

2016
State Annual Report to the Governor

Navajo County Community College District
Northland Pioneer College 10/21/2016

2015-2016
Navajo County Community College
Northland Pioneer College

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Introduction

- Northland Pioneer College (NPC) is a comprehensive, multicampus community college located in northeastern Arizona. Established in 1974, NPC now has 4 campuses, 5 learning centers and other delivery sites throughout the service area. NPC provides coursework in Apache County through an annually renewed intergovernmental agreement. Close to 60% of NPC's service-area population is Native American primarily residing on the Navajo Nation, Hopi Reservation and White Mountain Apache Reservation. Of the 21,158 square mile service area, nearly 40% of the land is set aside as reservation while another large amount of land is in BLM or National land, significantly affecting the College District's ability to tax local property. With few exceptions, NPC is the single provider of higher education in both Navajo and Apache counties (Diné College serves portions of the Navajo Nation). Distance, poverty levels, low educational attainment and limited infrastructure present challenges which NPC will always work with its communities to resolve.

Major Accomplishments in 2015-2016

- Named the best in the USA in awarding certificates to Native American students.
- Working with other community colleges in AZ, successfully passed legislation to alter a challenging expenditure limit statute.
- Significant growth and activity in the Northeast Arizona Training Center since acquiring management of the facility.
- Implementation of TALON grant for delivery of dual enrollment into area high

schools. Project received with wide praise from area K-12 for cooperation and innovation.

- Continued enrollment growth of more than 4.7% while remainder of state community colleges remain in decline or stagnant.
- Significant improvement in key Vision 20/20 metrics.
- Received second Certificate of Achievement for Excellence in Financial Reporting for Comprehensive Annual Financial Reporting (CAFR) from Government Finance Officers Association.
- Added lifecycle and upgraded data storage with new environment to improve scalability, redundancy and availability.
- Reduced security vulnerability with a wide variety of improvements.
- Implemented Telepresence for Talon Grant project.

Major Issues & Resolutions in 2015-2016

- Initiated a major project to improve student retention, persistence and completion.
- Identified potential future comprehensive distance education system technology, one that allows movement away from current patchwork system.
- Partnership with Navajo County for emergency preparedness/notification (joint notification system, active shooter training, disaster exercise participation).
- Renegotiated key contracts to increase bandwidth and reducing cost of ownership.
- Recommendation of a single learning platform solution to increase reliability.

- Disaster Recover and Business Continuity plan & services redesigned and improved for greater reliability and data integrity.

Upcoming Issues for 2015-2016

- Aging workforce resulting in high turnover in employees.
- Hiring and integration of 14 new faculty members into the instructional culture and complex course delivery modalities at the institution.
- Accelerating inability of K-12 to hire and retain high quality instructors with the immediate impact of loss of dual enrollment opportunities and FTSE as well as increased need for additional remediation.
- Ongoing workforce issues impacting CTE program local hiring, thus impacting interest and enrollment.
- Ongoing issues attracting/retaining key staff in high demand areas such as administration, HR, data, technology and some faculty areas.
- Continued diminishment of power output at APS Cholla, affecting economy, workforce and tax base.
- APS ongoing removal of Navajo County utility infrastructure monies from new construction valuations.
- Significant lack of area-wide IT infrastructure redundancy across region resulting in delivery failures.
- Impending impact of new Fair Labor Standards Act to hiring, retention and personnel costs.
- Supporting and attaining goals established by Achieve60AZ with limited funding and partnership access.
- Continued increase in regulatory and compliance requirements
- Development of key business demand technology such as document imaging, business process automation hampering project planning and resource support.

Facts-at-a-Glance		
<u>Navajo Community College Enrollment FY 2015-2016</u>		
Annual FT Equivalent Student	1940	
Annual Unduplicated Headcount	6485	
Fall 2015 Headcount (credit)	3354	
<u>By Full-time or Part-time</u>		
	Fall 2015	
Full-time	811	24%
Part-time	2543	76%
Total	3354	100%
<u>By Gender</u>		
	Fall 2015	
Female	1952	58%
Male	1402	42%
Total	3354	100%
<u>By Residency Status</u>		
	Fall 2015	
Resident	2969	88.5%
Out-of-County	381	11.4%
Out-of-State	4	0.1%
Unknown	0	0%
Total	3354	100%
<u>By Ethnic or Race Group</u>		
	Fall 2015	
American Indian/Alaska Native	1200	35.8%
Asian	20	0.6%
Black/African American	40	1.2%
Hispanic/Latino	403	12.0%
International	0	0.0%
Native Hawaiian/Other Pac Islander	8	0.2%
Not Specified	114	3.4%
Two or More	73	2.2%
White	1496	44.6%
Total	3354	100%
<u>Instructional Staff</u>		
	Fall 2015	
Full-time Instructors	79	34.5%
Part-time Instructors	150	65.5%
Total	229	100%
<u>District Fund Sources FY2015-16</u>		
Tuition & Fees	\$5,285,341	
State Aid (incl. Equalization)	\$7,777,000	
Primary/Secondary Tax Levy	\$14,430,127	
Restricted Grants	\$5,990,737	
Bond Proceeds	-	
Other	\$3,222,574	
Fund Balance	-	
Total	\$36,705,775	
<u>District Expenditures FY 2015-16</u>		
General Fund	\$22,305,250	
Restricted Fund	\$5,041,084	
Auxiliary Fund	\$630,017	
Unexpended Plant Fund	\$3,193,908	
Retirement of Indebtedness	-	
Total	\$31,170,259	

NAVAJO COMMUNITY COLLEGE DISTRICT
Tuition and Fees
FY 2015-16

Credit courses

TUITION	2015-16	2016-17
In-State	\$68 each credit hour	\$70 each credit hour
Apache County	\$68 each credit hour	\$70 each credit hour
Out-Of-State	\$325 per credit hour	\$335 per credit hour
Senior Citizens 60 years or older	50% of the applicable rate: In-District, Apache County, or Out-of-State. (Does not apply to non-credit courses)	50% of the applicable rate: In-District, Apache County, or Out-of-State. (Does not apply to non-credit courses)
WICHE Western Undergraduate Exchange	150% of the In-State rate	150% of the In-State rate
CCP classes (Adult Basic Education)	50% of base tuition rate	50% of base tuition rate
Summer Session	50% of base tuition rate <i>(Does not apply to noncredit classes)</i> Only one 50% reduction applies to TLC courses	50% of base tuition rate <i>(Does not apply to noncredit classes)</i> Only one 50% reduction applies to TLC courses

Non-credit courses

199-299 and non-credit/special interest courses have variable fees determined by the length and type of each course.

Course Fees

Some courses at NPC have instructional fees covering supplies and materials used by students in the classroom.

A typical fee ranges from \$15 to \$35. Students may also be responsible for providing other supplies or tools. Some courses require higher-than-usual fees to cover special circumstances and materials. Examples of such fees are: Administration of Justice Studies, Computer Information Systems, Cosmetology; Nursing; several Emergency Medical Technology courses, Firefighter I and II, and others.

**Navajo County Community College District
FY 2015-16**

Residency	Number of Students NOT in the District
Arizona (by county)	
Apache	926
Cochise	25
Coconino	87
Gila	24
Graham	4
Greenlee	8
La Paz	8
Maricopa	758
Mohave	40
Navajo	4209
Pima	158
Pinal	77
Santa Cruz	10
Yavapai	44
Yuma	28
Out-of-State	
Alabama	1
Alaska	0
Arkansas	0
California	3
Colorado	0
Connecticut	0
Delaware	0
Florida	1
Georgia	2
Hawaii	0
Idaho	0
Illinois	0
Indiana	2
Iowa	0
Kansas	0
Kentucky	0
Louisiana	0
Maine	0

Maryland	0
Massachusetts	0
Michigan	2
Minnesota	1
Mississippi	0
Missouri	1
Montana	0
Nebraska	0
Nevada	1
New Hampshire	0
New Jersey	0
New Mexico	37
New York	2
North Carolina	0
North Dakota	1
Ohio	3
Oklahoma	1
Oregon	0
Pennsylvania	1
Rhode Island	0
South Carolina	1
South Dakota	0
Tennessee	1
Texas	4
Utah	4
Vermont	0
Virginia	2
Washington	4
West Virginia	0
Wisconsin	0
Wyoming	1
Other	1

ARS 15-1427. Annual report

A. By December 1 of each year, each community college district shall make a report for the preceding fiscal year to the governor, the president of the senate, the speaker of the house of representatives and the joint legislative budget committee and shall provide a copy of this report to the secretary of state.

B. The report shall contain the following information regarding the operation of the district:

1. The state of progress of the community colleges operated under this chapter.
2. The courses of study included in the curricula.
3. The number of professors and other instructional staff members employed.
4. The number of students registered and attending classes.
5. The number of full-time equivalent students enrolled during the year.
6. The total number of students not residing in the district, disaggregated by the county of residence for nonresident students who reside in this state and by the state of residence for nonresident students who reside in another state.
7. The amount of receipts and expenditures.
8. A general description of tuition and fees charged for credit courses.
9. A general description of tuition and fees charged for noncredit courses.
10. Such other information as the governor and the joint legislative budget committee deem proper.

C. In each odd-numbered calendar year, the report shall also contain the following information regarding dual enrollment programs operated pursuant to section 15-1821.01:

1. Documentation of compliance with the requirements prescribed in section 15-1821.01, paragraphs 3, 4 and 5, including a list of the members of the faculty advisory committees of each community college.
2. Total enrollments listed by location, by high school grade level and by course.
3. A copy of each addendum to intergovernmental agreements or contracts executed pursuant to section 15-1821.01, paragraph 1.
4. Summary data by community college district and by individual community colleges on the number of scholarships or grants awarded to students.
5. Such other information as the governor and the joint legislative budget committee deem proper.

ARS 15-1821.01. Dual enrollment information

On a determination by a community college district governing board that it is in the best interest of the citizens of a district, the district governing board may authorize district community colleges to offer college courses that may be counted toward both high school and college graduation requirements at the high school during the school day subject to the following:

1. The community college district governing board and the governing board of the school district or organization of which the high school is a part shall enter into an agreement or contract. These intergovernmental agreements or contracts shall be based on a uniform format that has been cooperatively developed by the community college districts in this state. Each of these agreements or contracts shall clearly specify the following:

(a) The financial provisions of the agreement or contract and the format for the billing of all services under the agreement or contract, including the amount that the community college received in full-time student equivalent funding pursuant to section 15-1466.01, the portion of the funding that is distributed to the school district governing board or charter school and any amount that is subsequently returned to the community college district by the school district governing board or charter school.

(b) Student tuition and financial aid policies, including if scholarships or grants are awarded to students in dual enrollment courses from the community college.

(c) The accountability provisions for each party to the agreement or contract.

(d) The responsibilities and services required of each party to the agreement or contract.

(e) The type of instruction that will be provided under the agreement or contract, including the titles of the courses to be offered.

(f) The quality of the instruction that will be provided under the agreement or contract.

2. Students shall be admitted to the community college under the policies adopted by each district, subject to the following:

(a) All students enrolled for college credit shall be high school juniors or seniors. All students in the course, including those not electing to enroll for college credit, shall satisfy the prerequisites for the course as published in the college catalog and shall comply with college policies regarding student placement in courses.

(b) A community college may waive the class status requirements specified in subdivision (a) of this paragraph for up to twenty-five per cent of the students enrolled by a college in courses, provided that the community college has an established written criteria for waiving the requirements for each course. These criteria shall include a demonstration, by an examination of the specific purposes and requirements of the course, that freshman and sophomore students who meet course prerequisites are prepared to benefit from the college level course. All exceptions and the justification for the exceptions shall be reported annually to the joint legislative budget committee on or before October 1.

3. The courses shall be previously evaluated and approved through the curriculum approval process of the district, shall be at a higher level than taught by the high school and shall be transferable to a university under the jurisdiction of the Arizona board of regents or be applicable to an established community college occupational degree or certificate program. Physical education courses shall not be available for dual enrollment purposes.

4. College approved textbooks, syllabuses, course outlines and grading standards that are applicable to the courses if taught at the community college shall apply to these courses and to

all students in the courses offered pursuant to this section. The chief executive officer of each community college shall establish an advisory committee of full-time faculty who teach in the disciplines offered at the community college to assist in course selection and implementation in the high schools and to review and report at least annually to the chief executive officer whether the course goals and standards are understood, the course guidelines are followed and the same standards of expectation and assessment are applied to these courses as though they were being offered at the community college. The advisory committee of full-time faculty shall meet at least three times each academic year.

5. Each faculty member shall meet the requirements established by the governing board pursuant to section 15-1444. The chief executive officer of each community college district shall establish an advisory committee of full-time faculty who teach in the disciplines offered at the community college district to assist in the selection, orientation, ongoing professional development and evaluation of faculty teaching college courses in conjunction with the high schools. The advisory committee of full-time faculty shall meet at least two times each academic year.

6. A school district shall ensure that a pupil is a full-time student as defined in section 15-901 and is enrolled in and attending a full-time instructional program at a school in the school district before that pupil is allowed to enroll in a college course pursuant to this section, except that high school seniors who satisfy high school graduation requirements with less than a full-time instructional program shall be exempt from this paragraph.