,500,000)			(6,500,000)	(8,000,000)	-18.8%
<b>Total Resources Available for the Budget Year</b>	\$ 26,463,019	\$ 6,600,000	\$ 650,000	\$ 5,353,700	\$	\$	\$ 39,066,719	\$ 38,472,753	1.5%

\*These amounts exclude amounts not in spendable form (i.e., prepaids, inventories, and capital assets) or amounts legally or contractually required to be maintained intact.

**NAVAJO COUNTY COMMUNITY COLLEGE DISTRICT  
NORTHLAND PIONEER COLLEGE  
BUDGET FOR FISCAL YEAR 2017  
EXPENDITURES AND OTHER OUTFLOWS**

**TOTAL RESOURCES AVAILABLE FOR THE BUDGET YEAR** (from Schedule B)

**EXPENDITURES AND OTHER OUTFLOWS**

Instruction  
Public Service  
Academic Support  
Student Services  
Institutional Support (Administration)  
Operation and Maintenance of Plant  
Scholarships  
Auxiliary Enterprises  
Capital Assets  
Debt Service-General Obligation Bonds  
Debt Service-Other Long Term Debt  
Other Expenditures  
Contingency  
  
Total Expenditures and Other Outflows

	CURRENT FUNDS			PLANT FUNDS		Other Funds 2017	Total All Funds 2017	Total All Funds 2016	% Increase/Decrease
	General Fund 2017	Restricted Fund 2017	Auxiliary Fund 2017	Unexpended Plant Fund 2017	Retirement of Indebtedness 2017				
\$ 26,463,019	\$ 6,600,000	\$ 650,000	\$ 5,353,700	\$	\$	\$ 39,066,719	\$ 38,472,753	1.5%	
\$ 10,446,133	\$ 1,400,000	\$	\$	\$	\$	\$ 11,846,133	\$ 11,459,741	3.4%	
	20,000					20,000	20,000		
1,108,841						1,108,841	1,097,567	1.0%	
1,826,180	650,000					2,476,180	2,357,284	5.0%	
8,428,518	30,000					8,458,518	7,908,662	7.0%	
1,709,072						1,709,072	1,687,028	1.3%	
1,944,275	4,500,000					6,444,275	6,444,275		
		650,000				650,000	650,000		
			5,353,700			5,353,700	5,145,500	4.0%	
1,000,000						1,000,000	1,702,696	-41.3%	
\$ 26,463,019	\$ 6,600,000	\$ 650,000	\$ 5,353,700	\$	\$	\$ 39,066,719	\$ 38,472,753	1.5%	

**Northland Pioneer College  
Capital Fund (50) Budget  
FY1617 Budget Cycle**

	<b>FY1516 Budget</b>	<b>FY1617 Budget</b>	<b>FY1718 Budget</b>	<b>FY1819 Budget</b>	
<b>Fund Balance</b>	2,800,000	3,000,000	4,000,000	2,500,000	
<b>Transfer from Operating Fund</b>	2,000,000	2,000,000	2,000,000	2,000,000	
<b>State Funding - STEM</b>	345,500	353,700	350,000	300,000	
<b>Annual Capital Funding</b>	<u>5,145,500</u>	<u>5,353,700</u>	<u>6,350,000</u>	<u>4,800,000</u>	
<b>Annual Capital Requirements</b>					
Building Maintenance	814,800	750,000	750,000	750,000	
Strategic Plans	-	150,000	15,000	-	
Total - Annual Requirements	<u>814,800</u>	<u>900,000</u>	<u>765,000</u>	<u>750,000</u>	
<b>Annual Capital Requests</b>					
Administrative Services	1,707,000	1,509,500	1,875,000	1,874,000	\$8.4M WMC Expansion - On Hold
Student Services	55,000	55,000	55,000	55,000	
IS	1,371,500	1,979,789	2,367,500	1,351,000	
Instruction:					
Arts & Science	-	-	-	-	
CTE	301,000	155,500	223,000	70,000	
Nursing	125,000	35,000	320,000	-	
Total - Annual Requests	<u>3,559,500</u>	<u>3,734,789</u>	<u>4,840,500</u>	<u>3,350,000</u>	
<b>Contingency</b>	<u>771,200</u>	<u>718,911</u>	<u>744,500</u>	<u>700,000</u>	
<b>Total Expenses</b>	<u>5,145,500</u>	<u>5,353,700</u>	<u>6,350,000</u>	<u>4,800,000</u>	
<b>Surplus/(Deficit)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

**Northland Pioneer College  
Capital Budget  
FY1617 - FY1819**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1617 Budget Request \$	FY17/18 Budget Request \$	FY18/19 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
ANN REQMNT	ADM SVC MAINT	6100	5610	750,000	750,000	750,000	Annual Building Maintenance	Annual Capital Requirements - backlog of maintenance items		No
<b>ANN REQMNT</b>	<b>Annual Required Capital Total</b>			<b>750,000</b>	<b>750,000</b>	<b>750,000</b>				
CONTINGENCY	VP Admin	5060		718,911	744,500	700,000	Contingency			
<b>CONTINGENCY</b>	<b>Contingency Total</b>			<b>718,911</b>	<b>744,500</b>	<b>700,000</b>				
SPASC	MARKETING	5920	5615	135,000	-	-	Rebuild entire www.NPC.edu site in Drupal 8 software, make site mobile friendly, improve user experience and SEO results.  Project may be finalized in FY1718.	<b>SPASC Initiative &amp; Priority</b> - Site has not been redesigned since 2009 and is not mobile friendly.	Strategic Priority II - To improve the user experience with technology, the college will enhance technology professional development and improve the NPC website and MyNPC.	No
SPASC	IS	5070	5615	15,000	15,000	-	Retention Management Software Consulting	<b>SPASC Initiative &amp; Priority</b> Consulting for software implementation	Technical Support for the Community College	No
<b>SPASC</b>			<b>SPASC Total</b>	<b>150,000</b>	<b>15,000</b>	<b>-</b>				
ADM SVC	MAINT	6100	5610	1,250,000	1,800,000	1,799,000	Annual Maintenance & Master Facilities Projects	In addition to capital budget for ongoing maintenance a "catch-up" campaign is needed to bring facilities up to standards college-wide. Also, includes some projects identified in the Master Facilities report.		No
ADM SVC	MAINT	6100	5108	50,000	50,000	50,000	Professional/Consulting Services	Architecture & Engineering Services		
ADM SVC	TRANS	5750	5645	25,000	25,000	25,000	Repaint maintenance and IS vehicles (4)	Vehicles rusting	Extend life of fleet	No
ADM SVC	TRANS	5750	5680	56,000	-	-	2 new minivans	Rotate fleet		
ADM SVC	TRANS	5750	5680	38,500	-	-	1 new passanger van (holds 15)	Student use		
ADM SVC	TRANS	5750	5680	45,000	-	-	1 new maintenance truck	Vehicle 20 yrs old; parts not available after 10		No
ADM SVC	TRANS - IS	5750	5680	45,000	-	-	IS Double Cab Truck; Tower Climbing Equip			
ADM SVC	MAINT	6100	5610	-	-	-	WMC Expansion Phase I FY17/18 Phase II FY18/19  Project on Hold \$8.4M	Relocation of off campus facility use plus addition of new programs and classrooms.		Yes
<b>ADM SVC</b>			<b>Admin Services Total</b>	<b>1,509,500</b>	<b>1,875,000</b>	<b>1,874,000</b>				
STUD SERV	LIBRARY	3500	5650	55,000	55,000	55,000	Materials in the library collection: print, audio, video	These materials support college-wide academic programs. They are for student and faculty research and instruction. It		No
	20 December 2016				Navajo County Community College District Governing Board				Packet Page 102	
<b>STUD SERV</b>			<b>Student Services Total</b>	<b>55,000</b>	<b>55,000</b>	<b>55,000</b>				

**Northland Pioneer College  
Capital Budget  
FY1617 - FY1819**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1617 Budget Request \$	FY17/18 Budget Request \$	FY18/19 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
IS	IS	5070	5615	225,000	250,000	275,000	Jenzabar Maintenance	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS	5070	5615	45,000	45,000	45,000	NOLIJ Web Maintenance	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS	5070	5615	17,500	18,000	18,500	HP Server Contracts from FY1314 budget	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS	5070	5615	30,000	30,000	30,000	Jenzabar Consultants	Consultant training/update NPC Servers	Technical Support for the Community College	No
IS	IS	5070	5615	50,000	50,000	50,000	IS Professional Services	Outside Consultant as needed	Technical Support for the Community College	No
IS	IS	5070	5615	50,000	47,000	50,000	VMWare Support	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS/Bus	5070	5615	15,000	15,000	15,000	Jenzabar Training hours (remote)	Support Business Office Jenzabar Users	Technical Support for the Community College	No
IS	IS	5070	5635	14,000	14,000	15,000	Commvault	Yearly Maintenance Contract	Technical Support for the Community College	No
IS	IS	5070	5600	68,500	68,500	70,000	9 Smartboards and Projectors (includes polycom & doc cameras)	9 Smart Classrooms - NEW, supports CTE and other divisions	Technical Support for the Community College	No
IS	IS	5070	5600	68,000	72,000	75,000	10 Smartboards & Projectors	Lifecycle Replacement	Technical Support for the Community College	No
IS	IS	5070	5620	180,000	180,000	180,000	Server Replacements @ 4 years	Update Aging Server/Blade Cycle	Technical Support for the Community College	No
IS	IS	5070	5620	60,000	200,000	150,000	Replace old routers, switches and AP's @ 6 years	Update Aging Routers, Switches, and Aps	Technical Support for the Community College	No
IS	IS	5070	5620	750,000	750,000	60,000	Upgrade WAN Links FY16/17 Phase II	Upgrade remaining WAN radio links for increased capacity at all other NPC owned network locations	Technical Support for the Community College	No
IS	IS	5070	5620	14,000	15,000	-	UPS (batteries for servers) lifecycle Replacements @ 5 years	Replace aging UPS systems	Technical Support for the Community College	No
IS	IS	5070	5620	25,000	-	-	SSO and Password Reset solution	Develop and incorporate a single sign on and password reset solution	Technical Support for the Community College	No
IS	IS	5070	5620	-	300,000	50,000	Upgrade Cisco Phone system environment	Replace aging phone system	Technical Support for the Community College	No
IS	IS	5070	5630	125,000	100,000	100,000	Computers @ 4 years (230)	Replace aging computers	Technical Support for the Community College	No
IS	IS	5070	5630	37,000	40,000	42,000	Printers @ 3 years	Replace aging printers	Technical Support for the Community College	No
IS	IS	5070	5630	30,000	30,000	30,000	Monitors @ 4 years	Replace aging monitors	Technical Support for the Community College	No
IS	IS	5070	5630	40,000	40,000	40,000	iPads (iPad lifecycle 4 years)	Replace some laptops with iPads to allow traveling staff to remain connected	Technical Support for the Community College	Yes
IS	IS	5070	5630	14,000	14,000	14,000	Thin Clients (6 year life cycle)	Replace aging Thin Clients	Technical Support for the Community College	No

**Northland Pioneer College  
Capital Budget  
FY1617 - FY1819**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1617 Budget Request \$	FY17/18 Budget Request \$	FY18/19 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
IS	IS/HR	5070	5630	30,000	-	-	Integrated Photo ID/Data Card for students and employees	IS/HR will work together to establish a system and process to generate student/employee data cards and IDs	Technical Support for the Community College	Yes
IS	CTE	5070	5630	5,000	-	-	3-D Printer	PDC-MET-Current Industry Standards	Technical Support for the Community College	Yes
IS-CTE	ATO	5070	5635	-	-	7,500	CDX Online Training 2 Years Fee	2 Years Fee	Technical Support for the Community College	No
IS-CTE	CON	5070	5635	-	-	5,000	Enroute Pro Software	5 more seats due to increased enrollment	Technical Support for the Community College	Yes
IS-CTE	IMO	5070	5630	-	30,000	-	Laptops and PC for IMO labs	replace computers at IMO Labs	Technical Support for the Community College	No
IS-CTE	FRS	5070	5630	20,000	-	-	Convert one classrooms at NATC into a video classroom	connect NATC to the rest of the campuses to allow us to participate in video conferences	Technical Support for the Community College	No
IS-CTE	FRS	5070	5630	-	25,000	-	Replace 3 smartboards	Lifetime replacement cycle	Technical Support for the Community College	No
IS-CTE	CCL	5070	5635	30,789	-	-	Xenegrade Registration & Marketing Software	Registration Process for CCL-Contracts, Kids College & All Non-Credit Courses	Technical Support for the Community College	Yes
IS	PAD	5700	5645	12,000	10,000	5,000	Replacement of aging and broken equipment	To maintain a professional print production for staff and students	Technical Support for the Community College	No
IS	PAD	5700	5316	24,000	24,000	24,000	Konica Minolta Copier Lease	Old Copier at end of life was replaced with new to continue professional production for our staff and students	Technical Support for the Community College	No
<b>IS</b>			<b>IS Total</b>	<b>1,979,789</b>	<b>2,367,500</b>	<b>1,351,000</b>				
CTE	AJS	1205	5645	-	-	20,000	Wrestling Mats	Replacements	Remove student barriers to current Industry standards.	No
CTE	ATO	1110	5645	5,500	-	-	40' Rolloff storage container	Will provide security and dry place for new and donated Engines and Transmissions	Remove student barriers to current Industry standards.	Yes one year
CTE	ATO	1110	5645	20,000	22,000	-	Three Scanners	Keep to Current Industry Standards	Remove student barriers to current Industry standards.	Yes
CTE	ATO	1110	5645	-	8,000	-	Air Compressor	Replacement of current one.	Remove student barriers to current Industry standards.	No
CTE	ATO	1110	5645	20,000	-	-	4 top and bottom toolboxes complete w/Tools	Keep up with the amount of students	Remove student barriers to current Industry standards.	No
CTE	ATO	1110	5645	20,000	20,000	-	2007 & up cars	Keep to current industry standards	Remove student barriers to current Industry standards.	No



**Northland Pioneer College  
Capital Budget  
FY1617 - FY1819**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1617 Budget Request \$	FY17/18 Budget Request \$	FY18/19 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
CTE	CON	1135	5630	-	10,000	-	Software Update additional seats enroute	Expnding training	Remove student barriers to current Industry standards.	Yes
CTE	FRS	1336	5645	30,000	-	-	Bullex Natural Gas Hoseline Training System w/ remote	Provides secondary fire prop for extended attack.	Remove student barriers to current Industry standards.	No
CTE	FRS	1336	5645	-	35,000	-	Bullex Natural Gas Vehicle fire training prop w/integrated smoke & sound effects option.	Provides secondary fire prop for extended attack.	Remove student barriers to current Industry standards.	No
CTE	FRS	1336	5645	-	15,000	-	Bullex Natural Gas Pressure Vessel fire training prop.	Provides secondary fire prop for extended attack.	Remove student barriers to current Industry standards.	No
CTE	FRS	1336	5645	-	-	50,000	Purchase used Fire truck	replace one of the current Fire Engine being used	Remove student barriers to current Industry standards.	No
CTE	IMO/MET	1155	5645	-	8,000	-	Robotic Competition Equipment	Equipment needed to host Robotic skills competition	Remove student barriers to current Industry standards.	No
CTE	IMO/MET	1155	5645	-	18,000	-	Hydraulic Trainer	to train the basci hydraulics theory	Remove student barriers to current Industry standards.	Yes
CTE	WLD	1170	5645	40,000	42,000	-	Welding Machines	Replace worn machines as part of facility maintenance	Remove student barriers to current Industry standards.	No
CTE	WLD	1170	5645	-	6,000	-	One Metal Brake	Provide new and different technology to welding students	Remove student barriers to current Industry standards.	Yes
CTE	WLD	1170	5645	20,000	-	-	Three- Millhogs	Replace worn machines as part of facility maintenance	Remove student barriers to current Industry standards.	No
CTE	WLD	1170	5645	-	39,000	-	3-Cutting/Weld Table W/Hardware	Provide new and different technology to welding students	Remove student barriers to current Industry standards.	Yes
<b>CTE</b>			<b>CTE Total</b>	<b>155,500</b>	<b>223,000</b>	<b>70,000</b>				
NURS	NURS ASST	1370	5610	-	100,000	-	Nursing - Remodel or Ponderosa Center to provide additional office space required by the AZBON  Nursing & Maintenance to collaborate	AZBON has required that each faculty person have a private office, dislocating key personnel, this renovation would allow the return of science faculty to the building	Master Facilities Plan	No
NURS	NURS	1375	5645	-	35,000	-	Sim Junior	Junior mannequin at LCC is broken and no longer supported due to age.	Remove student barriers to current Industry standards.	No
NURS	NURS	1375	5645	-	25,000	-	Sim Baby	New training mannequin to provide advanced intesive care simmulation for infants	Remove student barriers to current Industry standards.	No

**Northland Pioneer College  
Capital Budget  
FY1617 - FY1819**

Sorted by Division

Div	Dept	Dept #	Object Code	FY1617 Budget Request \$	FY17/18 Budget Request \$	FY18/19 Budget Request \$	Description of Capital Item(s) Requested	Justification for Request	SPASC Initiative & Priority	Postponed? Y/N
NURS	NURS	1335	5645	-	125,000	-	Sim Man	Replacement for EMS adult simulator which is now broken and due to age is no longer supported by manufacturer.	Remove student barriers to current Industry standards.	No
NURS	NURS	1375	5645	35,000	35,000	-	Sim Mom	Advanced simulator for LCC, to provide similar instruction environment for all students	Remove student barriers to current Industry standards.	No
<b>Nursing</b>			<b>Nursing Total</b>	<b>35,000</b>	<b>320,000</b>	<b>-</b>				
<b>Total NPC Annual Capital</b>				<b>5,353,700</b>	<b>6,350,000</b>	<b>4,800,000</b>				

## 2018-2019 NPC ACADEMIC CALENDAR

**Recommendation:**

Staff and Instructional Council recommend approval of the 2018-2019 academic calendar.

**Summary:**

Instructional Council, College Council, and the administration have reviewed and recommend approval of the attached 2018-2019 academic calendar. The calendar conforms to the basic calendar template under which NPC currently operates. NPC develops its calendars two years in advance to help both the district, NAVIT, and local school districts with advance planning.



30<sup>th</sup> - 10 month Faculty return (JULY)  
 13<sup>th</sup> - 9 month Faculty return  
 20<sup>th</sup> - First day of class

AUGUST 2018							
W	S	M	T	W	Th	F	S
		30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
1	19	20	21	22	23	24	25
2	26	27	28	29	30	31	

SEPTEMBER 2018							
W	S	M	T	W	Th	F	S
							1
3	2	3	4	5	6	7	8
4	9	10	11	12	13	14	15
5	16	17	18	19	20	21	22
6	23	24	25	26	27	28	29
7	30						

3<sup>rd</sup> - Labor Day

OCTOBER 2018							
W	S	M	T	W	Th	F	S
7	30	1	2	3	4	5	6
8	7	8	9	10	11	12	13
9	14	15	16	17	18	19	20
10	21	22	23	24	25	26	27
11	28	29	30	31			

NOVEMBER 2018							
W	S	M	T	W	Th	F	S
11					1	2	3
12	4	5	6	7	8	9	10
13	11	12	13	14	15	16	17
14	18	19	20	21	22	23	24
15	25	26	27	28	29	30	

11<sup>th</sup> - Veterans' Day (observed on the 12<sup>th</sup>)  
 22<sup>nd</sup>-23<sup>rd</sup> - Thanksgiving Break

10<sup>th</sup> - Last day of Fall  
 13<sup>th</sup> - Grades due  
 14<sup>th</sup>-17<sup>th</sup> - No registration  
 24<sup>th</sup>-26<sup>th</sup>, 31<sup>st</sup> & 1<sup>st</sup> College closed

DECEMBER 2018							
W	S	M	T	W	Th	F	S
15							1
16	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1				

JANUARY 2019							
W	S	M	T	W	Th	F	S
			1	2	3	4	5
	6	7	8	9	10	11	12
1	13	14	15	16	17	18	19
2	20	21	22	23	24	25	26
3	27	28	29	30	31		

1<sup>st</sup> - New Year's  
 7<sup>th</sup> - 10 month Faculty return  
 7<sup>th</sup> - 9 month Faculty return  
 14<sup>th</sup> - First day of Spring semester  
 21<sup>st</sup> - MLK Day

FEBRUARY 2019							
W	S	M	T	W	Th	F	S
3						1	2
4	3	4	5	6	7	8	9
5	10	11	12	13	14	15	16
6	17	18	19	20	21	22	23
7	24	25	26	27	28		

MARCH 2019							
W	S	M	T	W	Th	F	S
7						1	2
8	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
9	17	18	19	20	21	22	23
10	24	25	26	27	28	29	30
	31						

11<sup>th</sup>-15<sup>th</sup> - Spring Break

APRIL 2019							
W	S	M	T	W	Th	F	S
11		1	2	3	4	5	6
12	7	8	9	10	11	12	13
13	14	15	16	17	18	19	20
14	21	22	23	24	25	26	27
15	28	29	30				

MAY 2019							
W	S	M	T	W	Th	F	S
15				1	2	3	4
16	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	

11<sup>th</sup> Last day of Spring / Commencement  
 11<sup>th</sup> - Last day for 9 month Faculty  
 15<sup>th</sup> - Grades due  
 16<sup>th</sup>-17<sup>th</sup> No registration  
 27<sup>th</sup> - Memorial Day  
 24<sup>th</sup> - Last day for 10 month Faculty

3<sup>rd</sup> - First day of Summer school

JUNE 2019							
W	S	M	T	W	Th	F	S
							1
1	2	3	4	5	6	7	8
2	9	10	11	12	13	14	15
3	16	17	18	19	20	21	22
4	23	24	25	26	27	28	29
	30						

JULY 2019							
W	S	M	T	W	Th	F	S
							1
5		1	2	3	4	5	6
7	7	8	9	10	11	12	13
7	14	15	16	17	18	19	20
8	21	22	23	24	25	26	27
	28	29	30	31	1	2	3

4<sup>th</sup> - Independence Day  
 26<sup>th</sup> - Last day of Summer  
 31<sup>st</sup> - Grades due

## STATUS REPORT ON IMPROVEMENTS TO BALES AVENUE IN WINSLOW ARIZONA

### Summary:

The Board previously agreed to partner with the City of Winslow to make improvements to Bales Avenue, the road entering the NPC campus. The approved budget for fiscal year 2016-17 is \$240,000. The City of Winslow is responsible for overseeing the entire project with David Huish, Director of Facilities, consulting on behalf of NPC.

The bid opening for the project took place on November 29<sup>th</sup> and Woodson Engineering is recommending McCauley Construction be awarded the construction contract for a total of \$283,199.95, which includes a 10% contingency. The Winslow City Council is expected to approve the contract on December 13<sup>th</sup>.

NPC's portion of the proposed contract is \$181,347.65.

Below is the updated timeline:

### BIDDING & CONSTRUCTION SCHEDULE

- |   |                            |
|---|----------------------------|
| ✓ Finalize Project Plans, Specifications, & Bid Proposal Form | Friday, October 21         |
| ✓ Advertise for Bids  | Monday, October 31         |
| ✓ Pre-Bid Conference  | Thursday, November 17      |
| ✓ Bid Opening   | Tuesday, November 29       |
| • Recommendation to Award Contract Sent to City Clerk         | Thursday, December 1       |
| • City Council Approval of Award of Contract                  | Tuesday, December 13       |
| • Notice to Proceed with Construction                         | Tuesday, January 3, 2017   |
| • End of Northland Pioneer College Winter Break               | Thursday, January 15, 2017 |
| • Northland Pioneer College Spring Break                      | March 13 – 17, 2017        |
| • End of Construction Contract Period                         | April 19, 2017             |



# WOODSON

ENGINEERING & SURVEYING, INC.

124 N Elden St, Flagstaff, AZ 86001  
(928) 774-4636 | Fax (928) 774-4646

November 30, 2016

Stephen Pauken  
City of Winslow  
21 Williamson Avenue  
Winslow, AZ 86047

Re: 114503 – Bales Avenue Paving - Recommendation to Award Construction Contract

Dear Steve:

The bid opening for the Bales Avenue paving project (114503) took place on November 29, 2016, in the City Hall Conference Room. The bids were opened by the City Clerk.

Sealed bids were received from four contractors. The amount of each contractor's total bid consists of the total of the City-funded base bid, plus the Northland Pioneer College-funded base bid, plus the sum of "add-alternates" 1, 2, and 3. The contractors' total bids are shown in the attached "Tally of Lump Sum Bids" and below, in the order in which the bids were opened:

1. Show Low Construction	\$ 547,567.18
2. Mountain High Excavating	\$ 313,110.95
3. Fann Contracting	\$ 457,210.00
4. McCauley Construction	\$ 274,496.50

As can be seen, McCauley Construction of Winslow, Arizona bid lowest for each of the base bids, the "add-alternates," and the overall total of the base bids plus "add-alternates."

Attached to this letter is the following documentation:

1. Tally of Lump Sum Bids
2. Arizona Registrar of Contractors web page showing results for McCauley Construction.

McCauley Construction is a local contractor with an excellent reputation for performing work of this type in the Winslow area.

The City of Winslow has decided not to proceed with "add-alternates" 1 and 2; Northland Pioneer College has decided to proceed with "add-alternate" 3.

Based upon these decisions, we recommend that McCauley Construction be awarded the construction contract for this project in the following amount:

Total of 2 Base Bids Plus Add-Alternate 3	\$ 257,454.50
<u>10% Contingency</u>	<u>\$ 25,745.45</u>
<b>Total Contract Award</b>	<b>\$ 283,199.95</b>

The portion of the work being funded by Northland Pioneer College (the Northland Pioneer College base bid plus “add-alternate” 3) is to be invoiced to the college for reimbursement to the City. The amount to be funded by the college is \$ 164,861.50 plus the 10% contingency of 16,486.15, for a total of \$ 181,347.65.

Sincerely,

**WOODSON ENGINEERING AND SURVEYING**



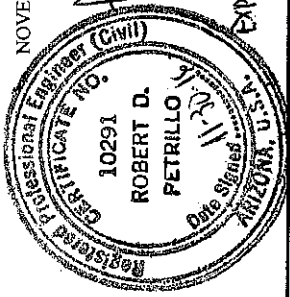
Robert D. Petrillo, PE, AAE  
Sr. Project Manager



EXPIRES 12-31-18

Attachments: Talley of Lump Sum Bids  
Arizona Registrar of Contractors web page results for McCauley Construction

C: Allen Rosenbaum  
Mark Woodson, PE, RLS

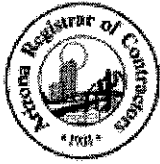


**CITY OF WINSLOW  
 BALES AVENUE IMPROVEMENTS BID OPENING  
 TALLY OF LUMP SUM BIDS**

BIDDERS ARE LISTED IN THE ORDER OF OPENING AT THE CITY HALL CONFERENCE ROOM, 11/29/16

ITEM	CONTRACTOR 1		CONTRACTOR 2		CONTRACTOR 3		CONTRACTOR 4		ENGINEER'S ESTIMATE
	SHOW LOW CONST.		MOUNTAIN HIGH EXCAVATING		FANN CONTRACTING		McCAULEY CONST.		
BASE BID - CITY OF WINSLOW	235,786.18		101,969.30		157,194.00		92,593.00		98,761.00
BASE BID - NORTHLAND PIONEER COLLEGE	\$ 281,174.50	\$	\$ 185,827.90	\$	\$ 242,996.00	\$	\$ 159,896.50	\$	\$ 166,698.00
ADD ALT #1 - CITY OF WINSLOW	\$ 12,510.50	\$	\$ 11,121.75	\$	\$ 21,379.00	\$	\$ 9,944.00	\$	\$ 12,655.00
ADD ALT #2 - CITY OF WINSLOW	\$ 8,166.00	\$	\$ 6,992.30	\$	\$ 14,788.00	\$	\$ 7,098.00	\$	\$ 8,810.00
ADD ALT #3 - NORTHLAND PIONEER COL.	\$ 9,930.00	\$	\$ 7,199.70	\$	\$ 20,853.00	\$	\$ 4,965.00	\$	\$ 14,895.00
<b>TOTAL BASE BID + ADD ALT #1, 2, 3</b>	<b>\$ 547,567.18</b>	<b>\$</b>	<b>\$ 313,110.95</b>	<b>\$</b>	<b>\$ 457,210.00</b>	<b>\$</b>	<b>\$ 274,496.50</b>	<b>\$</b>	<b>\$ 301,819.00</b>
BID FORM	Yes		Yes		Yes		Yes		
BID SCHEDULE	Yes		Yes		Yes		Yes		
SUBCONTRACTOR/MATERIALS SUPPLIER LIST	Yes		Yes		Yes		Yes		
BID BOND	Yes		Yes		Yes		Yes		
INFORMATION REGARDING PAST PERFORMANCE	Yes		Yes		Yes		Yes		
ACKNOWLEDGEMENT OF ADDENDUM 1	Yes		Yes		Yes		Yes		
ACKNOWLEDGEMENT OF ADDENDUM 2	Yes		Yes		Yes		Yes		





**DISCLAIMER**

The data supplied below is based on your specific request(s) and is correct to the best of our knowledge as of the date and time it was extracted from our data files. The information is provided without personal research or analysis. The data is subject to change on a daily basis. You may obtain additional public records related to any licensee, including dismissed complaints and nondisciplinary actions and orders, by contacting the ROC directly. If this information is required for legal purposes, you may request an affidavit or certified copies for a fee as specified in A.R.S. 32-1104A3. Please read our Standard Disclaimer at [www.azroc.gov/Legal/Disclaimer.html](http://www.azroc.gov/Legal/Disclaimer.html)

Please note: The company or individuals listed on this license may hold other Arizona contracting licenses. To view information, status and complaint history for the past two years on other licenses held, go to the License Inquiry page and do a "Company Name and Personnel" search by entering the name of the company or individuals listed on the license.

Details for License Number 075322 (Wednesday, November 30, 2016 1:29:17 PM)			
Contractor		License	
Name/ Address/ Phone	Status/ Action	Class   Type   Entity	Issued/Renewal
Mc Cauley Construction Inc 206 W First St Winslow, AZ 86047-3502 Phone: (520) 289-4567	CURRENT	A   COMMERCIAL   CORPORATION	First Issued: 02/03/1988 Renewed Thru: 08/31/2018

License Class & Description **A GENERAL ENGINEERING**

**Comments**

●[TEMP LIC ISSUED 7/87]

**Qualifying Party and Personnel**

The Qualifying Party listed below is associated with this license. All other persons named, if any, are associated with the company. They are not all necessarily associated with this license.

Name John Charles Mc Cauley	Name Lauren Nancy McCauley
Position QP/OFFICER Qual. Date 02/03/1988	Position OFFICER
Name Mark Brady McCauley	
Position OFFICER	

**Complaint Information**

Complaints against this contractor are listed below. Complaints that were cancelled, resolved or settled without a corrective work order or dismissed are not included. Contact the Registrar of Contractors at 602-542-1525 or toll-free statewide at 1-877-MY AZROC (1-877-692-9762) to identify the ROC office location you need to visit to view complete complaint documentation.

Open:	0	This is the number of complaints against this contractor that are currently open except those in which an agency inspection has not occurred or a violation was not found. Upon adjudication some complaints are found to be without merit and are dismissed.					
<b>Closed Cases</b>							
Disciplined:	0	This is the number of complaints that resulted in discipline against this contractor.					
Resolved/Settled/Withdrawn:	0	This is the number of complaints closed against this contractor that were resolved or settled by the contractor or withdrawn by the complainant after issuance of a corrective work order or formal citation.					
Denied Access:	0	This is the number of complaints against this contractor that were closed without corrective work being performed because the contractor was denied access by the complainant.					
Bankruptcy:	0	This is the number of complaints against this contractor that were closed because the contractor is in bankruptcy.					
<b>Bond [ 1 ] Information</b>							
Number	Effective	Amount	Paid	Available	Company	Notes	
58708477	09/26/2014	\$15,000.00	\$0.00	\$15,000.00	WESTERN SURETY COMPANY		
<b>Bond [ 2 ] Information</b>							
Number	Effective	Cancelled	Amount	Paid	Available	Company	Notes
BD7900854706	08/26/2005	09/23/2015	\$10,000.00	\$0.00	\$10,000.00	NATIONWIDE MUTUAL INSURANCE CO	
<b>Bond [ 3 ] Information</b>							
Number	Effective	Cancelled	Amount	Paid	Available	Company	Notes
BD7900533859	08/06/1990	09/15/2005	\$10,000.00	\$0.00	\$10,000.00	ALLIED MUTUAL INSURANCE CO	
<b>Bond [ 4 ] Information</b>							
Number	Effective	Cancelled	Amount	Paid	Available	Company	Notes
AZ189260	07/17/1988	08/26/1990	\$10,000.00	\$0.00	\$10,000.00	MERCHANTS BONDING CO (MUTUAL)	



# Northland Pioneer College 2017 All-Arizona Academic Team Members

Northland Pioneer College has nominated 13 students to the 2017 All-USA/All-Arizona Academic Team. Each will receive a tuition waiver, for up to 60 credits, from the Arizona Board of Regents to complete their bachelor's degree at a state public university. The waivers are valued at nearly \$300,000.

Team members will also receive a scholarship check from NPC, based on their ranking by national judges from business, civic, government and education.

NPC can nominate two students from each campus and center location to the All-Arizona team. A student must have taken a class at or originating from that location to be considered for one of the two nominations.

To qualify, a student must have a cumulative 3.5 or higher GPA, be in good academic standing working toward an associate degree and have demonstrated college and community volunteerism and leadership. Applicants do not have to be members of Phi Theta Kappa, the international honor society of two-year colleges.

All-Arizona Academic Team members from throughout the state will be honored at a luncheon at the Phoenix East Mesa Hilton, 1011 W. Holmes Ave. in Mesa on **Thursday, March 9, 2017**.

For the past 22 years Arizona has separately recognized the state's top two-year college students as a part of the All-USA Academic Team program, co-sponsored by the American Association of Community Colleges, Phi Theta Kappa International Honor Society (PTK), Follet Higher Education Group, the Coca Cola Scholars Foundation and *USA Today*.

An article with more information about each team member is posted on the college's website, at [www.npc.edu/2017-all-az](http://www.npc.edu/2017-all-az). A complete list of past NPC recipients of the All-Arizona Academic Team honor can be viewed online at [www.npc.edu/past-AllAZ](http://www.npc.edu/past-AllAZ).

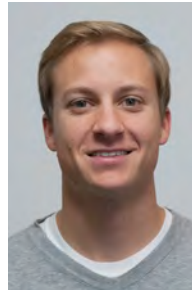
## Holbrook – Painted Desert Campus



Talaina Fisher

### Talaina Fisher

GPA: 4.0      Transferring to: NAU  
Major (4-Year): Fine Arts  
Career Goal: Fisher plans to earn her bachelor's degree in Fine Arts/Visual Communications with a long-term goal of curating and developing art installations to encourage community involvement in the preservation of art.  
College/Community Activities: Volunteer with Holbrook's Bread of Life mission and Kiwanis Club's outreach to homebound individuals, Children's Event Coordinator for Holbrook Wild West Days.  
College Honors: Phi Theta Kappa



Jayden Gubler

### Jayden Gubler

GPA: 3.75      Transferring to: ASU  
Major (4-Year): Biology/Pre-Med  
Career Goal: As a first-generation college student Gubler plans to continue his pre-medical studies, with a long-term goal of becoming a physician in an under-served rural area.  
College/Community Activities: Wildland firefighter.  
College Honors: President's List.

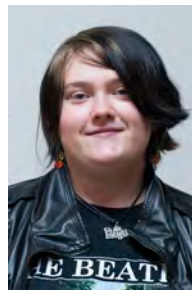
## Show Low – White Mountain Campus



Gavin McInelly

### Gavin McInelly

GPA: 3.53      Transferring to: NAU  
Major (4-Year): CTE Instruction  
Career Goal: McInelly will be taking online NAU classes toward his bachelor's degree in Career & Technical Education instruction. His long-term career goal is to become a Certified Welding Inspector.  
College/Community Activities: Supervising construction of bus shelters for community transit system, SkillsUSA Welding Class President  
College Honors: Dean's List, College Bound Scholarship, his published poetry will be used in NPC English classes.



Teresa Wise

### Teresa Wise

GPA: 3.56      Transferring to: NAU  
Major (4-Year): Undecided  
Career Goal: Wise is undecided about her career, with interests in computer science, theatre production, graphic design and wildlife management.  
College/Community Activities: Fundraiser for Cancer Research, pet walker for local animal shelters.  
College Honors: President's List, Dean's List, Costa Rica Study Abroad Program, PTK.

## Snowflake/Taylor – Silver Creek Campus



Edgar Acosta

### Edgar Acosta

GPA: 3.71      Transferring to: ASU  
Major (4-Year): Business  
Career Goal: With his AAS in Accounting and his Associate of Business, Acosta is pursuing his bachelor's at ASU, with plans to acquire his M.B.A. and use his education to expand his business into other states.  
College/Community Activities: Accounting Tutor, PTK Blood Drive, various church-related events.  
College Honors: Arizona Community College Excellence (ACCE) Case Competition, Dean's List, PTK.



Valon Standerfer

### Valon Standerfer

GPA: 4.0      Transferring to: ASU  
Major (4-Year): Business Administration  
Career Goal: Standerfer is already taking online classes through ASU, working on her bachelor's degree. She continues to work for her White Mountain employer, who has offered her a chance to help run the business once she completes her degree.  
College/Community Activities: Swimming Instructor/Lifeguard, Young Adults newsletter, working full-time.  
College Honors: Carolyn Cunningham Scholarship, White Mountain Rotary Club Scholarship, Alumni Scholarship.

## Winslow – Little Colorado Campus



Kimberly Baber

### Kimberly Baber

GPA: 3.64      Transferring to: NAU  
Major (4-Year): Education  
Career Goal: Teaching math comes naturally to Baber, who plans to complete her bachelor's at NAU, eventually earning her master's to be a better math teacher and make a difference in people's lives.  
College/Community Activities: Winslow Harvey Girl, church Vacation Bible School teacher/leader.  
College Honors: Phi Theta Kappa, NPC President's Scholar, Dean's List.



Barbara Hawkins

### Barbara Hawkins

GPA: 3.95      Transferring to: NAU  
Major (4-Year): Nursing  
Career Goal: Hawkins is dual-enrolled, taking online classes through NAU for her BSN while finishing her studies at NPC for her RN. She wants to earn her MSN, making her eligible to teach future nurses.  
College/Community Activities: Nursing Class Representative, chemistry tutor, organized First Step Workshop annual fundraiser.  
College Honors: Summit Healthcare Foundation & Frontier Communications Scholarship, President's List, PTK Scholarship.

## Saint Johns Center



Juliet Moreno

### Juliet Moreno

GPA: 3.57      Transferring to: ASU  
**Major (4-Year):** Compliance Management  
**Career Goal:** Moreno will be pursuing her Bachelor of Applied Studies degree to become a compliance manager, to ensure employee safety and the legal and ethical integrity of her employer.  
**College/Community Activities:** Coordinated community food drive, anti-bully and Single Mother Campaign, & Administrator Appreciation Luncheon.  
**College Honors:** Arizona SkillsUSA Leadership Gold Medalist, National SkillsUSA Leadership Competition, President's List.



Amber Shepard

### Amber Shepard

GPA: 4.0      Transferring to: Undecided  
**Major (4-Year):** Fine Art  
**Career Goal:** Shepard loves the Humanities and the Arts and is still researching where to pursue her bachelor's without having to relocate her family.  
**College/Community Activities:** Forming non-profit foundation to support K-12 schools and libraries, artwork accepted into juried Locally Grown Exhibit, Arts and Science Minister for the Society for Creative Anachronism Barony of Ered Sul.  
**College Honors:** President's List, Martia A. Smith Memorial Art Scholarship, IBEW's 2016 Wanda Waldo Scholarship.

## Springerville/Eagar Center



Nicole Krouse

### Nicole Krouse

GPA: 3.67      Transferring to: NAU  
**Major (4-Year):** Biology/Wildlife Management  
**Career Goal:** Krouse's career goal is to become a National Park Service Ranger, after obtaining her bachelor's degree in biology/wildlife management from NAU.  
**College/Community Activities:** Technician at local public library.  
**College Honors:** Phi Theta Kappa, President's List, College Bound Scholarship.



Sydney Miller

### Sydney Miller

GPA: 3.71      Transferring to: NAU  
**Major (4-Year):** Mechanical Engineering  
**Career Goal:** Miller plans to utilize her AAS degree and national welding certifications as the foundation for her studies at NAU, leading to a bachelor's in Mechanical Engineering. Her long-term goal is to work in fabrication management.  
**College/Community Activities:** Welding Class President, SkillsUSA Leadership Academy, Administrator Appreciation Luncheon.  
**College Honors:** Dean's List, College Bound Scholarship, Silver-Level National Career Readiness Certification.

## Whiteriver Center



Lauren Burson

### Lauren Burson

GPA: 3.84      Transferring to: NAU  
**Major (4-Year):** Public Administration  
**Career Goal:** Burson is already taking Public Administration classes at NAU while completing her second associate degree at NPC. After earning her master's degree or juris doctorate, she would like to work in state or federal government. Some day, you may see her name on a ballot.  
**College/Community Activities:** Intern, staging director for Arizona Democratic Party CD1, Adopt-a-Family program, cosmetology class hair/fashion show.  
**College Honors:** NPC/NAVIT Stars Scholarship, President's List, NPC Fast Track Scholarship.